



County of Dare

P.O. Box 1000 | Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, November 05, 2018

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** Presentation of County Service Pins
- ITEM 3** Employee of the Month
- ITEM 4** Public Comments
- ITEM 5** NCDOT Ferry Division Update and Discussion of Ferry Names
- ITEM 6** Presentation on the North Carolina Complete Count Commission
- ITEM 7** Request for Late Applications for Property Tax Exemption or Exclusion
- ITEM 8** East Carolina Radio - CUP Application for Tower
- ITEM 9** Hatteras Shores Group Housing Development - CUP Application
- ITEM 10** Golf Carts in Wanchese - Initial Discussion
- ITEM 11** Town of Duck - Temporary Easement
- ITEM 12** Conservation Easement
- ITEM 13** Discussion of Architectural and Design Services for the New Animal Shelter
- ITEM 14** Consent Agenda
1. Approval of Minutes (10.15.18)
 2. Appointment of Firefighters Relief Fund Board Member of Hatteras Vol. Fire Dept.
 3. Road Request - France Court, Kay Court, Violet Court, Kellam Court
 4. DHHS - Emergency Food & Shelter Budget Amendment
 5. 4-Year Computer Lease for Dare County Sheriff's Office
 6. 4-Year Computer Lease for Dare County Libraries
 7. Schedule of Meeting Dates for 2019

- ITEM 15** Board Appointments
1. Older Adult Services Advisory Council
 2. Rodanthe-Waves-Salvo Community Center
 3. Stumpy Point Community Center
 4. Veterans Advisory Council
 5. Youth Council
 6. Upcoming Board Appointments

ITEM 16 Commissioners' Business & Manager's/Attorney's Business

ITEM 17 Closed Session

ADJOURN UNTIL 5:00 P.M. ON NOVEMBER 19, 2018



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Presentation of County Service Pins - November 2018

Description

The following employees are scheduled to receive service pins this month:

1. Margie Copeland, Social Worker II, 10 Year Pin
2. Ashley Johnson, Emergency Med Tech Paramedic, 15 Year Pin
3. Doug Oberbeck, Deputy Sheriff Sergeant, 20 Year Pin
4. Heather Gardiner, Public Health Nurse II, 20 Year Pin

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

November, 2018

Presentation of County Service Pins

1. Margie Copeland, Social Worker II, 10 Year Pin
-Presented by Leigh Bracy

2. Ashley Johnson, Emergency Med Tech Paramedic, 15 Year Pin
-Presented by Jennie Collins

3. Doug Oberbeck, Deputy Sheriff Sergeant, 20 Year Pin
-Presented by Doug Doughtie

4. Heather Gardiner, Public Health Nurse II, 20 Year Pin
-Presented by Debbie Dutton



Employee of the Month

Description

The Employee of the Month certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Board of Commissioners encourages citizen participation and provides time on the agenda at every regularly scheduled meeting for Public Comments. This is an opportunity opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

Comments can be made at the Commissioners Meeting Room in Manteo or through an interactive video link at the Fessenden Center Annex in Buxton.

Commissioners Meeting Room - Administration Building, 954 Marshall Collins Drive, Manteo
Video Link - Fessenden Center Annex, 47017 Buxton Back Road, Buxton

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



NCDOT Ferry Division Update and Discussion of Ferry Names

Description

Jed Dixon, Deputy Director of NCDOT's Ferry Division, will give an update report and Commissioners will discuss the naming of ferry vessels.

Attached is a list of NCDOT's planned ferry replacement schedule along with a resolution the Board will consider recommending that two ferries being added to the fleet be named the "Avon" and the "Salvo" and that NCDOT consider naming future ferries the "Chicamacomico" and "Kinnakeet" as a way of upholding the rich heritage of Hatteras Island.

Board Action Requested

Discuss and take appropriate action

Item Presenter

Jed Dixon, Deputy Director
NCDOT Ferry Division

Vessel Name	year replaced	New vessel name
Hyde	2010	Swan Quarter
Pamlico	2011	Sea Level
Thomas Baum	2018	Rodanthe
Albermarle	2019	Wanchese
Kinnakeet	2019	Avon
Chicamacomico	2020/2021	Salvo
Silver Lake	2023	Pamlico
Cape Point	TBD	Kinnakeet
Frisco	TBD	Chicamacomico
Ocracoke	TBD	Cape Point



**A RESOLUTION
SUPPORTING THE NAMING OF NORTH CAROLINA FERRIES**

WHEREAS, the County of Dare is within the North Carolina Department of Transportation (NCDOT) Division 1; and

WHEREAS, the Dare County Board of Commissioners supports the tradition of naming NC Ferries after towns and regions of coastal North Carolina; and

WHEREAS, Dare County, as the Birthplace of English-speaking America, also supports our rich Native American heritage and acknowledges the great service the Hatteras-class ferries Kinnakeet and Chicamacomico have provided the citizens and visitors of North Carolina, and

WHEREAS, the Dare County Board of Commissioners is proud to uphold this rich heritage and strongly urges the Albemarle RPO and the North Carolina Ferry Division to consider naming future replacement ferries the Kinnakeet and Chicamacomico and other Algonquian place names of our region in honoring this tradition.

NOW THEREFORE BE IT RESOLVED that the Dare County Board of Commissioners requests that the said ferry to replace the MV Kinnakeet be named the "Avon" and the ferry to replace the MV Chicamacomico be named the "Salvo" and that the names Kinnakeet and Chicamacomico be considered for future replacement ferries.

ADOPTED this 5th day of November, 2018.

Robert Woodard, Chairman

Attest:

Gary Lee Gross, Clerk to the Board



Presentation on the North Carolina Complete Count Commission

Description

The North Carolina Complete Count Commission (NCCCC) is on a mission to create awareness about the 2020 Census and its importance for the citizens of Dare County. James Cofield, a member of the NCCCC, will brief the Board of Commissioners on the 2020 Census and explain how Dare County benefits when its residents are properly counted.

Board Action Requested

None - Informational Presentation

Item Presenter

James E. Cofield, Jr.
Member of the North Carolina Complete Count Commission

50 Ways Census Data Are Used

- Decision making at all levels of government.
- Drawing federal, state, and local legislative districts.
- Attracting new businesses to state and local areas.
- Distributing billions in federal funds and even more in state funds.
- Forecasting future transportation needs for all segments of the population.
- Planning for hospitals, nursing homes, clinics, and the location of other health services.
- Forecasting future housing needs for all segments of the population.
- Directing funds for services for people in poverty.
- Designing public safety strategies.
- Development of rural areas.
- Analyzing local trends.
- Estimating the number of people displaced by natural disasters.
- Developing assistance programs for American Indians and Alaska Natives.
- Creating maps to speed emergency services to households in need of assistance.
- Delivering goods and services to local markets.
- Designing facilities for people with disabilities, the elderly, or children.
- Planning future government services.
- Planning investments and evaluating financial risk.
- Publishing economic and statistical reports about the United States and its people.
- Facilitating scientific research.
- Developing “intelligent” maps for government and business.
- Providing proof of age, relationship, or residence certificates provided by the Census Bureau.
- Distributing medical research.
- Reapportioning seats in the House of Representatives.
- Planning and researching for media as backup for news stories.
- Providing evidence in litigation involving land use, voting rights, and equal opportunity.
- Drawing school district boundaries.
- Planning budgets for government at all levels.
- Spotting trends in the economic well-being of the nation.
- Planning for public transportation services.
- Planning health and educational services for people with disabilities.
- Establishing fair market rents and enforcing fair lending practices.
- Directing services to children and adults with limited English language proficiency.
- Planning urban land use.
- Planning outreach strategies.
- Understanding labor supply.
- Assessing the potential for spread of communicable diseases.
- Analyzing military potential.
- Making business decisions.
- Understanding consumer needs.
- Planning for congregations.
- Locating factory sites and distribution centers.
- Distributing catalogs and developing direct mail pieces.
- Setting a standard for creating both public and private sector surveys.
- Evaluating programs in different geographic areas.
- Providing genealogical research.
- Planning for school projects.
- Developing adult education programs.
- Researching historical subject areas.
- Determining areas eligible for housing assistance and rehabilitation loans.

THE GEORGE WASHINGTON UNIVERSITY

WASHINGTON, DC

Counting for Dollars 2020

16 Large Federal Assistance Programs that Distribute Funds on Basis of Decennial
Census-derived Statistics (Fiscal Year 2015)

North Carolina

Total Program Obligations: \$16,297,657,450

Per Capita: \$1,623 (see note on proper use)

CFDA #	Program Name	Dept.	Type	Recipients	Obligations
93.778	Medical Assistance Program (Medicaid)	HHS	Grants	States	\$8,145,291,856
10.551	Supplemental Nutrition Assistance Program (SNAP)	USDA	Direct Pay	Households	\$2,395,550,386
93.774	Medicare Part B (Supplemental Medical Insurance) – Physicians Fee Schedule Services	HHS	Direct Pay	Providers	\$1,965,514,927
20.205	Highway Planning and Construction	DOT	Grants	States	\$964,157,631
84.010	Title I Grants to Local Education Agencies	ED	Grants	LEAs	\$416,567,002
93.767	State Children's Health Insurance Program (S-CHIP)	HHS	Grants	States	\$395,016,000
10.555	National School Lunch Program	USDA	Grants	States	\$375,637,608
14.871	Section 8 Housing Choice Vouchers	HUD	Direct Pay	Owners	\$360,281,000
84.027	Special Education Grants (IDEA)	ED	Grants	States	\$327,610,503
93.600	Head Start/Early Head Start	HHS	Grants	Providers	\$212,128,753
10.557	Supplemental Nutrition Program for Women, Infants, and Children (WIC)	USDA	Grants	States	\$193,937,087
14.195	Section 8 Housing Assistance Payments Program (Project-based)	HUD	Direct Pay	Owners	\$148,057,234
93.596	Child Care and Development Fund-Entitlement	HHS	Grants	States	\$122,249,000
93.527/ 93.224	Health Center Programs (Community, Migrant, Homeless, Public Housing)	HHS	Grants	Providers	\$118,621,765
93.568	Low Income Home Energy Assistance (LIHEAP)	HHS	Grants	States	\$86,585,698
93.658	Foster Care (Title IV-E)	HHS	Grants	States	\$70,451,000



Welcome N.C. Complete Count Commission for Census 2020



MAKE NC COUNT

C E N S U S 2 0 2 0

census.nc.gov



Executive Order

Mission: Governor Roy Cooper signed Executive Order 79, establishing the North Carolina Complete Count Commission, an advisory membership charged with increasing awareness and understanding about the importance of the 2020 Census and encouraging people of North Carolina to participate in the 2020 Census.





Why Does It Matter?

Why does a complete and accurate Census matter?

- The federal, state and local governments all use census data to make policy decisions related to funding healthcare, education, transportation and much more – which can equate to billions of dollars in federal funds for North Carolina.
- Businesses big and small use census data as well.
- Finally, census data are used as the basis of our democracy: every 10 years political districts are redrawn in a process called redistricting and how many seats a state has in the U.S. House of Representatives is recalculated in a process called congressional apportionment. (After the 2010 Census, Oregon, Nevada, Utah, Arizona, Texas, Florida, South Carolina, Georgia, all gained seats; Iowa, Missouri, Illinois, Michigan, Louisiana, Ohio, Pennsylvania, New York, New Jersey, and Massachusetts lost seats!)



Census Impact

- **Our Voice (Representation)**
 - Census is required in the Constitution
 - Count every resident, once, and in the right place
 - Apportionment and Redistricting
- **Our Tax Dollars (Funding)**
 - \$1,623 per person, per year in Federal Funding to NC based on Census data in FY2015
 - About \$200 per person, per year in state funding based on Census data
- **Our Future (Planning)**
 - Largest survey in the US providing reliable, comparable data
 - Vital for business and local government service



Local Update of Census Addresses (LUCA)

Once a decade verification of residential and group quarters addresses by tribal or local governments

Connects Census forms with households





Boundary Annexation Survey (BAS)

Annual verification of corporate boundaries

Places addresses – and their
Census counts – in the correct
area





Census Partnership and Promotion

- Census data is the foundation of apportionment in the US House of Representatives, drives over \$1,600 per person per year in federal funding to North Carolina, and informs local planning, economic development, and services.
- Preparation – LUCA, BAS, PSAP – is very important
- Preparation without Participation is wasted effort
- Local preparation partnerships – Complete Count Committees involve trusted local faces in promoting Census participation



SCCC and CCC Subcommittee Types

BUSINESS	<ul style="list-style-type: none"> Involving a community's business sector creates a unifying element that touches every household within the community. 	EX-OFFENDER	<ul style="list-style-type: none"> The ex-offender population is sizeable and is often disenfranchised from the community and hard to track. 	LIBRARY	<ul style="list-style-type: none"> Urban Libraries Council says libraries are the "most trusted government entity", poised to be pivotal for civic engagement.
COMMUNICATIONS, MEDIA AND TECHNOLOGY	<ul style="list-style-type: none"> Assists community Organizations in utilizing Census toolkit materials enables them to innovate. 	FAITH-BASED	<ul style="list-style-type: none"> Faith-based organizations are found in every community and maintain interactive and ongoing communications with their members. 	RECRUITING	<ul style="list-style-type: none"> Reaching all members of the workforce community enhances the ability of the Census to plug into existing recruiting resources.
COMMUNITY ORGANIZATIONS	<ul style="list-style-type: none"> Utilizing community orgs provide outreach opportunities for a broad spectrum of residents of all ages, races and backgrounds. 	GOVERNMENT	<ul style="list-style-type: none"> Census can manage costs by leveraging the ability of local government to provide knowledge of the population, organizations, and institutions. 	SENIOR CITIZEN	<ul style="list-style-type: none"> Although a high responding group, the trend towards reduced home ownership may create enumerating challenges for field.
DATA AND MAPS	<ul style="list-style-type: none"> Understanding where hard-to-count areas exist is important to direct subcommittee activities toward the correct populations and geographic areas. 	GROUP QUARTERS	<ul style="list-style-type: none"> Because of the limited access to most group quarters, cooperation from the institutions is vitally important to achieve an accurate count. 	SPECIAL HOUSING	<ul style="list-style-type: none"> The rental population will exceed a third of the entire U.S. population by 2020. No matter the housing type, access is vital for an accurate count.
EDUCATION (PRESCHOOL - GRADE 12)	<ul style="list-style-type: none"> Reaches U.S. households through schools and helps create a generation of future self-responders. 	HOMELESS	<ul style="list-style-type: none"> In the 2010 Decennial Census, the count was 209,325 for persons counted at shelters, outdoor locations, soup kitchens and mobile food vans. 	VETERANS	<ul style="list-style-type: none"> Over 22 million veterans living in the United States present a sizeable bloc distributed throughout the 50 states. Former military personnel can provide leadership and excellent recruiting assistance.
EDUCATION (POST SECONDARY)	<ul style="list-style-type: none"> Works with university housing to obtain administrative records for group quarters, builds relationships with leadership to facilitate access. 	IMMIGRANT	<ul style="list-style-type: none"> One of the serious challenges for a Census enumerator is encountering housing units where no one in the household speaks English. 	STATE DATA CENTERS/CENSUS INFORMATION CENTERS	



Fiscal Impacts of the Census (Annual)

\$16.3 Billion in Federal Dollars Distributed to North Carolina

Estimated amount of funds distributed to North Carolina based directly or indirectly on decennial Census statistics (16 largest federal programs).

- \$1,623 per capita

Source: George Washington University, [Counting for Dollars 2020](#)

\$1.5 Billion in State Funds Distributed to Municipalities & Counties

Estimated amount of funds distributed annually to North Carolina based upon OSBM certified population estimates (2 largest state revenue allocations).

- \$205 Per Capita

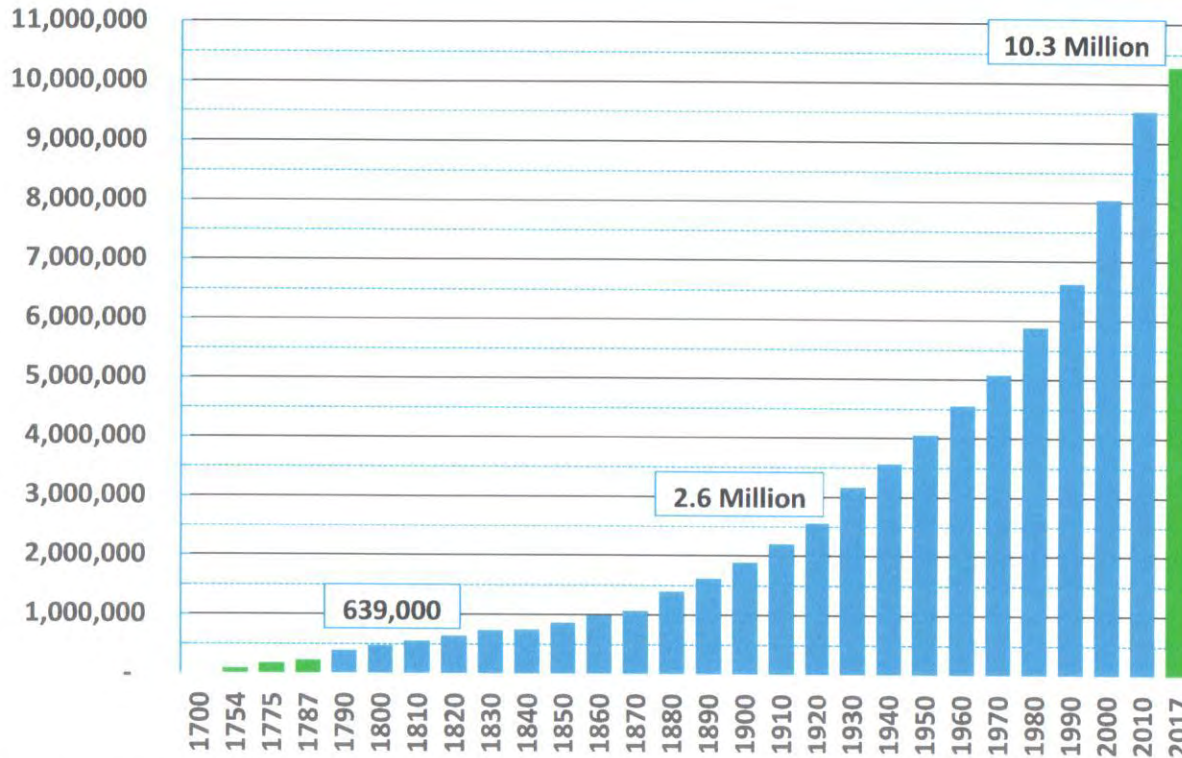
Source: North Carolina Dept. of Transportation, [2017 North Carolina State Street-Aid Allocations to Municipalities](#); North Carolina Dept. of Revenue, [Collections for Month Ending Reports for 2017](#).

ANNUAL ESTIMATES REQUIRE ACCURATE CENSUS COUNT!

Note: Not all municipalities and counties participate in street-aid allocations or use the per capita formula for distributing DOR funds.



North Carolina Population, 1700 - 2017



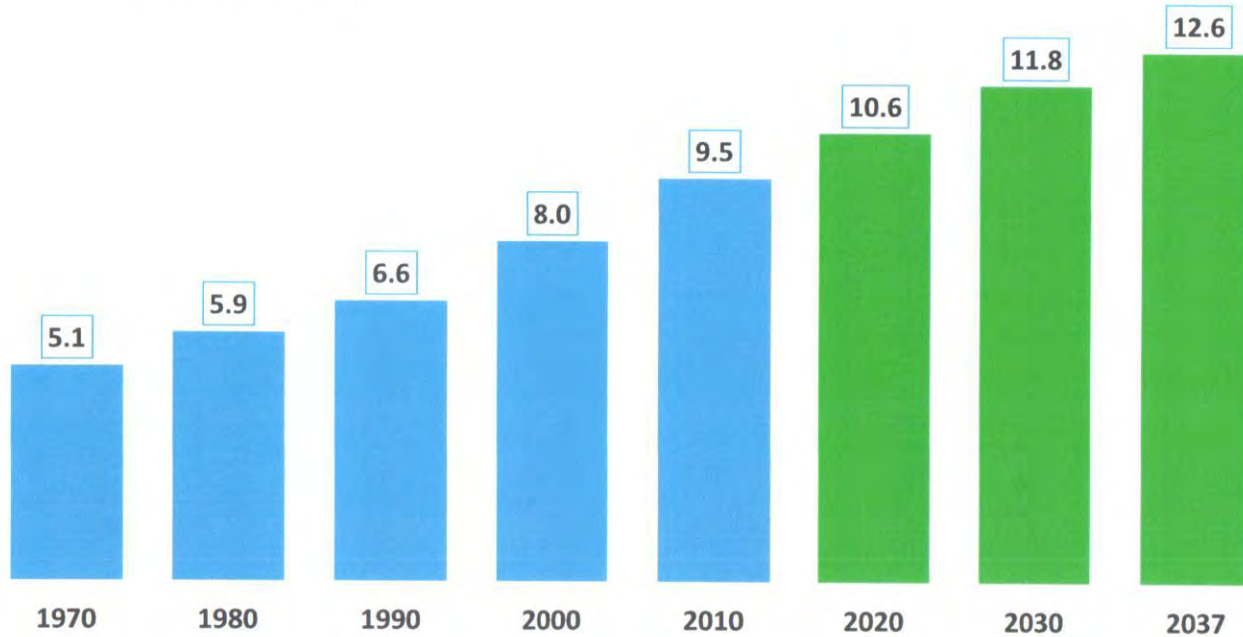
Note: Early estimates and censuses excluded most American Indians. Populations in western North Carolina was not enumerated in 1790.

Source: 1700-1787 Estimates from Various Sources as Reported in *History and Growth of the United States Census*, 56th Congress, 1st Session, Document 194; US Census Bureau, Decennial Censuses (1790-2010); U.S. Census Bureau, Population Estimates, 2017 Vintage.



