



COUNTY OF DARE
PO Box 1000, Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, December 04, 2017

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1 Election of Chairman**
- ITEM 2 Election of Vice Chairman**
- ITEM 3 Holiday Music By Manteo High School Concert Choir**
- ITEM 4 Opening Remarks - Chairman's Update**
- ITEM 5 Presentation of County Service Pins**
- ITEM 6 Employee of the Month**
- ITEM 7 Public Comments**
- ITEM 8 Presentation on Cycling Ride to Benefit Local Charities**
- ITEM 9 Recognition of Awards & Certifications for Dare County Tax Staff**
- ITEM 10 North Carolina Coastal Federation - Introduction of Coastal Advocate**
- ITEM 11 Tourism Board Request Consent for Spending from Restricted Fund**
- ITEM 12 Dare County Department of Health and Human Services, 2016-2017 Annual Report**
- ITEM 13 Health and Human Services, Public Health Division - Child Telepsychiatry Update**
- ITEM 14 Outer Banks Chamber of Commerce - Update on Economic Development**
- ITEM 15 Discussion of Winter Trash Collection Proposal for Unincorporated Dare County**
- ITEM 16 Request for a Voter Referendum In Hatteras Village**

- ITEM 17** **Public Hearing – 10 a.m.**
Chapter 152.11 Amendments for Board of Adjustment Residency
- ITEM 18** Consent Agenda
 1. Approval of Minutes (11.20.17)
- ITEM 19** Board Appointments
 1. Board of Equalization and Review
 2. Dare County Center Advisory Board
 3. Parks and Recreation Advisory Council
 4. Special Motor Vehicle Valuation Review Board
 5. Upcoming Board Appointments Summary
- ITEM 20** Commissioners' Business & Manager's/Attorney's Business
- ITEM 21** Closed Session

ADJOURN UNTIL 9:00 A.M. ON JANUARY 8, 2018



Election of Chairman

Description

The Clerk to the Board of Commissioners will conduct the annual election of Chairman.

Board Action Requested

To Elect a Chairman

Item Presenter

Gary Lee Gross, Clerk to the Board



Election of Vice Chairman

Description

The Chairman will conduct the election of Vice Chairman.

Board Action Requested

To Elect a Vice Chairman

Item Presenter

Chairman of the Board of Commissioners



Holiday Music By Manteo High School Concert Choir

Description

As a special treat for the Board's December meeting, the Manteo High School Concert Choir will provide a special offering of holiday music.

The Concert Choir featuring the combined groups of Chorale and AVE Singers, will perform under the direction of Becki Rea.

Board Action Requested

None - Musical Presentation

Item Presenter

Manteo High School Concert Choir
Becki Rea, Director; John Luciano Principal



Opening Remarks - Chairman's Update

Description

The Dare County Chairman will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman of the Board of Commissioners



Presentation of County Service Pins

Description

The following employees are scheduled to receive service pins this month:

1. Patricia Rhodes, Administrative Specialist, 10 Year Pin
2. Nancy Stieh, Telecommunicator, 10 Year Pin
3. Willie Brickhouse, Equipment Mechanic, 20 Year Pin

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

December 4, 2017

Presentation of County Service Pins

1. **Patricia Rhodes**, Administrative Specialist, 10 Year Pin
-Presented by Allen Moran
2. **Nancy Stieh**, Telecommunicator, 10 Year Pin
-Presented by Trey Piland
3. **Willie Brickhouse**, Equipment Mechanic, 20 Year Pin
-Presented by Edward Mann



Employee of the Month

Description

The Employee of the Month certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Board of Commissioners will provide time on the agenda for Public Comments. Each regularly scheduled meeting begins with an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

In an effort to encourage public participation, the Board accepts public comments from 2 locations - - -

Public Comments can be made at the Commissioners Meeting Room in Manteo.
Public Comments can be made via a video link at the Fessenden Center in Buxton.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Presentation on Cycling Ride to Benefit Local Charities

Description

A group of cyclists from the Outer Banks plan to embark on a 3,700 mile bike ride from California to Florida to Dare County. This cross country bike ride will benefit the Dare County InterFaith Community Outreach and The Outer Banks Hospital "Hands of Hope" program.

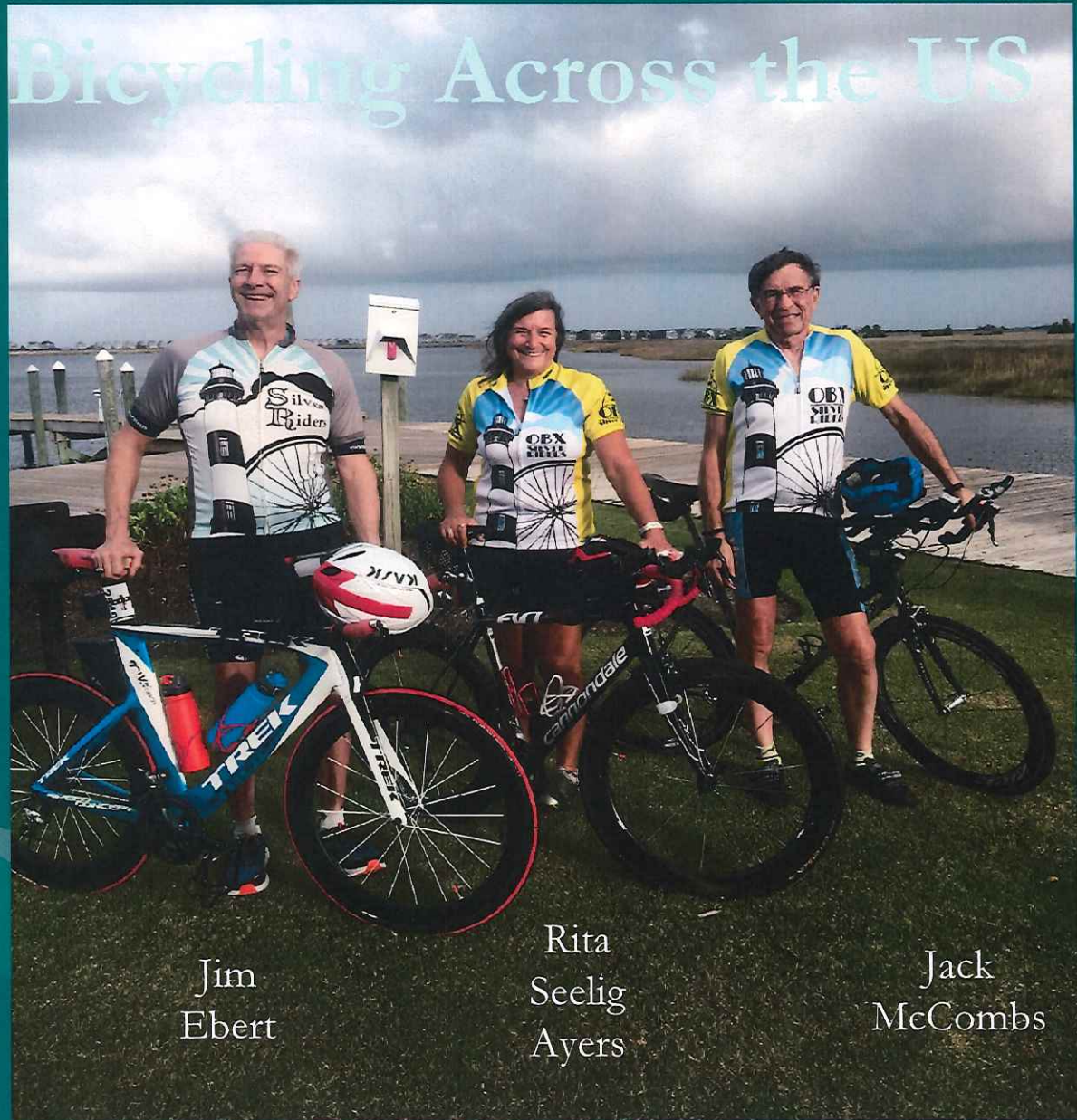
A presentation on the endeavor will be presented to the Dare County Board of Commissioners.

Board Action Requested

None - Informational Presentation

Item Presenter

Jack McCombs



Bicycling Across the US

Jim
Ebert

Rita
Seelig
Ayers

Jack
McCombs



Ride West-to-East, then South-to-North



A to B – San Diego to St. Augustine, FL: 2,933 Miles
B to C – St. Augustine to OBX (Nags Head): 655 miles
Total Distance: 3,588



Why Are We Riding Across the US



- To demonstrate vigorous exercise can be done, maintained, and quality of life enhanced regardless of
 - A debilitating disease
 - A joint replacement
 - Age
- Moreover
 - Jack is using the ride to raise money to help cancer victims, their families and to aid in the fight to cure cancer
 - Rita wants to raise awareness of multiple sclerosis and the need for support



Rita Ayers, age 66

Retired Manager/Chemist, DuPont



I have Multiple Sclerosis

- Doing something hard every day has allowed me to hold my disease at bay
- Demonstrate how having a positive attitude and being active can improve the quality of your life regardless of your situation

2013/14/16: NC & VA Senior Games cycling champion

2017 National Senior Games Silver & Bronze Medals (20k,40k Road Races) + 4th and 5th Places in Time Trials

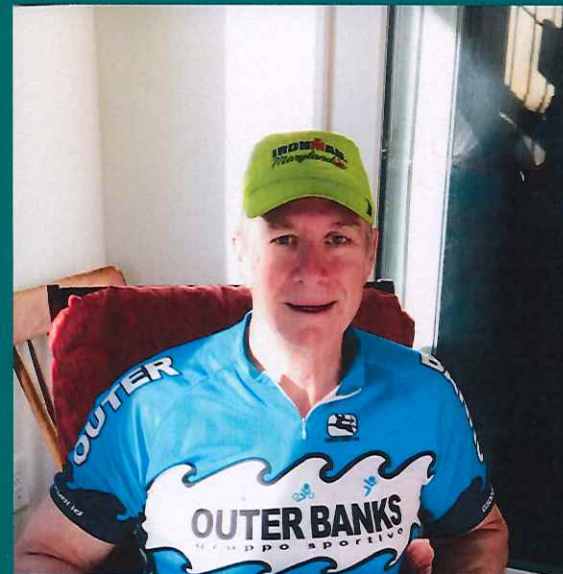


Jim Ebert, age 71

Retired Biologist, National Park Service
Nationally Certified Massage Therapist



- Triathlon Athlete and competitive swimmer for 25 years
 - Ironman competitor for past 10 years (2.4 mile swim, 112 mile bike ride, 26.2 mile run)
 - Medal winner in 2009 & 2013 National Senior Games
- Loves a challenge: prepared for this 3600 mile ride by having a knee replacement in August



Jack McCombs, age 77 Retired USAF Chief Master Sergeant



218 Lbs with
numerous health
issues



Jack – Before and After

175 Lbs, all health issues resolved



Past Champion of NC, VA, and PA Senior Games Cycling; Winner of
National Level Ultra-Marathon 12 Hour Race





Jack - Dedicating the ride to cancer victims: family members, friends, and residents of the OBX

Raise funds for local non-profits who help cancer victims, caregivers, and families as well as the American Cancer Society



Jack - Loved Ones Lost To Cancer



Wife – Margie/Feb 2017
Ovarian Cancer



1st Wife – Pat/Apr 2011
Ovarian Cancer



Naturalized US citizen
born in Luton, England

Sister – Linda/May 1983 Breast Cancer



My Best Friends – Royce & Mary, Retired
USAF MSgt/GS14

He: Nov 2006 Bladder Cancer

She: Feb 2016 Pancreatic Cancer





Recipients of Donations

- For OBX Residents
 - Outer Banks Hospital “Hands of Hope”
 - Interfaith Community Cancer Outreach (ICO)
- For Non-OBX Residents
 - American Cancer Society

Web addresses will be published in the new year





Watch Our Progress

- On a near daily basis we'll post:
 - Progress Reports with photos/daily & cumulative mileages
 - Jack: Web site/BLOG/Facebook/Twitter
 - Rita: Instagram/Facebook/Twitter
 - Jim: Facebook/BLOG/Twitter
- Identities of all social media will be published in the new year
- Links for cancer donations will be published in Jack's social media accounts





Recognition of Awards & Certifications for Dare County Tax Staff

At a recent meeting of the North Carolina Association of Assessing Officers honors were bestowed on several members of the Dare County Tax Departments as outlined below - - -

Description

Dare County Assessor Greta Skeen was named as the 2017 "Assessor of the Year" for the State of North Carolina in recognition of her outstanding achievement in tax administration and public service.

Assistant Assessor Hosea Wilson received the Presidential Award for Outstanding Assessment Administration.

April Farence received 2 certifications - Certified Real Property Appraiser and Personal Property Appraiser.

Corinne Etheridge, in the Tax Collection Dept, received certification as a Certified Assistant Tax Collector.

Board Action Requested

None - Informational Presentation

Item Presenter

County Manager - Robert Outten



North Carolina Coastal Federation - Introduction of Coastal Advocate

Description

Michael Flynn, the new Coastal Advocate employed by the North Carolina Coastal Federation, will be introduced to the Dare County Board of Commissioners.

Board Action Requested

None - Informational Presentation

Item Presenter

Michael Flynn, Coastal Advocate
North Carolina Coastal Federation



November 22, 2017

Dare County Board of Commissioners
PO Box 1000
Manteo, NC 27954
Attn: Chairman Bob Woodard

Dear Chairman Woodard,

My name is Michael Flynn, and I am the coastal advocate for the North Carolina Coastal Federation's northeast regional office in Wanchese. I started my employment with the federation on September 1st, and appreciate the opportunity to introduce myself and the work of the federation.

Prior to my employment with the federation, I worked as a surveyor in Kitty Hawk for Bissell Professional Group, and a coastal scientist in New Jersey for Michael Baker International. I received a Master's degree in environmental science and a Bachelor's degree in biology from Stockton University in New Jersey. In 2013, I enrolled in the coastal resources management doctoral program at East Carolina University, and am currently working on my dissertation. As part of my research I partnered with the National Park Service to evaluate the vulnerability of cultural resources within Cape Hatteras National Seashores to multiple coastal hazards. I also served as a coastal policy fellow for North Carolina Sea Grant and participated in the Dare County Hurricane Preparedness Open House in 2016. I developed a genuine appreciation for the region's way of life, unique cultural history, dynamic natural environment and local passion for a healthy coast. This admiration prompted my wife and I to seek residence in the Outer Banks in March of 2017. I sought a career that aligned with my values, and discovered the opportunity to support the work of the federation as a coastal advocate.

The federation works in all twenty coastal counties of North Carolina to foster relationships and work together for a healthy coast. We achieve our programs by implementing a three-pronged approach, balancing environmental management and habitat needs in our coastal waters. We employ coastal advocates, environmental educators and habitat/restoration scientists to implement our work. This year, we are celebrating our 35th Anniversary as an organization.

As a coastal advocate for the federation's northeast region, I am working to increase public awareness of coastal issues that relate to the federation's mission and affect the Outer Banks and the surrounding region. Some of my duties will revolve around maintaining navigable waterways, advancing oyster restoration, developing water quality improvement projects, and building public support to oppose the potential offshore oil and gas exploration plan. The federation's coastal advocates are tasked with ensuring the public is involved at local, state and

Northeast Region
637 Harbor Road, P.O. Box 276
Wanchese, NC 27981
252.473.1607

Headquarters & Central Region
3609 N.C. 24 • Newport, NC 28570
252.393.8185
www.nccoast.org

Southeast Region
309 W. Salisbury Street
Wrightsville Beach, NC 28480
910.509.2838

when appropriate, federal, levels when it comes to management issues that affect the health of the coast. Coastal advocates partner with other organizations and local governments, and work to encourage decision-makers to take actions that protect North Carolina's coastal environment while balancing economic opportunities. We believe a healthy environment supports a healthy economy.

The federation and Dare County have worked on a number of projects that have benefited the county residents and environment. In the past five years, the federation and County have collaborated to

- Develop a joint-use recreational/commercial dock and boat ramp in Mann's Harbor.
- Construct a successful living shoreline project to protect the Hatteras Harbor working waterfront.
- Partner through the Oregon Inlet and Dare County Waterways commission to discuss adequate funding for dredging of the inlet(s).
- Partner to secure funding for the county's Soil and Water Community Conservationist position.
- Work with many of the Dare County schools to provide environmental education programs from Kitty Hawk to Hatteras.
- Host community events including an Oyster Roast in Hatteras.
- Organize the annual Lost Fishing Gear Recovery project which employs commercial fishermen during the no-potting period to carry out the removal and retrieval.

Thank you for allowing me the opportunity to introduce myself to the Board of Commissioners during the meeting on Monday, December 4th at 9:00 am. I look forward to future partnerships with you, fellow Board Members, and Dare County residents as we work together for a healthy coast.

Respectfully,

Michael Flynn

Michael Flynn
Coastal Advocate



Working Together for a Healthy Coast

Presented by
Michael Flynn, CFM
Coastal Advocate

North Carolina Coastal Federation

Our Story

Member-supported 501(c)3 focused on protecting and restoring the coast.

Our Mission

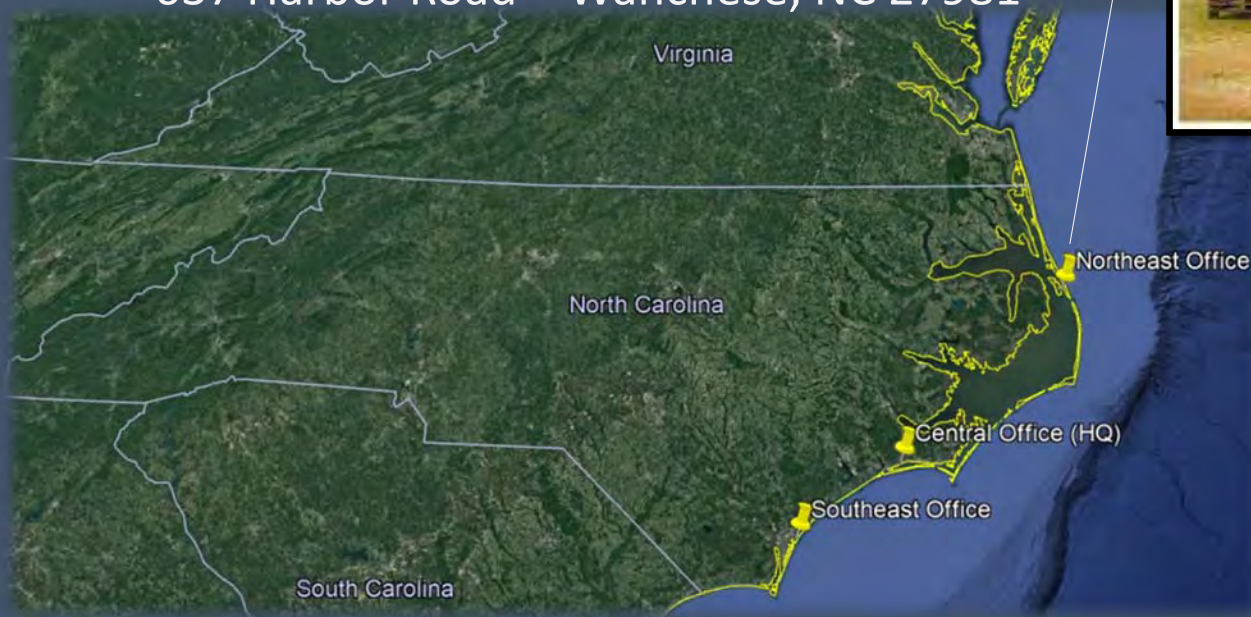
Empower residents and visitors from all walks of life to protect and restore water quality and critically important natural habitats.

Our Vision

A natural, beautiful and productive coast that is a great place to live, work and visit.

Office Location

Located in the Wanchese Marine Industrial Park
637 Harbor Road • Wanchese, NC 27981



Coastal Advocate | Northeast Region

- Previous Experience
 - Bissell Professional Group
 - Surveyor (6 months)
 - Michael Baker International
 - Coastal Scientist (1 yr 6 months)
 - Stockton University Coastal Research Center
 - Environmental & GIS Specialist (6 yrs)
- Education
 - East Carolina University
 - PhD Student – Coastal Resource Management
 - Stockton University
 - PSM – Environmental Science
 - BS – Biology
 - Marine Science Minor
 - Writing Minor



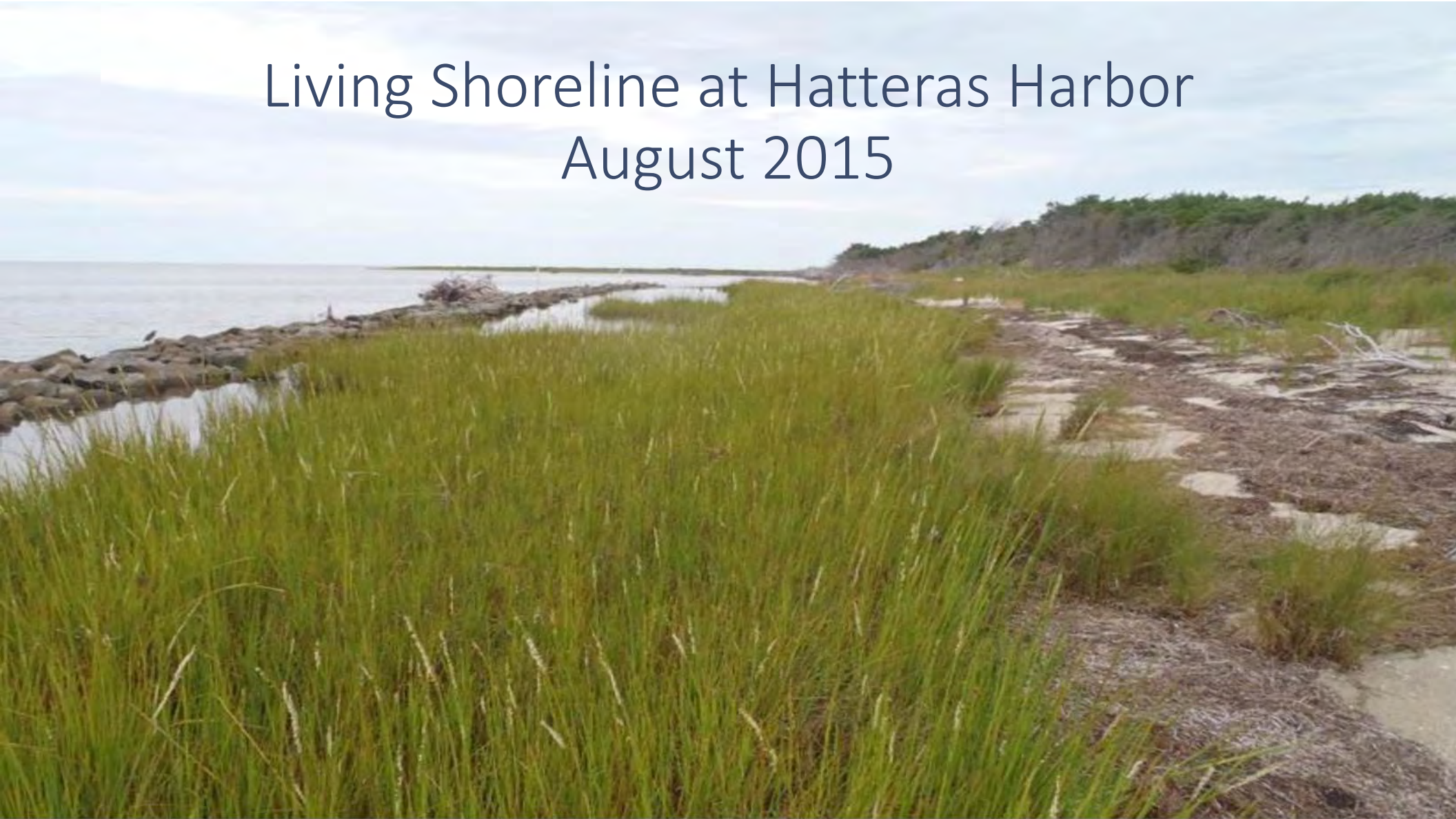
NCCF Goals for 2018

1. Coastal water quality that supports fishing, swimming, and a vibrant coastal economy.
2. Natural and productive estuarine shorelines.
3. Oyster restoration that supports vibrant fisheries and habitat, good water quality and a thriving coastal economy.
4. Effective coastal management that protects and restores the N.C. coast.
5. A coast that is free of marine debris.

Living Shoreline at Hatteras Harbor March 2011



Living Shoreline at Hatteras Harbor August 2015



Environmental Education





Environmental Education

Mann's Harbor Access First Commercial/Recreational Marina in NC



Lost Fishing Gear Recovery





Community Events


Partnership



North Carolina Coastal Federation
Protect the Coast What You Can Do What's New About Us Resources Give Us


CELEBRATE WITH US at the 2017 Pelagic Awards
and 2017 Anniversary Shoreline Seminar
April 6 - 8 in Beaufort, NC

PROTECT THE COAST




- Our Priorities
- Our Approach
- Our Work

WHAT YOU CAN DO




- Join
- Volunteer
- Show Your Support
- Shop
- Join the Conversation

WHAT'S NEW



- News
- Events
- Celebrating 35 Years
- Coastal Resilience Debate

Protect Our Coast with a Specialty License Plate



See how you can help protect our great beaches.

JOIN OR RENEW

CONTACT

VOLUNTEER

Headquarters & Central

3609 N.C. 24 (Ocean)
Newport, NC 28570
Tel: 252.733.1131
map & directions
contact us

Northwest Office

620 Harbor Lane
P.O. Box 170
Wilmington, NC 28402
Tel: 919.792.8822
map & directions
contact us

Southeast Office

201 W. Salisbury St.
Wilmington, NC 28401
Tel: 919.792.8822
map & directions
contact us


MARCH 1, 2017






North Carolina Coastal Federation
35 years working together for a healthy coast

STRATEGIC PLAN FOR CREATING A ROBUST COASTAL ECONOMY WITH COASTAL RESTORATION

DEVELOPED BY THE NORTH CAROLINA COASTAL FEDERATION
3609 N.C. 24 (OCEAN)
NEWPORT, NC 28570



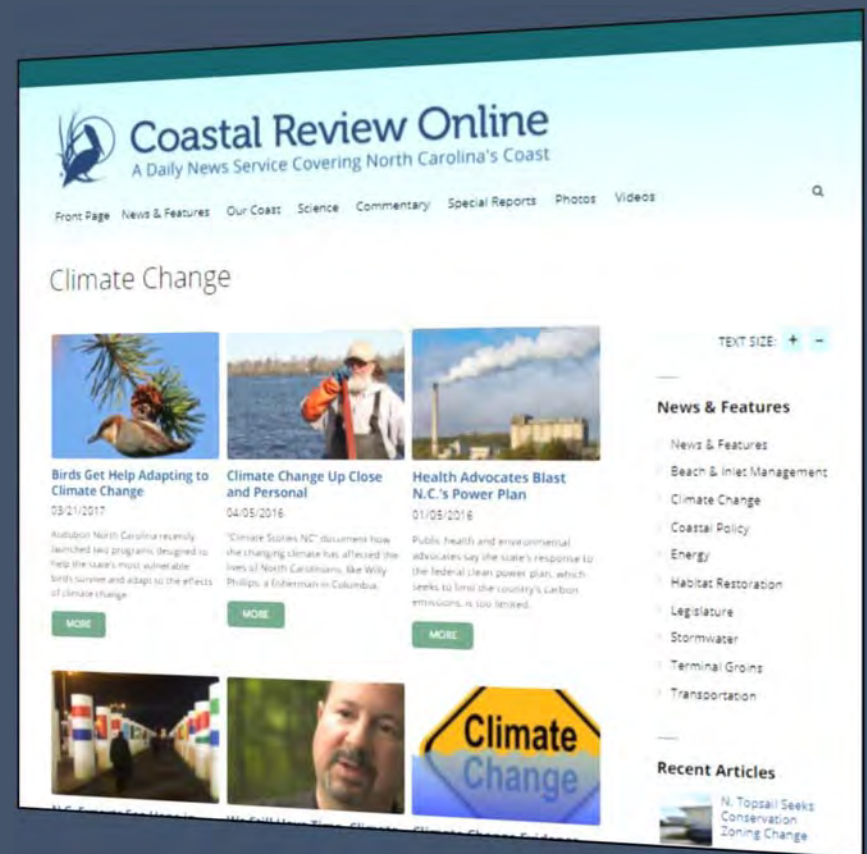
Oyster Restoration and Protection Plan for North Carolina:
A Blueprint for Action 2015-2020

Prepared by: N.C. Coastal Federation

www.nccoast.org

News service to inform the public about activity conducted by communities, partner organizations, and individuals along the coast.



www.coastalreview.org



Thank You!

Working Together for a Healthy Coast



Dare County Tourism Board Request Consent for Spending from Restricted Fund

Description

Spend up to \$715,000 to purchase property located at 6806 S. Virginia Dare Trail and 6807 S. Croatan Highway, Nags Head, for the purpose of use as potential overflow parking and supplemental utility for the Soundside Event Site.

Board Action Requested

Consent for Spending from Long Term Restricted Fund

Item Presenter

Lee Nettles, Executive Director, Outer Banks Visitors Bureau
Susie Walters, Chair, Dare County Tourism Board



*Dare County Department of Health and Human Services
2016 - 2017 Annual Report*

Description

Mr. Jay Burrus, Mr. Chuck Lycett and Dr. Sheila Davies will present the 2016-2017 Department of Health and Human Services' Annual Report.

Board Action Requested

No Action Required.

Item Presenter

Jay Burrus, Chuck Lycett and Sheila Davies

**2016
2017**

Annual Report

Department of Health & Human Services



...committed to meeting the evolving health & social needs of our community.



County of Dare

Department of Health & Human Services

Consolidation

Communication

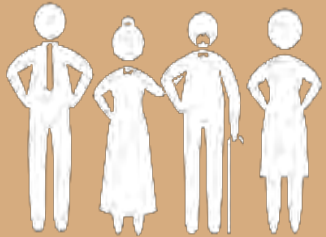
Quality

Sustainability

Partnership

Community & Clinical Services

Numbers & Types of Visits



Adult Health
1,189



Family Planning
1,304



STIs
455



Maternal Health
1,990



154 Breast & Cervical Cancer Control program patients received 294 preventative and diagnostic services

Vital Records



Birth Certificates 332

Death Certificates 283



Outside lab services were provided to 1,616 patients



380 Pregnancy Case Management patients served

1,356 immunizations given



390 patients touched through the Child Health program

Environmental Health Services

**Food Handling &
Lodging Establishments**

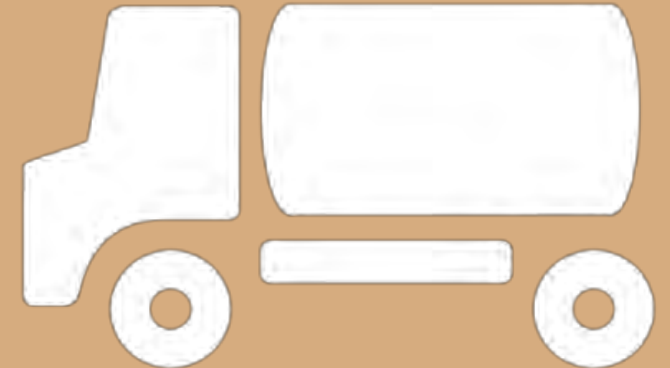
Public Pools & Spas



3
swimming
advisories posted

**Recreational
Water Quality**

**On-Site Water Protection
Program**



2948 site visits

1395 applications received

855 improvement permits issued

610 Type IV, V, VI inspection reports

Health Education & Outreach Services

Chronic Diseases

Chronic Disease Management Classes	3
Diabetes Education Visits	68
Prevent T2 (Diabetes) Active Groups	2

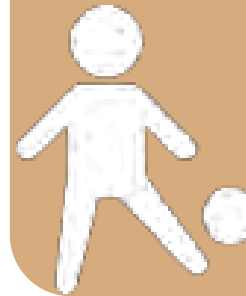
16 Communications to
Healthcare Providers



25 News
Releases to
the Media

Outreach

WIC Client Visits	8,589
Carolina Care Plan Patients	332
Care Coordination for Children Patients	588
Health Check Coordination Contacts	2,072



Peer Power

Training Lessons (high school) 52
Student Contacts 5,254

160 Preparedness & Safety
Trainings

Substance Abuse

Pills Collected by Drug Drop Offs	66,260
Keeping Current Programs	2
Keeping Current Participants	30
Helping Women Recover Lessons	122
Helping Women Recover Participants	82



Home Health & Hospice Services

Dare Home Health

573 patients served
2,741 skilled nursing visits
1,618 physical therapy visits
341 nurse aid visits



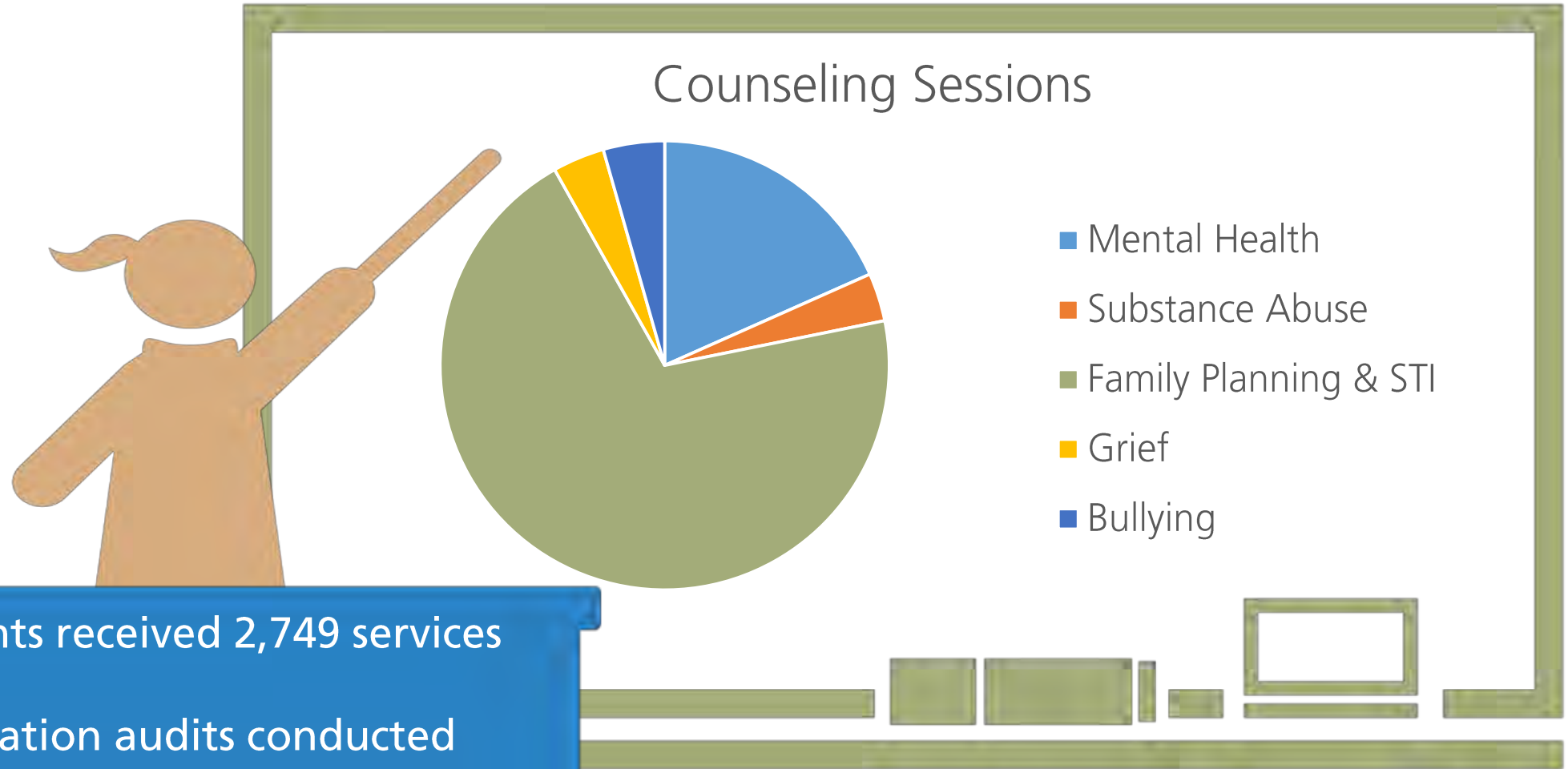
Top Referral Sources

1. Local healthcare providers
2. Outer Banks Hospital
3. Other

Dare Hospice

169 patients served
48 day average length of stay
2,028 skilled nursing visits
132 medical social worker visits
1272 nurse aid visits
8 physical therapy visits
17% of services provided by volunteers
47 chaplain visits

School Health Services



482 dental patients received 2,749 services

5,154 immunization audits conducted

Helped students with identified health concerns

Asthma (222)

Diabetes (14)

Cardiac (13)

Adult Services

129 Special
Medical
Needs
Registry
Clients

- ✓ 74 Reports Received
- ✓ 65 Reports Screened In

Confirmed Reports

- ✓ 2 Abuse
- ✓ 34 Neglect
- ✓ 5 Exploitation

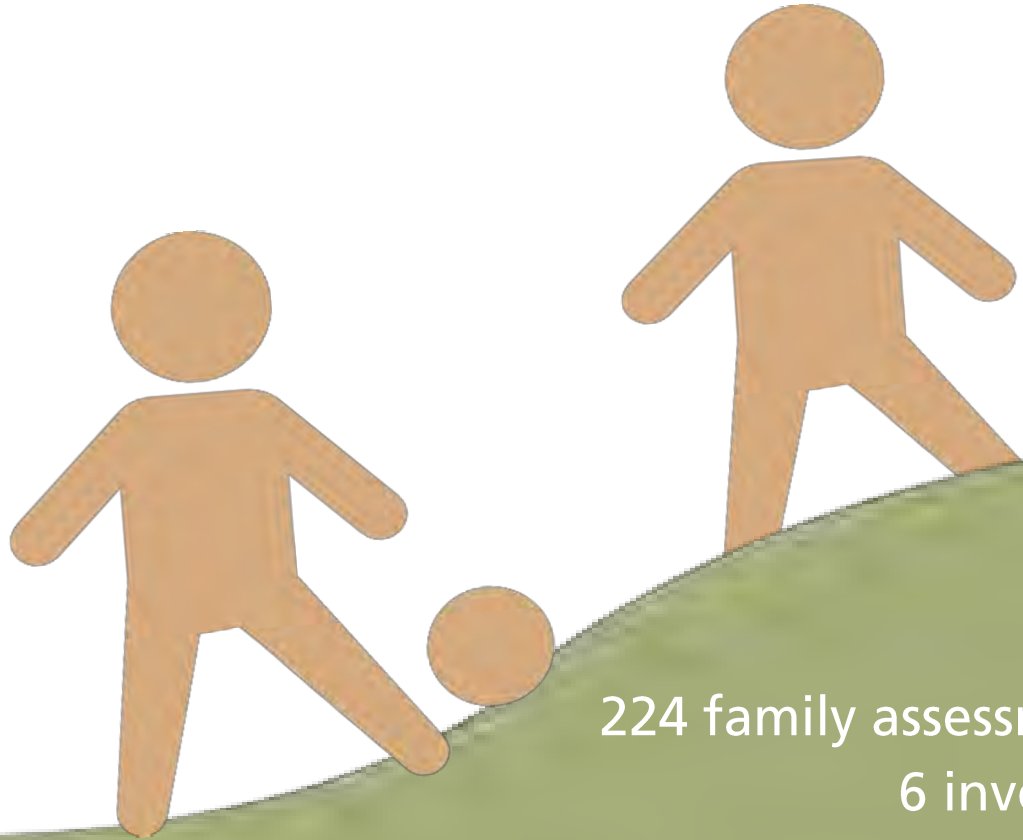
Guardianship
of 23 wards

Averaged 10 Community
Alternative Program
participants monthly

Provided in-home aid
services to 131 clients,
totaling 25,271 hours.

24 clients
receiving
special
assistance in-
home

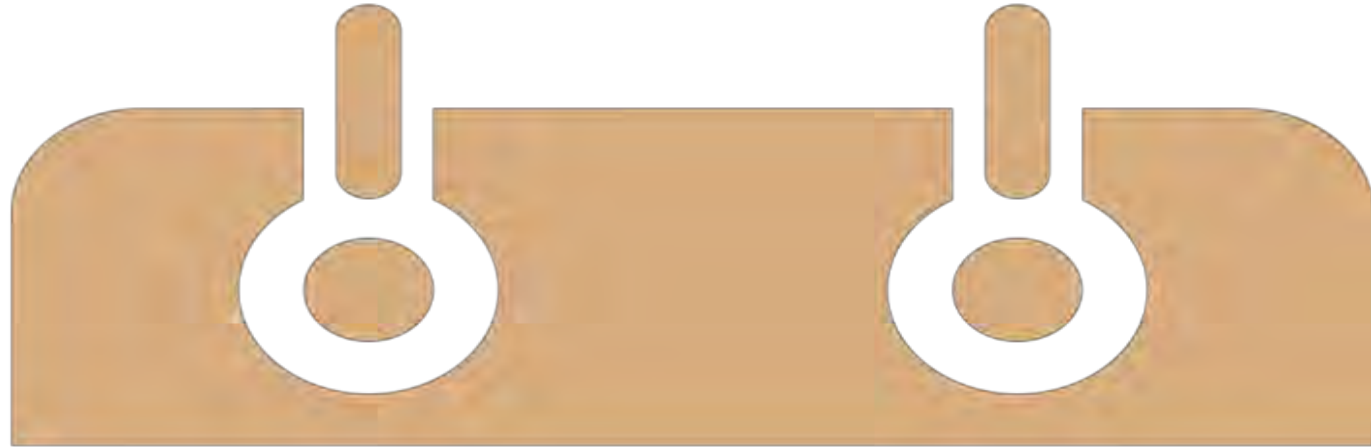
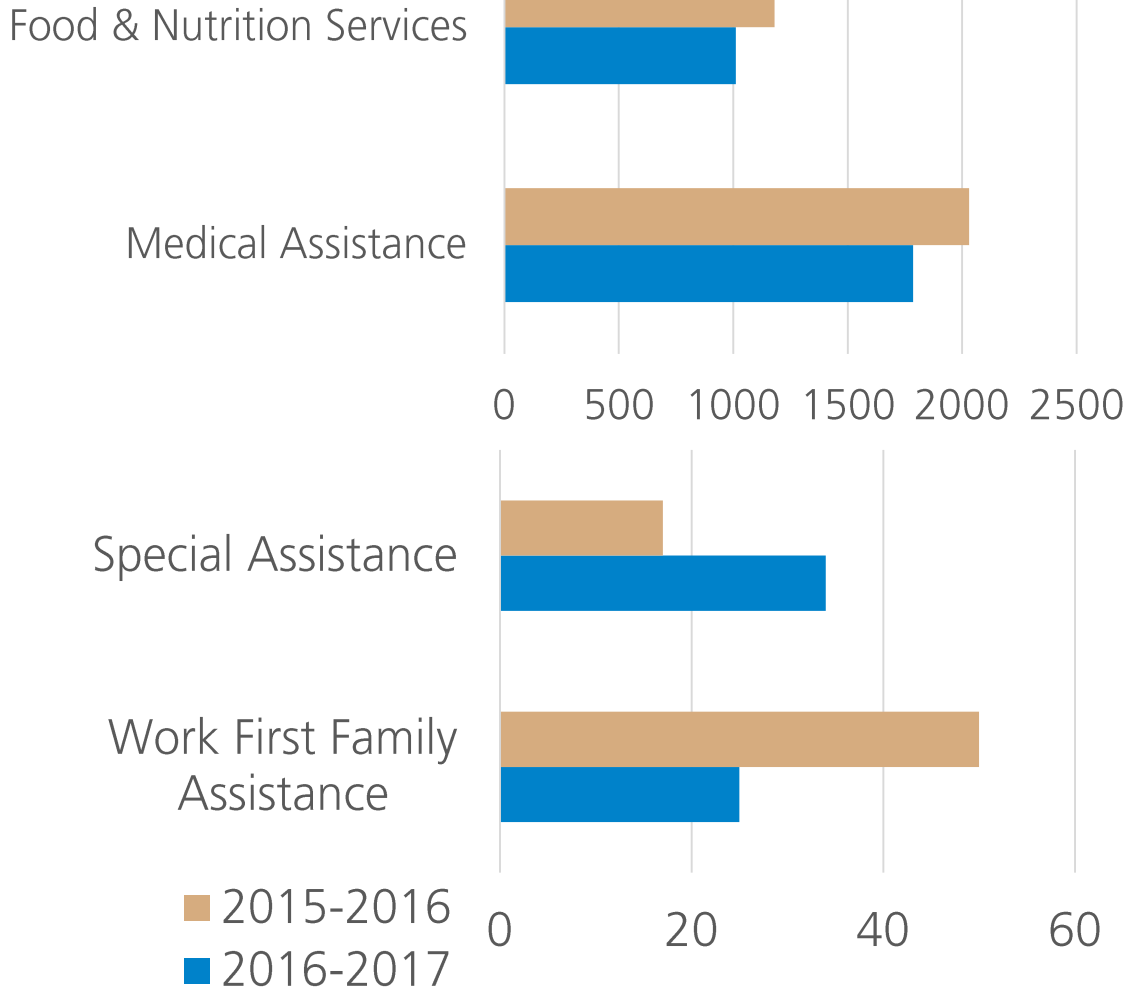
Children's Services



230 reports involving 389 children
224 family assessments conducted for neglect involving 381 children
6 investigations for abuse & neglect involving 8 children
3 investigations were substantiated
6 families received in home services
22 petitions filed alleging abuse, neglect or dependency
20 children in Foster Care

Economic Services

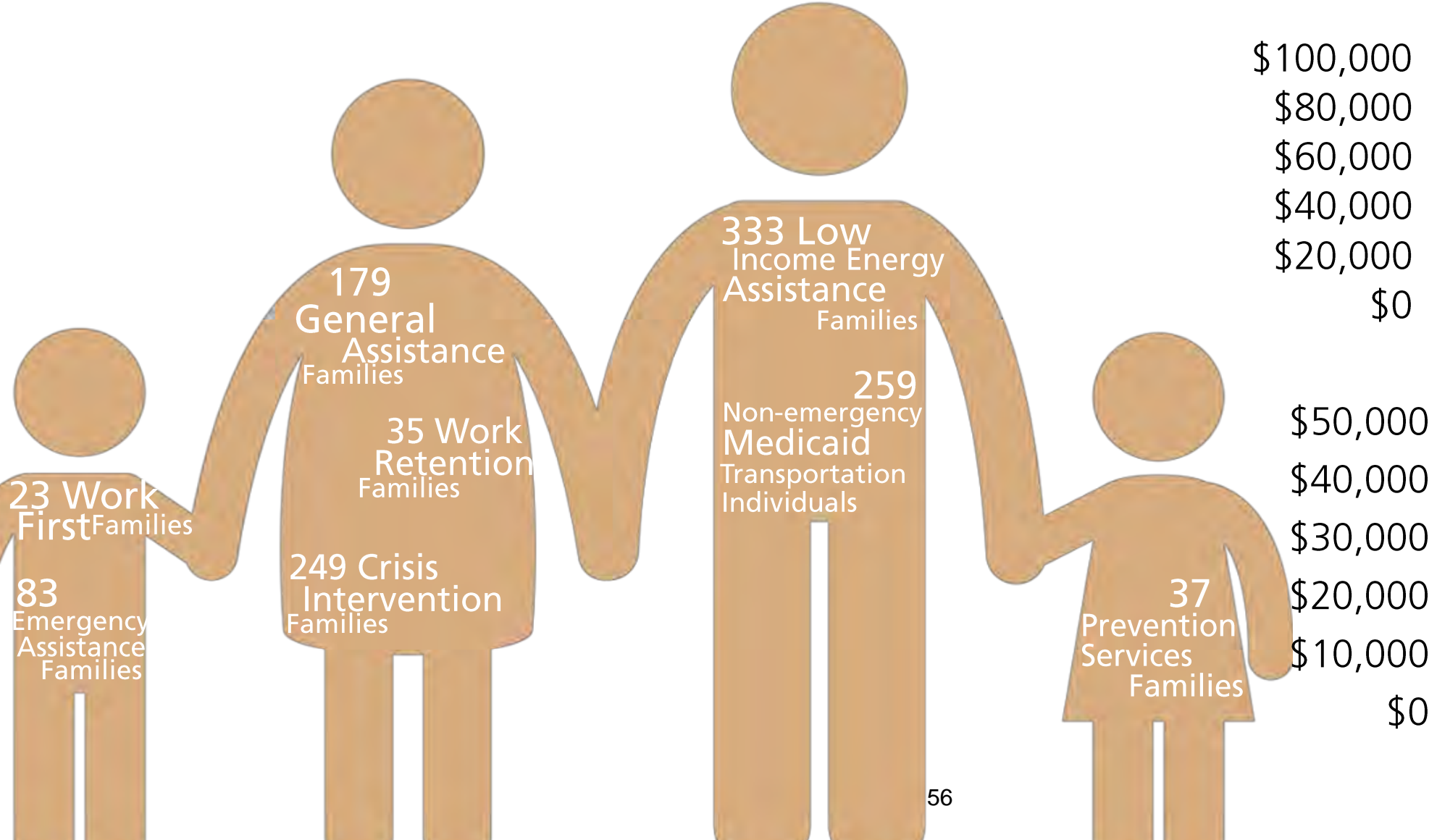
Applications Received



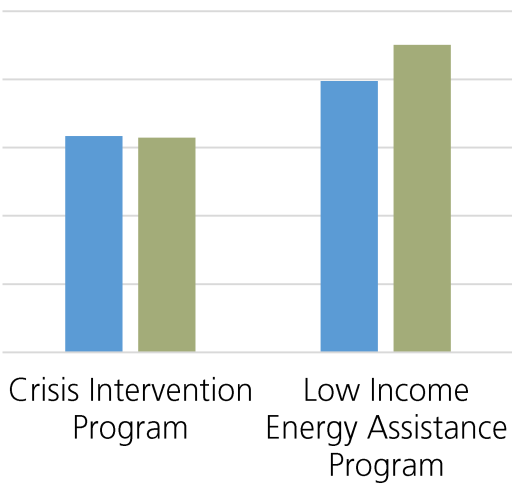
Monthly Averages

Medical Assistance Case Reviews	326
Receiving Work First Family Assistance	23
Special Assistance Cases	72
Food & Nutrition Services Expenditures	\$319,446
Individuals/Families Receiving Benefits	2,634

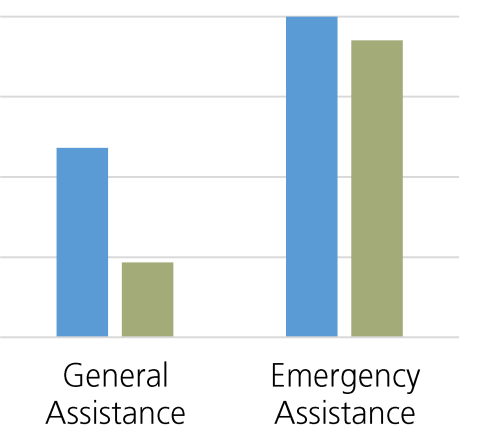
Family Services



\$100,000
 \$80,000
 \$60,000
 \$40,000
 \$20,000
 \$0



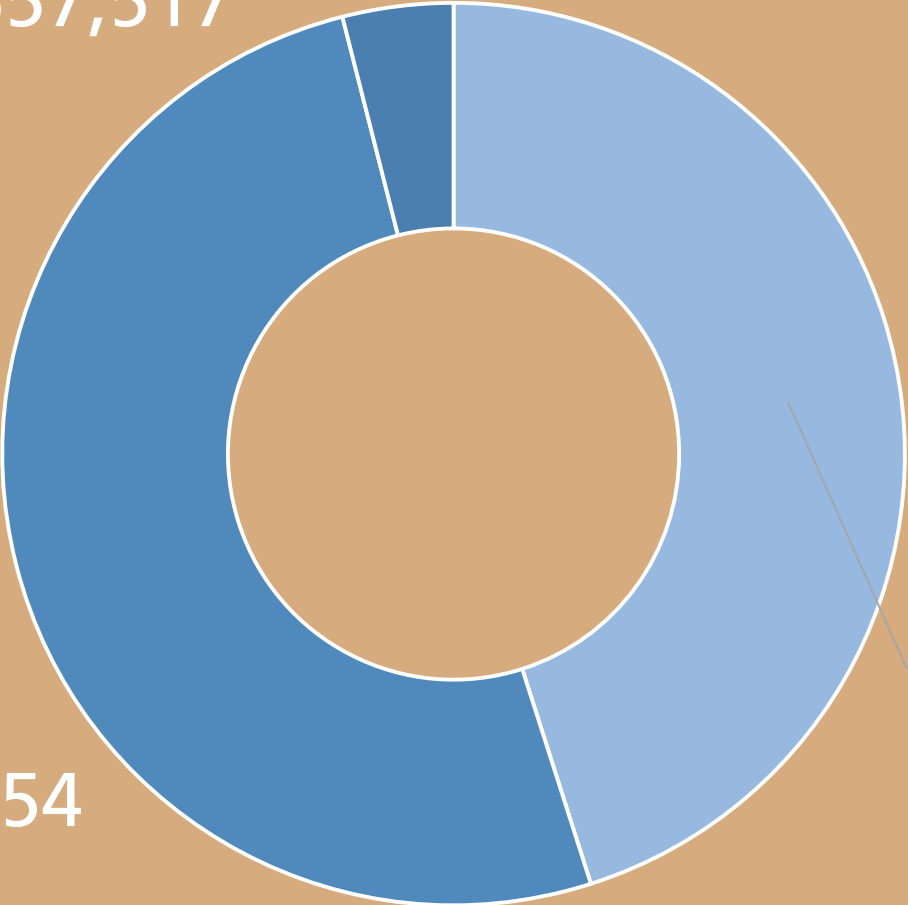
\$50,000
 \$40,000
 \$30,000
 \$20,000
 \$10,000
 \$0



■ 2016-2017

Financial

Administration
\$657,517

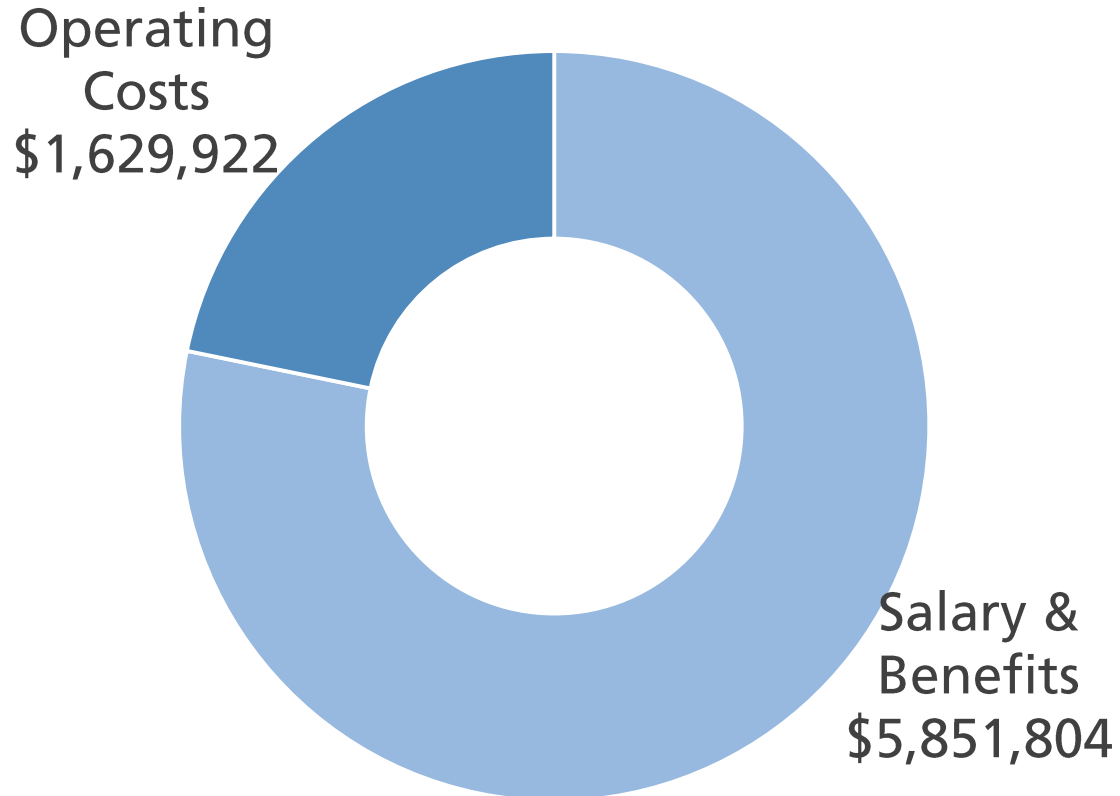


Social Services
Division \$8,457,954

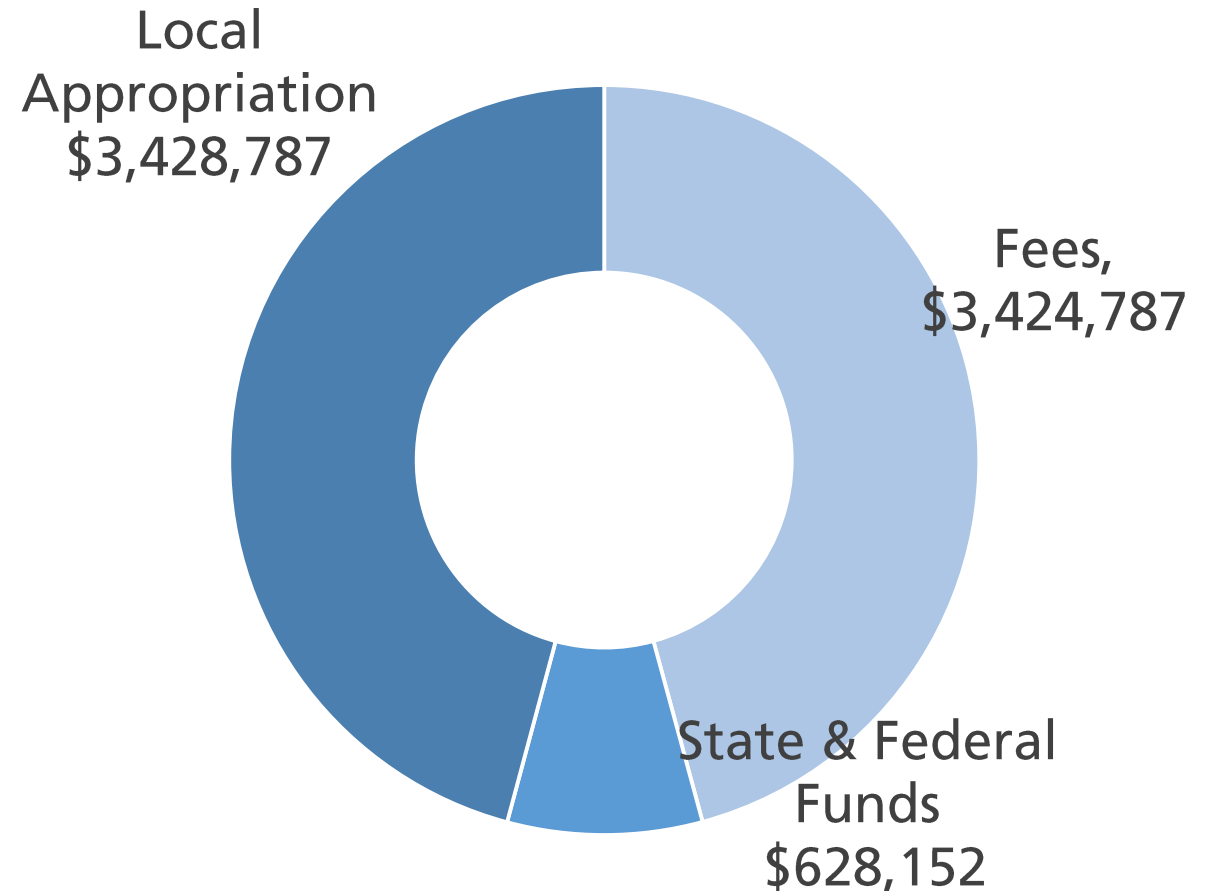
Public Health
Division
\$7,481,726

Public Health Division

Expenses

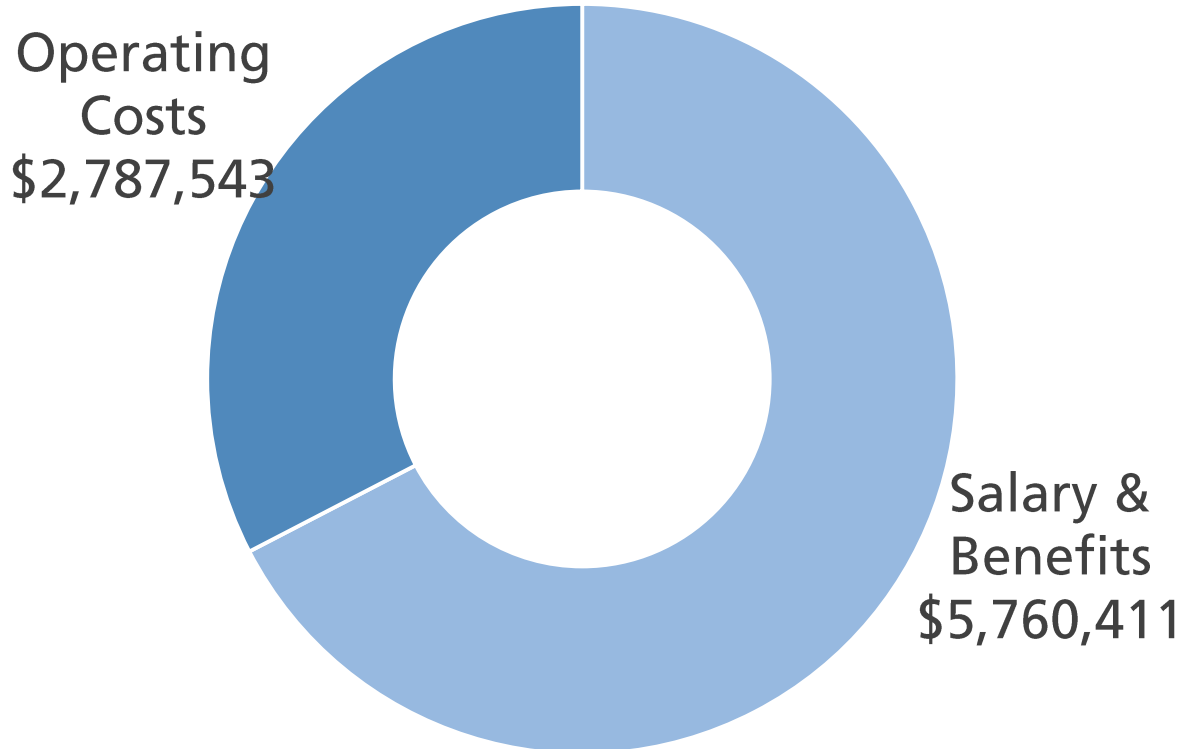


Revenue

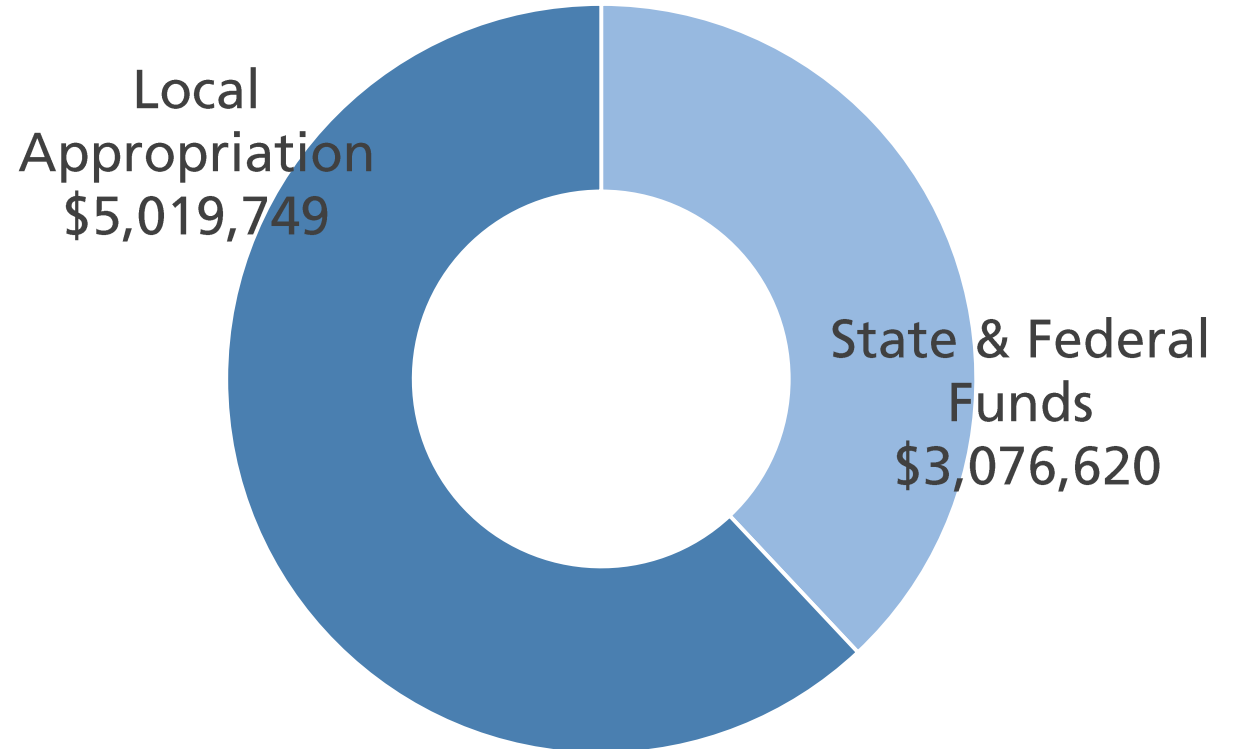


Social Services Division

Expenses



Revenue



Strategic Planning Team

Roxana Ballinger, Director of Health Education & Outreach Services

Debbie Dutton, Director of Community & Clinical Services

Bonnie Drewry, Economic Services Program Administrator

Katie McCarron, Adult Services Supervisor

Strategic Planning Coordinator

Kelly Nettnin, Communications Specialist

For more information, please call 252.475.5036.

Download a copy of the report at
darenc.com/hhsar2017



County of Dare

Department of Health & Human Services

Director
Jay Burrus
jay.burrus@darenc.com

Public Health Division

Director
Sheila F. Davies, PhD
sheila.davies@darenc.com

Veteran's Services

Veteran's Affairs Administrator
Patricia O'Sullivan
patricia.o'sullivan@darenc.com

Social Services Division

Director
Chuck Lycette
lycettc@dcdss.org



*Dare County Department of Health and Human Services
Public Health Division
Child Telepsychiatry Update*

Description

Dr. Sheila Davies will provide an update on child telepsychiatry.

Board Action Requested

No action required

Item Presenter

Sheila F. Davies, PhD



Outer Banks Chamber of Commerce - Update on Economic Development

Description

The Outer Banks Chamber of Commerce is initiating the first phase of the Economic Development and Diversification Strategic Plan that was presented to the Board of Commissioners by the consultants from NC State University.

The Chamber of Commerce will present an update report to the Board of Commissioners.

Board Action Requested

None - Informational Presentation

Item Presenter

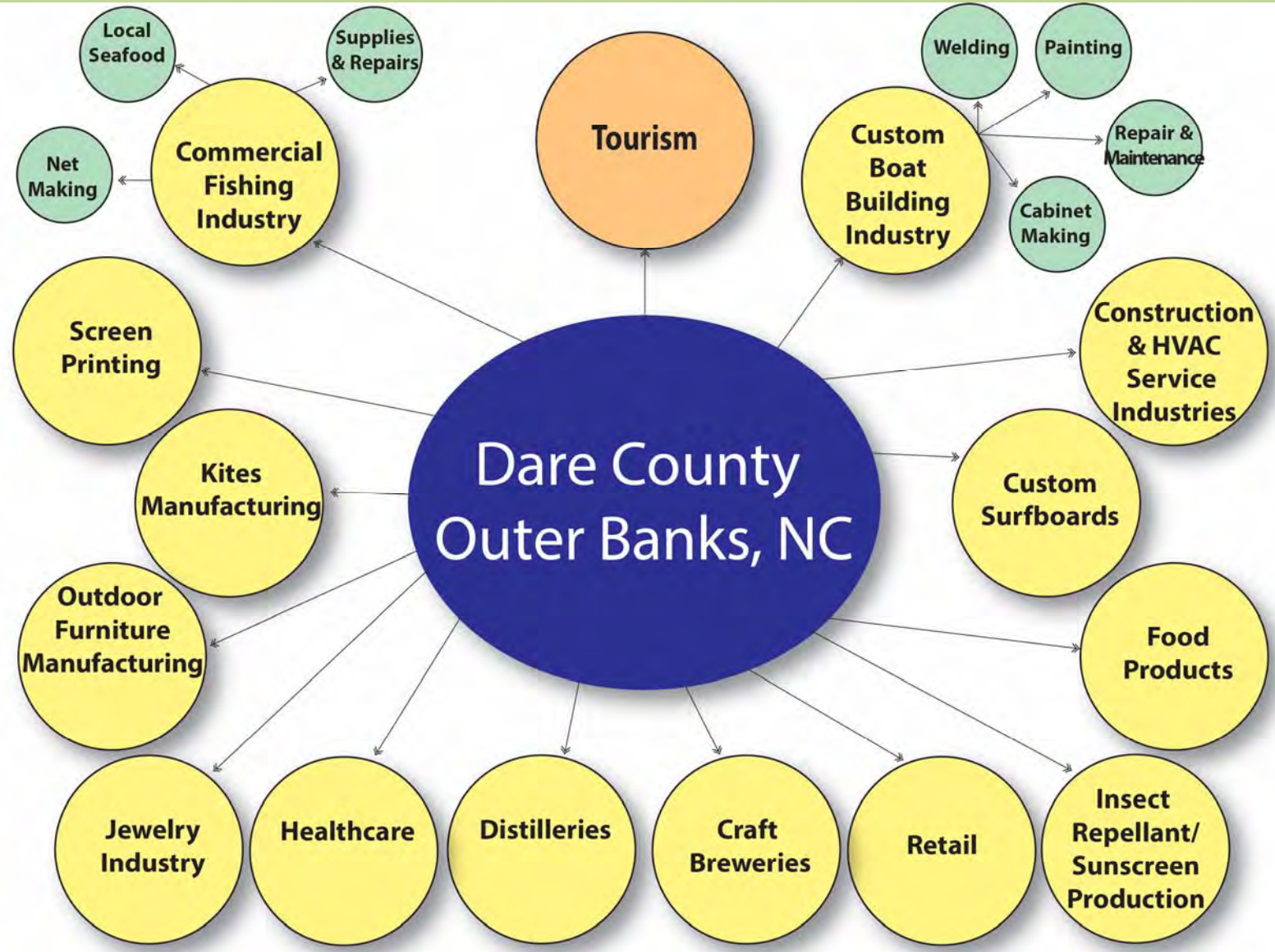
Karen Brown, President & CEO, Outer Banks Chamber of Commerce



Dare County Economic Development Update



Dare County Industries



Economic Development Activities

- Business Retention & Expansion Program
- Website
 - Catalog of sites and buildings
- Responding to Request for Proposals (RFPs)
- New and Prospective Businesses
- Develop recruitment package
- OBXMADE
- New opportunities with existing resources
- Communicate with stakeholders

BRE Program

- Surveyed local businesses
- 12% response rate
- Identified 5 businesses indicating expansion plans
- Site visits with businesses
- Connect business to resources to meet with needs and challenges
- Skills gap info shared with COA

RFPs and Projects

- 13 RFPs have been reviewed
- Project BAT – hosted this Australian Company twice; East Alliance client
- Project Jump – new business locating in Dare County; 10 jobs with benefits
- Located a business to the county from elsewhere in the region; 10-15 jobs

New Businesses & Ribbon Cuttings

- Welcome 10 new businesses to the community with ribbon cutting celebrations.
- Celebrated the relocation of 6 businesses within the Outer Banks.
- Assisted 4 new business owners of existing businesses with ribbon cuttings.

Representing Dare County

- Presented to the Economic Development Partnership of NC (EDPNC) at their NC100 meeting in Williamston
- Represented Dare County as a member of the Rural Economic Development Leadership Institute Program in Spring of 2017

Website

<https://www.outerbankschamber.com/economy-home/economic-development/>

- Quality of Life
- Economic Reports
- Economic Summit
- Available Buildings & Sites
- Demographics & Workforce
- Economic Development Resource Partners
- OBXMADE
- Contact Info

COMING SOON!



Save The Date



Economic 2018 Summit

Tuesday, February 27, 2018

8:00am - 10:00am

Hilton Garden Inn, Kitty Hawk



Economic Bulletin

November 2017

Update on the Chamber's Role in Dare County Economic Development

In May of this year the Outer Banks Chamber of Commerce was contracted by Dare County to handle Economic Development. Responsibilities under the contract include executing a Business Retention & Expansion (BRE) program, cataloging of available sites and buildings, establishing a section of the Chamber website for economic development, responding to Requests for Proposals (RFPs) from the Economic Development Partnership of North Carolina (EDPNC), East Alliance for Economic Development and other sources, meeting with potential new businesses looking to relocate to the county, developing a creative branding initiative (OBXMADE), outing together a recruitment package, connecting businesses to available resources and exploring new opportunities with existing resources.

In the first six months of the contract the Chamber is proud to report the following:

- The BRE program has continued to identify new opportunities for business expansion and job creation in Dare County and the entire Outer Banks.
- Reviewed and responded as needed to 13 RFP's from businesses looking to locate to North Carolina.
- Relocated a business to Dare County from Elizabeth City bringing 10 jobs with potential for more.
- Project Jump: Working with a new Dare County company that will bring 10 jobs and an investment of over \$1 million to the area.
- Project Bat: Two visits with an Australian Company looking to do business in North Carolina and specifically eastern NC with a product that can be utilized in a number of industries including boat building. Project Bat is also looking at the possibility of a light manufacturing or distribution point for their project in eastern NC.
- Developed a section of the Outer Banks Chamber website dedicated to economic development including demographics, information and reports.
- Outer Banks was featured in the November issue of *Business in Focus* magazine that has an online subscribership of over 450,000 readers.
- Developing the OBXMADE brand initiative. Trademark and certification mark papers have been filed and we are currently awaiting response.

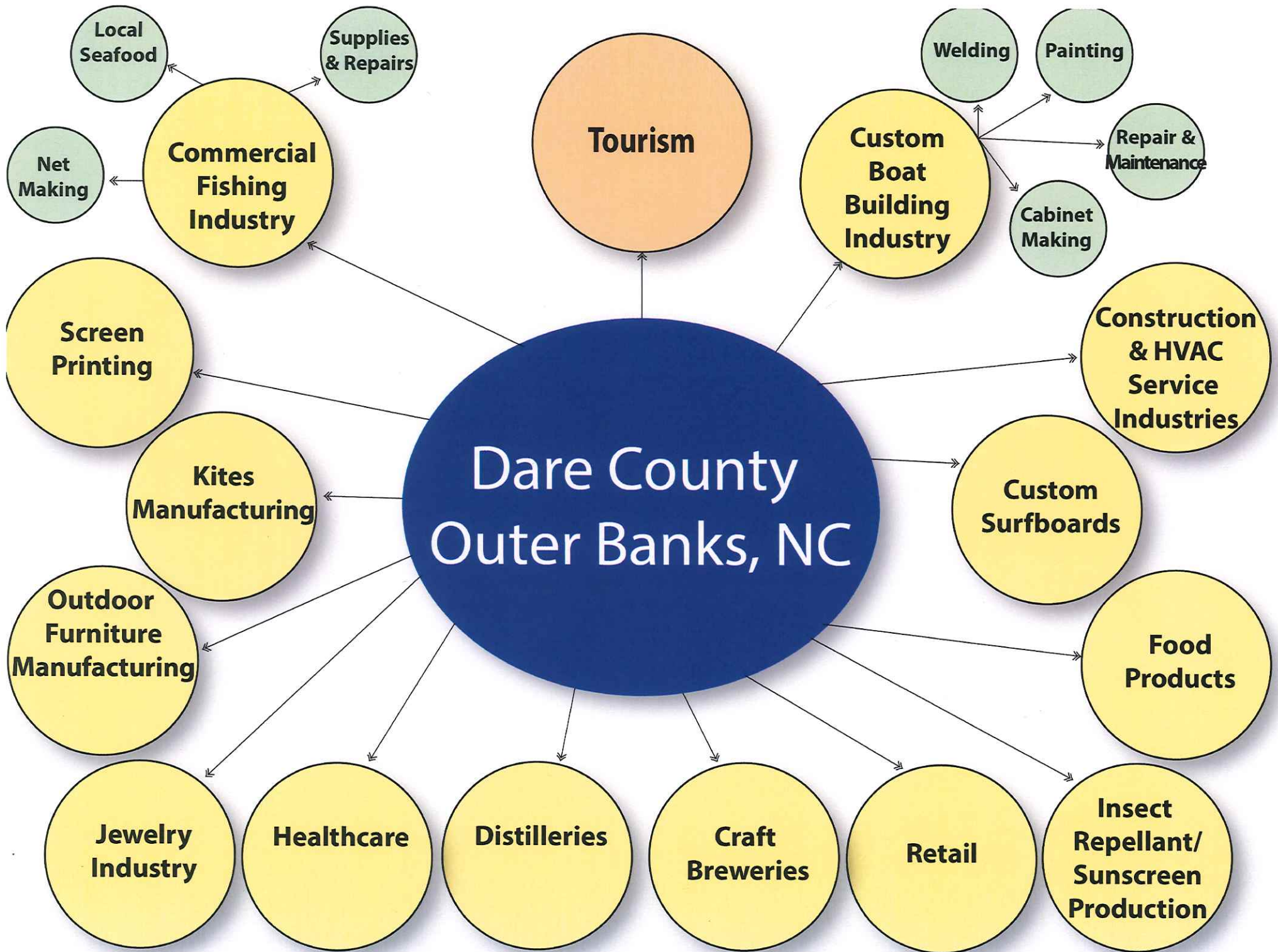
The Chamber continues to work to create a positive business climate where business can grow and prosper. Creating opportunities for business success is our #1 focus. As we continue to move forward in this role as economic developer for Dare County we will continue to share the successes and results of our efforts.





QUESTIONS?





ECONOMIC DEVELOPMENT ACTIVITY - APRIL, MAY, JUNE 2017



Ribbon Cuttings

New Business

Spice & Tea Exchange (Duck)
Love n' Life (Manteo)
Laughling Lollipop (Manteo)
Sandtrap Tavern (Kitty Hawk)
OB-xcapes Rooms (Southern Shores)
Growlers To Go (Duck)
Copper Mermaid (Nags Head)

Relocation/Additional new location

BizPort (Kill Devil Hills)
Standard Insurance (Nags Head)
Mitro Digital Marketing (Kill Devil Hills)
Corolla Classic Vacations (Kitty Hawk)

New Owners/ New Location

Island Snowball (Nags Head)
OBX Frozen Yogurt (Southern Shores)
Peak Resources (Nags Head)

New Product

FLOBX - New Model Home (Kill Devil Hills)

New Name

First National Bank (KDH, Manteo, Southern Shores, Hatteras)

Anniversary Ribbon Cutting

John's Drive-In - 30 years (Kitty Hawk)

Business Relocations

Seabreeze Electric & Lighting relocated to Manteo from South Carolina (3 jobs)

Economic Development Inquiries

- Local motel for sale by owners. Provided info and leads for sales and marketing.
- Email regarding a business for sale in Dare County. Provided info and demographics.
- Walk-in - Individual considering opening a sandwich shop in Kitty Hawk. Provided info and demographics.
- Walk-in - Individual looking for a business for sale or start-up opportunity. Provided info, demographics and info on starting a business.
- Call with a developer out of Kansas City. Looking to make investments in the Outer Banks; hotel properties, restaurants, vacant land, etc. talked with him about demographics, culture, weather, tourism and provided info. Had several repeat calls and sent additional info. Client visited the area and chamber for a few days and we further discussed his project.

- Possible relocation of a company to Dare County. Provided him with info and demographics. He will be visiting the area in a few weeks.
- Prospect visit with a company from Australia interested in bringing their product to the US market. The East Alliance hosted this company and brought them to Dare County for a day and a half. Showed them the area and introduced them to potential customers. Also the possibility of them opening a manufacturing facility in the US.

Business Retention & Expansion

- Reviewed 71 responses to the 2017 Business Retention & Expansion Survey.
- Developed a Skills Gap Matrix identifying areas of opportunity for training of current workforce. Shared results with the College of the Albemarle, the Small Business Center, SBTDC and Chamber staff for workshop planning purposes.
- Identified 14 respondents indicating they are looking to expand their services, product line or location. Reached out regarding a meeting to discuss options and programs available.
- over 50% of respondents indicate that they do not have a succession plan or disaster (business continuation) plan. Working with the SBC and SBTDC to develop individual program for these businesses.

Requests for Proposals

Received and evaluated 9 Requests for Proposals from the EDPNC and the East Alliance. All project evaluated did not fit in the OBX demographic, culture or existing buildings and land.

OBXMADE (Creative Branding Initiative)

- Established a task force to work on this initiative. Proposals will be reviewed by the Economic Sustainability Chamber Committee for referral to the Chamber Board of Directors
- Engaged the services of an attorney for purposes of trademarking this initiative.
- Met with graphic design company for logo development
- Brand criteria is being developed.

Meetings/Education/Training

- President & CEO completed the REDI (Rural Economic Development Institute) in May 2017
- Attended a webinar hosted by the East Alliance regarding completion of RFIs
- met with Larry Lombardi, Economic Developer for Currituck County
- First meeting of the Economic Development Steering Committee held on June 23rd.

ECONOMIC DEVELOPMENT ACTIVITY - JULY, AUGUST, SEPT 2017

Ribbon Cuttings

New Business

Leviathan
Beef Jerky Outlet



Economic Development Inquiries

- Tim with a water bike company stopped by the chamber. They are "setting up shop" on the OBX in the next month. They will begin with rentals and move to retail as well. This will create 2-3 new jobs
- Inquiry from an out of state client interested in opening a business on Hatteras Island July 2017
- Responded to an inquiry regarding available restaurant space along the OBX
- Received an inquiry and responded to a request for possible warehouse/light manufacturing space for a small business. 3,000-5,000 square feet. Potential of 2-3 jobs
- met with Tommy Drew of SL Nusbaum Realty Co. out of Norfolk. They are the firm who helped locate Harris Teater and Rite Aid to the OBX years ago. He was here looking to get re-familiarized with the commercial segment of our economy. We talked at length about demographics, needs, desires, available sites, traffic to local stores. I shared several contacts with him and we will be working together going forward.
- Project Bat: 2nd visit with Australian company interested in marketing and selling their product in the US. Also possible location of small manufacturing for their product; contract with existing company who can manufacture and distribute. Confirmed first sale of product to a Dare County business. Potential for 10-20 jobs
- Talked to a business owner relocating from Michigan about how to domesticate his business in NC
- have been in conversation with a retired instructor from NCState Ag College regarding business opportunities for Dare County and the Outer Banks as well as training and development opportunities for businesses and their owners. He has a couple of potential business clients who may be interested in having their product produced in Dare County.
- Working with a local company who has a product currently being produced in Elizabeth City looking to relocate to Dare County. Have researched properties for them to consider. Possibility of 5-10 jobs.

Housing Committee

- Committee has met a couple of times and is exploring opportunities to address this issue. Involvement from several key organizations and businesses impacted by this topic.

Requests for Proposals

Received and evaluated 7 Requests for Proposals from the EDPNC and the East Alliance. All project evaluated did not fit in the OBX demographic, culture or existing buildings and land.

OBXMADE (Creative Branding Initiative)

- Working with our attorney to determine the criteria(s) for the use of the certification. The trademark application and letter of intent to use has been filed with the trademark office.
- Logo has been developed and is being included in the trademark application

Cataloging of Sites and Buildings

- Have begun gathering information and data to begin this process

Meetings/Education/Training

- East Alliance June Marketing Conference Call
- East Alliance July Marketing Conference Call

Marketing

- Business In Focus is an international Business magazine with over 468,000 subscribers in North America. Their November edition will feature the Outer Banks Chamber and our business community. As part of this partnership we will receive an overrun of the economic development section on our area to use as a marketing piece; this is all at no cost to us.
- Economic Development section has been added to the Chamber's website and the pages have started to be populated. Sections include Quality of Life, Economic Reports, Economic Summit, Available Buildings & Sites, Demographics, Resource partners, OBX Made and Contact info.

ECONOMIC DEVELOPMENT ACTIVITY - Oct, Nov, Dec 2017



Ribbon Cuttings

New Business

Turf's Up

Business Relocation

Encore Décor relocation

Economic Development Inquiries

- Successfully located a location for a company from Elizabeth City to relocate to Manns Harbor bringing 10 jobs with expansion plans for 10 more.
- Inquiry from a local business owner seeking help on purchasing her building which houses several businesses.
- met with a new business owner to Dare County who is in the final planning stages of opening a new business in Dare County that will have 10 employees. Plans are to include healthcare benefits, 401 K and more for their employees.
- jet ski festival
- cabinet maker

Housing Committee

- Having officially formed the Community Housing Initiative Group. This group will involve stakeholders from across the county and region to tackle the issue of housing availability for our year-round residents and workforce. Included in the group are OBAR, OBHBA, OBRA, business owners, developers, real estate professionals, insurance professionals, community advocates and more.

Requests for Proposals

- Project Bath: Paper Products Industry needing 250-350 acres, Natural Gas, 350 million gals of water, rail service, interstate of 4-lane highway.
- Project RAMESH: Needs existing building 90,000-120,000 sq feet with 450 feet of continuous stretch of space. 25 foot ceilings.
- Project Distribution Site: Distribution center; needs 50 acres to support an 850,000 sq foot building. Rail access preferred, interstate access.
- Project Advanced Manufacturing site: Advanced Manufacturing, need highly skilled workforce; 25 acres for a 150,000 sq foot building with expansion potential. Rail preferred, interstate access within 5 miles.
- Project Manufacturing Site: need 60 acres to support a 700,000 sq foot building with room for expansion. Interstate within 2 miles, rail access preferred.
- Project HQ2: This is the Amazon HQ project. They need 500,000 sq foot building with room to grow. 100 acres requested. 8-10 stories high.
- Project Lake: FDI manufacturing project. Requesting 400,000 SF facility on a 30 acre site.
- Project Bottle: Asian based plastics company. 150,000-200,000 SF building on 20 acres.
- Project Optic: Requesting a buiding 300,000-325,000 SF with 28 foot ceiling height. 30-50 acres.

OBXMADE (Creative Branding Initiative)

- Received a response back from the US Patent and Trademark office with additional questions regarding our trademark request. Our attorney has replied to these questions after consulting with the Chamber. Currently awaiting a reply.

Chamber website

- Website pages continue to be populated and updated.

Meetings/Education/Training

- Presented to the EDPNC NC100 meeting on Nov 1st. The purpose of this meeting was to have an opportunity to review the economic development efforts in Dare County and update EDPNC on our target industries and available space.

Marketing

- Business in Focus magazine article has been published.

- Managed the 6th annual Outer Banks Seafood Festival; largest crowd to date. More details to follow.



Discussion of Winter Trash Collection Proposal for Unincorporated Dare County

Description

At its November 20, 2017 meeting, the Dare County Board of Commissioners tabled discussion of a pilot program to revise the winter trash collection schedule in unincorporated Dare County so that additional information could be developed by staff. The Board will consider the results of staff analysis and further discuss the issue.

Board Action Requested

Discuss and take appropriate action

Item Presenter

Robert Outten, County Manager



Request for a Voter Referendum In Hatteras Village

Description

Earlier this year, the Hatteras Village Community Center District (HVCCD) Tax Trustees asked the NC General Assembly to allow the use of ad valorem tax funds for the construction and maintenance of multiuse pathways around Hatteras Village. In response to the request, the General Assembly enacted legislation which authorized the Dare County Board of Commissioners to call an election to be conducted by the Board of Elections in the Hatteras voting precinct for the purpose of submitting to the voters therein the single issue of authorizing the HVCCD to expand the uses of the ad valorem taxes for multiuse pathways around the Village of Hatteras.

Attached is a request from the HVCCD asking the Board of Commissioners to call for an election, applicable legislation, and a resolution calling for the Board of Elections to conduct a voter referendum on this issue.

Board Action Requested

Approve the HVCCCD request and authorize a resolution calling for an election

Item Presenter

Robert Outten, County Manager

HATTERAS VILLAGE CIVIC ASSOCIATION
P.O. BOX 457
HATTERAS, NORTH CAROLINA 27943

MEMORANDUM

TO: Dare County Board of Commissioners

FROM: Hatteras Village Community Center District Tax Trustees

SUBJECT: Call for Election

Dear Commissioners,

On behalf of the Hatteras Village Community Center District (HVCCD) Tax Trustees, I would like to request that the Dare County Board of Commissioners call for an election in the village of Hatteras on the question of allowing the HVCCD to expand the uses of Ad Valorem Tax funds collected by the County on behalf of the District for the construction and maintenance of multiuse pathways around the village. We appreciate the efforts made on our behalf with the NC General Assembly to insure this change in the enabling legislation was made in a timely manner.

Thank you for your assistance in our efforts to improve our village.

Sincerely,


Richard Midgett
Chairman



Resolution

Calling for a Voter Referendum in Hatteras Village to Allow the Use of Tax Funds for the Construction and Maintenance of Multi-use Pathways in the Hatteras Village Community Center District

WHEREAS, earlier this year the Hatteras Village Community Center District (HVCCD) requested authority from the North Carolina Legislature to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the Village of Hatteras; and

WHEREAS, the Dare County Board of Commissioners supported the HVCCD legislative request with resolutions adopted on March 6, 2017 and again on April 3, 2017; and

WHEREAS, in response to the HVCCD request supported by the Dare County Board of Commissioners, the North Carolina General Assembly ratified House Bill 415 (Session Law 2017-50) which authorizes the Dare County Board of Commissioners to call an election to be conducted by the Board of Elections in the Hatteras voting precinct for the purpose of submitting to the voters therein the single issue of authorizing the HVCCD to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to including funding the construction and maintenance of multiuse pathways around the Village of Hatteras; and

WHEREAS, the Dare County Board of Commissioners appreciates the action of the North Carolina General Assembly to allow a voter referendum on this issue and commends its sponsors for putting forth responsible legislation in response to a local request on a matter of public importance.

THEREFORE, BE IT RESOLVED, that the Dare County Board of Commissioners pursuant to authority granted in Session Law 2017-50 hereby calls for an election to be conducted by the Board of Elections of Dare County in the Hatteras voting precinct for the purpose of submitting to voters therein the single issue of authorizing the HVCCD to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the Village of Hatteras.

This the 4th day of December, 2017.

Robert Woodard, Chairman

Attest:

Gary Gross, Clerk to the Board

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2017**

**SESSION LAW 2017-50
HOUSE BILL 415**

AN ACT PROVIDING FOR AN ELECTION IN THE VILLAGE OF HATTERAS ON THE QUESTION OF ALLOWING THE HATTERAS VILLAGE COMMUNITY CENTER DISTRICT TO EXPAND THE USES OF AD VALOREM TAX FUNDS COLLECTED BY THE COUNTY ON BEHALF OF THE DISTRICT FOR THE CONSTRUCTION AND MAINTENANCE OF MULTIUSE PATHWAYS AROUND THE VILLAGE.

The General Assembly of North Carolina enacts:

SECTION 1.(a) The Board of County Commissioners of Dare County is hereby authorized to call an election to be conducted by the Board of Elections of Dare County in Hatteras voting precinct as described in this subsection for the purpose of submitting to the voters therein the single issue of authorizing the Hatteras Village Community Center District to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras.

The area of the district is more specifically described as follows: All of the Hatteras Voting Precinct bounded on the west by Hyde County, on the north by Avon Voting Precinct, on the east by Frisco Voting Precinct, and on the south by the Atlantic Ocean, all as shown on the map in the office of the Board of Elections of Dare County, North Carolina, entitled "ELECTION PRECINCT BOUNDARIES – DARE COUNTY" dated July 13, 1978, signed by Orman L. Mann, Chairman, Dare County Board of Elections, which said map is incorporated herein by reference.

SECTION 1.(b) The election provided for in this section shall be conducted in accordance with Chapter 163 of the General Statutes. The Board of Elections of Dare County shall determine and declare the results of the election and certify the same to the Board of County Commissioners of Dare County, and the same shall thereupon be spread upon the minutes of the Board.

SECTION 1.(c) The ballot shall contain the date of the election, the words "Hatteras Village", and shall further be in the following form:

"[] FOR allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras."

"[] AGAINST allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax authorized in Chapter 212 of the Session Laws of 1981 to include funding the construction and maintenance of multiuse pathways around the village of Hatteras."

The ballot shall contain the facsimile signature of the Chairman of the Board of Elections of Dare County.

SECTION 1.(d) If a majority of the qualified voters voting at the election shall vote in favor of allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax to include funding the construction and maintenance of multiuse pathways



around the village of Hatteras, the Board of County Commissioners of Dare County shall, upon receipt of the certified copy of the results of the election from the Board of Elections, adopt a resolution to that effect and shall file a copy of the resolution with the Clerk of the Superior Court of Dare County.

SECTION 2.(a) Sections 4 and 5 of Chapter 212 of the Session Laws of 1981 read as rewritten:

"**Sec. 4.** If a majority of the qualified voters voting at said election shall vote in favor of creating the Hatteras Village Community Center District and the levying of a tax as aforesaid for the operation, maintenance and repair of a community center building, as provided by this act, the Board of County Commissioners of Dare County shall upon receipt of the certified copy of the results of said election from the Board of Elections adopt a resolution creating the Hatteras Township Community Center District, and shall file a copy of the said resolution so adopted with the Clerk of the Superior Court of Dare County. Upon creation and establishment of the Hatteras Village Community Center District, the Board of County Commissioners of Dare County be and it is hereby authorized and directed to levy and collect an ad valorem tax on all taxable property in said district in such amount as it may deem necessary, not exceeding fifteen cents (15c) on each one hundred dollar (\$100.00) taxable valuation of property in said district from year to year, and shall cause the same to be kept in a separate and special fund, to be used only for the maintenance, operation and repair of a community center within said ~~district, district~~ and for the construction and maintenance of multiuse pathways around the village of Hatteras, as provided by Section 5 of this act.

"**Sec. 5.** The Hatteras Village Community Center District shall constitute a political subdivision of the State of North Carolina, and shall be a body corporate and politic, exercising public power. The Hatteras Village Community Center District is authorized to establish, operate and maintain the community center for the use and benefit of all the residents of the district by: providing suitable facilities for public meetings; for public agencies providing services to the public; providing recreational park and playground facilities; providing facilities for meetings of civic and fraternal organizations; and providing facilities for the general use of residents of the district in all matters relating to the improvement of the general health and welfare of said district and all matters of community interest. The Hatteras Village Community Center District is also authorized to fund the construction and maintenance of multiuse pathways around the village of Hatteras.

The district and its governing body shall have the following powers:

...

(7) To fund the construction and maintenance of multiuse pathways around the village of Hatteras."

SECTION 2.(b) This section becomes effective only if a majority of the qualified voters voting at the election provided for in Section 1 of this act vote in favor of allowing the Hatteras Village Community Center District to expand the uses of the ad valorem tax to include funding the construction and maintenance of multiuse pathways around the village of Hatteras.

SECTION 3. This act is effective when it becomes law.

In the General Assembly read three times and ratified this the 26th day of June, 2017.

s/ Daniel J. Forest
President of the Senate

s/ Tim Moore
Speaker of the House of Representatives



Public Hearing -- Chapter 152. 11 Amendments for Board of Adjustment Residency

Description

Last month, the Board scheduled a public hearing on proposed revisions to the Dare County Code of Ordinances, Chapter 152.11, Planning and Development. The proposed revisions would revise the residency requirements for Board of Adjustment members. Currently, Chapter 152. 11 states that BOA members shall reside in the unincorporated areas of Dare County only. The proposed revisions, if adopted, would allow residents of unincorporated Dare County and the municipal areas to serve as BOA members. This revision would make the BOA residency requirements consistent with the Planning Board membership requirements. After the close of the hearing, the Board may act on the revisions if it is the consensus of the Board to do so.

Board Action Requested

Conduct hearing and act on amendment -- Motion for adoption: "I move to adopt the proposed amended residency standards of Chapter 152. 11 for the Board of Adjustment."

Item Presenter

Donna Creef, Planning Director

CHAPTER 152 PLANNING AND DEVELOPMENT (new sections in bold text, language to be deleted in strikethrough text.)

152.11 BOARD OF ADJUSTMENT

(A) *Establishment; jurisdiction.* There is hereby established a board known as the Dare County Board of Adjustment, whose jurisdiction shall include the area with the limits of the County as provided by law.

(B) *Composition and Duties.*

(1) *Composition.* The Board of Adjustment shall be composed of 5 regular members and 3 alternate members, all of whom shall be residents of **the unincorporated areas of Dare County or residents of the municipal areas of Dare County.** Alternate members shall serve on the board in the absence or temporary disqualification of any regular member or fill a vacancy pending appointment of a member. Each alternate serving on behalf of any regular member has all the powers and duties of a regular member.

(2) *Appointment of members and qualifications.* All members shall be appointed by the Board of Commissioners and shall serve at the Board's pleasure. **Regular or alternative members may be appointed from the Dare County Planning Board membership.** ~~No member may serve concurrently on the Dare County Planning Board and the Board of Adjustment. At least 1 regular member shall be appointed from and be a resident of each of the following designated zoning areas in which the county exercises zoning jurisdiction:~~

~~(a) Unincorporated portions of Roanoke Island~~

~~(b) Hatteras Island~~

~~(c) the portion of unincorporated Dare County adjacent to the western boundary of the Town of Kill Devil Hills, including, but not limited to Colington.~~

~~(d) Martin's Point; and~~

~~(e) Dare County mainland~~

(3) *Terms.* The terms of office for regular and alternate members shall be three (3) years. Of the initial regular members, two (2) shall be appointed for a term of 1 year, two (2) shall be appointed for a term of 2 years and one (1) shall be appointed for a term of 3 years. Of the initial alternate members, one (1) shall be appointed for a term of 1 year, one (1) shall be appointed for a term of 2 years and one (1) shall be appointed for a term of 3 years. Following the expiration of these initial terms of office, all members shall be appointed for terms of 3 years. Vacancies occurring for reasons other than expiration of terms shall be filled as they occur for the period of the unexpired term.



Consent Agenda

Description

1. Approval of Minutes (11.20.17)

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., November 20, 2017

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Jack Shea, Steve House, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:01 p.m. He invited the Rev. Phillip Glick from Saint Andrews by the Sea Episcopal Church to share a prayer, and then he led the Pledge of Allegiance to the flag.

Note – some agenda items were handled out of sequential order to accommodate the time specific Public Hearings scheduled for 5:30 p.m.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, which can be viewed in their entirety in a video on the Dare County website –

- Referenced a pill drop-off that would be highlighted later by Vice Chairman Overman.
- Reported on a Board of Education community event that was very successful & positive.
- Announced details of the 2018 celebration in honor of the Rev. Dr. Martin Luther King.
- Congratulated Outer Banks Sporting Events for a successful marathon weekend.
- Reported on today’s dedication of the Marshall & Gussie Collins walkway.
- Voiced excitement about the plans being developed for the COA Dare County campus.
- Announced the formation of a COA Task Force to address curriculum needs for Dare County students. The panel will be Chaired by Commissioner Danny Couch and include members Tom Murphy, Artie Tillett, Tim Sweeney, Malcolm Fearing, and Anne Petera.
- The Chairman shared a Thanksgiving message that will be sent to all County employees

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Following is a brief summary of citizen remarks, which can be viewed in their entirety in a video on the Dare County website –

The following comments were made in Manteo –

1. Jennifer Alexander thanked the Board of Commissioners for hiring a Social Worker for Dare County Schools and expressed hope that additional Social Workers will be hired in the future.

The following comments were made in Buxton –

2. Dale Farrow voiced his concerns about the proposal to reduce trash collection during the winter. He raised issues involving tonnage, load carrying capacities, and the negative impact it could have on employment. Mr. Farrow cautioned that with fewer pickups, people will have problems rolling full trash cans out to the side of the road.

ITEM 3 – REPORT ON THE NC SENIOR TAR HEEL LEGISLATURE

Kaye White, Delegate to the NC Senior Tar Heel Legislature gave an update on the group's 2018 Legislative Priorities including reestablishment of the Study Commission on Aging, increasing Community Care Block Grant funding, providing additional funding for Senior Centers, expanding the program to provide respite care for relatives of dementia patients, and strengthening of North Carolina's Adult Protective Services Program. Ms. White fielded Commissioner questions about these programs and Chairman Woodard thanked her for being an advocate for Dare County Seniors.

ITEM 4 – SANITATION – WINTER TRASH COLLECTION PROPOSAL

The County Manager presented a proposed winter trash collection schedule that was prepared in response to the Board's direction at the recent 2018 Planning Workshop. The Board discussed the merits of revising the winter schedule, which is designed to reduce the number of trips thereby saving money on fuel and vehicle wear and tear. It was noted that the proposed pilot program does not reduce labor costs and it was never intended to negatively impact the employees of the Public Works Department. Logistical issues were discussed and the Board received input from Public Works Director Edward Mann and Solid Waste Superintendent Shanna Fullmer. During lengthy discussion of the issue, the Board determined that additional information was needed, which resulted in the following motion –

MOTION

Chairman Woodard motioned to table the item until the December 4, 2017 meeting in order to discuss this issue further with staff.

All Commissioners seconded the motion.

VOTE: AYES unanimous

ITEM 5 – PROPOSED AMENDMENT - CHAPTER 152.11 PLANNING & DEVELOPMENT

Planning Director Donna Creef asked the Board to consider revising the County Code of Ordinances to allow residents of municipal areas to serve as Board of Adjustment members. She explained that currently only residents of unincorporated Dare County are allowed to serve, and making the change may allow for easier recruitment of volunteers. She advised that a Public Hearing is required in order for to consider adopting the proposed amendment.

MOTION

Commissioner House motioned to schedule a Public Hearing for 10:00 a.m., Dec. 4, 2017. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 6 – RESOLUTION DECLARING THE INTENT OF DARE COUNTY TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES FROM THE PROCEEDS OF CERTAIN TAX EXEMPT OBLIGATIONS (Att. #1)

Finance Director David Clawson presented a reimbursement resolution for the County's share of the Nags Head beach nourishment project. He explained that the resolution outlines the County's intent to proceed with the project, issue the debt, and reimburse itself from the debt proceeds for expenditures that occur prior to the debt closing.

MOTION

Vice Chairman Overman motioned to adopt the reimbursement resolution. Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 7 – REAL PROPERTY EXCHANGE BETWEEN DARE COUNTY AND MR. STEVEN C. BROOK (Att. #2)

The Manager provided background information about an exchange of 2,932 sq. ft. of real property located about 195 feet from the west side of Toler Road. He explained that this even exchange of property will formalize easement access to a well field on Skyco Road.

MOTION

Commissioner Tobin motioned to adopt the resolution authorizing the exchange of real property as presented.

Commissioner House and Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 8 – PUBLIC HEARING – OUTER BANKS DARE CHALLENGE INC. ZONING TEXT AMENDMENT

At 5:35 p.m. the Dare County Board of Commissioners held a Public Hearing to receive input concerning this agenda item. The County Manager conducted the hearing and explained the procedure for making comments in Manteo and via the video link to the Fessenden Center in Buxton. No one responded to the invitation to address the Board. Chairman Woodard closed the hearing at 5:36 p.m.

Planning Director Donna Creef outlined a zoning text amendment to add residential recovery and treatment centers to the list of uses allowed in the Highway 345 business zoning district on Roanoke Island. She noted that the applicant currently occupies an apartment building on Highway 345 and explained that the text amendment would accommodate their future expansion plans. Ms. Creef informed the Board that a change in the North Carolina General Statutes now requires that any zoning text amendment include a zoning consistency report, which was included as part of the packet for this agenda item.

MOTION

Commissioner House motioned to adopt the Outer Banks Dare Challenge, Inc. text amendment to the Highway 345 District as recommended by the Planning Board with the zoning consistency statement in the packet included as part of this action.

Vice Chairman Overman and Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 9 – PUBLIC HEARING – DARE STORAGE LLC ZONING TEXT AMENDMENT

At 5:39 p.m. the Dare County Board of Commissioners held a Public Hearing to receive input concerning this agenda item. The County Manager conducted the hearing and explained the procedure for making comments in Manteo and via the video link to the Fessenden Center in Buxton. No one responded to the invitation to address the Board. Chairman Woodard closed the hearing at 5:40 p.m.

The Planning Director presented a zoning text amendment to add group developments to the list of uses in the Skyco Neighborhood Commercial (SNC) district. She noted that the applicant owns an existing facility comprised of several storage buildings on three parcels and explained that the text amendment would clarify the language and provide for future structures. Ms. Creef reminded that any zoning text amendment must now include a zoning consistency report, which was included as part of the packet for this agenda item.

MOTION

Vice Chairman Overman motioned to adopt the Skyco Neighborhood Commercial text amendment to add group developments and the associated Section 22-31 amendment as recommended by the Planning Board with the zoning consistency statement in the packet included as part of this action.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 10 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (11.06.17) **(Att. #3)**
- 2) DCDHHS, Public Health Division – Project Lazarus NC Disposal Initiative
- 3) Town of Manteo, New Year’s Eve Fireworks 2017
- 4) Older Adult Services Budget Amendment
- 5) Tax Collector’s Report

Vice Chairman Overman and Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 11 – BOARD APPOINTMENT

Dare County Youth Council

Vice Chairman Overman motioned to appoint –

- Fathom Daniels to the youth seat previously held by Caylin Mielke.
- Kira Foster to the youth seat previously held by Brady Creef.
- Aubrey Lanier to the youth seat previously held by Hatcher Shiflett.

Commissioner House and Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 12 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety in a video on the Dare County website. Following is a brief summary outline summary of the items mentioned by Commissioners during this segment.

Commissioner Shea

- Reminded everyone that there is much for which to be grateful this Thanksgiving holiday.

Vice Chairman Overman

- Described a successful medication take back event recently held in Kill Devil Hills.
- Outlined locations where medications can safely and properly be disposed.
- Announced that a report will be given at the next meeting on the child telepsychiatry services that are now ready for implementation.
- Wished everyone a safe and happy Thanksgiving.

Commissioner House

- Commented on the Marshall & Gussie Collins Walkway dedication that was held today.
- Reported on a meeting with NCDOT in Raleigh that he attended with Rep. Boswell, Commissioner Tobin and others concerning Oregon Inlet.
- Expressed thankfulness for all Veterans, the visitors who travel to Dare County, the residents who make this a wonderful place, all County employees, and the dedicated members of the Board of Commissioners.

Commissioner Ross

- Mentioned an upcoming stakeholder meeting for the NCDOT passenger ferry service.
- Reported on progress being made to secure a new facility for the Albemarle Commission and described the recent banquet where partners and employees were recognized.
- Encouraged everyone to participate in the Social Services “Elves Wanted” program to provide holiday gifts for an elderly or disabled adult in need. He urged people to contact Kayla Owens (475-5550) to get involved in this important initiative.
- Referenced an article in the Outer Banks Sentinel describing a public forum where goals and plans were outlined by John Farrelly the new Superintendent of County Schools.

Commissioner Tobin

- Reported on the Cooperative Extension State Advisory Council meeting that was recently held in Dare County and noted that he formerly served on this panel.
- Said an announcement would soon be made about a new local 4-H Youth Leader.
- Congratulated Older Adult Services for raising \$3,000 during their “Dare to Scare” event.
- Complimented Peak Resources for doing a good job and described his recent inspection of the facility, which was very clean and had zero complaints.
- Commented on the meeting in Raleigh, which Rep. Boswell was instrumental in setting up, where officials discussed inlet maintenance and the possibility of the State building a hopper dredge for our inlets since the Corps of Engineers has so many inlets to support.
- Wished everyone Happy Thanksgiving and thanked County employees for their service.

Commissioner Couch

- Expressed Thanksgiving blessings saying there is much for which to be thankful.
- Said he looks forward to working with the newly appointed COA Task Force.
- Reported on attending the recent NC Beach Inlet and Waterway Association conference.
- Announced that the Captain Richard Etheridge Bridge will soon be open on Pea Island.

Chairman Woodard

- Wished Commissioners, residents, and Dare County staff an enjoyable Thanksgiving.

MANAGER’S/ATTORNEY’S BUSINESS

1. The County Manager explained that it may be necessary to revise authorization permits in order to make a wider channel for Hatteras Inlet. He estimated the revision cost at \$7,000 to \$10,000 with a Dare County share of \$2,500 and asked the Board to authorize the expense now so the County can move forward quickly if this needs to be done.

MOTION

Vice Chairman Overman motioned to authorize the County Manager to move forward with revising any permits that may be necessary for Hatteras Inlet dredging as outlined by the County Manager.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

Public Information Officer Dorothy Hester presented the following - - -

- The “Pet of the Week” video was showcased.
- She noted that Current TV, the government and education channels, is doing good work and will give an update report on their programming and activity to the Board next year.
- Introduced a video showing the exciting building plans that are in development for the College of the Albemarle (COA).
- Announced that a comprehensive document on Oregon Inlet is coming soon.
- Shared good news that the beach nourishment dredge has returned to Buxton.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Shea and Commissioner House motioned to adjourn the meeting.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

At 6:45 p.m., the Board of Commissioners adjourned until 9:00 a.m., December 4, 2017.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments ---

Complete information about each appointment appears after this page.
Upcoming Board Appointments for the next three months are highlighted at the end.

Board Action Requested

Make Board Appointments & Announce Upcoming Appointments

Item Presenter

County Manager, Robert Outten

BOARD APPOINTMENT SUMMARY – DECEMBER 4, 2017

Board of Equalization and Review

- The following terms expire in December:
Skip Jones, Jonathan Waddill, Jeffrey Scott, Terry Gore, Charles Evans
- All would like to be reappointed.
- No applications have been received.

Dare County Center Advisory Board

- Jean Farr Council has resigned from the Dare County Center Advisory Board
- Applications have been received from: Missy McPherson, Sarah Hester-Smith
- The Dare County Center Advisory Board recommends Sarah Hester-Smith be appointed to fill Jean Farr Council's unexpired term on the Board

Parks and Recreation Advisory Council

- Missy McPherson's term expires this month.
- Missy McPherson would like to be reappointed.

Special Motor Vehicle Valuation Review Board

- The following terms expire in December: Danny Couch, Dock Sawyer, Lori Hageman
- Danny Couch and Dock Sawyer would like to be reappointed.
- Lori Hageman does not want to be reappointed.
- No applications have been received.

UPCOMING BOARD APPOINTMENTS

January: Nursing Home Community Advisory Council
 Tourism Board

February: Planning Board

March: Nursing Home Community Advisory Council



Board of Equalization and Review

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

December 2017

BOARD APPOINTMENTS

BOARD OF EQUALIZATION AND REVIEW

(One Year Term)

The following have terms to expire this month:

Skip Jones

(Current Term 12/16 – 12/17)

(Originally Apptd. 2/08)

Jonathan Waddill

(Current Term 12/16– 12/17)

(Originally Apptd. 2/16)

Jeffrey Scott

(Current Term 12/16 – 12/17)

(Originally Apptd. 2/16)

Terry Gore

(Current Term 12/16 – 12/17)

(Originally Apptd. 4/14)

Charles Evans

(Current Term 12/16 – 12/17)

(Originally Apptd. 2/16)

All would like to be reappointed.

No other applications have been received.

Other Members:
See attached

BOARD OF EQUALIZATION AND REVIEW
(One Year Term)

The Board of Equalization and Review is a local citizen review board that hears property tax appeals from property owners in Dare County. Under North Carolina law, each county must have an Equalization and Review Board to hear appeals of property values.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Skip Jones 1508 Captains Lane Kill Devil Hills, NC 27948 441-7882	12-17	Apptd. 2-08 Reaptd. 12/08,09,10,11,12, 13,14,15,16
Jonathan Waddill 1322 N. Hwy 64 Manteo, NC 27954 252-564-4319 (H) 252-986-6392 (O)	12-17	Apptd. 2-16 Reaptd. 12-16
Jeffrey Scott 4317 Shady Lane Kitty Hawk, NC 27949 252-261-3777 (H) 252 261-1500 (O)	12-17	Apptd. 2-16 Reaptd. 12-16
Terry Gore 140 Fearing Place Manteo, NC 27954 252-347-6710 (H)	12-17	Apptd. 4-14 Reaptd. 12-14,15,16
Charles Evans P.O. Box 2239 Manteo, NC 27954 252-473-2055 (H) 252-473-2171 (O)	12-17	Apptd. 2-16 Reaptd. 12-16

NOTES:

MEETING INFO: As needed

CONTACT INFO: Greta Skeen, Tax Assessor

MEMBERS COMPENSATED: \$50 per meeting

John Receveur replaced Judy Johnson 1/93. Myra Ladd replaced Carl Parrot 1/93.
Alvin S. Hibbs replaced Keith Fearing 2/93.
Barbara Britt replaced Myra Ladd 1/95.
Curtis Creech replaced Ron Tillett 1/98.
Michael Davenport replaced Alvin Hibbs 12/01.
Bo Taylor replaced the late Curtis Creech 12/02
Kerwin Hoy replaced Bo Taylor 4/06.

Skip Jones filled unexpired term of John Receveur 2/08.
Talmadge Jones filled unexpired term of Kerwin Hoy 3/08.
Terry Gore filled unexpired term of Barbara Britt 4/14.
Jonathan Waddill replaced Bette Gray 2/16.
Jeffrey Scott replaced Talmadge Jones 2/16.
Charles Evans replaced Michael Davenport 2/16.

REVISED 12/16



Dare County Center Advisory Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

December, 2017

BOARD APPOINTMENTS
DARE COUNTY CENTER ADVISORY BOARD
(Staggered/Three Year Term)

Jean Farr Council has resigned from the Dare County Center Advisory Board

Applications have been received from:

Missy McPherson

Sarah Hester-Smith

The Dare County Center Advisory Board recommends Sarah Hester-Smith be appointed to fill Jean Farr Council's vacancy (see attached).

Other Members: See attached list



Janice Williams <janicew@darenc.com>

DCC Advisory Board

1 message

Sandy Scarborough <sandyf@darenc.com>

Tue, Sep 26, 2017 at 4:31 PM

To: Janice Williams <janicew@darenc.com>

Hi Janice,

I am attaching a resignation I received in August from Jean Farr Council.

I will advertise the opening in the paper and have already informed our nominating committee and they are on the lookout as well for applications to choose from.

Thank you,

 [20170926162908469.pdf](#)

--

Sandy Scarborough*Director*

Dare County Center

P.O. Box 1000, Manteo, NC 27954

[252.475.5625](tel:252.475.5625) phone[252.475-9278](tel:252.475-9278) faxwww.darenc.com

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.



August 3, 2017
Sandy Scarborough
Linda Hester

It is with regret that
due to family matters, I must
resign from the Advisory Board.

I do appreciate the
many services provided by
you and all the Board members.
I wish for each of you
a continuance of the good
things you provide for our
community and the numerous
successes. My best regards,
Jean Farr Council



Janice Williams <janicew@darenc.com>

DCC Advisory Board

1 message

Sandy Scarborough <sandyf@darenc.com>

Fri, Nov 17, 2017 at 11:31 AM

To: Janice Williams <janicew@darenc.com>

Hi Miss Janice,

The DCC Board met on Tuesday of this week and would like to recommend Sarah Hester-Smith to fill the vacancy on the board from Jean Council's resignation.

Let me know if you need anything further from me.

Hope you have a great weekend and Happy Thanksgiving if I don't see you.

Thanks,

--

Sandy Scarborough

Director

Dare County Center

P.O. Box 1000, Manteo, NC 27954

[252.475.5625](tel:252.475.5625) phone

[252.475-9278](tel:252.475-9278) fax

www.darenc.com

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.



APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Game and Wildlife Commission - District 1 Appt. 7/17
2nd choice Parks and Recreation Advisory Council - Appt'd. 7/16
3rd choice Dare Center Advisory Council

Name Missy T. McPherson

Address 119 Margaret Ct

City/State/Zip Manteo, NC 27954

Email Address missyseca@hotmail.com

Telephone Home: 252-473-6831 & Cell 252-216-6831

Business: 252-473-1292

Resident of Dare County: yes no

Occupation: Sr. Financial Service Officer I

Business Address: SECU- 938 US Hwy 64, Manteo, NC 27954

Educational background:

Manteo High School Graduate and a BS in Business Management
and Organizational Development Mount Olive University

Business and civic experience and skills:

mortgage loan originator, tax prep, lending supervisor, insurance agent;

President Dare Co. Shrinettes, President Manteo High Football Moms, President Manteo High School Athletic Booster Club

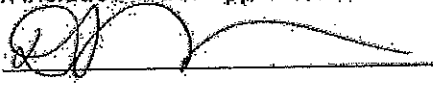
Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Dean Tolson	Dare County Clerk of Court	117 Sherwood Dr Manteo, NC	252-216-7114
Jimi Lewis	Pastor Ark Church	122 Baum Bay Dr KDH, NC	252-573-9349
Chris Lee	Marine Patrol Officer	106 Club View Ct KDH, NC	252-305-0749

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 6/21/19 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 6/21/19

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Center

2nd choice _____

3rd choice _____

Name Sara J. Hester-Smith

Address PO Box 762

City/State/Zip Manteo, NC 27954

Email Address sjohester@gmail.com

Telephone Home: 252-489-6554

Business: same ↑

Resident of Dare County: yes no

Occupation: Real Estate & Catering Manager

Business Address 516 HWY 64/264 Manteo NC

Educational background:

Bachelor's Degree in Criminal Justice from University of Maryland, University College - Real Estate License from State of North Carolina

Business and civic experience and skills:

Young Professionals Group at OBar.
organizational skills, detail oriented, event planning
enjoy helping others.

Other Boards/Committees/Commissions on which you presently serve:

None. Currently

Recently moved back home and want to
get involved in serving our community.

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Beth Twyne	Carolina Dunes Real Estate	516 Hwy 64/264	252-473-4272
Johanna Lachine	Cafe Lachine	108 Ethridge Rd	252-305-4166
Tiffany Wescott	Coastal Family Church	Martico	252-214-6341

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 9/28/17 Signature of applicant: Joseph West Smith

FOR OFFICE USE ONLY:

Date received: 11-17-17

DARE COUNTY CENTER ADVISORY BOARD

(Three Year Term)

**This Board advises and promotes goals and policies to enhance
Dare County Center operations and community outreach.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Rob Ross 105 East Sand Fiddler Court Nags Head, NC 27959 Rob.ross@darenc.com 2166869	8/20	Apptd. 6/17
Paula Oliver 109 Rial Court Manteo, NC 27954 473-2944 (H) 423-0668 (Cell) CAPS@Charter.Net	8/20	Apptd. 8/17
Flossie Tugwell P.O. Box 896 Nags Head, NC 27959 473-5993	8/18	Apptd.8/10 Reapptd. 8/12, 15
Mary Pendill 129 Dogwood Circle Manteo, NC 27954 473-3589	8/18	Apptd. 8/14 Reapptd. 8/15
John D. Sibunka 132 Gareth Circle Manteo, NC 27954 473-3300	8/20	Apptd. 8/10 Reapptd. 8/14, 8/17
Lynda Hester, CH. P.O. Box 457 Manteo, NC 27954	8/19	Apptd. 8/10 Reapptd. 8/13, 16
Mitchell Bateman P.O. Box 100 Wanchese, NC 27981 473-3350	8/20	Apptd.8/14 Reapptd. 8/17

Rodney Benson 309 Agona St. Manteo, NC 27954 336-906-0593	8/19	Apptd. 3/15 Reapptd. 8/16
Samantha Brown 2621 S. Bridge Lane Nags Head, NC 27959 207-2933(H) 305-1414 (O)	8/20	Apptd. 12/16 Reapptd. 8/17
Jean Councill 176 Wax Myrtle Trail Kitty Hawk, NC 27949 573-9174 (H) jeanfarrcouncill@gmail.com	8/19	Apptd. 8/16
Daniel Otte' 185 The Dogwoods Manteo, NC 27954 473-1883(H), 473-8883 (Cell)	8/19	Apptd. 8/16
Tiffany Wescott P.O. Box 2148 Manteo, NC 27954 216-6341	8/18	Apptd. 8/15
Anastacia Davis P.O. Box 1097 Manteo, NC 27954 473-5687	8/18	Apptd. 8/15

NOTES:

MEETING INFO: 2nd Tuesday -monthly, (except June, July, Aug.) 9 a.m., Dare Center Meeting Room

CONTACT INFO: Lynda Hester, Chairman
Sandy Scarborough, Director of Dare Center

MEMBERS COMPENSATED: No

Flossie Tugwell filled unexpired term of Betty Blanchard 8/10.

John Sibunka filled unexpired term of Doris Young 8/10.
Lynda Hester was appointed as an additional member 8/10.
John Robbins filled unexpired term of Jimmie Williams 6/12.
Suzy Barrett filled unexpired term of Catherine McCabe 2/13.
Ann Groves replaced James Harris 9/13.
Brooke McCord appointed to fill unexpired term of Malcolm Fearing 9/13.
Mitchell Bateman replaced Isabel Cooper 8/14.
Mary Pendill filled unexpired term of Betty Mann 8/14.
Margarette Umphlett replaced Virginia Tillett 12/14.
Tiffany Wescott replaced Suzy Barrett 8/15.
Anastacia Davis replaced Fred Brumbach 8/15.
Jean Councill replaced James Brown 8/16.
Daniel Otte' replaced John Robbins 8/16.
Samantha Brown filled unexpired term of Brook McCord 12/16.
Robb Ross replaced Margarette Umphlett 6/17
Paula Oliver replaced Bea Basnight 8/17

REVISED 8/17



Board Appointment - Parks and Recreation Advisory Council

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

December, 2017

BOARD APPOINTMENT
PARKS AND RECREATION ADVISORY COUNCIL
(Three Year Term)

The Parks and Recreation Advisory Council reviews and advises the Parks and Recreation Department in its efforts to promote, organize, plan and coordinate activities and programs for youth and adults in Dare County.

Missy McPherson's term expires this month:

Ms. McPherson would like to be reappointed.

There are also two vacancies.

Other Members: See attached list

PARKS AND RECREATION ADVISORY COUNCIL
 (Three Year Term)

This Advisory Council reviews and advises Parks and Recreation in its efforts to promote, organize, plan, and coordinate activities and programs for youth and adults in Dare County.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Tim Cafferty P.O. Box 1220 Kitty Hawk, NC 27949 255-0066(H) 255-0482(O)	10-18	Apptd. 6/06 Reapptd. 10/06,09,12, 15
Anita Bills P.O. Box 608 Frisco, NC 27936 995-7892(H), 202-1412(O)	7-18	Apptd. 7/11 Reapptd. 7/14
Willer Spencer P.O. Box 1495 Manteo, NC 27954 256-2880	7-18	Apptd. 7/15
Jimmy P. Brown P.O. Box 1566 Manteo, NC 27954 473-1478	7-18	Apptd. 4/04 Reapptd. 7/05,08,11, 14
Missy McPherson 119 Margaret Court Manteo, NC 27954 473-6831 (H) 216-6831 ©	12-17	Apptd. 7/16
Kathy Winstead, CH. P.O. Box 3492 Kill Devil Hills, NC 27948 449-0840(H), 441-6340(O)	7-18	Apptd. 11/07 Reapptd. 7/08,11,14
Vacant (Melinda Maher)	7-18	
Vacant (Jack Painter)	12-17	
Deon Simmons 222 Brakewood Dr. Manteo, NC 27954 475-1627 (H), 202-9737 (O)	7-19	Apptd. 7-13 Reapptd. 7-19

George Berry 238 N. Dogwood Trail Southern Shores, NCX 27949 261-1278 (H) 703-473-0528 (O)	3-19	Apptd. 7-16
Scott Midgette 101 Woodhill Ct. Kitty Hawk, NC 27949 305-2642(H), 995-4441(O)	7-18	Apptd. 7/09 Reapptd. 7/12,15
Eddie Twyne P.O. Box 11 Manteo, NC 27954 305-2291	7-18	Apptd. 7/15
Keletta Govan P.O. Box 2044 Manteo, NC 27954 473-6851(H), 473-1151(O)	7-18	Apptd. 7/05 Reapptd. 7/08,11,14
Kelli Harmon 723 Pirates Way Manteo, NC 27954 910-286-1660	7-18	Apptd. 7/15
Danny Couch 47297 Dippin Vat Road PO Box 1001 Buxton, NC 27920 dannyc@darenc.com 252.216.7383		Apptd. 2/17

NOTES:

MEETING INFO: Every other month beginning in January
Meets at KDH Rec. Park, 8:00 a.m.
Meets once a year at the Dare Center, 11:30 a.m.
Meets once a year at the Fessenden Center, 11:30 a.m.

CONTACT INFO: Melinda Maher, Chairman
Tim White, Public Services Director

MEMBERS COMPENSATED: No

Bob Wells replaced Steve Evans 2/90.
Ray Hollowell replaced Andy Meekins 2/90.
Peg Casey replaced Mike Leffler 2/90.
Jake McCleave replaced Peg Casey.

On October 21, 1991, DCBC moved to have 7 member board.

Lisa Wheless replaced Glenn Lucas 3/92.
David Stowe replaced Carol Anderson 6/93.

Advisory Council was enlarged from 7 members to 13 members July 19, 1993.

Bill Walker replaced Jake McCleave 11/94.
Ollie Jarvis filled unexpired term of David Stowe 11/94.
Rex Simpson filled unexpired term of Lisa Wheless 11/94.
Tim White replaced Ollie Jarvis 7/95.
Bobby Outten replaced Karolyn Quidley 7/95.

DCBC increased membership from 13 to 14 8/7/95.

(Ollie Jarvis reaptd. For 1 year.)

Andy Ward filled unexpired term of Ron Bennett 10/95.
Jeff Absher replaced Tim White 7/96.
Kyle O'Neal replaced Belinda Willis 4/98.
Mitchell Bateman replaced Rex Simpson 8/98.
Dan Ottavio filled unexpired term of Debi DesRoches 4/99.
Mike France filled unexpired term of Ray Hollowell 4/99.
Wilhelmina McCleave filled unexpired term of Mary Pendill 4/99.
Bo Taylor and Jeff Absher will be replaced in September 1999.
Susan Boncek replaced Bo Taylor 12/99.
Charlena Davenport replaced Jeff Absher 12/99.
Ray Evans fill unexpired term of Wilhelmina McCleave 12/99.
Timmy Midgett replaced Andy Ward 10/00.
Mel Covey aptd. To fill unexpired term of Kyle O'Neal 12/01.
Samantha DeLucia appointed to fill unexpired term of Bobby Outten 5/02.
Crystal Blackmon replaced Charlena Davenport 11/02.
Ben Whitehurst aptd. to fill unexpired term of Mike France 1/04.
Jimmy P. Brown fill unexpired term of Ray Evans 4/04.
Allen Forman aptd. to fill unexpired term of Bill Walker 11/04.
Bob Sanders replaced Robert Wells 7/05.
Kellea Govan replaced Kathy Burrus 7/05.
Ralph Horne replaced Ben Whitehurst 7/05.
Ed Futtrell replaced Dan Ottavio 7/05.
Tim Cafferty filled unexpired term of Al Forman 6/06.
Ronnie Roach replaced Samantha DeLucia 6/06.
Kathy Winstead filled unexpired term of Bob Saunders 11/07.
April Oden replaced Ollie Jarvis 10/08.
Mel Covey moved to a northern beach representative and filled unexpired term of Ronnie Roach who resigned.
Susan Gray filled unexpired term of Mel Covey 10/08.
Scott Midgette replaced Pete Hunter 7/09.
Anita Bills replaced April Oden 7/11.
Tod Clissold replaced Ed Futrell 7/11.
Melinda Maher replaced Ralph Horne (deceased) 7/11.
Jack Painter replaced Crystal Blackmon 4/12.
Mel Covey resigned 7/12.
Eddie Twyne replaced Timmy Midgett 7/15.
Willer Spencer filled vacancy (Tod Clissold) 7/15.
Kelli Harmon filled vacancy (Mel Covey) 7/15.
Missy McPherson appointed to fill vacant seat last held by Susan Boncek 7/16.
George Berry appointed to fill vacant seat last held by Susan Gray 7/16.
Melinda Maher resigned 12/16.
Jack Painter resigned 1/17.
Chairman Woodard appointed Danny Couch as Commissioner Appointee 2/20/17

REVISED 2/17



Special Motor Vehicle Valuation Review Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

December 2017

BOARD APPOINTMENTS

SPECIAL MOTOR VEHICLE VALUATION REVIEW BOARD

(One Year Term)

The following have terms to expire this month:

Danny Couch

(Current Term 12/16 - 12/17)

(Originally Apptd. 06/17)

Dock Sawyer

(Current Term 12/16 – 12/17)

(Originally Apptd. 1/93)

Lori Hageman

(Current Term 12/16 – 12/17)

(Originally Apptd. 12/07)

Danny Couch and Dock Sawyer would like to be reappointed.

Lori Hageman does not want to be reappointed.

No applications have been received.

Other Members:

None

SPECIAL MOTOR VEHICLE VALUATION REVIEW BOARD
(One Year Term)

The Special Motor Vehicle Valuation Review Board hears and reviews appeals of listings and valuations placed upon taxable motor vehicles located within Dare county.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Danny Couch 47297 Dippin Vat Road PO Box 1001 Buxton, NC 27920 dannyc@darenc.com 216-7383	12-17	Apptd. 6/17
Dock Sawyer P.O. Box 1292 Manteo, NC 27954 475-8803	12-17	Apptd. 1-93 Reapptd. 12-93,94 95,96,97, 98,99,00 01,02,03,04 05,06,07,08,09, 10,11,12,13,14, 15,16
Lori Hageman 423 Kitty Hawk Bay Dr. Kill Devil Hills, NC 27948 715-0920	12-17	Apptd. 12/07 Reapptd. 12-08,09,10,11, 12,13,14,15,16

NOTES:

MEETING INFO: As needed

CONTACT INFO: Maggie Dennis 5936
maggied@darenc.com

MEMBERS COMPENSATED: No

Richard Johnson replaced Shirley Hassell 12/98.
Jack Gregory replaced Mike Hedrick 1-02.
Lori Hageman replaced Jack Gregory 12/07.
Wally Overman filled unexpired term of Richard Johnson 10/13
Danny Couch filled unexpired term of Wally Overman 6/17

REVISED 6/17



Upcoming Board Appointments Summary

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list.

Upcoming Board Appointments

January 2018

1. Nursing Home Community Advisory Council

The Nursing Home Community Advisory Councils were established to maintain the intent of the Nursing Home and Adult Care Home Resident Bill of Rights within nursing homes and adult care homes across the state. The Committee promotes community involvement and cooperation to ensure quality of care for older adults. The Council is responsible for advising the County Commissioners of the general conditions that exist in Dare County's long term care facilities. 1 term expires

2. Tourism Board

The Outer Banks Visitors Bureau is the lead marketing and promotional agency for The Outer Banks of North Carolina and is funded by one percent of the occupancy tax and one percent of the prepared meals tax collected in Dare County. The Towns and other agencies represented on the Tourism Board submit recommendations for their appointments to the Board of Commissioners for final approval. One County Commissioner serves on the Board and there are two at-large seats for which applications are accepted. 7 terms expire

February 2018

1. Planning Board

The Planning Board meets to review and recommend action on land use and development plans and issues for the unincorporated areas of Dare County. 2 terms expire

March 2018

1. Nursing Home Community Advisory Council

The Nursing Home Community Advisory Councils were established to maintain the intent of the Nursing Home and Adult Care Home Resident Bill of Rights within nursing homes and adult care homes across the state. The Committee promotes community involvement and cooperation to ensure quality of care for older adults. The Council is responsible for advising the County Commissioners of the general conditions that exist in Dare County's long term care facilities. 1 term expires

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Janice Williams at 475-5800.

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS



Closed Session

Description

The Dare County Board of Commissioners will go into Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the County to preserve the attorney-client privilege and to approve previous Closed Session minutes.

Board Action Requested

Approve Going Into Closed Session

Item Presenter

County Manager, Robert Outten