



County of Dare

P.O. Box 1000 | Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, June 04, 2018

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** Presentation of County Service Pins
- ITEM 3** Employee of the Month
- ITEM 4** Public Comments
- ITEM 5** Proclamation - Dare County Hurricane Preparedness 2018
- ITEM 6** DCDHHS, Public Health Division - Lease for Hatteras Property
- ITEM 7** DCDHHS, Public Health Division - Update on Child Tele-Psychiatry
- ITEM 8** Economic Development - Extension of Agreement with the Chamber of Commerce
- ITEM 9** Renewal of Agreement with Outer Banks SPCA
- ITEM 10** Resolution - Implementing the Results of the Hatteras Village Voter Referendum
- ITEM 11** Resolution Amending Installment Purchase Contract with the Dare Co. Public Facilities Corporation
- ITEM 12** Capital Project Ordinance, Nags Head Beach Nourishment & Amendment for Manteo High School
- ITEM 13** Public Hearings – 10:00 a.m.
- 1. Public Hearing for the Series 2018 Limited Obligation Bonds
 - 2. Public Hearing - Manager's Proposed Budget
- ITEM 14** Consent Agenda
- 1. Approval of Minutes (05.21.18)
 - 2. Juvenile Crime Prevention Council Standards & Funding Plan for FY 2018/2019
 - 3. DCDHHS, Public Health Division - Clinic Equipment for Nags Head Office
 - 4. Budget Amendment - Crisis Intervention Program Increase
 - 5. Resolution Approving Local Water Supply Plan

6. Fireworks Display - Avon Property Owner's Association
7. Fireworks Display - Town of Nags Head
8. Fireworks Display - Town of Manteo
9. Road Request - Raleigh Wood Drive
10. Contract for Postage Machine
11. Jail Commissary Increase

ITEM 15

Board Appointments

1. Dare County Transportation Advisory Board
2. Dare County Waterways Commission
3. Extra Territorial Jurisdiction (ETJ) District - Town of Southern Shores
4. Fessenden Center Advisory Board
5. Hatteras Community Center
6. Juvenile Crime Prevention Council
7. Library Board - Dare
8. Manns Harbor Community Center
9. Roanoke Island Community Center
10. Rodanthe, Waves, Salvo Community Center Board
11. Veterans Advisory Council
12. Upcoming Board Appointments

ITEM 16

Commissioners' Business & Manager's/Attorney's Business

ADJOURN UNTIL 5:00 P.M. ON JUNE 18, 2018



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Presentation of County Service Pins - June 2018

Description

The following employees are scheduled to receive service pins this month:

1. Jennifer Davenport, Deputy Tax Collector, 10 Year Pin
2. Julie Anderson, Emergency Medical Tech Captain, 15 Year Pin
3. Susan Picataggi, Social Worker III, 15 Year Pin
4. Donna Creef, Planning Director, 30 Year Pin

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Presentation of County Service Pins

1. Jennifer Davenport, Deputy Tax Collector, 10 Year Pin
- Presented by Becky Huff

2. Julie Anderson, Emergency Medical Tech Captain 15 Year Pin
-Presented by Jennie Collins

3. Susan Picataggi, Social Worker III, 15 Year Pin
-Presented by Leigh Bracey

4. Donna Creef, Planning Director, 30 Year Pin
-Presented by Robert Outten



Employee of the Month

Description

The Employee of the Month certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Board of Commissioners will provide time on the agenda for Public Comments. Each regularly scheduled meeting begins with an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

In an effort to encourage public participation, the Board accepts public comments from 2 locations - - -

- Public Comments can be made at the Commissioners Meeting Room in Manteo.
- Public Comments can be made via a video link at the Fessenden Center in Buxton.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



PROCLAMATION
Dare County Hurricane Preparedness 2018

Description

Important information to ensure the safety of all Dare County individuals, families, visitors and businesses during the upcoming hurricane season.

Board Action Requested

Adoption of this Hurricane Preparedness Proclamation

Item Presenter

Drew Pearson, Director
Dare County Emergency Management

DARE COUNTY HURRICANE PREPAREDNESS PROCLAMATION 2018

BY THE DARE COUNTY BOARD OF COMMISSIONERS

WHEREAS, hurricanes and tropical systems have impacted Dare County with disastrous results bringing life-threatening hazards such as; storm surge, torrential rain, destructive winds, tornadoes and rip currents to the Outer Banks; and

WHEREAS, the Atlantic Hurricane Season began on June 1st taking all of Dare County into a period of time that brings high probability of life threatening tropical weather events that require all residents, businesses, and visitors to ensure they are not just hurricane ready but also maintaining a heightened state of awareness; and

WHEREAS, people are less likely to be injured and a business more resilient if they prepare for the arrival of tropical weather before a State of Emergency is declared by completing the following actions:

- (1) Know the risk they will face from wind and water hazards where they live and work and prepare now for how best to handle the impacts that these hazards are certain to bring.
- (2) Have evacuation plans in place to ensure they are ready to run from the life threatening weather and storm surge when ordered to evacuate.
- (3) Complete a “policy check-up” with their insurance company to ensure coverage is in place before a storm is on the horizon.
- (4) Assemble disaster supplies to ensure they have what is needed to get them through the storm and the lengthy and unpleasant aftermath.
- (5) Strengthen their home or workplace by ensuring it meets hurricane building code requirements.
- (6) Know their trusted sources of information and how to quickly access weather and public safety information.
- (7) Complete written hurricane plans to ensure they are ready before a storm is on the horizon; and

WHEREAS, participation in related hurricane preparedness activities will help ensure all Dare County residents, visitors, and businesses are ready for the dangers of hurricanes and tropical storms allowing them to be hurricane survivors and not hurricane victims.

THEREFORE, I, Bob Woodard, as Chairman of the Dare County Board of Commissioners, do hereby support this 2018 “Dare County Hurricane Preparedness Proclamation”, and encourage everyone to plan and prepare for hurricanes by completing all recommended actions with unwavering determination.

Bob Woodard, Chairman
Dare County Board of Commissioners



*DCDHHS
Public Health Division
Lease for Hatteras Property*

Description

Lease with Gail Covington for portion of property located at 57635 NC-12, Hatteras, NC

Board Action Requested

Approve Lease

Item Presenter

Sheila F. Davies, PhD

STATE OF NORTH CAROLINA
COUNTY OF DARE

LEASE AGREEMENT

THIS LEASE AGREEMENT, made and entered into this the 5th day of June by and between Dare County (hereinafter referred to as "Landlord"), and Island Mobile Medical Care, P.A. (hereinafter referred to as "Tenant").

W I T N E S S E T H:

In consideration of the mutual covenants and conditions as hereinafter set forth, the parties do appear agree as follows:

1. **LEASED PREMISES** - The Landlord hereby leases to Tenant, subject to the conditions hereinafter expressed, a portion of that certain parcel of real property, having a physical address of: 57635 NC-12, Hatteras, NC 27953, more specifically the large exam room at the southernmost end of the building and bathrooms as required (hereinafter the "Leased Premises"). Tenant acknowledges that other tenants may use portions of the improvements, parking and signage.

2. **TERM** - The term of this Lease shall be for one year commencing on June 5, 2018 and continuing until June 4, 2019.

3. **TERMINATION** - This Lease may be terminated prior to the end of the term by one party giving sixty (60) days' written notice to the other.

4. **RENT** - No rent shall be due by Tenant to Landlord for the Leased Premises.

5. **USE OF PREMISES** - Tenant shall use the Leased Premises for the purpose of providing medical care. The Tenant shall not use or knowingly permit any part of the Leased Premises to be used for any unlawful purpose.

6. **WASTE OR NUISANCE** - Tenant shall not commit or suffer to be committed any waste upon the Leased Premises or any nuisance or other act or thing which may disturb the quiet or enjoyment of any other neighboring owner or tenant.

7. **MAINTENANCE:**

(a) General - Tenant is assuming the Leased Premises "as is" and represents that it has inspected the premises and is satisfied with the condition thereof. Landlord shall perform maintenance necessary to maintain the premises in good condition, including, without limitation, the structure, the septic system, as well as the repairs to the HVAC systems serving the premises. Landlord shall be responsible to maintain the roof, foundation and exterior walls including glass; windows; doors; door closure devices; window and door frames, molding, locks, and hardware.

- (b) Maintenance of Equipment and furnishings owned by Tenant – Tenant shall be responsible for the maintenance of any equipment that Tenant brings on to the Leased Premises including but not limited to computers, phones, electronic equipment and any furnishings.
- (c) Cleaning – Tenant shall be responsible for any costs associated with the cleaning of the Leased Premises.
- (d) Tenant’s sole remedy upon landlord’s breach of the maintenance provision of this Agreement, is termination of the lease without further obligation of liability by either party or the other.

8. RIGHT OF ENTRY - Landlord shall have the right during normal business hours to enter the leased premises; (a) to inspect the general condition and state of repair thereof, (b) to make repairs required or permitted under this lease, or (c) for any other reasonable purpose.

9. SURRENDER OF PREMISES - The Tenant shall on the expiration or the sooner termination of the lease terms, surrender to the Landlord the Leased Premises, in the same condition in which said property was delivered into possession of Tenant, reasonable wear and tear expected.

10. TAXES AND UTILITIES:

- (a) Utilities – Landlord shall pay the charges for sewer, electricity, telephone and other services and utilities used by Tenant on the Leased Premises during the term of this Lease
- (b) Ad Valorem Taxes – In that the County of Dare is the owner of the premises, there are no assessments for ad valorem taxes. In the event the property is sold, subject to this lease, Tenant shall be responsible for and shall pay before delinquency all ad valorem taxes with regard to the real property and equipment existing on the property during the term of this Lease.

11. ASSIGNMENT AND SUBLEASE – Tenant shall not assign or sublease all or any part of the Leased Premises without the written consent of the Landlord.

12. INSURANCE

(a) Liability – Tenant hereby covenants and agrees to hold Landlord harmless from any loss, expense or damage for any injury or damage to any person or any property at any time on the demised premises or in the buildings or improvements thereon from any cause whatsoever which may arise from the use or occupancy of the premises or improvements by Tenant and shall carry, at its own expense, adequate public liability insurance on the premises for the protection and benefit of both Landlord and Tenant, which said insurance coverage shall be with a reputable carrier authorized to do business in the State of North Carolina, and shall provide protection to Landlord as a named insured. The policy shall be in an amount of not less than \$1,000,000.00 for any accident together with \$100,000.00 for property damage. Tenant shall name Landlord as an additional

insured on such policies. Landlord shall be given copies of all policies.

(b) Hazard – Landlord may, if desired, at Landlord’s expense, keep in full force and effect a general policy of hazard insurance, insuring loss or damage by fire and such other risks as are now or hereinafter included in the extended coverage endorsements, including vandalism, explosion and malicious mischief coverage.

13. ENTIRE AGREEMENT – This Lease sets forth the covenants, promises, agreements, conditions and understandings between Landlord and Tenant concerning the Leased Premises and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than are herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Lease shall be binding upon Landlord or Tenant unless reduced to writing and signed by them.

14. NOTICES – Any notice, demand, request or other instrument which may be or is required to be given under this Lease shall be delivered in person or sent by United States Certified Mail postage prepaid and shall be addressed to:

LANDLORD:
Dare County
P.O. Box 1000
Manteo, NC 27954
Attn. Robert L. Outten

TENANT:
Island Mobile Medical Care P.A.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals all by authority duly given in duplicate originals the day and year first above written.

LANDLORD:

TENANT:

DARE COUNTY

By: _____

Island Mobile Medical Care, P.A.



*DCDHHS
Public Health Division
Update on Child Tele-Psychiatry*

Description

Sheila F. Davies, PhD, will give an update on child tele-psychiatry.

Board Action Requested

N/A

Item Presenter

Sheila F. Davies, PhD



Economic Development - Extension of Agreement with the Outer Banks Chamber of Commerce

Description

Attached is an extension to the agreement between Dare County and the Outer Banks Chamber of Commerce regarding implementation of the Economic Development and Diversification Strategic Plan that was presented to the Board of Commissioners by the consultants from NC State University.

Attached is a one year extension at the same rate of \$25,000 to be paid in four quarterly installments.

Board Action Requested

Approval

Item Presenter

Robert Outten, County Manager



The Outer Banks Chamber of Commerce

Serving Currituck and Dare Counties, Ocracoke Island

P.O. Box 1757 • 101 Town Hall Drive • Kill Devil Hills, NC 27948

252.441.8144 *Voice* • 252.441.0338 *Fax*

info@outerbankschamber.com

May 14, 2018

RE: Extension of Economic Development Contract with Dare County

Per item 3 TERM of the Economic Development Contract between Dare County and the Outer Banks Chamber of Commerce this agreement is being extended for one year from May 23, 2018 – May 22, 2019 at the same rate, \$25,000, to be paid in four (4) quarterly installments beginning on June 1, 2018 and quarterly thereafter during the term of this extension/agreement.

All other terms, responsibilities, definitions included in the original contract remain as written.

County of Dare:

By: _____
Chairman, Board of Commissioners

Outer Banks Chamber of Commerce:

By: 

President & CEO

Simply Connecting
Since 1974 the **Outer Banks**

www.outerbankschamber.com



Renewal of Agreement with Outer Banks SPCA

Description

Attached is a renewal agreement with the Outer Banks Society for the Prevention of Cruelty to Animals (SPCA) reflecting the same terms and conditions pertaining to operation of the Dare County Animal Shelter and enforcement of Title 9: Section 91 of the Dare County Code of Ordinances.

Board Action Requested

Approve the contract and authorize the County Manager to execute the document

Item Presenter

Robert Outten, County Manager

This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control
Act

Dare County Finance Officer

CONTRACT

THIS CONTRACT made and entered into in duplicate originals this 1st day of July, 2018 by and between the COUNTY OF DARE, NORTH CAROLINA, a body corporate and politic, hereinafter designated as "County", and the OUTER BANKS SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS, INC., a non-profit corporation, hereinafter designated as "Society":

WITNESSETH:

WHEREAS, the County, pursuant to Title 9: Section 91. of the County's Code of Ordinances, has established an open admission shelter for animals, and an animal care and control program; has adopted ordinances permitting the privatization of the animal shelter operation, prohibiting certain acts by animals, providing for the licensing of dogs and the inoculation against rabies, and making other provisions to promote the health, welfare, and safety of humans and animals; and

WHEREAS, the Society, has as its goal the promotion of humane treatment of animals; the prevention of animal cruelty and suffering; and

WHEREAS, the County, deems it advisable and for the best interest of the County to turn over and delegate to the Society the management and control of the County Animal Shelter and the enforcement of the above mentioned ordinances; and

WHEREAS, for purposes of this Contract, Society is an independent contractor and is not an agent, agency or employee of County; and

WHEREAS, the County is the owner of the Animal Shelter building and any permanent structural additions at the shelter site, and of personal property identified in Exhibit "A", and the Society is the owner of personal property identified in Exhibit "B", both of which are attached hereto and made a part of this Contract, said property now located at the Animal Shelter on Driftwood Drive, Manteo, North Carolina; and

NOW, THEREFORE, in consideration of these premises it is mutually agreed between the parties hereto as follows:

1. RECITATION AND DELEGATION OF AUTHORITY – SOCIETY RESPONSIBILITIES

The Society is hereby assigned, authorized, delegated, and empowered: to take over the management and control of the Dare County Animal Shelter and Animal Care and Control Program; to issue dog licenses; to impound all animals coming into its control and custody as a result of violations of Section 91. Of the Code of Ordinances; to place or humanely dispose of such animals as come into its control;

and to manage and enforce the State and County animal regulations and rabies control programs, pursuant to all ordinances now in effect or which may hereinafter be adopted.

In the furtherance of these obligations, the Society shall:

FIRST, *Manage and Operate Animal Shelter and Animal Care and Control Program*

1. The Society shall take physical possession and control of the County Animal Shelter located at 1031 Driftwood Drive, Manteo, together with all equipment, appliances, furniture and machinery appurtenant thereto.
2. The Society will undertake its responsibilities with due diligence and in the service of public interest and welfare of the residents of the County of Dare; provided that in the event of natural disaster or a like cause, services may be temporarily suspended pending replacement of personnel, repair or reconstruction.
3. The Society will provide adequate personnel to operate the Animal Shelter and Animal Control Program. Society shall maintain the entire shelter premises and equipment in a clean, sanitary manner. This responsibility includes cleaning all floors, discarding of trash and animal waste, and dusting furniture and equipment.
4. The Society will keep the shelter premises free from hazards that may result in injury to the Staff, the public and the animals; Society will make a written report of all accidents related to the operation of the shelter for which a claim for damages may arise, which report shall be delivered to the County Manager; and it will report to the County Manager when County property located at the Shelter has been damaged or is in need of repair or replacement.
5. The Society will provide: proper food, water, shelter, routine health care and veterinary care, as may be required to provide humane treatment and prevent animal suffering, and record keeping pursuant to the provisions of the Animal Welfare Act, Article 3, North Carolina General Statutes, for all animals while they are in the Society's possession and until placed or otherwise humanely disposed of by the Society.
6. The Society will attempt to return stray animals to their owners, and adopt out, keep, place or humanely dispose of all animals not redeemed, pursuant to Title 9: Section 91. of the Dare county Code of Ordinances, and by Lost and Found, Adoption and Euthanasia policies established by the Society, which are attached to and made a part of this contract.
7. The Society will, at a minimum, maintain regular office hours at the animal shelter Monday through Friday from 8:30 a.m. to 5:00 p.m., and during the months of April through October Wednesday evenings until 7:00 p.m. and Saturday from 11:00 a.m. to 2:00 p.m. for the purpose of transacting business in connection with the duties under this contract and for the purpose of receiving animals or redemption of impounded animals. Adoption viewing hours, or the time the public will be given access to the animal kennel areas will begin at 11:00 a.m. each normal business day. This will provide for the required daily sanitation procedure of the animal enclosures and facilities, without subjecting the public to safety hazards. The Society will not be required to but reserves the right to operate normal business hours or adoption viewing hours on holidays. The Society will provide personnel on holidays to care for the animals at the Shelter, and to be available through the Society's answering service for response to emergencies.

8. The Society shall receive telephone calls at the Shelter during the Society's normal business hours for the purpose of taking complaints or requests for assistance from citizens within Dare County, and will dispatch these requests for necessary action.
9. The Society will appoint competent and qualified agents, who shall be responsible to the elected officers of the Society, and for the carrying out of the responsibilities under this contract.
10. The Society shall pay all operational expenses of the Shelter in a timely fashion.
11. The Society will initiate and monitor volunteer programs as volunteers are available.
12. The Society shall inform the public of the policy and procedure for resolving any concerns or dissatisfaction with the operation of the County Animal Shelter and the Animal Care and Control Program.

SECOND, Enforce State and County Animal Regulations

1. The Society will, through duly appointed and legally qualified agents and officers, diligently enforce all State and County animal regulations, laws, and ordinances specifically Dare County General Regulation, Chapter 91 and NC General Statutes Chapter 130A: Rabies. The Society shall have the authority to enforce ordinances of incorporated Towns where a separate contract for services exists.
2. The Society will cooperate with the Health Department by the following procedures in regards to animal control, health, and welfare within the confines of Dare County. The **Dare County Department of Public Health** will direct all activities within their legal jurisdiction in accordance with Dare County General Regulation, Chapter 91 and NC General Statutes Chapter 130A: Rabies. The Society will:
 - a. Organize or assist to organize at least one countywide rabies vaccination clinic per year for the purpose of vaccinating dogs and cats. Public notice of the time and place of rabies vaccination clinics shall be published in a newspaper having general circulation within the area in accordance with NC General Statutes **130A-187**.
 - b. Will act as animal control officer and report findings of any investigations to the Health Director in regards to animal health and welfare that may affect the health of the general public.
 - c. Will investigate all reports of potentially dangerous animals within the areas of Dare County in which Society has jurisdiction under the terms of this agreement.
 - d. Will report all findings of the investigations in which probable cause exists to believe that the animal is potentially dangerous to the Health Director.
 - e. Will immediately quarantine all animals that have bitten anyone, displays signs or symptoms of rabies, or has been bitten by a known rabid animal in accordance with Dare County General Regulation, Chapter 91, 91.066 (A), (B), (C) and 91.070. Confinement shall be for 10 days in a Place designated by the local health director in accordance with NC General Statutes **130A-196**. All reports of bites or potential rabies exposure will be forwarded to the Communicable Disease At the DCDPH by the next working day.

- f. Will enforce mandatory examination and investigation of all dangerous animal reports in accordance with Dare County General Regulation, Chapter 91, 91.067.
- g. Will enforce quarantine, destruction, or confinement of animals bitten by a known rabid animal in accordance with Dare County General Regulation, Chapter 91, 91.070 and NC General Statutes **130A-197**.
- h. Will enforce the surrender of the carcasses of dead animals exposed to rabies and submit the head of the animal for testing to the State Laboratory for testing Dare County General Regulation, Chapter 91, 91.073.
- i. Will enforce the laws of the state with regard to vaccinations and confinement or leashing of animals in cooperation with the Health Director in accordance with Dare County General Regulation, Chapter 91, 91.085 (B,2) and NC General Statute **130A-200**. This may include canvassing the county to determine if there are any dogs or cats not wearing the required rabies vaccination tag. If an animal is not wearing an owner identification tag and the Animal Control Officer does not otherwise know who the owner is or the vaccination status, the Animal Control Officer will impound the animal in accordance with NC General Statute **130A-192**.
- j. Will enforce emergency area wide quarantine under the direction of the Health Director Dare County General Regulation, Chapter 91, 91.069 and NC General Statute **130A-201**.

3. The Society will investigate all reports of violations of State and County ordinances relating to animal care and control and regulation and, when warranted by the facts, shall cause to be prosecuted all persons charged with violation of said ordinances with the assistance of the County Attorney as required.

4. The Society will provide personnel during regular business hours to respond and investigate complaints from citizens within Dare County regarding stray or public nuisance animals, threatening animals, sick or injured animals, and animal cruelty or neglect.

5. The Society will provide personnel to respond after normal business hours to emergency situations only, which are relayed by the Society's answering service to Society personnel. **Response to After Hours Service shall be limited to** calls from citizens within Dare County reporting: a.) an animal bite that inflicted a bleeding wound; b.) a seriously sick or injured stray animal (domestic or wild); c.) reports of animal cruelty or neglect indicating immediate harm may be inflicted upon the animal; d.) mutual aid requests from law enforcement agencies on the scene of an animal creating an immediate public health or safety threat (vicious stray animal at large); e.) mutual aid request from law enforcement agencies who have in possession an animal that needs to be sheltered; f.) wild animals inside living quarters of a dwelling;

6. The Society shall at all times follow and remain in compliance with all applicable Federal, State and local laws, regulations, and rules, in the performance of its duties under the terms of this agreement.

THIRD, Issue Licenses, Collect Fees, and Keep Records

1. The Society will diligently issue and process applications for dog licenses for all dogs owned or harbored by residents of Dare County.
2. The Society shall retain all monies collected as a result of fees established by the County for licenses, board and impoundment. This revenue shall be used to supplement the fiscal year allotment provided by the County to operate the Animal Shelter and Animal Care and Control Program. Revenues collected for these fees and retained by the Society will be reported monthly to the County Manager.
3. The Society shall keep full and accurate records of all persons to whom dog licenses have been issued. It shall maintain a record of all animals taken into custody and impounded, showing the date, place, and manner whereby animals were brought into custody with a description of the animal and a record of its final disposition.
4. The Society shall retain all monies collected as a result of the adoption of animals, spaying and neutering fees, voluntary cat registration fees, donations, and the proceeds of Society goods sold, such as retail animal care and promotional items.
5. The Society agrees to maintain records with respect to its responsibilities hereunder and to have them available for inspection by the County during the Society's normal business hours.
6. The Society agrees to file with the County Manager's office a monthly report or reports showing all activities of the Shelter regarding the acquisition and disposition of all animals. The Society and the County Manager shall agree upon details and information to be included in these reports. The Society agrees to file with the County Manager a quarterly financial report of expenditures, and the Society's annual IRS Form 990.

FOURTH, *Rescue of Animals*

1. The Society shall, in addition to the other duties outlined herein, be subject to call at any time of the day or night to rescue any stray seriously sick or injured animal, and shall be responsible for providing humane treatment for same.
2. In situations beyond the expertise of Society personnel, such as certain nuisance wildlife matters, marine mammals, exotic or endangered species, predicaments or species that require special technique or equipment handling, Society will refer citizens to the appropriate authority (i.e. pest control companies; licensed wildlife rehabilitators; State or Federal Fish and Wildlife Department; NC Aquarium; Veterinarians; or other County agencies) to resolve the situation.

FIFTH, *Public Outreach and Humane Education*

The Society will initiate and maintain a program of education and community outreach designed to promote the proper care and treatment of animals and to stimulate public support for such treatment and for the enforcement of State and County regulations relating to animal control.

SIXTH, *Liability and Insurance*

1. The Society will indemnify and save harmless the county from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising

from, or growing out of, any act or neglect of the Society, its agents or employees in connection with the operation of the County Animal Shelter, or in the performance of related duties.

2. The Society shall be solely responsible for any injury suffered by an animal, or for any injury suffered by the general public as the result of an animal attack, if said injury was suffered while the animal was in custody of the Society; or for negligence, willful or wanton conduct of one or more of its employees or agents, or Society's failure to maintain the Shelter as required herein.

3. In acceptance of this responsibility, Society shall procure and maintain during the term of this contract, a comprehensive general liability insurance policy that shall protect the Society from claims for damages for personal injury, in the operation of the Shelter, as well as from services rendered under this agreement, whether such services be by Society, by any subcontractor, or by anyone employed directly or indirectly by either of them, or any of Society's officers, volunteers or agents. The policy shall have a minimum coverage amount of FIVE HUNDRED THOUSAND AND NO/100 (\$500,000.00) DOLLARS. Society shall designate Dare County as an additional named insured in the policy. Society shall request that the cancellation clause contain a 30-day written notice to County of cancellation of the policy. Society shall provide county with a copy of the policy.

4. The Society shall procure and maintain during the term of this agreement Workers' Compensation Insurance as prescribed by the laws of the State of North Carolina.

II. COUNTY RESPONSIBILITIES

In exchange for services outlined herein and in compliance with the terms and conditions of this contract, the County will diligently support the Society in the carrying out of its duties and responsibilities in operating the Animal Shelter and Animal Care and Control program for the County, and cooperate in promoting animal health, safety and control, and shall:

FIRST, Provide Compensation

1. The County hereby agrees to pay Society for the carrying out of its obligations and responsibilities herein during the term of this Contract the amount authorized in the County's budget. Appropriation will be payable in four (4) quarterly increments due the first day of each quarter of the County's operating fiscal year. Society shall prepare an annual budget and submit its annual budget to the County by February 27. The Society's annual budget shall show proposed cash outlays for all operating expenses, capital improvements and expenditures.

2. The County will supply to the Society, County of Dare money receipt forms as shall be required by the Society in the carrying out of its responsibility to collect all license, board, and impoundment fees established by the County.

3. Society may adjust its cost for providing services under this Contract based upon unusual and unanticipated increases in the cost of doing business. Unusual and unanticipated increases in the cost of doing business includes, but is not limited to, increased costs for fuel, utilities, legal fees associated with Society's enforcement of animal regulations, laws and ordinances, increased cost for acquisition of insurance or other direct cost outside Society's control. Any such request for adjustment shall be supported by full documentation establishing the increase in operating costs and reasons for the increased operating costs. Upon receipt of a request for adjustment from the Society, the County shall

consider the request and if approved by the Board of Commissioners they will increase the Society's funding accordingly. In the event the Board of Commissioners does not approve the request for adjustment, Society and County shall meet to negotiate a resolution for the request for adjustment and funding or a service level that resolves the issue.

SECOND, *Deputize Society Agents*

The County or its properly authorized representative, to the extent that is authorized, may issue special commissions and other legal authority to properly deputize and invest with authority the qualified agents of the Society. Such authority shall be limited to the enforcement of the ordinances, rules and regulations pertaining to the State and County animal regulation and rabies control program.

THIRD, *Animal Shelter Facilities and Grounds; Equipment and Vehicles*

1. The County shall lease the present Animal Shelter building, fixed assets, and equipment, to Society for the sum of one dollar (\$1.00) per year. County shall lease County-owned vehicles designated by the County Manager, to the Society for the sum of one dollar (\$1.00) per year, per vehicle.
2. The County shall provide prompt repair services upon request of Society to all County-owned buildings, fixed assets, equipment and vehicles; as well as maintain the present facility grounds and any future additions to a level that they are suitable to perform the services for which they are intended.
3. Upon failure of County to provide the maintenance and repair services on County-owned buildings, assets, and equipment to a level that they are suitable to perform the services for which they are intended, Society and County shall meet to negotiate a resolution for the maintenance and repair.
4. The County shall provide water, local and long distance telephone service, fax and internet line service to the Animal Shelter at no charge to Society.

FOURTH, *Applicability of New or Revised Animal Control Ordinances*

It is understood and agreed upon by County and Society that in the event the animal control ordinances are superseded or revised to such an extent that it causes an increase in the level of services to be performed by the Society, then such changes shall not apply to the Society unless there is adequate adjustment in compensation approved by the Dare County Board of Commissioners.

III. TERM OF CONTRACT, RENEWAL AND TERMINATION

1. The term of this Contract shall begin on **July 1, 2018 and end June 30, 2019**. This term shall be subject to rights of termination as herein described.
2. It is understood and agreed that ninety (90) days prior to the expiration of this Contract, the parties shall begin negotiating a renewal of this Contract. Either party may give the other sixty (60) days prior written notice of its intent not to renew. In the event neither party gives notice of its intent not renew and the contract term expires, this agreement shall remain in effect on a month to month basis until a new contract is negotiated or until either of the parties gives the other 30 days notice of its intent not to renew.

3. The County shall notify Society in writing of any deficiencies in the management or operation of the Shelter and allow Society at least thirty (30) days to correct such deficiencies prior to instituting termination; however, the County retains the right to immediately cure any deficiency in animal control services or to terminate this contract.

4. In the event the parties are unable to negotiate a resolution to unanticipated issues during the term of this contract, either party may terminate this agreement upon ninety (90) days written notice to the other.

5. Notwithstanding any other provision of this agreement, County may terminate this agreement at any time, for any reason or no reason, upon ninety (90) days written notice to Society.

6. The parties acknowledge and agree that evening hours during the months of November through April (Section I, First, Para 7) and after hour stray pick up (Section I, Second, Para 5(g)) were each eliminated by mutual agreement of the parties in November 2012. Notwithstanding the forgoing, the parties further agree that upon the request of County, Society shall immediately reinstate the evening hours and/or stray pick up to the hours provided in the contract prior to the November 2012 modification without additional compensation.

IV. REPRESENTATION OF SOCIETY

In agreeing to undertake the responsibilities set forth in this Contract, Society makes the following representations to the County for its benefit:

The Society is a properly constituted eleemosynary corporation operating under the laws of North Carolina; and all corporate action necessary to approve this Contract has been undertaken by the Society and the officers signing on its behalf have requisite corporate authority to do so and this Contract has been approved by its Board of Directors.

THIS AGREEMENT is intended by the parties hereto as the final and exclusive expression of the provisions contained in this agreement, and it supersedes and replaces any and all prior contemporaneous agreements and understandings, oral or written, in connection therewith, between the parties hereto. This agreement may be modified or changed only upon the written consent of the parties hereto.

IN TESTIMONY WHEREOF the said parties, by authority duly and legally given, have executed this agreement this the 30 day of May, 2018.

COUNTY OF DARE

OUTER BANKS SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS,
INC.

By: _____
County Manager

By: D. W. Seager
President



Resolution - Implementing the Results of the Hatteras Village Voter Referendum

Description

Pursuant to Session Law 2017-50 House Bill 415 an election was held on May 8, 2018 on the question of allowing the Hatteras Village Community Center District to expand the uses of ad valorem tax funds for the construction and maintenance of multiuse pathways around the village.

A majority of the qualified voters voted on May 8 to expand the uses of the ad valorem tax, and that result has been certified by the Board of Elections.

Board Action Requested

Adopt a resolution implementing the certified results of the voter referendum

Item Presenter

Robert Outten County Manager



RESOLUTION

AUTHORIZING THE HATTERAS VILLAGE COMMUNITY CENTER DISTRICT TO EXPAND THE USES OF THE AD VALOREM TAX TO INCLUDE FUNDING THE CONSTRUCTION AND MAINTENANCE OF MULTIUSE PATHWAYS

WHEREAS, North Carolina House Bill 415 (Session Law 2017-50) was enacted by the General Assembly to provide for an election in the Village of Hatteras on the question of allowing the Hatteras Village Community Center District to expand the uses of ad valorem tax funds collected by the county on behalf of the district for the construction and maintenance of multiuse pathways around the village; and

WHEREAS, the provisions outlined in Section 1.(d) of the aforesaid Session Law provide that if a majority of the qualified voters voting at the election shall vote in favor of allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax to include funding the construction and maintenance of multiuse pathways around the village of Hatteras, the Board of County Commissioners of Dare County shall, upon receipt of the certified copy of the results of the election from the Board of Elections, adopt a resolution to that effect and shall file a copy of the resolution with the Clerk of the Superior Court of Dare County; and

WHEREAS, in an election held on May 8, 2018 a majority of the qualified voters voted to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras.

NOW THEREFORE BE IT RESOLVED that having received a certified copy of the results of the election from the Board of Elections, the Dare County Board of Commissioners hereby adopts this resolution authorizing the Hatteras Village Community Center District to expand the uses of the ad valorem tax effective June 4, 2018 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras pursuant to Session Law 2017-50 House Bill 415.

BE IT FURTHER RESOLVED that the Dare County Board of Commissioners directs that a copy of this resolution shall be filed with the Clerk of the Superior Court of Dare County.

Adopted this the 4th day of June, 2018.

Robert Woodard, Chairman

ATTEST:

Gary Lee Gross, Clerk to the Board

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2017**

**SESSION LAW 2017-50
HOUSE BILL 415**

AN ACT PROVIDING FOR AN ELECTION IN THE VILLAGE OF HATTERAS ON THE QUESTION OF ALLOWING THE HATTERAS VILLAGE COMMUNITY CENTER DISTRICT TO EXPAND THE USES OF AD VALOREM TAX FUNDS COLLECTED BY THE COUNTY ON BEHALF OF THE DISTRICT FOR THE CONSTRUCTION AND MAINTENANCE OF MULTIUSE PATHWAYS AROUND THE VILLAGE.

The General Assembly of North Carolina enacts:

SECTION 1.(a) The Board of County Commissioners of Dare County is hereby authorized to call an election to be conducted by the Board of Elections of Dare County in Hatteras voting precinct as described in this subsection for the purpose of submitting to the voters therein the single issue of authorizing the Hatteras Village Community Center District to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras.

The area of the district is more specifically described as follows: All of the Hatteras Voting Precinct bounded on the west by Hyde County, on the north by Avon Voting Precinct, on the east by Frisco Voting Precinct, and on the south by the Atlantic Ocean, all as shown on the map in the office of the Board of Elections of Dare County, North Carolina, entitled "ELECTION PRECINCT BOUNDARIES – DARE COUNTY" dated July 13, 1978, signed by Orman L. Mann, Chairman, Dare County Board of Elections, which said map is incorporated herein by reference.

SECTION 1.(b) The election provided for in this section shall be conducted in accordance with Chapter 163 of the General Statutes. The Board of Elections of Dare County shall determine and declare the results of the election and certify the same to the Board of County Commissioners of Dare County, and the same shall thereupon be spread upon the minutes of the Board.

SECTION 1.(c) The ballot shall contain the date of the election, the words "Hatteras Village", and shall further be in the following form:

"[] FOR allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras."

"[] AGAINST allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras."

The ballot shall contain the facsimile signature of the Chairman of the Board of Elections of Dare County.

SECTION 1.(d) If a majority of the qualified voters voting at the election shall vote in favor of allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax to include funding the construction and maintenance of multiuse pathways



around the village of Hatteras, the Board of County Commissioners of Dare County shall, upon receipt of the certified copy of the results of the election from the Board of Elections, adopt a resolution to that effect and shall file a copy of the resolution with the Clerk of the Superior Court of Dare County.

SECTION 2.(a) Sections 4 and 5 of Chapter 212 of the Session Laws of 1981 read as rewritten:

"**Sec. 4.** If a majority of the qualified voters voting at said election shall vote in favor of creating the Hatteras Village Community Center District and the levying of a tax as aforesaid for the operation, maintenance and repair of a community center building, as provided by this act, the Board of County Commissioners of Dare County shall upon receipt of the certified copy of the results of said election from the Board of Elections adopt a resolution creating the Hatteras Township Community Center District, and shall file a copy of the said resolution so adopted with the Clerk of the Superior Court of Dare County. Upon creation and establishment of the Hatteras Village Community Center District, the Board of County Commissioners of Dare County be and it is hereby authorized and directed to levy and collect an ad valorem tax on all taxable property in said district in such amount as it may deem necessary, not exceeding fifteen cents (15c) on each one hundred dollar (\$100.00) taxable valuation of property in said district from year to year, and shall cause the same to be kept in a separate and special fund, to be used only for the maintenance, operation and repair of a community center within said ~~district~~district and for the construction and maintenance of multiuse pathways around the village of Hatteras, as provided by Section 5 of this act.

"**Sec. 5.** The Hatteras Village Community Center District shall constitute a political subdivision of the State of North Carolina, and shall be a body corporate and politic, exercising public power. The Hatteras Village Community Center District is authorized to establish, operate and maintain the community center for the use and benefit of all the residents of the district by: providing suitable facilities for public meetings; for public agencies providing services to the public; providing recreational park and playground facilities; providing facilities for meetings of civic and fraternal organizations; and providing facilities for the general use of residents of the district in all matters relating to the improvement of the general health and welfare of said district and all matters of community interest. The Hatteras Village Community Center District is also authorized to fund the construction and maintenance of multiuse pathways around the village of Hatteras.

The district and its governing body shall have the following powers:

...
(7) To fund the construction and maintenance of multiuse pathways around the village of Hatteras."

SECTION 2.(b) This section becomes effective only if a majority of the qualified voters voting at the election provided for in Section 1 of this act vote in favor of allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax to include funding the construction and maintenance of multiuse pathways around the village of Hatteras.

SECTION 3. This act is effective when it becomes law.

In the General Assembly read three times and ratified this the 26th day of June, 2017.

s/ Daniel J. Forest
President of the Senate

s/ Tim Moore
Speaker of the House of Representatives



RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN AMENDMENT TO THE INSTALLMENT PURCHASE CONTRACT WITH THE DARE COUNTY PUBLIC FACILITIES CORPORATION AND RELATED MATTERS

Description

Please see the Item Summary

Board Action Requested

Adopt Resolution.

Item Presenter

David Clawson, Finance Director

Item Summary: RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN AMENDMENT TO THE INSTALLMENT PURCHASE CONTRACT WITH THE DARE COUNTY PUBLIC FACILITIES CORPORATION AND RELATED MATTERS

The attached Resolution is the final action to be taken by the Board to approve the issuance of the Series 2018 Limited Obligation Bond (2018 LOBs) for the financing of the County's share of the 2019 Nags Head Beach Nourishment and renovations and improvements to Manteo High School.

Electronic copies of the documents – the Third Contract Amendment (for the County) and the Supplemental Indenture Number Three (for the Dare County Public Facilities Corporation) – will be delivered to the Board prior to the meeting date, and will be added to this agenda item.