North Carolina Population Change – Historic and Projected

**North Carolina Population, 1970 – 2010
and Projected Through 2037**
Millions of People



Source: US Census Bureau, Decennial Censuses; OSBM Population Projections, 2017 Vintage.
April 5, 2018
Office of State Budget & Management



North Carolina Population vs. Other States

9th Largest State at 10.3 Million

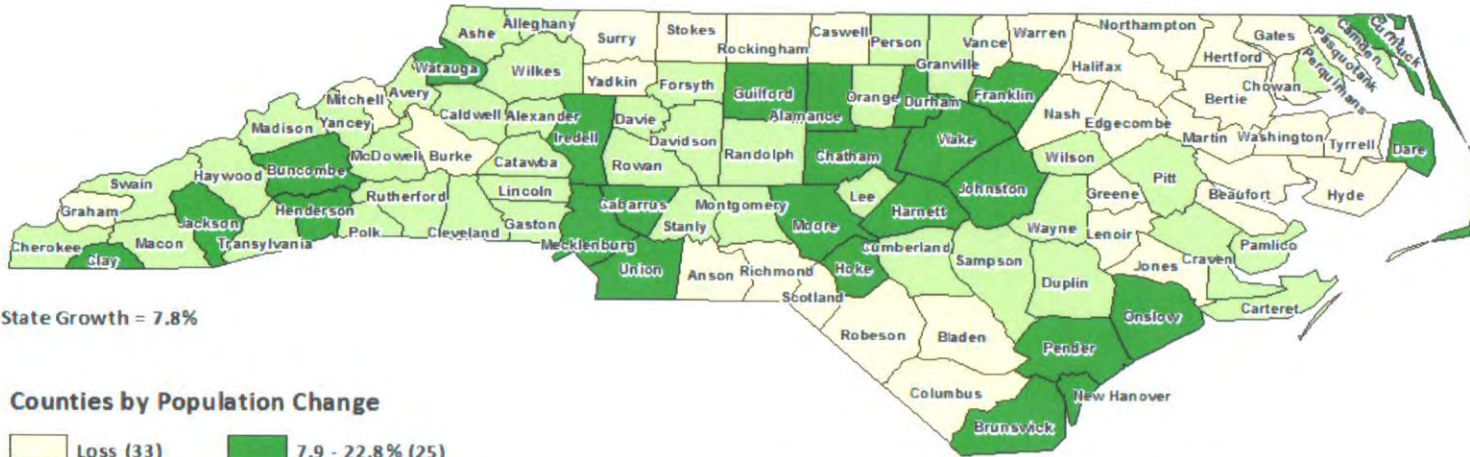
5th Largest Population Gain (737,698 people), April 2010 to July 2017

Geographic Area	Population Estimate		Change, 2010 to 2017	
	April 1, 2010	July 1, 2017	Number	Percent
United States	308,758,105	325,719,178	16,961,073	5.5
California	37,254,518	39,536,653	2,282,135	6.1
Texas	25,146,100	28,304,596	3,158,496	12.6
Florida	18,804,594	20,984,400	2,179,806	11.6
New York	19,378,110	19,849,399	471,289	2.4
Pennsylvania	12,702,857	12,805,537	102,680	0.8
Illinois	12,831,565	12,802,023	-29,542	-0.2
Ohio	11,536,730	11,658,609	121,879	1.1
Georgia	9,688,690	10,429,379	740,689	7.6
North Carolina	9,535,721	10,273,419	737,698	7.7
Michigan	9,884,129	9,962,311	78,182	0.8

Source: U.S. Census Bureau, Population Estimates, 2017 Vintage.



Population Change in North Carolina Counties, April 1, 2010 - July 1, 2017

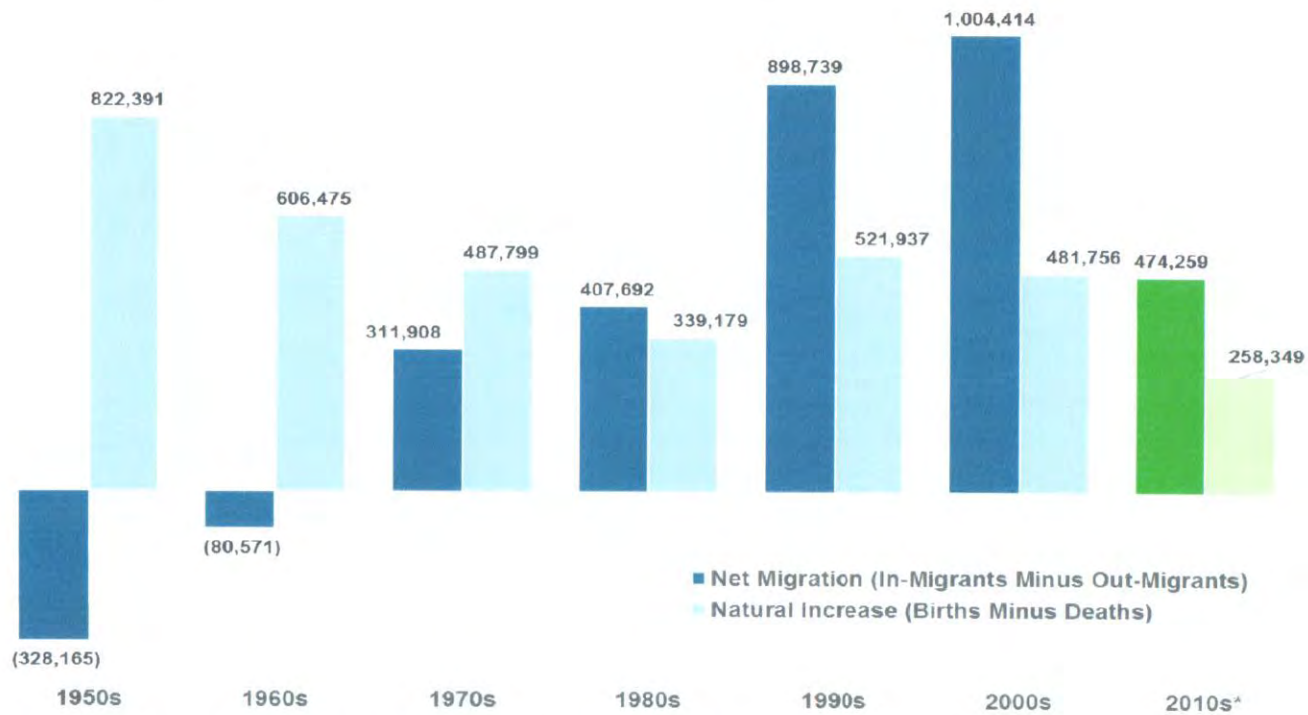


Source: North Carolina Office of State Budget & Management; Demographic & Economic Analysis Branch, Certified Population Estimates, 2017 Vintage.



Net Migration Influences Growth More than Natural Increase

Components of Population Change by Period, 1950 - 2017



Source: US Census Bureau, State Population Estimates, Vintage 2017; Age-Specific Net Migration Estimates for US Counties, 1950-2010. Applied Population Laboratory, UW-Madison.

April 5, 2018

Office of State Budget & Management

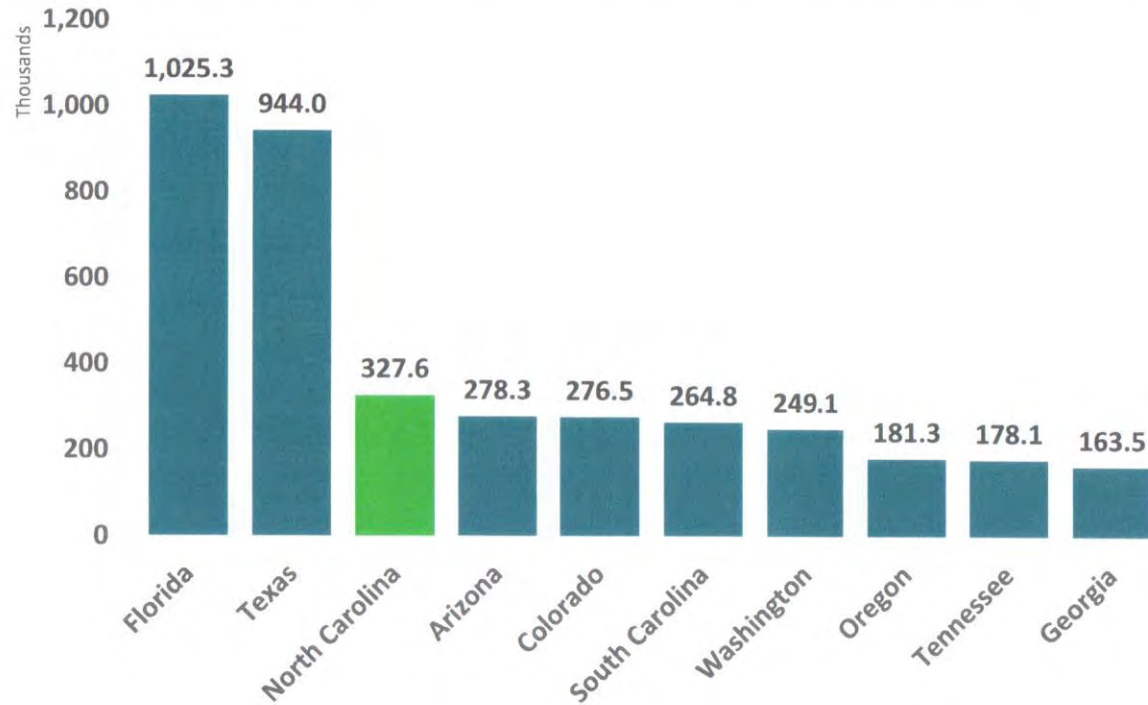
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Net Migration (cont'd)

Net Domestic Migration Larger Than All But Florida and Texas

Net Domestic Migration for the 10 States with the Largest Number of Net Domestic Migrants, April 2010 to July 2017

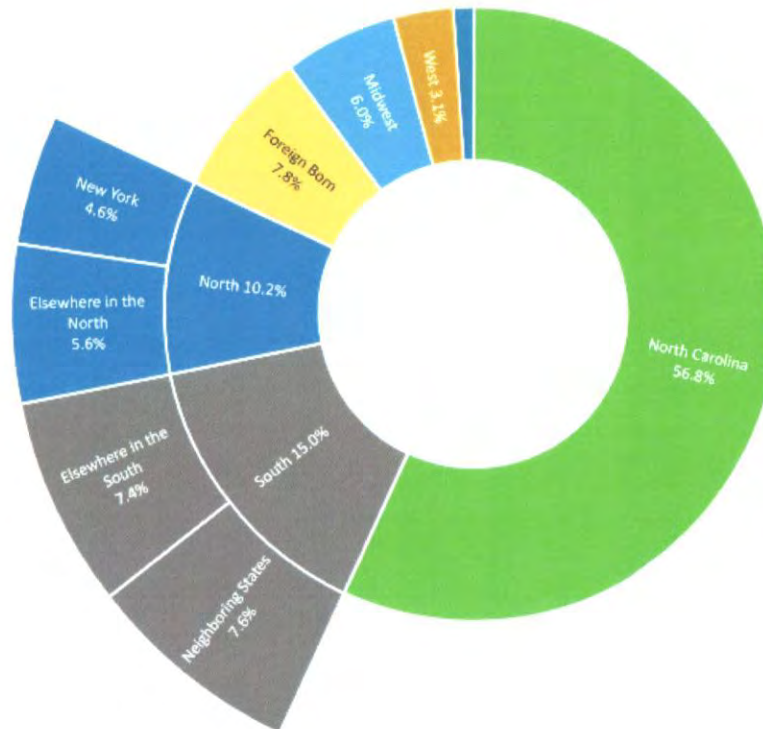


Source: U.S. Census Bureau, Population Estimates for States, Vintage 2017.



Many North Carolinians Were Born Elsewhere

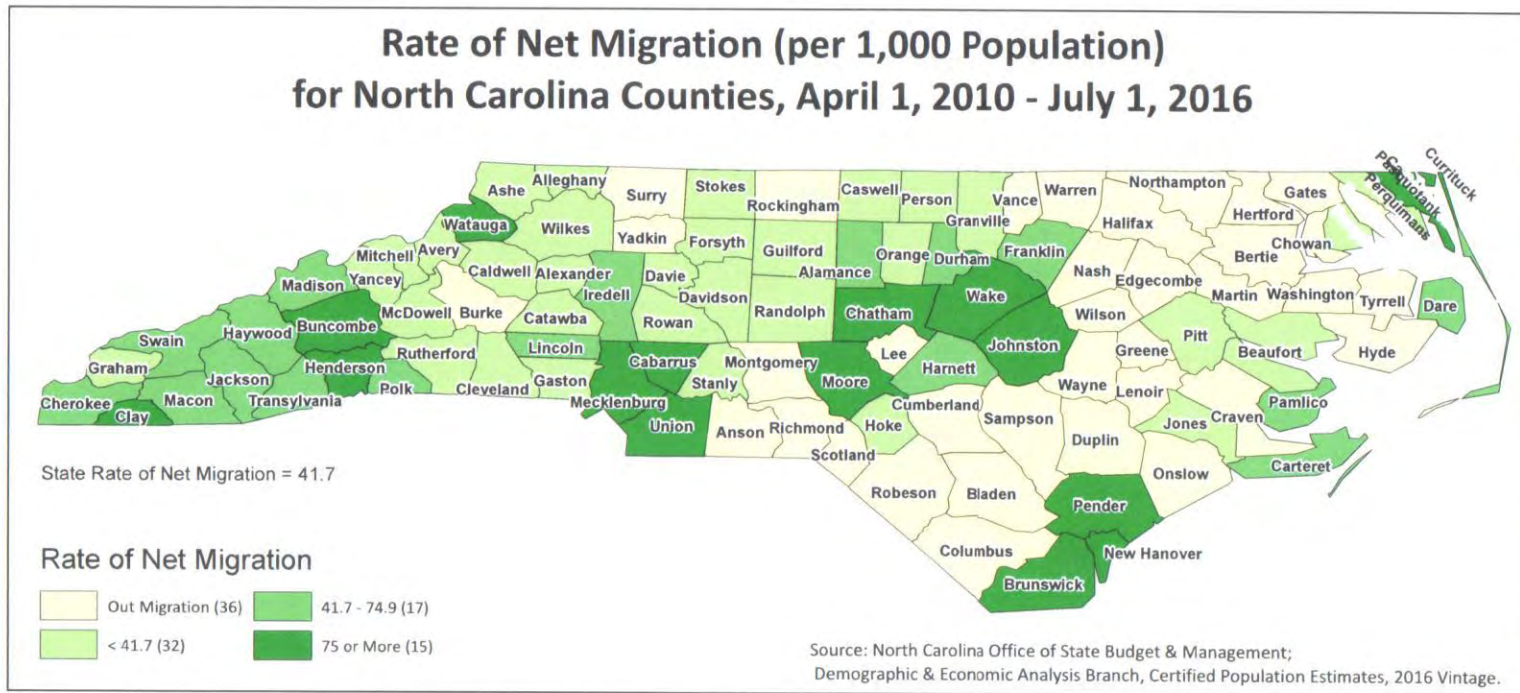
Percent of the North Carolina Population by Place of Birth



Source: U.S. Census Bureau, 1-Year 2016 American Community Survey

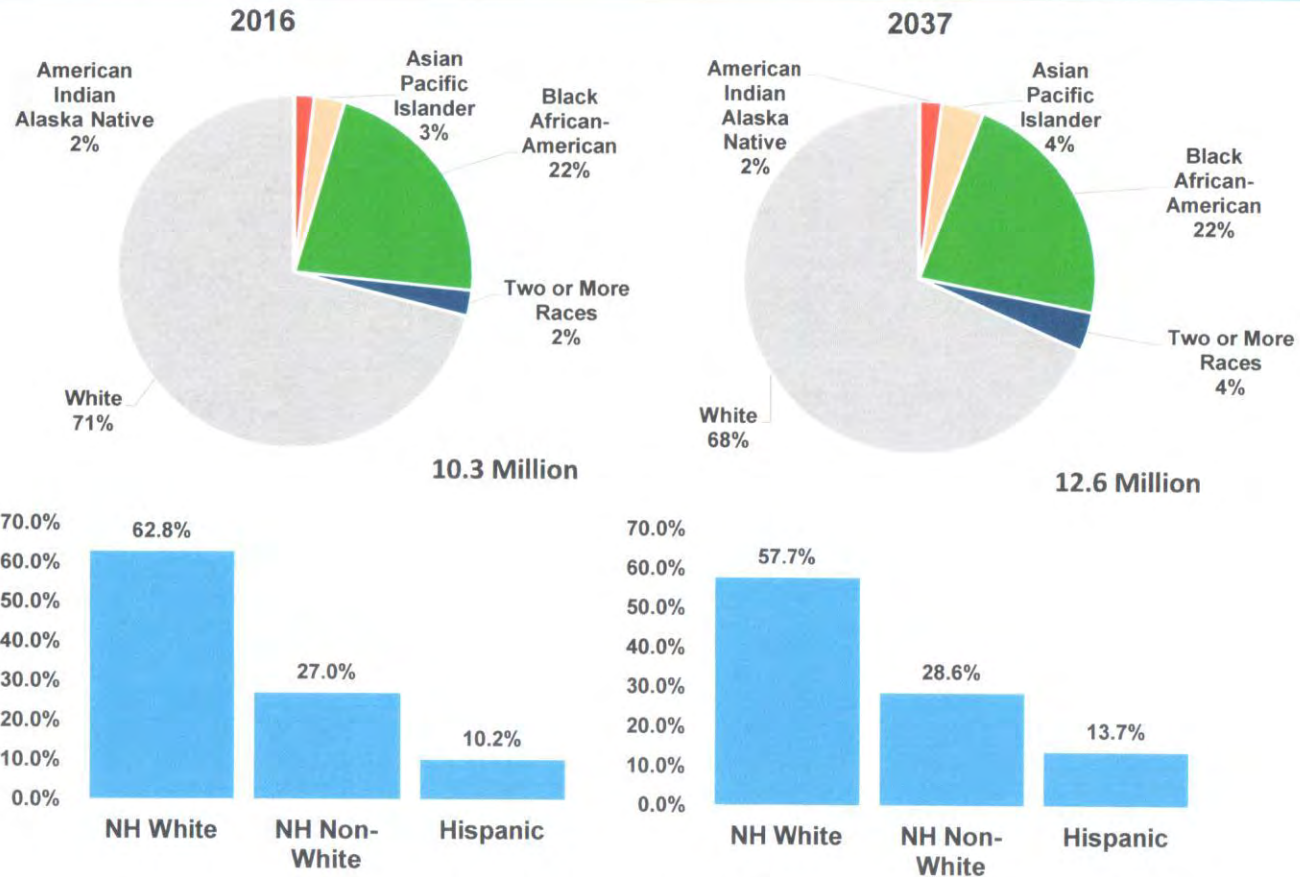


Components of Change





Population by Race and Hispanic Origin, 2016 and 2037



Source: NC OSBM Population Estimates, Vintage 2016 and Population Projections, Vintage 2017.



Immigrants in North Carolina

- **767,656 Foreign Born¹**
- **507,234 Non-Citizens¹**
- **350,000 Unauthorized Immigrants²**
 - **8th Largest Unauthorized Population²**
 - **60% from Mexico, 7% El Salvador, 6% Honduras²**
 - **3.4% of North Carolina Population²**
 - **43% of All Immigrants vs. 26% of U.S. Immigrants²**
 - **5.0% of Labor Force vs. 5.0% U.S. Labor Force²**
 - **8.7% of NC K-12 Students Have Unauthorized Parent(s)²**
 - **41,000 (12%) Eligible for DACA (29,260 enrolled)³**

Sources: ¹U.S. Census Bureau, 2012-2016 American Community Survey;

²"Overall Number of US Unauthorized Immigrants Hold Steady Since 2009" by Jeffrey S. Pasel and D'Vera Cohn, Pew Research Center, September 20, 2016 & ³Institute on Taxation and Economic Policy, "State & Local Tax Contributions of Young Undocumented Immigrants" April 25, 2017



Request for Late Applications for Property Tax Exemption or Exclusion

Description

Please see attached Item Summary

Board Action Requested

Approve or deny requests for late application for exemption or exclusion. If late applications are approved, approve or deny for 2018 property tax relief for Mr. Receveur, Mr. Allsworth and the Roanoke Island VFD.

Item Presenter

Hosea Wilson, Assistant County Assessor

Item Summary: Request for Consideration of Late Applications for Exemption

The 2018 regular listing period ended on February 15, 2018. After that date, the assessor does not have authority to consider property tax exemption or exclusion applications.

Under N.C.G.S. 105-282.1(a1) **Late Application**. The Board has the authority to accept an untimely application for exemption or exclusion filed after the close of the listing period if the applicant can show good cause for failure to make a timely application. (Attachment, pages 1-3)

The office received three separate late applications for the Board's consideration. The Board must first choose to accept or deny the late application and then choose to approve or deny the exemption or exclusion for the 2018 tax year. All three applications are for different types of tax relief offered under North Carolina law. The pertinent statute and supporting documentation are as follows:

1. Mr. John G. Receveur, N.C.G.S. 105-277.1B. **Property tax homestead circuit breaker**. (Attachment 2, pages 1-4) The application contains confidential information.
2. Mr. Brian E. Allsworth, N.C.G.S. 105-277.1C. **Disabled veteran property tax homestead exclusion**. (Attachment 3, pages 1-3) The application contains confidential information.
3. Roanoke Island Volunteer Fire Department, N.C.G.S 105-278.6. **Real and personal property used for charitable purposes**. (Attachment 4, pages 1-5)

All three applicants meet the requirements for qualification for their respective property tax relief programs and had their applications been timely filed, they would have been approved.

§ 105-282.1. Applications for property tax exemption or exclusion; annual review of property exempted or excluded from property tax.

(a) Application. – Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it. If the property for which the exemption or exclusion is claimed is appraised by the Department of Revenue, the application shall be filed with the Department. Otherwise, the application shall be filed with the assessor of the county in which the property is situated. An application must contain a complete and accurate statement of the facts that entitle the property to the exemption or exclusion and must indicate the municipality, if any, in which the property is located. Each application filed with the Department of Revenue or an assessor shall be submitted on a form approved by the Department. Application forms shall be made available by the assessor and the Department, as appropriate.

Except as provided below, an owner claiming an exemption or exclusion from property taxes must file an application for the exemption or exclusion annually during the listing period.

- (1) No application required. – Owners of the following exempt or excluded property do not need to file an application for the exemption or exclusion to be entitled to receive it:
 - a. Property exempt from taxation under G.S. 105-278.1 or G.S. 105-278.2.
 - b. Special classes of property excluded from taxation under G.S. 105-275(15), (16), (26), (31), (32a), (33), (34), (37), (40), (42), or (44).
 - c. Property classified for taxation at a reduced valuation under G.S. 105-277(g) or G.S. 105-277.9.
- (2) Single application required. – An owner of one or more of the following properties eligible for a property tax benefit must file an application for the benefit to receive it. Once the application has been approved, the owner does not need to file an application in subsequent years unless new or additional property is acquired or improvements are added or removed, necessitating a change in the valuation of the property, or there is a change in the use of the property or the qualifications or eligibility of the taxpayer necessitating a review of the benefit.
 - a. Property exempted from taxation under G.S. 105-278.3, 105-278.4, 105-278.5, 105-278.6, 105-278.7, or 105-278.8.
 - b. Special classes of property excluded from taxation under G.S. 105-275(3), (7), (8), (12), (17), (18), (19), (20), (21), (31e), (35), (36), (38), (39), (41), or (45) or under G.S. 131A-21.
 - c. Special classes of property classified for taxation at a reduced valuation under G.S. 105-277(h), 105-277.1, 105-277.1C, 105-277.10, 105-277.13, 105-277.14, 105-277.15, 105-277.17, or 105-278.
 - d. Property owned by a nonprofit homeowners' association but where the value of the property is included in the appraisals of property owned by members of the association under G.S. 105-277.8.
 - e. Repealed by Session Laws 2008-35, s. 1.2, effective for taxes imposed for taxable years beginning on or after July 1, 2008.

(a1) Late Application. – Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and

review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

(b) Approval and Appeal Process. – The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or deny the application. Approved applications shall be filed and made available to all taxing units in which the exempted or excluded property is situated. If the Department denies an application for exemption or exclusion, it shall notify the taxpayer, who may appeal the denial to the Property Tax Commission.

If an assessor denies an application for exemption or exclusion, the assessor must notify the owner of the decision and the owner may appeal the decision to the board of equalization and review or the board of county commissioners, as appropriate, and from the county board to the Property Tax Commission. If the notice of denial covers property located within a municipality, the assessor shall send a copy of the notice and a copy of the application to the governing body of the municipality. The municipal governing body shall then advise the owner whether it will adopt the decision of the county board or require the owner to file a separate appeal with the municipal governing body. In the event the owner is required to appeal to the municipal governing body and that body renders an adverse decision, the owner may appeal to the Property Tax Commission. Nothing in this subsection shall prevent the governing body of a municipality from denying an application which has been approved by the assessor or by the county board provided the owner's rights to notice and hearing are not abridged. Applications handled separately by a municipality shall be filed in the office of the person designated by the governing body, or in the absence of such designation, in the office of the chief fiscal officer of the municipality.

(c) Discovery of Property. – When an owner of property that may be eligible for exemption or exclusion neither lists the property nor files an application for exemption or exclusion, the assessor or the Department of Revenue, as appropriate, shall proceed to discover the property. If, upon appeal, the owner demonstrates that the property meets the conditions for exemption or exclusion, the body hearing the appeal may approve the exemption or exclusion. Discovery of the property by the Department or the county shall automatically constitute a discovery by any taxing unit in which the property has a taxable situs.

(d) Roster of Exempted and Excluded Property. – The assessor shall prepare and maintain a roster of all property in the county that is granted tax relief through classification or exemption. On or before November 1 of each year, the assessor must send a report to the Department of Revenue summarizing the information contained in the roster. The report must be in the format required by the Department. The assessor must also send the Department a copy of the roster upon the request of the Department. As to affected real and personal property, the roster shall set forth:

- (1) The name of the owner of the property.
- (2) A brief description of the property.
- (3) A statement of the use to which the property is put.
- (4) A statement of the value of the property.
- (5) The total value of exempt property in the county and in each municipality therein.

(e) Annual Review of Exempted or Excluded Property. – Pursuant to G.S. 105-296(l), the assessor must annually review at least one-eighth of the parcels in the county exempted or excluded from taxation to verify that the parcels qualify for the exemption or exclusion. (1973, c. 695, s. 8; c. 1252; 1981, c. 54, ss. 2, 3; c. 86, s. 2; c. 915; 1985 (Reg. Sess., 1986), c. 982, s.

22; 1987, c. 45, s. 1; c. 295, ss. 5, 6; c. 680, ss. 1-3; c. 813, s. 13; 1989, c. 674, s. 2; c. 723, s. 2; 1991, c. 34, s. 1; 1991 (Reg. Sess., 1992), c. 975, s. 3; 1993, c. 459, s. 3; 1995, c. 41, s. 7; 1995 (Reg. Sess., 1996), c. 646, s. 16; 1997-23, s. 4; 2000-140, s. 72(b); 2001-139, s. 1; 2007-484, s. 43.7T(b); 2007-497, s. 2.4; 2008-35, s. 1.3; 2008-107, s. 28.11(g); 2008-171, ss. 3, 7(c); 2009-445, s. 23(a), (c)-(e); 2009-481, s. 3.)

§ 105-277.1B. Property tax homestead circuit breaker.

(a) **Classification.** – A permanent residence owned and occupied by a qualifying owner is designated a special class of property under Article V, Section 2(2) of the North Carolina Constitution and is taxable in accordance with this section.

(b) **Definitions.** – The definitions provided in G.S. 105-277.1 apply to this section.

(c) **Income Eligibility Limit.** – The income eligibility limit provided in G.S. 105-277.1(a2) applies to this section.

(d) **Qualifying Owner.** – For the purpose of qualifying for the property tax homestead circuit breaker under this section, a qualifying owner is an owner who meets all of the following requirements as of January 1 preceding the taxable year for which the benefit is claimed:

- (1) The owner has an income for the preceding calendar year of not more than one hundred fifty percent (150%) of the income eligibility limit specified in subsection (c) of this section.
- (2) The owner has owned the property as a permanent residence for at least five consecutive years and has occupied the property as a permanent residence for at least five years.
- (3) The owner is at least 65 years of age or totally and permanently disabled.
- (4) The owner is a North Carolina resident.

(e) **Multiple Owners.** – A permanent residence owned and occupied by husband and wife is entitled to the full benefit of the property tax homestead circuit breaker notwithstanding that only one of them meets the length of occupancy and ownership requirements and the age or disability requirement of this section. When a permanent residence is owned and occupied by two or more persons other than husband and wife, no property tax homestead circuit breaker is allowed unless all of the owners qualify and elect to defer taxes under this section.

(f) **Tax Limitation.** – A qualifying owner may defer the portion of the principal amount of tax that is imposed for the current tax year on his or her permanent residence and exceeds the percentage of the qualifying owner's income set out in the table in this subsection. If a permanent residence is subject to tax by more than one taxing unit and the total tax liability exceeds the tax limit imposed by this section, then both the taxes due under this section and the taxes deferred under this section must be apportioned among the taxing units based upon the ratio each taxing unit's tax rate bears to the total tax rate of all units.

Income Over	Income Up To	Percentage
-0-	Income Eligibility Limit	4.0%
Income Eligibility Limit	150% of Income Eligibility Limit	5.0%

(g) **Temporary Absence.** – An otherwise qualifying owner does not lose the benefit of this circuit breaker because of a temporary absence from his or her permanent residence for reasons of health, or because of an extended absence while confined to a rest home or nursing home, so long as the residence is unoccupied or occupied by the owner's spouse or other dependent.

(h) **Deferred Taxes.** – The difference between the taxes due under this section and the taxes that would have been payable in the absence of this section are a lien on the real property of the taxpayer as provided in G.S. 105-355(a). The difference in taxes must be carried forward in the records of each taxing unit as deferred taxes. The deferred taxes for the preceding three fiscal years are due and payable in accordance with G.S. 105-277.1F when the property loses its eligibility for deferral as a result of a disqualifying event described in subsection (i) of this section. On or before September 1 of each year, the collector must send to the mailing address of a residence on which taxes have been deferred a notice stating the amount of deferred taxes and interest that would be due and payable upon the occurrence of a disqualifying event.

- (i) Disqualifying Events. – Each of the following constitutes a disqualifying event:
 - (1) The owner transfers the residence. Transfer of the residence is not a disqualifying event if (i) the owner transfers the residence to a co-owner of the residence or, as part of a divorce proceeding, to his or her spouse and (ii) that individual occupies or continues to occupy the property as his or her permanent residence.
 - (2) The owner dies. Death of the owner is not a disqualifying event if (i) the owner's share passes to a co-owner of the residence or to his or her spouse and (ii) that individual occupies or continues to occupy the property as his or her permanent residence.
 - (3) The owner ceases to use the property as a permanent residence.
- (j) Gap in Deferral. – If an owner of a residence on which taxes have been deferred under this section is not eligible for continued deferral for a tax year, the deferred taxes are carried forward and are not due and payable until a disqualifying event occurs. If the owner of the residence qualifies for deferral after one or more years in which he or she did not qualify for deferral and a disqualifying event occurs, the years in which the owner did not qualify are disregarded in determining the preceding three years for which the deferred taxes are due and payable.
- (k) Repealed by Session Laws 2008-35, s. 1.2, effective July 1, 2008.
- (l) Creditor Limitations. – A mortgagee or trustee that elects to pay any tax deferred by the owner of a residence subject to a mortgage or deed of trust does not acquire a right to foreclose as a result of the election. Except for requirements dictated by federal law or regulation, any provision in a mortgage, deed of trust, or other agreement that prohibits the owner from deferring taxes on property under this section is void.
- (m) Construction. – This section does not affect the attachment of a lien for personal property taxes against a tax-deferred residence.
- (n) Application. – An application for property tax relief provided by this section should be filed during the regular listing period, but may be filed and must be accepted at any time up to and through June 1 preceding the tax year for which the relief is claimed. Persons may apply for this property tax relief by entering the appropriate information on a form made available by the assessor under G.S. 105-282.1. (2007-484, s. 43.7T(b); 2007-497, s. 2.3; 2008-35, s. 1.2; 2009-445, s. 22(b).)

July 26, 2018

Mr. John G. Receveur
187 Bayview Dr
Stumpy Point, NC 27978

Dear Property Owner,

Thank you for inquiring about the Property Tax Relief for the elderly. As a permanent resident of Dare County, you may be eligible for an exemption on your property taxes.

However, the deadline of June 1, 2018, has passed, so this application will be reviewed according to North Carolina General Statute 105-282.1(a1)(b), which states:

a1) Late Application. - Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

(b) Approval and Appeal Process. - The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or deny the application. Approved applications shall be filed and made available to all taxing units in which the exempted or excluded property is situated. If the Department denies an application for exemption or exclusion, it shall notify the taxpayer, who may appeal the denial to the Property Tax Commission.

Please complete the attached AV-9 form, in its entirety, sign and enclose all **documentation required** and return before August 1, 2018, in the envelope provided. We can then determine if you should move forward to late application approval process.

If you have any questions, please do not hesitate to contact me at (252) 475-5936.

Sincerely,



Margaret A. Dennis
Senior Real Property Appraiser
Encl.

Deceased Deceased

John E Receiver
181 Bayview Dr
Stumpy Point, NC
27978

RECEIVED
AUG 03 2018

Aug 2, 2018

To Whom It May Concern,

Last year when I got the tax bill I called to see if I qualified for a reduction in taxes. I was told that I could qualify in 2018.

Not knowing what the time frame was I waited until I got my tax bill.

I did not know I should have requested aide before the bill came out.

I am therefore asking for forgiveness for being late.

I would appreciate your consideration in this matter.

Having to pay the full tax amount would be a hardship now that my wife is gone and I have lost that income.

Respectfully,

John E. Receiver

§ 105-277.1C. Disabled veteran property tax homestead exclusion.

(a) Classification. – A permanent residence owned and occupied by a qualifying owner is designated a special class of property under Article V, Section 2(2) of the North Carolina Constitution and is taxable in accordance with this section. The first forty-five thousand dollars (\$45,000) of appraised value of the residence is excluded from taxation. A qualifying owner who receives an exclusion under this section may not receive other property tax relief.

(b) Definitions. – The following definitions apply in this section:

- (1) Disabled veteran. – A veteran of any branch of the Armed Forces of the United States whose character of service at separation was honorable or under honorable conditions and who satisfies one of the following requirements:
 - a. As of January 1 preceding the taxable year for which the exclusion allowed by this section is claimed, the veteran had received benefits under 38 U.S.C. § 2101.
 - b. The veteran has received a certification by the United States Department of Veterans Affairs or another federal agency indicating that, as of January 1 preceding the taxable year for which the exclusion allowed by this section is claimed, he or she has a service-connected, permanent, and total disability.
 - c. The veteran is deceased and the United States Department of Veterans Affairs or another federal agency has certified that, as of January 1 preceding the taxable year for which the exclusion allowed by this section is claimed, the veteran's death was the result of a service-connected condition.
- (2) Repealed by Session Laws 2009-445, s. 22(c), effective for taxes imposed for taxable years beginning on or after July 1, 2009.
- (3) Permanent residence. – Defined in G.S. 105-277.1.
- (4) Property tax relief. – Defined in G.S. 105-277.1.
- (4a) Qualifying owner. – An owner, as defined in G.S. 105-277.1, who is a North Carolina resident and one of the following:
 - a. A disabled veteran.
 - b. The surviving spouse of a disabled veteran who has not remarried.
- (5), (6) Repealed by Session Laws 2009-445, s. 22(c), effective for taxes imposed for taxable years beginning on or after July 1, 2009.
- (7) Service-connected. – Defined in 38 U.S.C. § 101.

(c) Temporary Absence. – An owner does not lose the benefit of this exclusion because of a temporary absence from his or her permanent residence for reasons of health or because of an extended absence while confined to a rest home or nursing home, so long as the residence is unoccupied or occupied by the owner's spouse or other dependent.

(d) Ownership by Spouses – A permanent residence owned and occupied by husband and wife is entitled to the full benefit of this exclusion notwithstanding that only one of them meets the requirements of this section.

(e) Other Multiple Owners. – This subsection applies to co-owners who are not husband and wife. Each co-owner of a permanent residence must apply separately for the exclusion allowed under this section.

When one or more co-owners of a permanent residence qualify for the exclusion allowed under this section and none of the co-owners qualifies for the exclusion allowed under G.S. 105-277.1, each co-owner is entitled to the full amount of the exclusion allowed under this section. The exclusion allowed to one co-owner may not exceed the co-owner's proportionate

share of the valuation of the property, and the amount of the exclusion allowed to all the co-owners may not exceed the exclusion allowed under this section.

When one or more co-owners of a permanent residence qualify for the exclusion allowed under this section and one or more of the co-owners qualify for the exclusion allowed under G.S. 105-277.1, each co-owner who qualifies for the exclusion allowed under this section is entitled to the full amount of the exclusion. The exclusion allowed to one co-owner may not exceed the co-owner's proportionate share of the valuation of the property, and the amount of the exclusion allowed to all the co-owners may not exceed the greater of the exclusion allowed under this section and the exclusion allowed under G.S. 105-277.1.

(f) Application. – An application for the exclusion allowed under this section should be filed during the regular listing period, but may be filed and must be accepted at any time up to and through June 1 preceding the tax year for which the exclusion is claimed. An applicant for an exclusion under this section must establish eligibility for the exclusion by providing a copy of the veteran's disability certification or evidence of benefits received under 38 U.S.C. § 2101. (2008-107, s. 28.11(b); 2009-445, s. 22(c); 2010-95, s. 16; 2010-96, s. 41.)

RECEIVED
AUG 21 2018

To: Dare County Commissioners

From: Brian Allsworth
4141 West Drifting Sands Court
Nags Head, NC 27959
252-339-6119

Subj: Request for G.S. 105-277.1C (N.C. Disabled Veterans Property Tax Exclusion)

I am a veteran who retired in 2015 under honorable military discharge, after over 20 years of military service and with medical conditions which warrant a permanent and total service-connected disability.

In the beginning of June of this year (2018), I underwent my third spinal surgery, due to injuries sustained while serving in the military as a United States Coast Guard Helicopter Rescue Swimmer. The U.S. Department of Veterans Affairs (USDVA) had been working on my disability claim since my military retirement in May of 2015. The final determination of a permanent and total service-connected disability was not issued to me until mid-June of this year, with a disability determination date of July 16th, 2017.

I request an extension of the June 1st deadline for applying for the property tax exemption G.S. 105-277.1C, for my residence listed at the address above, beginning with the calendar year 2018. I request the extension as I was unable to apply for the exemption prior to the June 1st deadline, due to waiting on the determination letter from the USDVA before I could file with all of the necessary paperwork.

Thank you



Brian Allsworth



DEPARTMENT OF VETERANS AFFAIRS
810 Vermont Ave NW
Washington, D.C. 20420

July 20, 2018

Brian Edward Allsworth
4131 W Drifting
Sands Ct
Nags Head, NC 27959

In Reply Refer to:
xxx-xx-6863
27/eBenefits

Dear Mr. Allsworth:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: xxx-xx-6863

You are the Veteran.

Military Information

Your most recent, verified periods of service (up to three) include:

Branch of Service	Character of Service	Entered Active Duty	Released/Discharged
Coast Guard	Honorable	February 21, 1995	April 30, 2015

(There may be additional periods of service not listed above.)

VA Benefit Information

You have one or more service-connected disabilities:	Yes
Your combined service-connected evaluation is:	100%
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	July 16, 2017

You should contact your state or local office of Veterans' affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' affairs are available at <http://www.va.gov/statedva.htm>.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at <https://www.ebenefits.va.gov> or <http://www.va.gov>.
- Call us at 1-800-827-1000. If you use a Telecommunications Device for the Deaf (TDD), the number is 1-800-829-4833.

- Ask a question on the Internet at <https://iris.custhelp.va.gov>.

Sincerely,



Michael J. Frueh
Executive Director
Benefits Assistance Service



§ 105-278.6. Real and personal property used for charitable purposes.

- (a) Real and personal property owned by:
- (1) A Young Men's Christian Association or similar organization;
 - (2) A home for the aged, sick, or infirm;
 - (3) An orphanage or similar home;
 - (4) A Society for the Prevention of Cruelty to Animals;
 - (5) A reformatory or correctional institution;
 - (6) A monastery, convent, or nunnery;
 - (7) A nonprofit, life-saving, first aid, or rescue squad organization;
 - (8) A nonprofit organization providing housing for individuals or families with low or moderate incomes

shall be exempted from taxation if: (i) As to real property, it is actually and exclusively occupied and used, and as to personal property, it is entirely and completely used, by the owner for charitable purposes; and (ii) the owner is not organized or operated for profit.

(b) A charitable purpose within the meaning of this section is one that has humane and philanthropic objectives; it is an activity that benefits humanity or a significant rather than limited segment of the community without expectation of pecuniary profit or reward. The humane treatment of animals is also a charitable purpose.

(c) The fact that a building or facility is incidentally available to and patronized by the general public, so long as there is no material amount of business or patronage with the general public, shall not defeat the exemption granted by this section.

(d) Notwithstanding the exclusive-use requirements of this section, if part of a property that otherwise meets the section's requirements is used for a purpose that would require exemption under subsection (a), above, if the entire property were so used, the valuation of the part so used shall be exempted from taxation.

(e) Real property held by an organization described in subdivision (a)(8) for a charitable purpose under this section as a future site for housing for individuals or families with low or moderate incomes may be classified under this section for no more than 10 years. The taxes that would otherwise be due on real property exempt under this subsection shall be a lien on the property as provided in G.S. 105-355(a). The taxes shall be carried forward in the records of the taxing unit as deferred taxes. The deferred taxes are due and payable in accordance with G.S. 105-277.1F when the property loses its eligibility for deferral as a result of a disqualifying event. A disqualifying event occurs when the property was not used for low- or moderate-income housing within 10 years from the first day of the fiscal year the property was classified under this subsection. In addition to the provisions in G.S. 105-277.1F, all liens arising under this subdivision are extinguished when the property is used for low- or moderate-income housing within the time period allowed under this subsection. (1973, c. 695, s. 4; 1975, c. 808; 1993, c. 230, s. 1; 2008-35, s. 2.6; 2009-481, s. 2; 2010-95, s. 18; 2011-368, s. 1.)

Property Tax Exemption or Exclusion

COUNTY: Dare

MUNICIPALITY: Manteo

Full Name of Owner(s): _____

Trade Name of Business: Roanoke Island Volunteer Fire Department

Mailing Address of Owner: P.O. Box 1033 Manteo NC 27954

Phone Numbers: Home: _____ Work: 252 473-2300 Cell: 252-256-0650

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 016419000 Address/Location: 925 N Hwy 64/264 Manteo NC 27954

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> G.S. 105-275(8) | Pollution abatement/recycling | <input type="checkbox"/> G.S. 105-278.5 | Religious educational assemblies |
| <input type="checkbox"/> G.S. 105-275(17) | Veterans organizations | <input type="checkbox"/> G.S. 105-278.6 | Home for the aged, sick, or infirm |
| <input type="checkbox"/> G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | <input type="checkbox"/> G.S. 105-278.6 | Low- or moderate-income housing |
| <input type="checkbox"/> G.S. 105-275(20) | Goodwill Industries | <input type="checkbox"/> G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| <input type="checkbox"/> G.S. 105-275(45) | Solar energy electric system | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| <input type="checkbox"/> G.S. 105-275(46) | Charter school property | <input type="checkbox"/> G.S. 105-278.7 | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13 | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8 | Charitable hospital purposes |
| <input type="checkbox"/> G.S. 105-278.3 | Religious purposes | <input type="checkbox"/> G.S. 131A-21 | Medical Care Commission bonds |
| <input type="checkbox"/> G.S. 105-278.4 | Educational purposes (institutional) | <input type="checkbox"/> Other: | _____ |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| <input type="checkbox"/> G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| <input type="checkbox"/> G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| <input type="checkbox"/> G.S. 105-277.14 | Working waterfront property |
| <input type="checkbox"/> G.S. 105-277.15A | Site infrastructure land |
| <input type="checkbox"/> G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: This building will be used for fire training, emergency and Public Safety.

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: Emergency Public Service

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

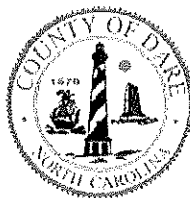
Signature(s) of Owner(s): Tabmashe Jones Title: Fire Chief Date: 8-1-18

(All tenants of a tenancy _____ Title: _____ Date: _____

in common must sign.) _____ Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

DARE COUNTY TAX COLLECTIONS
PO BOX 1000
MANTEO NC 27954-1000



DARE COUNTY PROPERTY TAX BILL

Property Tax Bill

Visit our web page at:
<http://www.darenc.com>

Your access to local government services

6421476-15966-1 1 3 *****AUTO**5-DIGIT 27948



ROANOKE ISLAND VOLUNTEER
FIRE DEPARTMENT INC
PO BOX 1033
MANTEO NC 27954-1033

IMPORTANT MESSAGE

PLEASE SEE OTHER SIDE
FOR IMPORTANT INFORMATION

*** DROP BOX NOW AVAILABLE ***

Located in front of the
Dare County Justice Center
962 Marshall C. Collins Dr., Manteo NC

Owner as of January 1: ROANOKE ISLAND VOLUNTEER & FIRE DEPARTMENT INC

CUSTOMER NUMBER	DISTRICT
023067999	TOWN OF MANTEO

Please Mail or Bring this stub when making payment to insure payment is credited to the correct account. MAIL TO: The Tax Office Designated below. PENALTIES ARE DETERMINED BY U.S. POSTAL POSTMARK

PARCEL NUMBER	BILLING DATE	TAX YEAR	DUE DATE	DELINQUENT AFTER	AMOUNT DUE
016419000	JULY 17, 2018	2018	SEPT. 1, 2018	JAN. 7, 2019	\$1,651.44

DESCRIPTION OF PROPERTY		RATE	TAX LEVIED	
PIN#:	988010-35-7200	0.4700	DARE CO	\$924.02
DESCRIPTION:	LOT: 1 BLK: I SEC: ROANOKE PARK EXTENDED	0.3700	MTO TOWN	\$727.42
STREET ADDRESS:	WINGINA AVE			
REAL PROPERTY VALUE:	196,600			
PERSONAL PROPERTY VALUE:	0			
EXEMPT VALUE:	0			
TOTAL TAXABLE VALUE:	196,600			

Questions: DIRECT ALL INQUIRIES TO (252) 475-5952

Office Hours: 8:30 AM - 5:00 PM, MONDAY - FRIDAY

Credit Card Payments: Please note that all credit card payments made at the tax office will now be charged a 2% administration fee. When calling please have your 9 DIGIT PARCEL NUMBER AVAILABLE.

