



COUNTY OF DARE
PO Box 1000, Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, September 18, 2017

"HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?"

AGENDA

- 5:00 PM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** Employee of the Month
- ITEM 3** Public Comments
- ITEM 4** Proclamation - Alzheimer's Awareness
- ITEM 5** NCDOT Update On Construction Of The New Bonner Bridge
- ITEM 6** Recommended 2018 through 2022 Capital Improvements Plan
- ITEM 7** Consent Agenda
 1. Approval of Minutes (09.05.17)
- ITEM 8** Commissioners' Business & Manager's/Attorney's Business

ADJOURN UNTIL 9:00 A.M. ON OCTOBER 2, 2017



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Employee of the Month

Description

The Employee of the Month certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Board of Commissioners will provide time on the agenda for Public Comments. Each regularly scheduled meeting begins with an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

In an effort to encourage public participation, the Board accepts public comments from 2 locations - - -

- Public Comments can be made at the Commissioners Meeting Room in Manteo.
- Public Comments can be made via a video link at the Fessenden Center in Buxton.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Proclamation - Alzheimer's Awareness

Description

In recognition of World Alzheimer's Day a presentation will be made by GEM Day Services on efforts to raise awareness in our community about Alzheimer's Disease and the need for research, educational programs, and caregiver services. A Proclamation will be presented for Board approval.

Board Action Requested

Issue Proclamation

Item Presenter

Gail Sonnesso, GEM Day Services, Inc.



PROCLAMATION
WORLD ALZHEIMER'S DISEASE AWARENESS MONTH

WHEREAS, Alzheimer's and related dementias are devastating diseases affecting over 44 million people worldwide, five million people in the United States and about 1 thousand people in Dare County; and

WHEREAS Alzheimer's disease is a costly disease and the estimated worldwide cost in 2015 is 818 Billion and raising to 2 Trillion by 2030; and

WHEREAS, While Alzheimer's disease is a progressive degenerative disease and is the most common form of dementia, there are five ways you can help to reduce your risk of developing dementia: 1) Look after your heart; 2) Be physically active; 3) Follow a healthy diet; 4) Challenge your brain; 5) Enjoy social activities and

WHEREAS, there is no cure for Alzheimer's and related dementias, there is treatment in the form of non-drug or psycho-social interventions that will promote a healthier lifestyle for people with the disease; and

WHEREAS, Dare County joins individuals, families, community friends and caregivers dealing with the effects of Alzheimer's disease in promoting care for those living with the disease, in supporting educational programs and services for our Dare County families; and

WHEREAS, Dare County joins Alzheimer's Disease International in honoring those living with from Alzheimer's disease, those who have passed and caregivers both family and professional at GEM's 10th Annual Candlelighting, November 12th, 2017, and throughout the year.

NOW, THEREFORE, the Dare County Board of Commissioners do hereby proclaim September 2017 as "**WORLD ALZHEIMER'S DISEASE AWARENESS MONTH**" in Dare County, and commend its observance to all citizens.

This the 18th day of September, 2017

Dare County Board of Commissioners

By: Robert Woodard, Chairman

Attest: Gary Gross, Clerk to the Board

Finding Support

information is available worldwide from Alzheimer associations in more than 80 countries



GENTLE EXPERT MEMORYCARE
Nags Head NC
Thegemcenter.org



New York, NY
AFA.org



Dementia Action Alliance
Living Fully With Dementia

What is dementia?

Alzheimer's disease accounts for 50-60% of cases of dementia.

Other types of dementia include;
vascular dementia
dementia w/ Lewy bodies & fronto-temporal dementia.

- Dementia is a collective name for progressive brain syndromes that cause deterioration over time of a variety of different brain functions **such as memory, thinking, recognition and language, planning and personality.**



SEPTEMBER IS WORLD ALZHEIMER'S MONTH

September 2017 - the global campaign to raise awareness of dementia and tackle stigma worldwide.



REMEMBER ME THIS YEAR'S THEME



Alzheimer's Disease International

- 'Remember me recognizes the importance of early detection and diagnosis.



As a society:



- The stigma that surrounds dementia remains a global problem.
- Early diagnosis can be encouraged through greater awareness and by recognizing the symptoms of dementia.
- **Dementia Friendly Communities are being established all over the world to educate people about dementia and to provide community-based support networks for those affected.**

As local government:



- **Developing a Dare County dementia inclusive plan** will help our county to deal with the growing impact of dementia.

As local government:

Earlier detection

- ...of dementia will also help lower the financial impact of dementia on our local healthcare system

Implementing a plan

- Will help to increase local awareness and education about dementia and can improve access to diagnosis, treatment and care, promoting a better quality of life for people living with dementia.

As local government:

- **Consider Supporting our Dare County Families with the following programs:**
 1. Adult Day Care Program
 2. Group Respite Programs
 3. Promote education of both family and professional caregivers

GEM cares for our community



- **Since 1997 GEM has provided care and support for:**
 1. The person living with dementia
 2. Their care partners
 3. Community Friends
 4. And the Wider Community

Locally GEM Day Services, Inc.

Supporting our community

Memory Screenings

- Confidential and complimentary Memory screenings
- Our Next screening is on
- Thursday September 21
- **World Alzheimer's Day**
- in Nags Head



Harmony Café

- Saturday October 7th
Kitty Hawk United Methodist Church
- 301 W Kitty Hawk Rd, Kitty Hawk, NC 27949

- Thursday October 19th
Holy Redeemer by the Sea
301 W Kitty Hawk Rd, Kitty Hawk, NC 27949

*Harmony Café continues
Monthly on the first Saturday at
KHUMC.*

Harmony Café



- [A short video of GEMS Harmony Café](#)
- [by Kenyon Productions 2017](#)
- <https://youtu.be/E0COs9Z5CJg>

Community Events



Education together w/ the Arts

- Glen Campbell's Movie
"I'LL BE ME"
- Monday September 25th
at the Dare County Arts
Council in Manteo

Dementia Education

- Becky Watson (PAC)
**Positive Approach to
Care**
- Trainer and Music Therapist
 - Friday October 20 at the
 - Dare County Center



COMMUNITY EVENTS

GEM's 10th Annual Candlelighting
Sunday November 12th @4pm
St. Andrews by the Sea Nags Head

Finding Support



GEM Day Services, Inc.

GENTLE EXPERT MEMORYCARE

Gail Sonnesso, Founder and Executive Director

Office Suite 201 2300 S. Croatan Hwy Nags Head NC

252-480-3354

Thegemcenter.org



New York, NY

AFA.org



Dementia Action Alliance

Living Fully With Dementia



GEM Adult Day Services, Inc.

Gentle Expert Memorycare

Sept./OCT. 2017 Community Events



Aug. 31 3pm	Gail featured speaker on ALZ SPEAKS Radio w/ Lori La Bey https://www.speaker.com/user/sbarnard4/delivering-meaningful-activities-for-tho
Sept. 9th 11-2pm	Harmony Café KHUM Celebrate Carrie's 90th Birthday. Co host Lainie Reed and KHUM
Sept. 18th 5pm	GEM presents to the Dare County Board of Commissions in support and recognition of World Alzheimer's Month
Sept 20th 9-2pm	AFA National Educating America Tour Durham NC AFA.org
Sept. 21 4-6pm	World Alzheimer's Day Memory Screening GEM office 2300 S Croatan Hwy NH
Sept. 25 5—7:30pm	Glen Campbell "I'LL BE ME" GEM & The Dare County Arts Council. Angelo will sing his favorite Glen Campbell songs.
Oct. 7 11-2pm	Harmony Café KHUM Join co-host Lola Hilton & Friends.
OCT 16 1-3pm	"Correcting Your Cues to Improve Your Care" With Melanie Bunn at the Baum Center KDH *Dementia Task force event
OCT. 20 TIME 10:30 –	Becky Watson "Shares her PAC (Teepa Snow) training on the Positive Approach to Care" Dare County Center. *Cost \$25.00 inc. Lunch

Phone: 252-480-3354
 www.gemdayservices.org
 E-mail: gsonnesso@gmail.com

GEM Day Services, Inc.
 Suite 201, 2300 S. Croatan HWY
 Nags Head NC

NOV. -DEC. 2017 Community Events

Nov 4 11-2p	Harmony Café KHUM
Nov 5 2-8p	Carpe DM Kelly's GEM's Dance Marathon Enjoy a visit from Star Wars Storm Troopers, Support your favorite dance team and GEM!
NOV 6 1-3p	DCAC CLASSES TBA
Nov 12 4-5p	GEM Candlelighting @ St. Andrews-by-the Sea Nags Head We are celebrating the lives of our friends and family impacted by
NOV 13 1-3p	DCAC Classes TBA
Nov 15 3-4p	Toolkit for Care Partners and Community Friends @ OBPC
Nov. 20 1-3p	DCAC Classes TBA
Nov. 23	Thanksgiving Day
Tuesdays 2:30 -4p	GEM office hours Suite 201, 2300 S. Croatan HWY Nags Head



NCDOT Update On Construction Of The New Bonner Bridge

Description

NCDOT will provide the Dare County Board of Commissioners an update on the construction of the new Bonner Bridge.

Board Action Requested

Informational Presentation

Item Presenter

Jerry Jennings, NCDOT Division Engineer,
Pablo Hernandez, Resident Engineer & Shawn Mebane, Division Construction Engineer



Recommended 2018 through 2022 Capital Improvements Plan

Description

Please see the attached. Pages 1&2 are the Item Summary; page 3 is the historical and projected Capital Reserve Fund; page 4 shows the gross project amounts; and page 5 shows the project amounts net of other funding sources and debt issuances.

Board Action Requested

Approve the recommended CIP and authorize the Manager to execute the necessary capital project ordinances and budget amendments with a report to the Board of those actions on a following meeting's consent agenda.

Item Presenter

David Clawson Finance Director

Item Summary: Recommended FY18 – FY22 Capital Improvements Plan

The CIPC met Thursday 8/31 and voted unanimously to recommend the attached as the FY18 through FY22 Capital Improvements Plan.

The recommended plan:

- With annual revenue growth of 1%, leaves projected Capital Reserve fund balances over the five years estimated at \$653,000, \$836,000, \$1,053,000, \$1,473,000, and \$1,503,000;
 - The CIPC set fund balance goals of \$650,000 for the first year and \$750,000 for each following year in order to maintain a reserve;
- Funds the total requested for each year by the Dare County Schools for local capital outlay (when combined with General Fund contributions)(project 3);
- Funds over the five years the total amount requested for CIP projects by the Dare County Schools (projects 4 and 4a);

The recommended plan funds the following projects:

- 1 – continues replacement of HVAC units #2 through #10 at the Jail over 3 years (FY17-FY19);
- 2 – acquires State mandated voting machines/equipment in FY18;
- 3 - funds the total requested for each year by the Dare County Schools for local capital outlay;
- 4 and 4a - Funds over the five years the total amount requested for CIP projects by the Dare County Schools;
 - Project 4a is for Manteo High School projects and, as planned last year, is recommended as a debt issuance in conjunction with the County's 2018 debt issuance for Nags Head beach nourishment maintenance project;
- 5 – replaces HVAC units #12 and #13 at the Jail in FY20;
- 6 – provides for engineering, design and construction of C&D Landfill Cell #6 in FY22 with \$300,000 from the C&D Fund;
 - Project was delayed from the prior year and from the requested as C&D Cell #4 was 79% full at 6/30/2017 and Cell #5 is constructed and has an estimated life of 6 to 10 years;
 - Cell #6 timing will be re-evaluated each year based upon use of cells #4 and #5;
- 7 and 10 – provided \$101,530 in FY17 for radios for EMS so that each staff member on duty has a radio, and then replaces all other Sheriff, EMS and Emergency Management 800mhz radios in FY19 (the fall of 2018) via debt over 48 months at a combined \$829,671;
- 9 – continues \$96,250 a year for three years (FY17 – FY19) for COA repairs and renovations;
 - Projects are to be reviewed with COA staff for necessity in light of project #16 below;
- 12 - \$170,094 over FY18 – FY20 for oblique aerial photography for Revaluation & GIS;
- 13 -\$188,950 spread over FY18 – FY20 for various Building & Grounds facilities projects;
- 14 - \$82,872 in FY20 for a second backhoe loader for Recycling;
- 15 - \$78,500 in FY18 and \$78,500 in FY19 for two skid mounted knuckle boom units for Public Works;
- 16 & 16a - \$7,500,000 for a new building on the COA Dare County campus and \$1,000,000 for demolition and renovation costs at the Russell Twiford location to be deeded to the County;
 - \$1,500,000 of State bond funds are to be committed to the new building by COA;
 - The balance is recommended as a debt issuance to close after 7/1/2019 at \$7,175,000 (including debt costs of issuance); and
- 17 - \$167,000 for EMS facilities immediate needs, which was added by the CIPC to FY18.

Projects not recommended are:

- 11 - \$700,000 for County-owned fiber lines on Roanoke Island is not recommended by the CIPC due to cost, a 17 year pay-back period, and no insurability.

Debt Issuance (amounts include costs of issuance):

- \$845,000 for #7 & #10 portable radios with issue date of ~9/1/2018 and first debt service in FY19 over a 4 year term.
- \$605,000 for #4a Manteo High School roof, siding and fuel oil tanks with issue date of April to June of 2018 with first debt service in FY19 over a 5 year term with level principal. To be done in conjunction with County debt for the Nags Head beach nourishment maintenance project in order to provide collateral.
- \$7,175,000 for #16 & #16a COA campus consolidation - \$7.5m for COA new construction, less \$1.5m COA state bond funds, plus \$1m for Russel Twiford campus demolition and renovation. Issue date to be ~9/1/2019 with first interest in FY20 and first principal in FY21 over a 15 year term with level principal.

EMS Facilities Study:

- The EMS Facilities Study funded in last year's CIP has just been received. The CIPC will meet to consider the report and will make recommendations, which will not be part of the 2018 CIP, to the Board at a later date.

The recommended CIP is attached:

- The projected Capital Reserve Fund activity and fund balances;
- The schedule of CIP projects at gross project amounts; and
- The schedule of CIP projects at net project amounts (net of other sources and showing debt service).

The Board is requested to approve the recommended CIP and to authorize the County Manager to execute the necessary capital project ordinances and budget amendments with a report to the Board of those actions on a following board meeting's consent agenda.

County of Dare
Capital Improvements Plan and Capital Reserve Fund
Fiscal Years 2018-2022

Unaudited

	Actual					Actual	Recommended				
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Beginning fund balance	\$ 766,453	\$ 467,821	\$ 73	\$ 236,334	\$ 800,190	\$ 696,681	\$ 648,736	\$ 653,215	\$ 836,880	\$ 1,053,186	\$ 1,473,607
Sources of Funds:											
Net land transfer tax collections	\$ 4,690,292	\$ 4,625,259	\$ 5,052,745	\$ 6,208,881	\$ 6,310,197	\$ 6,571,356	\$ 6,633,596	\$ 6,699,932	\$ 6,766,931	\$ 6,834,600	\$ 6,902,946
LT tax to County @ 65%	\$ 3,048,690	\$ 3,006,418	\$ 3,284,284	\$ 3,990,322	\$ 4,101,628	\$ 4,271,381	\$ 4,311,837	\$ 4,354,956	\$ 4,398,505	\$ 4,442,490	\$ 4,486,915
Interest income	5,524	(363)	1,867	7,422	8,467	8,268	8,109	16,330	25,106	31,596	44,208
Other sources - E911 fund balance	619,172										
General Fund operating budget			179,402								
Other sources unused funds from prior projects/land sale	467,632				457,205						
Total sources	\$ 4,141,018	\$ 3,006,055	\$ 3,465,553	\$ 3,997,744	\$ 4,567,300	\$ 4,279,649	\$ 4,319,946	\$ 4,371,286	\$ 4,423,612	\$ 4,474,086	\$ 4,531,123
Uses of Funds:											
<i>From actions outside the CIP:</i>											
ABC land swap - S2006 GO bond payment	40,000	-	-	-	-	-	-	-	-	-	-
RECC/EOC Project					810,205						
<i>From prior capital improvement plans</i>											
2000 - debt service for S1993 & S2003 GO bonds (Schools)	175,000	-	-	-	-	-	-	-	-	-	-
2000 - debt service for S1998 COPs (Health & DSS)	100,000	100,000	-	-	-	-	-	-	-	-	-
2002 - debt service for S2002 COPs (Schools & SWTS)	300,000	195,300	225,000	206,500	225,000	252,961	-	-	-	-	-
2007 - debt service for S2007 COPs (Admin, HSO & KH land)	875,000	875,000	800,000	668,500	593,500	518,500	500,000	475,000	450,000	425,000	425,000
2008 - debt service for S2008 IF (COA, RISC & land)	949,000	945,000	875,000	825,000	800,000	775,000	750,000	700,000	650,000	625,000	625,000
2012 - paygo cash projects	2,000,650										
2013 - CIP - paygo cash projects		1,358,503									
2013 - CIP - debt service for S2013C LOBs (helicopter & EMS)			300,000	275,000	250,000	200,000	200,000	150,000	125,000	100,000	100,000
2014 - CIP - debt service for various equipment			56,770								
2014 - CIP - paygo cash projects			972,522								
2015 - CIP - paygo cash projects				1,458,888							
2016 - CIP - paygo cash projects					1,992,104						
2016 - CIP - debt service for RECC/EOC, over planned FY17						100,000	103,000	93,000	80,000	67,000	67,000
2016 - CIP - debt service for CHSS HVAC Chiller						99,159	110,174	108,844	107,384	105,764	105,764
2017-CIP- debt service for equipment financing						40,915	74,707	74,707	74,707	56,031	-
2017-CIP- debt service for courthouse HVAC						24,125	218,478	218,478	218,478	218,478	109,239
2017- CIP - paygo cash projects						2,316,935					
2018 - recommended (2018 CIP Net)							2,359,108	2,367,592	2,501,737	2,456,392	3,069,392
Total uses	\$ 4,439,650	\$ 3,473,803	\$ 3,229,292	\$ 3,433,888	\$ 4,670,809	\$ 4,327,595	\$ 4,315,467	\$ 4,187,621	\$ 4,207,306	\$ 4,053,665	\$ 4,501,395
Net increase/(decrease) for the year	(298,632)	(467,748)	236,261	563,856	(103,509)	(47,946)	4,479	183,665	216,306	420,421	29,728
Ending fund balance	\$467,821	\$73	\$236,334	\$800,190	\$696,681	\$648,736	\$653,215	\$836,880	\$1,053,186	\$1,473,607	\$1,503,335

County of Dare, NC
 Recommended Projects for Capital Improvements Plan 2018 - 2022

#	Description	Source	Gross Project Amount		Projects - Gross Project Amounts					Comments
					2018	2019	2020	2021	2022	
1	Jail HVAC Rooftop Units #1	Detention Center	\$187,500	Approved in prior CIP	\$ 107,000	\$ 80,500				\$123,000 funded in FY2017
2	Voting Equipment	Elections	\$233,460	Approved in prior CIP	\$ 233,460					State mandated
3	Local Capital Outlay	Dare County Schools	\$3,360,000	Approved in prior CIP	\$ 807,000	\$ 746,000	\$ 715,000	\$ 542,000	\$ 550,000	\$1,450,000 from General Fund
4	DCS Capital Improvements Plan	Dare County Schools	\$6,080,000	Approved in prior CIP	\$ 950,000	\$ 1,215,000	\$ 1,250,000	\$ 1,015,000	\$ 1,650,000	At requested in total
5	Jail HVAC Rooftop Units #2	Detention Center	\$78,000	Approved in prior CIP			\$ 78,000			Units 1 & 11
6	C&D Landfill Cell #6	Public Works	\$300,000	Approved in prior CIP					\$ 300,000	Fund permit & design from C&D Fund
7	EMS Portable Radios	EMS	\$112,404	Approved in prior CIP		\$ 112,404				\$101,530 in 2017; 2019 planned as debt
8	EMS Suction & Infusion Pumps	EMS	\$54,000	Approved in prior CIP	\$ 54,000					\$54,000 funded in 2017
9	COA Renovations	COA	\$192,500	Approved in prior CIP	\$ 96,250	\$ 96,250				\$96,250 funded in 2017
10	LE & EM Portable Radios	Sheriff & EM	\$717,267	Approved in prior CIP		\$ 717,267				Planned as debt
11	Roanoke Island Fiber	Information Technology	\$0	New request	\$ -					Not recommended - \$700,000
12	Oblique Aerial Photography	Revaluation	\$170,094	New request	\$ 52,898	\$ 62,298	\$ 54,898			More costs in 2023 of \$176,734
13	B&G Facilities Improvements	Building & Grounds	\$188,950	New request	\$ 63,000	\$ 63,000	\$ 62,950			Spread over 3 years
14	Backhoe Loader	Recycling	\$82,872	New request			\$ 82,872			Fund in 2020
15	Skid Mounted Knucklebooms (2)	Public Works/Sant	\$157,000	Requested trucks in prior year	\$ 78,500	\$ 78,500				Spread over 2 years
16	COA Campus Consolidation	COA	\$7,500,000	Requested in prior year	\$ 35,000	\$ 75,000	\$ 3,790,000	\$ 3,600,000		\$1,500,000 from NC bond funds
16a	COA Consolidation - R Twiford site	CIPC	\$1,000,000	CIPC added				\$ 1,000,000		For County work at Russell Twiford site
17	EMS Facilities	CIPC	\$167,000	CIPC added	\$ 167,000					Immediate building needs
4a	DCS CIP - Manteo HS	CIPC	\$590,000	Approved in prior CIP	\$ 590,000					PY approved @ \$350,000; planned as debt
Total and totals by fiscal year			\$21,171,047		\$3,234,108	\$3,246,219	\$6,033,720	\$6,157,000	\$2,500,000	
	#3 Less amount from General Fund		-\$1,450,000							
	#6 Less amount from C&D Fund		-\$300,000							
	#7 & #10 Less amount financed		-\$829,671							
	#7 & #10 Add debt service		\$878,970							
	#16 Less from State bond funds		-\$1,500,000							
	#16 & 16a Less amount financed		-\$7,000,000							
	#16 & 16a Add debt service		\$1,808,875							
	#4a Less amount financed		-\$590,000							
	#4a Add debt service		\$565,000							
			\$12,754,221	Amount per "Net" page						

County of Dare, NC
 Recommended Projects for Capital Improvements Plan 2018 - 2022

Cells that differ from Gross Project Schedule
 Cells for debt issuance and debt service

#	Description	Source	Gross Project Amount		Projects - Net Project Amounts					Comments
					2018	2019	2020	2021	2022	
1	Jail HVAC Rooftop Units #1	Detention Center	\$ 187,500	Approved in prior CIP	\$ 107,000	\$ 80,500	\$ -	\$ -	\$ -	\$123,000 funded in FY2017
2	Voting Equipment	Elections	\$ 233,460	Approved in prior CIP	\$ 233,460	\$ -	\$ -	\$ -	\$ -	State mandated
3	Local Capital Outlay	Dare County Schools	\$ 1,910,000	Approved in prior CIP	\$ 557,000	\$ 446,000	\$ 415,000	\$ 242,000	\$ 250,000	\$1,450,000 from General Fund
4	DCS Capital Improvements Plan	Dare County Schools	\$ 6,080,000	Approved in prior CIP	\$ 950,000	\$ 1,215,000	\$ 1,250,000	\$ 1,015,000	\$ 1,650,000	See 4a.
5	Jail HVAC Rooftop Units #2	Detention Center	\$ 78,000	Approved in prior CIP	\$ -	\$ -	\$ 78,000	\$ -	\$ -	Units 1 & 11
6	C&D Landfill Cell #6	Public Works	\$ -	Approved in prior CIP	\$ -	\$ -	\$ -	\$ -	\$ -	Fund permit & design from C&D Fund
7	EMS Portable Radios	EMS	\$ -	Approved in prior CIP	\$ -	\$ -	\$ -	\$ -	\$ -	Debt with #10
8	EMS Suction & Infusion Pumps	EMS	\$ 54,000	Approved in prior CIP	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$54,000 funded in 2017
9	COA Renovations	COA	\$ 192,500	Approved in prior CIP	\$ 96,250	\$ 96,250	\$ -	\$ -	\$ -	\$96,250 funded in 2017
10	LE & EM Portable Radios	Sheriff & EM	\$ 878,970	Approved in prior CIP	\$ -	\$ 175,794	\$ 234,392	\$ 234,392	\$ 234,392	Debt with #7 - 4 years
11	Roanoke Island Fiber	Information Technology	\$ -	New request	\$ -	\$ -	\$ -	\$ -	\$ -	Not recommended - \$700,000
12	Oblique Aerial Photography	Revaluation	\$ 170,094	New request	\$ 52,898	\$ 62,298	\$ 54,898	\$ -	\$ -	More costs in 2023 of \$176,734
13	B&G Facilities Improvements	Building & Grounds	\$ 188,950	New request	\$ 63,000	\$ 63,000	\$ 62,950	\$ -	\$ -	Spread over 3 years
14	Backhoe Loader	Recycling	\$ 82,872	New request	\$ -	\$ -	\$ 82,872	\$ -	\$ -	Fund in 2020
15	Skid Mounted Knucklebooms (2)	Public Works/Sant	\$ 157,000	Requested trucks in prior year	\$ 78,500	\$ 78,500	\$ -	\$ -	\$ -	Spread over 2 years
16	COA Campus Consolidation	COA	\$ 1,808,875	Requested in prior year	\$ -	\$ -	\$ 179,375	\$ 826,750	\$ 802,750	\$7.175m debt 15 years. 9/1/2019 closing
16a	COA Consolidation - R Twiford site	CIPC	\$ -	CIPC added	\$ -	\$ -	\$ -	\$ -	\$ -	Debt with #16
17	EMS Facilities	CIPC	\$ 167,000	CIPC added	\$ 167,000	\$ -	\$ -	\$ -	\$ -	Immediate building needs
4a	DCS CIP - Manteo HS	CIPC	\$ 565,000	Approved in prior CIP	\$ -	\$ 150,250	\$ 144,250	\$ 138,250	\$ 132,250	\$590,000 debt 5 years
Total and totals by fiscal year			\$12,754,221		\$2,359,108	\$2,367,592	\$2,501,737	\$2,456,392	\$3,069,392	



Consent Agenda

Description

1. Approval of Minutes (09.05.17)

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., September 5, 2017

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Jack Shea, Steve House, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 9:03 a.m. He invited Rev. Cherri Wheeler, a retired U.S. Air Force Chaplain, to share a prayer, and then the Chairman called for a moment of silence for the people who suffered during the recent storm that hit Texas and the Gulf Coast area. Afterward he led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Chairman Woodard mentioned the following items during his opening remarks –

- He reported on a Board of Education meeting he attended with Vice Chairman Overman, Commissioner Ross, and the County Manager where John Farrelly, the new school Superintendent, conducted an enthusiastic meeting with teachers and administrators to launch the new school year.
- The Chairman noted that Dare County Emergency Management recently conducted a post incident review of the Hatteras Island power outage.
- A thank you letter was read from Lynda Wood who received a certificate of appreciation from the Board for her work with the Dare Education Foundation.
- Vice Chairman Overman was thanked for his active leadership role in addressing substance abuse issues in the community.
- Chairman Woodard commented on the recent ceremony that he attended along with Vice Chairman Overman, Commissioner Ross, Commissioner Couch, and County Manager Bobby Outten for the dedication of the football field at First Flight High School in honor of former Commissioner Warren C. Judge III.
- He encouraged everyone to pay close attention to the tropical storm activity.

A video of the Chairman’s update can be seen on the County website www.darenc.com.

ITEM 2 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Lynda Griggs, Public Health Division, received a 10-year pin.
- 2) Charlie Essick, Sheriff’s Office, received a 20-year pin.
- 3) Mark McKay, Sheriff’s Office, received a 20-year pin.
- 4) Angela Long, Social Services Division, received a 20-year pin.

ITEM 3 – EMPLOYEE OF THE MONTH – September 2017

It was announced that this award will be presented at the September 18, 2017 meeting.

ITEM 4 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Citizen remarks can be seen in their entirety on the county website www.darenc.com. Following is a brief summary of the key issue that was mentioned by each speaker –

The following comments were made in Manteo –

1. Craig Merrill – spoke against the repeal of the plastic bag ban. He said the ban on plastic bags has worked and provided a list of references from throughout the nation and world documenting the effectiveness of plastic bag bans.
2. Ann Dwyer – made comments on behalf of Judy Williams concerning the proposed Manteo Dog Park. She explained that the consensus of dog park users is for design option #1 with some slight variations, which were outlined for the Board.
3. Robert Muller – said representation in Raleigh did not listen to the voice of the people on the repeal of the plastic bag ban. He noted that this is not a partisan issue and called for a referendum and recommended a statewide ban on plastic bags.
4. Jule Scarborough – agreed with speakers on repeal of the plastic bag ban and said she wanted to reinforce the comments made by Ann Dwyer & Judy Williams concerning the Manteo Dog Park. She outlined a simple solution for the Board to consider.
5. Jack McCombs – addressed the repeal of the plastic bag ban saying everyone on the Outer Banks is vastly in favor of keeping the ban in place. He questioned who Senator Cook and Representative Boswell really represent on this issue.
6. Fletcher Willey – on behalf of the College of the Albemarle Foundation provided details about a fundraising event to benefit the Scholarship Fund for the Dare County Campus. He also described educational opportunities available for Dare County students.
7. Patti Armistead – said the plastic bag ban has been effective and presented information documenting the disastrous effect of plastics in the ocean. She called on the Board to undermine the repeal that is being forced on the people by corporate interests.

8. Luke Mahler – said he opposes repeal of the plastic bag ban and favors a popular referendum on the issue. He noted that the repeal could be disastrous and we should be enraged and speak out against those who want to meddle and make a quick buck.
9. Jennifer Alexander – echoed what others said about the repeal of the plastic bag ban and asked the Board to consider Mr. Muller’s proposal for a referendum on the issue. She also demonstrated the effectiveness of reusable bags.
10. Bob Healy – said Rep. Boswell and Senator Cook ought to be ashamed for ignoring the wishes of the people and should be censured by the Board of Commissioners. He said the repeal will injure our environment and economy and recommended a referendum.
11. Linda Kinne expressed support for a referendum on the plastic bag issue and asked the Board of Commissioners to act on it. She suggested mandating the recycling of plastic bags and requiring companies to have affordable, reusable bags for sale.

There were no Public Comments via the video link to the Fessenden Center in Buxton.

Chairman Woodard thanked everyone who spoke during public comments. He explained that the Dare County Board of Commissioners adamantly opposed repeal of the plastic bag ban and sent a unanimous resolution to our elected officials in Raleigh. He said he would like to tackle this topic today and is not willing to give up on this issue without a fight. Chairman Woodard asked the County Manager to address options that may be available. Mr. Outten said he would need to do research and noted that in the past a local referendum was not possible without legislative approval.

Following is a brief summary of other Commissioner remarks on the issue of the plastic bag ban, which can be viewed in their entirety in a video on the Dare County website - - -

- Commissioner Couch said he liked the idea of accommodating the recycling of plastic bags and suggested that the Board consider some type of recycling measure.
- Commissioner Shea expressed support for a referendum or any other measure to stop this repeal and said efforts should be made to cut off the source of plastic bags coming into the county.
- Vice Chairman Overman spoke in favor of allowing people to speak through a referendum if it is legally possible to do so.
- Commissioner House cited examples of big box stores that have recycling containers inside their facility. He noted that the Legislative Rules Committee determined that the ban was unconstitutional because it did not include all of Dare County. He recommended looking deeper into the issue by including the single use plastic bags that grocery stores provide for vegetables. He added that this deeper look should include household trash bags and zip lock bags that are used for bait.

- Commissioner Ross suggested sending an invitation to Representative Boswell asking her to appear at a Commissioners meeting to let people know the rationale for repealing the ban.
- Commissioner Tobin endorsed researching whether a referendum can be done and addressing this issue on a statewide basis.

Chairman Woodard asked the County Manager/Attorney to research the legality of a referendum and procedures for a possible ban of all plastic bags. By consensus, the Board agreed that Mr. Outten should find out what authority the County has in this matter.

RECESS: 10:17 a.m. – 10:38 a.m.

ITEM 5 – PROCLAMATION – CONSTITUTION WEEK

Betty Corbin on behalf of the Virginia Dare Chapter of the Daughters of the American Revolution (DAR) presented a proclamation promoting Constitution Week in observance of the United States Constitution.

MOTION

Commissioner Shea motioned to issue the Constitution Week proclamation.

Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 6 – DARE LITERACY COUNCIL - PROCLAMATION

Lynn Blackburn provided information about the work of the Dare Literacy Council and asked the Board to issue a proclamation establishing September 2017 as National Literacy Month in Dare County.

MOTION

Commissioner Shea motioned to issue the National Literacy Month proclamation.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous

ITEM 7 – PRESENTATION FROM MANO AL HERMANO

Kay Minis, Family Literacy Director at Mano al Hermano briefed the Board on how the local non-profit group serves the Latino community of Dare County by strengthening families with an emphasis on the education and overall well-being of children.

ITEM 8 – ELDER ABUSE & LONG-TERM CARE OMBUDSMAN PROGRAM

Brandi Jordan, on behalf of the Regional Long-Term Care Ombudsman program, presented information about elder abuse, neglect, and exploitation. She described types of abuse and presented national and regional statistics about this important issue.

ITEM 9 – TOURISM BOARD LONG TERM RESTRICTED FUND REQUESTS & MID-YEAR TOURISM REVIEW

Susie Walters, Chair of the Dare County Tourism Board presented two long term Restricted Fund requests – 1) GOSPL grant award to Dare County in the amount of \$120,000 for the Pearce Tract. 2) \$15,000 award to the Graveyard of the Atlantic Museum for construction of a new exhibit and entrance signage.

MOTION

Commissioner Couch motioned to approve the Long Term Restricted Fund grant awards. Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

Lee Nettles, Executive Director of the Outer Banks Visitors Bureau, provided a comprehensive mid-year review of how tourism impacts Dare County. He reported that the economic impact of tourism in 2016 was \$1.1 billion and accounted for 13,160 jobs. Mr. Nettles reviewed occupancy and meals tax collections, explained why social media is so important, and described marketing that was created to promote Hatteras Island visitation immediately after the power outage was resolved.

ITEM 10 – PRESENTATION OF COMMUNITY RATING SYSTEM CERTIFICATE

Dan Brubaker, representing the NC Department of Public Safety, presented a certificate recognizing Dare County on achieving a Class 7 designation in the Community Rating System (CRS). Mr. Brubaker outlined the cost savings due to the new Class 7 designation compared to the previous Class 8 status. A plaque was presented to the County and Chairman Woodard commended Planning Director Donna Creef for this accomplishment. Ms. Creef explained that it was a team effort and thanked Public Information Officer Dorothy Hester and Emergency Management Director Drew Pearson for their assistance.

ITEM 11 – CONDITIONAL USE PERMIT FOR CAPE HATTERAS OYSTERS INC.

This agenda item was handled as a quasi-judicial proceeding. Dare County Planner Noah Gillam along with the applicants, William and Ryan Belter, were duly sworn by the Clerk to the Board before offering any testimony.

Dare County Planner, Noah Gillam, presented a Conditional Use Permit (CUP) submitted by William & Ryan Belter to operate a fish house at 47382 Rocky Rollinson Road in Buxton for an oyster farming business. It was noted that the Planning Board recommends the conditions outlined in the CUP. Commissioner Couch thanked the Belter family for helping to keep alive the commercial fishing heritage of Hatteras Island. Mr. William Belter explained that they farm oysters rather than harvest them and he said their operation is committed to being good stewards of the environment. Vice Chairman Overman said he would enjoy seeing a video of their oyster farming business. Commissioner Shea added that the Board wants to see local businesses grow and succeed.

The County Manager asked the applicant if he agrees to the admission of the file material submitted by the Planning Department, the facts presented by the Dare County Planner, and the facts and conditions outlined in the CUP. Mr. William Belter voiced his agreement.

MOTION

Commissioner Shea motioned to approve the Conditional Use Permit and Site Plan with the finding that sufficient information documenting compliance with the R2-A zoning requirements has been submitted by the applicants and reasonable and appropriate conditions have been identified and applied to the proposed facility.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

**ITEM 12 – PUBLIC HEALTH DIVISION, AMEND DARE COUNTY ORDINANCE
CHAPTER 91 SECTION 91.030 (Att. #1)**

The County Manager explained that several years ago, an ordinance was adopted for handling dangerous and potentially dangerous dogs and the only remedy provision in the ordinance was euthanasia. He reported that the Dangerous Animal Appeals Board would like to have options available, other than euthanasia, when circumstances warrant. Sheila Davies, Director of the Public Health Division, outlined proposed ordinance changes regarding confinement, signage, sterilization, and final determination. Chairman Woodard noted that a word is missing from the Annual Inspection by Animal Control portion of Section F to clarify that “Dare County Animal Control shall inspect...” He indicated that the word “Control” needs to be added to this sentence.

MOTION

Vice Chairman Overman motioned to approve amendments to the ordinance with the missing word added to Section F as outlined by Chairman Woodard.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

**ITEM 13 – STAFF UPDATE ON POSSIBLE PLANS FOR A DOG PARK NEAR THE
EMERGENCY OPERATIONS CENTER**

County Manager Bobby Outten presented information developed by staff concerning a possible Dog Park next to the Emergency Operations Center on Airport Road in Manteo. He outlined 5 design options and cost estimates along with a staff recommendation for design option #3. Mr. Outten explained that the site is currently an unregulated field that people use as a dog park. He noted that if the venue becomes an official Dog Park, there will be formal regulations and procedures for using the facility. The Board discussed the use of the site, which resulted in the following motion - - -

MOTION

Commissioner Shea motioned to approve design option #3 for a Manteo Dog Park and authorize up to \$25,000 to fund the project.

Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 14 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (08.21.17) **(Att. #2)**
- 2) Outer Banks Gun Club Lease

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 15 – BOARD APPOINTMENTS

1) Health and Human Services Board

Vice Chairman Overman motioned to reappoint - - -

the 5 nominees presented by the Health & Human Services Board, including:

Christian Lige, L'Tanya Murray, David Ryan, Kaye White, Robert Woodard

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

2) Juvenile Crime Prevention Council

Commissioner Shea motioned to appoint Mollee Sinks to fill the unexpired term of Alejandra Monica-Sanchez.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous

3) Upcoming Board Appointments

The upcoming appointments for October, November, and December were announced.

ITEM 16 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Following is a brief outline of items raised during this segment. Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety on a video archived on the Dare County website www.darenc.com.

Commissioner Ross – commented on the nice ceremony that was held to dedicate the First Flight Football Field in honor of former Commissioner Warren Judge. He also commended the School Superintendent for launching the new school year in an outstanding way at the pep rally event that was held for teachers and administrators. Commissioner Ross thanked Brandi Jordan for sharing information today about elder abuse. He congratulated Planning Director Donna Creef on the improved Community Rating System (CRS) designation and expressed gratitude for the strong staff that serves in the Planning Department. Commissioner Ross said he looks forward to participating in the Board's effort to plan strategic goals for 2018.

Commissioner House – noted that the new Class 7 designation in the Community Rating System (CRS) is a great step forward. Commissioner House conveyed concern for the people in Texas dealing with the aftermath of Hurricane Harvey and urged everyone to be diligent and keep an eye on the track of Hurricane Irma.

Vice Chairman Overman – congratulated the service pin recipients. He reported on the successful forum that was recently hosted by the Saving Lives Task Force. He said the dedication of the First Flight football field in honor of Warren Judge was a fitting tribute. The Vice Chairman agreed with the comments made by Commissioner Ross about the recent pep rally event to launch the new school year.

Commissioner Shea – thanked the service pin recipients for all they do to make Dare County a great place to live, work, and raise a family. Commissioner Shea urged everyone to make preparations to protect their lives and property just in case Hurricane Irma should track in our direction.

Commissioner Couch – said the people of the Outer Banks are looking to the Board of Commissioners for leadership on the plastic bag issue and said he looks forward to tackling this issue.

Commissioner Tobin – reported on training he completed for his post on the Nursing Home Community Advisory Board and tours he has taken of our local institutions. He described a new wing at the Peak Resources facility in Nags Head, but said he was shocked to learn that there are no regulations that require a certain number of nursing assistants. He said this is a big concern and he will work with Representative Boswell and Senator Cook to address this issue. Commissioner Tobin described a recent dinner he attended at Basnight's Lone Cedar Café with North Carolina House Speaker Tim Moore, Representative John Torbett, Representative Boswell and others. He said Representative Torbett, who serves on the Appropriations Committee and as one of the Chairs of the Transportation Committee, was given a tour of Oregon inlet to see the needs related to the waterway. Commissioner Tobin also reported on a meeting that he, Representative Boswell, and Glenn Skinner from the North Carolina Fisheries Association, had with the Secretary of the North Carolina Department of Environmental Quality. He said it was a very good meeting with Secretary Regan and they were able to voice concerns about appointments to the Marine Fisheries Commission and the structure of the panel.

Chairman Woodard – thanked Commissioners for their attention to detail on the agenda items that come before the Board. He also encouraged everyone to closely watch Hurricane Irma.

MANAGER'S/ATTORNEY'S BUSINESS

1. Mr. Outten reported that Dare County will be closely monitoring Hurricane Irma. He encouraged everyone to monitor the Dare County website for the latest information from Emergency Management.
2. The County Manager commended Planning Director Donna Creef for the hard work she has done to get the improved Class 7 designation in the Community Rating System (CRS). He explained that Ms. Creef worked with a diverse group of community stakeholders in developing a consensus in pursuing CRS points.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Couch motioned to adjourn the meeting.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

At 1:08 p.m., the Board of Commissioners adjourned until 5:00 p.m., September 18, 2017.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS