



County of Dare

P.O. Box 1000 | Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, December 03, 2018

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Holiday Music - Manteo High School Choir
- ITEM 2** Swearing In Ceremony
- ITEM 3** Election of Chairman
- ITEM 4** Election of Vice Chairman
- ITEM 5** Opening Remarks - Chairman's Update
- ITEM 6** Presentation of County Service Pins
- ITEM 7** Employee of the Month
- ITEM 8** Public Comments
- ITEM 9** Resolution Addressing Problems Associated With E-Cigarettes
- ITEM 10** Consent Agenda
- 1. Approval of Minutes (11.19.18)
 - 2. Resolution to Convey Personal Property to College of the Albemarle
- ITEM 11** Board Appointments
- 1. Board of Equalization and Review
 - 2. Community Child Protection Team & Child Fatality Prevention Team
 - 3. Special Motor Vehicle Valuation Review Board
 - 4. Upcoming Board Appointments
- ITEM 12** Commissioners' Business & Manager's/Attorney's Business
- ITEM 13** Closed Session

ADJOURN UNTIL 9:00 A.M. ON JANUARY 7, 2019



Holiday Music - Manteo High School Choir

Description

As a special treat for the Board's December meeting, the Manteo High School Choir will provide a special offering of holiday music.

Board Action Requested

None - Musical Presentation

Item Presenter

Chairman Woodard



Swearing In Ceremony

Description

The Oath of Office will be administered by district number to the recently elected Commissioners.

- District 1 - Commissioner Jim Tobin
- District 2 - Commissioner Rob Ross
- District 5 - Commissioner Ervin Bateman

The Oath of Office will also be administered to Cheryl House as the newly elected Register of Deeds.

Board Action Requested

None

Item Presenter

Gary Lee Gross, Clerk to the Board



Election of Chairman

Description

The Clerk to the Board of Commissioners will conduct the annual election of Chairman.

Board Action Requested

To Elect a Chairman

Item Presenter

Gary Lee Gross, Clerk to the Board



Election of Vice Chairman

Description

The Chairman will conduct the election of Vice Chairman.

Board Action Requested

To Elect a Vice Chairman

Item Presenter

Chairman of the Board of Commissioners



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Presentation of County Service Pins - December 2018

Description

The following employees are scheduled to receive service pins this month:

1. Jennifer Peele, Accounting Assistant, 10 Year Pin
2. Kenneth Melton, Detention Shift Leader, 15 Year Pin
3. Kim Whitehurst, Emergency Medical Technician Lieutenant, 15 Year Pin
4. Elizabeth Twine, Community Health Technician, 20 Year Pin

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Presentation of County Service Pins

1. Jennifer Peele, Accounting Assistant, 10 Year Pin
-Presented by Marge Whitley

2. Kenneth Melton, Detention Shift Leader, 15 Year Pin
-Presented by Allen Moran

3. Kim Whitehurst, Emergency Medical Technician Lieutenant, 15 Year Pin
-Presented by Terence Sheehy

4. Elizabeth Twine, Community Health Technician, 20 Year Pin
-Presented by Sue Hewitt



Employee of the Month

Description

The Employee of the Month Certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined.



Public Comments

Description

The Board of Commissioners encourages citizen participation and provides time on the agenda at every regularly scheduled meeting for Public Comments. This is an opportunity opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

Comments can be made at the Commissioners Meeting Room in Manteo or through an interactive video link at the Fessenden Center Annex in Buxton.

Commissioners Meeting Room - Administration Building, 954 Marshall Collins Drive, Manteo
Video Link - Fessenden Center Annex, 47017 Buxton Back Road, Buxton

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



*Dare County Department of Health and Human Services
Dare County Board of Health and Human Services*

Description

The Dare County Department of Health and Human Services is submitting this Resolution on behalf of the Dare County Board of Health and Human Services to request that North Carolina law makers pass legislation to address the problems associated with increased use of e-cigarettes in the youth population.

Board Action Requested

Adopt Resolution

Item Presenter

Sheila F. Davies, PhD

**RESOLUTION REQUESTING NORTH CAROLINA LAWMAKERS TO PASS
LEGISLATION TO ADDRESS THE PROBLEMS ASSOCIATED WITH INCREASED
USE OF E CIGARETTES IN THE YOUTH POPULATION**

DECEMBER 3, 2018

WHEREAS, the Dare County Board of Health and Human Services is delegated the responsibility to protect and promote the health of the public; and

WHEREAS, the Dare County Board of Health and Human Services would like to engage the support of the Dare County Board of Commissioners' to assist in addressing the alarming increase in the use of e cigarettes by teenagers;

WHEREAS, nicotine is highly addictive and can harm brain development in children which continues into adulthood;

WHEREAS, preliminary data from the 2017-2018 National Youth Tobacco Survey indicates that use of e-cigarettes in high school age children rose by more than 75% and use by middle school age children by 50% thereby increasing the risk of these potential health problems; and

WHEREAS, the Dare County Board of Commissioners wishes to support the Dare County Board of Health and Human Services in its responsibility to protect and promote the health of the public in Dare County.

NOW, THEREFORE, BE IT RESOLVED that the Dare County Board of Commissioners respectfully requests that the North Carolina Legislature introduce legislation to:

- (a) Eliminate the marketing of flavored e-cigarette products to children.
- (b) Initiate the removal of all flavored products from the market (including on-line sales).
- (c) Promote and enforce retailer compliance with stronger identification and age verification of purchasers of e-cigarettes.

Bob Woodard, Chairman
Dare County Board of Commissioners

Adopted by the Dare County Board of Commissioners
Date: December 3, 2018



Consent Agenda

Description

1. Approval of Minutes (11.19.18)
2. Resolution to Convey Personal Property to The College of the Albemarle

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



County of Dare

P.O. Box 1000 | Manteo, NC 27954

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., November 19, 2018

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Jack Shea, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: Steve House

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:00 p.m. He invited Rev. Robert "Bob" Davenport, Interim Pastor at All Saints Episcopal Church, to share a prayer, and then he led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, which can be viewed in their entirety in a video on the Dare County website –

- Retiring Commissioner Jack Shea was honored for his distinguished service on the Dare County Board of Commissioners since 2006. Chairman Woodard presented him with a certificate of appreciation and a flag that was flown over the U.S. Capitol Building. Vice Chairman Overman thanked Commissioner Shea for his service and a statement of gratitude from Commissioner House was read by Chairman Woodard.
- Chairman Woodard shared a presentation he is giving to civic groups and organizations throughout the County promoting enrollment at the College of the Albemarle (COA). He highlighted the tremendous cost savings that families can realize by having students get a 2-year degree from COA before continuing their education at a 4-year institution.

RECESS: approximately 5:45 p.m. – 6:00 p.m.

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. Following is a brief summary of citizen remarks, which can be viewed in their entirety in a video on the Dare County website –

The following comments were made in Manteo –

1. Brown Douglas saluted the patriotism and service of retiring Commissioner Jack Shea. He expressed gratitude for the accomplishments made by Commissioner Shea including his work to designate English as the official language of Dare County.
2. Manny Medeiros spoke in tribute to retiring Commissioner Jack Shea and his record of public service to the people of Dare County. Mr. Medeiros explained that Commissioner Shea is an inspiration to him and many others in the community.

There were no comments made in Buxton –

ITEM 3 – DARE COUNTY MOTORCYCLE TOY RUN

Terry Gray briefed the Board on the Dare County Motorcycle Toy Run, which generates funds to benefit underprivileged children. He presented a video summary of the Motorcycle Toy Run and thanked Dare County Sheriff Doug Doughtie and his staff for the help and support that the Sheriff's Office gives to this fundraising event. He also acknowledged Sandy Scarborough, the Director of the Dare County Center, and presented a \$16,000 check. Mr. Gray introduced Michael Tillett who provided details about a Custom Rod and Classic Car Show to be held in 2019 as a fundraiser to help the children of Dare County.

ITEM 4 – PROCLAMATION – HOME CARE AND HOSPICE MONTH

Sheila Davies, on behalf of the Dare County Public Health Division, presented a Proclamation designating November as National Home Care and Hospice Month in Dare County. The Proclamation salutes the nurses, home care aides, therapists and social workers who make a remarkable difference for the patients and families they serve.

MOTION

Vice Chairman Overman and Commissioner Shea motioned to approve the Proclamation. Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 5 – TOURISM BOARD – RESTRICTED FUND SPENDING REQUESTS

Lee Nettles, Executive Director of the Outer Banks Visitors Bureau, outlined requests for the following Restricted Fund grant awards, which total \$842,813 –

- Town of Duck, \$307,289 for pedestrian improvements, Phase III
- Town of Kitty Hawk, \$47,592 for Kitty Hawk Trail Connection Project, Phase I
- Town of Nags Head, \$487,932 for the West Side Multi-Use Path, Phase VIII

MOTION

Vice Chairman Overman motioned to approve the 3 requests totaling \$842,813. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 6 – PUBLIC HEARING – CHAPTER 100 AMENDMENTS TO ALLOW OPERATION OF GOLF CARTS IN WANCHESE (Att. #1)

At 6:03 p.m. the Board held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. Following is a summary of citizen remarks, which can be viewed in their entirety in a video on the County website –

The following comments were made in Manteo –

1. Ken Mann spoke in favor of allowing golf carts in Wanchese. He explained how this will make things better in the community, lessen traffic, and help the environment.
2. Wayne Umphlett, on behalf of his marina customers, spoke in support of golf carts in Wanchese. He asked the Board to allow golf carts so people can freely move about.
3. Joey Daniels voiced support for allowing golf carts in Wanchese. He said golf carts will complement the horses, cyclists and others who use the roads in the community.

There were no comments made in Buxton –

Chairman Woodard closed the hearing at 6:09 p.m. and the following motion was made –

MOTION

Commissioner Shea motioned to amend Chapter 100 to allow for the operation of golf carts in Wanchese on State maintained roads as set forth in the proposed amendment.

Vice Chairman Overman and Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 7 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (11.05.18) **(Att. #2)**
- 2) Soil & Water Conservation District – Budget Amendment for Tracking State Funding
- 3) DCHHS, Public Health Division – Trillium Funding for Prescription Drugs Project
- 4) DCHHS, Public Health Division – Dissolve HHS Admin Account
- 5) DCHHS, Public Health Division – Office of Rural Health Grant
- 6) DCHHS, Public Health Division – Opioid Crisis Grant
- 7) Town of Manteo New Year’s Eve Fireworks 2018
- 8) Tax Collector’s Report

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 8 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety in a video on the Dare County website. Following is a brief summary outline of the items mentioned by Commissioners during this segment –

Commissioner Couch

- Said he is looking forward to this Thanksgiving season on Hatteras Island.
- Thanked retiring Commissioner Jack Shea for his service and said he will be missed.

Commissioner Shea

- Expressed gratitude for the honor of serving the people of Dare County and for the opportunity to work closely with the many fine men and women he has served with on the Dare County Board of Commissioners. He noted that no other Board has accomplished so many positive things for the people.

Vice Chairman Overman

- Voiced his appreciation for the service of retiring Commissioner Jack Shea.

Commissioner Ross

- Saluted Commissioner Jack Shea as a giant in our community. He said it has been a privilege and an honor to work with the retiring Commissioner.
- Mentioned an upcoming forum at the Coastal Studies Institute to address housing.
- Reported on the Wags & Whiskers gala event to raise funds for local animal charities.
- Noted that he will be attending his first meeting as a new member of the Trillium Board.
- Said he looks forward to the opening of the Port Clinic later this month in Hatteras.
- Commented on a recent Board of Education meeting and encouraged people to attend these worthwhile sessions.
- Briefed the Board on the conference for the North Carolina Beach, Inlet & Waterway Association that was recently held near Wilmington.
- Reported that Robert Murphy of Rocky Mount is now the Interim Executive Director of the Albemarle Commission. Commissioner Ross added that he is serving on the committee tasked with selecting a permanent Executive Director.
- Commissioner Ross thanked David Clawson and Sally DeFosse for their work on the audit and expressed the confidence he has in the County's financial leadership.

Commissioner Tobin

- Explained that the North Carolina Beach, Inlet & Waterway Association conference was very comprehensive and addressed beach nourishment and hurricane erosion.
- Reported on a Scoping Meeting held in Wilmington related to dredging permitting issues.
- Noted that the Community Advisory Council recently had all members in attendance which enabled the group to have an official visit of Peak Resources and Spring Arbor. He added that Spring Arbor has made excellent progress and Peak is still doing well.
- Described a conference call he had with Marine Sanctuary Boards throughout the nation and said there will soon be news about expansion of the Monitor Natl. Marine Sanctuary.
- Provided an update on plans that are underway for a local dredging vessel and said the loan agreement with the private partner is close to being signed. He mentioned a trip he will be making to New Orleans to follow up on contractors for the dredge vessel.
- Thanked political candidates for running good campaigns and for removing their signs.
- Bid farewell to Commissioner Jack Shea on his retirement from the Board.
- Wished everyone a wonderful Thanksgiving holiday.

Chairman Woodard

- Thanked retiring Commissioner Jack Shea for being a trusted friend and a dedicated member of the Board. He said it has been an honor to serve with Commissioner Shea.
- Wished everyone a Happy Thanksgiving noting that it is his favorite holiday.

MANAGER’S/ATTORNEY’S BUSINESS

1. The County Manager presented a revised Memorandum of Understanding (MOU) with the North Carolina Department of Health and Human Services and explained changes made to performance measures in the agreement. He noted that the revised MOU has been vetted with the Social Services Director.

MOTION

Vice Chairman Overman motioned to approve the revised MOU and authorize the Manager to execute the document.

Commissioner Shea and Commissioner Ross seconded the motion.

VOTE: AYES unanimous

2. Mr. Outten outlined an amendment to the Interlocal Agreement for the Government Education Access Channels. He explained that the amendment allows the Committee that oversees the channels to make budget amendments and transfer money between line items in their annual budget without having to come before each of the member’s Boards. He added that the amendment has been vetted by the County’s Finance Director and will be submitted to each Board of the participating members for approval.

MOTION

Vice Chairman Overman and Commissioner Shea motioned to approve the amendment to the Interlocal Agreement.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

3. The Manager presented a Public Health Division budget amendment pertaining to the Trillium Health Resources grant for CURES/State Targeted Response Mentee Project. He described the goal of the project and advised that the budget amendment has no impact on County funding.

MOTION

Commissioner Ross motioned to approve the Budget Amendment.

Commissioner Shea and Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

4. Mr. Outten gave an update on storm debris removal throughout the County noting that pickup has been completed everywhere except for the Colington area. He noted that Public Works hopes to complete the project before Thanksgiving or soon afterward.
5. The County Manager bid farewell to retiring Commissioner Jack Shea and thanked him for his service, companionship, and friendship.

Public Information Officer Dorothy Hester shared memories about working with Commissioner Shea and recalled his Letters to the Editor that were printed in major publications advocating the County's position about the preservation of beach access. Ms. Hester then asked people to spread the word about the Governor's Volunteer Service Awards. She also recognized Sara Small and Skip Wallace in the Public Relations Dept. on receiving an award related to the "More Beach to Love" public awareness campaign.

Finance Director David Clawson reported on a recent meeting that was held concerning the damage assessment threshold for Hurricane Michael. Mr. Clawson also noted that the Dare County Audit Committee met today and thanked retiring Commissioner Jack Shea for his faithful service as Chairman of the Audit Committee.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Shea motioned to adjourn the meeting.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

At 6:57 p.m., the Board of Commissioners adjourned until 9:00 a.m., December 3, 2018.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



Resolution to Convey Personal Property to College of the Albemarle

Description

On Sunday November 18th a public notice was published in the Coastland Times stating Dare County would be conveying personal property to the College of the Albemarle without consideration. Said property is a 2013 Chevrolet G4500 van, VIN #1GB6G5CL31178710. The van will be utilized by the College of the Albemarle for the purpose of training and education within the County.

Board Action Requested

Approve resolution

Item Presenter

Robert Outten - County Manager

**RESOLUTION AUTHORIZING THE CONVEYANCE OF PROPERTY
PURSUANT TO G.S. 160A-279**

WHEREAS, the County of Dare owns certain items of personal property that can be utilized by the College of the Albemarle for the purpose of training and education within the County;

WHEREAS, North Carolina General Statute 160A-279 authorizes a county to convey, with or without consideration, personal property by private sale to a nonprofit corporation, if the county is authorized by law to appropriate money to the corporation;

NOW, THEREFORE BE IT RESOLVED, by the Dare County Board of Commissioners that:

1. Dustin Peele, Dare County Purchasing Agent, is hereby authorized to convey, without consideration, to the College of the Albemarle, the following items of surplus personal property:

2013 FORD G4500, VIN #1GB6G5CL31178710

2. Said person is further authorized and directed to execute any documents, transfer title, and perform all necessary functions associated with this conveyance.
3. Said person shall publish a notice summarizing the contents of this resolution, and the property may be conveyed at any time after 10 days after publication of the notice.

This the 3rd day of December, 2018.

COUNTY OF DARE, NORTH CAROLINA

Robert Woodard, Chairman

[SEAL]

Gary Gross, Clerk to the Board



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments:

Board of Equalization and Review
Dare County Community Child Protection Team and Child Fatality Prevention Team
Special Motor Vehicle Valuation Review Board

Complete information about the appointments will appear after this page.

Upcoming Board Appointments for the next three months are listed at the end.

Board Action Requested

Make Board Appointments and Announce Upcoming Appointments

Item Presenter

Robert Outten, County Manager

Board Appointments – December 3, 2018

Board of Equalization and Review

- The following terms expire this month:
Nelson V. “Skip” Jones, Jonathan Waddill, Jeffrey Scott, Terry Gore, Charles Evans
- All would like to be reappointed.
- An application has been received from Allen Moran

Dare County Community Child Protection Team and Child Fatality Prevention Team

- The Health and Human Services Board voted to recommend that Beth Storie be appointed to the Dare County Community Child Protection Team

Special Motor Vehicle Valuation Review Board

- The following terms expire this month:
Danny Couch, Dock Sawyer, David Light
- All would like to be reappointed.
- No applications have been received

UPCOMING BOARD APPOINTMENTS

January 2019	Albemarle Commission Nursing Home Community Advisory Council Tourism Board
February 2019	Aging Advisory Council Planning Board Senior Tar Heel Legislature Delegates
March 2019	Parks and Recreation Advisory Council



Board of Equalization and Review

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

December 2018

BOARD APPOINTMENTS

BOARD OF EQUALIZATION AND REVIEW

(One Year Term)

The following have terms to expire this month:

Nelson V. "Skip" Jones

(Current Term 12/17 – 12/18)

(Originally Apptd. 2/08)

Jonathan Waddill

(Current Term 12/17– 12/18)

(Originally Apptd. 2/16)

Jeffrey Scott

(Current Term 12/17 – 12/18)

(Originally Apptd. 2/16)

Terry Gore

(Current Term 12/17 – 12/18)

(Originally Apptd. 4/14)

Charles Evans

(Current Term 12/17 – 12/18)

(Originally Apptd. 2/16)

All would like to be reappointed.

An application has been received from Allen Moran

Other Members:

See attached

BOARD OF EQUALIZATION AND REVIEW
(One Year Term)

The Board of Equalization and Review is a local citizen review board that hears property tax appeals from property owners in Dare County. Under North Carolina law, each county must have an Equalization and Review Board to hear appeals of property values.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Nelson V. "Skip" Jones 1508 Captains Lane Kill Devil Hills, NC 27948 441-7882	12-18	Apptd. 2-08 Reapptd. 12/08,09,10,11,12, 13,14,15,16,1-18
Jonathan Waddill 1322 N. Hwy 64 Manteo, NC 27954 252-564-4319 (H) 252-986-6392 (O)	12-18	Apptd. 2-16 Reapptd. 12-16, 1-18
Jeffrey Scott 4317 Shady Lane Kitty Hawk, NC 27949 252-261-3777 (H) 252 261-1500 (O)	12-18	Apptd. 2-16 Reapptd. 12-16, 1-18
Terry Gore 140 Fearing Place Manteo, NC 27954 252-347-6710 (H)	12-18	Apptd. 4-14 Reapptd. 12-14,15,16, 1-18
Charles Evans P.O. Box 2239 Manteo, NC 27954 252-473-2055 (H) 252-473-2171 (O)	12-18	Apptd. 2-16 Reapptd. 12-16, 1-18

NOTES:

MEETING INFO: As needed

CONTACT INFO: Greta Skeen, Tax Assessor

MEMBERS COMPENSATED: \$50 per meeting

John Receveur replaced Judy Johnson 1/93. Myra Ladd replaced Carl Parrot 1/93.
Alvin S. Hibbs replaced Keith Fearing 2/93.
Barbara Britt replaced Myra Ladd 1/95.
Curtis Creech replaced Ron Tillett 1/98.
Michael Davenport replaced Alvin Hibbs 12/01.
Bo Taylor replaced the late Curtis Creech 12/02
Kerwin Hoy replaced Bo Taylor 4/06.

Skip Jones filled unexpired term of John Receveur 2/08.
Talmadge Jones filled unexpired term of Kerwin Hoy 3/08.
Terry Gore filled unexpired term of Barbara Britt 4/14.
Jonathan Waddill replaced Bette Gray 2/16.
Jeffrey Scott replaced Talmadge Jones 2/16.
Charles Evans replaced Michael Davenport 2/16.

REVISED 1/18

1

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Planning Board 4.) Board of Adjustment

2nd choice ABC Board 5.) Equalization ? Review

3rd choice Tourism Board 6.) Health ? Human Services

Name Allen Moran

Address 381 Mother Vineyard Rd

City/State/Zip Manteo, NC 27954

Email Address allenm@darenc.com

Telephone Home: (252) 423-1309

Business: (252) 475-9222

Resident of Dare County: yes no

Occupation: Police Officer / Real Estate Broker / Restaurateur

Business Address: 7623 S. Virginia Dare Trl Nags Head, NC

Educational background:

NC licensed real estate broker, NC Justice Academy,

College of the Albemarle

Business and civic experience and skills:

Rotary International Community Service Chair (Manteo, 2012),

U.S. Restaurant Association Board Member

Other Boards/Committees/Commissions on which you presently serve:

NCDOT Board, Roanoke Island Community Center,
Albemarle Regional Planning Organization,
Peanut Belt Regional Planning Organization

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>RV Owens</u>	<u>Self-Employed</u>	<u>Manteo, NC</u>	<u>216-8079</u>
<u>Doug Doughtie</u>	<u>Sheriff (Dare)</u>	<u>KDH, NC</u>	<u>216-9898</u>
<u>Marc Basnight</u>	<u>Retired</u>	<u>Manteo, NC</u>	<u>216-6703</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 02/02/2018 Signature of applicant: *Alce Sh*

FOR OFFICE USE ONLY:

Date received: _____



*Dare County Community Child Protection Team (CCPT)
and
Child Fatality Prevention Team (CFPT)*

Description

The Health and Human Services Board voted to recommend that Beth Storie be appointed to the Dare County Community Child Protection Team.

Beth Storie's application is attached.

Board Action Requested

Make Appointment

Item Presenter

Robert Outten, County Manager

December, 2018

BOARD APPOINTMENT
DARE COUNTY COMMUNITY CHILD PROTECTION TEAM (CCPT)
AND
CHILD FATALITY PREVENTION TEAM (CFPT)

The Health and Human Services Board voted to recommend the appointment of Beth Storie to the Dare County Community Child Protection Team

An application has been received from Beth Storie

Other Members:
See attached list

COMMUNITY CHILD PROTECTION TEAM
CHILD FATALITY PREVENTION TEAM
TEAM COMPOSITION

<u>Person</u>	<u>Representing</u>
Jeff Gard	Law enforcement
Keith Letchworth	Trillium
Jodi Wyant	Member at Large
Lisa Weatherly	District Attorney's Office
Chuck Lycett	Social Services Director – CCPT Coordinator
Sally Laws	DHHS – SSD
Kathleen Foreman	Guardian Ad Litem
Theresa Forward	Economic Improvement Council
L'Tanya Murray	DHHS Board
Kathy Spencer	Roanoke Is. Pres. Day Care
Jeff Mitchell	EMS County Medical Examiner
Dr. Cara Sumners	Local Health Care Provider
Judge Edgar Barnes	Chief District Court Judge
Ashley Jackson	Board of Education
Sheila Davies	Health Director
Nancy Griffin	Children and Youth Partnership – Member at Large
Michael Lewis	Hotline - Member at Large
Robin Cudworth	CFPT Coordinator Parent who lost a child before the age of 18

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Child Protection Team

2nd choice _____

3rd choice _____

Name Beth Storie

Address 301 Sir Walter Raleigh Street/P.O. Box 308

City/State/Zip Manteo, NC 27954

Email Address bpstorie@oneboat.com

Telephone Home: 252-202-6596

Business: same

Resident of Dare County: yes no

Occupation: Publisher

Business Address: 105-A Budleigh Street

Educational background:

B.A. Psychology, cum laude, UNC-CH

Certified Professional Co-Active Coach

Business and civic experience and skills:

Publisher, Insiders' Guides, Inc. -- a guidebook company with 70 books across the nation. Sold to large medial firm in 1998.

Publisher, OuterBanksThisWeek.com -- a digital guide to this area including live community content and detailed destination sites.

Other Boards/Committees/Commissions on which you presently serve:

Children & Youth Partnership (chair)

Past: Nags Head Woods (chair), Dare Education Foundation, NC Coastal Land Trust, UNC-CH Field Site Board (chair), founder Outer Banks Hotline

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Nancy Griffin, Ex. Dir.	Children and Youth		252-423-1781
Bobby Owens, Mayor of Manteo			252-256-0668
Linda Willey, Willey Insurance Agency			252-475-0187

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 10/5/18 Signature of applicant: Beth P Storie

FOR OFFICE USE ONLY:

Date received: 11-16-18

Dare County
Community Child Protection Team
and
Child Fatality Prevention Team

Community Child Protection Teams (CCPT) were established as one means for the state and local communities to form a partnership to strengthen child protection and in response to Executive Order 142 in May 1991. The duties and responsibilities of the CCPT are contained in North Carolina Administrative Code - 10A NCAC 70A .0201. The original purpose and composition of the team were further formalized and expanded by N.C.G.S. §7B-1406, effective July 1, 1993.

In North Carolina, each CCPT reviews active child welfare cases, fatalities, and other cases brought to the team for review. The purpose of the case reviews is to identify systemic deficiencies in child welfare services or resources. Once identified, teams develop strategies to address the gaps in the child welfare system within the county and report to the state areas of concern that warrant action by the state. Teams promote child well-being through collaboration and public awareness.

Child Fatality Prevention Team (CFPT) - The Dare County CCPT has chosen to review the records of **all** additional child fatalities and report findings in connection with these reviews to the Team Coordinator of the North Carolina Child Fatality Prevention Team (hereafter, CFPT) at the Department of Environment, Health, and Natural Resources in lieu of a separate CPFT.

The team's composition is mandated in NCGS 7B-1406 and includes:

CCPT

1. The **county director of social services** and a member of the director's staff;
2. A **local law enforcement officer**, appointed by the board of county commissioners;
3. An **attorney** from the district attorney's office, appointed by the district attorney;
4. The **executive director of a local community action agency**, as defined by the Division of Economic Opportunity, Department Health and Human Services, or the executive director's designee;
5. The **superintendent of each local school administrative unit** located in the county, or the superintendent's designee;
6. A **member of the county board of social services**, appointed by the chair of that board;
7. A **local mental health professional**, appointed by the director of the area authority established under [N.C.G.S. §122-C](#);
8. The local **guardian ad litem coordinator**, or the coordinator's designee;
9. The **director of the department of public health**; and
10. A **local health care provider**, appointed by the local board of public health.

CFPT

1. An emergency medical services provider or firefighter, appointed by the board of county Commissioners
2. A district court judge, appointed by the chief district court judge in that district
3. A county medical examiner, appointed by the Chief Medical Examiner

4. A representative of a local child care facility or Head Start Program, appointed by the director of the county DSS
5. A parent of a child who died before reaching the child's eighteenth birthday, to be appointed by the board of county commissioners.

The board of commissioners may appoint a maximum of five additional members to represent various county agencies or the community at large.

At the Dare County CCPT/CFPT meeting on November 21, 2016, the team requested to add a representative from the hospital to the team. The CCPT/CFPT is requesting the following appointment from the Dare County Board of Commissioners:

1. Anthony "Tony" Buzzacco – The Outer Banks Hospital – Emergency Department Director



Special Motor Vehicle Valuation Review Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

December 2018

BOARD APPOINTMENTS

SPECIAL MOTOR VEHICLE VALUATION REVIEW BOARD

(One Year Term)

The following have terms to expire this month:

Danny Couch

(Current Term 12/17 - 12/18)

(Originally Apptd. 06/17)

Dock Sawyer

(Current Term 12/17 – 12/18)

(Originally Apptd. 1/93)

David Light

(Current Term 12/17 – 12/18)

(Originally Apptd. 1/18)

All would like to be reappointed

No applications have been received.

Other Members:

None

SPECIAL MOTOR VEHICLE VALUATION REVIEW BOARD
(One Year Term)

The Special Motor Vehicle Valuation Review Board hears and reviews appeals of listings and valuations placed upon taxable motor vehicles located within Dare county.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Danny Couch 47297 Dippin Vat Road PO Box 1001 Buxton, NC 27920 dannyc@darenc.com 216-7383	12-18	Apptd. 6/17 Reapptd. 12/17
Dock Sawyer P.O. Box 1292 Manteo, NC 27954 473-2904	12-18	Apptd. 1-93 Reapptd. 12-93,94 95,96,97, 98,99,00 01,02,03,04 05,06,07,08,09, 10,11,12,13,14, 15,16, 17
David Light PO Box 721 Wanchese, NC 27981 obxilight@embargmail.com 252-305-2678 (home) 252-473-2678 (business)	12-18	Apptd. 1-18

NOTES:

MEETING INFO: As needed

CONTACT INFO: Maggie Dennis, 475-5936

MEMBERS COMPENSATED: No

Richard Johnson replaced Shirley Hassell 12/98.
Jack Gregory replaced Mike Hedrick 1-02.
Lori Hageman replaced Jack Gregory 12/07.
Wally Overman filled unexpired term of Richard Johnson 10/13
Danny Couch filled unexpired term of Wally Overman 6/17
Unable to contact Lori Hageman, she was not reappointed 12/17
David Light replaced Lori Hageman 1/18

REVISED 1/18



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list.

January 2019

1. Albemarle Commission

Initially organized in 1969 under the direction of the U.S. Economic Development Administration, the Albemarle Commission is sanctioned by the federal government as the lead regional organization for North Carolina's Region R which includes Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington counties. The Commission works to address regional needs involving the development and enhancement of regional infrastructure; industrial recruitment business development, labor force development, travel and tourism, community reinvestment /rehabilitation, and health and human services. 1 term expiring

2. Nursing Home Community Advisory Council

Nursing Home Community Advisory Councils were established to maintain the intent of the Nursing Home and Adult Care Home Resident Bill of Rights within nursing homes and adult care homes across the state. The Committee promotes community involvement and cooperation to ensure quality of care for older adults. The Council is responsible for advising the County Commissioners of the general conditions that exist in Dare County's long term care facilities. 2 terms expiring

3. Tourism Board

The Outer Banks Visitors Bureau is the lead marketing and promotional agency for The Outer Banks of North Carolina and is funded by one percent of the occupancy tax and one percent of the prepared meals tax collected in Dare County. The Towns and other agencies represented on the Tourism Board submit recommendations for their appointments to the Board of Commissioners for final approval. 6 terms expiring

February 2019

1. Aging Advisory Council

The Area Agency on Aging is the organization mandated under the provisions of the Older American's Act of 1965 to work on behalf of older adults and their caregivers in Region R. It is the Agency's mission to empower senior adults to enhance their quality of life through training, education, mediation, advocacy and coordination of services. The Council advocates on behalf of the senior population in their counties by reviewing and commenting on the laws, policies, actions and programs that affect older adults. 2 terms expiring

2. Planning Board

The Planning Board meets to review and recommend action on land use and development plans and issues for the unincorporated areas of Dare County. 2 terms expiring

3. Senior Tar Heel Legislature Delegates

The Senior Tar Heel Legislature was created by the State Legislature to provide information to senior citizens on the legislative process and matters being considered by the North Carolina General Assembly. Delegates from all 100 counties serve on committees and meet with the Governor and are a spokesperson for the county they represent. Position requires the ability to keep the County Commissioners informed of the Senior Tar Heel Legislative Agenda and to report to other seniors and groups regarding advocacy activities. 2 terms expiring

March 2019

1. Parks and Recreation Advisory Council

The Advisory Council reviews and advises the Department of Parks and Recreation in its efforts to promote, organize, plan and coordinate activities and programs for youth and adults in Dare County. 1 term expiring

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Janice Williams at 475-5800.

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS



Closed Session

Description

The Dare County Board of Commissioners will go into Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the County in order to preserve the attorney-client privilege in the matter of Dare County v. PCL Civil Constructors Inc.

And, pursuant to NCGS 143-318.11(a)(5) to instruct County staff, or negotiating agents, concerning the position to be taken by or on behalf of the County in negotiating the price and other material terms of a contract or proposed contract, for the acquisition of real property by purchase, option, exchange, or lease in the matter of Buxton Harbor and the matter of the Old Kellogg Supply Building.

The Board will also approve previous Closed Session Minutes

Board Action Requested

Approve Going Into Closed Session

Item Presenter

County Manager, Robert Outten