AMOUNT DUE	\$1,651.44
PARCEL NUMBER	016419000
BILL NUMBER	21617

DETACH AND RETAIN THIS PORTION FOR YOUR RECORDS
PLEASE RETURN LOWER PORTION WITH PAYMENT

PARCEL NUMBER	BILLING DATE	TAX YEAR	DUE DATE	DELINQUENT AFTER	AMOUNT DUE
016419000	JULY 17, 2018	2018	SEPT. 1, 2018	JAN. 7, 2019	\$1,651.44

PLEASE RETURN THIS PORTION WITH PAYMENT

TO CHANGE YOUR MAILING ADDRESS:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

The address shown below is the address for payment. All address changes and correspondence should be mailed to the address at the top of this statement. See back of bill for options to pay by credit card.

CUSTOMER NUMBER	023067999
BILL NUMBER	21617

MAKE CHECK PAYABLE & REMIT TO:
(include Bill and Parcel Number on your check)

ROANOKE ISLAND VOLUNTEER
FIRE DEPARTMENT INC
PO BOX 1033
MANTEO NC 27954-1033

DARE COUNTY TAX COLLECTIONS
PO BOX 538310
ATLANTA GA 30353-8310

00002082018000021617600001651447



East Carolina Radio -- CUP Application for Radio Tower

Description

Rick Loesch on behalf of East Carolina Radio has applied for a conditional use permit to construct a 75' radio tower on property located at 2865 NC Highway 345. This tower is proposed to support an AM radio station owned and operated by East Carolina Radio. Telecommunication towers are permitted as conditional uses in the Highway 345 zoning district subject to the additional regulations of Section 22-29.2, Telecommunication Systems. Under Section 22-29.2, proposed towers that are 100 feet or less in height are subject to conditional use review by the Planning Board and Board of Commissioners. A detailed staff report and draft CUP are attached with the cover sheet.

Board Action Requested

Review and approval of CUP for East Carolina Radio to constructed 75' radio transmission tower.

Item Presenter

Donna Creef, Planning Director

STAFF REPORT

ITEM: EAST CAROLINA RADIO CUP APPLICATION FOR RADIO TOWER

DATE: NOVEMBER 5, 2018 BOARD OF COMMISSIONERS MEETING

Mr. Rick Loesch on behalf of East Carolina Radio has submitted a conditional use permit to construct a 75' tall radio transmission tower at 2865 Highway 345. The site is zoned Highway 345 business and telecommunication tower are permitted as conditional uses in this district. The tower is also subject to the review procedures of Section 22-29.2 of the Dare County Zoning Ordinance, which sets forth standards for approval of towers. The provisions of Section 22-29.2 have been incorporated into the draft conditional use permit attached with the staff report.

The site is 5.24 acres and is adjacent to The Refuge Campground to the south and vacant property owned by the State to the north. The site plan included in your packet depicts the location of the proposed tower in compliance with the setbacks standards of Section 22-29.2. The tower must also be setback from the right of way a distance equal to the towers height. The radial lines around the tower depicted on the site plan are a series of copper lines that will be buried at a shallow depth. This is the technology used for the radio broadcasting and transmission. A 10' x 70' equipment building will be constructed also.

The tower has been approved by the FCC and the FAA. The FAA regulations do not require the tower to have lights since it is below 200 feet in height. Copies of these approvals have been submitted as part of the approval process and are on file with the Planning Department. Section 22-29.2 requires an eight foot tall fence around the base of the tower unless the tower to located on a building that is eight or more in height. The draft CUP reflects this information.

Mr. Loesch expects to begin construction of the tower in the next couple of months. A 12 month timeframe for securing the building permit has been included in the draft CUP.

The adjoining property owners have been notified and the property posted as required by the Dare County Zoning Ordinance. To date, we have not received any comments about the proposed project.



Conditional Use Permit No.4--2018

Dare County Sections: 22-27.6, and 22-29.2.

Application of: Rick Loesch d/b/a East Carolina Radio Inc.

On November 5, 2018 the Dare County Board of Commissioners considered the application of the Petitioner above named which application is on file with the Dare County Planning Department, and the Board finds as follows:

1. That the written application of Petitioner with attachments has been duly submitted to the Dare County Planning Board as required by Section 22 of the Dare County Code (hereinafter referred to as "Code");
2. The subject property is zoned HWY 345 (Highway 345 Business District) and located at 2865 NC 345 in Wanchese, NC. This property is identified on the Dare County tax records as parcel 028158000 and located in the Wanchese tax district.
3. That the application substantially complies with the requirements of the Code in that it requests uses permitted by conditional use permit under the Code, including offices, warehouses, campgrounds, and towers;
4. That the Dare County Planning Board recommended for approval the granting of this Conditional Use Permit as requested. The Planning Board made this recommendation on September 24, 2018.
5. That the Dare County Board of Commissioners is empowered under sections of the Code set out above to grant uses such as allowed herein and insofar as the conditional use is hereinafter allowed it will not adversely affect the public interest;
6. That the hereinafter described conditional use is deemed to be reasonable and is not in degradation of the intent of the ordinance.
7. That upon the evidence received, the testimony presented, and the submitted written record, there are sufficient facts to support the issuance of this Conditional Use Permit according to the terms and conditions below:

NOW, THEREFORE, under the provisions of the Code, the following conditional use is granted to Rick Loesch d/b/a East Carolina Radio Inc for a radio station tower, and transmitter building at 2865 NC 345 Hwy as depicted on a site plan labelled as Appendix B and subject to such conditions as are hereinafter set out:

CONDITIONAL USE: Construction of a 75 foot fiberglass radio tower mounted on a 4 foot elevated base, and accompanied by a 7 x 10 foot transmitter building. The tower and building will function as a broadcast station for local AM radio station.

CONDITIONS:

1. The base of the tower shall be setback from all adjacent property lines shall be one foot for each foot of tower height and shall be setback from all publicly owned roads or rights-of-way a distance equal to the tower height.
2. A vegetative buffer shall be installed or the existing vegetation on the property used to buffer the road frontage areas of the property.
3. No commercial advertising, company logo, or signage shall be allowed on the tower or its related facilities. However, signs shall be posted that list a telephone number for the owner of the proposed tower and “No Trespassing” information. This sign shall be located on the accessory building or fencing and shall not exceed 4 square feet in area.
4. Accessory buildings shall not be used as an employment center for any workers. This condition does not prohibit the periodic maintenance or periodic monitoring of equipment and instruments.
5. The base of the tower shall be surrounded by a security fence or wall at least eight (8) feet in height unless the equipment building is eight (8) feet in height or more, then this fencing may be reduced to six (6) feet in height.
6. Construction permits for the tower shall be secured from Dare County within 12 months of the date of approval of this conditional use permit.
7. All other terms and provisions of the Dare County Zoning Ordinance shall remain in full force and effect except as herein specifically permitted otherwise;

This ____ day of _____ 2018

SEAL:

COUNTY OF DARE

By: _____
Robert L Woodard
Dare County Board of Commissioners

ATTEST:

By: _____
Gary Gross
Clerk to the Board

THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED

By: _____
Rick Loesch,
For East Carolina Radio Inc.

APPROVED AS TO LEGAL FORM

By: _____
Robert L. Outten
County Attorney



Hatteras Shores Group Housing Development- CUP Application

Description

A conditional use permit application has been submitted by SAGA Construction and Development for a group housing development in Hatteras village. The site is zoned C-2H and group housing developments are permitted as conditional uses in the C-2H district. A staff report, site plan, and draft CUP is included with this cover sheet.

Board Action Requested

Review and approval of CUP -- "I move to approve the CUP and site plan for Hatteras Shores group housing development as recommended by the Planning Board."

Item Presenter

Donna Creef, Planning Director

PLANNING DEPARTMENT STAFF REPORT

DATE: NOVEMBER 5, 2018 DCBC MEETING
FROM: DONNA CREEF, PLANNING DIRECTOR
RE: HATTERAS SHORES GROUP HOUSING DEVELOPMENT –
CONDITIONAL USE PERMIT APPLICATION

Hatteras Shores is a proposed group housing development to be constructed on oceanfront property in Hatteras village. The site is zoned C-2H, commercial, and group housing developments are permitted as conditional uses according to Section 22-31 of the Dare County Zoning Ordinance. The project consists of two parcels that will be combined into one large 44,985 square foot parcel. There is an existing structure on one of the parcels that will be demolished as part of this project. Other uses along this area of Hatteras village include condominium projects and oceanfront homes.

Three residential structures are proposed for the site. Section 22-31 of the Zoning Ordinance also has dimensional standards that will be applied to the parcel. These standards require a setback of 25 feet from all property lines and 20 feet of separation between structures. A lot coverage limitation of 30% will apply to the parcel. Under the group housing scenario, only the footprint area will be conveyed to an individual owner with the remainder of the site dedicated as common area. The structural improvements (dwellings and pools) will be located in the footprint area with the parking spaces for the individual dwellings located in the common area. The layout of improvements on the site plan is illustrative to demonstrate the ability to meet the separation and parking requirements. A more involved zoning review will occur when building permits are requested for the three dwellings.

The Planning Board reviewed this project on October 8, 2018 and voted to recommend approval of the project. During the Planning Board review, several property owners submitted comments and two spoke at the Planning Board meeting. There is an ocean access easement for the Hatteras Estates Subdivision located to the east of the Hatteras Shores site. The comments focused on potential impacts to the access easement and expressed opposition to the proposed Hatteras Shores due to concerns about increased traffic, density, view corridors, 10-bedroom dwellings, etc. The draft CUP recommended by the Planning Board includes a condition that no construction activity on the Hatteras Shores site impede the access easement and that Hatteras Shores property owners cannot impede access in this easement. A fence, four feet in height, will also be constructed by the Hatteras Shores developers to mark the shared property line of the easement. This condition will address the access easement concerns of the Hatteras Estates property owners. Relative to the other concerns

expressed, Dare County cannot limit the number or type of rooms located in residential structures. Any structure built on the site will conform with the parking standards of the Zoning Ordinance, the building height limit of the C-2H zoning, and floodplain management regulations. Similar group housing developments have been approved in Hatteras village and other areas of unincorporated Dare County. This is not a precedent for Hatteras Island or elsewhere. I anticipate that some of these same property owners may submit comments to the Board of Commissioners. The project meets the standards of the Dare County Zoning Ordinance and conditions to address the concerns about the access easement have been included in the draft CUP. The site is commercially zoned and residential uses are permitted in the district and the proposal is consistent with the existing land use patterns and scale of development found in the oceanfront area of Hatteras village.

A draft CUP is attached with the staff report.



Conditional Use Permit No.5 --2018

Dare County Sections 22-25.1, 22-31, and 22-68.

Application of: SAGA Construction and Development

On November 05, 2018 the Dare County Board of Commissioners considered the application of the Petitioner above named which application is on file with the Dare County Planning Department, and the Board finds as follows:

1. That the written application of Petitioner with attachments has been duly submitted to the Dare County Planning Board as required by Section 22 of the Dare County Code (hereinafter referred to as "Code");
2. That the application substantially complies with the requirements of the Code in that it requests uses permitted by conditional use permit under the Code, including residential structures in a group housing development;
3. The subject property is zoned C-2H and located at 56693 and 56669 NC Hwy 12, Hatteras NC. This property is identified on the Dare County tax records as parcel 016014000 and 01601300 and located in the Hatteras tax district.
4. That the Dare County Planning Board recommended for approval the granting of this Conditional Use Permit as requested. The Planning Board made this recommendation on October 08, 2018.
5. That the Dare County Board of Commissioners is empowered under sections of the Code set out above to grant uses such as allowed herein and insofar as the conditional use is hereinafter allowed it will not adversely affect the public interest;
6. That the hereinafter described conditional use is deemed to be reasonable and is not in degradation of the intent of the ordinance.
7. That upon the evidence received, the testimony presented, and the submitted written record, there are sufficient facts to support the issuance of this Conditional Use Permit according to the terms and conditions below:

NOW, THEREFORE, under the provisions of the Code, the following conditional use is granted to SAGA Construction and Development for a group housing development subject to such conditions as are hereinafter set out:

CONDITIONAL USE: Hatteras Shores Group Development consisting of three residential structures.

CONDITIONS:

1. The group development authorized at 56693 NC Hwy 12 shall operate as prescribed in the definition set forth in Section 22-31 of the Dare County Zoning Ordinance.
2. All structural improvements including swimming pools shall be located in the dwelling footprints as recorded on the final plat.
3. Parking improvements and drive isles shall be in accordance to Section 22-56 of the Dare County Zoning Ordinance.
4. All structures must be located on the site in compliance with a 25' setback from all property line and 20 feet of separation between dwellings.
5. Before construction permits are issued by Dare County, the two lots must be combined and a subdivision plat recorded in the Dare County Register of Deeds. The plat shall depict the three building footprints also.
6. Common areas shall be retained in common ownership as set forth in homeowners association documents that are recorded with the final plat.
7. As-built surveys for each home site shall be submitted at the time a Certificate of Occupancy is requested for each structure. The as-built shall depict the individual improvements built in each footprint, the associated parking, and compliance with the required setbacks and separation from adjoining structures.
8. Building permits for the structures shall be secured within twelve months from date of approval.
9. The access area depicted on Appendix B and established by DB 146, Page 28 is for the Hatteras Estates Subdivision. Construction activities on the Hatteras Shores property shall not impede access along the area. Property owners of the Hatteras Shores group housing development shall not impede access in the area. The Hatteras Shores developers shall construct a fence, four feet in height, along the east property line adjacent to this access area. This fence shall be perpetually maintained by the developers and/or the Hatteras Shores property owners.

10. All other terms and provisions of the Dare County Zoning Ordinance shall remain in full force and effect except as herein specifically permitted otherwise;

This ____th day of _____, 2018

SEAL:

COUNTY OF DARE

By: _____
Robert L Woodard
Dare County Board of Commissioners

ATTEST:

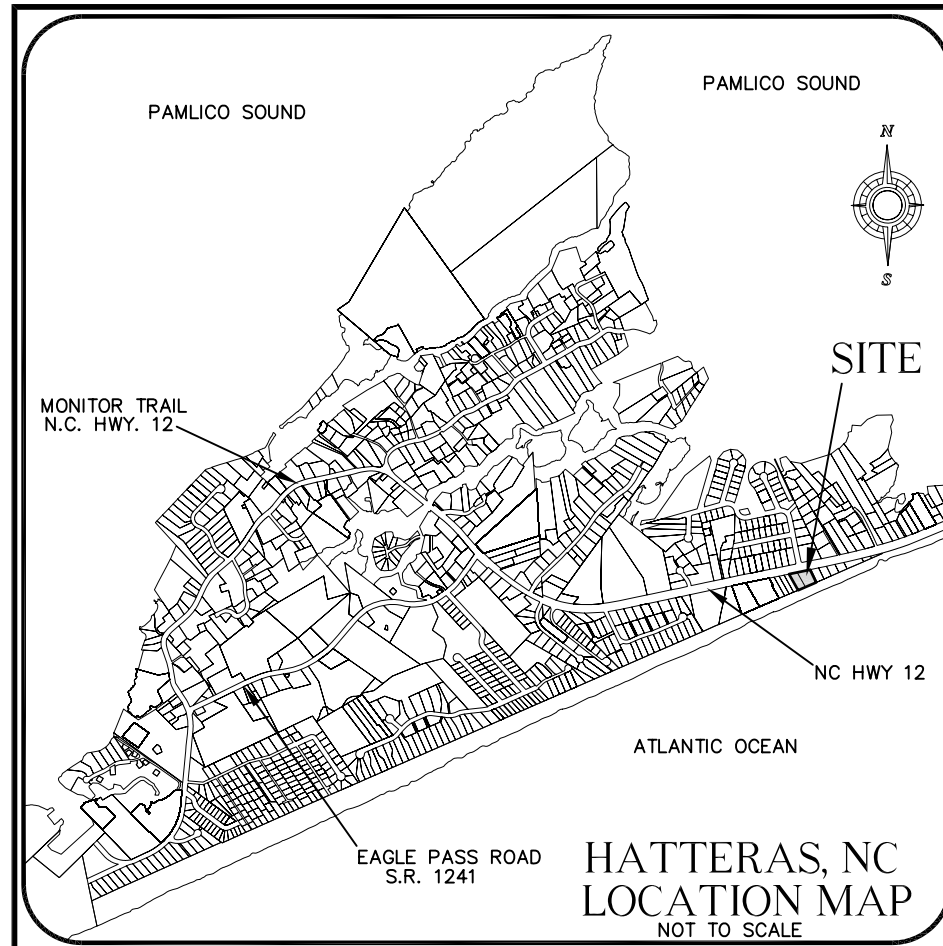
By: _____
Gary Gross
Clerk to the Board

THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED

By: _____
SAGA Construction and Development

APPROVED AS TO LEGAL FORM

By: _____
Robert L. Outten
County Attorney



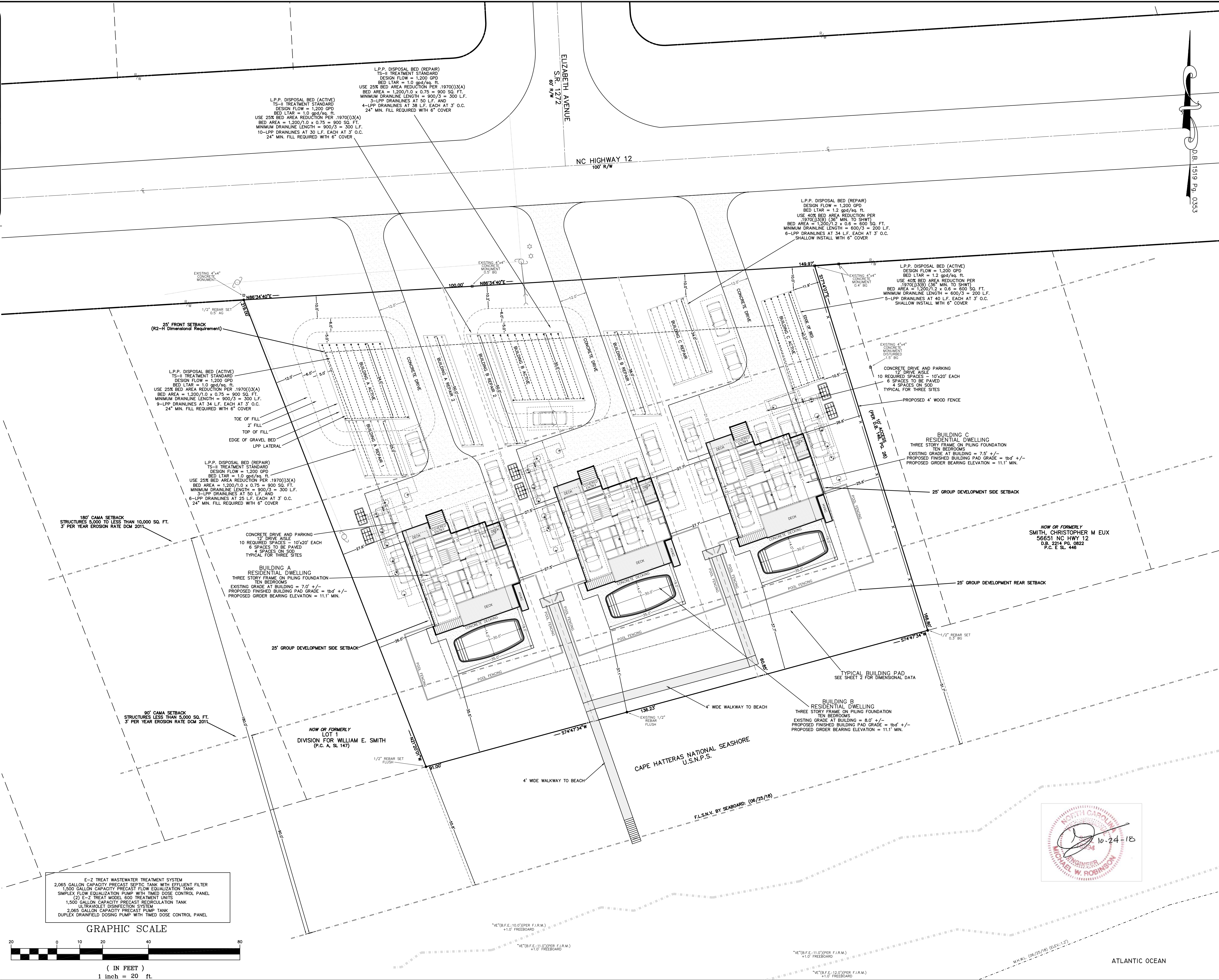
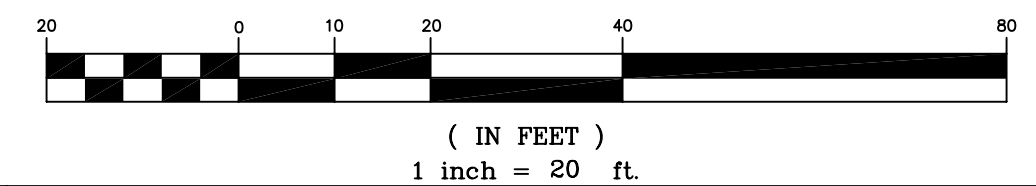
SITE DEVELOPMENT NOTES

- Subject Property:
Parcel as described in D.B. 1519 Pg. 0353
Hatteras, Dare County, North Carolina 27943
Street Address: 56669 NC Hwy 12
Parcel: 016013000 PIN: 9594 00 39 2928
Lot area = 25,587 sq. ft.
and
Parcel as described in D.B. 2194 Pg. 024
Hatteras, Dare County, North Carolina 27943
Street Address: 56693 NC Hwy 12
Parcel: 016014000 PIN: 9594 00 39 1914
Lot area = 19,398 sq. ft.
Parcels to be combined into one parcel at the time of final plat recordation
Combined Lot area = 44,985 sq. ft. (1.03 ac.)
- Zoning: C-2H (HOD-1)
- FEMA Data:
Dare County CID 375348
Panel 9594 and 9594 - Surfs J
Map Number 3720959500J and 3720959400J
Effective Date - September 20, 2006
Vertical Datum NAVD 1988
FIRM Zone VE (EL 10') plus 1' freeboard
Flood Zones subject to change by FEMA
- Area computed by coordinates
Elevations referenced to NAVD 1988 Vertical Datum
- C2-H Development Data
USE 12'-0" DIMENSIONAL REQUIREMENTS FOR RESIDENTIAL USE
Minimum Front Setback: 25'
Minimum Side Setback: 10'
Minimum Rear Setback: 20' (CAMA Limited
Maximum Lot Coverage: 30%
Wood Walkways 6' in width or less area to ocean exempt from lot coverage calculations in accordance with 22-2-Definitions
Wet area of swimming pools up to a maximum of 500 sq. ft. per pool exempt from lot coverage calculations in accordance with 22-2-Definitions.
- HOD -1 Height Overlay District
Height Limitations for Hatteras village overlay district:
52 feet to the highest elevation of any feature of the structure or portion of the roof measured from base flood elevation, from natural ground elevation if natural ground elevation exceeds the base flood elevation, or from an unnatural ground elevation created by the placement of fill material on a site on or before June 2, 2003.
Chimneys, lighting rods, weather vanes, wind gauges and other similar roof appurtenances shall not be considered the highest portion of the roof. The pitch of the principal roof shall be no less than 4/12. This height limitation shall apply to residential structures located within an overlay area established from the National Park Service oceanfront boundary to a distance of 500 feet landward as depicted on the Hatteras Village zoning map.
- Proposed Use:
Group Development in accordance with Section 22-31 to include 3 single family residences with associated infrastructure.
Permitted use in C2-H Zoning District
- Group Development Standards:
Setbacks:
Front - 25' (per R2-H)
Side and Rear Property line - 25'
Maximum Lot Coverage - 30%
Minimum Building Separation = 20'
- Area Schedule:

Gross Parcel Area	44,985 sq. ft.
Building Area	5,379 sq. ft.
3 BUILDINGS AT 1,793 sq. ft. EACH	
Conc. Driveway Area	6,187 sq. ft.
Swimming Pool Deck Area	1,089 sq. ft.
Swimming Pool Surface Area	0 sq. ft.
337 sq. ft. surface exemption per pool	
HVAC Pads	108 sq. ft.
3 HVAC Pads at 36 sq. ft. EACH	
Total Coverage	12,763 sq. ft.
Percent Coverage	28.37
Open Space	32,222 sq. ft.

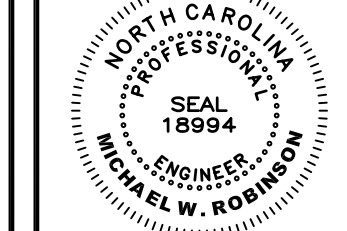
E-2 TREAT WASTEWATER TREATMENT SYSTEM
2,065 GALLON CAPACITY PRECAST SEPTIC TANK WITH EFFLUENT FILTER
1,500 GALLON CAPACITY PRECAST FLOW EQUALIZATION TANK
SIMPLEX FLOW EQUALIZATION PUMP WITH TIMED DOSE CONTROL PANEL
(2) E-2 TREAT MODEL 600 TREATMENT UNITS
1,500 GALLON CAPACITY PRECAST REGULATION TANK
ULTRAVIOLET DISINFECTION SYSTEM
2,065 GALLON CAPACITY PRECAST PUMP TANK
DUPLIX DRAINFIELD DOSING PUMP WITH TIMED DOSE CONTROL PANEL

GRAPHIC SCALE



MICHAEL W. ROBINSON, P.E., P.L.S.
ENGINEERING AND SURVEYING
P.O. BOX 2852
KILL DEVIL HILLS, NC 27948
PHONE: 252-255-8026
EMAIL: mrobinson@cbengineering.com

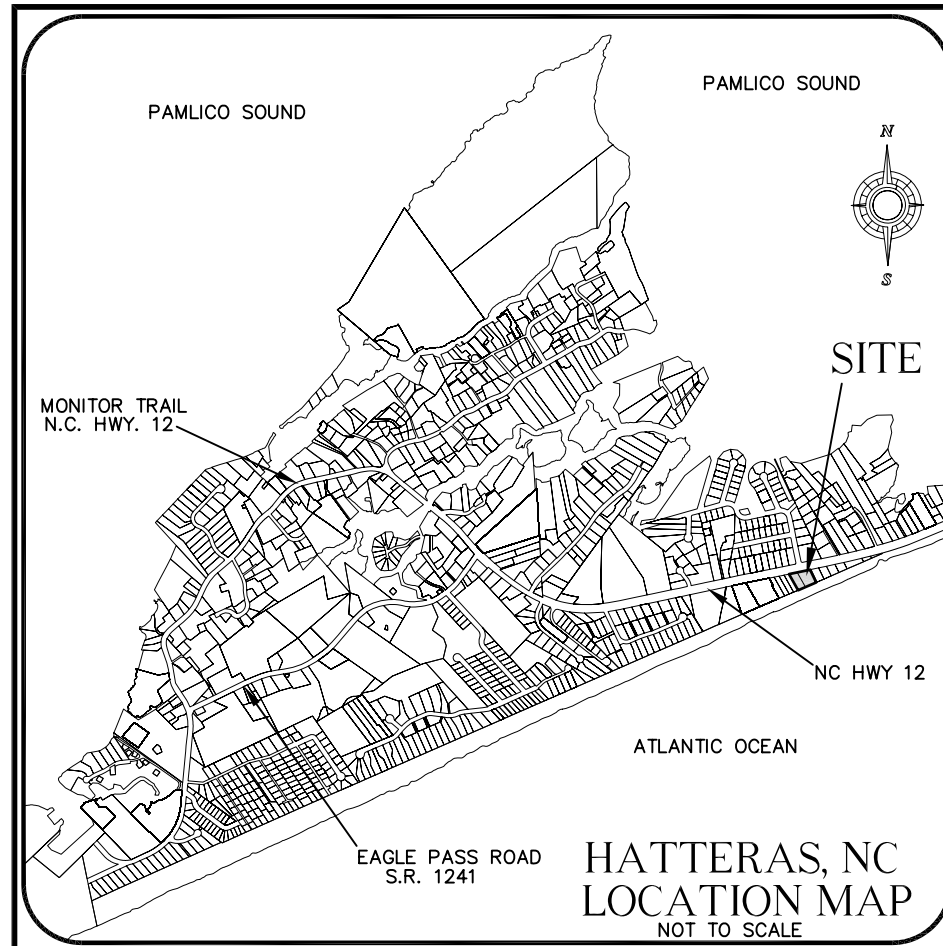
PRELIMINARY
NOT FOR CONSTRUCTION



REVISIONS		BY	DATE
NO.	DESCRIPTION	DATE	DATE
1	10-24-18		
2	10-24-18		

HATTERAS SHORES
NORTH CAROLINA
HATTERAS TOWNSHIP
DARE COUNTY
3 UNIT GROUP DEVELOPMENT SITE PLAN

DATE:	09-14-18	SCALE:	1"=20'
DESIGNED:		DRAWN:	MWR
SHEET:	1 OF 2		
CAD FILE:	sope-hatteras-56669 nc 12-2024		
PROJECT NO:	050418		



SITE DEVELOPMENT NOTES

- Subject Property:
Parcel as described in D.B. 1519 Pg. 0353
Hatteras, Dare County, North Carolina 27943
Street Address: 56669 NC Hwy 12
Parcel: 016013000 PIN: 9584 00 39 2928
Lot area = 25,587 sq. ft.
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Parcels to be combined into one parcel at the time of final plat recordation
Combined Lot area = 44,985 sq. ft. (1.03 ac.)
- Zoning: C-2H (HOD-1)
- FEMA Data:
Dare County CID 375348
Panel 9595 and 9594 - Suffix J
Map Number 3720959500J and 3720959400J
Effective Date - September 20, 2006
Vertical Datum NAVD 1988
FIRM Zone VE (EL 10') plus 1' freeboard
Flood Zones subject to change by FEMA

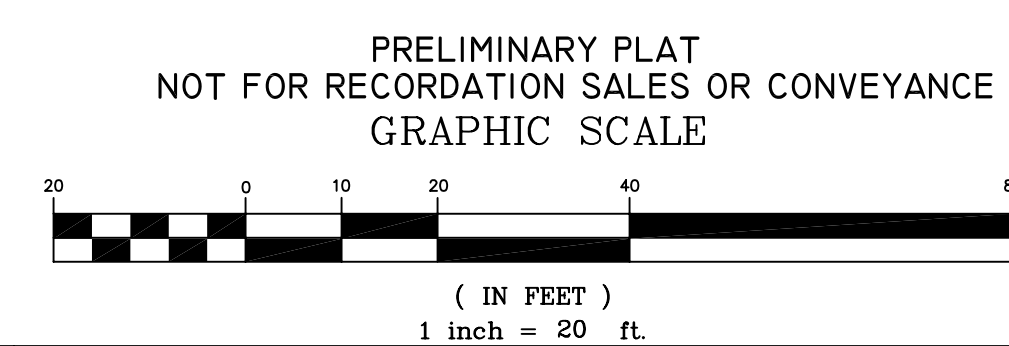
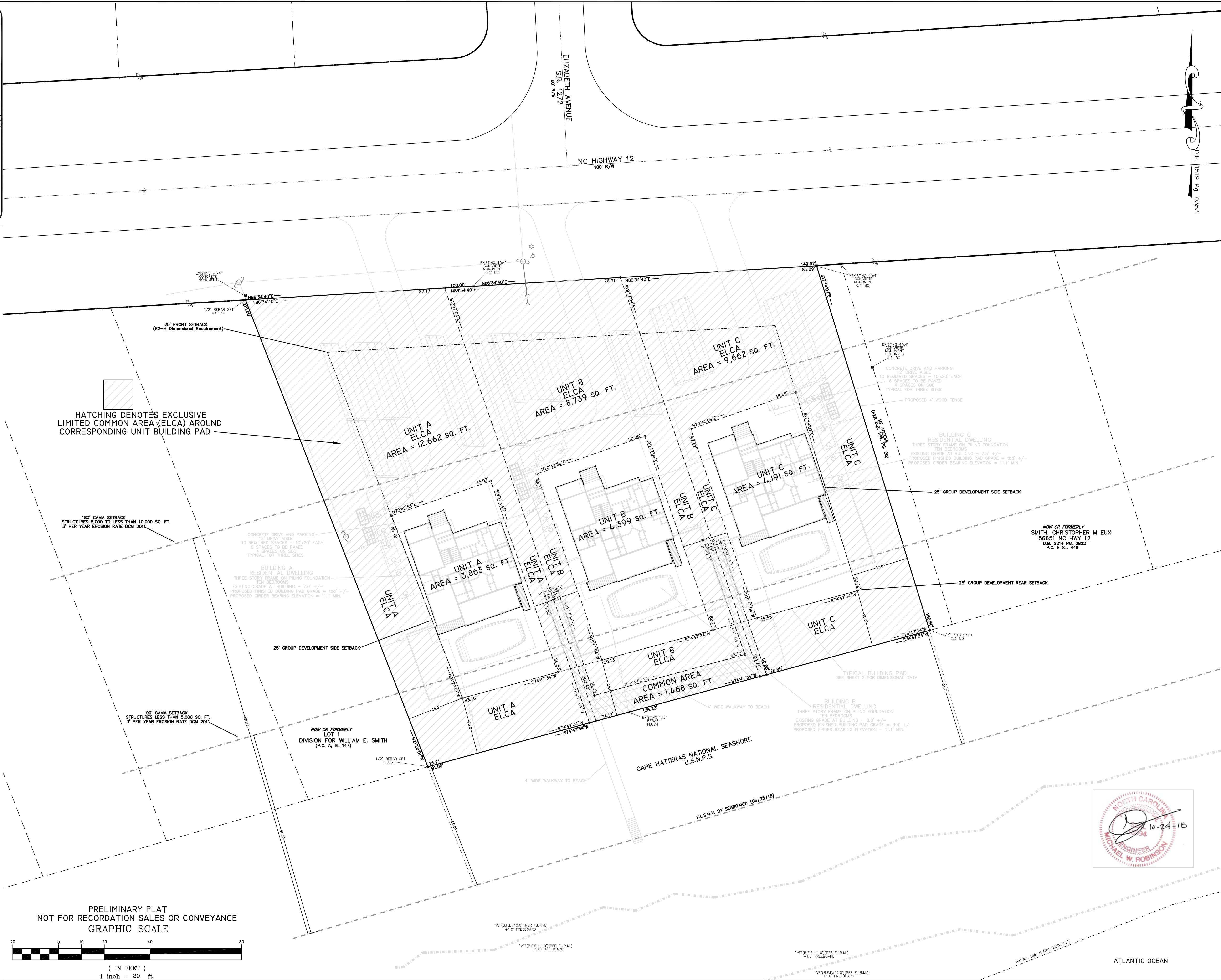
- Area computed by coordinates
Elevations referenced to NAVD 1988 Vertical Datum
- C2-H Development Data
USE 12-IN DIMENSIONAL REQUIREMENTS FOR RESIDENTIAL USES
Minimum Front Setback: 25'
Minimum Side Setback: 10'
Minimum Rear Setback: 20' (CAMA Limited)
Maximum Lot Coverage: 30%
Wood Walkways 6' in width or less area to ocean exempt from lot coverage calculations in accordance with 22-2-Definitions
Wet area of swimming pools up to a maximum of 500 sq. ft. per pool exempt from lot coverage calculations in accordance with 22-2-Definitions.
- HOD -1 Height Overlay District
Height Limitations for Hatteras village overlay district:
52 feet to the highest elevation of any feature of the structure or portion of the roof measured from base flood elevation, from natural ground elevation if natural ground elevation exceeds the base flood elevation, or from an unnatural ground elevation created by the placement of fill material on a site on or before June 2, 2003.
Chimneys, lightning rods, weather vanes, wind gauges and other similar roof appurtenances shall not be considered the highest portion of the roof. The pitch of the principal roof shall be no less than 4/12. This height limitation shall apply to residential structures located within an overlay area established from the National Park Service oceanfront boundary to a distance of 500 feet landward as depicted on the Hatteras Village zoning map.

- Proposed Use:
Group Development in accordance with Section 22-31 to include 3 single family residences with associated infrastructure.
Permitted use in C2-H Zoning District
- Group Development Standards:
Setbacks:
Front - 25' (per R2-H)
Side and Rear Property line - 25'
Maximum Lot Coverage - 30%
Minimum Building Separation = 20'

- Area Schedule:

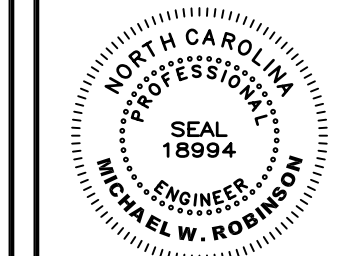
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Building Area	5,379 sq. ft.
3 BUILDINGS AT 1,793 sq. ft. EACH	
Conc. Driveway Area	6,187 sq. ft.
Swimming Pool Deck Area	1,089 sq. ft.
Swimming Pool Surface Area	0 sq. ft.
337 sq. ft. surface exemption per pool	
HVAC Pads	108 sq. ft.
3 HVAC Pads at 36 sq. ft. EACH	
Total Coverage	12,763 sq. ft.
Percent Coverage	28.37

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MICHAEL W. ROBINSON, P.E., P.L.S.
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P.O. BOX 2852
KILL DEVIL HILLS, NC 27948
PHONE: 252-255-8026
EMAIL: mrobinson@cbengineering.com

PRELIMINARY
NOT FOR CONSTRUCTION



NO.	DATE	DESCRIPTION	BY
1	09-14-18	Project Start	MWR
2	10-24-18	Revision Per Approval	MWR

HATTERAS SHORES
NORTH CAROLINA
HATTERAS TOWNSHIP
DARE COUNTY
3 UNIT GROUP DEVELOPMENT PRELIMINARY PLAT

PROJECT: HATTERAS SHORES
DATE: 09-14-18
SCALE: 1"=20'
DESIGNED: MWR
SHEET: 2 OF 2
CAD FILE: sage-hatteras-56669 nc 12-base
PROJECT NO: 050418



Golf Carts in Wanchese -- Initial Discussion

Description

Last month, the Board instructed me to research the operation of golf carts in Wanchese village. NCGS 153A-245 permits the operation of golf carts on public roads where the speed limit is 35 mph or less. Chapter 100 of the Dare County Code of Ordinances permits the operation of golf carts in various areas of unincorporated Dare County. In order to add Wanchese to this list, an amendment to Chapter 100 is needed. The speed limit drops to 35 mph just north of the intersection of Mill Landing Road and Old Wharf Road. The speed limit along Baumtown Road is posted as 40 mph. There are 25 State maintained roads in Wanchese. Draft language to add Wanchese to Chapter 100 is attached. Instead of listing all of these roads, I have followed the language used for Avon village. Although a public hearing is not mandatory to amend Chapter 100, we have held hearings in the past for amendments to this ordinance.

Board Action Requested

Consideration of draft amendment to Chapter 100 and scheduling of a public hearing on November 19, 2018 at 5:30 p.m.

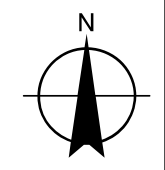
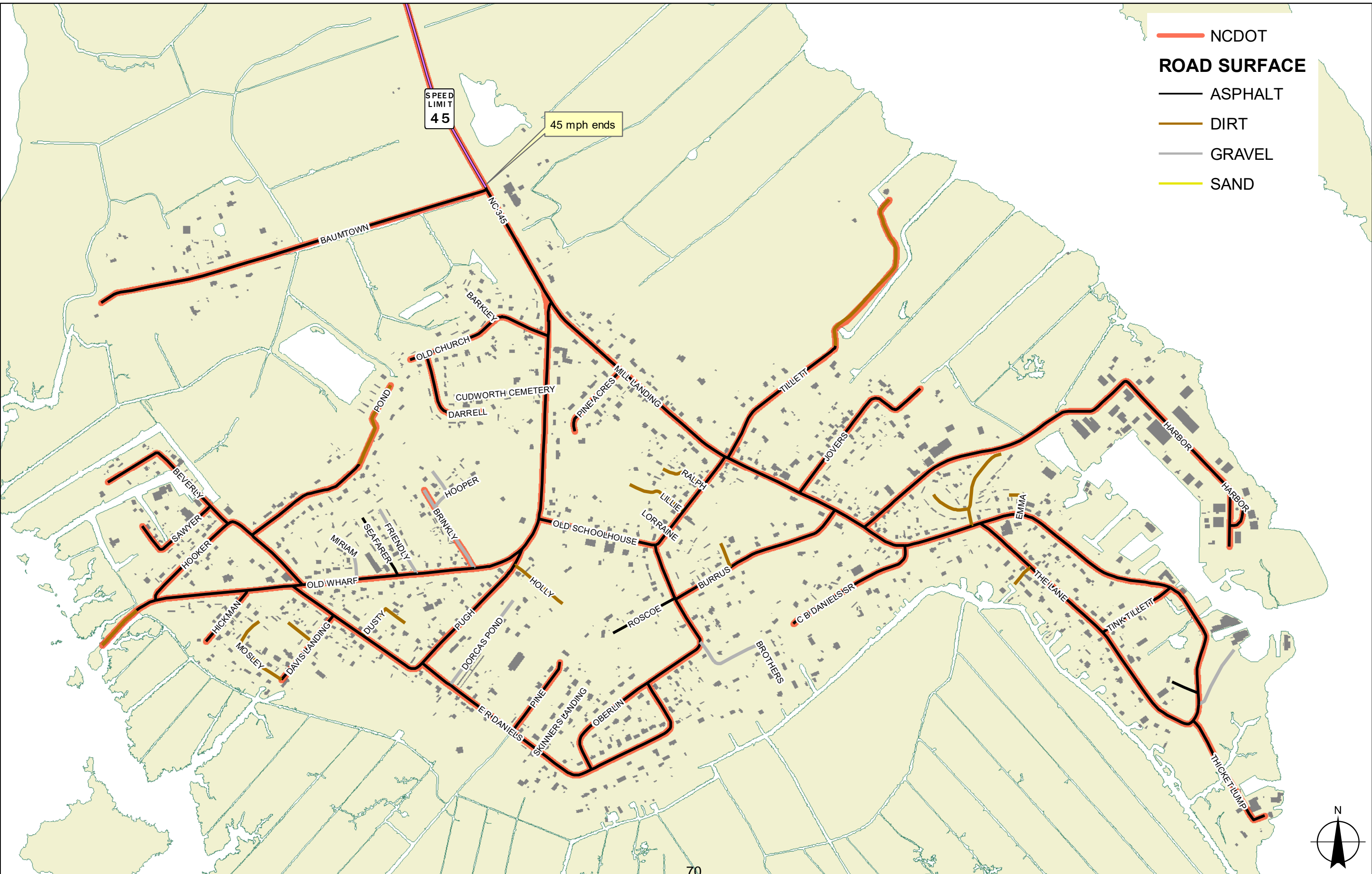
Item Presenter

Donna Creef

- NCDOT
- ROAD SURFACE**
- ASPHALT
- DIRT
- GRAVEL
- SAND

SPEED LIMIT 45

45 mph ends



Golf Carts on Streets and Roads in Specified Areas of Unincorporated Dare County.

100.30 Operation of Golf Carts

a. Golf carts may be operated on all streets and roads in Hatteras village west of and including Austin Road and Austin Lane where the speed limit is 35 mph or less.

b. Golf carts may be operated on Bayview Drive and First Street in Stumpy Point village where the speed limit is 35 mph or less.

c. Golf carts may be operated in the Village of Avon on the following streets where the speed limit is 35 mph or less: a) Harbor Road west of North End Road and the streets connected to Harbor Road located west of North End Road; b) the following streets and the streets connected to the following streets: North End Road, McMullen Road, Reef Drive, Old Main Road and Williams Road.

d. Golf carts may be operated in Waves village in the St. Waves Subdivision on Sea Vista Court and Sea Vista Drive where the speed limit is 35 mph or less.

e. Golf carts may be operated in Buxton Village on the following streets where the Drive, Buxton Back Road, Dippin Vat Road, Cross Way Road, Lost Tree Trail, Rocky Rollinson Rd, Webb Lane, Middle Ridge Trail, Crooked Ridge Trail, and Light Plant speed limit is 35 mph or less: Old Lighthouse Road; Cape Point Way, Diamond Shoals Road

f. Golf carts may be operated in Wanchese Village on the following streets where the speed limit is 35 mph or less:

(1) Baumtown Road

(2) Mill Landing Road and any street connected to Mill Landing Road

(3) Old Wharf Road and any street connected to Old Wharf Road

(4) Pugh Road and any street connected to Pugh Road

(5) ER Daniels Road and any street connected to ER Daniels Road

(6) Hooker Road and any street connected to Hooker Road

(7) Sawyer Road and any street connected to Sawyer Road

This does not include any private lanes or easements that are not dedicated to public use or assigned a NC or secondary road number.

100.31 Definitions

A golf cart is defined for the purposes of this subchapter as a vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour. (Reference NCGS 20-4.01)

100.32 Age Restriction

No person less than the age of 16 may operate a golf cart on the streets of a specified area as authorized in subsection 100.30.

100.33 Hours of Operation

The operation of golf carts in those areas as specified in Subsection 100.30 shall be lawful during the hours of 7:00 a.m. to 5:00 p.m. eastern standard time and 6:00 a.m to 9:00 p.m. eastern (daylight) savings time until October 1 and from 6:00 a.m. to 8:00 p.m. until the end of eastern (daylight) savings time.

100.34 Method of Operation

All persons operating golf carts as authorized in subsection 100.30 shall do so in a responsible and safe manner and shall obey all traffic safety laws and traffic control signage.

100.35 Violations

Any person operating a golf cart in violation of this subsection shall be guilty of a Class 3 misdemeanor and shall be fined \$50.00 for each violation.

STATE-MAINTAINED ROADS IN WANCHESE (paved roads)

Mill Landing Road – NC 345

Owens Shipyard Road – SR 1137

Old Church Road – SR 1136

Tink Tillett Road – SR 1143

Pine Acres Road SR 1186

The Lane SR 1142

Darrell Lane – SR 1348

Pond Road – SR 1187

Beverly Drive – SR 1183

Sawyer Road – SR 1319

Hooker Road – SR 1137

Old Wharf Road – SR 1168 and SR 1137

Hickman Lane – SR 1175

Davis Landing Road –SR 1146

Pugh Road – SR 1148

ER Daniels Road – SR 1146

Pine Road SR 1320

Oberlin Road – SR 1181

Old Schoolhouse Road – SR 1145

Burrus Road – SR 1144

CB Daniels Road – SR 1289

Tillett Road – SR 1138

Jovers Lane – SR 1139

Harbor Road – SR 1140

Thicket Lump Drive – SR 1141

PRIVATE ROADS IN WANCHESE – not included in golf cart proposal

Barkley Lane

Daniels Road

Cudworth Cemetery Road

Skinners Landing Ct

Hooper Lane

Cooper Lane

Friendly Dirve

Seafarer Ct

Miriam Lane

Dusty Lane

Mosley Lane

Dorcas Pond Lane

Lillie Lane

Lorraine Lane

Brothers Lane

Ralph Lane

Holly Lane

Roscoe Lane

Emma Lane

Rondall Tillett Road

Mikey's Lane

Chief Wanchese Court



Town of Duck - Temporary Easement

Description

The Town of Duck has requested a temporary, one year easement at the Dare County water tower property located at 1230 Duck Road. The requested easement is part of the Town's Comprehensive Pedestrian Plan project to accommodate the construction of a sidewalk, landscaping, and bike lane in the front of the Dare County water tower.

The temporary easement will allow for some minor grading, construction of concrete driveway aprons, and relocation of the front fence line at the Dare County water tower.

Board Action Requested

Approve the temporary easement

Item Presenter

Robert Outten, County Manager

Space Above This Line For Recording Data

**EASEMENT
(Temporary)**

This instrument prepared by Robert B. Hobbs, Jr., a licensed North Carolina Attorney
Return to Hornthal, Riley, Ellis & Maland, LLP, 2502 S. Croatan Hwy, Nags Head, NC 27959

Excise Tax: \$-0-

Tax Parcel: Portion of 009815000

Transfer Tax: \$-0-

LT Number _____

North Carolina, Dare County

THIS EASEMENT (this "**Easement**"), made and entered into this the _____ day of _____, 20____, by and between COUNTY OF DARE, a body politic and corporate, whose mailing address is PO Box 1000, Manteo, NC 27954 (the "**Grantor**"), and the TOWN OF DUCK, a North Carolina municipal corporation, whose mailing address is PO Box 8369, Duck, NC 27949 (the "**Town**").

Recitals

A. Grantor owns certain property located at 1230 Duck Road, Duck, NC 27949, and described as Parcel 009815000 in the records of the Dare County Tax Office, and as further described in Deed recorded in Book 485, Page 720, Dare County Registry (the "**Property**").

B. Grantor desires to grant to Town a temporary construction easement for the installation of certain improvements or performance of related work as part of the Town's Comprehensive Pedestrian Plan Project (the "**Project**").

C. The "**Easement Area**" is defined as the eastern fifteen (15) feet of the Property adjoining NC Highway 12.

NOW, THEREFORE, the Grantor, for itself, its successors and assigns, does hereby give, grant and convey unto the Town, its successors, and assigns, a temporary construction easement for the term of one (1) year from the date of this Easement, for the following improvements to be

constructed or work to be performed by the Town on the Property: Constructing driveway aprons, relocating/replacing chain link fence and gate, and landscaping.

ADDITIONAL PROVISIONS:

1. The performance of Grantee's work shall be at the sole cost and expense of Grantee.
2. Grantee shall provide Grantor with at least five (5) days' prior notice of the commencement of Grantee's work to be performed within the Easement Area.
3. Grantee and its contractors shall take reasonable precautions to minimize damage to Grantor's property from Grantee's work. Grantee shall exercise all of Grantee's rights, and perform all of Grantee's obligations, under this Easement (i) in a good and workmanlike manner and (ii) in compliance with all applicable laws and regulations. Grantee shall use commercially reasonable efforts to minimize any disruption of or interference with the operations of Grantor and its employees, licensees and invitees. No parking of vehicles or staging of materials is permitted at any time on Grantor's property (including, but not limited to, the Easement Area).
4. Grantee shall be solely responsible for procuring and complying with all governmental orders, regulations and permits necessary to access and use the Easement Area for the purposes permitted by this Easement. Grantee shall not use the Easement Area for any purpose which will violate any laws, ordinances, rules, regulations or orders imposed or issued by any governmental entity or agency.
5. Grantor hereby reserves the right on behalf of itself, its employees and agents, to enter the Easement Area at any time during the term of this Easement, as long as such entry does not unreasonably interfere with Grantee's work within the Easement Area.
6. Grantee acknowledges that the Easement Area shall be in "as-is, where-is" condition, without any representation or warranty. Grantor hereby expressly disclaims any and all warranties, express or implied, relating in any way to the Easement Area (including, without limitation, any warranty provided for under statutory or common law).

TO HAVE AND TO HOLD said easement unto the Town, its successors and assigns, and the Grantor, for itself, its successors and assigns, hereby warrant and covenant that Grantor is the sole owner of the property; that Grantor solely has the right to grant the said easement; and that Grantor will warrant and defend title to the same against the lawful claims of all persons whomsoever.

(continued on the following page)

IN TESTIMONY WHEREOF, the County of Dare has caused this instrument to be executed in its name and behalf by its Chairman, attested by the Clerk to the Board and its seal affixed hereto, all as the act and deed of its Board of Commissioners, pursuant to a resolution adopted as indicated below.

Adopted by the Board of Commissioners of the County of Dare, this the _____ day of _____, 20____.

COUNTY OF DARE

(Corporate Seal)

By: _____
Robert Woodard, Chairman

Attest:

Gary Lee Gross, Clerk to the Board

STATE OF NORTH CAROLINA
COUNTY OF DARE

This the _____ day of _____, 20____ before me, the undersigned Notary Public in and for the aforesaid county and state, personally came Robert Woodard, who, being by me first duly sworn, deposes and says that he is the Chairman of the Dare County Board of Commissioners, that the corporate seal affixed to the foregoing instrument is the corporate seal of the County of Dare, that Gary Lee Gross is the Clerk to the Board, and that said instrument was signed and sealed by him in behalf of the Board by its authority duly and legally given, and the instrument is the act and deed of the County of Dare.

Witness my hand and official stamp or seal, this ____ day of _____, 20____.

(AFFIX NOTARY SEAL)

Notary Public
Typed or printed name: _____

My commission expires: _____



Conservation Easement

Description

The owners of the Water Front Shops in Duck (Allis Holdings, LLC) would like to enhance their business by expanding their parking area within their existing conservation easement. In order to do this, they need to relocate 0.27 acres of their conservation easement to an alternate location. They propose to relocate 0.27 acres of their existing easement to the wetlands on the Dare County water tower property that is adjacent to the Water Front Shops.

Allis Holdings proposes to buy the necessary amount of wetlands from Dare County for \$10,000 and donate it back to the County with a conservation easement. The Assessment Office confirms that the wetlands portion of the water tower site is unsuitable for construction. The Water Department says there will be no negative impact.

Board Action Requested

Approve the Conservation Easement donation arrangement for \$10,000 and authorize the County Manager to execute the required documents.

Item Presenter

Robert Outten, County Manager



Robert Outten <outten@darenc.com>

Water Front Shops

1 message

Doug Dorman <dougdaec@gmail.com>

Tue, Aug 21, 2018 at 11:04 AM

To: outten@darenc.com, woodard@darenc.com

Mr. Outten,

Allis Holdings, LLC the owners of the Water Front Shops in Duck, NC previously received an Individual Permit (IP) from the US Army Corp of Engineers to impact Section 404 Wetlands located on there property for a parking expansion. As a condition of this permit the remaining wetlands were placed in a conservation easement currently held by Dare County. Allis Holdings, LLC is proposing to expand there parking area within the existing conservation easement therefore they need to relocate 0.27 acres to the easement to an alternate location.

In order to expand the parking area at the Water Front Shops (Allis Holdings, LLC) we need to do the following steps to revise the existing conservation easement and permits from the US Army Corp of Engineers and the NC Division of Water Resources.

1. Apply for a new individual Permit (IP) with the US Army Corp of Engineers to impact 0.27 acres of Section 404 Wetlands for the new parking area.
2. Relocate 0.27 acres of the existing conservation easement on Allis Holdings, LLC property to the wetlands on the adjacent Dare County property.
3. Obtain a letter form Dare County stating they are willing to sell Allis Holdings, LLC 0.27 acres of Section 404 Wetlands on there property.

Thank you,

Doug Dorman
Atlantic Environmental Consultants, LLC
PO Box 3266
Kitty Hawk, NC 27949
252-261-7707 office
252-599-2603 cell



Robert Outten <outten@darenc.com>

Parking

jim braithwaite <jb@allisholdings.com>
To: Robert Outten <outten@darenc.com>

Mon, Aug 20, 2018 at 11:12 AM

Dear Bobby,

My wetland consultant, Doug Dorman, will send you an email regarding all of the technical data relating to this project. The Army Corps of Engineers are requiring we address a few issues while we proceed to the next step of their approval process. Doug will provide you with the details. As you might be aware, when I developed my parking lot next to Dare County's property; it enabled me to construct four additional buildings that otherwise couldn't be developed. These new buildings and parking areas added over a million dollars to the tax base. My new buildings created seven new retail spaces that provide jobs and adds to the tax base. I presently pay over \$40,000 in property taxes and this will go up once my new parking lot is completed. I would propose buying enough 404 wetlands as detailed in the site plan from Dare County and swap it with my existing conservation easement presently in place with Dare County. The Army Corps of Engineers required me to put my 404 wetlands in a conservation easement when I developed my last parking lot and Dare County holds the easement to this parcel.

I would simply buy the necessary amount of 404 wetlands from Dare County and donate it back to Dare County in a conservation easement thereby enabling me to develop my existing property. I would also buy additional wetlands credits from a wetland bank as required by the Army Corps of Engineers. Wetland credits from The Great Dismal Swamp Restoration Bank costs \$21,500 an acre and I'm only proposing to buy one quarter of an acre from Dare County. Dare County would make far more than this in the form of additional property taxes, sales taxes, and lodging taxes, therefore, I would propose offering \$10,000 for this 1/4 acre of 404 wetlands. I think this is a more than fair offer considering no 404 wetlands anywhere are worth that much money. I appreciate you taking the time to review my proposal. Please call or email with your thoughts.

Sincerely,

Jim

On Thu, Aug 16, 2018 at 10:36 AM, Robert Outten <outten@darenc.com> wrote:
[Quoted text hidden]

Area
Area: 10413.1 Square Feet
Perimeter: 616.6 Feet

Area
Area: 10472.2 Square Feet
Perimeter: 679.4 Feet





Discussion of Architectural and Design Services for the New Animal Shelter

Description

The Board will discuss architectural and design services for the new Dare County Animal Shelter.

Board Action Requested

Discuss and take appropriate action

Item Presenter

Robert Outten - County Manager



Consent Agenda

Description

1. Approval of Minutes (10.15.18)
2. Appointment of Firefighters Relief Fund Board Member of Hatteras Volunteer Fire Department
3. Road Request - France Court, Kay Court, Violet Court, Kellam Court
4. DHHS - Emergency Food & Shelter Budget Amendment
5. 4-Year Computer Lease for Dare County Sheriff's Office
6. 4-Year Computer Lease for Dare County Libraries
7. Schedule of Meeting Dates for 2019

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



County of Dare

P.O. Box 1000 | Manteo, NC 27954

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., October 15, 2018

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Jack Shea, Steve House, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:06 p.m. He invited George Lurie from the Jewish Community of the Outer Banks to share a prayer, and then he led the Pledge of Allegiance to the flag. Note – some agenda items were handled out of sequential order to accommodate the time specific Public Hearing scheduled for 5:30 p.m.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, which can be viewed in their entirety in a video on the Dare County website –

- Reported on an impressive school tour he recently attended in conjunction with the Board of Education and commended Kitty Hawk Elementary on achieving an award.
- Briefed the Board on an event at a local hair salon where graduates in the cosmetology program at the College of Albemarle were recognized for their accomplishments. He noted that Dare County is actively promoting COA enrollment as plans continue to move forward for construction of the new Dare County campus.
- The Chairman expressed gratitude that our area did not sustain the amount of damage from Hurricane Michael that other areas had in Florida, Georgia, and South Carolina. He thanked the leaders of Dare County’s municipalities for the way they stepped forward to help their citizens deal with impacts from the storm noting that some places, such as Bay Drive in Kill Devil Hills, looked like a war zone. Emergency Management Director, Drew Pearson was asked to give a summary report during which he voiced appreciation for all the First Responders who performed gallantly. Chairman Woodard asked for a moment of silence for everyone, locally and elsewhere, that sustained damage in the storm.

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. Following is a brief summary of citizen remarks, which can be viewed in their entirety in a video on the Dare County website –

The following comments were made in Manteo –

1. Rosemarie Doshier spoke on behalf of her family and the East Lake community in asking for mosquito spraying. She said this request was made previously, however, she has not yet seen spraying activity in her area. Ms. Doshier called on the Board to make sure that East Lake is sprayed for mosquitoes.

There were no comments made in Buxton –

ITEM 3 – PROCLAMATION – LONG-TERM CARE RESIDENTS’ RIGHTS MONTH

Commissioner Tobin, on behalf of the Community Advisory Committee, presented a proclamation establishing October 2018 as National Long-Term Care Residents’ Rights Month. He explained that the committee members serve as advocates for the residents of long-term care facilities. Commissioner Tobin, as Chairman of the local Community Advisory Committee, encouraged citizens to visit the long-term care facilities in Dare County and spend time talking with the residents.

MOTION

Commissioner Shea motioned to adopt the resolution as presented.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 4 – REPORT ON THE DARE COUNTY CENTER NUTRITION PROGRAM

Commissioner Ross gave a report on the Dare County Center Nutrition Program that provides hot meals on a daily basis to older adults in our community, which in some cases is the only regular, nutritious meal that many receive. Commissioner Ross read a letter from the Dare County Center Director thanking the Board of Commissioners for their support and funding for the Nutrition Program. He also shared comments from participants in the program expressing their gratitude for the healthy meals they receive.

ITEM 5 – TOURISM BOARD – RESTRICTED FUND SPENDING REQUEST

Diane Bognich, on behalf of the Outer Banks Visitors Bureau, asked the Board to approve a Restricted Fund spending request, in the amount of \$70,000 for a Natural, Historic & Cultural Grant to the Chicamacomico Historical Association for the purchase of land adjacent to the Chicamacomico Lifesaving Station. It was noted that the Tourism Board also approved allowing the Association to hold a note for the remaining funds, if needed.

MOTION

Commissioner Couch motioned to approve the Natural, Historic, and Cultural Grant award in the amount of \$70,000 to the Chicamacomico Historical Association.

Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 6 – EAST CAROLINA RADIO – CONDITIONAL USE PERMIT APPLICATION

The applicant was not present at the meeting. The County Manager/Attorney advised that since this is a quasi-judicial proceeding that requires sworn testimony; it would need to be considered by the Board at another time when the applicant can be present.

ITEM 7 – EMPLOYEE WELLNESS CLINIC AND HEALTH INSURANCE UPDATE

An update report was given by Human Resources Director Elizabeth Reilly along with Benefits Consultant Mark Browder plus Sara Kershner and Marielle Silk from the Employee Wellness Clinic. Commissioners were briefed on the health plan's performance and efforts to promote employee wellness. It was noted that the number of emergency room visits has decreased while the utilization of preventative screenings such as colonoscopies and mammograms has increased. It was reported that health care costs for the past fiscal year were substantially less than the initial projection. Commissioner Couch said he has heard very favorable comments about the Wellness Clinic staff and credited them with being a huge part of the program's success. The County Manager added that people are very satisfied with the care they receive from Ms. Kershner and Ms. Silk at the wellness clinic.

RECESS: 6:48 p.m. – 7:06 p.m.

ITEM 8 – AMENDMENT TO CAPITAL PROJECT ORDINANCES CLOSING COMPLETED PROJECTS AND PROVIDE BUDGET FOR EMS HELICOPTER PROJECT (Att. #1)

Finance Director David Clawson outlined an amendment to Capital Project Ordinances for previously approved capital projects that were completed under budget or not done. He explained that the revenue from these projects will be applied to the old EMS helicopter project, which was sold at less than the amount that was expected from appraisals. He reported that after these changes, \$200,564 remains to be provided for the helicopter project.

MOTION

Vice Chairman Overman motioned to adopt the amendment to the Capital Project Ordinances. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 9 – RESOLUTIONS TO NAME NCDOT FERRIES

The County Manager described a request from NCDOT seeking Board support for the naming of two ferry vessels. He presented resolutions asking that the ferry to replace the MV Kinnakeet be named the "Avon" and the ferry replacing the MV Chicamacomico be named the "Salvo."

MOTION

Commissioner Shea motioned to approve the resolutions as requested.

Vice Chairman Overman seconded the motion.

During discussion of the motion, Commissioner Couch questioned whether approving the resolutions represents a compromise of our heritage. After discussion by the Board, Commissioners Shea and Overman agreed to withdraw the motion and its seconding, which was followed by a subsequent motion to table the item.

MOTION

Commissioner Couch motioned to table the item in order to ask someone from NCDOT to attend a future meeting and explain the justification for requesting the name changes. Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 10 – PUBLIC HEARING – ZONING AMENDMENTS FOR YEAR-ROUND HOUSING

At 5:30 p.m. the Board held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. Following is a summary of citizen remarks, which can be viewed in their entirety in a video on the County website –

The following comments were made in Manteo –

1. Pat Broom, Chair of the Outer Banks Chamber of Commerce, voiced support for the zoning amendments and thanked the Planning Director for her efforts on this initiative. She asked the Board to approve the changes as submitted by the Planning Board to help the many businesses that are currently hindered by the housing crisis.
2. Sarah Myers, a recruiter for a realty company, spoke in favor of the amendments by describing how hard it is to hire employees, when top notch applicants say they cannot afford to live here because housing is too expensive. She said unless this is addressed, it will have an adverse domino effect on the local tourism industry.
3. Al Friedman, a Realtor for over 30 years, echoed the remarks made by Pat Broom in support of the amendments. He recalled his experience in Maryland where housing was addressed in a proactive way. Mr. Friedman asked the Board to move forward on this and still maintain the character of the Outer Banks.
4. John Windley, as a retail manager, expressed support for the amendments calling this a quality of life issue. He told of employees who must work hard seven days a week at multiple jobs in order to survive because of housing issues. He asked the Board to give sincere consideration to the proposed zoning amendments.
5. Winborne Evans, on behalf of Peak Resources, supported the amendments citing the difficulty they have finding staff because of the housing crisis. She explained that many have to drive over an hour to get to work and said these services are important for an aging population and vital in attracting retirees to the Outer Banks.
6. Mary Kelley, Director of Human Resources at The Outer Banks Hospital, spoke for the amendments saying that often a job is offered to an applicant, who later declines the position after talking with a realtor about housing. She said these zoning changes must be for year round housing, not seasonal rentals.
7. Brian McDonald voiced support saying this is a good beginning that has been a long time coming. He reported that it is getting harder and harder to attract qualified people. He said it is critical to keep this out of short term rentals and added that it needs the support of the Dare County municipalities and neighboring counties.

8. Duke Geraghty added his support citing an extreme shortage of year-round rentals. He presented a map of Roanoke Island and asked that the amendments be revised now to include additional districts. He also advised the Board of an effort that is underway to get the State to rollback their interpretation of septic regulations.
9. Tim Sweeney, from the College of the Albemarle, voiced his agreement about the challenges in hiring people, such as teachers and instructors, due to the housing crisis. He said 80% of them need multiple jobs because of local housing costs. He said urgent help is needed in order to be able to keep instructors here in Dare County.
10. Terry Gray, Kill Devil Hills Commissioner, told the Board about the difficulty that a member of his family encountered in the search to find housing in Dare County. He said he supports the amendments presented by Planning Board and expressed gratitude that they are being presented to the Board of Commissioners.

There were no comments made in Buxton –

Chairman Woodard closed the hearing at 6:04 p.m.

Commissioner House said people he has talked with are in favor of the amendments. He also addressed the request made during the public hearing by Duke Geraghty to include additional Districts. He noted that these amendments are an important first step forward that should not be rushed at this time, but given further study, which resulted in the following motion as amended by Commissioners House and Tobin to include instruction to staff to update the Board on progress and provide analysis of other potential amendments –

MOTION

Commissioner House motioned to adopt the entire package of housing amendments as recommended by the Planning Board and that the finding of consistency, included with the agenda item, be adopted as part of this action. Additionally, the Planning Director is instructed to report to the Board in April 2019 on the results of these amendments and to further analyze other potential amendments in the more restrictive single family zoning districts. Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

Chairman Woodard, joined by other Commissioners, thanked the Planning Director and the Planning Board for the work that was done to prepare these zoning amendments.

ITEM 11 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (10.01.18) **(Att. #2)**
- 2) Sheriff's Office – Budget Amendment for Grant Award
- 3) Tax Collector's Report

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 12 – BOARD APPOINTMENTS

- 1) Community Child Protection Team and Child Fatality Prevention Team
Commissioner Tobin motioned to appoint Jeffrey Sherman Gard.
Commissioners House and Shea seconded the motion.
VOTE: AYES unanimous

ITEM 13 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety in a video on the Dare County website. Following is a brief summary outline of the items mentioned by Commissioners during this segment –

Commissioner Ross

- Said he attended a meeting earlier today with the architect for the new Animal Shelter.
- Reported on the recent candidate forum conducted at Jennette’s Pier and provided details about when the event will be rebroadcast on the Charter system TV channels.
- Informed the Board that the Executive Director of the Albemarle Commission has resigned and will be leaving in November. He added that the process of identifying an Interim Director for the Commission is now underway.
- Commented on the bear resistant trash cans that are now available for mainland residents. He expressed hope that those in need of the cans will respond.

Commissioner House

- As someone retired from emergency services, he said his heart goes out to all those impacted by Hurricane Michael. He expressed thanks to all the many first responders.
- Briefed the Board on the recent reorganization meeting that was held for the Commission For Working Watermen where good feedback was given. He said there was consensus that membership should not be done on the basis of industry sector and that those present supported having a marine biologist as a non-voting member to give advice on fisheries science issues. He offered a motion on the organizational structure of the Commission which was then withdrawn to allow time for a slate of candidates to be drafted along with possible changes to the act that created the Commission. An appeal was made for commercial fishermen to get involved and submit applications.
- He presented the Pet of the Week video and urged everyone to consider adoption at the Dare County Animal Shelter.

Vice Chairman Overman

- Commented on the remarkable resilience of those who were hard hit by Hurricane Michael and are now recovering from its destruction. He said it is another example of the type of character and resilience indicative of what he called “Dare County Strong.”

Commissioner Shea

- Said the zoning amendments approved today by the Board to facilitate year-round housing represents a major step forward for economic development. He thanked Planning Director Donna Creef for preparing the zoning amendments.
- Expressed gratitude that we did not have the magnitude of devastation that other areas sustained during Hurricane Michael.

Commissioner Couch

- Remarked on what happened at Hatteras Island campgrounds during Hurricane Michael and thanked all the First Responders for their valiant service during the storm.

Commissioner Tobin

- Reported on the recent meeting of the Community Advisory Committee where he was appointed Chairman and Susie Walters was named Secretary.
- Advised that the dredge vessel Currituck is on its way to Oregon Inlet and provided a briefing on current navigational conditions at the inlet.
- Commended Harry Schiffman on receiving the Chamber of Commerce “For the Love of the Outer Banks” award. He noted that Mr. Schiffman has been faithfully involved in the Oregon Inlet project since 1983.
- Mentioned a 528 pound swordfish that was recently brought to the dock at Pirates Cove.

MANAGER’S/ATTORNEY’S BUSINESS

1. The County Manager reported that the local impact from Hurricane Michael will not qualify for FEMA reimbursement for debris pickup. He said the County is developing a plan and timetable for debris pickup in unincorporated areas using Public Works staff and equipment, which will be at our expense. He said the public was notified early that all debris needs to be segregated by category so that compatible debris, such as vegetative items, are separated from material that has to be transported to Bertie County. Mr. Outten explained that the municipalities will have debris and asked if the Board wants to waive tipping fees for compatible debris at the County landfill. He added that non compatible items from the municipalities that need to be sent to Bertie County will not qualify for waived tipping fees.

MOTION

Commissioner Shea motioned to waive the tipping fees as outlined by the Manager. Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

2. Mr. Outten reported that mosquito spraying in East Lake was done twice last week with another spraying scheduled for tomorrow evening.

Public Information Officer Dorothy Hester said it was helpful for people that the County gave early notice about the need for storm debris items to be segregated by category. She urged everyone to sign-up on the Dare County website to receive email notification about Public Works activities.

Finance Director David Clawson reported on a meeting the County recently had with FEMA and State Emergency Management. He added that a FEMA declaration has just been received for Emergency Protective Measures related to Hurricane Florence.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Shea motioned to adjourn the meeting.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

At 7:45 p.m., the Board of Commissioners adjourned until 9:00 a.m., November 5, 2018.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



Appointment of Firefighters Relief Fund Board Member of Hatteras Volunteer Fire Department

Description

58-84-30. Trustees appointed: organization. For each county, town or city complying with and deriving benefits from the provisions of this Article, there shall be appointed a local board of trustees, known as the trustees of the local Firefighters Relief Fund, to be composed of five members, two of whom shall be elected by the members of the local fire department who are qualified as beneficiaries of such fund, two of whom shall be elected by the mayor and board of aldermen or other local governing body, and one of whom shall be named by the Commissioner of Insurance. Their selection and term of office shall be as follows:

(2) The mayor and board of aldermen or other local governing body shall appoint two representatives to the board to serve at the pleasure of the governing body. Board members appointed pursuant to this subdivision shall be residents of the fire district.

Board Action Requested

Appoint Romulus Whitaker to the Hatteras Volunteer Fire Department Firefighters Relief Fund Board of Trustees

Item Presenter

Fire Marshal, Steve Kovacs



Hatteras Volunteer Fire Department

Post Office Box 251
Hatteras, NC 27943
HatterasVFD@gmail.com

23 October 2018

Dare County Board of Commissioners
945 Marshall C. Collins Dr
Manteo, NC 27954

Dare County Board of Commissioners,

In representation of the Hatteras Volunteer Fire Department, the Hatteras Fire Protective Association Board of Directors and the Hatteras Volunteer Fire Department Relief Fund Board of Trustees, I am writing to you today to request an appointment to our Relief Fund Board of Trustees. I have received notification from Theodore S. Midgett, Dare County Board of Commissioners appointee to our Relief Fund Board of Trustees that he does not wish to serve on the above board anymore.

Upon discussions with Hatteras Fire Protective Association Board of Directors President as well as the Hatteras Volunteer Fire Department Officers, we have contacted and met with Romulus A. Whitaker of Hatteras who has agreed to serve on the HVFD Relief Fund Board of Trustees in place of Mr. Midgett. I ask of you to please consider appointing Mr. Whitaker to the Hatteras Volunteer Fire Department Relief Fund Board of Trustees in place of Mr. Midgett.

Mr. Whitaker is very active in our community, excited about serving on this board, and in my opinion will be a great asset to my department by serving in this capacity. Thank you for your time.

Respectfully,



Jeremy S. Hicks, Chief



Road Request - France Court, Kay Court, Violet Court, Kellam Court

Description

On behalf of the homeowners in Raleigh Woods / Kellam Estates, NCDOT has submitted a request for a resolution from Dare County supporting the addition of their remaining roads to the NCDOT State Maintained Secondary Road System.

Previously the Board approved a request for Raleigh Wood Dr. which has been added to the State Road System.

Attached is the resolution seeking support for - France Court, Kay Court, Violet Court, and Kellam Court.

Board Action Requested

Approval of Petition and Adoption of Resolution

Item Presenter

Robert Outten, County Manager

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Dare Road Name: Raleigh Wood Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Raleigh Woods / Kellam Estates Length (miles): 0.38 Mi

Number of occupied homes having street frontage: 23 Located (miles): 0.22 Mi

miles N S E W of the intersection of Route US 64 and Route 1117
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Raleigh Woods / Kellam Estates in

Dare County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Daniel P Vandzura, President of Kellem Estates HOA Phone Number: 252-473-7051

Street Address: 112 France Court Manteo NC 27954

Mailing Address: 112 France Court Manteo NC 27954

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>

INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

- Rural Road Subdivision platted prior to October 1, 1975 Subdivision platted after September 30, 1975

REQUIREMENTS FOR ADDITION

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
France Court	8	0.06 Mi			
Kay Court	6	0.06 Mi			
Violet Court	7	0.06 Mi			
Kellam Court	5	0.06 Mi			

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: DARE

Road Description: FRANCE COURT, KAY COURT, VIOLET COURT, Kellam COURT

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of DARE requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of DARE that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of DARE at a meeting on the 5th day of November, 2018.

WITNESS my hand and official seal this the 5th day of November, 2018.

Official Seal



[Signature]
Clerk, Board of Commissioners GARY LEE GROSS
County: DARE

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



DHHS - Emergency Food and Shelter Budget Amendment

Description

This is to appropriate the second allocation of \$6,380 in Emergency Food & Shelter funding. This funding is 100% federal and there is no effect on county dollars.

Board Action Requested

Approve amendment

Item Presenter

n/a

DARE COUNTY

BUDGET AMENDMENT

F/Y 2018/2019

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: DHHS - Social Services</u>					
<u>Revenues:</u>					
Emergency Food & Shelter	103026	423016		6,380	
 <u>Expenditures:</u>					
Emergency Food & Shelter	104611	581401		6,380	

Explanation:

This is to appropriate the second allocation of \$6,380 in Emergency Food & Shelter funding. This funding is 100% federal and there is no effect on county dollars.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____

Transaction Search Results (1 items)

For the period: 10/19/2018 to 10/19/2018

As of 10/22/2018 08:39 AM

DATE	ACCT #	ACCT NAME	CURRENCY	TRANSACTION	REFERENCE #	AMOUNT
10/19/2018	5323759612	General Fund	USD	ACH Credits	18291011344144	6,380.50

ACH CREDIT RECEIVED - Cust ID: E406940 Desc: AWRD INSTL Comp Name: EFS NATL BRD PGM Comp ID: 1131635294 SEC:
 CCD Cust Name: DARE COUNTY DEPARTMENT Date: 10-19-18 Time: 05:30 AM Addenda: No Addenda



4 Year Computer Lease for Dare County Sheriff's Office

Description

This is a 4 year computer lease for the Dare County Sheriff's Office to lease 19 laptops and 6 tablet computers from Dell. Funding for the lease is within approved budgeted amounts.

Board Action Requested

That the lease be approved

Item Presenter

Matthew Hester - IT Director



Prepared For:

Dare County

October 25, 2018

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Term	48
Option	FMV
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	None
	4
	Payments

Dell Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Rate Factor	4 Payments
3000030190286.10	Dell Lat 7212	\$2,200.00	6	\$13,200.00	0.26360	\$3,479.52
3000030190881.10	Dell Lat 14 Rugged 5414	\$1,790.00	19	\$34,010.00	0.26360	\$8,965.04
Personal Property Management Fee					0.009109	\$430.04
TOTAL				\$47,210.00		\$12,874.59

Proposal Expiration Date:

November 24, 2018

Payment is net of sales tax. Tax will apply to each annual payment.

PLEASE NOTE:

Personal Property Taxes (PPT) will apply to this lease.

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation.

End of Term Options:

Fair Market Value (FMV) Lease:

- Exercise the option to purchase the products at the then fair market value.
- Return all products to lessor at the lessee's expense.
- Renew the lease on a month to month or fixed term basis.

Cheryl Aldridge

Inside Sales Account Management IV

Dell | Financial Services

office + 1 512 724 3461

cheryl_aldrige@dell.com



Prepared For:

Dare County

October 25, 2018

Additional Information:

LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a **personal property tax** on leased equipment, and if DFS pays that tax under your lease structure, **Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.**

PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

INSURANCE: The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

PROPOSAL VALIDITY / APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.



4 Year Computer Lease for Dare County Libraries

Description

This is a 4 year computer lease for the Dare County Libraries to lease 22 computers from Dell. Funding for the lease is within approved budgeted amounts.

Board Action Requested

That the lease be approved

Item Presenter

Matthew Hester - IT Director



Prepared For:

Dare County

October 10, 2018

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Term	48
Option	FMV
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	None
	4
	Payments

Dell Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Rate Factor	4 Payments
3000029732685.10	Dell Opti 7760 AIO	\$1,550.00	22	\$34,100.00	0.27381	\$9,336.92
	Personal Property Management Fee				0.009109	\$310.62
	TOTAL			\$34,100.00		\$9,647.54

Proposal Expiration Date:

November 9, 2018

**Payment is net of sales tax. Tax will apply to each annual payment.
Extended price is not inclusive of shipping. If applicable you will be billed on first invoice.**

PLEASE NOTE:

Personal Property Taxes (PPT) will apply to this lease.

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation.

End of Term Options:

Fair Market Value (FMV) Lease:

- Exercise the option to purchase the products at the then fair market value.
- Return all products to lessor at the lessee's expense.
- Renew the lease on a month to month or fixed term basis.

Cheryl Aldridge
 Inside Sales Account Management IV
 Dell | Financial Services
 office + 1 512 724 3461
cheryl_aldrige@dell.com



Prepared For:

Dare County

October 10, 2018

Additional Information:

LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a **personal property tax** on leased equipment, and if DFS pays that tax under your lease structure, **Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.**

PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

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APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

PROPOSAL VALIDITY / APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.



Schedule of Meeting Dates for 2019

Description

The Board of Commissioners will consider the attached schedule of 2019 meeting dates.

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten

Dare County Board of Commissioners

2019 – Meeting Schedule

January	07	9:00 a.m.
	22 (Tuesday)	5:00 p.m.
February	04	9:00 a.m.
	19 (Tuesday)	5:00 p.m.
March	04	9:00 a.m.
	18	5:00 p.m.
April	01	9:00 a.m.
	15	5:00 p.m.
May	06	9:00 a.m.
	20	5:00 p.m.
June	03	9:00 a.m.
	17	5:00 p.m.
July	15	5:00 p.m.
August	05	9:00 a.m.
	19	5:00 p.m.
September	03 (Tuesday)	9:00 a.m.
	16	5:00 p.m.
October	07	9:00 a.m.
	21	5:00 p.m.
November	04	9:00 a.m.
	18	5:00 p.m.
December	02	9:00 a.m.
	16	5:00 p.m.



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments:

Older Adult Services Advisory Council
Rodanthe-Waves-Salvo Community Center Board
Stumpy Point Community Center Board
Veterans Advisory Council
Youth Council

Complete information about the appointments will appear after this page.
Upcoming Board Appointments for the next three months are listed at the end.

Board Action Requested

Make Board Appointments and Announce Upcoming Appointments

Item Presenter

Robert Outten, County Manager

Board Appointments – November 5, 2018

Older Adult Services Advisory Council

- The following terms expire this month:
Linda Lengyel, Mary Pendill, Melissa Turnage
- All would like to be reappointed.
- No applications have been received.

Rodanthe-Waves-Salvo Community Center Board

- The following terms expire this month:
Roberta Midgett, Stephen Ryan
- Roberta Midgett would like to be reappointed.
- Stephen Ryan does not want to be reappointed.
- The Rodanthe-Waves-Salvo Community Center Board recommends Jason Heilig be appointed to replace Stephen Ryan.
- An application has been received from Jason Heilig.
- No other applications have been received.

Stumpy Point Community Center Board

- David Midgett's term expires.
- He would like to be reappointed.
- No applications have been received

Veterans Advisory Council

- Commissioner Jack Shea currently serves as an "ex officio" member of the Veterans Advisory Council.
- The Veteran's Advisory Council has asked that he be appointed as a "Counselor" upon his retirement as a Dare County Commissioner.

Youth Council

- The following terms expire this month:
Maximus Allison, Catisha Bryant, Kathy Burrus, Christian Eberhard,
Steve House, Sandy Martin, Sarah Skinner
- The Youth Council recommends the reappointment of Catisha Bryant, Kathy Burus, Steve House, Sandy Martin

- The Student Members (Maximus Allison, Christian Eberhard, Sarah Skinner) are not eligible for reappointment. Therefore, the Youth Council recommends appointment of Jordan Allen, Genesis Rain Gregory, Gerardo Velasquez as student representatives.
- Student applications have been received from Jordan Allen, Genesis Rain Gregory, Gerardo Velasquez.
- An adult application is on file from Alexander Hayes Cohill.
- The Youth Council is still seeking an applicant to fill a Youth Member vacancy.

UPCOMING BOARD APPOINTMENTS

December 2018	Equalization and Review Board Special Motor Vehicle Valuation Review Committee
January 2019	Albemarle Commission Nursing Home Community Advisory Council Tourism Board
February 2019	Aging Advisory Council Planning Board Senior Tar Heel Legislature Delegates



Older Adult Services Advisory Council

Description

See attached summary.

Board Action Requested

Take appropriate action

Item Presenter

Robert Outten, County Manager

November 2018

Board Appointment
Older Adult Services Advisory Council
(Four Year Term)

The following terms expire this month:

Linda Lengyel
Current Term 11/14-11/18
Originally Appointed 3/13

Mary Pendill
Current Term 11/14-11/18
Originally Appointed 11/14

Melissa Turnage
Current Term 12/16-11/18
Originally Appointed 12/16

The following would like to be reappointed:

Linda Lengyel
Mary Pendill
Melissa Turnage

No applications have been received.

Other Members: See attached list

OLDER ADULT SERVICES ADVISORY COUNCIL

(Four Year Term)

This Council advises Dare County in its efforts to promote, organize, plan, and coordinate services and programs for residents and visitors to Dare County who are 55 years of age and older.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Linda Lengyel P.O. Box 211 Hatteras, NC 27943 937-623-3258 North Hatteras Island Area	11-18	Apptd. 3/13 Reapptd. 11/14
Mary Pendill 129 Dogwood Circle Manteo, NC 27954 252-423-0757 (Cell), 252-473-3589 (H) Manteo Area	11-18	Apptd. 11/14
Cynthia Harris, Chair. 92 S. Dogwood Trail Southern Shores, NC 27949 703-402-6288 South Beach Area	11-21	Apptd. 11/15 Reapptd 11/17
Melissa Turnage 108 Rhodoms Dr. Kill Devil Hills, NC 27948 256-0026 (H) 475-5585 (O) Social Services Rep.	11-18	Apptd. 12-16
Lynne Bloomfield, Vice Chair. 5024 Lindbergh Ave. Kitty Hawk, NC 27949 261-8937 (H) Irbloomfieldkhnc@charter.net Adult Services Rep.	11-19	Apptd. 11/14 Reapptd. 11/15
David Faudie 240 Wax Myrtle Trail Southern Shores, NC 27949 255-5875 (H) Adult Services Rep.	11-21	Apptd. 11/14 Reapptd 11/17

Paulette Prodanckek 46 Mistletoe Lane Kitty Hawk, NC 27949 261-0676 North Beach Area	11-21	Apptd. 4-05 Reapptd. 11-05,09,13,17
Vacant Mainland Area	11-17	Apptd. 11/15
Claudia Hennessey P.O. Box 740 Avon, NC 27915 995-6662 Wanchese Area	11-21	Apptd. 11/15 Reapptd. 11/17
John Clark 216 Harbour Rd. Kill Devil Hills, NC 27948 715-0284 Central Beach Area	11-20	Apptd. 11/16
Jim Tobin 6951 Pecan Lane PO Box 243 Manns Harbor, NC 27953 Jim.tobin@darenc.com 216-7732 DC Commissioner	1-21	Apptd 6/17

NOTE:

MEETING INFO: 2nd Wednesday, 10:00 a.m., except June, July, Aug. Meetings rotates between Baum Center, Dare Center and Fessenden Center

CONTACT INFO: Cindy Harris, Chair
Lynne Bloomfield, Vice Chair
Brandi Rheubottom, Dir., Baum Center

MEMBERS COMPENSATED: No

Commissioner Byrd replaced Commissioner Perry 9/97.
Walter Parker replaced Herb Barr 11/97.
Josephine Fessler replaced Lovie Midgett 11/97.
Alpean Midgett apptd. to fill unexpired term of Louise Rossiter who resigned 11/97.
Henry Haywood apptd. to fill unexpired term Marge Keys 3/99.

Edna P. Fehrmann apptd. to fill unexpired term of Marge Keys 3/99.
Kathy Crowder replaced Jimmy Williams 11/99.
Marjorie Midgett replaced Roy Midgett 11/99.
Grace Fruit replaced Edna Fehrmann 10/00.
Cheryl Byrd's appt. tabled til 12/18/00.
Geneva H. Perry filled unexpired term of Comm. Cheryl Byrd 1/01.
Lovie Midgett apptd. to fill unexpired term of Alpean Midgett 4/01.
Shirley Venente replaced Walter Parker 1/02.
Barbara Brenner replaced Josephine Fessler 1/02.
Mary Conway replaced Dell Collins 1/03.
Jonna Midgett replaced Sue Judge 1/03.
Virginia Tillett filled unexpired term of outgoing Comm. Geneva Perry 2/03.
Joe Rongo replaced "Fritz" Winfree 11/03.
Annie Rose Wells filled unexpired term of Gee Fruit 3/04.
Paulette Prodanchek filled unexpired term of Barbara Brenner 4/05.
Lynda Hester filled unexpired term of Mary Conway 4/07.
Lynn Thomas filled unexpired term of Joe Rongo 8/07.
Georgia Ellis filled unexpired term of Annie Rose Wells 8/07.
Judith Link filled unexpired term of Shirley Venente 5/08.
Steve Jennette filled unexpired term of Lovie Midgett 12/08. Gisele Mead filled unexpired term of Lynda Hester 1/09.
Linda Lenguel filled unexpired term of Steve Jennette 3/04.
Lynn Bloomfield filled unexpired term of Julia Haywood 11/14.
David Faudie filled unexpired term of Betse Kelly 11/14.
Margaret Umphlett filled unexpired term of Virginia Tillett 12/14.
***11/2/15 – Cynthia Harris apptd. to South Beach seat, Sandra Clark to Mainland seat and Claudia Hennessey apptd. to Wanchese seat for two year terms. There were no applications from these designated areas, so appointments were made from applications that were on hand.
John Clark replaced Georgia Ellis 11/16.
Melissa Turnage filled unexpired term of Jonna Midgett 12/16.
Jim Tobin appointed to fill unexpired term of Margaret Umphlett 6/17
Sandra Clark did not want to be reappointed 11/17

REVISED 11 /17



Rodanthe-Waves-Salvo Community Center

Description

See attached summary.

Board Action Requested

Take appropriate action

Item Presenter

Robert Outten, County Manager

November, 2018

BOARD APPOINTMENT

RODANTHE-WAVES-SALVO COMMUNITY CENTER BOARD

(Three Year Term)

The following have terms that expire this month:

Roberta Midgett

(Current Term 11/15-11/18)

(Originally Apptd. 9/09)

Stephen Ryan

(Current Term 11/15 – 11/18)

(Originally Apptd. 11/12)

Roberta Midgett would like to be reappointed.

Stephen Ryan does not want to be reappointed.

**The Rodanthe-Waves-Salvo Community Center Board recommends
Jason Heilig be appointed to replace Stephen Ryan.**

An application has been received from Jason Heilig.

No other applications have been received.

Other Members:
See attached list

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Rodanthe Waves Salvo Community Building Advisory Board.

2nd choice _____

3rd choice _____

Name Jason Brian Heilig

Address 24229 Sea Sound Road PO Box 156

City/State/Zip Rodanthe, NC. 27968

Email Address rodanthesurfshop@gmail.com

Telephone Home: 252-599-2340

Business: 252-987-2412

Resident of Dare County: yes no

Occupation: Owner/Operator of Retail Store

Business Address: Rodanthe Surf Shop 23580 NC Hwy 12 Rodanthe, NC 27968

Educational background:

High School Diploma, 2 years Business Merchandising
NC Fire I + II Cert., EMT Basic Cert., NC Mortgage Loan Office License.

Business and civic experience and skills:

Domestic Textile Production Manager (Billabong USA)
Independent Sales Representative, Former Mortgage Loan Office
Owner/Operator of Retail store + Surfboard Mfg company.
Lieutenant Chicamacomico Banks Fire + Rescue
Advisory Board Member of Chicamacomico Banks Fire + Rescue

Other Boards/Committees/Commissions on which you presently serve:

Advisory Board: Chicamacomico Banks Fire + Rescue

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Scott Keapat	Software	P.O. Box 183	252 305-1567
Briggs McKewan	Restaurant Owner	Rodanthe P.O. Box 406	252-996-0531
Mike Daugherty	Chief CBFD	P.O. Box 250 Rodanthe	252-987-3049

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 10/19/18 Signature of applicant: Jason B. Heilig

FOR OFFICE USE ONLY:

Date received: 10/22/18

RODANTHE-WAVES-SALVO COMMUNITY CENTER

(Three year Term)

This Board operates and maintains the Rodanthe, Waves, Salvo Community Center facility and amenities for the use and benefit of all members of the villages.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Susan Gray P.O. Box 135 Rodanthe, NC 27968 987-2502	6-21	Apptd. 6-00 Reapptd. 6-03,06,09,12,15,18
Joey O'Neal P.O. Box 7 Rodanthe, NC 27968 987-2560	6-19	Apptd. 6-93,95 98,01,04,07,10,13,16
J.W. Kierzkowski, Ch. Box 55 Salvo, NC 27972 987-2218	6-21	Reapptd. 6-88,90 92,94,97,00,03,06,09,12,15,18
Stephen Ryan P.O. Box 69 Salvo, NC 27972 987-2265	11-18	Apptd. 11-12 Reapptd. 11-15
Roberta Midgett P.O. Box 38 Salvo, NC 27972 473-8226 (H) 995-7646 (O)	11-18	Apptd. 9-09 Reapptd. 11-09,12,15

NOTES:

MEETING DATE: 4th Monday of every month – 7:30 p.m.

Claude Howard replaced Don Edwards 2-92.
Joey O'Neal replaced James Shimpach 6-93.
Joey Midgett replaced Rudy Gray 6-94.
Terms were changed to 3 years in 6-96.
Ken Wenberg replaced Joey Midgett 6-97.
Susan Gray replaced Ken Wenberg 6-00.
Roberta Midgett filled unexpired term of Claude Howard 9/09.
Stephen Ryan replaced Lovie Midgett 11/12.

REVISED 6/18



Stumpy Point Community Center

Description

See attached summary.

Board Action Requested

Take appropriate action

Item Presenter

Robert Outten, County Manager

November, 2018

BOARD APPOINTMENT
Stumpy Point Community Center Board
(Three Year Term)

The following term expires this month:

David Midgett
(Current Term 11/15 - 11/18)
(Originally Apptd. 11/91)

He would like to be reappointed.

No other applications have been received.

Other Members:
See attached list

STUMPY POINT COMMUNITY CENTER

(Three Year Term)

This Board operates and maintains the Stumpy Point Community Center facility and amenities for the use and benefit of all members of the Stumpy Point community.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Roger Best 281 Bayview Dr. Stumpy Point, NC 27978 473-2025	8-19	Apptd. 10-00 Reapptd. 8-01, 04,07,10,13,16
David Midgett 288 Bayview Dr. Stumpy Point, NC 27978 473-5884	11-18	Reapptd. 11-91, 94,97,00,03,06, 09,12,15
Sheila Golden, CH. 259 Bayview Dr. Stumpy Point, NC 27978 473-2011	8-19	Apptd. 10-09 Reapptd.8-10,13, 16
Naomi Midgett 178 Bayview Dr. Stumpy Point, NC 27978 473-1641	8-19	Apptd. 10-00 Reapptd. 8-01, 04,07,10,13,16
Jeff Griffith 212 Bayview Dr. Stumpy Point, NC 27978 473-3390	8-19	Apptd. 10-00 Reapptd. 8-01, 04,07,10,13,16

NOTES:

MEETING INFO: No set date, meet as needed

CONTACT INFO: Sheila Golden, Chairman

MEMBERS COMPENSATED: NO

County Attorney informed 12-5-86 that this Board has a three year term rather than the two year term listed in the Board file. This is according to the 1965 Session Laws of Dare County.

Dick Best resigned 1988.

Ginger Midgett and H.O. Golden were replaced 8/86.

Douglas Hooper was not reappointed 8/89.

Calvin Gibbs replaced Ben Barbee 4/91.

John Calvin Midgett was reappointed 8/89, but did not wish to serve. He was replaced by John Receveur.

Calvin Gibbs resigned, replaced by Jim Meekins, Sr.

Roger Best did not wish to serve again, replaced by Roy Midgett.

Roger Best filled unexpired term of Roy Midgett 10/00.

Jeff Griffith filled unexpired term of John Receveur 10/00.

Linda Barbee filled unexpired term of Louise Hooper 3/07.

Shelia Golden filled unexpired term of Linda Barbee 10/09.

REVISED 8/16



Board Appointment - Veterans Advisory Council

Description

Commissioner Jack Shea currently serves as an "ex officio" member of the Veterans Advisory Council.

In anticipation of his upcoming retirement as a Dare County Commissioner, the Veteran's Advisory Council has asked that he be appointed as a "Counselor" to the Veterans Advisory Council upon his retirement.

Attached is a letter from Jack Leonard, Chairman of the Dare County Veterans Advisory Council.

Board Action Requested

Appoint Jack Shea as a Counselor to the Veterans Advisory Council

Item Presenter

Robert Outten, County Manager



DARE COUNTY VETERAN'S ADVISORY COUNCIL

Council Members:

Jack Leonard
Russell Laney
Marsha Brown
Steve Goodheart
Kelli Rose Harmon
Blake Salmon
Jack Shea
Norman St. Laurent

October 2, 2018

Dare County Board of Commissioners Office
954 Marshall C. Collins Drive
Manteo, NC 27954

RE: Jack Shea

Dear Sirs:

Please appoint Jack Shea as a Counselor to the Dare County Veteran's Advisory Council upon his retirement as a County Commissioner. Jack, over the past year, has provided us with a great deal of help in all that we do. We would appreciate it if you can provide him with this honor to enable us to continue to do our good work.

Sincerely,


Jack Leonard
Chairman



Youth Council

Description

See attached summary.

Board Action Requested

Take appropriate action

Item Presenter

Robert Outten, County Manager

November, 2018

BOARD APPOINTMENTS

YOUTH COUNCIL

(Staggered Terms)

The following terms expire in November:

Maximus Allison

(Youth Member)

(Current Term 11/16-11/18)

(Originally Apptd. 11/16)

Catisha Bryant

(Adult Member/At Large)

(Current Term 11/16 – 11/18)

(Originally Apptd. 2/15)

Kathy Burrus

(Adult Member/At Large)

(Current Term 11/16 – 11/18)

(Originally Apptd. 11/06)

Christian Eberhard

(Youth Member/At Large)

(Current Term 11/16 – 11/18)

(Originally Apptd. 11/16)

Steve House

(Commissioner Appointee)

(Current Term 6/17-11/18)

(Originally Apptd. 6/17)

Sandy Martin

(Adult Member)

(Current Term 11/17- 11/18)

(Originally Apptd. 11/17)

Sarah Skinner

(Youth Member)

(Current Term 11/16 – 11/18)

(Originally Apptd. 11/16)

The Youth Council recommends
reappointment of Catisha Bryant, Kathy Burus, Steve House, Sandy Martin.

The Student Members (Maximus Allison, Christian Eberhard, Sarah Skinner) are not eligible for reappointment. Therefore, The Youth Council recommends appointment of Jordan Allen, Genesis Rain Gregory, Gerardo Velasquez as student representatives.

Student applications have been received from Jordan Allen, Genesis Rain Gregory,
Gerardo Velasquez

An adult application is on file from Alexander Hayes Cohill.

The Youth Council is still seeking an applicant to fill a Student Member vacancy.

Other Members: See attached

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Youth Council

2nd choice _____

3rd choice _____

Name Jordan Allen

Address 113 Sherwood drive, Manteo, NC

City/State/Zip 27954

Email Address Jordanallen0813@gmail.com

Telephone Home: 252-475-8853

Business: 252-875-8851

Resident of Dare County: yes no

Occupation: student

Business Address: _____

Educational background:

public school

Business and civic experience and skills:

church

Other Boards/Committees/Commissions on which you presently serve:

Jim Waters Youth Group

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Kat Wray</u>	<u>Youth Council</u>	<u></u>	<u>475-9273</u>
<u>Sandy Scarborough</u>	<u>Dare Center</u>	<u></u>	<u>475-9270</u>
<u>Tony Facenda</u>	<u>Pastor</u>	<u></u>	<u>256-1351</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 10/10/18 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 10.26.18

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice DARE COUNTY YOUTH COUNCIL

2nd choice IN ADDITION TO ISSUES RELATED TO CHILDREN+ EDUCATION I AM

3rd choice INTERESTED IN ECONOMIC DEVELOPMENT, AND AM EXCITED TO BECOME MORE INVOLVED IN OUR COMMUNITY

Name ALEXANDER HAYES COHILL

Address 4606 S. POMPANO COURT

City/State/Zip NAGS HEAD, NC 27959

Email Address AlexCohill@gmail.com

Telephone Home: (252) 325-9052

Business: (252) 480-8880 ext. 1836

Resident of Dare County: yes no

Occupation: ELEMENTARY SCHOOL TEACHER

Business Address: 3100 S. WRIGHTSVILLE AVE. NAGS HEAD, NC 27959

Educational background:

B.A. - POLITICAL SCIENCE - AMERICAN UNIVERSITY - WASHINGTON, D.C. - 2008

Business and civic experience and skills:

MEMBERSHIPS - NCAE, DARE COUNTY EDUCATION FOUNDATION, DCAE

HAVE VOLUNTEERED AT HOPLINE THRIFT SHOP, (NOT CURRENTLY) + MARCH OF DIMES (NOT CURRENT)
ORX MARATHON - (15+)

BUSINESS EXPERIENCE - FORMERLY EMPLOYED AS DEVELOPMENT ANALYST FOR COMMERCIAL REAL ESTATE DEVELOPER

Other Boards/Committees/Commissions on which you presently serve:

Nothing Formal - I work on the Literacy Team at school
as well as being a staff advisor for the Chess Club

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Adrienne Palma</u>	<u>Principal</u>	<u>3100 Waightsville Ave</u>	<u>Wedge Head, NC (252) 480-8880 ex 181</u>
<u>Denise Stone</u>	<u>Asst. Principal</u>	<u>3100 Waightsville Ave</u>	<u>Wedge Head, NC ↓ ↓ ↓ 181</u>
<u>Gail Hutchinson</u>	<u>Victim's Advocate</u>	<u>6113 Hwy 1064</u>	<u>Morris Hutton, NC (252) 2Kc-8337</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 1/27/17 Signature of applicant: Alexander N. E.

FOR OFFICE USE ONLY:

Date received: 1/27/17

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Youth Council

2nd choice _____

3rd choice _____

Name Genesis Bain Gregory

Address 199 Roanoke Trail

City/State/Zip Manteo NC, 27954

Email Address greggonge0109@daretolearn.org

Telephone Home: 252-256-0767

Business: _____

Resident of Dare County: yes no

Occupation: Outer Banks YMCA

Business Address: 3000 S Croatan Hwy, Nags Head

27959

Educational background: 11th grade @ manteo high school.

Taking college courses

Business and civic experience and skills:

I went to a Co-op camp with NC State; learned business skills such as marketing; Finance. Took civics @ manteo high school

Other Boards/Committees/Commissions on which you presently serve:

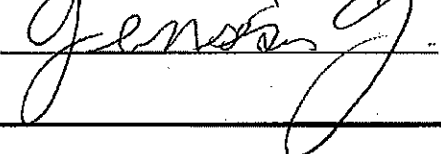
Interact Club ; Ark Church
Youth group

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Valerie Burrus	Magistrate		252-391-5997
Stephanie Scott	Teacher @ Mantco		1(561)-262-4005
Karla Sumner	Nurse		1-(252)-773-9169

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 10.10.18 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 10.26.18

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Youth Council

2nd choice _____

3rd choice _____

Name Gerardo Velasquez

Address 154 CB Daniels Sr Rd

City/State/Zip Wanchese, NC, 27981

Email Address velasquezge1118@gmail.com

Telephone Home: _____

Business: _____

Resident of Dare County: yes no

Occupation: Student

Business Address: _____

Educational background:
High school

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Kat Irby	DC/DCYC Advisor		475-9273
Hunt Thomas	MHS		252-722-2553
Ralph Cleaver	MHS		252-473-5841

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 10/25/2018 Signature of applicant: Gerardo Velasquez

FOR OFFICE USE ONLY:

Date received: 10-26-18

DARE COUNTY YOUTH COUNCIL
(Staggered Term)

The Dare County Youth Council is a community based volunteer organization comprised of middle and high school students whose mission is to provide wholesome activities, civic projects, and special events for their peers and to serve as the "voice" of youth to local government on issues of interest to Dare County youth.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Vacant (Blake Taft) (Youth Member) Hatteras Island Div. Rep.	11/15	
Kira Foster 2017 Martins Point Road Kitty Hawk, NC 27949 256.0884 Fosterki0512@daretolearn.org (Youth Member) Northern Beaches Div. Rep.	11/19	Apptd. 11/17
Sarah Skinner (Youth Member) At Large	11/18	Apptd. 11/16
Christian Eberhard (Youth Member) At Large	11/18	Apptd. 11/16
Vacant (Erica Stone) (Youth Member) At Large	11/16	Apptd. 11/15
Fathom Daniels 635 Skyco Road Manteo, NC 27954 423.1628 Fbdaniels26@yahoo.com (Youth Member) At Large	11/19	Apptd. 11/17
Maximus Allison (Youth Member) Roanoke Island/Mainland Rep.	11/18	Apptd. 11/16
Aubrey Lanier 117 Sunnyside Drive Manteo, NC 27954 473.1792 Lanierau0823@daretolearn.org (Youth Member) At Large	11/19	Apptd. 11/17

Linda Austin P.O. Box 124 Buxton, NC 27920 (Adult Member) Hatteras Island Div. Rep.	11/19	Apptd. 11/13 Reapptd. 11/15, 11/17
Matt Witter (At Large, Adult Member) Northern Beaches Rep.	11/19	Apptd. 2/09 Reapptd.12/10, 11/12,11/14,15 11/17
Gail Hutchison (Adult Member) Roanoke Island/Mainland Div. Rep.	11/19	Apptd. 11/07 Reapptd.11/08,09 11,13,15, 17
Hunt Thomas P.O. Box 1660 Manteo, NC 27954 (Adult Member) At Large	11/19	Apptd. 8/10 Reapptd. 12/11, 13,15, 17
Catisha Bryant 804 Suffolk St. Kill Devil Hills, NC 27948 (Adult Member) At Large	11/18	Apptd. 2/15 Reapptd. 11/16
Kathy Burrus (Adult Member) At Large	11/18	Apptd. 11/06 Reapptd.11/08, 10,12,14,16
Sandy Martin 127 Weir Point Drive Manteo, NC 27954 473-1959 (home) 202-7632 (work) Sandyobx1@gmail.com (Adult Member)	11/18	Apptd. 11/17
Steve House 288 N. Dogwood Trail PO Box 1093 Southern Shores, NC 27949 Steve.house@darenc.com 216-8985 (Commissioner appointee)	11/18	Apptd. 6/17

NOTES: 11/06/06 - Comm. Judge moved to disband Dare County Youth Center Advisory Board and approval of new board structure and appoint new board to include Kathy Kiddy as the adult representative from Hatteras Island. Comm. Byrd seconded the motion, VOTE: AYES unanimous

Advisory Committee was set up by resolution by DCBC on 10/28/98.
Advisory Committee will serve and report to Tim White, Parks & Rec. Director.
Nancy Griffin, Executive Director

Children & Youth Partnership
534 Ananias Dare St.
Manteo, NC 27954

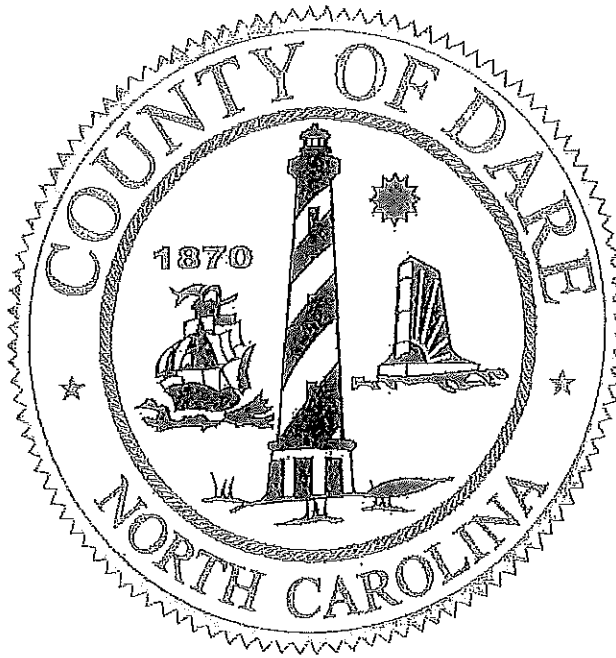
MEETING INFO:

CONTACT INFO:

MEMBERS COMPENSATED: No

Keri Simmons filled unexpired term of Amy Hudgins 5/07.
Kasey Rabar replaced Mary Kat Keith 11/07.
Luke McDonald replaced Cory Smith 11/07.
Lauren Martinez replaced Mary Claire Hardy 11/07.
Hilarey Netsch replaced Michael Blanchard 11/07.
Gail Hutchison replaced L'Tanya Murray 11/07.
Blake Taft filled vacant youth rep. Hatteras Isl. Seat 11/08.
Matt Witter apptd. to fill unexpired term of Katherine Irby who was apptd. Youth Advisor 11/09.
Farrel Eike apptd to fill vacant youth member seat (northern beaches div. rep.) 12/09.
Josh Poznanski replaced Luke McDonald 12/09.
Joy Martinez replaced Lauren Martinez 12/09.
Julia Taft replaced Kathy Kiddy 12/09.
Colby Sawyer filled Vacant RI/Mainland Youth Rep. 12/10
Aubrey Butcher replaced Farrel Eike 12/11.
Shannon Dwyer replaced Joy Martinez 12/11.
Jimmy Morganroth replaced Hilarey Netsch 12/11.
Caroline Austin, Alissa Muniz and Lindsay Young appointed to fill (3) vacant youth-at large seats 12/11.
Apptd. Marie Holland to fill vacant-At Large Adult Member seat 12/11.
Abby Haywood replaced Shannon Dwyer 11/12.
Caylin Mielke replaced Jimmy Morganroth 11/12.
Murphy Grant appointed to fill unexpired term of Aubrey Butcher 11/12.
Nathan Butcher filled unexpired term of Colby Sawyer 11/13.
Hatcher Shifflet replaced Lindsay Young 11/13.
Linda Austin replaced Julia Taft 11/13.
Brady Creef replaced Murphy Grant 11/14.
Jordan Carmen replaced Caroline Austin 11/14.
Rachel Sorenson replaced Jordan Carmen 11/15.
Erica Stone fill unexpired term of Abby Haywood 11/15.
Aurturo Lara appointed to RI/Mainland rep. seat 11/15.
Matt Witter replaced David Strickland (Northern Beaches rep.) 11/15.
Richard Martin filled unexpired term of Matt Witter (At Large) 11/15.
Steve House filled unexpired term of Warren Judge 6/17
Sandy Martin filled unexpired term of Richard Martin, who resigned 11/17
Fathom Daniels filled youth seat previously held by Caylin Mielke 11/17
Kira Foster filled youth seat previously held by Brady Creef 11/17
Aubrey Lanier filled youth seat previously held by Hatcher Shiflett 11/17

REVISED 11/17



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list.

December 2018

1. Equalization and Review Board

The Board of Equalization and Review is a local citizen review board that hears property tax appeals from property owners in Dare County. Under North Carolina Law, each county must have an Equalization and Review Board to hear appeals of property values. 5 terms expiring

2. Special Motor Vehicle Valuation Review Committee

This Committee hears and reviews appeals of listings and valuations placed upon taxable motor vehicles located within Dare County. 3 terms expiring

January 2019

1. Albemarle Commission

Initially organized in 1969 under the direction of the U.S. Economic Development Administration, the Albemarle Commission is sanctioned by the federal government as the lead regional organization for North Carolina's Region R which includes Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington counties. The Commission works to address regional needs involving the development and enhancement of regional infrastructure; industrial recruitment business development, labor force development, travel and tourism, community reinvestment /rehabilitation, and health and human services. 1 term expiring

2. Nursing Home Community Advisory Council

Nursing Home Community Advisory Councils were established to maintain the intent of the Nursing Home and Adult Care Home Resident Bill of Rights within nursing homes and adult care homes across the state. The Committee promotes community involvement and cooperation to ensure quality of care for older adults. The Council is responsible for advising the County Commissioners of the general conditions that exist in Dare County's long term care facilities. 2 terms expiring

3. Tourism Board

The Outer Banks Visitors Bureau is the lead marketing and promotional agency for The Outer Banks of North Carolina and is funded by one percent of the occupancy tax and one percent of the prepared meals tax collected in Dare County. The Towns and other agencies represented on the Tourism Board submit recommendations for their appointments to the Board of Commissioners for final approval. 6 terms expiring

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS

February 2019

1. Aging Advisory Council

The Area Agency on Aging is the organization mandated under the provisions of the Older American's Act of 1965 to work on behalf of older adults and their caregivers in Region R. It is the Agency's mission to empower senior adults to enhance their quality of life through training, education, mediation, advocacy and coordination of services. The Council advocates on behalf of the senior population in their counties by reviewing and commenting on the laws, policies, actions and programs that affect older adults. 2 terms expiring

2. Planning Board

The Planning Board meets to review and recommend action on land use and development plans and issues for the unincorporated areas of Dare County. 2 terms expiring

3. Senior Tar Heel Legislature Delegates

The Senior Tar Heel Legislature was created by the State Legislature to provide information to senior citizens on the legislative process and matters being considered by the North Carolina General Assembly. Delegates from all 100 counties serve on committees and meet with the Governor and are a spokesperson for the county they represent. Position requires the ability to keep the County Commissioners informed of the Senior Tar Heel Legislative Agenda and to report to other seniors and groups regarding advocacy activities. 2 terms expiring

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Janice Williams at 475-5800.



Closed Session

Description

The Dare County Board of Commissioners will go into Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the County in order to preserve the attorney-client privilege in the matter of Dare County v. PCL Civil Constructors Inc.

And, pursuant to NCGS 143-318.11(a)(6) the Board will consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

The Board will also approve previous Closed Session minutes.

Board Action Requested

Approve Going Into Closed Session

Item Presenter

County Manager, Robert Outten