The Resolution makes several findings and statements of fact, including:

- The County previously entered into an Installment Financing Contract dated December 1, 2005 (2005 COPs) to finance various school facilities, previously entered into Amendment Number One to that contract dated February 1, 2013 to refinance the 2005 projects, and previously entered into Amendment Number Two dated June 1, 2016 to finance the Buxton Beach Nourishment Project and improvements at Hatteras Secondary School.
- It is in the best interests of the County to enter into a third amendment to the 2005 Contract with the Dare County Public Facilities Corporation in order to finance the County share of the 2019 Nags Head beach nourishment project and renovations and improvements to Manteo High School.
- The County granted a Deed of Trust on December 1, 2005.
- The 2018 projects are essential, the interest rate obtained is favorable, the costs of the projects exceed available cash resources, and there are several reasons as to why LOBs are the preferred issuance type.
- No property tax increase is anticipated to pay the installment payments.
- Parker Poe Adams and Bernstein LLP as bond counsel will render an opinion that the transactions are authorized by law.
- No deficiency judgement may be rendered against the County and the County does not pledge its taxing power for repayment.
- The County is not in default for any debt service obligations, its budget is in compliance with law, and the County has not been censured by the NC Local Government Commission.
- The Corporation will deliver a Limited Obligation Bond to the purchaser and the Third Contract Amendment will be dated July 1, 2018.
- The Board held a public hearing on June 4, 2018.
- The County has filed an application with the Local Government Commission for approval.
- The Third Contract Amendment has been made available to the Board.

The Resolution resolves:

1. That all actions of the Clerk, the Manager, the Finance Director and their respective designees are approved, ratified and authorized.
2. That the Third Contract Amendment is approved and that the Manager, the Finance Director, the Clerk and their designees are authorized and directed to execute and deliver the Contract with any changes which shall to them seem necessary. That the Manager, Clerk and Finance Director are authorized to do all such acts and things necessary to comply with the provisions of the Contract.
3. That the County Manager and Finance Director are designated as the County's Representatives to act on behalf of the County with the transaction; that the same are authorized to obtain an opinion from the County Attorney and other attorneys for the documents; that the County Attorney is authorized to provide an opinion; that the Manager, Clerk, Finance Director or their designees are authorized and empowered to do any and all acts and to execute other documents which they deem necessary and appropriate to complete the transaction.
4. That the sale of the LOBs to Regions Capital Advantage, Inc. is approved.

The Dare County Public Facilities Corporation will meet prior to the Board meeting to adopt its necessary Corporate Resolution.

The application will be on the Local Government Commission's agenda for 7/10/2018. The financing will close on July 19, 2018.

EXTRACTS FROM MINUTES OF THE BOARD OF COMMISSIONERS

A regular meeting of the Board of Commissioners of the County of Dare, North Carolina, was duly held on June 4, 2018 at 9:00 a.m. at the County Board of Commissioners’ Meeting Room, 954 Marshall C. Collins Drive, Manteo, North Carolina. Chairman Robert Woodard presiding.

The following members were present:

The following members were absent:

* * * * *

Commissioner _____ moved that the following resolution, copies of which having been made available to the Board of Commissioners, be adopted:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN AMENDMENT TO THE INSTALLMENT PURCHASE CONTRACT WITH THE DARE COUNTY PUBLIC FACILITIES CORPORATION AND RELATED MATTERS

WHEREAS, the County of Dare, North Carolina (the “*County*”) is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the “*State*”);

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment purchase contracts to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the County has previously executed and delivered an Installment Purchase Contract dated as of December 1, 2005 (the “*2005 Contract*”), between the Dare County Public Facilities Corporation (the “*Corporation*”) and the County, the proceeds of which were used to finance the construction, renovation, improvement, equipping and furnishing of various school facilities in the County (the “*2005 Projects*”); has previously entered into Amendment Number One to the Installment Purchase Contract dated as of February 1, 2013 (the “*First Contract Amendment*”) with the Corporation to refinance the 2005 Projects; and Amendment Number Two to the Installment Purchase Contract dated as of June 1, 2016 (the “*Second Contract Amendment*”) to finance additional projects;

WHEREAS, the Board of Commissioners of the County of Dare, North Carolina (the “*Board of Commissioners*”), has determined that it is in the best interest of the County to enter into another amendment to the 2005 Contract (the “*Third Contract Amendment*” and together with the 2005 Contract, the First Contract Amendment and the Second Contract Amendment, the “*Contract*”) with the Corporation in order to finance the costs of beach nourishment for the purpose of beach erosion control

and flood and hurricane protection works in Nags Head and renovations and improvements to Manteo High School (collectively, the “2018 Projects”);

WHEREAS, in order to secure its obligations under the Contract, the County has granted a Deed of Trust and Security Agreement dated as of December 1, 2005 (the “*Deed of Trust*”) on the real property on which certain of the 2005 Projects are located (the “*Mortgaged Property*”);

WHEREAS, the County hereby determines that the 2018 Projects are essential to the County’s proper, efficient and economic operation and to the general health and welfare of its citizens; that the financing of the 2018 Projects will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Third Contract Amendment is necessary and expedient for the County by virtue of the findings presented herein;

WHEREAS, the County hereby determines that the Third Contract Amendment allows the County to construct or cause to be constructed the 2018 Projects and take title thereto at a favorable interest rate currently available in the financial marketplace and on terms advantageous to the County;

WHEREAS, the County hereby determines that the estimated cost of financing the 2018 Projects exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, although the cost of financing the 2018 Projects pursuant to the Third Contract Amendment is expected to exceed the cost of financing the 2018 Projects pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of financing the 2018 Projects pursuant to the Third Contract Amendment and the Deed of Trust and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of the Projects; and (3) revenues produced by the 2018 Projects are insufficient to permit a revenue bond financing;

WHEREAS, the County hereby determines that the estimated cost of financing the 2018 Projects pursuant to the Third Contract Amendment reasonably compares with an estimate of similar costs under a general obligation bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the County does not anticipate a property tax increase to pay installment payments falling due under the Third Contract Amendment;

WHEREAS, Parker Poe Adams & Bernstein LLP, as bond counsel, will render an opinion to the effect that entering into the Third Contract Amendment and the transactions contemplated thereby are authorized by law;

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Third Contract Amendment, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Third Contract Amendment;

WHEREAS, the County is not in default under any of its debt service obligations;

WHEREAS, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act;

WHEREAS, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "LGC"), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

WHEREAS, in order to assist the County with undertaking the plan of finance described above related to the Third Contract Amendment, the Corporation will execute and deliver not to exceed \$10,580,000 aggregate principal amount of a Limited Obligation Bond Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues Pursuant to the Contract (the "Bond") that will be purchased by Regions Capital Advantage, Inc. under the terms of an Indenture of Trust dated as of December 1, 2005 between the Corporation and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), as supplemented and amended by Supplemental Indenture, Number 1 dated as of February 1, 2013, Supplemental Indenture, Number 2 dated as of June 1, 2016, and Supplemental Indenture, Number 3 dated as of July 1, 2018, each between the Corporation and the Trustee;

WHEREAS, the Board conducted a public hearing on June 4, 2018 to receive public comment on the proposed Third Contract Amendment and the financing of the 2018 Projects;

WHEREAS, the County has filed an application to the LGC for approval of the Third Contract Amendment;

WHEREAS, there has been described to the Board the Third Contract Amendment, copies of which have been made available to the Board, which the County proposes to approve, enter into and deliver to effectuate the proposed installment purchase financing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, as follows:

Section 1. Ratification of Action. That all actions of the County Manager, the Finance Director, the Clerk to the Board and their respective designees, whether previously or hereinafter taken, in effectuating the proposed financing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Third Contract Amendment.

Section 2. Authorization to Execute the Third Contract Amendment. That the County approves the financing of the 2018 Projects in accordance with the terms of the Third Contract Amendment, which will be a valid, legal and binding obligation of the County in accordance with its terms. The form and content of the Third Contract Amendment shall be and the same hereby are in all respects authorized, approved and confirmed, and the County Manager, the Finance Director and the Clerk to the Board and their respective designees, individually or collectively, shall be and they hereby are authorized, empowered and directed to execute and deliver the Third Contract Amendment, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as shall to them seem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all changes, modifications, additions or deletions therein from the form and content of the Third Contract Amendment presented to the Board, and that from and after the execution and delivery of the Third Amendment, the County Manager, the Finance Director and the Clerk to the Board, individually or collectively, are hereby

authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Third Contract Amendment as executed.

Section 3. County Representatives. That the County Manager and Finance Director of the County are hereby designated as the County's Representatives to act on behalf of the County in connection with the transaction contemplated by the Third Contract Amendment, and the County's Representatives are authorized to proceed with the 2018 Projects and to seek opinions of law from such attorneys for all documents contemplated hereby as required by law. The County's Representatives and/or designee or designees are in all respects authorized on behalf of the County to supply all information pertaining to the County as purchaser under the Contract and the transaction contemplated by the Third Contract Amendment. The County Manager, the Clerk to the Board and the Finance Director of the County or their respective designees are hereby authorized, empowered and directed to do any and all other acts and to execute any and all other documents, which they, in their discretion, deem necessary and appropriate to consummate the transactions contemplated by this Resolution.

Section 4. Sale of the Bond. That the sale of the Bond to Regions Capital Advantage, Inc. is hereby approved and authorized.

Section 5. Severability. That if any section, phrase or provision of this Resolution shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 6. Repealer. That all motions, orders, resolutions and parts thereof, in conflict herewith are hereby repealed.

Section 7. Effective Date. That this Resolution shall become effective on the date of its adoption.

STATE OF NORTH CAROLINA)
)
COUNTY OF DARE) SS:

I, Gary L. Gross, Clerk to the Board of Commissioners of the County of Dare, North Carolina, *DO HEREBY CERTIFY*, as follows:

1. A regular meeting of the Board of Commissioners of the County of Dare, a political subdivision of the State of North Carolina, was duly held on June 4, 2018, proper notice of such meeting having been given as required by North Carolina statute, and minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of said Board of Commissioners.

2. I have compared the attached extract with said minutes so recorded and said extract is a true copy of said minutes and of the whole thereof insofar as said minutes relate to matters referred to in said extract.

3. Said minutes correctly state the time when said meeting was convened and the place where such meeting was held and the members of said Board who attended said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of said County, this ___ day of June, 2018.

(SEAL)

GARY L. GROSS
Clerk to the Board of Commissioners
County of Dare, North Carolina

SOURCES AND USES OF FUNDS

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Dated Date 07/19/2018
 Delivery Date 07/19/2018

Sources:

Bond Proceeds:	
Par Amount	10,295,000.00
<hr/>	
	10,295,000.00
<hr/> <hr/>	

Uses:

Project Fund Deposits:	
Nags Head Beach Nourishment	9,573,356.00
MHS	590,000.00
	<hr/> 10,163,356.00
Delivery Date Expenses:	
Cost of Issuance	130,635.00
Other Uses of Funds:	
Additional Proceeds	1,009.00
	<hr/> 10,295,000.00
<hr/> <hr/>	

BOND PRICING

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Serial Bond:					
	06/01/2019	2,060,000	2.670%	2.670%	100.000
	06/01/2020	2,060,000	2.670%	2.670%	100.000
	06/01/2021	2,060,000	2.670%	2.670%	100.000
	06/01/2022	2,060,000	2.670%	2.670%	100.000
	06/01/2023	2,055,000	2.670%	2.670%	100.000
		10,295,000			

Dated Date	07/19/2018	
Delivery Date	07/19/2018	
First Coupon	12/01/2018	
Par Amount	10,295,000.00	
Original Issue Discount		
Production	10,295,000.00	100.000000%
Underwriter's Discount		
Purchase Price	10,295,000.00	100.000000%
Accrued Interest		
Net Proceeds	10,295,000.00	

BOND SUMMARY STATISTICS

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Dated Date	07/19/2018
Delivery Date	07/19/2018
Last Maturity	06/01/2023
Arbitrage Yield	2.670632%
True Interest Cost (TIC)	2.670632%
Net Interest Cost (NIC)	2.670000%
All-In TIC	3.142147%
Average Coupon	2.670000%
Average Life (years)	2.866
Weighted Average Maturity (years)	2.866
Duration of Issue (years)	2.752
Par Amount	10,295,000.00
Bond Proceeds	10,295,000.00
Total Interest	787,712.30
Net Interest	787,712.30
Total Debt Service	11,082,712.30
Maximum Annual Debt Service	2,298,226.30
Average Annual Debt Service	2,277,269.65
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	100.000000
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	Average Maturity Date	Duration	PV of 1 bp change
Serial Bond	10,295,000.00	100.000	2.670%	2.866	05/30/2021	2.752	2,840.50
	10,295,000.00			2.866			2,840.50

	TIC	All-In TIC	Arbitrage Yield
Par Value	10,295,000.00	10,295,000.00	10,295,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-130,635.00	
- Other Amounts			
Target Value	10,295,000.00	10,164,365.00	10,295,000.00
Target Date	07/19/2018	07/19/2018	07/19/2018
Yield	2.670632%	3.142147%	2.670632%

COST OF ISSUANCE

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Cost of Issuance	\$/1000	Amount
Bond Counsel	4.37105	45,000.00
Financial Advisor	2.91404	30,000.00
LGC	0.12142	1,250.00
Misc.	1.55415	16,000.00
Purchaser Counsel	0.72851	7,500.00
Placement Agent	3.00000	30,885.00
	12.68917	130,635.00

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term

Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/19/2018					
12/01/2018			100,788.05	100,788.05	
06/01/2019	2,060,000	2.670%	137,438.25	2,197,438.25	
06/30/2019					2,298,226.30
12/01/2019			109,937.25	109,937.25	
06/01/2020	2,060,000	2.670%	109,937.25	2,169,937.25	
06/30/2020					2,279,874.50
12/01/2020			82,436.25	82,436.25	
06/01/2021	2,060,000	2.670%	82,436.25	2,142,436.25	
06/30/2021					2,224,872.50
12/01/2021			54,935.25	54,935.25	
06/01/2022	2,060,000	2.670%	54,935.25	2,114,935.25	
06/30/2022					2,169,870.50
12/01/2022			27,434.25	27,434.25	
06/01/2023	2,055,000	2.670%	27,434.25	2,082,434.25	
06/30/2023					2,109,868.50
	10,295,000		787,712.30	11,082,712.30	11,082,712.30

FORM 8038 STATISTICS

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Dated Date 07/19/2018
 Delivery Date 07/19/2018

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
Serial Bond:						
	06/01/2019	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2020	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2021	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2022	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2023	2,055,000.00	2.670%	100.000	2,055,000.00	2,055,000.00
		10,295,000.00			10,295,000.00	10,295,000.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	06/01/2023	2.670%	2,055,000.00	2,055,000.00		
Entire Issue			10,295,000.00	10,295,000.00	2.8657	2.6706%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	130,635.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00

PROOF OF ARBITRAGE YIELD

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Date	Debt Service	Total	PV Factor	Present Value to 07/19/2018 @ 2.6706318114%
12/01/2018	100,788.05	100,788.05	0.990319646	99,812.39
06/01/2019	2,197,438.25	2,197,438.25	0.977270004	2,147,490.49
12/01/2019	109,937.25	109,937.25	0.964392320	106,022.64
06/01/2020	2,169,937.25	2,169,937.25	0.951684327	2,065,095.27
12/01/2020	82,436.25	82,436.25	0.939143791	77,419.49
06/01/2021	2,142,436.25	2,142,436.25	0.926768504	1,985,542.44
12/01/2021	54,935.25	54,935.25	0.914556288	50,241.38
06/01/2022	2,114,935.25	2,114,935.25	0.902504995	1,908,739.63
12/01/2022	27,434.25	27,434.25	0.890612505	24,433.29
06/01/2023	2,082,434.25	2,082,434.25	0.878876724	1,830,202.99
	11,082,712.30	11,082,712.30		10,295,000.00

Proceeds Summary

Delivery date	07/19/2018
Par Value	10,295,000.00
Target for yield calculation	10,295,000.00

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds, Series 2018
 Nags Head Beach Nourishment
 5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/19/2018					
12/01/2018			94,963	94,963	
06/01/2019	1,940,000	2.670%	129,495	2,069,495	
06/30/2019					2,164,458
12/01/2019			103,596	103,596	
06/01/2020	1,940,000	2.670%	103,596	2,043,596	
06/30/2020					2,147,192
12/01/2020			77,697	77,697	
06/01/2021	1,940,000	2.670%	77,697	2,017,697	
06/30/2021					2,095,394
12/01/2021			51,798	51,798	
06/01/2022	1,940,000	2.670%	51,798	1,991,798	
06/30/2022					2,043,596
12/01/2022			25,899	25,899	
06/01/2023	1,940,000	2.670%	25,899	1,965,899	
06/30/2023					1,991,798
	9,700,000		742,438	10,442,438	10,442,438

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds, Series 2018
 Nags Head Beach Nourishment
 5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2019	1,940,000	2.670%	224,458	2,164,458
06/30/2020	1,940,000	2.670%	207,192	2,147,192
06/30/2021	1,940,000	2.670%	155,394	2,095,394
06/30/2022	1,940,000	2.670%	103,596	2,043,596
06/30/2023	1,940,000	2.670%	51,798	1,991,798
	9,700,000		742,438	10,442,438

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds, Series 2018
 Manteo High School Improvements
 5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/19/2018					
12/01/2018			5,825.05	5,825.05	
06/01/2019	120,000	2.670%	7,943.25	127,943.25	
06/30/2019					133,768.30
12/01/2019			6,341.25	6,341.25	
06/01/2020	120,000	2.670%	6,341.25	126,341.25	
06/30/2020					132,682.50
12/01/2020			4,739.25	4,739.25	
06/01/2021	120,000	2.670%	4,739.25	124,739.25	
06/30/2021					129,478.50
12/01/2021			3,137.25	3,137.25	
06/01/2022	120,000	2.670%	3,137.25	123,137.25	
06/30/2022					126,274.50
12/01/2022			1,535.25	1,535.25	
06/01/2023	115,000	2.670%	1,535.25	116,535.25	
06/30/2023					118,070.50
	595,000		45,274.30	640,274.30	640,274.30

BOND DEBT SERVICE

County of Dare, North Carolina
Limited Obligation Bonds, Series 2018
Manteo High School Improvements
5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2019	120,000	2.670%	13,768.30	133,768.30
06/30/2020	120,000	2.670%	12,682.50	132,682.50
06/30/2021	120,000	2.670%	9,478.50	129,478.50
06/30/2022	120,000	2.670%	6,274.50	126,274.50
06/30/2023	115,000	2.670%	3,070.50	118,070.50
	595,000		45,274.30	640,274.30



Capital Project Ordinance for Nags Head Beach Nourishment and Amendment to Capital Project Ordinance for Manteo High School

Description

The first attachment is the Capital Project Ordinance (CPO) for the County share of the 2019 Nags Head beach nourishment project. The CPO establishes the budget for the project (\$9,573,356), for debt costs of issuance (\$126,644), and for debt proceeds from the Series 2018 LOBs (\$9,700,000). The second attachment updates the School CPO for Manteo High School, originally adopted 9/18/2017. The amendment adds \$5,000 of costs of issuance and updates the debt proceeds amount by the same. The third attachment is the final debt service numbers for the Series 2018 LOBs, to close on July 19, 2018.

Board Action Requested

Adopt the CPO and the Amendment to the School CPO.

Item Presenter

David Clawson, Finance Director

County of Dare, North Carolina
Capital Project Ordinance

for
Beach Nourishment Project for Nags Head

BE IT ORDAINED by the Board of Commissioners of the County of Dare, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted.

Section 1 The project is for the County share of the 2019 beach nourishment project for Nags Head and debt costs of issuance.

Section 2 The following budget shall be conducted within the Capital Projects Fund (#61). Project numbers are 60327 for Nags Head beach nourishment and 98727 for the Series 2018 LOBs.

Section 3 The following amounts are appropriated for the beach nourishment project:

Nags Head beach nourishment	615580-737010-60327	\$9,573,356
Debt costs of issuance	615580-545300-98727	\$126,644

Section 6 The following revenues are anticipated to be available to complete the beach nourishment project:

Debt Proceeds-S2018 LOBs	613090-470200-98727	\$9,700,000
--------------------------	---------------------	-------------

Section 6 The Finance Officer is directed to report, as a part of the normal financial reporting process currently in place, the financial status of the project.

Section 7 Copies of this capital project ordinance shall be furnished to the Budget Officer, the Finance Officer, the Clerk to the Board of Commissioners, and to each of the towns.

Adopted this 4th day of June 2018.

Chairman, Board of Commissioners

[SEAL]

Clerk to the Board of Commissioners

County of Dare, North Carolina
Amendment to Capital Project Ordinance - Schools
for
Fiscal Year 2018 Projects in the Adopted Capital Improvements Plan

BE IT ORDAINED as authorized by the Board of Commissioners of the County of Dare, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance, originally adopted on September 18, 2017, is hereby amended:

Section 1 This amendment is to finalize the budget for the approved projects for fiscal year 2018 in the adopted Capital Improvements Plan.

Section 2 The following budget shall be conducted within the School Capital Projects Fund (fund #63).

Section 3 The following amounts are additionally appropriated for the projects:

Costs of Issuance Series 2018 LOBs	635675-545300-98727	\$5,000
------------------------------------	---------------------	---------

Section 4 The following revenues are additionally anticipated to be available to complete the projects:

Debt Proceeds – Series 2018 LOBs	633090-470200-98727	\$5,000
----------------------------------	---------------------	---------

Section 5 The Finance Officer is directed to report the financial status of the project as a part of the normal financial reporting process.

Section 6 Copies of this capital project ordinance shall be furnished to the Budget Officer, the Finance Officer, the Superintendent of the Dare County Schools, and the Clerk to the Board of Commissioners.

Adopted this 4th day of June, 2018.

Chairman, Board of Commissioners

[SEAL]

Gary L. Gross, Clerk to the Board of Commissioners

SOURCES AND USES OF FUNDS

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Dated Date 07/19/2018
 Delivery Date 07/19/2018

Sources:

<hr/>	
Bond Proceeds:	
Par Amount	10,295,000.00
<hr/>	
	10,295,000.00
<hr/> <hr/>	

Uses:

<hr/>	
Project Fund Deposits:	
Nags Head Beach Nourishment	9,573,356.00
MHS	590,000.00
	<hr/> 10,163,356.00
Delivery Date Expenses:	
Cost of Issuance	130,635.00
Other Uses of Funds:	
Additional Proceeds	1,009.00
<hr/>	
	10,295,000.00
<hr/> <hr/>	

BOND PRICING

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Serial Bond:					
	06/01/2019	2,060,000	2.670%	2.670%	100.000
	06/01/2020	2,060,000	2.670%	2.670%	100.000
	06/01/2021	2,060,000	2.670%	2.670%	100.000
	06/01/2022	2,060,000	2.670%	2.670%	100.000
	06/01/2023	2,055,000	2.670%	2.670%	100.000
		10,295,000			

Dated Date	07/19/2018	
Delivery Date	07/19/2018	
First Coupon	12/01/2018	
Par Amount	10,295,000.00	
Original Issue Discount		
Production	10,295,000.00	100.000000%
Underwriter's Discount		
Purchase Price	10,295,000.00	100.000000%
Accrued Interest		
Net Proceeds	10,295,000.00	

BOND SUMMARY STATISTICS

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Dated Date	07/19/2018
Delivery Date	07/19/2018
Last Maturity	06/01/2023
Arbitrage Yield	2.670632%
True Interest Cost (TIC)	2.670632%
Net Interest Cost (NIC)	2.670000%
All-In TIC	3.142147%
Average Coupon	2.670000%
Average Life (years)	2.866
Weighted Average Maturity (years)	2.866
Duration of Issue (years)	2.752
Par Amount	10,295,000.00
Bond Proceeds	10,295,000.00
Total Interest	787,712.30
Net Interest	787,712.30
Total Debt Service	11,082,712.30
Maximum Annual Debt Service	2,298,226.30
Average Annual Debt Service	2,277,269.65
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	100.000000
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	Average Maturity Date	Duration	PV of 1 bp change
Serial Bond	10,295,000.00	100.000	2.670%	2.866	05/30/2021	2.752	2,840.50
	10,295,000.00			2.866			2,840.50

	TIC	All-In TIC	Arbitrage Yield
Par Value	10,295,000.00	10,295,000.00	10,295,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-130,635.00	
- Other Amounts			
Target Value	10,295,000.00	10,164,365.00	10,295,000.00
Target Date	07/19/2018	07/19/2018	07/19/2018
Yield	2.670632%	3.142147%	2.670632%

COST OF ISSUANCE

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Cost of Issuance	\$/1000	Amount
Bond Counsel	4.37105	45,000.00
Financial Advisor	2.91404	30,000.00
LGC	0.12142	1,250.00
Misc.	1.55415	16,000.00
Purchaser Counsel	0.72851	7,500.00
Placement Agent	3.00000	30,885.00
	12.68917	130,635.00

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term

Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/19/2018					
12/01/2018			100,788.05	100,788.05	
06/01/2019	2,060,000	2.670%	137,438.25	2,197,438.25	
06/30/2019					2,298,226.30
12/01/2019			109,937.25	109,937.25	
06/01/2020	2,060,000	2.670%	109,937.25	2,169,937.25	
06/30/2020					2,279,874.50
12/01/2020			82,436.25	82,436.25	
06/01/2021	2,060,000	2.670%	82,436.25	2,142,436.25	
06/30/2021					2,224,872.50
12/01/2021			54,935.25	54,935.25	
06/01/2022	2,060,000	2.670%	54,935.25	2,114,935.25	
06/30/2022					2,169,870.50
12/01/2022			27,434.25	27,434.25	
06/01/2023	2,055,000	2.670%	27,434.25	2,082,434.25	
06/30/2023					2,109,868.50
	10,295,000		787,712.30	11,082,712.30	11,082,712.30

FORM 8038 STATISTICS

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term
 Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Dated Date 07/19/2018
 Delivery Date 07/19/2018

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
Serial Bond:						
	06/01/2019	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2020	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2021	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2022	2,060,000.00	2.670%	100.000	2,060,000.00	2,060,000.00
	06/01/2023	2,055,000.00	2.670%	100.000	2,055,000.00	2,055,000.00
		10,295,000.00			10,295,000.00	10,295,000.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	06/01/2023	2.670%	2,055,000.00	2,055,000.00		
Entire Issue			10,295,000.00	10,295,000.00	2.8657	2.6706%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	130,635.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00

PROOF OF ARBITRAGE YIELD

County of Dare, North Carolina
 Limited Obligation Bonds
 Regions Direct Placement
 Nags Head Beach Nourishment and Manteo High School Improvements
 5 Year Term

Opt. Redemption: 5.0% premium 1st year, 4.0% 2nd year, 3.0% 3rd year, 2% 4th year, and 1% 5th year
 Final Schedules

Date	Debt Service	Total	PV Factor	Present Value to 07/19/2018 @ 2.6706318114%
12/01/2018	100,788.05	100,788.05	0.990319646	99,812.39
06/01/2019	2,197,438.25	2,197,438.25	0.977270004	2,147,490.49
12/01/2019	109,937.25	109,937.25	0.964392320	106,022.64
06/01/2020	2,169,937.25	2,169,937.25	0.951684327	2,065,095.27
12/01/2020	82,436.25	82,436.25	0.939143791	77,419.49
06/01/2021	2,142,436.25	2,142,436.25	0.926768504	1,985,542.44
12/01/2021	54,935.25	54,935.25	0.914556288	50,241.38
06/01/2022	2,114,935.25	2,114,935.25	0.902504995	1,908,739.63
12/01/2022	27,434.25	27,434.25	0.890612505	24,433.29
06/01/2023	2,082,434.25	2,082,434.25	0.878876724	1,830,202.99
	11,082,712.30	11,082,712.30		10,295,000.00

Proceeds Summary

Delivery date	07/19/2018
Par Value	10,295,000.00
	10,295,000.00
Target for yield calculation	10,295,000.00

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds, Series 2018
 Nags Head Beach Nourishment
 5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/19/2018					
12/01/2018			94,963	94,963	
06/01/2019	1,940,000	2.670%	129,495	2,069,495	
06/30/2019					2,164,458
12/01/2019			103,596	103,596	
06/01/2020	1,940,000	2.670%	103,596	2,043,596	
06/30/2020					2,147,192
12/01/2020			77,697	77,697	
06/01/2021	1,940,000	2.670%	77,697	2,017,697	
06/30/2021					2,095,394
12/01/2021			51,798	51,798	
06/01/2022	1,940,000	2.670%	51,798	1,991,798	
06/30/2022					2,043,596
12/01/2022			25,899	25,899	
06/01/2023	1,940,000	2.670%	25,899	1,965,899	
06/30/2023					1,991,798
	9,700,000		742,438	10,442,438	10,442,438

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds, Series 2018
 Nags Head Beach Nourishment
 5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2019	1,940,000	2.670%	224,458	2,164,458
06/30/2020	1,940,000	2.670%	207,192	2,147,192
06/30/2021	1,940,000	2.670%	155,394	2,095,394
06/30/2022	1,940,000	2.670%	103,596	2,043,596
06/30/2023	1,940,000	2.670%	51,798	1,991,798
	9,700,000		742,438	10,442,438

BOND DEBT SERVICE

County of Dare, North Carolina
 Limited Obligation Bonds, Series 2018
 Manteo High School Improvements
 5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/19/2018					
12/01/2018			5,825.05	5,825.05	
06/01/2019	120,000	2.670%	7,943.25	127,943.25	
06/30/2019					133,768.30
12/01/2019			6,341.25	6,341.25	
06/01/2020	120,000	2.670%	6,341.25	126,341.25	
06/30/2020					132,682.50
12/01/2020			4,739.25	4,739.25	
06/01/2021	120,000	2.670%	4,739.25	124,739.25	
06/30/2021					129,478.50
12/01/2021			3,137.25	3,137.25	
06/01/2022	120,000	2.670%	3,137.25	123,137.25	
06/30/2022					126,274.50
12/01/2022			1,535.25	1,535.25	
06/01/2023	115,000	2.670%	1,535.25	116,535.25	
06/30/2023					118,070.50
	595,000		45,274.30	640,274.30	640,274.30

BOND DEBT SERVICE

County of Dare, North Carolina
Limited Obligation Bonds, Series 2018
Manteo High School Improvements
5 Year Term

Period Ending	Principal	Coupon	Interest	Debt Service
06/30/2019	120,000	2.670%	13,768.30	133,768.30
06/30/2020	120,000	2.670%	12,682.50	132,682.50
06/30/2021	120,000	2.670%	9,478.50	129,478.50
06/30/2022	120,000	2.670%	6,274.50	126,274.50
06/30/2023	115,000	2.670%	3,070.50	118,070.50
	595,000		45,274.30	640,274.30



Public Hearing for the Series 2018 Limited Obligation Bonds

Description

The County will issue the Series 2018 LOBs for a portion of the 2019 Nags Head Beach Nourishment Maintenance project and for improvements to Manteo High School and will pledge Kitty Hawk Elementary School, Hatteras Secondary School, and Manteo High School under an amendment to an existing Deed of Trust (Series 2013 LOBs).

A public hearing must be held regarding the execution and delivery of the amendments and the projects. Please see the next Agenda Item for the related documents.

Board Action Requested

Hold public hearing.

Item Presenter

David Clawson, Finance Director

NOTICE OF PUBLIC HEARING

The Board of Commissioners (the “Board”) of the County of Dare, North Carolina (the “County”) is considering entering into an amendment (the “Amendment”) to an existing installment purchase contract (the “Contract”), in a principal amount not to exceed \$10,580,000, under which the County will make certain installment payments, in order to pay the costs of (1) beach nourishment for the purpose of beach erosion control and flood and hurricane protection works in Nags Head and (2) renovations and improvements to Manteo High School (the “Projects”). In connection with the Contract, the County has granted a deed of trust and security agreement (the “Deed of Trust”) under which the sites of Kitty Hawk Elementary School, Hatteras Secondary School and Manteo High School, and the improvements thereon (the “Mortgaged Property”), have been mortgaged by the County to create a lien thereon for the benefit of the entities, or their assigns, providing the funds to the County under the Contract. Kitty Hawk Elementary School is located at 16 Dogwood Trail in Kitty Hawk, Hatteras Secondary School is located at 48576 Highway 12 in Buxton and Manteo High School is located at 616 Wingina Avenue in Manteo. The Contract and the Deed of Trust permit the County to enter into amendments to finance additional projects using the Mortgaged Property as collateral and to refinance projects and the County may or may not grant additional collateral in connection with such amendments. On payment by the County of all installment payments due under the Contract, including the Amendment and any further amendments of the Contract, the Deed of Trust and any lien created thereunder will terminate and the County’s title to the mortgaged property will be unencumbered.

NOTICE IS HEREBY GIVEN, pursuant to Sections 160A-20 of the General Statutes of North Carolina, that on June 4, 2018 at or about 9:00 a.m. in the County Board of Commissioners’ Meeting Room, 954 Marshall C. Collins Drive, Manteo, North Carolina, a public hearing will be conducted concerning the approval of the execution and delivery of the Amendment and the County’s financing of the Projects. All interested parties are invited to present comments at the public hearing regarding the execution and delivery of the Amendment and the Projects to be financed thereby.

/s/ GARY L. GROSS

Clerk to the Board of Commissioners
County of Dare, North Carolina



Public Hearing - Manager's Proposed Budget

Description

At their May 21, 2018 meeting, the Dare County Board of Commissioners received a presentation on the Manager's Proposed Budget for Fiscal Year 2019.

Following the Manager's presentation, the Board voted to schedule a Public Hearing on the budget for 10:00 a.m., Monday, June 4, 2018.

The proposed budget is available for public review on the Dare County website at www.darenc.com.

Board Action Requested

Conduct a Public Hearing on the budget and take appropriate action

Item Presenter

County Manager, Robert Outten



Consent Agenda

Description

1. Approval of Minutes (05.21.18)
2. Juvenile Crime Prevention Council - Standards & Funding Plan for FY 2018/2019
3. DCDHHS, Public Health Division - Clinic Equipment for Nags Head Office
4. Budget Amendment - Crisis Intervention Program Increase
5. Resolution Approving Local Water Supply Plan
6. Fireworks Display - Avon Property Owner's Association
7. Fireworks Display - Town of Nags Head
8. Fireworks Display - Town of Manteo
9. Road Request - Raleigh Wood Drive
10. Contract for Postage Machine
11. Jail Commissary Increase

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., May 21, 2018

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Steve House, Rob Ross, Jim Tobin

Commissioners absent: Jack Shea, Danny Couch

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:02 p.m. He invited Rev. Philip Glick from St. Andrews by the Sea Episcopal Church to share a prayer, and then he led the Pledge of Allegiance to the flag. The Chairman asked everyone to observe a moment of silence to remember the victims of the recent incident of tragic school violence in Texas.

Chairman Woodard announced that Commissioner Shea and Commissioner House had excused absences from today's meeting. Note – some agenda items were handled out of sequential order to accommodate the time specific Public Hearings scheduled for 5:30 p.m.

ITEM 1 – OPENING REMARKS – CHAIRMAN'S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, which can be viewed in their entirety in a video on the Dare County website –

- Congratulated Commissioner Ross and other winners in the recent primary election.
- Reported on the recent Women's Luncheon and Dessert Auction hosted by the Chamber of Commerce where Dorothy Hester, Mary Helen Goodloe-Murphy, Lorelei Costa, and Tameron Kugler were honored as outstanding women of the Outer Banks.
- The Chairman thanked Captain Ernie Foster for bringing the Working Watermen exhibit to today's meeting and noted that Representative Boswell is working to have this stunning display showcased to the General Assembly in Raleigh.
- The winners of the Dare Soil and Water 5th grade Bookmark Contest were recognized.
- Chairman Woodard along with the Mayors of Duck, Southern Shores, Kitty Hawk, and Kill Devil Hills made a joint announcement about the American Shore and Beach Preservation Assoc. naming Dare County to their 2018 list of the best restored beaches.

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Following is a brief summary of citizen remarks, which can be viewed in their entirety in a video on the Dare County website –

The following comments were made in Manteo –

1. Ricki Shepherd as one of the Trustees for the Hatteras Village Community Center District thanked the Board for the recent voter referendum on multiuse pathways, which she said passed with 94% approval. She noted that the planning process is ready to move forward pending certification by the Board of Elections. She also recommended Laura Young for appointment to the Hatteras Community Center Board. As a member of the Dare County Soil and Water Conservation District, Ms. Shepherd said hiring Ann Daisey was a great step forward and encouraged the Board to consider making this a fulltime position. She also recognized Larry Bray for his 30 years of service to the Soil and Water Conservation District.
2. Lucas Neiderlander, a student at First Flight High School, as part of his “Making a Difference” civics project presented an idea to promote safety in the turning lane of the bypass. He described the problem and provided statistics about accidents that have occurred in the turning lane. He outlined a solution involving the installation of rumble strips and provided costs for implementation. He displayed a poster that could be used to encourage people to follow the law and thereby decrease the likelihood of accidents. Chairman Woodard encouraged the student to continue the contact he has already made with NCDOT Board Member Allen Moran on this issue.

There were no comments made in Buxton.

ITEM 3 – PROCLAMATION – POSITIVITY DAY

Kate Wasniewski and Olivia Lilliston from Girl Scout troop 2139 shared information about their troop’s effort to encourage people to practice positive thinking and presented a Proclamation asking the Board to establish June 3, 2018 as “Positivity Day” in Dare County.

MOTION

Vice Chairman Overman motioned to adopt the Proclamation as presented.

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 4 – RESOLUTION – SUPPORTING A REQUEST FOR EMERGENCY DREDGING OF MANTEO CHANNEL (Att. #1)

Town of Manteo Planner Melissa Dickerson on behalf of the Town, Roanoke Island Festival Park, and Friends of Elizabeth II asked the Board to adopt a resolution in support of their request for urgent assistance for emergency approval to dredge the Manteo Channel. She described conditions in the channel and outlined the need for emergency dredging.

Commissioner Tobin reported on a conversation he had with North Carolina Transportation Secretary James Trogdon about this issue and Commissioner Tobin offered to meet with stakeholders to discuss this further so things can move forward to address the situation.

MOTION

Commissioner House motioned to adopt the resolution as presented.

Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 5 – EXHIBIT – NORTH CAROLINA WATERMEN FOUNDATION

Captain Ernie Foster, on behalf of the North Carolina Watermen Foundation, presented an exhibit showcasing the Working Watermen that put healthy North Carolina seafood on American tables. He thanked local photographer Daniel Pullen and his wife Kate for putting the exhibit together. Joining in the presentation was Sandy Semans Ross and Russ Lay who outlined the need for a traveling exhibit to educate people about the vital service that is provided by North Carolina’s Working Watermen. It was noted that efforts are underway with Rep. Boswell to have the exhibit displayed at the General Assembly in Raleigh.

ITEM 6 – PROCLAMATION – VULNERABLE ADULT AND ELDER ABUSE AWARENESS MONTH

Katie McCarron, on behalf of the Dare County Department of Health and Human Services, asked the Board to issue a proclamation establishing the time period from Mother’s Day to Father’s Day as “Vulnerable Adult and Elder Abuse Awareness Months” in Dare County.

Ms. McCarron outlined the need for the proclamation. Chairman Woodard noted that the national statistics on elder abuse are shocking and Commissioner House added that he encountered this issue on a daily basis during his 30 years in emergency services.

MOTION

Vice Chairman Overman motioned to adopt the proclamation as presented.

Commissioner House seconded the motion.

VOTE: AYES unanimous

RECESS: 6:24 p.m. – 6:35 p.m.

ITEM 7 – DARE COUNTY SOIL AND WATER QUARTERLY REPORT

Ann Daisey, on behalf of the Dare County Soil and Water Conservation Board, gave a quarterly update on community outreach activities and efforts to address stream debris, drainage, and weed treatment. During the presentation, Larry Bray was recognized and honored for his 30 years of dedicated service to the Soil and Water Conservation District.

ITEM 8 – EAST CAROLINA RADIO – H345 DISTRICT TEXT AMENDMENT – REQUEST TO SCHEDULE A HEARING

Planning Director Donna Creef outlined a zoning text amendment request from East Carolina Radio to revise the Highway 345 District as it pertains to telecommunications towers. The revision would replace existing text that requires towers to be associated with another Highway 345 zoning use. Ms. Creef noted that the Planning Board voted to recommend favorable action on the request and advised that a Public Hearing is needed if the Board wants to consider the matter.

MOTION

Commissioner Tobin motioned to schedule a Public Hearing for 5:30 p.m., June 18, 2018. Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 9 – LETTER SUPPORTING REAPPOINTMENT OF RENEE CAHOON TO THE COASTAL RESOURCES COMMISSION

The County Manager briefed the Board on a request from the Town of Nags Head seeking a letter of support for the reappointment of Renee Cahoon to the Coastal Resources Commission (CRC) and for her to continue as Chair of this important Commission.

MOTION

Vice Chairman Overman motioned to authorize sending a letter of support. Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 10 – REPRESENTATION IN RALEIGH

The Board of Commissioners discussed whether to consider the engagement of representation in Raleigh to assist with legislative matters of importance to Dare County. Mr. Outten advised that there are funds allocated in the budget if the Board wants to engage a lobbying firm. Vice Chairman Overman observed that the County has had good success with McGuireWoods and Commissioner Ross said he agreed.

MOTION

Vice Chairman Overman motioned to engage the services of McGuireWoods on a month to month basis while the North Carolina Legislature is in its 2018 Short Session. Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 11 – PRESENTATION OF MANAGER’S FISCAL YEAR 2019 BUDGET

Mr. Outten gave a comprehensive briefing on the budget outlining a total budget for FY2019 of \$156,602,309 with a General Fund of \$114,683,692. He said the proposed budget maintains the current property tax rate of \$0.47 per \$100 of valuation and provides current levels of service provided by County departments. The Manager reviewed items that have increased from FY2018 to FY2019 and provided a budget change list with an adjustment for the Chief Building Inspector position in the Planning Dept. The proposed budget includes a request from the Southern Shores Volunteer Fire Department, which provides service to Martin’s Point, for an increase in the Fire District Tax Rate from 4.59 cents to 5.19 cents. It was noted that the Martin’s Point Homeowners’ Assoc. has approved the requested increase. Mr. Outten pointed out that the budget addresses the second phase of the salary study implementation and provides continued funding for inlet maintenance, education, and further improvement of the fund balances for both the Insurance Fund and the General Fund. Chairman Woodard thanked the County Manager and the Finance Department staff for their hard work and diligence in preparing a budget reflecting the Board’s budget guidelines. Mr. Outten noted that a Public Hearing is required before adopting the budget and asked the Board to schedule a Public Hearing for 10:00 a.m., June 4, 2018

MOTION

Commissioner House motioned to schedule a Public Hearing for 10:00 a.m., June 4, 2018. Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

The County Manager advised the Board that one item that was discussed during the Budget Workshops concerning raising the health insurance stop loss limit from \$150,000 to \$200,000 requires action today. He said approval is needed now so that the carriers will have time to make proper arrangements and have it ready to go for the next fiscal year.

MOTION

Commissioner House motioned to increase the Stop Loss limit from \$150,000 to \$200,000. Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 12-1 – PUBLIC HEARING – ROANOKE SHORES HOA – RS-8 TEXT AMENDMENT

At 5:51 p.m. the Board of Commissioners held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. No one responded to the invitation to address the Board. Chairman Woodard closed the hearing at 5:52 p.m.

MOTION

Commissioner Tobin motioned to adopt the draft RS-8 revision for non-conforming multifamily structures as recommended by the Planning Board with a finding of consistency also adopted as part of this motion and that this consistency statement shall be part of the public record.

Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 12-2 – PUBLIC HEARING – J.D. JOHNSON REALTY AND CONSTRUCTION

At 5:53 p.m. the Board of Commissioners held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Following is a summary of citizen remarks, which can be viewed in their entirety in a video on the County website –

The following comments were made in Manteo –

1. Micah Daniels said she is not in favor of the zoning change. She explained to the Board that the community worked hard on getting the zoning that is now in place. She added that the requested zoning change would impact the scenic view for people traveling to Wanchese.

There were no comments made in Buxton

Chairman Woodard closed the hearing at 5:54 p.m.

Planning Director Donna Creef responded to Commissioner questions by explaining that the Planning Board reviewed the request and voted to recommend favorable action and she provided clarification on the location of the properties.

MOTION

Vice Chairman Overman motioned to adopt the Johnson request to rezone lots 2, 3, and 4 of the George Mann tract to Highway 345 Business as recommended by the Planning Board with the finding that this rezoning is consistent with the Dare County Land Use Plan and the consistency statement included in the Board's packet is adopted as part of this motion.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 12-3 – SYSTEM DEVELOPMENT FEE CALCULATION

At 5:57 p.m. the Board of Commissioners held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. No one responded to the invitation to address the Board. Chairman Woodard closed the hearing at 5:57 p.m.

MOTION

Vice Chairman Overman motioned to adopt the analysis.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 13 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Vice Chairman Overman motioned to approve the Consent Agenda:

- 1) Approval of Minutes (05.07.18 & 05.11.18 Budget Workshop) **(Att. #2)**
- 2) Colington Road Waterline Relocation
- 3) Motorola – System Maintenance Agreement
- 4) Motorola – System Upgrade Agreement
- 5) Tax Collector's Report

Commissioner House and Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 14 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety in a video on the Dare County website. Following is a brief summary outline of the items mentioned by Commissioners during this segment –

Vice Chairman Overman

- Provided details about an upcoming Town Hall Meeting being conducted by Dare CASA that is designed to help parents address substance use issues.
- Reported on the awards ceremony he attended for the Hatteras Village Offshore Open fishing tournament where thanks were expressed to the Board of Commissioners for the work that has been done at Hatteras Inlet.

Commissioner Tobin

- Briefed the Board on his efforts to help the new Cooperative Extension 4-H Agent by introducing her to people throughout the County. He noted that plans are underway to have the young people involved in the local 4-H program gather in the Commissioner's Meeting Room this summer to participate in a hands-on civics activity.

Commissioner Ross

- Highlighted the Dare Day celebration planned for June 2, 2018 in downtown Manteo.
- Mentioned the Legislative Fish Fry that will take place May 23, 2018 in Raleigh.
- Expressed his disappointment that NCDOT's passenger ferry service from Hatteras to Ocracoke that was planned to begin in time for this summer season has been delayed.

Commissioner House

- Said he looked forward to the Fish Fry in Raleigh as a way to talk with Legislators about our Working Watermen.
- Noted that some recent changes by the Marine Fisheries Commission indicates that there may be more of a collaborative effort with both sides better able to work together.
- Voiced sadness about the shootings and all the bad news in the national media and contrasted that to the royal wedding this past weekend in England, which he said was positive and uplifting.
- Provided information about National Rescue Dog Day and urged everyone to consider providing a shelter dog with a forever home. Commissioner House noted that he is the proud owner of a very loving rescue dog.
- Showcased the Pet of the Week video from the Dare County Animal Shelter.

Chairman Woodard

- Remarked that the message given by Bishop Curry at the royal wedding was wonderful.
- Chairman Woodard asked everyone to remember those who have sacrificed their lives for our freedoms this Memorial Day. He said we are fortunate to live in this country and he asked God's blessing on those who serve today in the military.

MANAGER'S/ATTORNEY'S BUSINESS

1. Mr. Outten reported that the law firm that represents the County on Worker's Compensation also represents PNC Bank, a financial institution from which the County is borrowing money. He recommended that the County waive any conflict of interest and thereby avoid any adverse impact on the County's financing.

MOTION

Vice Chairman Overman motioned to waive any conflict of interest in the matter outlined by the County Manager.

Commissioner House seconded the motion.

VOTE: AYES unanimous

2. The County Manager briefed the Board on a grant opportunity that the Arts Council has involving the Old Courthouse Building that it leases from Dare County. He explained that the grant requires a 7-year lease term and although the current lease does not expire now, in order to extend the lease to the year 2025 it will require the publication of the appropriate Public Notice followed by formal action by the Board of Commissioners at a future meeting. Commissioners expressed their consensus for staff to proceed.
3. Mr. Outten noted that the annual contract with the SPCA for operation of the Dare County Animal Shelter will soon be up for renewal and informed Commissioners that unless directed otherwise he would prepare a contract for Board review and approval at a future meeting. Commissioners expressed their consensus for staff to proceed.

Public Information Officer Dorothy Hester provided information about Open House events that Dare County EMS is hosting throughout the community in recognition of EMS Week.

Chairman Woodard thanked Finance Director David Clawson for the work that he, Sally DeFosse, and the Finance Department staff have put into preparing the Manager's Budget for fiscal year 2019.

ITEM 15 – CLOSED SESSION

The Manager asked for a Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the County in order to preserve the attorney-client privilege including the matter of Lowe's v Dare County and to approve previous Closed Session minutes.

MOTION

Commissioner House motioned to go into Closed Session pursuant to the provisions of the North Carolina General Statutes cited by the County Manager.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

At 7:57 p.m., the Commissioners exited the room to meet in Closed Session. They reconvened at 8:17 p.m. at which time Mr. Outten reported that during the Closed Session the Board approved previous Closed Session Minutes, and approved a settlement with Lowe's at \$80.00 per square foot, reflected in the following motion made in open session –

MOTION

Vice Chairman Overman motioned to approve a settlement with Lowe's at \$80.00 per square foot in the matter involving Lowe's v. Dare County.

Commissioner House seconded the motion.

VOTE: AYES unanimous

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner House motioned to adjourn the meeting.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

At 8:18 p.m., the Board of Commissioners adjourned until 9:00 a.m., June 4, 2018.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



***JUVENILE CRIME PREVENTION CERTIFICATION STANDARDS & DARE COUNTY FUNDING
PLAN~FISCAL YEAR 2018-2019***

Description

Juvenile Crime Prevention Council Certification Standards for fiscal year 2018-2019. These are membership standards for the organization, meetings, planning & public awareness, certification budget, with membership roster for the new fiscal year. Also, the Dare County Funding plan for Dare JCPC programming ~ fiscal year 2018-2019.

Board Action Requested

Please approve Certification Standards and Dare County Funding Plan and Chairman Woodard, please sign both. The JCPC Chairman has signed the original's. Thank-you!

Item Presenter

N/A



NC Department of Public Safety
Juvenile Crime Prevention Council Certification

Fiscal Year: 2018 -2019

County: Dare Date: 5/1/2018

CERTIFICATION STANDARDS

STANDARD #1 - Membership

- A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? yes
B. Is the membership list attached? yes
C. Are members appointed for two year terms and are those terms staggered? yes
D. Is membership reflective of social-economic and racial diversity of the community? yes
E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? yes
If not, which positions are vacant and why?

STANDARD #2 - Organization

- A. Does the JCPC have written Bylaws? yes
B. Bylaws are [] attached or [x] on file (Select one.)
C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. yes
D. Does the JCPC have written policies and procedures for funding and review? yes
E. These policies and procedures [] attached or [x] on file. (Select one.)
F. Does the JCPC have officers and are they elected annually? yes
JCPC has: [x] Chair; [x] Vice-Chair; [x] Secretary; [x] Treasurer.

STANDARD #3 - Meetings

- A. JCPC meetings are considered open and public notice of meetings is provided. yes
B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? yes
C. Does the JCPC meet bi-monthly at a minimum? yes
D. Are minutes taken at all official meetings? yes
E. Are minutes distributed prior to or during subsequent meetings? yes

STANDARD #4 - Planning

- A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? yes
B. Is this Annual Plan presented to the Board of County Commissioners and to DPS? yes
C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? yes

Juvenile Crime Prevention Council Certification (cont'd)

STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (RFP, distribution list, and article attached) _____ yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? _____ yes

STANDARD #6 – No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? _____ yes

Briefly outline the plan for correcting any areas of standards non-compliance.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. *Form JCPC/ OP 002 (b) JCPC Certification Budget Pages* detailing the expenditure budget must be attached to this certification.

The JCPC Certification **must be received by June 30, 2018.**

**JCPC Administrative Funds
SOURCES OF REVENUE**

DPS JCPC	
Only list requested funds for JCPC Administrative Budget.	_____ \$12,149
Local	_____
Other	_____
Total	_____ \$12,149

_____	_____
JCPC Chairperson	Date
_____	_____
Chairman, Board of County Commissioners	Date
_____	_____
DPS Designated Official	Date

Juvenile Crime Prevention Council Certification (cont'd)

Dare

County

FY 2018-19

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Molly McGinnis	Dare County Schools	<input checked="" type="checkbox"/>	w	f
2) Chief of Police	Vance Haskett	Chief Manteo	<input type="checkbox"/>	w	m
3) Local Sheriff or designee	Gail Hutchison	Victims Advocate	<input checked="" type="checkbox"/>	w	f
4) District Attorney or designee	Jennifer Karpowicz	Asst. DA	<input checked="" type="checkbox"/>	w	f
5) Chief Court Counselor or designee	Ed Hall	Chief	<input type="checkbox"/>	b	m
6) Director, AMH/DD/SA, or designee	Keith Letchworth	SOC	<input checked="" type="checkbox"/>	w	m
7) Director DSS or designee	Jay Burrus	Dir, Consolidated Health & DSS	<input type="checkbox"/>	w	m
8) County Manager or designee	Bonnie Bennett	FOY Director	<input checked="" type="checkbox"/>	w	f
9) Substance Abuse Professional	Melinda Mogowski	Therapist	<input type="checkbox"/>	w	f
10) Member of Faith Community	Stephen Wescott	Minister	<input type="checkbox"/>	w	m
11) County Commissioner	Steve House	Commissioner	<input type="checkbox"/>	w	m
12) Two Persons under age 18 (State Youth Council Representative, if available)	Josh Houston	Student	<input type="checkbox"/>	w	m
	TBD		<input type="checkbox"/>		
13) Juvenile Defense Attorney	Pat Hudspeth	Attorney	<input type="checkbox"/>	w	m
14) Chief District Judge or designee	Hon. Robert Trivette	District Court Judge	<input checked="" type="checkbox"/>	w	m
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Jay Burrus	Dir, Consolidated Health & DSS	<input type="checkbox"/>	w	m
17) Rep. United Way/other non-profit	Michael Lewis	OB Hotline	<input type="checkbox"/>	b	m
18) Representative/Parks and Rec.	Tim White	Director	<input type="checkbox"/>	w	m
19) County Commissioner appointee	Marsha Riibner-Cady	Dare County Schools	<input type="checkbox"/>	w	f
20) County Commissioner appointee	Nancy Griffin	CYP Dare	<input type="checkbox"/>	w	f
21) County Commissioner appointee	Katherine Irby	Youth Council	<input type="checkbox"/>	w	f
22) County Commissioner appointee	Richard Martin	Private Counselor	<input type="checkbox"/>	w	m
23) County Commissioner appointee	Laura Twitchell	Attorney	<input type="checkbox"/>	w	f
24) County Commissioner appointee	Ryan Henderson	YMCA	<input type="checkbox"/>	w	m
25) County Commissioner appointee	Lionel Robinson	Concerned Citizen	<input type="checkbox"/>	b	m

Dare County

NC DPS - Community Programs - County Funding Plan

Available Funds: \$ 88,429 Local Match: \$ 24,505 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1	Dare Community of Juvenile Services - Teen Court, Restitution, Counseling&Assessments	\$65,940			\$19,875			\$85,815	23%
2	Pathways to Resilience	\$10,340			\$4,630			\$14,970	31%
3	JCPC Certification	\$12,149						\$12,149	
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$88,429			\$24,505			\$112,934	22%

The above plan was derived through a planning process by the Dare County
Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2018-19.

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

 Chairperson, Juvenile Crime Prevention Council (Date)

check type initial plan update final

-----DPS Use Only-----

Reviewed by _____	Date _____
Area Consultant	
Reviewed by _____	Date _____
Program Assistant	
Verified by _____	Date _____
Designated State Office Staff	

 Chairperson, Board of County Commissioners (Date)
 or County Finance Officer



*DCDHHS
Public Health Division
Clinic Equipment for Nags Head Office*

Description

Request to transfer Health escrow funds to Capital Outlay for the purchase of Lab equipment(exhaust hood & incubator) and an exam table for the new Nags Head Office.

Board Action Requested

Approve Budget Amendment

Item Presenter

N/A

DARE COUNTY

BUDGET AMENDMENT

F/Y 2017-2018

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Human Services-Public Health					
<u>Revenues:</u>					
Appropriated Fund Balance - Health Department Escrow	103090	499904		\$6,800	
<u>Expenditures:</u>					
Capital Outlay-Adult Health	104600	537400	41200		\$6,800

Explanation:

Transfer request from the Health Dept escrow account to Capital Outlay for the purchase Lab equipment (exhaust hood & incubator) and an exam table for the new Nags Head office.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Budget Amendment - Additional Crisis Intervention Program Funding

Description

This is to budget additional federal funding for the Crisis Intervention Program. There is no effect on county dollars.

Board Action Requested

Approve amendment

Item Presenter

n/a

DARE COUNTY

BUDGET AMENDMENT

F/Y 2017/2018

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: DHHS - Social Services Div.</u>					
<u>Revenues:</u>					
St & Fed Aid Admin	103026	423001		15,000	
 <u>Expenditures:</u>					
CIP Program	104611	580200		15,000	

Explanation:

This is to budget additional federal funding for the Crisis Intervention Program. There is no effect on county dollars.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



DIVISION OF SOCIAL SERVICES

FUNDING SOURCE: CRISIS INTERVENTION PAYMENT

EFFECTIVE DATE: 07/01/2017

AUTHORIZATION NUMBER: 4

ALLOCATION PERIOD

FROM JUNE 2017 THRU MAY 2018 SERVICE MONTHS

FROM JULY 2017 THRU JUNE 2018 PAYMENT MONTHS

Co. No.	COUNTY	Intial Allocation		Additional Allocation		Grand Total
		Federal	Total	Federal	Total	Federal
01	ALAMANCE	589,292.00	589,292.00	0.00	0.00	589,292.00
02	ALEXANDER	114,616.00	114,616.00	0.00	0.00	114,616.00
03	ALLEGHANY	49,953.00	49,953.00	0.00	0.00	49,953.00
04	ANSON	159,479.00	159,479.00	0.00	0.00	159,479.00
05	ASHE	108,298.00	108,298.00	0.00	0.00	108,298.00
06	AVERY	58,710.00	58,710.00	0.00	0.00	58,710.00
07	BEAUFORT	243,385.00	243,385.00	0.00	0.00	243,385.00
08	BERTIE	135,396.00	135,396.00	0.00	0.00	135,396.00
09	BLADEN	237,192.00	237,192.00	0.00	0.00	237,192.00
10	BRUNSWICK	386,634.00	386,634.00	40,000.00	40,000.00	426,634.00
11	BUNCOMBE	808,829.00	808,829.00	50,000.00	50,000.00	858,829.00
12	BURKE	341,288.00	341,288.00	0.00	0.00	341,288.00
13	CABARRUS	476,468.00	476,468.00	0.00	0.00	476,468.00
14	CALDWELL	305,692.00	305,692.00	5,000.00	5,000.00	310,692.00
15	CAMDEN	21,299.00	21,299.00	0.00	0.00	21,299.00
16	CARTERET	203,686.00	203,686.00	0.00	0.00	203,686.00
17	CASWELL	104,598.00	104,598.00	0.00	0.00	104,598.00
18	CATAWBA	523,165.00	523,165.00	0.00	0.00	523,165.00
19	CHATHAM	162,316.00	162,316.00	7,500.00	7,500.00	169,816.00
20	CHEROKEE	109,045.00	109,045.00	0.00	0.00	109,045.00
21	CHOWAN	72,713.00	72,713.00	0.00	0.00	72,713.00
22	CLAY	39,950.00	39,950.00	0.00	0.00	39,950.00
23	CLEVELAND	467,277.00	467,277.00	0.00	0.00	467,277.00
24	COLUMBUS	334,774.00	334,774.00	0.00	0.00	334,774.00
25	CRAVEN	357,395.00	357,395.00	0.00	0.00	357,395.00
26	CUMBERLAND	1,532,658.00	1,532,658.00	0.00	0.00	1,532,658.00
27	CURRITUCK	52,538.00	52,538.00	0.00	0.00	52,538.00
28	DARE	78,187.00	78,187.00	15,000.00	15,000.00	93,187.00
29	DAVIDSON	545,997.00	545,997.00	0.00	0.00	545,997.00
30	DAVIE	113,176.00	113,176.00	0.00	0.00	113,176.00
31	DUPLIN	318,055.00	318,055.00	-200,000.00	-200,000.00	118,055.00
32	DURHAM	1,036,177.00	1,036,177.00	0.00	0.00	1,036,177.00
33	EDGECOMBE	390,923.00	390,923.00	10,000.00	10,000.00	400,923.00
34	FORSYTH	1,369,686.00	1,369,686.00	10,000.00	10,000.00	1,379,686.00
35	FRANKLIN	225,003.00	225,003.00	25,000.00	25,000.00	250,003.00
36	GASTON	839,893.00	839,893.00	55,000.00	55,000.00	894,893.00
37	GATES	47,637.00	47,637.00	0.00	0.00	47,637.00
38	GRAHAM	36,644.00	36,644.00	0.00	0.00	36,644.00
39	GRANVILLE	188,262.00	188,262.00	-23,500.00	-23,500.00	164,762.00
40	GREENE	112,319.00	112,319.00	0.00	0.00	112,319.00
41	GUILFORD	1,904,390.00	1,904,390.00	0.00	0.00	1,904,390.00
42	HALIFAX	371,756.00	371,756.00	0.00	0.00	371,756.00
43	HARNETT	502,496.00	502,496.00	0.00	0.00	502,496.00
44	HAYWOOD	230,698.00	230,698.00	0.00	0.00	230,698.00
45	HENDERSON	290,655.00	290,655.00	10,000.00	10,000.00	300,655.00
46	HERTFORD	158,832.00	158,832.00	10,000.00	10,000.00	168,832.00
47	HOKE	252,763.00	252,763.00	20,000.00	20,000.00	272,763.00



Resolution Approving Local Water Supply Plan

Description

The Dare County Water Department is requesting approval of the 2017 Local Water Supply Plan by way of resolution. State wide Water Supply Plans are required by NC General Statute 143-355 (1). The Local Water Supply Plans include the Dare County Regional System, the Dare County Rodanthe, Waves, and Salvo System, the Dare County Cape Hatteras System, and the Stumpy Point System.

Board Action Requested

Resolution that approves the Dare County Water System ' s Local Water Supply Plans

Item Presenter

Ken Flatt

Resolution Approving Local Water Supply Plans for the Dare County Water Systems

WHEREAS, North Carolina General Statute 143-355 (1) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, Local Water Supply Plans for Dare County Regional Water System, Dare County Rodanthe, Waves, Salvo Water System, Dare County Cape Hatteras Water System, and Dare County Stumpy Point Water System (the Dare County Water Systems), have been developed and submitted to the Dare County Board of Commissioners for approval; and

WHEREAS, the Dare County Board of Commissioners finds that the Local Water Supply Plans are in accordance with the provisions of North Carolina General Statute 143-355 (1) and that it will provide appropriate guidance for the future management of water supplies for the Dare County Water Systems, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Dare County Board of Commissioners of the Dare County Water Systems that the Local Water Supply Plan entitled, the Dare County Water Systems Local Water Supply Plans dated 2017, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Dare County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day of June, 2018

Name: _____

Title: _____

Signature: _____

ATTEST:

Dare Co Cape Hatteras

2017 ▼

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Dare Co Cape Hatteras	PWSID:	04-28-025
Mailing Address:	50225 Water Association Road Frisco, NC 27936	Ownership:	County
Contact Person:	Terrall M Goldman	Title:	Plant Superintendent
Phone:	252-475-5770	Fax:	252-995-4739
Secondary Contact:	Ken Flatt	Phone:	252-475-5606
Mailing Address:	600 Mustian Street Kill Devil Hills, NC 27948	Fax:	252-441-2239

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-8	30.00 %
Ductile Iron	16	2.00 %
Polyvinyl Chloride	2-12	68.00 %

What are the estimated total miles of distribution system lines? **81 Miles**

How many feet of distribution lines were replaced during 2017? **0 Feet**

How many feet of new water mains were added during 2017? **0 Feet**

How many meters were replaced in 2017? **82**

How old are the oldest meters in this system? **14 Year(s)**

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? **0**

What is this system's finished water storage capacity? **4.2000 Million Gallons**

Has water pressure been inadequate in any part of the system since last update? **No**

Programs

Does this system have a program to work or flush hydrants? **Yes, Annually**

Does this system have a valve exercise program? **Yes, Annually**

Does this system have a cross-connection program? **Yes**

Does this system have a program to replace meters? **Yes**

Does this system have a plumbing retrofit program? **No**

Does this system have an active water conservation public education program? **No**

Does this system have a leak detection program? **No**

Water Conservation

What type of rate structure is used? **Increasing Block**

How much reclaimed water does this system use? **0.0000 MGD** For how many connections? **0**

Does this system have an interconnection with another system capable of providing water in an emergency? **No**

No adjacent system in place

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Albemarle Sound (12-1)	100 %	Dare	100 %

What was the year-round population served in 2017? **5,486**

What was the seasonal population and months served in 2017? (if applicable) **14,600 (Jun Jul Aug)**

Has this system acquired another system since last report? **No**

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	4,384	0.6360	0	0.0000
Commercial	273	0.2480	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? **0.4630 MGD**

The 0.463 MGD of process water is the amount of concentrate (reject) from our single-pass brackish water RO plant. The RO process does not require washing or rinsing so this amount is equal to that sent to and discharged from the wastewater plant.

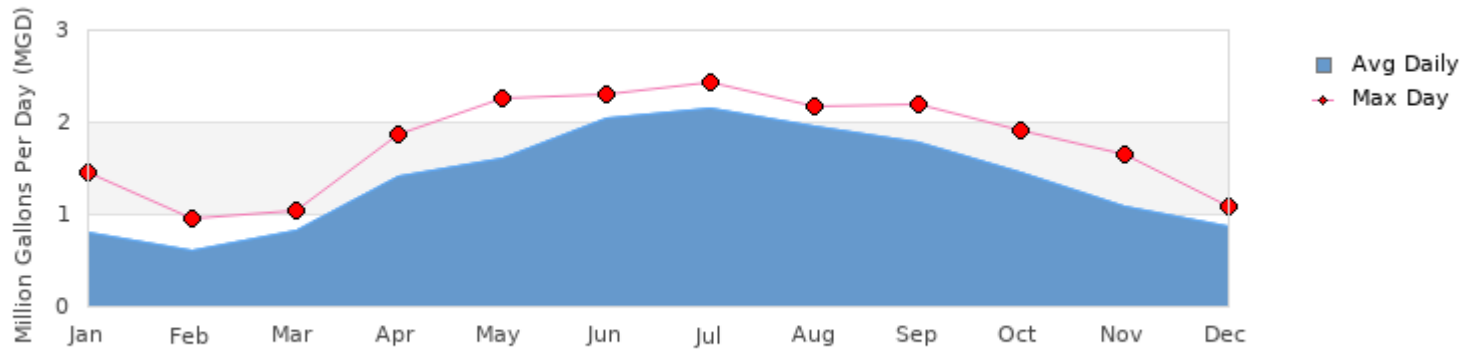
3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.7930	1.4510	May	1.5940	2.2530	Sep	1.7840	2.1820
Feb	0.6090	0.9400	Jun	2.0460	2.3090	Oct	1.4510	1.9050

Mar	0.8120	1.0280	Jul	2.1490	2.4420	Nov	1.0710	1.6430
Apr	1.3990	1.8670	Aug	1.9420	2.1750	Dec	0.8510	1.0710

Dare Co Cape Hatteras's 2017 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)		Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
	MGD	Days Used					
RO 1	0.0000	0	0	0.5760			Regular
RO 2	0.0000	0	0	0.6480			Regular
RO 3	0.6190	365	0.928	0.5760			Regular
RO 4	0.6190	365	0.928	0.5760			Regular
SW 3	0.0360	365	0.152	0.0360			Regular
SW10	0.0000	0		0.0400			Regular
SW11	0.0360	365	0.152	0.0500			Regular
SW12	0.0360	365	0.152	0.0580			Regular
SW13	0.0000	0		0.0580			Regular
SW14	0.0000	0		0.0400			Regular
SW15	0.0000	0		0.0580			Regular
SW16	0.0000	0		0.0580			Regular
SW17	0.0000	0		0.0580			Regular
SW19	0.0360	365	0.152	0.0580			Regular
SW20	0.0000	0		0.0580			Regular
SW21	0.0000	0		0.0580			Regular
SW22	0.0000	0		0.0540			Regular
SW4	0.0000	0		0.0460			Regular
SW5	0.0000	0		0.0460			Regular

SW6	0.0000	0	0.0470	Regular
SW7	0.0000	0	0.0500	Regular
SW8	0.0000	0	0.0480	Regular
SW9	0.0000	0	0.0430	Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
RO 1	260	243	223	243	12	100	Yes
RO 2	276	248	228	248	10	40	Yes
RO 3	308	270	250	270	12	100	Yes
RO 4	308	245	225	245	12	100	Yes
SW 3	90	70	70	90	6	60	Yes
SW10	75	60	60	75	6	35	Yes
SW11	90	70	70	90	6	60	Yes
SW12	90	70	70	90	6	60	Yes
SW13	90	70	70	90	6	60	Yes
SW14	90	70	70	90	6	60	Yes
SW15	90	70	70	90	6	60	Yes
SW16	90	70	70	90	6	60	Yes
SW17	90	70	70	90	6	60	Yes
SW19	90	70	70	90	6	60	Yes
SW20	90	70	70	90	6	60	Yes
SW21	75	60	60	75	6	35	Yes
SW22	90	70	70	90	6	60	Yes
SW4	75	60	60	75	6	35	Yes
SW5	75	60	60	75	6	35	Yes
SW6	75	63	63	75	6	35	Yes
SW7	75	62	62	75	6	35	Yes
SW8	72	62	62	72	6	35	Yes
SW9	75	60	60	75	6	35	Yes

Are ground water levels monitored? **Yes, Monthly**

Does this system have a wellhead protection program? **Yes**

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Cape Hatteras Water	2.0000	Yes	Yes	Groundwater

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented?

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented?

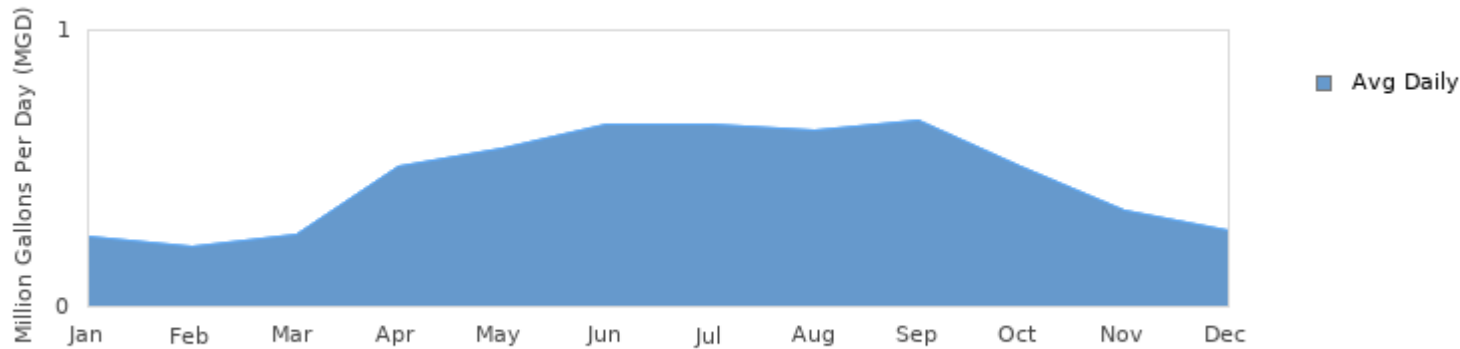
Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? **No**

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.2520	May	0.5680	Sep	0.6730
Feb	0.2150	Jun	0.6590	Oct	0.5030
Mar	0.2610	Jul	0.6610	Nov	0.3460
Apr	0.5030	Aug	0.6370	Dec	0.2740

Dare Co Cape Hatteras's 2017 Monthly Discharges



How many sewer connections does this system have? **0**

How many water service connections with septic systems does this system have? **4,657**

Are there plans to build or expand wastewater treatment facilities in the next 10 years? **No**

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0085707	2.0000	0.8570	0.4630		Pamlico Sound	Albemarle Sound (12-1)

5. Planning

Projections

	2017	2020	2030	2040	2050	2060
Year-Round Population	5,486	5,651	6,216	6,837	7,521	8,273
Seasonal Population	14,600	15,038	16,542	16,901	17,746	18,633
Residential	0.6360	0.6550	0.7200	0.7930	0.8720	0.9590
Commercial	0.2480	0.2550	0.2810	0.3090	0.3400	0.3740
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.4630	0.4370	0.4800	0.5280	0.5810	0.6390
Unaccounted-for	0.0350	0.0760	0.0840	0.0920	0.1010	0.1120

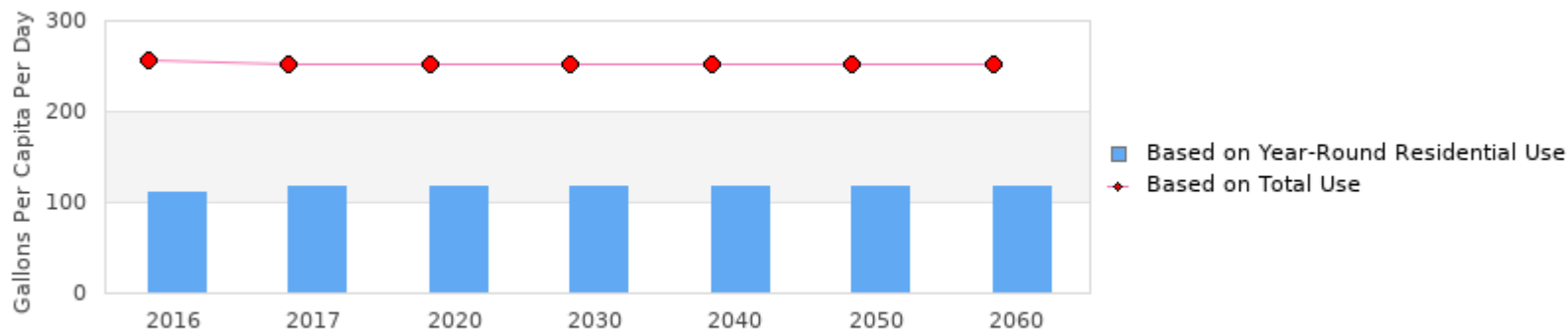
Unaccounted-for-water (UFW) comprised only 3% of the total demand in 2017, down from 9% the year before. In the past year, the distribution department implemented a priority leak detection program that discovered 2 moderately-sized leaks of unknown duration and several small ones. They have also enhanced the meter reading system to improve accuracy.

At the plant we have replaced one major flow meter and calibrated the others to increase accuracy.

 Demand v/s Percent of Supply

	2017	2020	2030	2040	2050	2060
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	3.3400	3.3400	3.3400	3.3400	3.3400	3.3400
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	3.3400	3.3400	3.3400	3.3400	3.3400	3.3400
Service Area Demand	1.3820	1.4230	1.5650	1.7220	1.8940	2.0840
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	1.3820	1.4230	1.5650	1.7220	1.8940	2.0840
Demand as Percent of Supply	41%	43%	47%	52%	57%	62%

Dare Co Cape Hatteras's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 116 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

Dare Co Regional

2017 ▼

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Dare Co Regional	PWSID:	04-28-030
Mailing Address:	600 Mustian Street Kill Devil Hills, NC 27948	Ownership:	County
Contact Person:	Ken Flatt	Title:	Dare County Utilities Director
Phone:	252-475-5606	Fax:	252-441-2239
Secondary Contact:	Patrick Irwin	Phone:	252-475-5603
Mailing Address:	600 Mustian Street Kill Devil Hills, NC 27948	Fax:	252-441-2239

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Asbestos Cement	6-16	2.00 %
Ductile Iron	6-30	4.00 %
Polyvinyl Chloride	2-24	94.00 %

What are the estimated total miles of distribution system lines? **247 Miles**
 How many feet of distribution lines were replaced during 2017? **0 Feet**
 How many feet of new water mains were added during 2017? **500 Feet**
 How many meters were replaced in 2017? **211**
 How old are the oldest meters in this system? **30 Year(s)**
 How many meters for outdoor water use, such as irrigation, are not billed for sewer services? **0**
 What is this system's finished water storage capacity? **15.6650 Million Gallons**
 Has water pressure been inadequate in any part of the system since last update? **No**

The 2 MG reservoir at the Skyco WTP was taken out of service and demolished.

Programs

Does this system have a program to work or flush hydrants? **Yes, Semi-Annually**
 Does this system have a valve exercise program? **No**

Does this system have a cross-connection program? **Yes**
 Does this system have a program to replace meters? **Yes**
 Does this system have a plumbing retrofit program? **No**
 Does this system have an active water conservation public education program? **Yes**
 Does this system have a leak detection program? **No**

Water Conservation

What type of rate structure is used? **Increasing Block**
 How much reclaimed water does this system use? **0.0000 MGD** For how many connections? **0**
 Does this system have an interconnection with another system capable of providing water in an emergency? **Yes**

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Albemarle Sound (12-1)	100 %	Dare	100 %

What was the year-round population served in 2017? **22,766**
 What was the seasonal population and months served in 2017? (if applicable) **52,000 (Jun Jul Aug)**
 Has this system acquired another system since last report? **No**

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	12,973	1.7120	0	0.0000
Commercial	568	0.2730	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? **0.0560 MGD**

Skyco WTP anion exchange vessel backwash uses approximately 12.67 MG annually. Water system flushing uses approximately 7.75 MG annually.

The reduction in residential use from 2016 to 2017 was caused by a downturn of seasonal rental cottage usage by tourist.

The reduction in system process water was caused by the Skyco WTP using less backwash water since membrane nanofiltration treatment was added to the water plant treatment process in 2017.

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Kill Devil Hills	04-28-015	1.1290	365	3.0000	2036	Yes	Yes	12-24	Regular

Manteo	04-28-020	0.2110	365	1.0000	2027	Yes	Yes	12	Regular
Nags Head	04-28-010	1.1830	365	3.5000	2036	Yes	Yes	12	Regular

The town shall bare all cost and expenses associated with expansion requested or required by them.

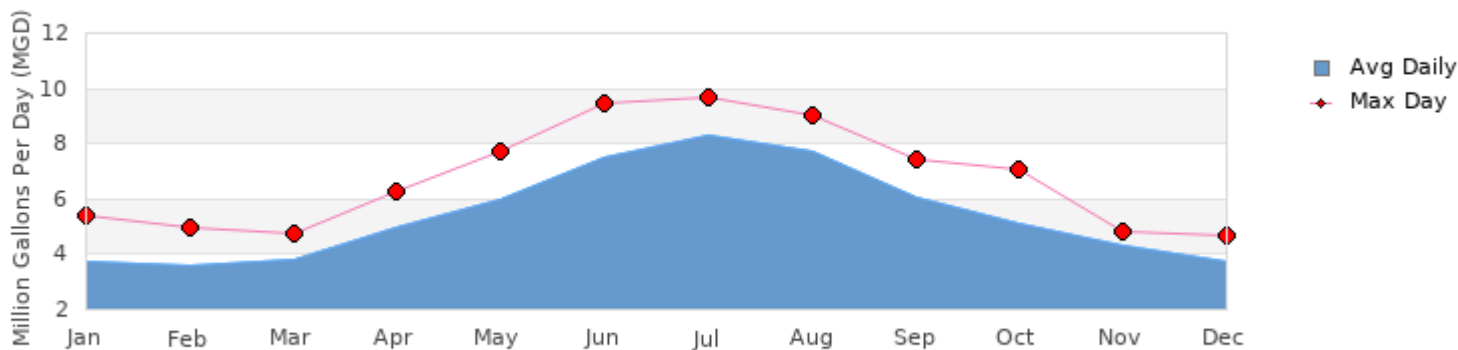
3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	3.6790	5.3530	May	5.9470	7.6820	Sep	6.0460	7.4140
Feb	3.5620	4.9210	Jun	7.4580	9.4440	Oct	5.0810	7.0590
Mar	3.7870	4.7350	Jul	8.3020	9.6930	Nov	4.2790	4.8300
Apr	4.9620	6.2640	Aug	7.6860	8.9850	Dec	3.7260	4.6260

The influent NRO WTP raw water meter was calibrated for accuracy and has been recorded daily since October 2017. The effluent reverse osmosis concentrate meter was calibrated and checked for accuracy in October 2017.

Dare Co Regional's 2017 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)		Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
	MGD	Days Used					
NRO Well 1	0.3840	123		0.1990			Regular
NRO Well 10	0.5130	141		0.3600			Regular
NRO well 11	0.4490	130		0.3960			Regular
NRO well 12	0.6160	239		0.3960			Regular
NRO well 15	0.5490	1		0.4320			Regular

NRO well 17	0.5160	2	0.3960	Regular
NRO Well 2	0.3060	300	0.1940	Regular
NRO Well 3	0.1460	254	0.2020	Regular
NRO Well 4	0.4950	198	0.2010	Regular
NRO Well 5	0.4100	77	0.2000	Regular
NRO Well 6	0.4070	128	0.2340	Regular
NRO Well 7	0.1200	172	0.2160	Regular
NRO Well 8	0.2970	314	0.2000	Regular
NRO Well 9	0.2560	103	0.3240	Regular
S-10	0.4660	86	0.3430	Regular
S-11	0.4730	120	0.3500	Regular
S-13	0.4600	252	0.4070	Regular
S-14	0.4900	297	0.3890	Regular
S-2	0.5940	272	0.4390	Regular
S-4	0.4930	284	0.4010	Regular
S-5	0.5880	312	0.4420	Regular
S-6	0.2750	64	0.4180	Regular
S-7	0.4070	206	0.3590	Regular
S-8	0.5360	215	0.4430	Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
NRO Well 1	425	325	325	425	8	90	Yes
NRO Well 10	402	302	302	402	8	80	Yes
NRO well 11	410	105	295	405	8	100	Yes
NRO well 12	435	100	310	430	8	100	Yes
NRO well 15	395	98	290	390	8	140	Yes
NRO well 17	430	100	315	425	8	160	Yes
NRO Well 2	425	325	325	425	8	80	Yes
NRO Well 3	425	325	325	425	8	80	Yes
NRO Well 4	425	325	325	425	8	80	Yes
NRO Well 5	425	325	325	425	8	90	Yes
NRO Well 6	425	325	325	425	8	90	Yes
NRO Well 7	425	325	325	425	8	80	Yes
NRO Well 8	425	325	325	425	8	80	Yes
NRO Well 9	410	310	310	410	8	80	Yes
S-10	250	141	141	192	8	140	Yes
S-11	223	187	187	218	8	120	Yes

S-13	225	176	176	216	8	80	Yes
S-14	200	126	150	200	10	126	Yes
S-2	222	167	167	217	10	100	Yes
S-4	250	170	170	220	8	100	Yes
S-5	235	168	168	218	8	140	Yes
S-6	225	150	150	220	10	100	Yes
S-7	250	165	165	215	8	100	Yes
S-8	250	162	162	212	8	100	Yes

Are ground water levels monitored? **Yes, Monthly**

Does this system have a wellhead protection program? **Yes**

Based on the average annual total days used these wells operated 49% of the year in a water system that has higher summer season flows and a winter off season that allows them to recover.

Water Purchases From Other Systems

Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract			Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
				MGD	Expiration	Recurring			
Kill Devil Hills	04-28-015	0.0000	0	0.0000	2036	Yes	Yes	8	Emergency
Nags Head	04-28-010	0.0000	0	0.0000	2036	Yes	Yes	12	Emergency

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Dare Co NRO	5.0000	Yes	Yes	Groundwater
Skyco Water Plant	5.0000	Yes	Yes	Groundwater

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2017? **Yes**

If yes, was any water conservation implemented? **No**

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented?

Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? **No**

Due to high usage during tourist season there are brief periods that the Dare County Treatment Plants exceeds 80% of capacity. Plans to increase treatment plant production are to increase flow by blending raw water 100 gpm more at each treatment plant that will add an additional 0.288 MGD. The flux rate at the NRO Plant can be changed from 13 gallon per square foot of membrane to 16 gallons per square foot of membranes and add an additional 1.08 MGD.

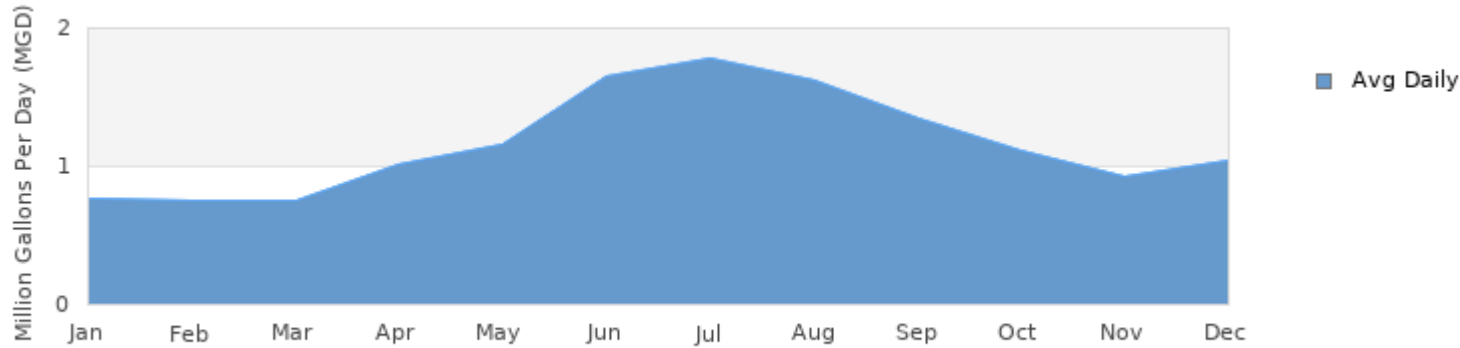
4. Wastewater Information

Monthly Discharges

Average Daily Discharge (MGD)	Average Daily Discharge (MGD)	Average Daily Discharge (MGD)
-------------------------------	-------------------------------	-------------------------------

Jan	0.7620	May	1.1510	Sep	1.3480
Feb	0.7500	Jun	1.6450	Oct	1.1100
Mar	0.7490	Jul	1.7800	Nov	0.9230
Apr	1.0130	Aug	1.6220	Dec	1.0380

Dare Co Regional's 2017 Monthly Discharges



How many sewer connections does this system have? 0

How many water service connections with septic systems does this system have? 13,541

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0035670	0.6180	0.6180	0.3040		Unnamed Tributary	Albemarle Sound (12-1)
NC0070157	1.4200	1.4200	0.8530		002 Atlantic	Albemarle Sound (12-1)

The NPDES Permit for the NRO WTP is for concentrate rejection water from a 75% recovery reverse osmosis treatment plant. The NPDES permit for the Skyco WTP is for anion exchange backwash water and concentrate rejection for an 85% recovery nanofiltration plant. The concentrate/backwash water from each plant is metered and reported monthly via EDMR to NC DWQ.

5. Planning

Projections

	2017	2020	2030	2040	2050	2060
Year-Round Population	22,766	23,000	23,500	24,000	24,500	26,000
Seasonal Population	52,000	52,000	52,000	52,000	52,000	52,000
Residential	1.7120	1.8000	2.0000	2.2000	2.4000	2.6000

Commercial	0.2730	0.2290	0.2320	0.2400	0.2420	0.2500
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.0560	0.0570	0.0580	0.0590	0.0600	0.0610
Unaccounted-for	0.4704	0.4550	0.4990	0.5450	0.5890	0.6350

Future Supply Sources

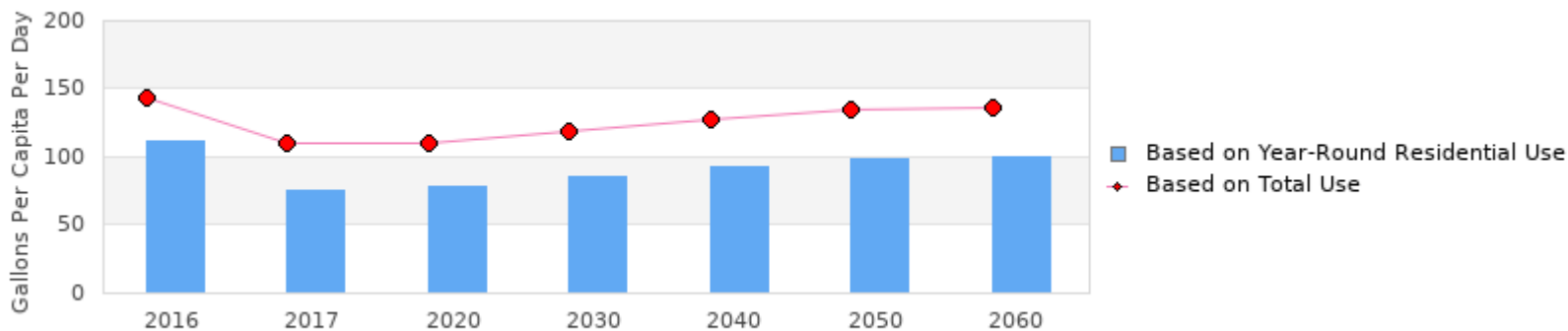
Source Name	PWSID	Source Type	Additional Supply	Year Online	Year Offline	Type
Expand Treatment Plant	04-28-040	Ground	4.0000	2019		Regular
Expand Treatment Plant	04-28-030	Ground	3.0000	2019		Regular

The Skyco WTP will add 3 MGD nanofiltration trains and the NRO WTP will add 4 MGD reverse osmosis trains to accommodate the additional supply.

 Demand v/s Percent of Supply

	2017	2020	2030	2040	2050	2060
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	7.9410	7.9410	7.9410	7.9410	7.9410	7.9410
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		7.0000	7.0000	7.0000	7.0000	7.0000
Total Available Supply (MGD)	7.9410	14.9410	14.9410	14.9410	14.9410	14.9410
Service Area Demand	2.5114	2.5410	2.7890	3.0440	3.2910	3.5460
Sales	2.5230	7.5000	7.5000	7.5000	7.5000	7.5000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	5.0344	10.0410	10.2890	10.5440	10.7910	11.0460
Demand as Percent of Supply	63%	67%	69%	71%	72%	74%

Dare Co Regional's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 75 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs? Issue voluntary reductions as outlined in the Water Shortage Response Plan: Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential for shortage.

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? Purchase water from Currituck County SOBWS in Corolla, NC. This water system is north of the Town of Duck.

How does the water system intend to implement the demand management and supply planning components above? Funding will be placed in the annual operating budget for water purchases and connecting the water lines to Currituck County. An emergency contract can be created for purchasing water from Currituck County.

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

Dare Co Rodanthe-Waves-Salvo

2017 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Dare Co Rodanthe-Waves-Salvo	PWSID:	04-28-035
Mailing Address:	P.O. Box 500 Rodanthe, NC 27968	Ownership:	County
Contact Person:	Chuck Budd	Title:	Plant Superintendent
Phone:	252-475-5778	Fax:	252-987-1110
Secondary Contact:	Ken Flatt	Phone:	252-475-5606
Mailing Address:	600 Mustian St Kill Devil Hills, NC 27948	Fax:	--

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Polyvinyl Chloride	2-12	100.00 %

What are the estimated total miles of distribution system lines? **26 Miles**

How many feet of distribution lines were replaced during 2017? **0 Feet**

How many feet of new water mains were added during 2017? **0 Feet**

How many meters were replaced in 2017? **32**

How old are the oldest meters in this system? **22 Year(s)**

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? **0**

What is this system's finished water storage capacity? **1.2000 Million Gallons**

Has water pressure been inadequate in any part of the system since last update? **No**

Programs

Does this system have a program to work or flush hydrants? **Yes, Annually**

Does this system have a valve exercise program? **No**

Does this system have a cross-connection program? **Yes**

Does this system have a program to replace meters? **Yes**

Does this system have a plumbing retrofit program? **No**

Does this system have an active water conservation public education program? **No**

Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block

How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? No

RWS Water is too far from other systems to economically interconnect.

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Albemarle Sound (12-1)	100 %	Dare	100 %

What was the year-round population served in 2017? 1,180

What was the seasonal population and months served in 2017? (if applicable) 7,560 (Apr May Jun Jul Aug Sep)

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	1,510	0.2310	0	0.0000
Commercial	54	0.0570	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	4	0.0020	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0720 MGD

Residential use decreased by 13% from 2016 to 2017. The reason for the decrease is that we live on an island that relies on tourism, the weather and road conditions that control the amount of water needed. After bad hurricanes, like in 2016, much more water was needed for leaks, clean-up and recovery which contributed to a higher 2016 usage. In 2017, bridge closures in prime time of summer affected (reduced) the water-use averages.

The 2016 hurricane damaged and closed businesses which have not recovered, which contributed to decreased commercial use in 2017.

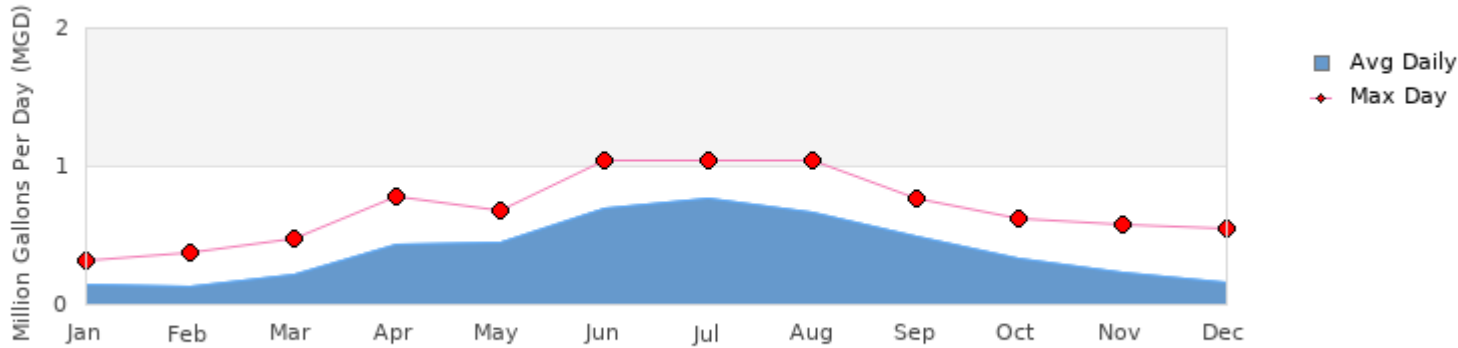
3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.1310	0.3140	May	0.4410	0.6800	Sep	0.4940	0.7610
Feb	0.1290	0.3740	Jun	0.6930	1.0470	Oct	0.3240	0.6240

Mar	0.2080	0.4660	Jul	0.7580	1.0380	Nov	0.2210	0.5780
Apr	0.4290	0.7820	Aug	0.6620	1.0440	Dec	0.1560	0.5410

Dare Co Rodanthe-Waves-Salvo's 2017 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD) MGD	Days Used	Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
1	0.2240	217		0.6240			Regular
2	0.2410	204		0.6240			Regular
3	0.2100	198		0.5600			Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
1	410	395	305	395	12	80	Yes
2	365	293	293	365	8	80	Yes
3							Yes

Are ground water levels monitored? **Yes, Monthly**

Does this system have a wellhead protection program? **Yes**

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
RWS Water Plant	1.2500	Yes	Yes	Groundwater

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented?

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented?

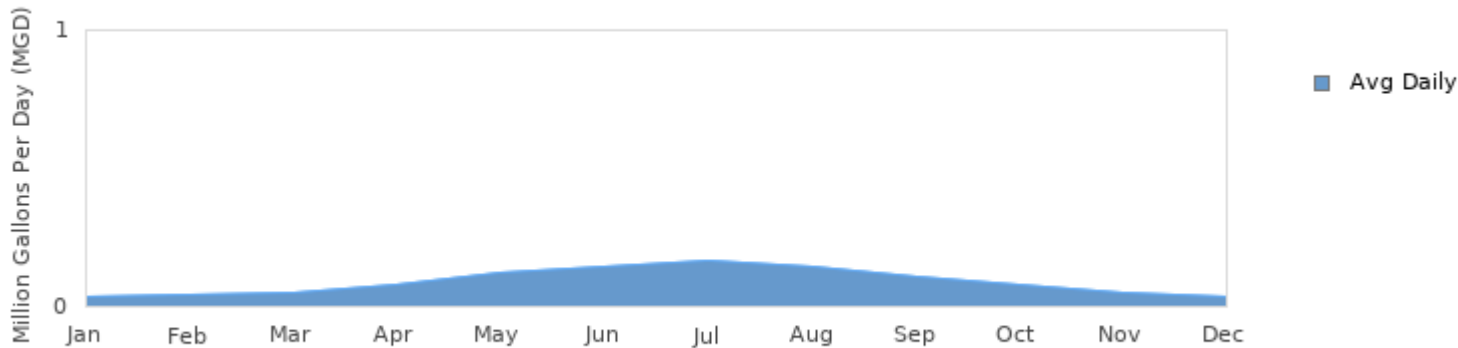
Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? **No**

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0300	May	0.1190	Sep	0.1060
Feb	0.0370	Jun	0.1400	Oct	0.0740
Mar	0.0480	Jul	0.1630	Nov	0.0460
Apr	0.0730	Aug	0.1420	Dec	0.0340

Dare Co Rodanthe-Waves-Salvo's 2017 Monthly Discharges



How many sewer connections does this system have? **0**

How many water service connections with septic systems does this system have? **1,556**

Are there plans to build or expand wastewater treatment facilities in the next 10 years? **No**

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0083909	0.3000	0.3030	0.0840		Blackmar Gut/Pasquotank River	Albemarle Sound (12-1)

5. Planning

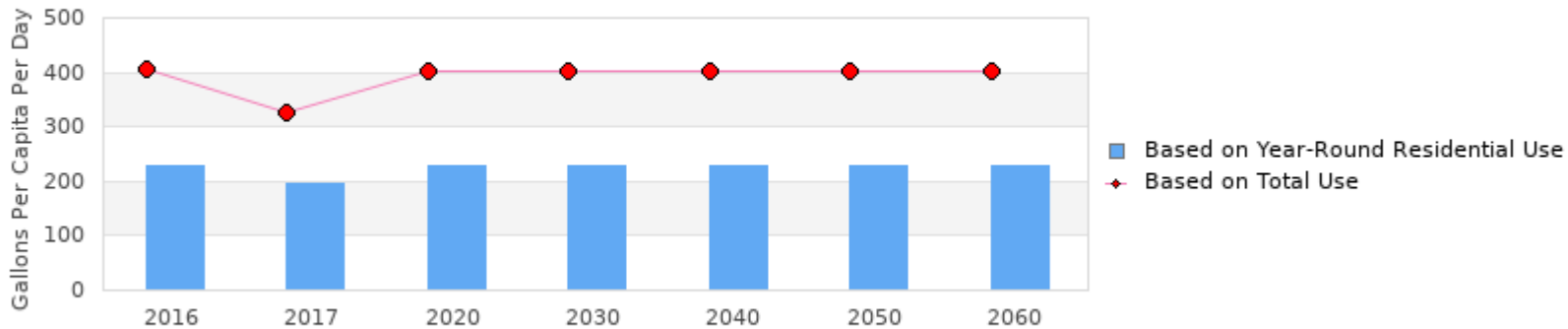
Projections

	2017	2020	2030	2040	2050	2060
Year-Round Population	1,180	1,244	1,331	1,424	1,524	1,631
Seasonal Population	7,560	8,082	8,648	9,253	9,901	10,594
Residential	0.2310	0.2820	0.3020	0.3230	0.3460	0.3700
Commercial	0.0570	0.0830	0.0890	0.0950	0.1020	0.1090
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0020	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.0720	0.1050	0.1120	0.1200	0.1280	0.1370
Unaccounted-for	0.0198	0.0300	0.0320	0.0340	0.0360	0.0390

 Demand v/s Percent of Supply

	2017	2020	2030	2040	2050	2060
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	1.8080	1.8080	1.8080	1.8080	1.8080	1.8080
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	1.8080	1.8080	1.8080	1.8080	1.8080	1.8080
Service Area Demand	0.3818	0.5000	0.5350	0.5720	0.6120	0.6550
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	0.3818	0.5000	0.5350	0.5720	0.6120	0.6550
Demand as Percent of Supply	21%	28%	30%	32%	34%	36%

Dare Co Rodanthe-Waves-Salvo's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 196 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

Stumpy Point WSD

2017 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Stumpy Point WSD	PWSID:	60-28-002
Mailing Address:	P.O. Box 1000 Manteo, NC 27954	Ownership:	County
Contact Person:	William Nash	Title:	Superintendent
Phone:	252-473-6609	Fax:	252-473-6609
Secondary Contact:	Ken Flatt	Phone:	252-475-5606
Mailing Address:	600 Mustian Street Kill Devil Hills, NC 27948	Fax:	252-441-2239

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Polyvinyl Chloride	2-10	100.00 %

What are the estimated total miles of distribution system lines? **3 Miles**
 How many feet of distribution lines were replaced during 2017? **0 Feet**
 How many feet of new water mains were added during 2017? **0 Feet**
 How many meters were replaced in 2017? **2**
 How old are the oldest meters in this system? **5 Year(s)**
 How many meters for outdoor water use, such as irrigation, are not billed for sewer services? **0**
 What is this system's finished water storage capacity? **0.0850 Million Gallons**
 Has water pressure been inadequate in any part of the system since last update? **No**

Programs

Does this system have a program to work or flush hydrants? **Yes, Annually**
 Does this system have a valve exercise program? **Yes, Annually**
 Does this system have a cross-connection program? **No**
 Does this system have a program to replace meters? **Yes**
 Does this system have a plumbing retrofit program? **No**
 Does this system have an active water conservation public education program? **No**

Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block

How much reclaimed water does this system use? 0.0000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? No

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Albemarle Sound (12-1)	100 %	Dare	100 %

What was the year-round population served in 2017? 107

What was the seasonal population and months served in 2017? (if applicable) 121 (Jun Jul Aug)

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	127	0.0083	0	0.0000
Commercial	6	0.0071	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

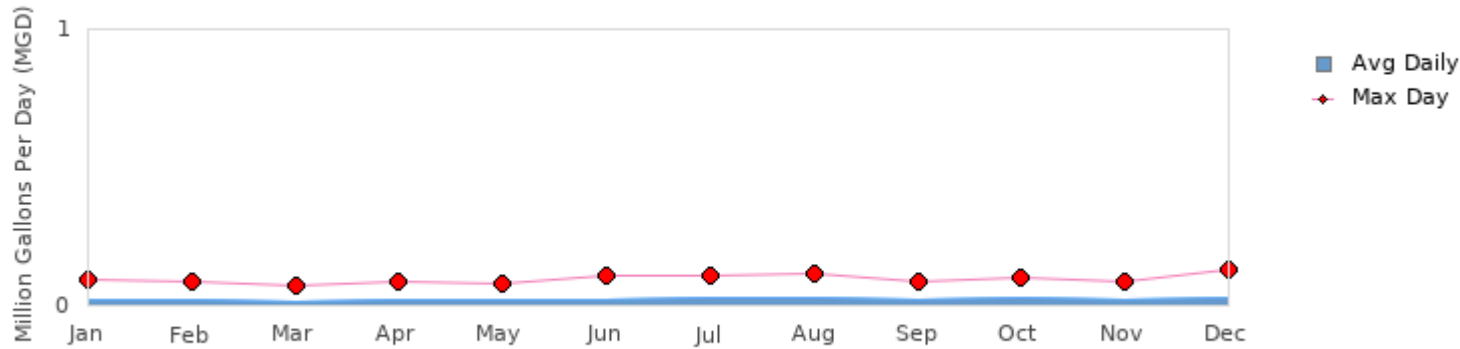
How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0018 MGD

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.0210	0.0940	May	0.0190	0.0770	Sep	0.0185	0.0870
Feb	0.0161	0.0820	Jun	0.0210	0.1030	Oct	0.0220	0.0960
Mar	0.0135	0.0710	Jul	0.0230	0.1040	Nov	0.0200	0.0860
Apr	0.0161	0.0810	Aug	0.0230	0.1160	Dec	0.0220	0.1260

Stumpy Point WSD's 2017 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)		Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
	MGD	Days Used					
Stumpy 1	0.0641	56	0.063	0.0500			Regular
Stumpy 2	0.0607	60	0.1178	0.0490			Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
Stumpy 1	200	170	170	190	6	80	Yes
Stumpy 2	230	170	170	190	4	80	Yes

Are ground water levels monitored? **Yes, Monthly**

Does this system have a wellhead protection program? **Yes**

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Stumpy Point Water Plant	0.0600	Yes	Yes	Ground Water Wells

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented? **No**

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2017? **No**

If yes, was any water conservation implemented? **No**

Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? **No**

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.0100	May	0.0070	Sep	0.0090
Feb	0.0070	Jun	0.0080	Oct	0.0080
Mar	0.0050	Jul	0.0090	Nov	0.0080
Apr	0.0070	Aug	0.0100	Dec	0.0090

Stumpy Point WSD's 2017 Monthly Discharges



How many sewer connections does this system have? 127

How many water service connections with septic systems does this system have? 0

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0086932	0.0430	0.0360	0.0086	0.0420	Stumpy Point Bay	Albemarle Sound (12-1)

5. Planning

Projections

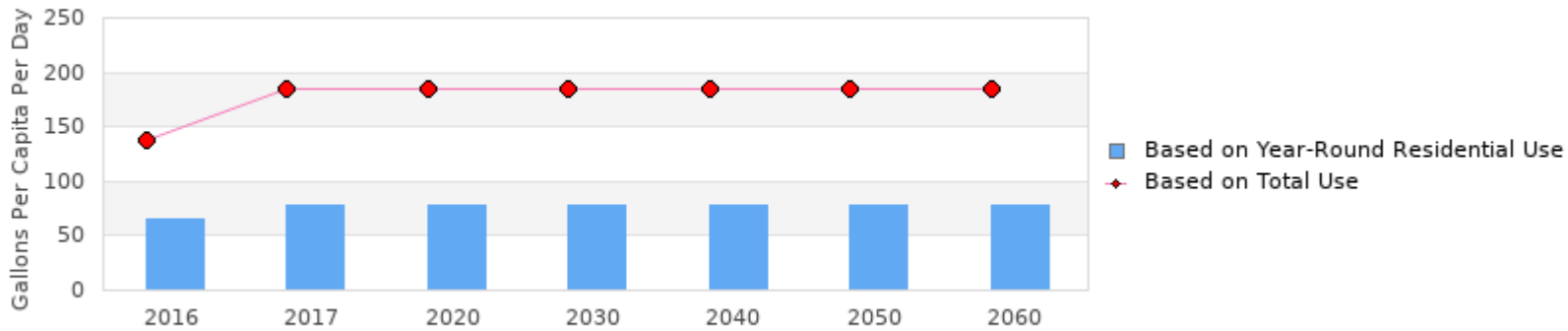
	2017	2020	2030	2040	2050	2060
Year-Round Population	107	110	115	121	127	133
Seasonal Population	121	130	150	160	170	180

Residential	0.0083	0.0085	0.0089	0.0094	0.0099	0.0103
Commercial	0.0071	0.0073	0.0076	0.0080	0.0084	0.0088
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.0018	0.0018	0.0019	0.0020	0.0021	0.0022
Unaccounted-for	0.0026	0.0027	0.0028	0.0029	0.0031	0.0032

 Demand v/s Percent of Supply

	2017	2020	2030	2040	2050	2060
Surface Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Ground Water Supply	0.0990	0.0990	0.0990	0.0990	0.0990	0.0990
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	0.0990	0.0990	0.0990	0.0990	0.0990	0.0990
Service Area Demand	0.0198	0.0203	0.0212	0.0223	0.0235	0.0245
Sales	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	0.0198	0.0203	0.0212	0.0223	0.0235	0.0245
Demand as Percent of Supply	20%	21%	21%	23%	24%	25%

Stumpy Point WSD's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 78 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs? No demand management practices are needed at this time.

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? No supplies are needed at this time.

How does the water system intend to implement the demand management and supply planning components above? No plans at this time.

Additional Information

Has this system participated in regional water supply or water use planning? No

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues: No additional needs are required at this time.

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.



Avon Property Owner's Association July 4th Celebration

Description

In order to sponsor a July 4th, 2018 fireworks display at the Avon Pier in Avon, the Property Owner's Association has submitted all necessary applications, planning documents, diagrams, maps and insurance certificates for your review and approval. The Dare County Fire Marshal, Steve Kovacs, will be conducting all required fire code inspections.

Board Action Requested

Approval of request to conduct firework display.

Item Presenter

Steven R. Kovacs, Dare County Fire Marshal
Georgia Ellis, Sr. Admin Support Specialist



COUNTY OF DARE
Department of Emergency Management
Office of the Fire Marshal
P.O. Box 1000, Manteo, North Carolina, 27954

Firework - Permit Application

Show Information

Show Name:	Avon Property Owners' Association July 4th Celebration		
Show Date:	07.04.18	Show Time:	9:15 pm
		Duration:	approx 20-24 min
		Rain Date:	07.05.18
Show Location:	Avon Fishing Pier, 41001 NC Hwy 12, Avon, NC 27915		
Show Sponsor:	Avon Property Owners Association		
Address:	PO Box 9		
City:	Avon, NC	ZIP:	27915
Sponsor Contact:	Pat Weston		
Phone:	[REDACTED]	Cell:	[REDACTED]
Email:	[REDACTED]	FAX:	[REDACTED]

Pyrotechnic Contractor

Name:	Pyrotecnico Fireworks, Inc.	ATF License:	8-PA-073-23-8J-12122
Address:	PO Box 149		
City:	New Castle, PA	State:	PA
		ZIP:	16103
Phone:	800.854.4705	Cell:	[REDACTED]
Email:	jpruett@pyrotecnico.com	FAX:	[REDACTED]
Contact Name:	Justin Pruett	Cell:	[REDACTED]

Technician Information

Operator			
Name:	Jason Sills	NC License:	3081
Phone:	[REDACTED]	Cell:	[REDACTED]
Email:	[REDACTED]		
Assistants			
Name:	See attached list.	NC License:	
Name:		NC License:	

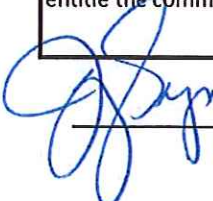
Site Information (Load in site)

Owner Name:	N/A		
Address:			
City:		State:	
		ZIP:	
Phone:		Cell:	
Email:		FAX:	
Contact Name:		Cell:	

Barge Operator

Owner Name:	N/A		
Address:			
City:		State:	
		ZIP:	
Phone:		Cell:	
Email:		FAX:	
Contact Name:		Cell:	

I certify to the best of my knowledge that all information provided herein is true and correct as submitted to the Dare County Fire Marshal's Office. All work performed under this permit shall conform to the plans, manufacturers specifications, and applicable North Carolina Building Codes and standards. I have read the instructions on the back page and have submitted the required documents. I understand that the completion of this application does NOT entitle the commencement of construction or operation of the system and I will call for all required inspections.



Jody A. Briggs, Sales Assistant

Applicant Signature

3/28/18

Date

Instructions

The applicant shall submit all needed documentation to the Fire Marshal's Office in order to process the application. Submission shall include, but not limited, to the following documents. If other documentation is needed by the Fire Marshal's Office the applicant shall submit such documentation for review when requested.

- Provide site plan showing show set-up and all required safety and fallout zone radius.
- Provide shell inventory (size, count); break down open, body, & finale.
- Provide copies of state operator and assistant licenses.
- Provide copy of Insurance certificate.
- Provide copy of ATF license.
- Provide event schedule timeline and site security plan.
- Provide copy of Coast Guard permit; if applicable.
- If a barge show, provide barge size calculation per NFPA 1123
- Provide copy of property use agreement(s).

The event sponsor is required to develop in Incident Action Plan for the event. All agencies and organizations involved with the planning, support, and production of the event included. This must be completed and forwarded to the Fire Marshal's Office 2-weeks prior to the event for review and approval.

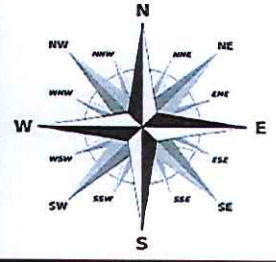
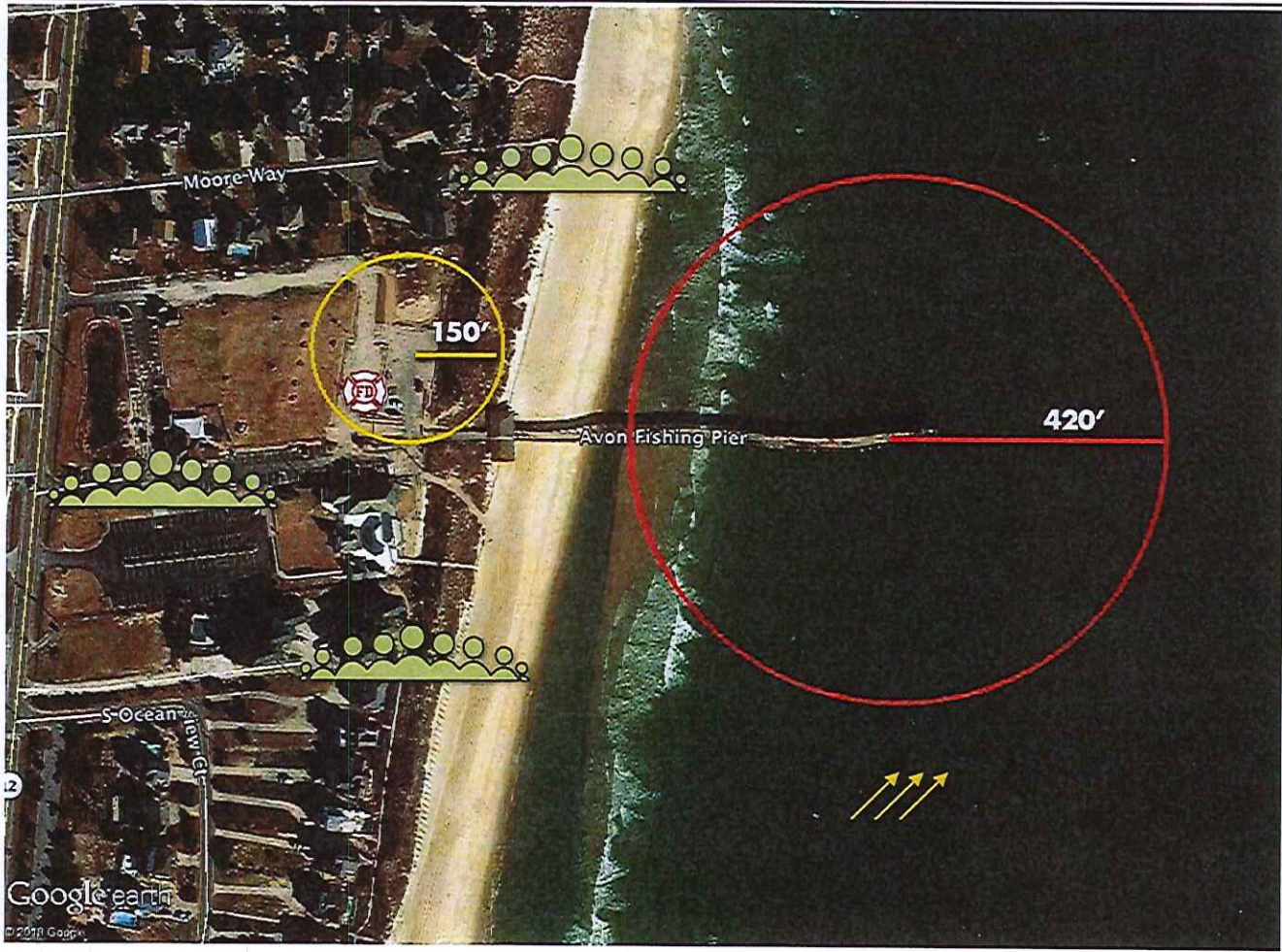
For Office Use Only

Date Filed _____ Application Complete? _____ If not complete, date returned: _____

Reviewed 5/17/18 By:  [] Rejected [X] Approved

Please understand that approval of any documents in no way relieves the owner, the architect, the engineer, or the contractor from the responsibility of violations of governing codes and regulations not found by our office. When such violations are found they must be corrected.

- Assure set-up meets MC Fire Code and NFPA requirements.
- operation shall be in accordance with MC Fire Code & NFPA standards. On-site ID can stay with show to any copy records.



**Avon Property
Owner's Association**

41001 NC-12
Avon, NC 27915

35° 20' 50.29"N
75° 29' 57.32"W

REVISED DATE: 2/21/18

DRAWN BY:
Justin Pruett

NOTES:
Site plan is drawn to an
approximate scale using
NFPA 1123, NFPA 1126 or
NFPA 160 as applicable.

- Audience
- Radius
- Fire
- Wind Direction

420' Safety Fall Out Radius

- Safety Fallout Zone **6" Maximum Device Per Pyrotecnico 100' Per Inch Policy**



CUSTOMER NAME: APOA

SHOOT LOCATION: FOURTH OF JULY-AVON, NC

SHOW DATE: 7/4/2018 CARTONS 1.3G: CARTONS 4.1:

PACK DATE: WEIGHT: WEIGHT:

ORDER #: CARTONS 1.4G: CARTONS 1.4S:

PACKED BY: WEIGHT: WEIGHT:

DESCRIPTION	QTY	P	SETS	DESCRIPTION	QTY	P	SETS
OPENING							
LG COMBO CHAIN	2						
BODY							
4" SHELL	72						
4" X 2 FLT	36						
4" X 3 FLT	18						
5" SHELL	108						
6" SHELL	45						
3" X 10 ICON DELAY	7						
FINALE							
3" X 10 COL CHAIN	20						
3" X 10 SAL CHAIN	10						
4" X 6 COL CHAIN	5						
4" X 6 BRO CHAIN	5						
5" X 5 COL CHAIN	4						
5" X 5 BRO CHAIN	4						
CAKES							
49 SHOT FAN CAKE	2						
90 SHOT FAN CAKE	1						
100 SHOT FAN CAKE	1						
182 SHOT FAN CAKE	1						
300/380 SHOT FAN CAKE	1						

FLARES	6	4.1
3M IGNITER	336	1.4S
5M IGNITER	6	1.4S
STRING	X	
FUSE	X	

NOTES:



Avon Property Owners Association
Show Date: July 4, 2018
Rain Date: July 5, 2018

Technician

Name: Jason Sills
Address: ~~275 Muscadine Drive~~
~~Marion, NC 28752~~
Phone: ~~828-442-9144~~
Email: ~~jason.sills12@gmail.com~~
NC Op Lic #: 3081

Assistants

Name: Dennis Burleson
Address: ~~155 Mackey Farm Road~~
~~Old Fort, NC 28762~~
Phone: ~~828-659-4614~~
Email: ~~d_burleson@hotmail.com~~
NC Asst Op
Lic #: 2220

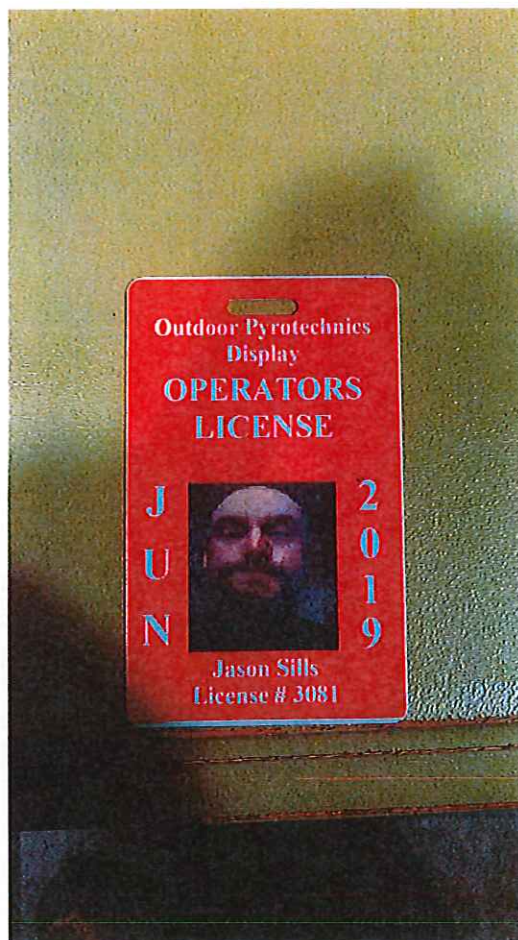
Name: Robert Painter
Address: ~~79 Henry McCall Road~~
~~Marion, NC 28752~~
Phone: ~~828-442-5108~~
NC Asst Op
Lic #: 2300

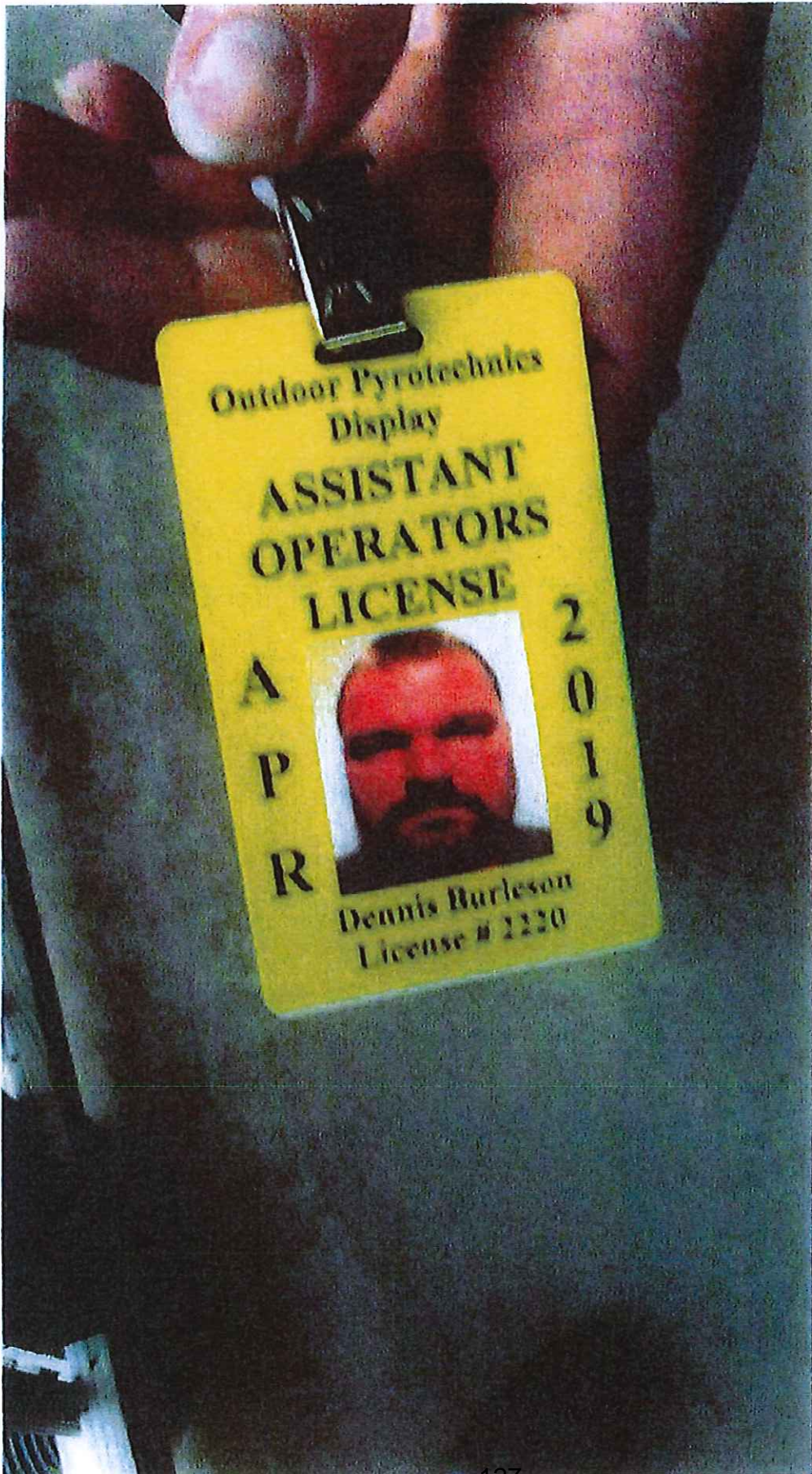
Name: Kenny Wayne Elkins
Address: [REDACTED]
Phone: [REDACTED]
NC Asst Op
Lic #: 2221

Name: Donnie Dockery
Address: [REDACTED]
Phone: [REDACTED]
NC Asst Op
Lic #: 3469

Name: *Kermit Patrick Russell III
Address: [REDACTED]
Phone: [REDACTED]
NC Asst Op
Lic #: *

- Mr. Russell has applied for his NC Assistant Pyrotechnic license. I will email a copy as soon as I have a copy. If he does not have his license by the time of the shoot, he will not be on site for this display.





Outdoor Pyrotechnics
Display

ASSISTANT
OPERATORS
LICENSE

A
P
R



2
0
1
9

Dennis Burleson
License # 2220

**Outdoor Pyrotechnics
Display**

**ASSISTANT
OPERATORS
LICENSE**

**J
A
N**



**2
0
2
0**

**Robert Painter
License # 2300**

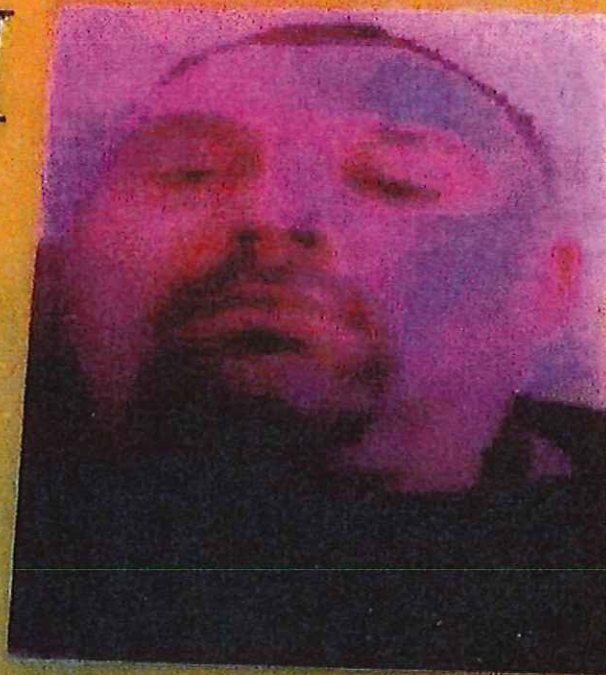
**Outdoor Pyrotechnics
Display**

**ASSISTANT
OPERATORS
LICENSE**

M

A

Y



2

0

1

9

**Kenny Elkins
License # 2221**

**Outdoor Pyrotechnics
Display**

**ASSISTANT
OPERATORS
LICENSE**

M

A

Y



2

0

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Chief ATF
Correspondence To
ATF - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License/Permit
Number
8-PA-073-23-8J-12122

Chief, Federal Explosives Licensing Center (FELC)
Christopher L. Reers

Expiration
Date
September 1, 2018

Business Name
PYROTECNICO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**299 WILSON RD
NEW CASTLE, PA 16101-**

Type of License or Permit
23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement
A licensee or permittee named above shall use a copy of this license or permit to assist a purchaser of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original nature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FELC) or a responsible person of the FELC. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**PYROTECNICO FIREWORKS INC
PYROTECNICO
PO BOX 149
NEW CASTLE, PA 16103-0149**

Licensee/Permittee Responsible Person Signature
Stephen Vitale
Printed Name

Position/Title
President/CEO
Date
11-2-2015

ATF Form 5400-114 (Rev. 10/11)
Revised October 2011

2015 Edition is Obsolete. PYROTECNICO FIREWORKS INC 299 WILSON RD NEW CASTLE, PA 16101-0149 (2015) 23-IMPORTER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)) Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59) (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse, child, or executor, administrator, or other legal representative of a deceased licensee or permittee, and (2) A receiver or trustee in bankruptcy or an assignee for the benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(If obtained on reverse, refer to...)

Here Federal Explosives License/Permit (FEL) Information Card
License/Permit Name **PYROTECNICO FIREWORKS INC**
Business Name **PYROTECNICO**
License/Permit Number **8-PA-073-23-8J-12122**
License/Permit Type **23-IMPORTER OF EXPLOSIVES**
Expiration **September 1, 2018**
Case Note: Not Valid for the Sale or Other Disposition of Explosives



Hyde County (Ocracoke)
Display Date: July 3, 2018

Avon Property Owners Association (Avon)
Display Date: July 4, 2018

Ferry Itinerary

Monday, July 2, 2018

1:00 pm - Fireworks truck en route to Hatteras-Ocracoke Ferry For Ocracoke fireworks display.

3:00 pm to 4:00 pm - Two trucks with one containing fireworks, one to two essential crew vehicles and the fire marshal take ferry to Ocracoke.

Tuesday, July 3, 2018

Ocracoke Fireworks Display

Wednesday, July 4, 2018

12:00 am to 1:00 am - Two trucks with one containing fireworks and one to two essential crew vehicles take Ocracoke-Hatteras ferry en route to Hatteras.

Avon Fireworks Display



Standard Operating Procedure – Safety Plan

Pyrotecnico
299 Wilson Road
New Castle, PA 16103
Office: 800 854-4705
www.pyrotecnico.com

Pyrotecnico Emergency Contacts:

- Chris Mele, Chief Operations Officer
 - Office: 724.652.9555 | Cell: 724.510.6194 | Email: cmele@pyrotecnico.com
- Paul Gaffney, Director of Safety & Compliance
 - Office: 856.697.1023 | Cell: 610.656.0385 | Email: pgaffney@pyrotecnico.com
- Michael J. Fox, Vice President of Operations
 - Office: 724.652.9555 | Cell: 724.971.5613 | Email: mfox@pyrotecnico.com
- Justin Pruett, Show Producer
 - Cell: 803.271.5944 | Email: jpruett@pyrotecnico.com

Chem-Tel 24 Hour Emergency Response Number: 800 255-3924

Shooter arrival Date and Time for set up to be determined.

Standard Guidelines:

All inspections of the firing areas as required by Authority having Jurisdiction will be arranged in advance.

Arrangements should be made by Sponsor for fire service and EMS to be available during fireworks displays.

Appropriate insurance with limits of \$10 Million included.

A safe perimeter of 100 feet per inch of largest shell per National Fire Protection Association (NFPA) guidelines will be maintained and secured.

The fireworks shall not be unattended at any time while loaded.

Fireworks display termination procedures:

In the event of bad weather conditions, the firing will be terminated. Weather conditions will be defined and be determined by the Fire Official from the Authority having Jurisdiction and the Lead Technician on location according to the conditions on site at firing time. Bad weather can be Winds in excess of 15 mph or wind gusts of 20 mph or more along with rain and/or thunderstorms. Other non weather related emergencies can also terminate firing.

Pre-Display Site Checklist:

All safety precautions per National Fire Protection Association code 1123 for fireworks displays will be adhered to at all times.

Security on site will be arranged with Client if needed.

We will have a minimum of (2) water pressure fire extinguishers on site during the fireworks display and

All fireworks and firing equipment will be protected from inclement weather at all time.

No smoking or smoking material such as matches, lighters or open flame within 50 feet of fireworks or pyrotechnic materials.

No person shall be allowed on site that are under the influence of alcohol, narcotics or medication that could adversely affect them performing their duty to safely fire the pyrotechnic effects or fireworks.

Only assigned technicians required to perform the display set-up and firing of show will be allowed on the display site.

Cell phone use and/or radios that generate radio frequencies use will be kept to a minimum within the immediate discharge area while pyrotechnics are being prepared, loaded, set-up and fired.

All personnel will protective safety equipment during set up and firing of pyrotechnics.

Any mortars and/or racks used will be made of approved materials and constructed of approved materials sufficient to provide a safe display per (NFPA) National Fire Protection Association Code 1123.

Racks will be secured as to prevent falling over during use. Inspection of all equipment and materials will be made prior to set up.

All fireworks display shells will be pre-loaded and checked for fit into mortars.

Display Checklist:

We will make sure fire service and emergency medical (EMS) units are available and ready prior to firing of display.

Good communications will be established between fireworks crew, event sponsor and fire service/EMS units.

Crowd control is imperative and must be maintained by using security personnel, monitors and barriers.

Technicians will be required to wear safety protective equipment for head, eye, hearing and feet. Also all we be required to wear long sleeved cotton or similar flame resistant material. No shorts are acceptable.

Technician will monitor the current weather and approaching weather with event sponsor and keep crowd control maintained at all time.

Post Display:

All safety and protective equipment will be worn for clean up duties as well.

Five minutes after the conclusion of display a search will be conducted by Pyrotecnico personnel of the display and fallout areas.

Search is to determine that any unfired live product or shells are accounted for, properly handled, repackaged and secure according to Federal DOT regulations

Any found unexploded shells shall be properly marked and boxed for return.

Once the all clear sign is given, then and only then will disassembly begin.

A first light search will be assigned for the following day.



Jody Briggs <jbriggs@pyrotecnico.com>

**RE: [Non-DoD Source] Fwd: USCG Application for Marine Event: Hyde County
Fireworks Display on July 3, 2018**

1 message

Tyson, Matthew I MST1 <Matthew.I.Tyson@uscg.mil>
To: Jody Briggs <jbriggs@pyrotecnico.com>

Tue, Mar 27, 2018 at 2:45 PM

Good Afternoon,

I have received three permit application from you for Hyde County Fireworks, [REDACTED], and Avon Property Fireworks. The applications are being processed and we will email you once the paperwork is signed. If you have any questions, please let me know.

VR,

MST1 Matt Tyson

Sector North Carolina

Waterways Management

721 Medical Center Dr.

Suite 100

Wilmington, NC 28401

Office: (910) 772-2221

From: Jody Briggs [mailto:jbriggs@pyrotecnico.com]
Sent: Monday, March 26, 2018 3:57 PM
To: D05-SMB-SecNC-Marine <D05-SMB-SecNC-MarineEvents@uscg.mil>
Subject: [Non-DoD Source] Fwd: USCG Application for Marine Event: Hyde County Fireworks Display on July 3, 2018

Dear Sir/Ma'am:

Please advise as to the status of the attached application emailed on Feb. 22, 2018.

Thank you,

Jody Briggs

----- Forwarded message -----

From: Jody Briggs <jbriggs@pyrotecnico.com>

Date: Thu, Feb 22, 2018 at 8:21 AM

Subject: USCG Application for Marine Event: Hyde County Fireworks Display on July 3, 2018

To: NCMARINEEVENTS@uscg.mil

Dear Sir/Ma'am:

Attached please find a completed USCG Application for Marine Event for Hyde County's fireworks display on July 3, 2018. This event is a recurring fireworks display. Should you have any questions or need additional information, please do not hesitate to contact me.

I respectfully request that you acknowledge receipt of the attached application by return email.

Thank you,

Jody Briggs

--

Jody A. Briggs

Sales Assistant | PYROTECNICO

724.652.9555 Office | www.pyrotecnico.com

--

Jody A. Briggs

Sales Assistant | PYROTECNICO

724.652.9555 Office | www.pyrotecnico.com



Jody Briggs <jbriggs@pyrotecnico.com>

**Fwd: USCG Application for Marine Event: Avon Property Owners Association
Fireworks Display on July 4, 2018**

1 message

Jody Briggs <jbriggs@pyrotecnico.com>
To: NCMARINEEVENTS@uscg.mil

Mon, Mar 26, 2018 at 3:53 PM

Dear Sir/Ma'am:

Please advise as to the status of the attached application emailed on Feb. 22, 2018.

Thank you, Jody Briggs

----- Forwarded message -----

From: Jody Briggs <jbriggs@pyrotecnico.com>

Date: Thu, Feb 22, 2018 at 8:42 AM

Subject: USCG Application for Marine Event: Avon Property Owners Association Fireworks Display on July 4, 2018

To: NCMARINEEVENTS@uscg.mil

Dear Sir/Ma'am:

Attached please find a completed USCG Application for Marine Event for Avon Property Owners Association's fireworks display on July 4, 2018. This event is a recurring fireworks display. Should you have any questions or need additional information, please do not hesitate to contact me.

I respectfully request that you acknowledge receipt of the attached application by return email.

Thank you,


Jody Briggs

--

Jody A. Briggs
Sales Assistant | PYROTECNICO
724.652.9555 Office | www.pyrotecnico.com

--

Jody A. Briggs
Sales Assistant | PYROTECNICO
724.652.9555 Office | www.pyrotecnico.com

 180704 Avon Property Owners Association_Complete USCG App to NC Sector.pdf
4729K



NAGS HEAD FIREWORKS DISPLAY 2018

Description

The Town of Nags Head, Nags Head Fishing Pier, and the Outer Banks Visitors Bureau wish to cosponsor the annual July 4th, 2018 fireworks display at Nags Head Fishing Pier. We request your permission to conduct this activity. All necessary planning documents, insurance certificate, licenses, maps, etc. are assembled for your review.

Board Action Requested

Approval

Item Presenter

Steve Kovacs, Dare County Fire Marshal

Kevin Zorc
Fire Chief

Shane Hite
Deputy Fire Chief

Chad Motz
Ocean Rescue Captain

Gina Elko
Fire Captain

John Harris
Fire Captain



Nags Head Fire & Rescue

Post Office Box 99
Nags Head, North Carolina 27959
Phone 252.441.5909
Fax 252.441.8268
www.townofnagshead.net

Chip Holcomb
Fire Captain

John Kenny
Fire Captain

James Moseman
Fire Captain

Phil Wolfe
Fire Captain

MEMORANDUM

To: Dare County Board of Commissioners

From: Kevin Zorc, Fire Chief, Town of Nags Head *KZ*

CC: Cliff Ogburn, Town Manager, Town of Nags Head
Andy Garman, Deputy Town Manager, Town of Nags Head
Steve Kovacs, Fire Marshal, County of Dare

Date: May 18, 2018

Subject: July 4, 2018 Fireworks Display Request, Town of Nags Head

The Town of Nags Head, Nags Head Fishing Pier, and the Outer Banks Visitors Bureau are excited to co-sponsor the annual July 4, 2018 fireworks display at Nags Head Fishing Pier. We request your permission to conduct this dynamic crowd gathering activity and as requested, have assembled all necessary planning documents, diagrams and maps for your review. The Town of Nags Head is committed to hosting a safe and rewarding event and we look forward to a successful Independence Day Celebration.

2018 Nags Head July 4 Fireworks Planning Document

1) Site map indicating location of display area and appropriate setback for the largest shells. A diagram of the area showing where the display discharge area will be and its relationship and distance to the nearest structures, power or telephone lines and highways. Such diagram shall also include the specific location of the fireworks to be discharged.

Included.

2) Site map.

Included – Fireworks will be transported to the Nags Head Water plant located at 2200 S Lark Ave Nags Head, NC on July 2, 2018. Nearest occupied buildings are 267' (Water Plant) and 313" (Public Works) away from off load site. Site security will be maintained by a private contractor.

3) Site map indicating transport schedule of materials and plan to provide for security.

Included – On July 2, 2018, approximately 10:00 AM, fireworks pyro technicians will arrive at Nags Head Fishing Pier and offload the racks/mortar equipment for the show and transport them out to the end of the fishing pier. Fireworks shall remain secured in the Zambelli truck, supervised by law enforcement/security staff and not exposed during the equipment offloading.

On 7/4/18, at 4:00 AM, the Nags Head Fishing Pier will be cleared of all occupants and general offloading area restricted to pyro technicians only. Fireworks product (in sealed manufacturers container) will be offloaded from the Zambelli truck by certified pyro technicians in the Nags Head Fishing Pier parking lot. Fireworks will then expeditiously transport fireworks via trailer to the end of the pier for assembly, in a designated restricted space, for deployment on the evening of 7/4/18. Nags Head Pier will be closed during this transport of fireworks product and parking lot security will be maintained by a private security contractor. During setup of pyrotechnics at the display site, a minimum of 150' designated "no smoking" separation shall be maintained between pier patrons and set up.

4) Plan for the storage and security of pyrotechnic material prior to the event, and the manner and place of storage of such fireworks prior to the fireworks display.

Fireworks will be transported to the Nags Head Water Plant located at 2200 S Lark Ave Nags Head, NC on July 2. Pyrotechnics will be constantly attended and supervised by a contractor for the duration of the storage and terminate with the relocation of pyrotechnics on Nags Head Pier early morning, July 4.

5) A letter or original certificate from the insurance company of the person applying for the fireworks display certifying that liability insurance in a minimum of \$1,000,000 is in force at the time and date of the fireworks display and will cover damage to persons and/or property at and in the vicinity of the area of the fireworks display.

Included.

6) The name of the organization sponsoring the display, if any, together with the names of the persons actually in charge of the display.

Town of Nags Head and Outer Banks Visitors Bureau. Primary Contact – Fire Chief Kevin Zorc,

7) The specific number and types of fireworks to be discharged.

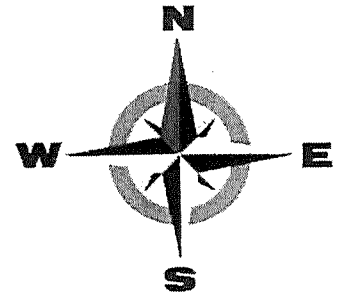
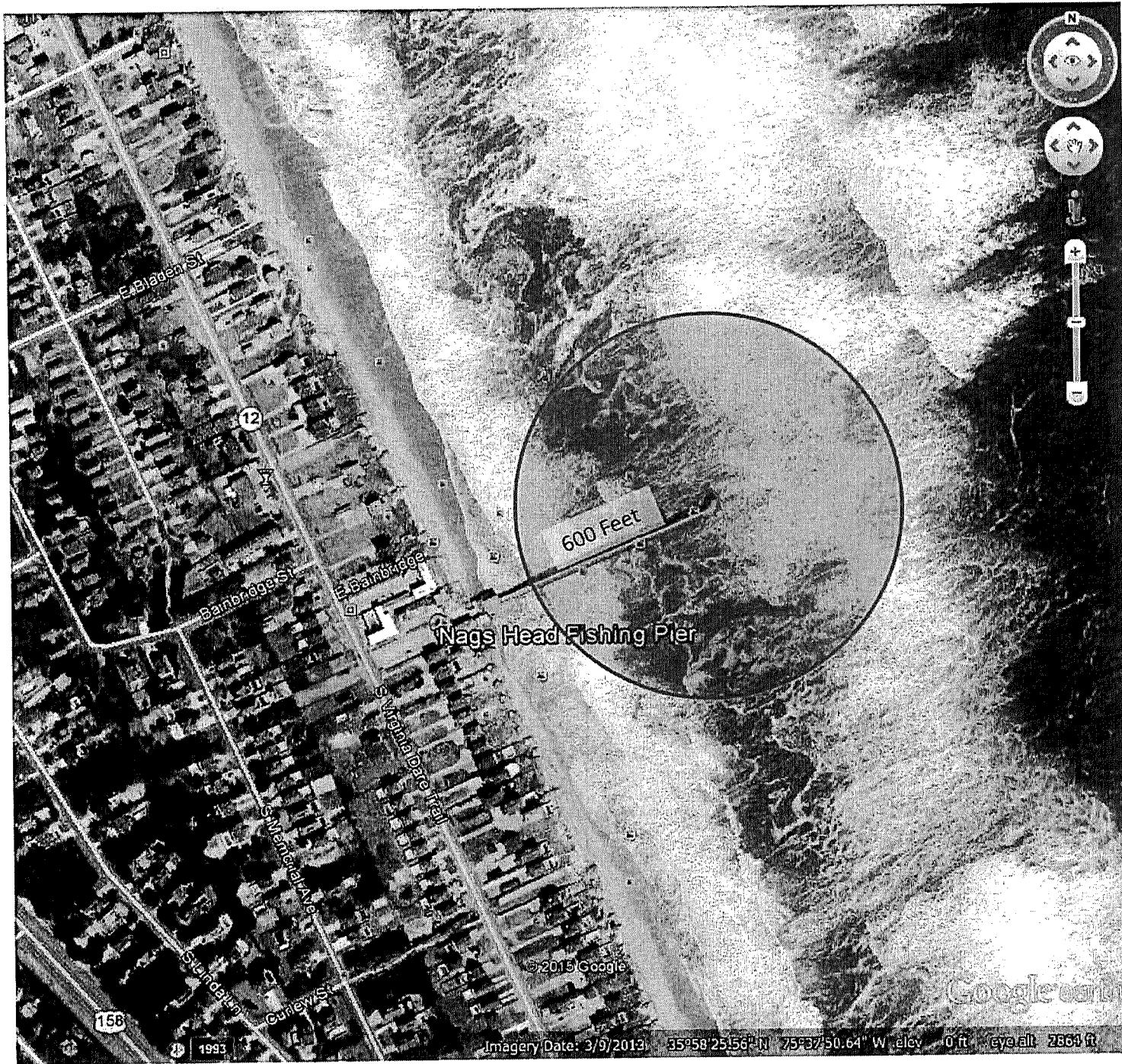
Included.

8) The date and time of day at which the display is to be held.

July 4, 2018 at 9:25 PM. Rain date July 5, 2018, 9:25 PM.

9) A statement of the name, ages, experience, addresses, and home and business telephone numbers of all persons who are to participate in the actual discharge of the fireworks. (Need to include copies of NC State Pyrotechnic licenses for each person involved in the handling of materials and shoot operations.)

Zambelli is the primary operator for the Nags Head Fireworks Display. A list of pyro technicians is included with required information. The remainder of pyro technician names, ages, experience, addresses, and home and business telephone numbers of all persons will be relayed to Fire Marshal Steve Kovacs when received from Zambelli.



**Town of Nags Head
Fireworks Display**

July 4, 2018

**Nearest Structure
700'**


**Nearest power or
phone lines
800'**

**Nearest Street
1100'**

**Radius of 600 feet
exceeds NFPA 1123
requirements for 5
inch shells**

**Zambelli
FIREWORKS**

**Shell Listing
Town of Nags Head, NC
July 4, 2018**

<i>Shell Description</i>	<i>Quantity of Shells</i>
 Three Inch Assorted Shells	730
Four Inch Assorted Shells	294
Five Inch Assorted Shells	130
1.3g Multi-Shot Barrage Cakes	13

PROCEDURES FOR FAILURES

In the event that a shell fails to ignite or malfunctions we will follow the NFPA 1123 "Post Display Operations", specifically 9.5.2.1 – Unfired shells shall be permitted to either be 1) fired in accordance with the code or 2) packaged and returned to the supplier in compliance with all applicable regulations.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/31/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME: Michelle Kugler
	PHONE (A/C, No, Ext): 727-547-3070 FAX (A/C, No): 727-367-5695
	E-MAIL ADDRESS: mkugler@alliedspecialty.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: T.H.E. Insurance Company	NAIC # 12866
INSURED ZAMBELLI FIREWORKS MFG CO, INC., ETAL 20 SOUTH MERCER STREET NEW CASTLE PA 16101	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>		CPP0103167-05	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			CPP0103167-05	02/01/2018	02/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			ELP0011081-05	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
	DED RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP0005125-005 Coverage is afforded in the State(s) of: AZ, CO, CT, DE, FL, GA, IL, IN, KY, LA, MD, MI, NC, NE, NV, NY, PA, SC, TX, VA & WI Policy does not provide disability benefits in New York	02/01/2018	02/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Inland Marine / Hull			CPP0103167-05	02/01/2018	02/01/2019	Hull Limit \$900,000 Show Limit \$1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Display Date: July 4, 2018 Rain Date: July 5, 2018 Location: Nags Head Pier, 3335 South Virginia Dare Trail, Nags Head, NC 27959
RE: General Liability, the following are named as additional insured in respects to the negligence of the named insured, excess is follow form:

Town of Nags Head, Nags Head Fishing Pier, Dare County Tourism Board - ATIMA.

CERTIFICATE HOLDER **CANCELLATION**

Town of Nags Head PO Box 99 Nags Head, NC 27959 C# 514979	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Carol A. Serra</i>
--	--

Town of Nags Head, NC Fireworks Display

July 4, 2018 at 9:25pm

Duration – 20 Minutes

Zambelli Fireworks

1 W Camino Real Blvd. # 100

Boca Raton, FL 33432

(561) 395-0955 Office

(561) 395-1799 Fax

Contact: Tony Sawdey

Certificate of Insurance is attached.

Lead Technician: Michael Bryan Jackson

Assistant: Robert Hammon

Additional Assistants to be determined.

Storage: July 2 & July 3 at the Nags Head Water Plant

Site Map Attached.



Changes in NCDOT Operator(s) and Assistant(s)

Should the assigned NCDOT Operator(s) and/or Assistant Operator(s) become unavailable for a display due to illness, work schedule, emergency, etc... Zambelli will assign an equally qualified NCDOT Operator(s) and or Assistant Operator(s) who will carry with them evidence of their current licensing as provided by the NCDOT and will present such license to the AHJ upon request. Zambelli will also endeavor to notify all parties in the event any changes need to be made.

Boca Raton, FL
Raleigh, NC

Shafter, CA
Myrtle Beach, SC

20 South Mercer Street
New Castle, PA 16101
1.800.245.0397
Fax #724.658.8318

Walkersville, MD
Denver, CO

Cincinnati, OH

Current Pyrotechnic License Holders

Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

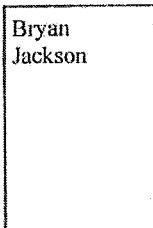
Get List

Get License Holder Information

Pyrotechnic License Number **Driver's License Number**

Search for License

Holder's Full Name: Bryan Jackson
Business Name: Zambelli Fireworks
Government ID By: North Carolina
Government ID Type: Driver License



License Number:
License Type: Proximate Audience
License Level: Operator
License Status: Valid
Expiration Date: 08/08/2020



License Number:
License Type: 1.3G Pyrotechnic
License Level: Operator
License Status: Valid
Expiration Date: 06/01/2020



License Number:
License Type: Proximate Audience
License Level: Assistant
License Status: Superseded
Expiration Date: 08/31/2016

Get a list of license holders by Last Name or Business/Employer

Last Name **Business/Employer**

Search for List

Current Pyrotechnic License Holders

Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

[Get List](#)

Get License Holder Information

Pyrotechnic License Number **Driver's License Number**

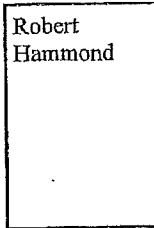
[Search for License](#)

Holder's Full Name: Robert Flaye Hammond

Business Name: Zambelli Fireworks

Government ID By: North Carolina

Government ID Type: Driver License



License Number:

License Type: 1.3G Pyrotechnic

License Level: Assistant

License Status: Valid

Expiration Date: 06/27/2019

Get a list of license holders by Last Name or Business/Employer

Last Name

Business/Employer

[Search for List](#)



DEPARTMENT OF JUSTICE

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Marlinsburg, WV 25405

January 18, 2018

Zambelli Fireworks Manufacturing, Co.
Zambelli Fireworks Internationale
Attn: Sandra McStay
20 South Mercer Street
New Castle, PA 16101

901090:CRR/CDM
5400
File Number: 8-PA-02043

Premises Address: 20 South Mercer Street, New Castle, PA 16101

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to Cindy McKinney at (304) 616-4408 or Cynthia.mckinney@atf.gov.

Sincerely,

Christopher R. Reeves
Chief, Federal Explosives Licensing Center

ATF web address: www.atf.gov

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To: ATF - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License/Permit Number: **8-PA-073-20-8B-02043**

Chief, Federal Explosives Licensing Center (FELC)
Christopher R. Reeves

Expiration Date: **February 1, 2018**

Name: **ZAMBELLI FIREWORKS INTERNATIONALE**

Premises Address (Changes? Notify the FELC at least 10 days before the move):
**20 SOUTH MERCER STREET
NEW CASTLE, PA 16101**

Type of License or Permit: **20-MANUFACTURER OF EXPLOSIVES**

Purchasing Certification Statement: The licensee or permittee named above shall use a copy of this license or permit to assist a transfer of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. Certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes):
**ZAMBELLI FIREWORKS MANUFACTURING CO
ZAMBELLI FIREWORKS INTERNATIONALE
20 SOUTH MERCER STREET
NEW CASTLE, PA 16101**

Licensee/Permittee Responsible Person Signature: *Robert C. Hawley*
Printed Name: **Robert C. Hawley**

Position Title: *CO-OWNER*
Date: *4-28-17*

ATF Form 5100.104 (100) 33 Part I
Revised October 2011

Previous Edition is Obsolete: *Identical to previous edition as of 10/1/11*


Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Federal Explosives License (FEL) Customer Service Information
Toll-free Telephone Number: (877) 283-3352
Fax Number: (301) 616-4401
Email: FELC@atf.gov
ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(b)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee, and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here 

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **ZAMBELLI FIREWORKS MANUFACTURING CO.**

Business Name: **ZAMBELLI FIREWORKS INTERNATIONALE**

License/Permit Number: **8-PA-073-20-8B-02043**

License/Permit Type: **20-MANUFACTURER OF EXPLOSIVES**

Expiration: **February 1, 2018**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



TOWN OF MANTEO FIREWORKS DISPLAY 2018

Description

In order to sponsor a 4th of July display, the Town of Manteo has gathered the necessary documents and all permits. Thus, an agreement has been made between the Town of Manteo and Pyrotecnico Fireworks, Inc., to produce a fireworks presentation on July 4th, 2018 at Roanoke Island Festival Park. Personnel from the Office of the State Fire Marshal will be on-site conducting all required fire code inspections.

Board Action Requested

Approval

Item Presenter

Steven R. Kovacs, Dare County Fire Marshal



COUNTY OF DARE

Department of Emergency Management
Office of the Fire Marshal
P.O. Box 1000, Manteo, North Carolina, 27954

Firework - Permit Application

Show Information							
Show Name:	Town of Manteo Independence Day Celebration						
Show Date:	07.04.18	Show Time:	9:30 pm	Duration:	approx. 30 min	Rain Date:	07.05.18
Show Location:	Barge off Shallowbag Bay, Manteo, NC 27954						
Show Sponsor:	Town of Manteo						
Address:	PO Box 246, 407 Budleigh St.						
City:	Manteo, NC	ZIP:	27954				
Sponsor Contact:	Kermit Skinner, Jr.						
Phone:	252.473.2133	Cell:	[REDACTED]				
Email:	skinner@townofmanteo.com	FAX:	252.473.2135				

Pyrotechnic Contractor							
Name:	Pyrotecnico Fireworks, Inc.	ATF License:	8-PA-073-23-8J-12122				
Address:	PO Box 149						
City:	New Castle	State:	PA	ZIP:	16103		
Phone:	800.854.4705	Cell:	N/A				
Email:	jbriggs@pyrotecnico.com	FAX:	724.652.1288				
Contact Name:	Jody Briggs, Sales Assistant	Cell:	N/A				

Technician Information							
<i>Operator</i>							
Name:	Jason Pruett	NC License:	#3116				
Phone:	(wk) 803.271.5944	Cell:	[REDACTED]				
Email:	jpruett@pyrotecnico.com						
<i>Assistants</i>							
Name:	Chaz Adams	NC License:	2071				
Name:	Jonathon Wooten	NC License:	Day Pass				

Site Information (Load in site)							
Owner Name:	Thomas M. Cannady Irrevocable Trust						
Address:	115 Bay Lane						
City:	Manteo	State:	NC	ZIP:	27954		
Phone:							
Email:							
Contact Name:	Melodye Cannady Calloway, Trustee	Cell:	[REDACTED]				

Barge Operator							
Owner Name:	Total Marine Services, Inc.						
Address:	PO Box 415 ; 593 Baumtown Road						
City:	Wanchese	State:	NC	ZIP:	27981		
Phone:	252.473.5130	Cell:	[REDACTED]				
Email:	totalmarine301@yahoo.com	FAX:	252.473.3338				
Contact Name:	Winkie Silver	Cell:	[REDACTED]				

I certify to the best of my knowledge that all information provided herein is true and correct as submitted to the Dare County Fire Marshal's Office. All work performed under this permit shall conform to the plans, manufacturers specifications, and applicable North Carolina Building Codes and standards. I have read the instructions on the back page and have submitted the required documents. I understand that the completion of this application does NOT entitle the commencement of construction or operation of the system and I will call for all required inspections.



Applicant Signature

5.21.18

Date

Instructions

The applicant shall submit all needed documentation to the Fire Marshal's Office in order to process the application. Submission shall include, but not limited, to the following documents. If other documentation is needed by the Fire Marshal's Office the applicant shall submit such documentation for review when requested.

Exhibit

- A Provide site plan showing show set-up and all required safety and fallout zone radius.
- B Provide shell inventory (size, count); break down open, body, & finale.
- C Provide copies of state operator and assistant licenses.
- D Provide copy of insurance certificate.
- E Provide copy of ATF license.
- F Provide event schedule timeline and site security plan.
- G Provide copy of Coast Guard permit; if applicable. USCG permit application submitted. Will provide permit as soon as received.
- H If a barge show, provide barge size calculation per NFPA 1123
- I Provide copy of property use agreement(s). Letter of Permission submitted to Trustee for signature. Will provide as soon as received.

The event sponsor is required to develop in Incident Action Plan for the event. All agencies and organizations involved with the planning, support, and production of the event included. This must be completed and forwarded to the Fire Marshal's Office 2-weeks prior to the event for review and approval.

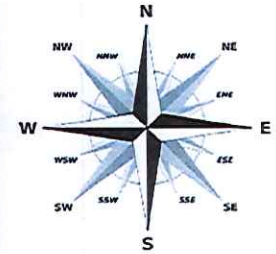
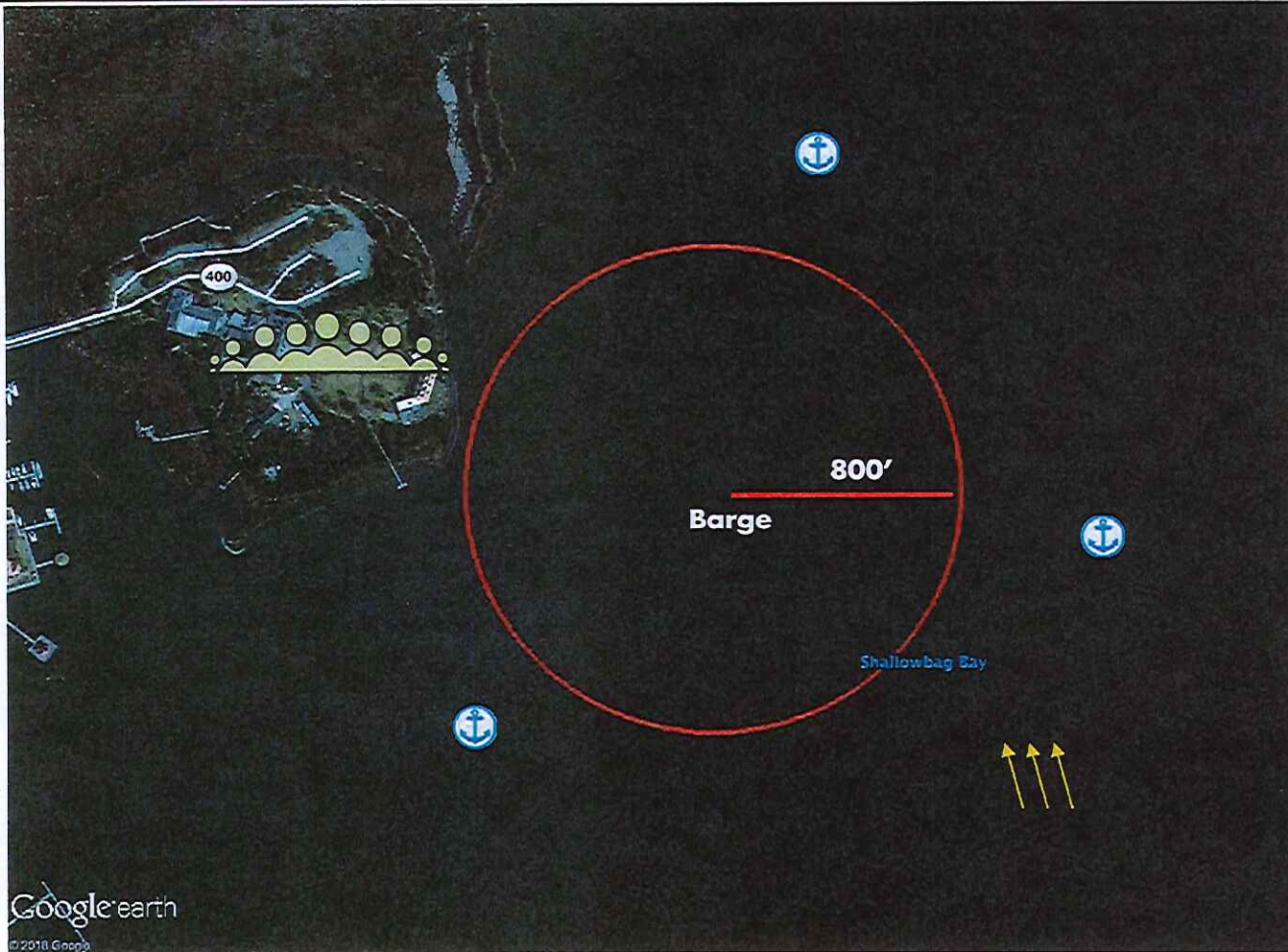
For Office Use Only

Date Filed _____ Application Complete? _____ If not complete, date returned: _____

Reviewed _____ By: _____ [] Rejected [] Approved

Please understand that approval of any documents in no way relieves the owner, the architect, the engineer, or the contractor from the responsibility of violations of governing codes and regulations not found by our office. When such violations are found they must be corrected.

A
158



Town of Manteo

Barge Shoot

35° 54' 33.16" N
75° 39' 41.32" W

REVISED DATE: 2/21/18

DRAWN BY:
Justin Pruett

NOTES:
Site plan is drawn to an approximate scale using NFPA 1123, NFPA 1126 or NFPA 160 as applicable.

-  - Audience
-  - Radius
-  - Marine Security
-  - Wind Direction

800' Safety Fall Out Radius

 - Safety Fallout Zone **8" Maximum Device Per Pyrotecnico 100' Per Inch Policy**



CUSTOMER NAME: TOWN OF MANTEO

SHOOT LOCATION: FOURTH OF JULY-MANTEO, NC

SHOW DATE: 7/4/2018 CARTONS 1.3G: _____ CARTONS 4.1: _____

PACK DATE: _____ WEIGHT: _____ WEIGHT: _____

ORDER #: _____ CARTONS 1.4G: _____ CARTONS 1.4S: _____

PACKED BY: _____ WEIGHT: _____ WEIGHT: _____

DESCRIPTION	QTY	P	SETS	DESCRIPTION	QTY	P	SETS
BODY							
4" X 2 FLT	36						
5" SHELL	90						
6" SHELL	45						
8" SHELL	8						
3" X 5 VULCAN DELAY	20						
4" X 6 SUNNY DELAY	20						
FINALE							
3" X 10 COL CHAIN	10						
3" X 10 SAL CHAIN	20						
4" X 6 COL CHAIN	20						
5" X 5 COL CHAIN	10						
8" SHELL	4						
CAKES							
49 SHOT FAN CAKE	4						
70 SHOT FAN CAKE	2						
90 SHOT FAN CAKE	2						
100 SHOT FAN CAKE	2						

FLARES	6	4.1
3M IGNITER	271	1.4S
5M IGNITER	72	1.4S
STRING	X	

NOTES:

B



Town of Manteo

Show Date: July 4, 2018 Rain Date: July 5, 2018

Operator

Name: Justin Pruett
Address: ~~170 Berry Tree Lane,~~
~~Columbia, SC 29233~~
Phone: ~~803.271.5944~~
Email: jpruett@pyrotecnico.com
NC Op Lic #: 3116

Assistant

Name: Chaz Adams
Address: ~~97 Deer Trace Lane,~~
~~Newberry, SC 29108~~
Phone: ~~803.359.3376~~
NC Asst Op
Lic #: 2071

On-Site Assistant

Name: *Jonathon Wooten
Address: ~~6655 SCD Hwy 34/121~~
~~Newberry, SC 29108~~
Phone: ~~803.944.1333~~
SC DL # ~~100075000~~
Day Pass

*Justin Pruett has submitted his renewal application for his NC Operators license. (License EXP 06.30.18.) A copy of his renewed NC Operator's License will be provided prior to the display.

* Jonathon Wooten's will obtain a NC OSFM day pass prior to the display.

No one will be on site without a NC License or NC OSFM Day Pass and Drivers License.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com	FAX (A/C, No): 216-658-7101
	INSURER(S) AFFORDING COVERAGE	
INSURED 2299 Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	INSURER A: Everest Indemnity Insurance Co. NAIC # 10851	
	INSURER B: Everest National Insurance Company 10120	
	INSURER C: Maxum Indemnity Company 26743	
	INSURER D: Axis Surplus Insurance Company 26620	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 1797785087 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			S18ML00891-181	1/14/2018	1/14/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			S18CA00141-181	1/14/2018	1/14/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EXC6030375	1/14/2018	1/14/2019	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
D	Excess Liability #2			EAU620323	1/14/2018	1/14/2019	Each Occurrence \$5,000,000 Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Fireworks Display Date: July 4, 2018 Rain Date: July 5, 2018
Location: Barge, Shallowbag Bay, Manteo, NC
Additional Insureds: Town of Manteo; Total Marine Services, Inc.; Thomas M. Cannady Irrevocable Trust; Thomas "Buddy" Cannady; County of Dare

CERTIFICATE HOLDER Town of Manteo PO Box 246 Manteo NC 27954	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Chief of ATF Correspondence To ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number 8-PA-073-23-8J-12122
Chief, Federal Explosives Licensing Center (FELC) <i>Christopher R. Keers</i>	Expiration Date September 1, 2018

Type of License or Permit
PYROTECNICO

Business Address (Changes? Notify the FELC at least 10 days before the move.)
**299 WILSON RD
 NEW CASTLE, PA 16101-**

Type of License or Permit

23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement Licensee or permittee named above shall use a copy of this license or permit to assist a Federal Bureau of Investigation (FBI) or Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) agent or other authorized representative of the FBI or ATF to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. <u>The signature on each copy must be an original signature.</u> A faxed, scanned or e-mailed copy of the license or permit with a signature that is not an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true and correct copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."	Mailing Address (Changes? Notify the FELC of any changes) PYROTECNICO FIREWORKS INC PYROTECNICO PO BOX 149 NEW CASTLE, PA 16103-0149
Licensee/Permittee Responsible Person Signature <i>Stephen Vitale</i>	Position/Title <i>President/CEO</i>
Printed Name Stephen Vitale	Date 11-2-2015

This Edition is Obsolete

PYROTECNICO FIREWORKS INC 299 WILSON RD, NEW CASTLE, PA 16101-0149 (877) 283-3352 (304) 616-4401
 1. 2018 23-IMPORTER OF EXPLOSIVES

ATF Form 3400 (3-3-00) (3 Part)
 Revised October 2017

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
 244 Needy Road
 Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
 Fax Number: (304) 616-4401
 E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse, child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy or an assignee for the benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Signature: *Stephen Vitale*

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **PYROTECNICO FIREWORKS INC**

Business Name: **PYROTECNICO**

License/Permit Number: **8-PA-073-23-8J-12122**

License/Permit Type: **23-IMPORTER OF EXPLOSIVES**

Expiration Date: **September 1, 2018**

Note: Not Valid for the Sale or Other Disposition of Explosives



Town of Mateo
Show Date: July 4, 2018

TENTATIVE TIMELINE

Tuesday, July 3, 2018

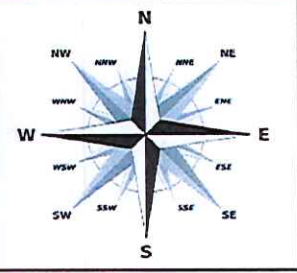
Approx. 8:00 am - Crew arrives and begins loading equipment and fireworks onto barge.
Approx. 9:00 pm - Overnight security, provided by the Town of Manteo, arrives.

Wednesday, July 4, 2018

8:00 am - Crew arrives back on site to finish display.
Approx. 5:00 pm to 6:00 pm - Barge moved into shooting position
Approx. 9:30 pm - Display begins.

Thursday, July 5, 2018

Approx. 8:00 am - Equipment is offloaded, disassembled and trucks loaded. Morning after search of property is concluded.



Barge Loading Location

100 Bay Lane
Manteo, NC 27954

35° 54'6.54"N
75° 40'5.34"W

REVISED DATE: 2/21/18

DRAWN BY:
Justin Pruett

NOTES:
Site plan is drawn to an approximate scale using NFPA 1123, NFPA 1126 or NFPA 160 as applicable.



-  - Police
-  - Closed

100' Safety Area

 - Safety Fallout Zone

G

ATING VESSELS AND FLOATING PLATFORMS SIZING REQUIREME

CUSTOMER NAME: TOWN OF MANTEO
 SHOW NAME: FOURTH OF JULY-MANTEO, NC
 SHOW DATE: 7/4/2018
 AREA REQUIRED: 1,833.00

MORTARS AND MORTAR RACKS

MORTAR DIAMETER	TOTAL MORTARS	MORTAR AREA
2.0"	0	0.00
2.5"	0	0.00
3.0"	400	600.00
4.0"	312	624.00
5.0"	140	350.00
6.0"	45	135.00
8.0"	12	48.00
10.0"	0	0.00

CAKES AND MULTITUBE DEVICES UP TO 3.0"

TOTAL MULTISHOTS	SQUARE FT FOOTPRINT	MULTISHOTS AREA
10	3	60.00

SAFETY SHELTER

TOTAL SHELTERS	SQUARE FT FOOTPRINT	SHELTERS AREA
----------------	---------------------	---------------

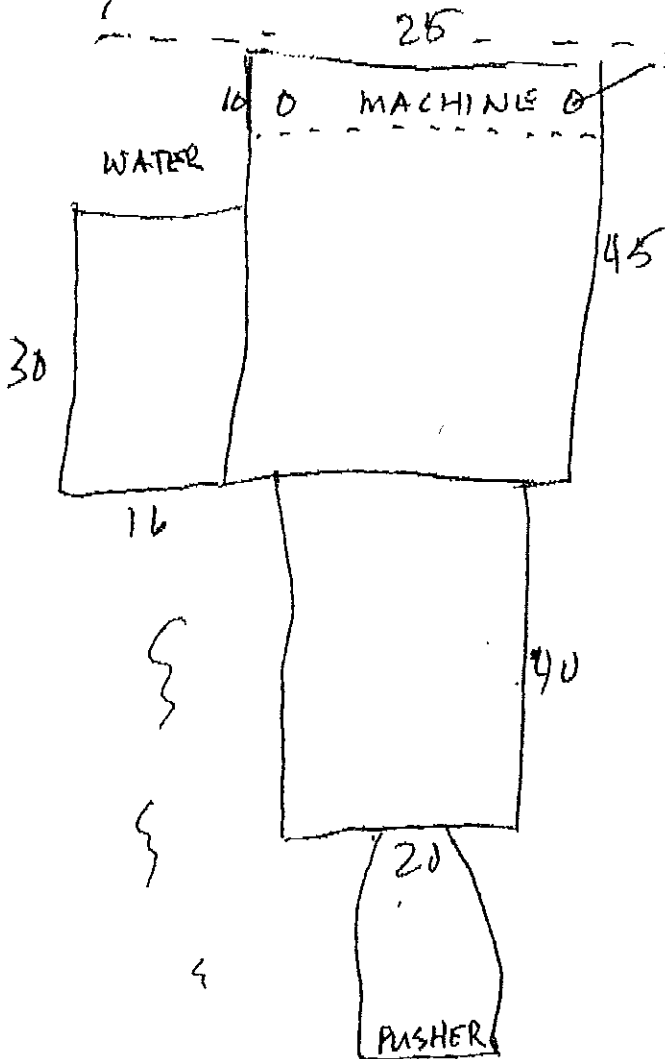
1

16

16.00

Total Marine Services Inc.
 Wanchese Dock & Haul
 PO Box 415
 Wanchese, NC 27981

LAND



$$\begin{array}{r}
 25 \times 45 = 1125 \\
 20 \times 40 = 800 \\
 16 \times 30 = 480 \\
 \hline
 2405 \\
 - 25 \times 10 \quad 250 \\
 \hline
 2155 \quad \#
 \end{array}$$

- 3 Flat Barges (Steel)
- 1 Pusher
- 1 Rescue Vessel
- 1 Crew Vessel
- ANY AND ALL OTHER
REQUIRED EQUIPMENT

Outdoor Pyrotechnics
Display

OPERATORS
LICENSE

J
U
N



2
0
1
8

Justin Pruett
License # 1856

Outdoor Pyrotechnics
Display

**ASSISTANT
OPERATORS
LICENSE**

**J
U
L**



**2
0
1
8**

**Chaz Adams
License # 2071**

South Carolina DRIVER'S LICENSE 

DL#: 100075000

WOOTEN, JONATHAN FRANKLIN
6655 SC HIGHWAY 34-121
NEWBERRY SC 291086394



07-28-1986

DOB: 07-28-1986
Issued: 10-26-2011
Expires: 07-28-2021
Class: D
Sex: M
Height: 520
Weight: 155
Restrict: A
Endorse: None



Jonathan Wooten

Jonathan Wooten
Governor



Road Request - Raleigh Wood Drive

Description

The Kellem Estates Homeowners Association is requesting that Raleigh Wood Drive be added to the NCDOT State Maintained Secondary Road System -

Board Action Requested

Approval of Petition and Adoption of Resolution

Item Presenter

Robert Outten, County Manager

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Dare Road Name: Raleigh Wood Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Raleigh Woods / Kellam Estates Length (miles): 0.38 Mi

Number of occupied homes having street frontage: 23 Located (miles): 0.22 Mi

miles N S E W of the intersection of Route US 64 and Route 1117.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Raleigh Woods / Kellam Estates in

Dare County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Daniel P Vandzura, President of Kellem Estates HOA Phone Number: 252-473-7051

Street Address: 112 France Court Manteo NC 27954

Mailing Address: 112 France Court Manteo NC 27954

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>

INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

Rural Road Subdivision platted prior to October 1, 1975 Subdivision platted after September 30, 1975

REQUIREMENTS FOR ADDITION

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
France Court	8	0.06 Mi			
Kay Court	6	0.06 Mi			
Violet Court	7	0.06 Mi			
Kellam Court	5	0.06 Mi			

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Dare

Road Description: Raleigh Wood Drive

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Dare requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Dare that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Dare at a meeting on the 4th day of June, 2018.

WITNESS my hand and official seal this the 4th day of June, 2018.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



Contract for Postage Machine

Description

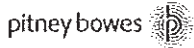
Per Federal guidelines Dare County's postage machine lease is complete and we are required to sign a new lease. Attached lease is for 5 years. All monies remain the same and are correctly budgeted.

Board Action Requested

Approve Pitney Bowes postage machine lease

Item Presenter

Consent Agenda - Elizabeth Reilly



State and Local Fair Market Value Lease

--	--	--	--	--	--	--	--	--	--	--	--

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee	Tax ID # (FEIN/TIN)
DARE COUNTY FINANCE DEPARTMENT	566000293

Sold-To: Address
 954 MARSHALL COLLINS DR, MANTEO, NC, 27954-8007, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Elizabeth Reily	2524755800	0010873449

Bill-To: Address
 PO BOX 1000, MANTEO, NC, 27954-1000, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Elizabeth Reily	2524755800	0010786300	ereily@darenc.com

Ship-To: Address
 954 MARSHALL COLLINS DR, MANTEO, NC, 27954-8007, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
MARY LEE	25247558950	0010873449

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROPSERIES	SendPro P Series
1	1FW6	30 lb Interface Weigh w/External Display
1	4W00	Connect+ /SendPro P Series Meter
1	APA2	100 Dept Analytics
1	APKE	SendPro P Receiving Feature
1	APKF	SendPro P Shipping Feature
1	APSH	Connect +220 LPM Speed
1	AZBD	SendPro P3000 Series WOW
1	AZBE	SendPro P Series Mono Print Module
1	M9SS	Mailstream Intellink Services
1	MSD1	10" Color Touch Display
1	MT30	PLATFORM SCALE 30LB/12KG
1	MW90007	SendPro P Series Drop Stacker
1	MW90650	Tape Moistener Asmbly Connect+ 3000 Mono

1	NV10	INVIEW TMR Web Acct Bundle Single only
1	NV90	NV90 - INVIEW Subscription
1	NVMA	NVMA - INVIEW Dashboard - Single Meter
1	PTJ1	Postal Shipping
1	PTJN	SINGLE USER ACCESS
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	WEB BROWSER INTEGRATION
1	PTK3	SendPro P Series Meter Integration
1	SJM3	SoftGuard for SendPro P3000
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	T6CS	Receiving - Standard

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 682.61	\$ 2,047.83

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power[®] transaction fees included
- Purchase Power[®] transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate the lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue the lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under the lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms of this Agreement, including the Pitney Bowes Terms (Version 1/18), which are available at <http://www.pb.com/statelocalfmvterms> and are incorporated by reference. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. This lease requires you either to provide proof of insurance or participate in the ValueMAX[®] equipment protection program (see Section 6 of the State and Local Fair Market Value Lease Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

Not Applicable
State/Entity's Contract #

Lessee Signature _____
 Print Name _____
 Title _____
 Date _____
 Email Address _____

Pitney Bowes Signature _____
 Print Name _____
 Title _____
 Date _____

Sales Information

Jeffrey Boney

jeff.boney@pb.com

Account Rep Name 1

Email Address

PBGFS Acceptance



Jail Commissary Increase

Description

This request is for a Budget Amendment that increases the Jail Commissary income and expense line items so inmates can purchase snacks, hygiene supplies, and telephone minutes. The increase will be paid for by collections in the Jail Commissary and Jail Phones line items.

Board Action Requested

Approval of Budget Amendment

Item Presenter

Captain Allen Moran

DARE COUNTY

BUDGET AMENDMENT

F/Y 2017/2018

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: Jail</u>					
<u>Revenues:</u>					
Jail Commissary	103520	441062		2,000	
Jail Phones	103520	441063		6,000	
<u>Expenditures:</u>					
Commissary Purchases	104520	514800		8,000	

Explanation:

We are requesting additional funds for our Commissary Purchases Expense line item so our inmates can purchase snack items, hygiene items, and telephone minutes through the end of FY18. This increase will be paid for by collections in our Jail Commissary and Jail Phones line items.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments:
Dare County Transportation Advisory Board, Dare County Waterways Commission
Extra Territorial Jurisdiction (ETJ) District - Town of Southern Shores, Fessenden Center Advisory Board,
Hatteras Community Center Board, Juvenile Crime Prevention Council, Library Board - Dare, Manns Harbor
Community Center Board, Roanoke Island Community Center Board, Rodanthe, Waves, Salvo Community
Center Board, Veteran's Advisory Council

Complete information about the appointments appear after this page.

Board Action Requested

Make Board Appointments and Announce Upcoming Appointments

Item Presenter

Robert Outten, County Manager

Board Appointments – June 4, 2018

Dare County Transportation Advisory Board

- The following terms expire: Jay Burrus, Kenny Kee, Brandi Rheubottom, Nessie Siler, John Winston, Jr.
- The following would like to be reappointed: Jay Burrus, Kenny Kee, Brandi Rheubottom, Nessie Siler
- Staff for the Advisory Board reports that a replacement is needed for John Winston, Jr.
- An application has been received from Alex Chandler
- There are two vacancies for a Public/Business Representative and one vacancy for a Human Services Representative. The Transportation Advisory Board is working to recruit candidates for these seats

Dare County Waterways Commission

- The following terms expire: Danny Couch, Ernie Foster, Ronald Lowe, Steve Coulter
- All would like to be reappointed except Ronald Lowe.
- The Dare County Waterways Commission recommends Natalie Kavanagh replace Ronald Lowe.
- Applications have been received from D. Reide Corbett, Natalie Kavanagh, A. Gordon (Don) Milbrath, Allen Moran, William Simmonds, Rom Whitaker

Extra Territorial Jurisdiction (ETJ) District – Town of Southern Shores

- John Finelli's term expires and he would like to be reappointed.

Fessenden Center Advisory Board

- The following terms expire: Danny Couch, Steve Jennette, William A. Lengyel, Forrest Paddock, Marcie Shoemaker
- All would like to be reappointed.
- There is also a vacancy due to the death of Louise Rossiter. No applications have been received for her seat.
- Mary Ellen Ballance stepped down. Her term expires 6/20. The Fessenden Center Advisory Board recommends Robyn (Hali) Easley fill her unexpired seat.

Hatteras Community Center Board

- The following terms expire: Richard Midgett, Rom Whitaker
- Rom Whitaker would like to be reappointed.
- Richard Midgett would not like to be reappointed.
- An application has been received from Laura C. Young

Juvenile Crime Prevention Council

- The following terms expire: Melinda Mogowski, Stephen Wescott, John Gardner, Michael Lewis, Tim White, Marsha Ribner-Cady, Josh Houston
- All would like to be reappointed except John Gardner. The Juvenile Crime Prevention Council has asked that Mr. Gardner's seat be filled at a later date.
- Applications have been received from Jennifer Alexander, Shannon Brooks, Lynette Ford, Allen Moran
- LaQreshia Bates-Harley has been transferred out of the area. The Juvenile Crime Prevention Council asks that Edward Hall, Jr. be appointed to replace her.

Library Board – Dare

- The following terms expire: Beverly Boswell, Sandra Carter, Heath Haithcock, III
- Heath Haithcock, III would like to be reappointed.
- Beverly Boswell has resigned.
- Sandra Carter no longer resides in Dare County.

Manns Harbor Community Center Board

- The following terms expire: Clyde Gard and Bonny Sawyer
- Clyde Gard and Bonny Sawyer would like to be reappointed.

Roanoke Island Community Center

- The following terms expire: Doris Pledger Creecy, Kelli Harmon, Daniel Selby
- Willer Spencer has resigned.
- Kelli Harmon and Daniel Selby would like to be reappointed.
- The Roanoke Island Community Center has recommended:
 - Lynette Ford be appointed to replace Doris Creecy
 - Clarence Lewis be appointed to replace Willer Spencer
- Applications have been received from: Lynette Ford, Clarence Lewis, Stephanie J. Harness-Moxley

Rodanthe, Waves, Salvo Community Center Board

- The following terms expire: Susan Gray, J. W. Kierzkowski
- Susan Gray and J. W. Kierzkowski would like to be reappointed.

Veteran's Advisory Council

- The following terms expired in May: Gary Kierney, Russell Laney
- Russell Laney would like to be reappointed.
- Gary Kierney does not want to be reappointed. The Veterans Advisory Council recommends Blake Salmon replace Mr. Kierney.
- Applications have been received from: George Berry, Michael Keating, Jack Overman, Blake Salmon

UPCOMING BOARD APPOINTMENTS

July 2018	Airport Authority East Lake Community Center Board Game and Wildlife Commission Library Board – Regional Parks and Recreation Advisory Council Wanchese Community Center Board
August 2018	ABC Board Airport Authority Dare County Center Advisory Board
September 2018	Health and Human Services Board



Dare County Transportation Advisory Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

DARE COUNTY TRANSPORTATION ADVISORY BOARD
(Four Year Term)

The following terms expire this month:

Brandi Rheubottom, Government Sector Rep.
Current Term 6/14-6/18
Originally Appointed 6/06

Jay Burrus, Government Sector Rep.
Current Term 6/14-6/18
Originally Appointed 6/98

Kenny Kee, Government Sector Rep.
Current Term 6/14-6/18
Originally Appointed 6/04

Nessie Siler, Public/Business Sector Rep.
Current Term 6/14-6/18
Originally Appointed 6/14

John Winston, Jr., Government Sector Rep.
Current Term 6/14-6/18
Originally Appointed 6/06

The following would like to be reappointed:

Brandi Rheubottom
Jay Burrus
Kenny Kee
Nessie Siler

Staff for the Advisory Board reports that a replacement is needed for John Winston, Jr.

An application has been received from Alex Chandler

There are two vacancies for a Public/Business Representative and one
vacancy for a Human Services Representative

The Transportation Advisory Board is working to recruit candidates for these seats.

Other Members: See attached list

ATTN: Janice Williams

1

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Transportation Advisory Board

2nd choice _____

3rd choice _____

Name Alex Chandler

Address 1229 Burnside rd

City/State/Zip manteo, nc 27954

Email Address chandleral@daretolearn.org

Telephone Home: 252-216-6058

Business: 252-473-3717

Resident of Dare County: yes no

Occupation: Director of Transportation

Business Address: 1013 Driftwood dr

Educational background:

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

Farm Bureau Board of directors

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
David Twiddy			252-473-7533
Jerry Tillett			252-423-1998

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/14/2018 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 3-14-18

DARE COUNTY TRANSPORTATION ADVISORY BOARD

(Staggered Terms/Four Year Term)

The Dare County Transportation System is required by the State's Community Transportation Program to have a local Transportation Advisory Board. This Board is expected to maintain a minimum level of coordinated transportation service and to maintain ongoing communications as a means of seeking public involvement and ongoing administrative oversight.

As reflected in the bylaws, NCDOT requires that the Transportation Advisory Board consist of representatives of community "Sectors" as follows –

Human Services agencies	3 to 4 members
Private Sector	1 to 2 members
Public & Business	4 to 5 members
Government agencies	4 to 5 members

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Brandi Rheubottom P.O. Box 1000 Manteo, NC 27954 475-5635 Government Sector (Older Adult Services)	6-2018	Apptd. 6/06 Reapptd. 6/10,14
Jay Burrus P.O. Box 1000 Manteo, NC 27954 473-1471 Government Sector (Health & Human Services)	6-2018	Apptd. 6-98 Reapptd. 7/02,06,10,14
Vacant Human Services Sector	6-2017	
Kenny Kee 1101 E.R. Daniels Rd. Wanchese, NC 27981 480-3500 Government Sector (Dare County Career Center)	6-2018	Apptd. 6-04 Reapptd.6-06,10,14
Vacant Public/Business Sector	6-2017	
Nessie Siler 146 Airport Rd. Manteo, NC 27954 473-3376 Public/Business Sector (User With A Disability)	6-2018	Apptd. 6-14

Ginny Zdanski P.O. Box 175 Manteo, NC 27954 473-6316 Human Services Sector (Human Service Agency)	6-2020	Apptd. 11-16
Jack Shea P.O. Box 1000 Manteo, NC 27954 475-5700 Government Sector (Dare County Commissioner)	6-2019	Apptd. 1/07 Reapptd. 6/07, 9/11 6/15
Maria Heifferon, Ch. 8410 S. Old Oregon Inlet Rd. Nags Head, NC 27959 441-5323 Public Sector (Ethnic Minority Rep.)	6-2020	Apptd. 7/08 Reapptd. 6/12, 6/16
John Winston, Jr. P.O. Box 905 Nags Head, NC 27959 441-7942 Government Sector (Education)	6-2018	Apptd. 6-06 Reapptd. 6/10
Amy Montgomery OBX Hospital 4800 S. Croatan Hwy. Nags Head, NC 27959 Human Services Sector (Hospital Rep)	6-2021	Apptd. 9/11 Reapptd. 6/13, 17
Vacant Public/Business Sector	6-2017	

NOTES:

CONTACT INFO: Don Cabana, Transportation Director
475-5641

MEETING DATE: Quarterly, Dare Co. Center, 8:30 a.m.

Stuart Bell appointed to fill unexpired term of Dick Wood 2/99.
Warren Judge replaced Stuart Bell 7/99.
Doug Tutwiler replaced John Xenakis 7/99.
Randy Hemmis filled unexpired term of Al Valentino 1/00.
Bryan Shaw filled unexpired term of Ward Barnett 1/00.
Richard Wescoat appointed to fill unexpired term of Al Forman 2/00.
Donnie Just appointed to fill unexpired term of Doug Tutwiler 2/00
Ray Seiwel filled unexpired term of Randy Hemmis 2/00.
Trish Blacmon appointed to fill unexpired term of Wilson Shearin 6/00.
Christan Zdanski replaced Uli Bennewitz 6/00.

Oral Ali replaced Lani Goodwin 6/00.
Dawn Enochs replaced Warren Judge 6/00.
David Hoare appointed to fill unexpired term of Richard Wescoat 10/00.
Curtis Creech appointed to fill unexpired term of Chris Zdanski 12/00.
Comm. Geneva H. Perry filled unexpired term of outgoing Comm. Cheryl Byrd 1/01.
Kim Bailey replaced Ann Laughlin 7/01.
David Quidley replaced Bryan Shaw 7/01.
Jeff Tack filled unexpired term of Dawn Enoch 7/01.
Eric Spears filled unexpired term of Donnie Just 7/01.
Kermit Skinner filled unexpired term of the late Curtis Creech 6/02.
DCBC eliminated seat for Cancer Support Group 7/1/02.
Jody Crosswhite filled unexpired term of Trish Blackmon 12/02.
Comm. Cheryl Byrd appointed to fill unexpired term of outgoing Comm. Geneva Perry 2/03.
Margie Midgett appointed to fill unexpired term of Dell Collins 3/03.
Doug Seay replaced Jeff Tack (OB Visitor Bureau) 6/03.
Sandy Morrison apptd. to fill unexpired term of David Hoare 6/03.
Pete Groom replaced Alex Risser 6/04.
Pat Morrissey replaced Kermit Skinner, 6/04.
Kenny Kee replaced Jimmy Perry 6/04.
Megan Gregory replaced David Quidley 1/05.
Robert Woodard apptd. to fill unexpired term of Doug Seay 2/05.
Amy Etheridge apptd. to fill unexpired term of Kim Bailey 2/05.
Ben Sproul apptd. to fill vacant OB Rest. Asso. seat 4/05.
Andy Szakos filled unexpired term of Sandy Morrison 3/06.
Michelle Pharr filled unexpired term of Bob Woodard 3/06.
Tim Shearin filled unexpired term of Pat Morrissey 4/06.
David Kleinschuster apptd. To fill unexpired term of Amy Etheridge 6/06.
Comm. Jack Shea apptd. to fill unexpired term of Cheryl Byrd 1/07.
Amy Montgomery filled unexpired term of Gina Scarborough 9/11.
Kristen Parrino filled vacant Hatteras Island seat 4/15.
Apptd. Ginny Zdanski to fill vacant Public Human Service Agency seat 11/16.
Paul Keller is deceased and removed from the roster, replacement TBD. 09/17

REVISED 9/17



Dare County Waterways Commission

Description

See attached

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

DARE COUNTY WATERWAYS COMMISSION

(Two Year Term)

This Commission promotes the Oregon Inlet Jetty Project, the Hatteras Inlet Project and oversees County dredging projects and waterways related issues.

The following terms expire June 2018:

Danny Couch

(Current Term 1/17 – 6/18)

(Originally Apptd. 1/17)

Ernie Foster

(Current Term 6/16-6/18)

(Originally Apptd. 2/08)

Ronald Lowe

(Current Term 6/16-6/18)

(Originally Apptd. 8/16)

Steve Coulter

(Current Term 3/16-6/18)

(Originally Apptd. 3/16)

All would like to be reappointed except Ronald Lowe.

The Waterways Commission voted to recommend Natalie Kavanagh fill

Ronald Lowe's seat.

Applications have been received from:

D. Reide Corbett

Natalie Kavanagh

A. Gordon (Don) Milbrath

Allen Moran

William Simmonds

Rom Whitaker

Other Members:

See attached list

DARE COUNTY WATERWAYS COMMISSION
(Two Year Term)

This Commission promotes the Oregon Inlet Jetty Project, the Hatteras Inlet Project and oversees County dredging projects and waterways related issues.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Danny Couch P.O. Box 1001 Buxton, NC 27920 995-5671 (H) 216-7383 (Cell)	6-18	Apptd. 1-17
Vacant	6-19	Apptd.
Ernie Foster P.O. Box 120 Hatteras, NC 27943 986-2515 (H)	6-18	Apptd. 2-08 Reapptd. 6-08,10,12,14 6/16
David May, CH. 107 E. Woodlands Dr. Manteo, NC 27954 473-3843 (H) 305-5235 (C)	6-19	Apptd. 6-07 Reapptd. 6-09,11,13 15, 17
Ronald Lowe P.O. Box 23 Hatteras, NC 27943 252-450-5301	6-18	Apptd. 8-16
Dan Oden P.O. Box 306 Hatteras, NC 27943 252-986-2555	6-19	Apptd. 8-16 Reapptd. 6/17
Fletcher Willey P.O. Box 848 Nags Head, NC 27959 473-5273 (H) 480-4600 (O)	6-19	Apptd. 2-89 Reapptd. 6-93,95 97,99,01,03,05,07,09, 11,13,15,17
Steve Coulter P.O. Box 189 Hatteras, NC 27943 995-4832 (H)	6-18	Apptd. 3-16

NOTES:

MEETING INFO: Monthly, odd months in Manteo, even months in Buxton.

CONTACT INFO: David May, Chairman
Jenny Gray Jones, OIWC Clerk

MEMBERS COMPENSATED: Members - \$50 per meeting
Chairman - \$75 per meeting

Robert Williams replaced Jim Bunch 6/91.
Wayne Gray replaced John Blair 7/92.
Barry Martin replaced Harry Schiffman 6/93.
Ephraim O'Neal replaced Chris Costenbader 6/94.
Floyd L. Basnight appointed to fill unexpired term of H.O. Golden 8/96.
Billy Carl Tillett replaced Wayne Gray 8/96.
Richard Johnson appointed to fill unexpired term of the late Robert Williams 1/97.
Moon Tillett appointed chairman 1/97.
Ron Tillett appointed to fill unexpired term of Richard Perkins 4/97.
DCBC appointed Moon Tillett as Chairman, Glen Miller as Vice Chairman 6/97.
Michael Davenport replaced Barry Martin 6/98.
Ervin Farrow III replaced Glenn Miller 6/01.
Lee Tugwell filled unexpired term of Moon Tillett 10/04.
Warren Judge apptd. to fill unexpired term of Richard Johnson 6/05.
Allen Burrus apptd. to fill unexpired term of Warren Judge 1/07.
Robin Mann replaced Lee Tugwell 6/07.
David May replaced Jerald Craddock 6/07.
Ernie Foster filled unexpired term of Ephraim O'Neal 2/08.
Jed Dixon replaced Robin Mann 12/11 (for term 6/11-6/13).
Jim Tobin filled unexpired term of Richard Johnson 6/13.
Danny Couch filled unexpired term of Jed Dixon 4/16.
Holly White replaced Jim Tobin 6/16.
Ronald Lowe appointed to replace Holly White who could not serve due to moving out of Dare County 8/16.
Dan Oden appointed to fill unexpired term of Arvin Midgett 8/16.

The OIWC oversees county dredging projects and waterways related issues.

**OIWC membership was reduced to 9 members 6/3/02 (consent agenda)
DCBC relinquished responsibility of appointing chairman and vice chairman to the OIWC effective 9/17/02.**

**OIWC membership reduced to 7 members 6/03.
DCBC added another member (Steve Coulter) for a two year term ending 6/18. (3/16)
***Name changed to Dare County Waterways Commission 8/15/16.**

At the DCBC meeting on 1/3/17, Commissioner Danny Couch was moved from the At Large seat to the Commissioners seat. The At Large seat is vacant until a later appointment by the DCBC.
Chuck Earley was appointed to fill at large seat 6/17
Chuck Earley resigned 1/18

REVISED 1/18

1

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice CoA Board of Trustees

2nd choice Waterways

3rd choice Tourism

Name D. Reide Corbett

Address 1403 Harpoon Ct

City/State/Zip KDH, NC 27948

Email Address corbettd@ecu.edu

Telephone Home: 252-341-8310

Business: 252-475-5428

Resident of Dare County: yes no

Occupation: Professor

Business Address: East Carolina University; UNC CSI

Educational background:

PhD Oceanography; Florida State University

BS Chemistry; Florida State University

Business and civic experience and skills:

I have worked closely with the town of Nags Head for several years related to coastal resiliency.

Interact with several coastal organizations focused on coastal change, nutrient loading, water quality.

Other Boards/Committees/Commissions on which you presently serve:

Several within ECU and UNC CSI

Science Advisory Committee - APNEP

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Nancy White, Exec. Director	UNC CSI	Wanchese, NC	252-475-5400
Mike Muglia, Scientist,	UNC CSI	Wanchese, NC	252-305-0500
Cliff Ogburn, Town Manager,	Nags Head		252-449-2010

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/8/17 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

David Reide Corbett

Professor and Senior Scientist
Department of Geological Sciences
Institute of Coastal Science and Policy
East Carolina University
Greenville, North Carolina 27858
Tel: (252) 328-1367; Fax: (252) 328-4391
Email: corbettd@ecu.edu

Program Head
Coastal Processes Program
UNC Coastal Studies Institute
850 NC 345
Wanchese, NC 27981
Tel: (252) 475-5428

BIO

Reide Corbett was born and raised in coastal North Carolina. After receiving his PhD from Florida State University and spending a short time at Tulane University in New Orleans, he returned to NC as an Assistant Professor at East Carolina University. He is now jointly appointed between the Department of Geological Sciences, Institute for Interdisciplinary Coastal Sciences and Policy at East Carolina University and the UNC Coastal Studies Institute. He is a coastal oceanographer/geochemist with an overall scientific interest in the cycling of biologically active constituents (e.g., carbon, nitrogen, phosphorus) in coastal and open ocean environments. He is especially interested in evaluating and quantifying pathways of nutrient delivery to the coastal ocean that have been either under estimated or potentially ignored altogether, such as groundwater discharge and advective transport associated with sediment disturbances. These processes may play a critical role in understanding biogeochemical cycles and therefore must be described in order to fully constrain these cycles locally and globally. Ultimately, his hope is that information acquired through this research will lead to a clearer understanding of estuarine and coastal processes, providing better management and preservation of these critical environments.

EDUCATION

1999: Ph.D. in Chemical Oceanography (Geochemistry) under the direction of William C. Burnett;
Florida State University
1996: M.S. in Chemical Oceanography (Geochemistry); Florida State University
1994: B.S. in Chemistry; Florida State University

PROFESSIONAL EXPERIENCE

2012-pres.	UNC Coastal Studies Institute, Wanchese, NC	Program Head
2007-pres.	Institute for Coastal Science and Policy, East Carolina U.	Senior Scientist
2000-pres.	Department of Geological Sciences, East Carolina U.	Asst., Assoc., Professor
1999-2000	Department of Geology, Tulane U.	Postdoctoral Fellow

RESEARCH INTERESTS

My overall scientific interest is to better understand the cycling of biologically active constituents (e.g., carbon, nitrogen, phosphorus) in coastal and open ocean environments. In addition, I am interested in the role humans and nature play in shaping the coastal zone. Specific areas of my on-going research include those focused on:

- *Naturally-occurring radionuclides as tools for quantifying rates of sedimentary and biogeochemical processes*

- *Sedimentary and geochemical processes in coastal environments*
- *Investigations of the discharge of groundwater into the coastal zone*
- *Deposition, remineralization and burial of carbon and nutrients in coastal margins*
- *Coastal Hazards*

CURRENT RESEARCH PROJECTS

Sedimentary Petrology and Geological Framework Investigations in the Southeastern U.S. Outer Continental Shelf. Bureau of Ocean & Energy Management.

Assessing offshore sand resources for North Carolina. Bureau of Ocean & Energy Management
Research to support design and siting of deposition areas for dredged material from the Rodanthe Emergency Channel. NC DoT.

S-Curves Beach Nourishment Monitoring at Pea Island National Wildlife Refuge. US Fish and Wildlife Service.

Sand Resource Data Assessment for Coastal State Waters of North Carolina. NC Division of Coastal Management.

SELECTED PEER-REVIEWED PUBLICATIONS (out of more than 100; student authors are *italicized*)

Corbett, D.R., *J. Crenshaw*, K. Null, R.N. Peterson, *L.E. Peterson*, W.R. Lyons. Nearshore Mixing and Nutrient Delivery along the Western Antarctic Peninsula. *Antarctic Sciences*. In press.

Paris, P., J.P. Walsh, D.R. Corbett. Where the Continent Ends. *Geophysical Research Letters*. 43, 12208-12216. doi:10.1002/2016GL071130.

Lindeman, K., *L. Dame*, C. Avenarius, B. Horton, J. Donnelly, D.R. Corbett, A. Kemp, P. Lane, M. Mann, W.R. Peltier, 2015. Science needs for sea-level adaptation planning: Comparisons among three U.S. Atlantic coast regions. *Coastal Management*. 43, 555-574.

Corbett, D.R. Walsh, J.P., C. Harris, A. Ogston, A. Orpin, 2014. Formation and Preservation of Sedimentary Strata from Coastal Events: Insights from Measurements and Modeling. *Continental Shelf Research*. 86, 1-5.

Lagomasino, D., D.R. Corbett, J.P. Walsh. 2013. Influence of Wind-Driven Inundation and Coastal Geomorphology on Sedimentation in Two Microtidal Marshes, Pamlico River Estuary, NC. *Estuarine, Coastal, and Shelf Science*. DOI 10.1007/s12237-013-9625-0.

Cowart, L., D.R. Corbett, J.P. Walsh, 2011. Shoreline Change along Sheltered Coastlines: Insights from the Neuse River Estuary, NC. *Remote Sensing*, 3, 1516-1534.

Kirwan, M., A.B. Murray, J.P. Donnelly, D.R. Corbett, 2011. Rapid wetland expansion during European settlement and its implication for marsh survival under modern sediment delivery rates. *Geology*, 39(5) 507-510.

Cowart, L., J.P. Walsh, D.R. Corbett, 2010. Analyzing estuarine shoreline change: A case study of Cedar Island, NC. *Journal of Coastal Research*. 26(5) 817-830.

Kemp, A.C. B.P. Horton, S.J. Culver, D. R. Corbett, O. van de Plassche, W. R. Gehrels and B.C. Douglas, 2009. The timing and magnitude of recent accelerated sea-level rise (North Carolina, USA). *Geology*. 37, 1035-1038.

McCoy, C.A., D.R. Corbett, J.E. Cable, and R.K. Spruill, 2007. Hydrogeological characterization and quantification of submarine groundwater discharge in the southeast Coastal Plain of North Carolina, *Journal of Hydrology*, 339, 159-171.

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Waterways Commission

2nd choice N/A

3rd choice N/A

Name Natalie Perry Kavanagh

Address PO Box 598 (52237 Piney Ridge Rd)

City/State/Zip Frisco, NC 27936

Email Address nataliesusanperry@hotmail.com

Telephone Home: 252-996-0551

Business: 252-995-5366

Resident of Dare County: yes no

Occupation: Owner Bite Me Sportfishing w/ Jay Kavanagh Sales - Frisco Rod & Gun

Business Address: Frisco Rod and Gun 53610 Highway 12 Frisco, NC 27936
PO Box 10

Educational background:

B.A. - University of North Carolina at Wilmington 1996

Graduate Cape Hatteras High School 1992

Business and civic experience and skills:

Board of Directors: Dare County Tourism Board 2013-2016

Committee Member: Replace the Bridge Now 2005-2016, Bridge Moms 2010-2016

Outer Banks Preservation Association Board of Directors 2000 - Present

Other Boards/Committees/Commissions on which you presently serve:

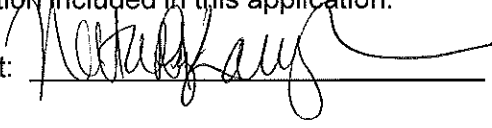
Currently not serving on a Dare County Board or
Committee at present 2018

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Lee Nettles	Executive Director	Outer Banks Visitors Bureau, Manteo NC	252-473-2138
Beth Midgett	Midgett Realty	Hatteras, NC	252-996-0133
John Coch	Outer Banks Preservation Association President	Buxton, NC	252-216-8231

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3-11-18 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Airport Authority

2nd choice Waterways Commission

3rd choice Planning Board

Name A. Gordon (Don) Milbrath

Address 2711 S. Virginia Dare Trail

City/State/Zip Nags Head NC 27959

Email Address milbrathdon@gmail.com

Telephone Home: 252/441-2108

Business: 303/908-1579

Resident of Dare County: yes no

Occupation: Consultant/Restaurateur

Business Address: Colorado

Educational background:

BS In Business Admin, UNC at Chapel Hill

numerous graduate level courses incl. National Defense Unisversity, Naval War College

Business and civic experience and skills:

resume available upon request. Chairman Greenwood Village (CO)

Planning Board, President, Special Tax District (CO)

Other Boards/Committees/Commissions on which you presently serve:

Nags Head Board of Adjustments

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name Business/Occupation Address Telephone

Charles Evans, Attorney, Manteo, 252/256-0545

Melanie Smith, Business Owner, Kill Devil Hills, 252/441-5418

Kevin Zorc, Fire Chief, Nags Head, 252/441-5909

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 9/20/17 Signature of applicant: A. Gordon [Signature]

FOR OFFICE USE ONLY:

Date received: 9/20/17

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Planning Board, Tourism Bd., Oregon Inlet Waterways Comm.

2nd choice Juvenile Crime Prevention Council, Board of Adjustment

3rd choice ABC Board, Roanoke Island Community Center Bd. ^{Appld 6/15}

Name: Allen Moran (Planning Board - District 1, At Large)

Address: 381 Mother Vineyard Rd. Health & Human Services Bd.

City/State/Zip Manteo, N.C. 27954

Telephone Home: (252) 423-1309

Business: (252) 475-9222

Resident of Dare County: yes no

Occupation: Jail Administrator / Real Estate Agent

Business Address: 1044 Driftwood Dr. Manteo, N.C. 27954

Educational background:

N.C. Licensed Real Estate Broker, N.C. Justice Academy

Business and civic experience and skills:

Rotary International (Manteo) Board Member / Community Service Chair 2012

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Doug Doughtie	Dare County Sheriff	962 Marshall C. Collins Dr.	252-216-9898
Bobby Owens	Ret. N.C. Utilities Commission	310 Agona St.	252-256-0668
Marc Basnight	Retired	169 Scuppernong Rd.	252-475-8093

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/2014 Signature of applicant: *Allen M*

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Waterways Commission

2nd choice Dare County Board of Adjustment

3rd choice ABC Board

Name William Simmonds

Address 147 W. Oak Knoll Dr

City/State/Zip Nags Head, NC 27959

Email Address wsimm1017@gmail.com

Telephone Home: 321-607-4241

Business: _____

Resident of Dare County: yes no

Occupation: Recently retired NASA, Kennedy Space Center, Florida

Business Address: _____

Educational background:

BS Mechanical Engineering, Old Dominion University, Masters Engineering Management, George Washington University

Business and civic experience and skills:

Solid Waste Advisory Board - Hampton, Virginia, 1989-1992, Project Manager, (PM) KSC Railroad Bridge upgrades,

PM, Indian River Dredging Project, KSC, NASA & AF Barge and Wharf Terminal Improvement Project, Brevard County, Florida, Youth Science Fair Judge.

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Steve Milton, PM Chief, NASA	Mail Code LX-D1	John F. Kennedy Space Center, FL	32899 (321) 867-5965
Eric Anderson, Launch & Ops Div. Chief,	Mail Code VAE00	John F. Kennedy Space Center, FL	32899 (321) 867-5000
Ross A. Kearney, retired, former Mayor	Hampton of City,	328 Darby Ave. Hampton, Va.	23663 (757)-268-4081

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 08/03/2017 Signature of applicant: *Quinn D. Lewis*

FOR OFFICE USE ONLY:

Date received: 8/9/17

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Oregon Inlet and Waterways Commission

2nd choice _____

3rd choice _____

Name Ron A. Whitaker

Address P.O. Box 150

City/State/Zip Hatteras, NC, 27943

Email Address Ron@hatterasrelease.com

Telephone Home: 252-986-1031

Business: 252-216-6106

Resident of Dare County: yes no

Occupation: Charter & Comm. Fisherman

Business Address: Same

Educational background:
Grayer H.S. (Kinston, NC) ECU

Business and civic experience and skills:

Owner/Operator Release Sport Fishing 30 yrs

Alt. Manager Coca Cola - Kinston 3yrs

Other Boards/Committees/Commissions on which you presently serve:

Hatteras Community Ctr. Board

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Dan Oden</u>	<u>Oden's Dock</u>	<u>Hatteras</u>	<u>305-2555</u>
<u>Albert Bonney</u>	<u>Hatteras Helter Marine</u>	<u>Hatteras</u>	<u>205-6503</u>
<u>Danny Coach</u>	<u>Hatteras Realty</u>	<u>Avon</u>	<u>475-4477</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 8/2/16 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 8/2/16



*Extra Territorial Jurisdiction (ETJ) District
Town of Southern Shores*

Description

See attached summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

BOARD APPOINTMENT

EXTRA TERRITORIAL JURISDICTION (ETJ) DISTRICT

(Three Year Term)

(Town of Southern Shores)

The following term expires this month:

John Finelli

(Current Term 6/15 – 6/18)

(Originally Apptd. 7/09)

Mr. Finelli would like to be reappointed.

No other applications have been received.

TOWN OF SOUTHERN SHORES ZONING BOARD OF ADJUSTMENT

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
---------------	------------------------	---------------

This Board includes all Town of SS Planning Board Members and Dare County's representative listed below.

ETJ Rep.

John Finelli P.O. Box 555 Kitty Hawk, NC 27949 (Dare County Appt.)	6/18	Apptd. 7/09 Reapptd. 6/12, 15
--	-------------	-------------------------------------



Fessenden Center Advisory Board

Description

See attached

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June 2018

FESSENDEN CENTER ADVISORY BOARD

(Four Year Term)

The following terms expire June 2018:

Danny Couch

(Commissioners Appointee)

(Current Term 6/17 – 6/18)

(Originally Apptd. 6/17)

Steve Jennette

(Buxton Area)

(Current Term 6/14– 6/18)

(Originally Apptd. 11/08)

William A. Lengyel

(At Large)

(Current Term 7/14 – 6/18)

(Originally Apptd. 7/14)

Forrest Paddock

(Frisco Area)

(Current Term 2/17-6/18)

(Originally Apptd. 12/12)

Marcie Shoemaker

(Buxton Area)

(Current Term 2/16-6/18)

(Originally Apptd. 2/16)

All would like to be reappointed.

There is also a vacant seat due to the death of Louise Rossiter.

No applications have been received for her seat.

Mary Ellen Ballance stepped down from the Fessenden Advisory Board. Her term expires 6/20.

The Board recommends Robyn (Hali) Easley fill her unexpired seat.

Other Members:
See attached list

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Fessenden Center Advisory Board

2nd choice _____

3rd choice _____

Name Robyn (Hali) Eastey

Address P.O. Box 613 | 57124 C Deering Ridge Rd.

City/State/Zip Hatteras, NC 27943

Email Address rustygirl2007@aol.com

Telephone Cell Home: 252-996-0043

Business: 252-986-2154

Resident of Dare County: Yes no

Occupation: Nail Tech / Business Owner

Creative Balance Salon
Business Address: P.O. Box 149 | 56910 NC HWY 12

Educational background: Hatteras, NC 27943

Some College

Business and civic experience and skills:

Hurricane Relief Vol., Coaching,
Business Owner

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Francis Bishop			757-651-3316
Caroline Jarvis			252-305-4404
Mary Elton Ballance			252-305-2685

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 5/17/2018 Signature of applicant: D. John Gosley

FOR OFFICE USE ONLY:

Date received: 5/22/18

FESSENDEN CENTER ADVISORY BOARD

(Four Year Term)

This Advisory Board establishes goals and policies to enhance the Fessenden Center operation and community outreach consistent with the goals, objectives, and policies of Dare County. The overall objective is to develop procedures and operations that improve the quality of life through interaction of all age groups on Hatteras Island.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Kenneth Brite P.O. Box 95 Avon, NC 27915 252-996-0432 (Rodanthe area)	6-20	Apptd. 2/17
Steve Jennette P.O. Box 96 Buxton, NC 27920 252-995-5001 (Buxton area)	6-18	Apptd. 11/08 Reapptd. 6/10,14
Keith Durham P.O. Box 713 Buxton, NC 27920 910-514-4538 (Salvo area)	6-20	Apptd. 2/17
Marcie Shoemaker P.O. Box 161 Buxton, NC 27920 995-5799 (H), 996-0581 (O) (Buxton area)	6-18	Apptd. 2/16
Mary Ellen D. Ballance P.O. Box 756 Hatteras, NC 27943 305-2685 (Hatteras area)	6-20	Apptd. 7/12 Reapptd. 6/16
Forrest Paddock P.O. Box 534 Buxton, NC 27920 305-1459 (Frisco area)	6-18	Apptd. 2/17
Bonnie Williams, Ch. P.O. Box 98 Avon, NC 27915 995-5651 (Avon area)	6-20	Apptd. 6/96 Reapptd8/00 Reapptd6/04 Reapptd.6/08,12,16

William A. Lengyel P.O. Box 211 Hatteras, NC 27943 937-623-4412 (At Large)	6-18	Apptd. 12/12 Reapptd. 7/14
Jinny McBride P.O. Box 308 Hatteras, NC 27943 475-4431 (At Large)	6-20	Apptd. 5/99 Reapptd 8/00,04,08,12, 16
Vacant (At Large)	6-18	
John Griffin P.O. Box 382 Rodanthe, NC 279584 987-2332 (At Large)	6-20	Apptd. 7/10 Reapptd. 7/12,16
Danny Couch 47297 Dippin Vat Road P.O. Box 1001 Buxton, NC 27920 dannyc@darenc.com 216-7383 (Commissioner Appointee)	6-18	Apptd. 6/17

MEETING DATE: Quarterly, Fessenden Center

NOTE: Chairman Bobby Owens appointed to serve at the pleasure of the Board as long as he is serving as a county commissioner.

3/97 Apptd. USCG Representative to seat on the Board. Though apptd. in 3/97, term will expire 6/98 to keep consistent with other appointments.

10/97 - Commissioner Mac Midgett replaced Bobby Owens.
3/99 - George Volsky apptd. to fill unexpired term of Bill Barley.
3/99 - Kathy Kiddy apptd. to fill unexpired term of Tom Barclay.
5/99 - Jinny McBride apptd. to fill unexpired term of Jackie Leeling.
9/00 - Rev. Holt Clarke fill unexpired term of Rev. Jim Huskins.
Commissioner John Robert Hooper appointed to replace Mac Midgett.
5/02 - Michelle Edwards appointed to fill unexpired term of Jenny Hooper.
6/04 - Heidi Blackwood apptd. to fill expired term of George Volsky.
6/04 - Charles Moseley apptd. to fill expired term of Holt Clarke.
6/04 - Matt Caviness apptd. to fill expired term of Dave Umberger.
6/04 - Susan Gray apptd. to fill expired term of Michelle Edwards.
6/04 - Jennifer Kingery apptd. to fill expired term of Jane Oden.
1/05 - Commissioner Mac Midgett replaced John Robert Hooper.
3/06 - Allen Burrus replaced the late Mac Midgett.
6/06 - Jack Painter replaced John Leatherwood.
11/08 - Steve Jennette filled unexpired term of Ken Wenberg.
2/09 - Rev. Cory B. Oliver filled unexpired term of Rev. Charles Moseley.
6/09 - Cheryl Austin filled unexpired term of Kathy Kiddy.
6/09 - Danny Couch filled unexpired term of Jennifer Kingery.

- 7/10 - John Griffin filled unexpired term of Ormond Fuller.
- 7/12 - Mary Ellen D. Balance replaced Danny Couch.
- 3/14 - Laura Fiscus filled unexpired term of Cheryl Austin.
- 3/14 - Sonny Quidley filled unexpired term of Susan Gray.
- 2/16 - Marcie Shoemaker filled unexpired term of Heidi Blackwood.
- 2/17 – Kenneth Brite filled unexpired term of Laura Fiscus.
- 2/17 – Keith Durham filled unexpired term of Sonny Quidley.
- 2/17 – Forrest Paddock filled unexpired term of Jack Painter.
- 6/17 – Danny Couch appointed to replace Allen Burrus
- 2/18 – Louise Rossiter passed away

REV. 2/18



Hatteras Community Center

Description

See attached

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June 2018

BOARD APPOINTMENTS

HATTERAS COMMUNITY CENTER BOARD

(Two Year Term)

The following have terms to expire this month:

Richard Midgett

(Current Term 6/16 – 6/18)

(Originally Apptd. 6/93)

Rom Whitaker

(Current Term 6/16 – 6/18)

(Originally Apptd. 3/03)

Rom Whitaker would like to be reappointed.

Richard Midgett would not like to be reappointed.

An application has been received from Laura C. Young

Other Members:
See attached list

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in: (Hatteras Community Center Board)
Per email 4-30-18

1st choice Hatteras Village Tax Trustees

2nd choice _____

3rd choice _____

Name Laura C. Young

Address P.O. Box 573

City/State/Zip Hatteras, NC 27943

Email Address youngs-research@yahoo.com

Telephone Home: 252-986-2568

Business: 252-986-2398

Resident of Dare County: yes no

Occupation: President, Young's Research

Business Address: 57262 Eagle Pass Rd/P.O. Box 607, Hatteras, NC
27943

Educational background:
Bachelor's Degree in Classics from Dickinson College
Major in Latin/Minor in Ancient Greek (Carlisle, PA)

Business and civic experience and skills:

Currently run my own business specializing in the marketing & research of the commercial real estate industry, specifically in retail/shopping centers. Highly organized and computer savvy. Also coordinate Children's Fishing Tournament during annual Day at the Docks in September.

Other Boards/Committees/Commissions on which you presently serve:

Chief Judge for Hatteras Village via Board of Elections
Hatteras Island Cancer Foundation - Board Member & Secretary
Hatteras Village Offshore Open - Planning Committee

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Carole Warnecki</u>	<u>Board of Elections</u>		<u>252-207-6776</u>
<u>George Banks</u>	<u>Real Estate</u>		<u>252-475-0297</u>
<u>Mary Ellen Ballance</u>	<u>Board of Education</u>		<u>252-305-2685</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 4-28-18 Signature of applicant: *Laura C. Young*

FOR OFFICE USE ONLY:

Date received: 4-30-18



Janice Williams <janicew@darenc.com>

Re: Application for Appointment to Dare County Advisory Board - Laura Young

1 message

Laura Young <youngs_research@yahoo.com>
To: Janice Williams <janicew@darenc.com>

Mon, Apr 30, 2018 at 8:57 AM

Good morning Janice. Yes, that is the vacancy I am applying for.

Thank you,
Laura

Laura Young
Young's Research
P.O. Box 607
57262 Eagle Pass Road
Hatteras, NC 27943
252-986-2398 - phone
301-785-8804 - cell
252-986-2852 - fax

On Monday, April 30, 2018 08:41:24 AM EDT, Janice Williams <janicew@darenc.com> wrote:

Good Morning!

We have an opening on the Hatteras Community Center Board. That appointment will be reviewed by the Dare County Board of Commissioners on June 4th. Are you applying for that vacancy?

Thank you!

On Sun, Apr 29, 2018 at 10:10 AM, Laura Young <youngs_research@yahoo.com> wrote:

Per instruction from the Hatteras Village Tax Trustees, attached please find my Application for Appointment to Dare County Advisory Boards or Committees.

If you need anything further from me or if you would like me to mail the original, please let me know. I sincerely appreciate the consideration.

Laura

Laura Young
Young's Research
P.O. Box 607
57262 Eagle Pass Road
Hatteras, NC 27943
252-986-2398 - phone

301-785-8804 - cell
252-986-2852 - fax

--

Janice Williams

Executive Assistant

County Manager & County Attorney

PO Box 1000, Manteo, NC 27954

252.475.5800 phone

www.darenc.com



Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

HATTERAS COMMUNITY CENTER
(Two Year Term)

This board operates and maintains the Hatteras Community Center.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
George Banks P.O. Box 367 Hatteras, NC 27943 986-2709 (H) 475-0297 (Cell)	6-19	Apptd. 6-97 Reapptd 6/17
Dennis Robinson P.O. Box 62 Hatteras, NC 27943 475-4388 (H) 986-6335 (O)	6-19	Reapptd. 6/17
Richard A. Midgett, Ch. P.O. Box 549 Hatteras, NC 27943 986-2357 (H) 995-5333 (W)	6-18	Apptd. 6-93 Reapptd. 6-97,99,01 03,04,06,08,10,12,14, 16
Ricki Shepherd P.O. Box 594 Hatteras, NC 27943 986-2703	6-19	Apptd. 10-96 Reapptd. 6-97,6-99, 6-01, 6-03, 6-05,6-07,09 11,13,15, 17
Rom Whitaker P.O. Box 151 Hatteras, NC 27943 986-1032	6-18	Apptd. 3-03 Reapptd. 7-04,06,08,10, 12,14,16

NOTES:

Meeting Date: 3rd Weds., each month - Board 7:30 p.m.
General meeting quarterly – July 8:30 p.m.

Richard A. Midgett replaced Gary Austin 6/93.
Raymond Willis replaced Belinda Willis 7/95.
Ricki Shepherd appointed to fill unexpired term of Cora Simmons 10/96.
Shanklin Peele Jr. appointed to fill unexpired term of Bert Austin 1/97.
Ernie Foster, Jr. replaced Raymond Willis 6/97.
Rom Whitaker appointed to fill unexpired term of Shanklin Peele Jr. 3/03.
Richard Midgett apptd. for one year 6/03 in order to stagger terms.
George Banks and Dennis Robinson replaced Ernie Foster, Jr. and Geraldine Farrow 6/15.

REVISED 6/17



Juvenile Crime Prevention Council

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

JUVENILE CRIME PREVENTION COUNCIL

(Two Year Term)

The following terms expire this month:

Melinda Mogowski

(Substance Abuse Professional)

(Current Term 6/16 – 6/18, Originally Apptd. 1/99)

Stephen Wescott

(Member of Faith Community)

(Current Term 6/16 – 6/18 Originally Apptd 11/11)

John Gardner

(Member of Business Community)

(Current Term 6/16 – 6/18, Originally Apptd. 1/16)

Michael Lewis

(Rep. United Way/other Non-profit)

(Current Term 6/16 – 6/18, Originally Apptd. 2/16)

Tim White

(Director, Parks & Recreation)

(Current Term 6/16 – 6/18, Originally Apptd. 6/08)

Marsha Ribner-Cady

(At Large)

(Current Term 6/16 – 6/18, Originally Apptd. 6/10)

Josh Houston

(Youth Rep. under age 18)

(Current Term 11/17-6/18, Originally Apptd. 11/17)

All would like to be reappointed except John Gardner

The Juvenile Crime Prevention Council requests that Mr. Gardner's seat be filled at a later date.

**Applications have been received from Jennifer Alexander, Shannon Brooks, Lynette Ford,
Allen Moran**

LaQreshia Bates-Harley has been transferred out of the area. The Juvenile Crime Prevention Council asks that Edward Hall, Jr. be appointed to replace her.

Other Members:
See attached list



COUNTY OF DARE

P.O. Box 1000, Manteo, North Carolina 27954

(252) 475-5000

TO: Janice Williams

FROM: Bonnie Bennett 

DATE: May 16, 2018

Please find below the re-newal appointments that need to be approved by the Commissioners as their terms end on June 30, 2018. Their new term will start July 1, 2018 – June 30th of 2020.

Melinda Mogowski

Stephen Wescott

John Gardner does not want to be re-appointed and the JCPC Council requests that this business slot be filled by October.

Josh Houston

Michael Lewis

Tim White

Marsha Riibner-Cady

Could you also replace LaQreshia Bates-Harley with Ed Hall, he will be fulfilling her term that ends June 30, 2019.

Thank you so much for your assistance in this matter.

JUVENILE CRIME PREVENTION COUNCIL
(Two Year Term)

**As outlined and funded by the Juvenile Justice Reform Act of 1998,
the Juvenile Crime Prevention Council assumes responsibility for assessing
needs, funding community-based alternatives for troubled youth who enter
the courts, and supporting prevention programs.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Robert Trivette P.O. Box 888 Kitty Hawk, NC 27949 261-9727 (H), 305-3739 (O) (District Court Judge/Co. Comm. Appt.)	6/19	Apptd. 1/12 Reapptd. 6/13,15,17
Teresa Twyne P.O. Box 1746 Manteo, NC 27954 473-2681 (School Supt. or designee)	6/19	Apptd. 10/13 Reapptd. 6/15, 17
Vance Haskett P.O. Box 246 Manteo, NC 27954 473-2069 (Police Chief)	6/19	Apptd. 1/08 Reapptd. 7/09,11,13,15, 17
Gail Hutchison 6115 Hwy 64 Manns Harbor, NC 27953 252-216-8337 (Local Sheriff or designee)	6/19	Apptd. 6/13 Reapptd. 6/15, 17
Jennifer Karpowicz P.O. Box 1276 Manteo, NC 27954 919-357-5700 (Asst. Dist. Atty. or designee)	6/19	Apptd. 7/09 Reapptd. 6/11,13,15,17
LaQreshia Bates-Harley Chief Court Counselor II P.O. Box 513 Elizabeth City, NC 27907 252-331-4759 (O) (Chief Court Counselor or designee)	6/19	Apptd. 6/16 Reapptd 6/17
Keith Letchworth 1708 E. Arlingto Blvd. Greenville, NC 27834 252-347-6365 (Director AMH/DD /SA or designee)	6/19	Apptd. 1/16, 6/17

Bonnie Bennett, Treas. P.O. Box 1000 Manteo, NC 27954 475-5753 (County Manager or designee)	6/19	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15,17
Melinda Mogowski P.O. Box 3707 Kill Devil Hills, NC 27948 441-3536 (Substance Abuse Professional)	6/18	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,06,08 6/10,12,14,16
Stephen Wescott P.O. Box 2148 Manteo, NC 27954 216-6358 (Member of Faith Community)	6/18	Apptd. 11/11 Reapptd. 6/12,14,16
Steve House 288 N. Dogwood Trail PO Box 1093 Southern Shores, NC 27949 216-8985 cell; 305-9258 home Steve.house@darenc.com (County Commissioner)	6/19	Apptd. 6/17
Pat Hudspeth, CH 5200 Pine Hill Lane Kitty Hawk, NC 27949 252-473-3484 (Juvenile Defense Attorney)	6/19	Apptd. 3/08 Reapptd. /09,11,13,15 17
Richard J. Martin P.O. Box 1878 Manteo, NC 27954 473-1957 (At Large)	6/19	Apptd. 1/99 Reapptd. 6/13,15,17
John Gardner 141 Toler Rd. Manteo, NC 27954 252-599-7791 (Member of Business Community)	6/18	Apptd. 1/16 Reapptd. 6/16
Michael Lewis P.O. Box 1490 Manteo, NC 27954 252-216-5257 (H) 252-473-5121 (Rep. United Way/other Non-profit)	6/18	Apptd. 2/16 Rapptd. 6/16

Laura Twichell P.O. Box 2311 Manteo, NC 27954 315-345-6464 (At Large)	6/19	Apptd. 6/15 Reapptd 6/17
Jay Burrus P.O. Box 669 Manteo, NC 27954 475-5500 (Director-Health & Human Services)	6/19	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15, 17
Katherine Irby P.O. Box 1000 Manteo, NC 27954 473-4290 (4-H/SOS-At Larg.)	6/19	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15, 17
Lionel Ray Robinson 309 Sir Walter Raleigh Street Manteo, NC 27954 336-580-9096 (H) Ray@OBXSE.org (At Large)	6/19	Apptd. 6/17
Tim White P.O. Box 1000 Manteo, NC 27954 475-5916 (Director, Parks & Rec.)	6/18	Apptd. 6/08 Reapptd.6/10,12,14,16
Ryan Henderson 2615 Anchor Lane Nags Head, NC 27959 252-573-8373 At Large	6/19	Apptd. 1/16 Reapptd. 6/17
Nancy Griffin 94 Skyco Rd. Manteo, NC 27954 423-1781 (At Large)	6/19	Apptd. 6/15 Reapptd. 6/17
Marsha Ribner-Cady 103 Weir Point Dr. Manteo, NC 27954 252-473-3094(At Large)	6/18	Apptd. 6/10 Reapptd. 6/12,14,16
Mollie Sinks 230 Wax Myrtle Trail Kitty Hawk, NC 27949 252-207-0544 – home 252-305-3891 – cell Sinksmo0128@daretolearn.org (Youth Rep. under age 18)	6/19	Apptd. 09/17

Josh Houston

6/18

Apptd. 11/17

1274 Burnside Road
Manteo, NC 27954
473-7546 (Josh's Cell)
423-0619 (John's Cell)
Houstonjo0911@daretolearn.org
(Youth Rep. under age 18)

NOTES:

MEETING INFO. - 2nd Tues. each month at 12:30 p.m., Rm. 238, Admin. Bldg.

CONTACT INFO: Bonnie Bennett, Friends of Youth
Jay Burrus, Dept. of Health & Human Services Director
Pat Hudspeth, Chair

MEMBERS COMPENSATED: No

Doug Oberbeck replaced Dave Cheesman 7/07.
Tom Waite replaced Tim Hill 7/07.
Jane Midgett replaced Betty Selby 7/07.
Renee Welch replaced Amy Wells 7/07.
Richard Martin replaced DuWayne Gibbs 7/07.
Katie Lee and Kasey Rollinson filled vacant youth rep. positions 11/07.
Vance Haskett appointed to fill unexpired term of Francis D'Ambra 1/08.
Winfield Bevins replaced Jim Southern 6/08.
Tim White replaced Cliff Ogburn 6/08.
Sarah Massey filled unexpired term of Tom Waite 10/08.
Tom Williamson filled unexpired term of Jane Midgett 12/08.
Melinda Maher filled unexpired term of Renee Welch 12/08.
Sara Gist filled vacant at large student rep 12/08.
Richard Martin replaced Nancy Griffin 7/09.
Jennifer Karpowicz replaced Kimberly Pellini 7/09.
Kevin Brunk filled unexpired term of Winfield Bevins 7/09.
Lora Vann filled unexpired Sarah Massey 11/09.
Lora Gilreath filled unexpired term of Cole Beasley 6/10.
Marsha Ribner-Cady filled vacant at large seat 6/10.
Ron Bennett appointed to fill unexpired term of Eddie Lynch 1/11.
Tripp Hobbs replaced Richard Martin 6/11.
Jeff Deringer replaced Doug Oberbeck 6/11.
Richard Martin replaced Edgar Barnes 6/11.
Lynette Ford replaced Thomas Williamson 6/11.
Tony Gray replaced Melinda Maher 6/11.
Sheila Davies filled unexpired term of Tony Gray 11/11.
Stephen Wescott filled unexpired term of Kevin Brunk 11/11.
Kara Rap filled unexpired term of Elise Quidley 11/11.
Wes Rawles filled unexpired term of David Spruill 11/11.
Matthew Schofield filled unexpired term of Lynette Ford 6/12.
Natalie Evans filled unexpired term of Matthew Schofield 2/13.
Malinda Lathan filled unexpired term of Shelia Davies 2/13.
Teresa Twyne filled unexpired term of Tripp Hobbs 10/13.
Bobbie Lowe filled unexpired term of Sarah Massey 4/14.

Adam Leggett filled unexpired term of Bobbie Lowe 12/14.
Margarette Umphlett filled unexpired term of Virginia Tillett 12/14.
Appointment for Health Department combined with appointment for Social Services, (Health and Human Services) 2014.
Laura Twichell replaced Natalie Evans 6/15.
Nancy Griffin replaced Lora Gilreath 6/15.
Alejandra Monica-Sanchez appointed to fill unexpired term of Austin Banks 11/15.
Joshua Tolson appointed to fill unexpired term of Abby Haywood 11/15.
John Gardner filled unexpired term of Ron Bennett 1/16.
Keith Letchworth filled unexpired term of Adam Leggett 1/16.
Ryan Henderson filled vacant, at large seat 1/16.
Michael Lewis filled unexpired term of Lynn Bryant 2/16.
LaQreshia Bates-Harley filled unexpired term of Sherri Ellington 6/16.
Lionel Ray Robinson replaced Malinda Lathan 6/17
Steve House replaced Margarette Umphlett 6/17
Mollee Sinks appointed to fill unexpired term of Alejandra Monica-Sanchez 9/17
Josh Houston appointed to fill unexpired term of Joshua Tolson 11/17

REVISED 11/17

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Juvenile Crime Prevention Council

2nd choice _____

3rd choice _____

Name Jennifer Alexander

Address 116 Tall Pines Court

City/State/Zip Kill Devil Hills, NC 27948

Email Address jnicolealexander@yahoo.com

Telephone Home: 252-202-2777

Business: 252-202-2777

Resident of Dare County: yes no

Occupation: Licensed Clinical Social Worker

Business Address: 1825 West City Drive Elizabeth City, NC 27909

Educational background:

Bachelor of Arts, Virginia Tech 2000

Master of Social Work, Radford University 2002

Business and civic experience and skills:

Self-employed/psychotherapy practice 10/2005 to 9/2016. I am in regular attendance of Board of Education and Board of Commissioners meetings and have spoke at both.

Other Boards/Committees/Commissions on which you presently serve:

I am part of the leadership of Stronger NC-OBX and am the Colington precinct Chair for the Dare County Democratic Party. I'm also the Secretary for the First Flight Elementary School PTO

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Bob Muller,	Retired	P.O. Box 547 Wags Head NC 27959	252-207-5287
Elizabeth Hoffmanier	Social Worker	4610 S. Coble Wy. Wags Head, NC 27959	252-599-022
Jay Burrus,	Director Dare County Department of Public Health	109 E. 1st St. Manteo NC 27954	252-475-5511

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 04-24-2017 Signature of applicant: Jennifer N. Alexander

FOR OFFICE USE ONLY:

Date received: 5/2/17

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Juvenile Crime Prevention Council

2nd choice _____

3rd choice _____

Name Shannon Brooks

Address 104 Beck's Ct.

City/State/Zip Manteo, NC 27954

Email Address: sebrooks@ncsu.edu

Telephone Home: 252-475-0413

Business: 252-472-4290

Resident of Dare County: yes no

Occupation: Director of NC State Cooperative Extension

Business Address: 517 Budleigh St. Manteo, NC 27954

Educational background:

BA Anthropolgy from Texas State Univeristy, MS Agricultural Education from Montana State University

Business and civic experience and skills:

I am currently the Director of Dare County's NC State Cooperative Extension that manages the Dare County 4-H program. Dare County 4-H youth participate in curriculum based out of school programming that is nationally recognized.

Other Boards/Committees/Commissions on which you presently serve:

Dare County Master Gardener Volunteer Association - Advisor

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Tim White	Director of Public Services for Dare County	timwhite@	twhite@dcem.com
Bonnie Bennett	Program Coordinator of Friends of Youth	bbf@dcem.com	
Janice Tillet	Retired, Manteo NC	janicetillett1@gmail.com	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 04/06/17 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Roanoke Island Community Center Board

2nd choice Parks and Recreation

3rd choice Juvenile Crime Prevention (depends on work schedule)

Name Lynette Ford

Address 104 Elsie Daniels Lane

City/State/Zip Manteo, NC 27954

Email Address fordly@daretolearn.org / lynetteford5748@gmail.com

Telephone Home: (252) 305-5748

Business: (252) 449-7000 Ext 2466

Resident of Dare County: yes no

Occupation: History Teacher

Business Address: First Flight High School

Educational background:
B.A. History (ESU), Associate Degree (OA DARE); Manteo High School Graduate

Business and civic experience and skills: FFHS TEACHER

Monday Night Alive tutor; volunteer (10 yrs), OBX Marathon volunteer
I enjoy being a public servant. Familiar with the community and their needs.

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Paul Charon	Last Colony Brewery	Monte	(252) 305-3666
Virginia Tillett		Monte	(252) 473-2753
Jane Midgett	school board receptionist	Monte	(252) 473-8995

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/16/18

Signature of applicant:

[Handwritten Signature]

FOR OFFICE USE ONLY:

Date received: _____

Lynette Ford

Current Address:

P.O. Box 2563

Manteo, N.C. 27954

252-305-5748

lynetteford2000@yahoo.com

lynetteford5748@gmail.com

fordly@daretolearn.org

Permanent Address:

104 Elsie Daniels Lane

Manteo, N.C. 27954

Summary

Highly dedicated and resourceful Community Service Worker with a stellar record of community involvement and conflict resolution. I am adept at helping community members in finding creative and productive solutions for any issues. I am a strong multitasker and able to handle a number of simultaneous questions and problems with high accuracy and efficiency.

Highlights

- Community service experience
- Strong familiarity with community
- Excellent ability to coordinate community service
- High organization and presentation skills
- Outstanding creative thinking and problem-solving abilities
- Oral and written communication skills

OBJECTIVE: To work in the community I grew up in and to give back to the people who help me grow. I would like to be a humble servant, serving my great community.

ACTIVITIES: I worked with Monday Night Alive for 10 years. MNA is a program which helps students (k-12) with school work.

EDUCATION: **B.A. — History**
Elizabeth City State University
Elizabeth City, N.C. 27909
Graduation Date: May 5, 2007 **GPA: 3.4**
Associate in Art Degree
College of Albemarle Dare campus
Graduation Date May 2004
Effective teacher training 2008

SPECIAL SKILLS: Microsoft Works, PowerPoint
Positive attitude towards work
Adaptability towards environment
Positive attitude towards learning
Work well with people

**WORK
EXPERIENCE:**

- 2017-Present** First Flight High
100 Veterans Dr, Kill Devil Hills, NC 27948
(252) 449-700 ext 2466
History Teacher
American History
Apex Civics
World History
- 2008-Present** Full Moon Café
208 Queen Elizabeth Ave
Manteo, N.C. 27954
(252) 473-6666
Server
- 2008** Coastal Staffing Services
4601 N Croatan Hwy Kitty Hawk, N.C. 27949
(252) 255- 1800
- 2007- 2008:** Sound Feet Shoes Powells Point, NC
Assistant Manager Duck Store #6. Worked also in Kitty Hawk #5
(252)491-2858 (252)261-0490 (252) 441-0715
- 2000-2007:** Weeping Radish Restaurant and Brewery, Manteo, N.C. 27954
Opening and closing manager, Whenever needed
Pub tender, Waitress, Cook, and Customer Service
(252) 473-1157
- 1995-1999:** **Manager of Nine West Shoes**, Tanger Outlet Mall Nags Head, N.C. 27959
Customer Services
Manual Operation of the store
Visual Merchandising
(252) 441-8488
- 1995-1997:** **3+ Key of Colours and Scents**, Tanger Outlet Mall Nags Head, N.C.27959
Customer Services, Visual Merchandising and
Manual Operation of the store

1993-1995: **Wallet Works, Tanger Outlet Mall Nags Head, N.C. 27959**

AWARDS: National Collegiate Minority Leadership Award 2002
SGA Vice President 2002-2003
SGA President 2003-2004
Vice Chancellor List (2004)
Dean List (2004, 2007)
Honor Roll (2005 – 2006)
Phi Alpha Theta 2006
Honor Roll 2007
Substitute Teaching Certification 2008

REFERENCES: Paul Charron
Lost Colony Brewery & Café
Downtown Manteo, N.C. 27954
(252) 305- 3666
(252) 473-6666

Jane Midgett
Dare County School Board and Education
Manteo.N.C.27954
(252) 473-
(252) 480-8888

Virginia Tillett
Former County Commissioner/Educator
Manteo, N.C. 27954
(252) 473-2753

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Juvenile Crime Prevention Council

2nd choice _____

3rd choice _____

Name Edward Hall Jr.

Address 1305 McPherson Street

City/State/Zip Elizabeth City, NC 27909

Email Address edward.hall@ncdps.gov

Telephone Home: _____

Business: (252) 331-4759

Resident of Dare County: yes no

Occupation: Chief Court Counselor District 1

Business Address: 1305 McPherson Street Elizabeth City, NC 27909

Educational background:

BS Criminal Justice

Business and civic experience and skills:

NA

Other Boards/Committees/Commissions on which you presently serve:

JCPC - Chowan, Gates, Perquimans, Pasquotank, Camden, Currituck

Community Collaborative - Chowan, Gates, Perquimans, Pasquotank, Camden, Currituck
Dare

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Sherri Ellington</u>	<u>Retired</u>	<u>Eliz City, NC</u>	<u>252-333-2512</u>
<u>Phillip Gatling</u>	<u>Asst. Principal</u>	<u>Edenton, NC</u>	<u>252-482-8426</u>
<u>Shelia Evans</u>	<u>Principal</u>	<u>Edenton, NC</u>	<u>252-221-4078</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 5/3/18 Signature of applicant: Edward G. H. J.

FOR OFFICE USE ONLY:

Date received: 5/3/18

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Planning Board, Tourism Bd., Oregon Inlet Waterways Comm.
2nd choice Juvenile Crime Prevention Council, Board of Adjustment
3rd choice ABC Board, Roanoke Island Community Center Bd. ^{Apptd 6/15}
Name: Allen Moran (Planning Board - District 1, At Large)

Address: 381 Mother Vineyard Rd. Health & Human Services Bd.

City/State/Zip Manteo, N.C. 27954

Telephone Home: (252) 423-1309

Business: (252) 475-9222

Resident of Dare County: yes no

Occupation: Jail Administrator / Real Estate Agent

Business Address: 1044 Driftwood Dr. Manteo, N.C. 27954

Educational background:
N.C. Licensed Real Estate Broker, N.C. Justice Academy

Business and civic experience and skills:
Rotary International (Manteo) Board Member / Community Service Chair 2012

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Doug Doughtie	Dare County Sheriff	962 Marshall C. Collins Dr.	252-216-9898
Bobby Owens	Ret. N.C. Utilities Commission	310 Agona St.	252-256-0668
Marc Basnight	Retired	169 Scuppernong Rd.	252-475-8093

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/2014 Signature of applicant: *[Handwritten Signature]*

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____



Library Board - Dare

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

BOARD APPOINTMENTS
LIBRARY BOARD-DARE
(Four Year Term)

The Library Board-Dare establishes local policies within those set by the Regional Library Board and oversees the Library Trust Fund budget, and also serves on the Board of the Dare County Library Foundation, a 501-C3 tax-exempt organization.

Beverly Boswell

(Current Term 6/16-6/18)
(Originally Apptd. 6/16)

Sandra Carter

(Current Term 6/15-6/18)
(Originally Apptd. 6/15)

Heath Haithcock, III

(Current Term 6/15-6/18)
(Originally Apptd. 6/15)

**Heath Haithcock, III would like to be reappointed.
Beverly Boswell has resigned, see attached letter of resignation.
Sandra Carter has moved and no longer resides in Dare County.**

There are no applications on file.

Other Members: See attached list



North Carolina General Assembly
House of Representatives

REPRESENTATIVE BEVERLY G. BOSWELL
6TH DISTRICT

OFFICE ADDRESS: 531 LEGISLATIVE OFFICE BUILDING
300 N. SALISBURY STREET
RALEIGH, NC 27603-5925

TELEPHONE: (919) 733-5906
FAX: (919) 754-3340
EMAIL: beverly.boswell@ncleg.net
DISTRICT: BEAUFORT, DARE, HYDE AND
WASHINGTON

COMMITTEES:

AGRICULTURE
APPROPRIATIONS
APPROPRIATIONS, HEALTH & HUMAN SERVICES
ELECTIONS & ETHICS LAW
HEALTH
HOMELESSNESS, FOSTER CARE & DEPENDENCY
STATE & LOCAL GOVERNMENT II

April 18, 2017

Mr. Jonathan P. Wark
Director, East Albemarle Regional Library System
700 US-64
Manteo, North Carolina 27954

Dear Jonathan,

It is with much regret that I must resign from my position on the Dare County Library Board effective immediately. My schedule in Raleigh does not allow me to give the board the time and attention it needs. Thank you for giving me the opportunity to serve and if you are ever in Raleigh, please come by and visit our office. I wish you all the luck in the future.

Sincerely,

Representative Beverly G. Boswell



LIBRARY BOARD – DARE
(Three Year Term)

This Board establishes local policies within those set by the Regional Library Board and oversees the Library Trust Fund Budget; and also serves on the Board of the Dare County Library Foundation, a 503-C3 tax-exempt organization.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Lisa Phillips P.O. Box 141 Rodanthe, NC 27968 987-2810 (H) 475-5077 (O)	6-19	Apptd. 8-11 Reapptd. 6-13,16
Sandra Carter 3200 Raymond Ave. Kill Devil Hills, NC 27948 441-4354	6-18	Apptd. 6-15
Beverly Boswell 1705 Sunset Ave. Kill Devil Hills, NC 27948 216-9820 (Cell)	6-18	Apptd. 6-16
Ellen Bryson 1800 Saint David St., Unit A1 Kill Devil Hills, NC 27948 480-1257 (H) 261-2313 (O)	6-20	Apptd. 8-11 Reapptd. 6-14, 17
Mike Hogan, CH P.O. Box 1898 Kill Devil Hills, NC 27948 441-6493 (H), 256-0036 (O)	6-20	Apptd. 6-14, 17
Willard Haithcock, III P.O. Box 2374 Manteo, NC 27954	6-18	Apptd. 6-15
Rob Ross(**) 105 East Sand Fiddler Court PO Box 1032 Nags Head, NC 27959 Rob.ross@darenc.com 480-3765 (H) (Commissioner Term is 4 years)	6-21	Apptd. 6/17
Janice Willis P.O. Box 413 Hatteras, NC 27943 986-2109 (H), 986-2365 (O)	6-20	Apptd. 6-14, 17

NOTES:

MEETING INFO: 2nd Thursday, 10:00 a.m. in Jan, April, July & Oct. in any Library

CONTACT INFO: Mike Hogan, Chairperson; Jonathan Wark, Librarian

MEMBERS COMPENSATED: No

*******At their meeting held on 6/6/16, the DCBC voted to delete the rule that limited people to serving only two consecutive, two year terms.**

** Commissioner appointee.

Jack Hohmann was first appointed to the Board April 1977.

Robert Morrill replaced Harrison Baggerly 6/90.

Stella Green replaced Margot Tillet 6/90.

Helen Kleyla replaced Bea Mulford 6/92.

Nora Fucci replaced Cashar Evans 6/93.

Wayne Gray appointed to fill unexpired term of Jack Hohmann 11/93.

Martha Hohmann replaced Hilda Bayliss 6/94.

Pat Eure replaced Helen Kleyla 7/95.

Jan DeBlieu replaced Nora Fucci 6/96.

Elizabeth Newman replaced Robert Morrill 6/96.

James Melvin replaced Stella Green 6/96.

Beth Storie replaced Martha Hohmann 6/97.

Cheryl Byrd replaced Polly Bernd 6/97.

Jan Willis replaced Ray Gray 6/97.

Cheryl Byrd moved to fill commissioner appointee position replacing Wayne Gray who resigned 8/98.

John "Possum" Silver appointed to fill position vacated by Cheryl Byrd 8/98.

Roger Allen replaced James Melvin 6/99.

Debbie Sauls replaced John Silver 6/00.

John Robert Hooper replaced Cheryl Byrd 3/01.

Dorothy Fink replaced Pat Eure 8/01.

Paul Charron filled unexpired term of Beth Storie 8/01.

Laura Perkins replaced Jan DeBlieu 8/02.

Mel Covey replaced Elizabeth Newman 8/02.

Lynne Hutchins replaced Roger Allen 11/02.

Betty Swanson replaced Jan Willis 6/03.

Amy Huggins filled unexpired term of Paul Charron 10/04.

Janis Cochrane apptd. to fill unexpired term of Mel Covey 1/05.

Mike Johnson apptd. to fill unexpired term of John Robert Hooper 1/05.

Lynne Foster apptd. to fill unexpired term of Dorothy Fink 10/05.

Michael Hogan apptd. to fill unexpired term of Debbie Sauls 10/05.

Commissioner Virginia Tillet replaced Commissioner Mike Johnson 2/08.

Fletcher Willey replaced Laura Catoe 7/08.

Karen Bachman replaced Janis Cochrane 7/08.

Joyce Bornfriend replaced Lynne Hutchins 7/08.

Donna Trivette replaced Betty Swanson 12/09.

William Pfeifer replaced Amy Huggins 12/09.

Elizabeth Gaimel replaced Michael Hogan 12/09.

Jerry Hart replaced Lynne Foster 6/10.

Ellen Bryson filled unexpired term of Fletcher Willey 8/11.

Lisa Phillips filled unexpired term of Jerry Hart 8/11.

Commissioner Margaret Umphlett replaced former Commissioner Virginia Tillet 12/14.

Sandra Carter replaced Donna Trivette 6/15.
Willard Haithcock replaced Elizabeth Gaimel 6/15.
Beverly Boswell filled unexpired term of William Pfeifer 6/16.
Rob Ross replaced Margarete Umphlett 6/17

REVISED 6/17



Manns Harbor Community Center

Description

See attached summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

BOARD APPOINTMENTS

MANN'S HARBOR COMMUNITY CENTER BOARD

(Two Year Term)

The Manns Harbor Community Center Board manages and is responsible for upgrading of the community building.

The following have terms to expire this month:

Clyde Gard

(Current Term 6/16– 6/18)

(Originally Apptd. 2/00)

Bonny Sawyer

(Current Term 6/16-6/18)

(Originally Apptd. 06/99)

Clyde Gard and Bonny Sawyer would like to be reappointed.

No applications have been received.

Other Members:
See attached list

MANN'S HARBOR COMMUNITY CENTER
(Two Year Term)

This Board operates and maintains the community center facility and amenities for the use and benefit of Manns Harbor residents.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Rodney Ballance Manns Harbor, NC 27953 473-5855	6-19	Apptd. 8/01 Reapptd. 6/03,6/05, 6-07,09,11,13,15,17
Bett Beasley P.O. Box 56 Manns Harbor, NC 27953 473-3217	6-19	Apptd. 8/11 Reapptd. 6/13,15,17
Clyde Gard P.O. Box 355 Manns Harbor, NC 27953 473-3228	6-18	Apptd. 2/00 Reapptd. 6/01 Reapptd 6/04,06,08,10 12,14,16
Vickie Craddock, Pres. P.O. Box 159 Manns Harbor, NC 27953 473-6086	6-19	Apptd. 1/99 Reapptd. 6/99 6/01, 6/03,6/05, 6/07,09 11,13,15, 17
Bonny Sawyer 5902 Hwy 64 Manns Harbor, NC 27953 473-3038	6-18	Apptd. 6/99 Reapptd. 6/01 Reapptd 6/04,06,08,10 12,14,16

NOTES:

MEETING DATE: (Quarterly/Manns Harbor Community Center)

Richard Burke replaced Robin Gard 8/89.
W.R. Beasley replaced Edward White.
Lori Hux replaced Janet Craddock 7/91.
Crystal Mann replaced Bobby Beasley 9/93.
Joann Ball filled unexpired term of Debbie Tillett 4/95.
Timmy Midgett filled unexpired term of Richard Burke 4/95.
Rollins Tillett, Jr. filled unexpired term of Crystal Sidwell 10/97.
Darlene Craddock appointed to fill unexpired term of Darlene Gard 1/99.
Vickie Craddock appointed to fill unexpired term of Timmy Midgett 1/99.
Bonny Sawyer replaced Joann Ball 6/99

Dropped from 6 members to 5 members 6/99. *(Member dropped was Lori Ann Gibbs who moved to Manteo.)

Clyde Gard appointed to fill unexpired term of Rollins Tillett, Jr. 2/00.
Rodney Ballance appointed to fill unexpired term of Darlene Craddock 8/01.
Clyde Gard and Bonny Sawyer's terms extended one year so everyone's terms will be staggered and not expire at the same time.
Bett Beasley replaced Harry Mann 8/11.

REVISED 6/17



Roanoke Island Community Center

Description

See attached summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

BOARD APPOINTMENTS

ROANOKE ISLAND COMMUNITY CENTER BOARD

(Two Year Term)

The following have terms that expire this month:

Doris Pledger Creecy

(Current Term 6/16 – 6/18)

(Originally Apptd. 6/89)

Kelli Harmon

(Current Term 6/16– 6/18)

(Originally Apptd. 7/15)

Daniel Selby

(Current Term 6/16 – 6/18)

(Originally Apptd. 9/06)

Kelli Harmon and Daniel Selby would like to be reappointed.

The Roanoke Island Community Center Board requests that the Board of Commissioners appoint Lynette Ford to replace Doris Creecy.

Willer Spencer has resigned from the Roanoke Island Community Center Board. The Roanoke Island Community Center Board requests that the Board of Commissioners appoint Clarence Lewis to replace Willer Spencer

Applications have been received from:

Lynette Ford

Clarence Lewis

Stephanie J. Harkness-Moxley

**Other Members:
See attached list**

Janice Williams
Roanoke Island Community Board Members
954 Marshall C. Collins Drive
Manteo, NC 27954

February 28, 2018

Daniel Selby
Chairman
Roanoke Island Community Center
Manteo, NC 27954

Dear Mr. Selby,

It is with regret that I am writing to inform you of my decision to resign my position on the Roanoke Island Community Center Board, effectively immediately.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel it is best for me to make room for someone with the time and energy to devote to the job.

I am grateful for the opportunity to serve on the RICC Board and appreciate what the board does for our community.

Best regards,



Willer Spencer

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Roanoke Island Community Center Board
 2nd choice Parks and Recreation
 3rd choice Juvenile Crime Prevention (Depends on work schedule)

Name Lynette Ford

Address 104 Elsie Daniels Lane

City/State/Zip Manteo, NC 27954

Email Address fordly@daretolearn.org / lynetteford5748@gmail.com

Telephone Home: (252) 305-5748

Business: (252) 449-7000 Ext 2466

Resident of Dare County: yes no

Occupation: History Teacher

Business Address: First Flight High School

Educational background:

B.A. History (CSU), Associate Degree (COA DARE); Manteo High School Graduate

Business and civic experience and skills: FFHS TEACHER

Monday Night Alive tutor; Volunteer (10 yrs), OBX Marathon volunteer
Enjoy being a public servant. Familiar with the community and their needs.

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Paul Charon	Lost Colony Brewery	Manteo	(252) 305-3666
Virginia Tillett		Manteo	(252) 473-2753
Jane Midgett	school board receptionist	Manteo	(252) 473-8995

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/16/18 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____

Lynette Ford

Current Address:
P.O. Box 2563
Manteo, N.C. 27954
252-305-5748
lynetteford2000@yahoo.com
lynetteford5748@gmail.com
fordly@daretolearn.org

Permanent Address:
104 Elsie Daniels Lane
Manteo, N.C. 27954

Summary

Highly dedicated and resourceful Community Service Worker with a stellar record of community involvement and conflict resolution. I am adept at helping community members in finding creative and productive solutions for any issues. I am a strong multitasker and able to handle a number of simultaneous questions and problems with high accuracy and efficiency.

Highlights

- Community service experience
- Strong familiarity with community
- Excellent ability to coordinate community service
- High organization and presentation skills
- Outstanding creative thinking and problem-solving abilities
- Oral and written communication skills

OBJECTIVE: To work in the community I grew up in and to give back to the people who help me grow. I would like to be a humble servant, serving my great community.

ACTIVITIES: I worked with Monday Night Alive for 10 years. MNA is a program which helps students (k-12) with school work.

EDUCATION: **B.A. – History**
Elizabeth City State University
Elizabeth City, N.C. 27909
Graduation Date: May 5, 2007 **GPA: 3.4**
Associate in Art Degree
College of Albemarle Dare campus
Graduation Date May 2004
Effective teacher training 2008

SPECIAL SKILLS: Microsoft Works, PowerPoint
Positive attitude towards work
Adaptability towards environment
Positive attitude towards learning
Work well with people

**WORK
EXPERIENCE:**

- 2017-Present** First Flight High
100 Veterans Dr, Kill Devil Hills, NC 27948
(252) 449-700 ext 2466
History Teacher
American History
Apex Civics
World History
- 2008-Present** Full Moon Café
208 Queen Elizabeth Ave
Manteo, N.C. 27954
(252) 473-6666
Server
- 2008** Coastal Staffing Services
4601 N Croatan Hwy Kitty Hawk, N.C. 27949
(252) 255- 1800
- 2007- 2008:** Sound Feet Shoes Powells Point, NC
Assistant Manager Duck Store #6. Worked also in Kitty Hawk #5
(252)491-2858 (252)261-0490 (252) 441-0715
- 2000-2007:** Weeping Radish Restaurant and Brewery, Manteo, N.C. 27954
Opening and closing manager, Whenever needed
Pub tender, Waitress, Cook, and Customer Service
(252) 473-1157
- 1995-1999:** **Manager of Nine West Shoes**, Tanger Outlet Mall Nags Head, N.C. 27959
Customer Services
Manual Operation of the store
Visual Merchandising
(252) 441-8488
- 1995-1997:** **3rd Key of Colours and Scents**, Tanger Outlet Mall Nags Head, N.C.27959
Customer Services, Visual Merchandising and
Manual Operation of the store

1993-1995: **Wallet Works**, Tanger Outlet Mall Nags Head, N.C. 27959

AWARDS: National Collegiate Minority Leadership Award 2002
SGA Vice President 2002-2003
SGA President 2003-2004
Vice Chancellor List (2004)
Dean List (2004, 2007)
Honor Roll (2005 – 2006)
Phi Alpha Theta 2006
Honor Roll 2007
Substitute Teaching Certification 2008

REFERENCES: Paul Charron
Lost Colony Brewery & Café
Downtown Manteo, N.C. 27954
(252) 305- 3666
(252) 473-6666

Jane Midgett
Dare County School Board and Education
Manteo, N.C. 27954
(252) 473-
(252) 480-8888

Virginia Tillett
Former County Commissioner/Educator
Manteo, N.C. 27954
(252) 473-2753

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Cress, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6342.

* Janice Williams
473-1817
janice@darenc.com

Advisory Board or Committee interested in:

1st choice I AM INTERESTED IN THE BOARD THAT COVERS HERRING RIVER STARTING MONDAY NIGHT ALIVE.

2nd choice _____

3rd choice _____

Name: CLARENCE E. LEWIS

Address: 514 Sir Walter Raleigh Street

City/State/Zip Manteo, N.C. 27954

Telephone Home: 253-473-3151

Business: RETIRED U.S. ARMY & DEPT OF THE INTERIOR

Resident of Dare County: yes no

Occupation: RETIRED U.S. ARMY AND DEPT OF THE INTERIOR. NATIONAL PARK SERVICE.

Business Address: N/A

Educational background:

Bachelor of Science Degree - CRIMINAL JUSTICE

Business and civic experience and skills:

Retail Sales Cashier Food Lion #204 WOOD T.O. MAX LOCATION
HOME DEPOT, KITTY HAWK N.C. MILLWORK SPECIALIST, TOOL
RENTAL SALES DEPT, CASHIER CERTIFIED AND EQUIPMENT.

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

PAST MEMBER OF VETERANS ADVISORY COUNCIL

PAST & PRESENT MEMBER OF UNITED BOARD OF ADJUSTMENT

Expiration Date of Terms: UNKNOWN

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>MRS BETTY SEERX</u>		<u>UNITED</u>	<u>252-29-0958</u>
<u>Sherry Burt Aupia</u>		<u>Currituck, Grady N.C.</u>	
<u>Mr. Roy Shifflett</u>		<u>UNITED</u>	<u>252-473-8041</u>

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 25th MAY 2017 Signature of applicant: Charles E. Lewis

FOR OFFICE USE ONLY:

Date received: 5-25-17

Date forwarded to County Commissioners: _____

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Parks and Recreation

2nd choice Dare County Center Advisory Board

3rd choice Roanoke Island Community Center Board

Name Stephanie J. Harkness-Moxley

Address 152 Brakewood Rd

City/State/Zip Manteo, NC 27954

Email Address smoxley@madrivier.com

Telephone Home: 843-540-2358 (cell)
Business: 252-573-8248

Resident of Dare County: yes no

Occupation: Paralegal

Business Address: 207 Queen Elizabeth Ave., Ste. 101, Manteo, NC 27954

Educational background:

Bachelor of Arts in International Studies from The Ohio State University

Post Graduate work in Paralegal Studies at Technical College of the Lowcountry

Business and civic experience and skills:

Please see attached resume.

Other Boards/Committees/Commissions on which you presently serve:
Manteo MS PTO: Volunteer Cord.; Premier Soccer Manteo, Inc.: Secretary;

Outer Banks Youth Soccer Assoc.: Secretary, Director Concessions;

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Josh Deal	Atlantic Flooring, owner	502 Hwy 64, Manteo	305-4037
Susan Harman-Scott	Attorney	207 QE Ave., Ste. 101, Manteo	573-8248
Diane Bognich	Finance Officer, OBX Inc.,	1 Vist. Ctr. Cir., Manteo	256-0588

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 5/4/2018 Signature of applicant: *Stephanie Harman-Meyers*

FOR OFFICE USE ONLY:

Date received: _____

Stephanie Harkness-Moxley

152 Brakewood Rd
Manteo, NC 27954

(843) 540-2358
smoxley@madriver.com

As I integrate into my new community, I hope to expand my participation in community and civic organizations.

Susan Harman-Scott, Attorney at Law, PLLC

Manteo, NC – June 2016 to Present

Paralegal for single practitioner office. Research and implement new technologies and case management software. Primary point of contact for clients, associated parties, and general public. Maintain and organize client files. Prepare documents for court and perform supporting research and background.

McDougall Law Firm

Beaufort, SC – July 2015 to June 2016

Litigation Paralegal supporting assigned attorneys with responsibilities for the maintenance and organization of files from opening of case to final disposition. Point of contact for clients, associated parties. Prepare all court documents, correspondence, evidence and supporting documentation, research and background.

Bennett Law Firm, LLC

Ridgeland, SC – July 2014 to July 2015

Litigation Paralegal in boutique law firm, supporting attorney in all stages of case development for civil litigation, family, simple probate and minor criminal matters.

Tupper, Grimsley, & Dean, P.A. Beaufort, SC - July 2011 to July 2014

Insurance Defense Litigation Paralegal supporting assigned attorneys with responsibilities for the timely and accurate preparation of documentation through all stages of a case including the initial response to new actions, discovery, mediation, and settlement or trial.

LowCountry Legal Volunteers

January 2011 to July 2011

Unpaid Student Intern: paralegal for a non-profit legal aid organization focusing mainly on family law issues for the under-served of Beaufort County.

Lost Penguin Deli

Bluffton, SC - October 2006-July 2010

Responsible for all aspects of small business ownership including business development and creation of social media and traditional advertising programs, inventory control and human resources.

Certifications: North Carolina Notary Public, Commission expires 7/7/2021

Computer Proficiencies:

Microsoft Office Suite including Entourage and Outlook for both Windows XP and Mac OS X (Mavericks) platforms; Word Perfect, LexisNexis, Westlaw, eCopy, TABS 3, Clio, Office365 and DropBox; iPad and iPhone mobile computing platforms for office connectivity while off site.

Education:

The Ohio State University, Bachelor of Arts: International Relations

Technical College of the Lowcountry, Paralegal Certificate from an ABA credentialed program, Honor graduate

Community Involvement:

Manteo Middle School Parent Teacher Organization: Volunteer Coordinator 2017-present

Premier Soccer Training Manteo, Inc.: Board of Directors, Secretary 2017- present

Outer Banks Youth Soccer Association: Board of Directors, Secretary, Director of Concessions 2017-present

Lower Coastal Soccer Academy: Board of Directors, Secretary 2011-2016; Developmental Coordinator 2014-2016; Team Manager for '04 travel team 2011- 2016

Beaufort Water Festival: Volunteer with Young Lawyers Association during Beaufort's premier festival 2011-2015

ROANOKE ISLAND COMMUNITY CENTER

(Two Year Term)

This Board operates and maintains the community center facility and Amenities for the use and benefit of all members of the community.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Jonique Lee 1014 Burnside Rd. Manteo, NC 27954 216-6464 (Cell)	6-19	Apptd. 6/15, 17
Betty Selby P.O. Box 1485 Manteo, NC 27954 473-3570(H) 473-1151(W)	6-19	Apptd. 1/06 Reapptd. 6/07,09 11,13, 15,17
Kelli Harmon 723 Pirates Way Manteo, NC 27954 910-286-1660 (H)	6-18	Apptd. 7-15 Reapptd. 6/16
Doris Pledger Creecy P.O. Box 1068 Manteo, NC 27954	6-18	Apptd. 6-89 Reapptd. 6-91,93, 95,97,99,01,03,04, 06,08,10,12,14,16
Allen Moran 381 Mother Vineyard Rd. Manteo, NC 27954 423-1309 (H) 475-9222 (W)	6-19	Apptd. 6-15,17
Daniel Selby, Ch. P.O. Box 1544 Manteo, NC 27954 216-8226	6-18	Apptd. 9-06 Reapptd.6/08,10,12 14,16
Willer Spencer 925 Harriott Street PO Box 1495 Manteo, NC 27954 256-2880 (H)	6-19	Apptd. 6-17

NOTES:

Meeting Date: 1st Weds. Of each month, 6:00 pm at the RI Comm. Ctr.
Betty Govan replaced Lemuel Anderson 8/91.
Beulah Charity replaced Jerome Selby 6-93.
Wilford Wescott replaced Snooks Tillett 6/97.
Arvilla Bowser replaced Wilford Wescott 6/99.
Earl W. Bryant replaced Betty Selby 9/01
Roland Bowser filled unexpired term of Earline Simmons 1/06.

Betty Selby filled unexpired term of Dell Collins 1/06.
Willie Brickhous filled unexpired term of Arvilla Bowser 4/06.
Daniel Selby filled unexpired term of Earl Bryant 9/06.
Jonique Lee, Allen Moran and David Twiddy replaced Roland Bowser, Dorothy Tillett and Willie
Brickhouse 6/15
Kelli Harmon filled unexpired term of John Daniels 7/15.
Willer Spencer replaced David Twiddy 6/17

REVISED 6/17



Rodanthe, Waves, Salvo Community Center Board

Description

See attached summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

BOARD APPOINTMENT

RODANTHE-WAVES-SALVO COMMUNITY CENTER BOARD

(Three Year Term)

The following have terms that expire this month:

Susan Gray

(Current Term 6/15 – 6/18)

(Originally Apptd. 6/00)

J. W. Kierzkowski

(Current Term 6/15-6/18)

(Originally Apptd. 6/88)

Susan Gray and J. W. Kierzkowski would like to be reappointed.

No other applications have been received.

Other Members:
See attached list

RODANTHE-WAVES-SALVO COMMUNITY CENTER

(Three year Term)

This Board operates and maintains the Rodanthe, Waves, Salvo Community Center facility and amenities for the use and benefit of all members of the villages.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Susan Gray P.O. Box 135 Rodanthe, NC 27968 987-2502	6-18	Apptd. 6-00 Reapptd. 6-03,06,09,12,15
Joey O'Neal P.O. Box 7 Rodanthe, NC 27968 987-2560	6-19	Apptd. 6-93,95 98,01,04,07,10,13,16
J.W. Kierzkowski, Ch. Box 55 Salvo, NC 27972 987-2218	6-18	Reapptd. 6-88,90 92,94,97,00,03,06,09,12,15
Stephen Ryan P.O. Box 69 Salvo, NC 27972 987-2265	11-18	Apptd. 11-12 Reapptd. 11-15
Roberta Midgett P.O. Box 38 Salvo, NC 27972 473-8226 (H) 995-7646 (O)	11-18	Apptd. 9-09 Reapptd. 11-09,12,15

NOTES:

MEETING DATE: 4th Monday of every month – 7:30 p.m.

Claude Howard replaced Don Edwards 2-92.
Joey O'Neal replaced James Shimpach 6-93.
Joey Midgett replaced Rudy Gray 6-94.
Terms were changed to 3 years in 6-96.
Ken Wenberg replaced Joey Midgett 6-97.
Susan Gray replaced Ken Wenberg 6-00.
Roberta Midgett filled unexpired term of Claude Howard 9/09.
Stephen Ryan replaced Lovie Midgett 11/12.

REVISED 6/16



Veterans Advisory Council

Description

See attached summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2018

BOARD APPOINTMENT

VETERANS ADVISORY COUNCIL

(Staggered Three Year Terms)

The Veterans Advisory Council serves as a liaison with the community in coordinating services and activities benefiting Veterans and their families. Members of the Veterans Advisory Council solicit information and provide updates about community based activities honoring veterans.

Gary Kierney
(apptd. 4/15)

Russell Laney
(apptd. 6/16)

Russell Laney would like to be reappointed.

Gary Kierney does not want to be reappointed.
The Veterans Advisory Council recommends Blake Salmon replace Mr. Kierney.

Applications have been received from:

George Berry
Michael Keating
Jack Overman
Blake Salmon

Other members:
See attached list

1

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creaf, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Dare County ABC Board

2nd choice Dare County Veteran Advisory Board

3rd choice ~~Dare County Planning Board~~ ^{Apptd. 7/16} Parks & Recreation Advisory Board GB

Name: George H. Berry

Address: 230 North Dogwood Trail

City/State/Zip Southern Shores, NC 27949

Telephone Home: (252) 261-1278

Business: (703) 473-0528

Resident of Dare County: yes no

Occupation: CEO Starfish Services, Inc.

Business Address: Same as above

Educational background:

U of Utah 1972, Navy Postgraduate School 1976, Retired Navy Commander

Business and civic experience and skills:

National Security Intelligence support for over 45 years. Manage beach rental business over 20 years. Currently attending Vet Adv Board meetings. Member of OBX Home brewers Club.

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

None

Have been attending VET advisory board mths

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Wally Overman, Commissioner			
Beverly Boswell, Commissioner			
Jack Shea, Commissioner			

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 6/29/16 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 6/29/16

Date forwarded to County Commissioners: _____

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Dare County Veterans Advisory Council

2nd choice _____

3rd choice _____

Name: Michael A. Keating

Address: 5213 Lunar Drive

City/State/Zip Kitty Hawk, N.C. 27949

Telephone Home: 252-489-7311

Business: N/A

Resident of Dare County: yes no

Occupation: Retired

Business Address: N/A

Educational background:

Associates Degree CoA Dare County Campus

Business and civic experience and skills:

Retired as Customer Sr. Mgr. from City Beverage Co
Assistant Sr. Vice Commandant Marine Corps League O BX

In my younger years I coached Little League Baseball
Six years total Marine Corps
Also a member of the Eagles Club where I have
assisted with several fund raisers.

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

N/A

Expiration Date of Terms: N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Frank Draper	retired	P.O. Box 574 Kitty Hawk N.C.	252-255-0619
Robert Yanceek	sect. Mgr. Walmart	1718 Creek St Kill Devil Hills N.C.	252-325-5026
Dan Hudson	retired	P.O. Box 231 Corolla, N.C.	703-863-1786

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 10 May 2016 Signature of applicant: Michael A. Keating

FOR OFFICE USE ONLY:

Date received: 5/26/16

Date forwarded to County Commissioners: _____

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Airport Authority

2nd choice Planning Board

3rd choice Veterans Advisory Council

Name William J. Overman, Jr.

Address 110 Puddle Lane

City/State/Zip Manteo, NC 27954-9595

Email Address fourbranch@earthlink.net

Telephone Home: 252-473-2126

Business: —

Resident of Dare County: yes no

Occupation: Retired U.S. Navy

Business Address: —

Educational background:

B.S. Wake Forest University

Post Grad U of Pitt

Business and civic experience and skills:

Airport Authority early 2000s

Albemarle Commission

First Fit Society Bd 20 YRS
1st Fit military Officers Ass. (MOAA) Local chapter 4 YRS Pres
MOAA State President & Bd of Directors
4th Branch Bd (Federal 284 Chair)

Other Boards/Committees/Commissions on which you presently serve:

NONE

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
CLARENCE SKINNER			
DR CHARLES DAVIDSON			
DAY WHEELS			

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 1/26/17 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 1/26/17

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee Interested In:

1st choice VETERANS ADVISORY

2nd choice _____

3rd choice _____

Name BLAKE E. SAUON

Address 25230 BOLD DUNE DR PO BOX 705

City/State/Zip WAVER NC 27982

Email Address flyingsh 577@gmail.com

Telephone Cell Home: (757) 869-2160

Business: _____

Resident of Dare County: yes no

Occupation: DEFENSE CONSULTANT w/ BOOZ ALLEN HAMILTON

Business Address: 5800 LAKE WRIGHT DR NORFOLK VA 23502

Educational background:

BA GEOLOGY UNIV. OF WAKE

MBA EMERY RIDDLE AERO UNIV.

MA NATIONAL SECURITY U.S. NAVAL WAR COLLEGE

Business and civic experience and skills:
20 YEARS ACTIVE DUTY US NAVY

2 YEARS SECONDARY EDUC.

15 YEARS DEFENSE CONSULTANT

Other Boards/Committees/Commissions on which you presently serve:

None

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>GARY KERRY</u>			
<u>BETH ROOKS</u>	<u>PRINCIPAL CHSS</u>		<u>252 995-5730</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 22 May 2018 Signature of applicant: Blake C. Selmon

FOR OFFICE USE ONLY:

Date received: _____

VETERANS ADVISORY COUNCIL
(Staggered/Three Year Term)

The Veterans Advisory Council serves as a liaison with the community in coordinating services and activities benefiting Veterans and their families. Members of the Veterans Advisory Council solicit information and provide updates about community based activities honoring Veterans.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Jack Leonard, Ch. 181 Happy Indian Ct. Southern Shores, NC 27949 252-255-4631 (H) Pljl12@embarqmail.com	5/20	Apptd. 4/15 Reapptd. 5/17
Carl Reiber, V. Ch. 117 E. Bergen Ct. Nags Head, NC 27959 252-441-9469 (H) carlynreiber@yahoo.com	5/19	Apptd. 8/16
Russell Laney, Secretary 412 Woodard Rd. Kitty Hawk, NC 27949 571-239-3054 (C) russobx@charter.net	5/18	Apptd. 6/16
Norman B. St.Laurent 63 Hickory Trail Southern Shores , NC 27949 252-255-6383	5/21	Apptd. 5/18
Marsha Brown 163 Roanoke Trail Manteo, NC 27954 252-423-3007 (H) 252-202-2058 (C) giglineheroes@aol.com	5/20	Apptd. 5/12 Reapptd.5/14, 5/20

Kelli Rose Harmon 5/19 Apptd. 5/17
1013 US HWY 64, Ste A
Manteo, NC 27954
252-473-1006 (W)
kelli.harmon@edwardjones.com

Gary Kierney 5/18 Apptd. 4/15
P.O. Box 31
Frisco, NC 27936
252-489-0412(H)
252-475-5980 (O)
Gary.kierney@darenc.com

Jack Shea (Ex-Officio) Apptd. 2/17
Dare County Commissioner
290 Wax Myrtle Trail
Southern Shores, NC 27949
252-261-4158 (H)

NOTES:

VAC was formed on 5/7/12.

MEETING INFO: 4th Thursday of each month, 3 p.m., Rm. 168, Dare County Administration Building, 954 Marshall C. Collins Dr., Manteo, NC

CONTACT INFO: Jack Leonard, Chair

MEMBERS COMPENSATED: No

Lynda Hester replaced Punk Daniels 6/13
Billy Brown replaced Clarence Skinner 7/13
Joshua Turner filled unexpired term of Pete Groom 3/14
Jack Leonard filled vacant seat previously held by Joe Pope 4/15
Gary Kierney replaced Josh Turner 4/15
Charles Read, Jr. replaced Lynda Hester 6/16
Russell Laney filled unexpired term of Dale Draper 6/16
Carl Reiber filled unexpired term of Billy Brown 8/16
Jeff Slaker filled unexpired term of Clarence Lewis who resigned 12/16
Jack Shea added as Ex-Officio member from the DCBC 2/17.
Kelli Rose Harmon filled unexpired term of Charles B. Read, Jr. who resigned 5/17.
Frederick W. Lamm filled unexpired term of Jeff Slaker who resigned 10/17.

Norman St. Laurent replaced Frederick Lamm whose term expired and did not want to be reappointed

REVISED 5/18



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list.

July 2018

1. Airport Authority

The mission of the Dare County Airport Authority is to manage the operation, maintenance and improvement of air services and facilities for the use, convenience, and benefit of the air traveling public. 3 terms expiring

2. East Lake Community Center Board

This Board operates and maintains the East Lake Community Center. 1 term expiring

3. Game and Wildlife Commission

The Game and Wildlife Commission issues and renews duck blind licenses in all Dare County waters. Renewals and new licenses are received on a yearly basis from August through December of each year. 4 terms expiring

4. Library Board – Regional

This Board serves as the governing board and sets policy for the eight libraries within the East Albemarle Regional Library System. The Board is responsible for setting region-wide policies, and approving and reviewing the regional budget. Regional library board members must be a member of the local library advisory board at the time of their appointment. 1 term expiring

5. Parks and Recreation Advisory Council

This Advisory Council reviews and advises Parks and Recreation in its efforts to promote, organize, plan and coordinate activities and programs for youth and adults in Dare County. 9 terms expiring

6. Wanchese Community Center Board

Wanchese Community Center manages and is responsible for the upkeep of the Community Building. 2 terms expiring

August 2018

1. ABC Board

The Dare County Alcoholic Beverage Control (ABC) Board manages the sale of distilled spirits by Promoting excellence in customer service, fiscal responsibility, operational effectiveness, and compliance with laws that govern the sale and use of alcoholic beverages in Dare County. 3 terms expiring.

2. Airport Authority

The mission of the Dare County Airport Authority is to manage the operation, maintenance and improvement of air services and facilities for the use, convenience and benefit of the air traveling public. 1 term expiring.

3. Dare County Center Advisory Board

The Advisory Board works to advise and promote goals and policies to enhance the Dare County Center's operations and community outreach. 4 terms expiring

September 2018

1. Health and Human Services Board

The Health and Human Services Board serves as the policy making, rule making and administrative board for Dare County's Department of Health and Human Services. 3 terms expiring

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Janice Williams at 475-5800.

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS