



COUNTY OF DARE
PO Box 1000, Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, June 05, 2017

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** College of the Albemarle - Introduction of the New President
- ITEM 3** Presentation of County Service Pins - June 2017
- ITEM 4** Employee of the Month
- ITEM 5** Public Comments
- ITEM 6** Certificate of Achievement for Excellence in Financial Reporting
- ITEM 7** Roanoke Island Historical Association - Presentation
- ITEM 8** Southern Shores Civic Association - Request for Water Sampling and Remediation
- ITEM 9** Kings Point Oysters LLC Conditional Use Permit
- ITEM 10** Debris Management Contract
- ITEM 11** Budget Amendment for Sale of Series 2017 Water Revenue Refunding Bonds
- ITEM 12** Presentation of Manager's Fiscal Year 2018 Budget & Planned Budget For FY 2019
- ITEM 13** Consent Agenda
1. Approval of Minutes (05.15.17 Regularly Scheduled Meeting & Budget Workshop)
 2. DCDHHS, Public Health Div. - Budget Amendment for Hospice Medical Supplies
 3. Convenience Center Commingled Recycling Collection Grant
 4. Dare County JCPC Certification & Funding Plan - 2017/2018
 5. Avon Property Owners Assoc. - Fourth of July Fireworks
 6. Town of Manteo - Fourth of July Fireworks
 7. Older Adult Services Budget Amendment
 8. Homeland Security Exercise Grant
 9. Tax Collector's Report

Agenda – continued on other side

- ITEM 14** Board Appointments
1. College of the Albemarle Board of Trustees
 2. Dare County Transportation Advisory Board
 3. Dare County Waterways Commission
 4. Hatteras Community Center
 5. Juvenile Crime Prevention Council
 6. Land Transfer Tax Appeals Board
 7. Library Board - Dare
 8. Manns Harbor Community Center
 9. Roanoke Island Community Center Board
 10. Upcoming Board Appointments
- ITEM 15** Commissioners' Business & Manager's/Attorney's Business

ADJOURN UNTIL 5:00 P.M. ON JUNE 19, 2017



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



College of the Albemarle - Introduction of the New President

Description

Dr. Robert Wynegar, the new President of the College of the Albemarle (COA) will be introduced by the Chairman of the COA Board of Trustees, S. Paul O'Neal.

Board Action Requested

None

Item Presenter

S. Paul O'Neal, Chairman COA Board of Trustees



Presentation of County Service Pins - June 2017

Description

The following employees are scheduled to receive service pins this month:

- Rosa Zafra, Detention Officer, 15 Yr. Pin
- Helene Taylor, Administrative Specialist, 15 Yr. Pin
- Dorothy Hester, Public Information Officer, 20 Yr. Pin
- Nancy Wilkinson, Community Soc. Serv. Technician, 20 Yr. Pin
- Sharon Tinnell, Finance Operations Manager, 25 Yr. Pin
- Andrian Tillett-Hauck, Permit Specialist, 25 Yr. Pin
- Elizabeth Edens, Asst. Communication Director, 30 Yr. Pin

Board Action Requested

None

Item Presenter

Robert Outten, County Manager



Employee of the Month

Description

The Employee of the Month will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Dare County Board of Commissioners will provide time on the agenda for Public Comments.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Certificate of Achievement for Excellence in Financial Reporting

Description

Dare County has received the Certificate of Excellence in Financial Reporting for its comprehensive annual financial report (CAFR) by the Government Finance Officers Association of the United States and Canada. This is the 26th consecutive year that Dare County has received this prestigious award.

Finance Director David Clawson will accept the award on behalf of the County. Sally DeFosse, Dare County Assistant Finance Director, will accept the Award of Financial Reporting Achievement as the person primarily responsible for preparing the award-winning CAFR.

Board Action Requested

Award Presentation

Item Presenter

Robert Woodard, Chairman



Roanoke Island Historical Association - Presentation

Description

Representatives from the Roanoke Island Historical Association (RIHA) will present an update on plans to monetize property owned by RIHA to benefit their endowment in order to help ensure the future of the Lost Colony, which is the longest running outdoor drama in the nation.

Board Action Requested

Discuss presentation and take appropriate action

Item Presenter

Steve King, Chairman of the Roanoke Island Historical Association
Bill Coleman, Executive Director



Southern Shores Civic Association - Request for Water Sampling and Remediation

Description

The Southern Shores Civic Association (SSCA) has asked the Dare County Board of Commissioners to support a request that the North Carolina General Assembly provide the funds for water sampling, analysis and remediation of ongoing high bacteria levels of the Currituck Sound in the area of Soundview Park, an SSCA property designated as a picnic and wading area.

Attached are letters from the Southern Shores Civic Association to Senator Cook and Representative Boswell outlining the need for the water sampling.

Board Action Requested

Adopt a resolution in support of the request for assistance from the State of North Carolina

Item Presenter

Carol Riggan, Southern Shores Civic Association



RESOLUTION
SUPPORTING SOUTHERN SHORES CIVIC ASSOCIATION
REQUEST FOR WATER SAMPLING AND REMEDIATION

WHEREAS, the Southern Shores Civic Association (SSCA) is a non-profit, non-commercial organization dedicated to promoting the interests and welfare of its members and of the property owners and residents within the Town of Southern Shores; and

WHEREAS, membership in the SSCA represents approximately 1,800 households; and

WHEREAS, the SSCA retains ownership of numerous common properties including marinas, park areas, and accesses to the ocean and the Currituck Sound/Ginguite Bay, and maintains them as a community resource; and

WHEREAS, one of the SSCA properties, Soundview Park located on North Dogwood Trail, is designated as a picnic and wading area; and

WHEREAS, from 1998 until 2010 the North Carolina Division of Marine Fisheries (NCDMF) provided seasonal weekly water quality testing of bacteria levels in the Currituck Sound at the Soundview Park site; and

WHEREAS, after testing was stopped by NCDMF, the SSCA began re-testing in July 2016 after concerns were raised regarding the health and welfare of its residents and visitors and unsafe enterococci levels were measured during four out of six months; and

WHEREAS, the SSCA has posted signs that swimming and wading are not recommended and although Soundview Park is private property, the waters are a public trust that should be tested in view of the continued high level of bacteria; and

WHEREAS, the SSCA has asked the North Carolina General Assembly to provide the funds necessary for the NCDMF to again sample and analyze the bacteria levels in the Currituck Sound at Soundview Park and for the North Carolina Department of Environmental Quality (NCDEQ) to assist in the remediation of the water quality issue.

NOW THEREFORE BE IT RESOLVED that the Dare County Board of Commissioners supports the request of the SSSCA that, as a matter of public safety, the North Carolina General Assembly provide the funds necessary for the NCDMF to again sample and analyze the bacteria levels in the Currituck Sound at Soundview Park and for the NCDEQ to assist in the remediation of the water quality issue.

Adopted this the 5th day of June, 2017.

Robert Woodard, Chairman

ATTEST:

Gary Lee Gross, Clerk to the Board

Southern Shores Civic Association Soundview Park Water Quality Testing/Remediation



Southern Shores Civic Association (SSCA)

- ◆ Non-profit, non-commercial organization
- ◆ Membership includes 1,800 households
- ◆ Owner of Southern Shores marinas, park areas, and accesses to ocean and Currituck Sound/Ginguite Creek



Southern Shores Soundview Park

- ◆ Wading Beach
- ◆ Monitored by NC DEQ from 1998 – 2010
 - ◆ 1998-1999 Fecal Coliform, Enterococci and E. Coli.
 - ◆ 2000-2002 Fecal Coliform and E. Coli.
 - ◆ 2003 Enterococci Only
- ◆ Utilized by residents and their many visitors - including families with small children
- ◆ Waters are public trust and should be tested



Southern Shores - Soundview Park Enterococci Test Results

Year	# Samples	SSM >104 (Per 100 mL)	GM > 35 (Per 100 mL)	Days w/ Swim Advisory
2003	39	6	13	92
2004	37	12	22	53
2005	39	12	12	75
2006	37	5	14	111
2007	34	9	15	107
2008	38	5	8	69
2009	37	3	1	8
2010	37	20	26	187

Data source → portal.ncdenr.org (Sampling Data for Site N89)
SSM → Single-sample Maximum, GM → Geometric Mean

5/24/17



Dare County Water Quality Testing

Tier 1 Sites – Typically Used Daily

Year	# Sites Sampled	Notes
2010	34	All Ocean, Colington Harbour, Jockey's Ridge and Soundview Park
2016	32	Soundview Park dropped after 2010

Tier 2 Sites – Typically Used 3 Times per Week

Year	# Sites Sampled	Notes
2010	18	
2016	0	All Tier 2 soundside testing stopped after 2014

5/24/17

Data source → portal.ncdenr.org (Sampling Data)



Comparison of Nearby Sites 2010

Site #	Description	# Samples	Samples >104 Entero	% Bad Samples
13A	Kitty Hawk Bay Wildlife Ramp, Jet Ski Riding Area	22	5	23%
84A	Corolla, Kitty Hawk Sports Riding Area	19	0	0%
9A	Kitty Hawk - The Promenade Riding Area	19	0	0%
89	Southern Shores Wading Beach – Soundview Park	37	20	54%



Southern Shores - Soundview Park Enterococci Test Results *

Date	Enterococci Levels (Per 100 mL)	Comments
7/26/16	>2419	Exceeds 104 level max
8/16/16	285	Exceeds 104 level max
9/13/16	344	Exceeds 104 level max
10/25/16	65	
11/15/16	1732	Exceeds 104 level max
12/22/16	12	

* Water samples obtained by SSCA members.



Soundview Park Breakwater Removed



On advice from the NC Coastal Federation and the Dare Soil and Water Conservation District, the breakwater at Soundview Park was removed May, 2017



5/24/17

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Our Ask

- ◆ Re-start Testing at Southern Shores Soundview Park
 - ◆ Shallow and Waist-Deep
- ◆ Determine Root Cause of High Levels of Enterococci
 - ◆ Human/Septic or Animal
- ◆ Assist in Remediation of Issue
 - ◆ Recommend Alternative Solutions





Southern Shores Civic Association

5377 Virginia Dare Trail – Southern Shores, NC 27949 – 252-261-8617 – ssca@obxbeach.net

May 8, 2017

Honorable Bill Cook
State Legislative Bldg.
Raleigh, NC 27601

Dear Mr. Cook:

As the NC Senate budget deadline draws near, **the Southern Shores Civic Association (SSCA) is again urgently requesting that the N.C. General Assembly provide the funds needed by the NC Division of Marine Fisheries to again sample and analyze our coastal waters to ensure they are safe for wading, swimming and shellfishing. We understand that the Division will need to open and staff a laboratory in northeastern N.C. to be able to perform this work. The SSCA also requests that the N.C. Department of Environmental Quality (DEQ) help with determining the root cause for the high levels of enterococci at our wading beach and assist in remediating this issue.**

The SSCA is a non-profit, non-commercial organization dedicated to promoting the interests and welfare of its members and of the property owners and residents within Southern Shores. The SSCA membership includes approximately 1,800 households. The SSCA retains ownership of numerous common properties, including marinas, park areas, and accesses to the ocean and the Currituck Sound/Ginguite Bay, and continues to maintain and improve them as a community resource.

One of the SSCA properties, Soundview Park located on N. Dogwood Trail, is designated as a picnic and wading area. From October 2002 until December 2010, the NC Division of Marine Fisheries provided weekly water quality testing of enterococci levels of the Currituck Sound at this site. Despite **consistent unsafe levels of enterococci**, testing was stopped. In July 2016, the SSCA began re-testing after concerns from Board members were raised regarding the health and welfare of our residents and our numerous seasonal visitors. Monthly results have ranged from enterococci readings of 12 to **>2419** (standard <104) with **four out of the six months at unsafe levels. The SSCA Board is very concerned for the health of the many families (especially the small children) that wade in that area** and has posted signs that swimming and wading are not recommended. Although the “beach” at Soundview Park is considered a private property of the SSCA, the waters are public trust and should be tested – especially with the continued high levels of bacteria present. The SSCA has reached out to the North Carolina Coastal Federation and Dare Soil and Water Conservation District to help us investigate root causes and implement Best Management Practices.

Thank you for your prompt consideration in this matter.

Sincerely,

Ross Mitchell
President – Southern Shores Civic Association
5377 N. Virginia Dare Trail
Southern Shores, NC 27949
(252) 261-8617 - ssca@obxbeach.net

Copy To: Tom Bennett – Mayor, Southern Shores
Robert Woodard – Chairman, Dare County Board of Commissioners
Braxton Davis/J.D. Potts – NC Division of Marine Fisheries



Southern Shores Civic Association

5377 Virginia Dare Trail – Southern Shores, NC 27949 – 252-261-8617 - ssca@obxbeach.net

May 8, 2017

Honorable Beverly Boswell
State Legislative Bldg.
Raleigh, NC 27601

Dear Ms. Boswell:

As the NC House budget deadline draws near, **the Southern Shores Civic Association (SSCA) is again urgently requesting, that the N.C. General Assembly provide the funds needed by the NC Division of Marine Fisheries to again sample and analyze our coastal waters to ensure they are safe for wading, swimming and shellfishing. We understand that the Division will need to open and staff a laboratory in northeastern N.C. to be able to perform this work. The SSCA also requests that the N.C. Department of Environmental Quality (DEQ) help with determining the root cause for the high levels of enterococci at our wading beach and assist in remediating this issue.**

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Thank you for your prompt consideration in this matter.

Sincerely,

Ross Mitchell
President – Southern Shores Civic Association
5377 N. Virginia Dare Trail
Southern Shores, NC 27949
(252) 261-8617
ssca@obxbeach.net

Copy To: Tom Bennett – Mayor, Southern Shores
Robert Woodard – Chairman, Dare County Board of Commissioners
Braxton Davis/J.D. Potts – NC Division of Marine Fisheries



Kings Point Oysters LLC Conditional Use Permit

Description

Spurgeon and Katherine Stowe d/b/a Kings Point Oysters have submitted a conditional use permit to operate a fish house at 57193 Olen's Lane in Hatteras, NC. The site is zoned R2-AH and fish houses are permitted as conditional uses in this district. A staff report, draft CUP, site plan and other documents regarding this CUP application are attached with this cover sheet.

Board Action Requested

Motion to grant approval of the Kings Point Oysters LLC conditional use permit and site plan as recommended by the Planning Board.

Item Presenter

Donna Creef, Planning Director

STAFF REPORT: June 5, 2017 Dare County Board of Commissioners Meeting
ITEM: Kings Point Oysters LLC Conditional Use Permit
FROM: Donna Creef, Planning Director

Spurgeon and Katherine Stowe have applied for a conditional use permit to operate a fish house at 57193 Olens Lane in Hatteras, NC. The site is zoned R2-AH and fish houses are permitted as conditional uses in this district. There is an existing structure on the site which will be modified to function as a fish house for the processing of oysters. The property is adjacent to Slash Creek and there is an existing dock at the site. The CUP process provides an opportunity for Dare County to impose reasonable and appropriate conditions upon the permit. Quasi-judicial procedures shall be followed by the Board of Commissioners in deciding conditional use permits. The applicant has the burden of presenting sufficient evidence demonstrating the CUP application meets the requirements of the Dare County Zoning Ordinance.

The Planning Board reviewed this proposed CUP at their May 8, 2017 meeting. Based on information provided by Mr. and Mrs. Stowe, the draft CUP attached with this staff report was prepared to address the operation of the site. These conditions include the limitation on the processing of oysters only and no other seafood at the site. Other conditions address the hours of operation, pick-up and delivery of goods, lighting improvements, signage, and others as detailed in the draft CUP. The Stowes have reviewed the set of conditions as recommended by the Planning Board and a signed acknowledgment of the conditions will be submitted as part of the CUP file. Other conditions may be added to the draft CUP, if needed, as a result of the June 5 Commissioners review.

The property was posted and letters mailed to the adjoining property owners. We have been contacted by some of the adjoining property owners opposed to the proposed use of the property. Copies of the emails sent during the Planning Board review of the item are attached with my comments. The adjoining property owners were also notified of the Board of Commissioners meeting as required by the Zoning Ordinance.

As noted previously, the R2-AH zoning allows fish houses as conditional uses and such uses must be granted approval by the Board of Commissioners with reasonable and appropriate conditions applied to the proposal to address impacts of the use. A draft motion for the Board's consideration is included should it be the consensus of the Board that the Stowes have presented sufficient evidence and testimony to support the approval of the conditional use permit application.

Draft motions for the Board's consideration.

Draft motion for granting of CUP: *“I move that the conditional use permit and site plan for the proposed Kings Point Oysters LLC oyster processing facility be approved. Sufficient information documenting compliance with the R2-AH zoning requirements has been submitted by the applicants and reasonable and appropriate conditions have been identified and applied to the proposed facility.”*

Should it be the consensus of the Board that additional information is needed before any action is taken on the conditional use permit application, then a motion to defer action until a later date is appropriate.

Draft motion to defer action pending additional information: *“I move that the Kings Point Oysters conditional use permit be tabled until (insert reason for tabling). Once this information is submitted, staff can re-schedule the item for consideration as needed.”*



Conditional Use Permit No.4--2017

Dare County Sections: 22-22.4, and 22-68.

Application of: Spurgeon and Katherine Stowe d/b/a Kings Point Oysters

On June 5, 2017 the Dare County Board of Commissioners considered the application of the Petitioner above named which application is on file with the Dare County Planning Department, and the Board finds as follows:

1. That the written application of Petitioner with attachments has been duly submitted to the Dare County Planning Board as required by Section 22 of the Dare County Code (hereinafter referred to as "Code");
2. The subject property is zoned R2-AH (alternative medium density residential) and located at 57193 Olens Lane in Hatteras, NC. This property is identified on the Dare County tax records as parcel and located in the Hatteras tax district.
3. That the application substantially complies with the requirements of the Code in that it requests uses permitted by conditional use permit under the Code, including fish houses and dockage;
4. That the Dare County Planning Board recommended for approval the granting of this Conditional Use Permit as requested. The Planning Board made this recommendation on May 8, 2017.
5. That the Dare County Board of Commissioners is empowered under sections of the Code set out above to grant uses such as allowed herein and insofar as the conditional use is hereinafter allowed it will not adversely affect the public interest;
6. That the hereinafter described conditional use is deemed to be reasonable and is not in degradation of the intent of the ordinance.
7. That upon the evidence received, the testimony presented, and the submitted written record, there are sufficient facts to support the issuance of this Conditional Use Permit according to the terms and conditions below:

NOW, THEREFORE, under the provisions of the Code, the following conditional use is granted to Spurgeon and Katherine Stowe d/b/a Kings Point Oysters LLC for a fish house and dockage at 57193 Olens Lane as depicted on a site plan labelled as Appendix B and subject to such conditions as are hereinafter set out:

CONDITIONAL USE: An existing structure shall be modified for use as a fish house to process oysters and store associated equipment used in the oyster processing and dock facilities.

CONDITIONS:

1. The facility shall be used for processing and bagging of oysters farmed by Kings Point Oysters LLC from leased areas of the Pamlico Sound. There shall be no processing of fish, crabs, shrimp, clams or other seafood products at the site. Oysters shall be washed down on boats and then bagged and tagged at the facility for delivery to market.
2. There shall be no on-site retail sales of oysters at the property.
3. Hours of operation at the site shall be from sunrise to sunset Sunday to Sunday. No after dark (sunset) unloading of boats or processing of oysters shall occur at the facility.
4. No more than five persons, in addition to the applicants, shall be employed by Kings Point Oysters.
5. No signage for the business shall be posted at the site
6. There shall be no deliveries of supplies used by the business or pick-up of products from the site by tractor trailer trucks. Only single axle box-style trucks or pick-up trucks shall be used for transporting oysters from the site for market delivery.
7. No refrigerator units or walk-in coolers shall be located outside of the structure. All refrigeration of the oysters shall occur inside the structure.
8. A maximum of three boats shall be docked at the site. These boats shall not exceed 30' in length.
9. Light fixtures may be installed on the building and shall be designed as cut-off fixtures and/or motion sensors style fixtures. Low-level wattage light fixtures may be attached to the dock to provide for safe passage and security.
10. Wetlands on the site shall be delineated on a site plan and parking improvements at the site shall not encroach into any delineated wetland area.
11. Other conditions that may be identified during DCBC review.

12. All other terms and provisions of the Dare County Zoning Ordinance shall remain in full force and effect except as herein specifically permitted otherwise;

This ____ day of _____ 2017

SEAL:

COUNTY OF DARE

By: _____
Robert L Woodard
Dare County Board of Commissioners

ATTEST:

By: _____
Gary Gross
Clerk to the Board

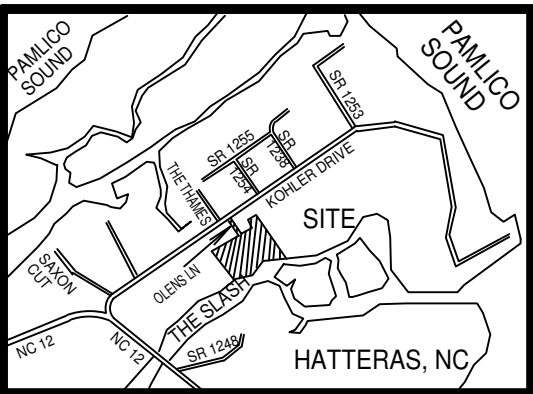
THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED

By: _____
Spurgeon Stowe
for Kings Point Oysters LLC

By: _____
Katherine Stowe for
Kings Point Oysters LLC

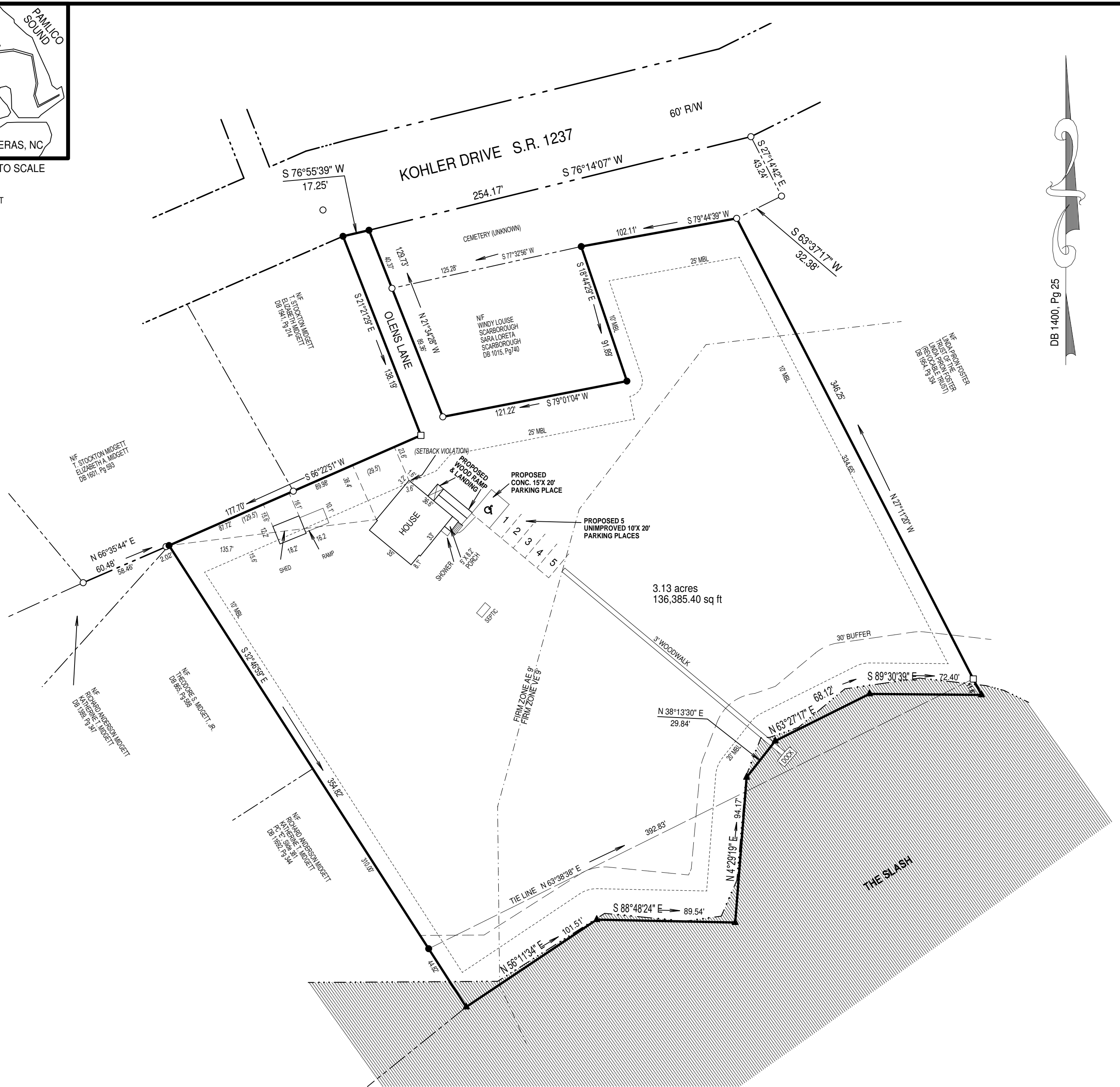
APPROVED AS TO LEGAL FORM

By: _____
Robert L. Outten
County Attorney



LOCATION SKETCH, NOT TO SCALE

- LEGEND
- EXISTING CONCRETE MONUMENT
 - EXISTING IRON STAKE
 - ▲ COMPUTED POINT
 - SET IRON STAKE



DB 1400, Pg 25

PRELIMINARY PLAT FOR REVIEW PURPOSES ONLY



Freddy D. Rankin, PLS
50232 S. Buccaneer Dr., PO Box 121
Frisco, NC 27936-0121
(252) 995-4405 Fax (252) 995-5580

I, Freddy D. Rankin, Professional Land Surveyor, certify that this plat was drawn from an actual field land survey and that the error of closure as calculated by latitudes and departures is at least 1:10,000. Witness my hand and seal this 12th day of April, A.D. 2017.

Freddy D. Rankin
Freddy D. Rankin, P.L.S., L-2958

PRELIMINARY SURVEY FOR SPURGEON EVANS STOWE			
57193 OLENS LANE HATTERAS, NC 27943			
Township HATTERAS	County DARE	State NORTH CAROLINA	
Date 04/12/2017	File Number 5827-RPR	F.I.R.M. Zone AE & VE	Pin Number 06 9585 20 91 4861
Scale 1" = 50'	FB/Pg 178/05	Base Flood Elevation 9' (AE & VE)	Parcel Number 015434000
Recorded Reference DB 1400, Pg 25	Community/Panel/Suffix 375348 9585 J	Zoning R-2AH	Average Ground Elevation 2.8'

I, Freddy D. Rankin, PLS, certify that this survey is of an existing parcel or existing parcels of land and does not create a new street or change an existing street.

Freddy D. Rankin
Freddy D. Rankin, PLS, L-2958

- NOTES:
1. This survey is subject to any facts that may be disclosed by a full and accurate title search.
 2. Minimum Building Lines (MBL) shown hereon must be verified. The surveyor makes no certification as to zoning and/or restrictive covenant setbacks.
 3. This lot is located in the Wind-Borne Debris Region.
 4. Some portions of some lots in this subdivision are located in Areas of Environmental Concern. Individual permits may be required before development may take place in these areas.
 5. This property, or portions of this property, are located within a special flood hazard area as designated on Flood Insurance Rate Maps for Dare County. Location in a special flood hazard area represents a one percent (1%) or greater chance of being flooded in any given year. Flood insurance may be required by lending institutions for structures constructed on property located in special flood hazard areas.
 6. Percentage of lot coverage is 3% (existing and improved).
 7. This site plan is not valid until all applicable governmental approvals have been obtained, including but not limited to, Dare County, N.C. Division of Coastal Management, & U.S. Army Corps of Engineers.
 8. All proposed improvements shall conform to sections 22-47 and 22-56 of the Dare County Zoning Ordinance.





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May 8, 2017

County of Dare Planning Dept.

c/o Noah H Gilliam

PO Box 1000

Manteo, NC 27953

Date County Planning Board

Manteo, NC 27954

Dear Mr. Giliam,

We are homeowners on Kohler Dr in Hatteras Village, we have owned our property for 18 years. We are aware of a proposed conditional use unit for parcel 015434000 in Hatteras Village, Kohler Dr.

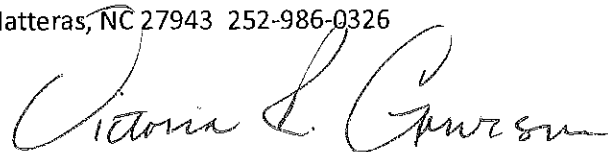
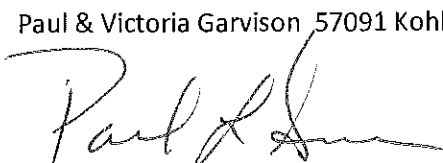
We strongly state our opposition to the parcel above being able to operate as a business in our residential neighborhood. The neighborhood is a quiet, peaceful area with almost all the homes being single family houses lived in full time. The area is coveted as a safe place for our children, grandchildren and elderly able to walk the streets, ride their bikes or walk their dogs. These properties are residential and we do not want to change that. This street has been in place since the late 1800's and it is quiet and safe.

There is no need for another fish house, Back Creek has 2 fish houses with dredged waterways, fueling facilities and waterfront commercial sites. Back Creek is not on Kohler Drive but tucked off the main thruway and not affecting our residential properties.

There is no interest whatsoever in having a business placed in the middle of our quiet residential street. Please decline this application.

Best Regards,

Paul & Victoria Garvison 57091 Kohler Dr. BX 685 Hatteras, NC 27943 252-986-0326





T. Stockton Midgett
P.O. Box 128
Hatteras, NC 27943

5/3/2017

Noah Gillam
Dare County Planning Department
P.O. Box 1000
Manteo, NC 27954

Dear: Mr. Gillam and The Dare County Planning Board:

In response to the letter dated April 25th, referencing parcel number 015434000, I would like to voice my apprehensions and objections concerning the issuance of a conditional use for the proposed fish house. The parcel is located in a quiet residential neighborhood that has limited safe access. With the tight confines and narrow access road, I'm certain that a fish truck would not be able to enter the property without interfering with adjacent property owners. This parcel has been a personal residence since the 1800's and is not suitable for this type of commercial application and if approved would have negative consequences to the environment. Slash Creek is a pristine waterway that attracts a lot of eco-tourists interested in non-motorized water activities. The additional boat traffic to the fish house will cause a reduction in these activities, causing additional loss to the already suffering Hatteras Village economy. In addition, the property abuts my primary residence and the noise and light pollution would interfere with day-to-day life. Large refrigeration, large trucks and the potential for 24 hours of operation are not acceptable and will be damaging to the property values on Kohler Road. As an 88 year old native of Hatteras Island, I understand the value of commercial fishing, I support commercial fishing, but I think there are better locations for a fish house. I'm confident that Mr. Stowe could find alternative sites, or alternative methods to offload their catches that would be suitable for everyone in Hatteras Village. I urge each member of the planning board to deny the conditional use permit for parcel number 015434000.

Regards,

T Stockton Midgett

RECEIVED
5/8/2017

County of Dare Planning Dept.

c/o Noah H. Gillam

PO Box 1000

Manteo, NC 27954

May 5, 2017

Dear Mr. Gilliam, Dare County Planning Board,

I have received a copy of your letter to Richard Midgett concerning the conditional use permit application for parcel 015434000 in Hatteras Village, Kohler Drive. As Richard's adjoining neighbor and owner of 57187 Water Oak Dr., a property in clear view of sight of this proposed change, I am extremely concerned and opposed.


This is a residential neighborhood. I am a full time resident and very concerned about the added traffic, noise and smell that a neighboring fish house would engender. Kohler is very narrow and not suitable to truck traffic. Slash Creek is very shallow and much used by kayakers. One of my great pleasures is watching the colorful kayaks paddle by and noting the various bird and wildlife that frequent my "piece" of the Slash. Increased boat traffic would put these in jeopardy.

I purchased and improved this property due to the quietness and peaceful surroundings. Rezoning this parcel not only destroys what I have now, but opens it up to whatever could follow a fish house. I am surrounded by wetlands and am wary of what this change could do to the tides and storm flooding.

Let me state again that I am opposed to this change. I moved 1500 miles to relocate to Hatteras Village and make it my home. I have invested considerable amounts of time and money in my properties to make them enjoyable. I would hate to see that disappear.

I appreciate your consideration of this issue.

Thank You,



Donna L. Long

29 April 2017

County of Dare – Planning Department
Mr. Noah H. Gillam-Planner

Mr. Spurgeon Stowe has submitted a conditional use permit to the Dare Co. Planning Board for a conditional use permit for a fish house on parcel 015434000, in Hatteras Village, in a residential neighborhood. I am aware that R2-AH zoning allows a fish house at this site (line #9).

I have deep very negative concerns about this project. This will be on Slash Creek. There will be a major environmental impact to the ecosystem. This narrow pristine creek meanders throughout Hatteras village affecting many homeowners. In most places it is only 50-100 feet wide and 1-3 feet deep. At this time there is no commercial enterprise on the creek except for one at Teaches Lair Marina @ the other end of the creek, several miles away, where there is deep water and direct access to the Pamlico Sound. This project will change the whole atmosphere of the neighborhood. Fish houses sometimes are a 24 hour operation.

Other concerns—ingress/egress off Kohler Drive onto the 10" dirt path to the property, commercial refrigerated trucks and the number per day/night, volume of trucks, docks for boats, and the septic, and wetlands surrounding the property. Most wholesale places also turn into retail.

I live on the opposite side of this creek at 57176 Islington Court, full time.

Thank you-Sincerely,

George A. Banks III
POBox 367, Hatteras, NC 27943
252-475-0297
geoouterbanks@embarqmail.com

RECEIVED
5/8/2017

County of Dare Planning Dept.
% Noah H. Gilliam
PO Box 1000
Manteo, NC 27954

Dare County Planning Board
Manteo, NC 27954

May 2, 2017

Dear Mr Gilliam, Dare County Planning Board,

I am in receipt of your letter concerning a proposed conditional use permit application for parcel 015434000 in Hatteras Village, Kohler Drive.

First I would like to state my opposition as this parcel is in a residential neighborhood of mostly year round residences, a quiet, peaceful area with an abundance of kids playing, bike riders, joggers, walkers, golf carts. This property has been a residence since late 1800's or early 1900's, as the residence existing is the second house on this parcel.

Kohler Drive has minimal traffic and very few truck useage, the right of way is minimal due to its residential area. This type of change will forever alter our village and endanger our citizens for reasons stated above.

This parcel is 85% +- wetlands which surround highlands between it and Slash Creek. Consider the runoff from fish house operation, the destruction of aquatic vegetation from water depth in Slash Creek adjoining this parcel of 1 to 11/2 foot on normal tide. The entrance is too narrow for truck traffic, adjoining properties will be encroached upon to enter property in question.

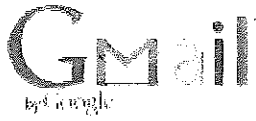
Kohler Drive has no businesses located on it and only two on roads feeding off, one is an accountant's office off WaterOak Lane and a fish house off Altona and both were there prior to zoning. Slash Creek has only one business which is currently closed, Channel Bass Restaurant which is on Rt. 12 a business zone. The owner is currently thinking of tearing it down to build condo,s on that site. This includes everything from Red and White Store to end of Kohler Drive.

All Fish Houses in Hatteras are located on Back Creek where water depth is ample due to dredging, 2 fish houses, commercial docking, charter fleet, restaurants, fueling facilities and all waterfront commercial exist. This area lends itself to this use, not in middle of a residential area to destroy our property values and way of life we have all come to love.

Enclosed are pictures of adjoining properties and subject along with existing fish houses, I don't think any one of you would want to live beside a fish house, noise, smell, etc. and I ask that you don,t let our neighborhood be destroyed by your actions.

Best regards,

Richard A. Midgett



Richie Midgett <richiem@midgettrealty.com>

(no subject)

1 message

Richie Midgett <richiem@midgettrealty.com>

Wed, May 3, 2017 at 3:10 PM

To: richiem@midgettrealty.com

32 attachments



FISH HOUSE ALTONA

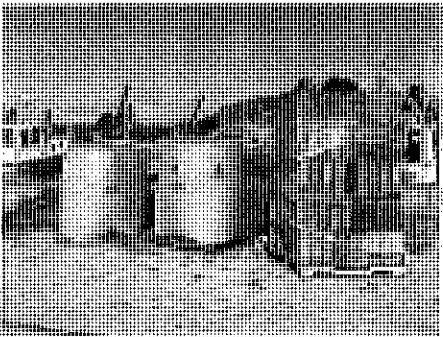
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857K



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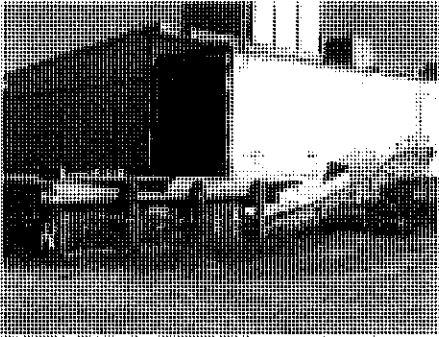
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FISH HOUSE



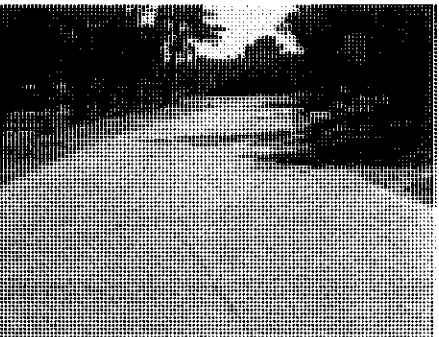
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ENTRANCE



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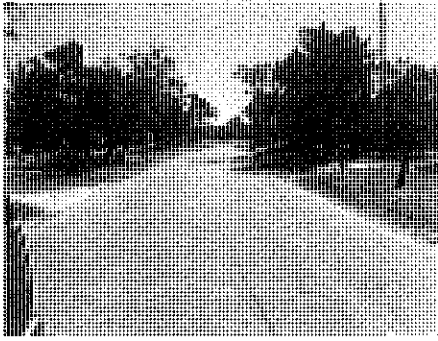
ENTRANCE




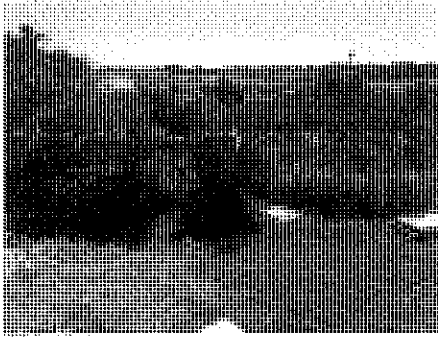
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KOHLER @ ENTRANCE

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IMG_1604.JPG
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LOOKING OUT WINDOW
@ SUBJECT

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Debris Management Contract

Description

A Request For Proposal for Debris Management was advertised on April 26, 2017 with proposals being received on May 12, 2017.

On May 18, 2017 the 6 proposals that were received were evaluated by the selection committee that recommended moving forward with contract negotiations with D&J Enterprises based in Auburn Alabama and Crowder Gulf located in Theodore Alabama. This recommendation was based on the "Best Value" selection criteria outlined in the FEMA Procurement Guidance Manual; Appendix B, section 3, published on June 21, 2016.

Board Action Requested

Approve proposals submitted by D&J Enterprises and Crowder Gulf and authorize the County Manager to move forward with contract negotiations with both companies.

Item Presenter

Drew Pearson/Edward Lee Mann

The proposals submitted by D&J Enterprises and Crowder Gulf are available for viewing in the office of the Dare County Purchasing Agent, Dustin Peele, during normal business hours, at the Dare County Administration Building in Manteo. His number is 252-475-5891.



Budget Amendment for Sale of Series 2017 Water Revenue Refunding Bonds

Description

Please see the attached Item Summary

Board Action Requested

Adopt budget amendment

Item Presenter

David Clawson, Finance Director

Item Summary: Series 2017 Water Revenue Refunding Bonds

The County's financing team has decided to move forward with the issuance of refunding (refinancing) water revenue bonds. The Local Government Commission's approval from 10/4/2016 is good for one year and the LGC has approved moving forward with a sale date of June 7 (and a back-up date of June 14).

Last September and October the Board approved all documents for the sale of the Series 2016 (since changed to S2017) Water Revenue Refunding Bonds and the Local Government Commission approved the issue.

The sale was delayed from 10/24/2016 due to deteriorating savings levels and growing negative arbitrage. Those numbers continued to deteriorate with December and January long-term interest rate movements against the refunding. The Board reversed and eliminated the originally adopted budget amendment for the sale in March.

Since that time there was a Federal Reserve overnight funds rate increase, helping escrow earnings, and in May there has been a "flight to quality" to municipal bonds, raising bond prices and therefore lowering yields/rates. Escrow earnings have increased from 0.90% in September to a current 1.51%. The true interest cost for the bonds has decreased from 3.49% in January to a current 3.38%.

The history of the benchmarks the County uses to evaluate refunding is shown on the second attachment. Gross savings are up to \$1.58 million, net present value savings are up to \$1.2 million and negative arbitrage is down to 63%. The County's financial advisor (DEC & Associates), underwriter (Piper Jaffray), and Finance Director all recommend proceeding with the refunding. While all refunding targets are not met, we feel that another opportunity to achieve these savings may not occur.

The team's targets are to have the preliminary offering statement updated and released by May 26 and have the Standard & Poor's rating updated and release by May 31.

A budget amendment for the sale is attached along with the preliminary numbers. The Board is requested to adopt the budget amendment.

**Dare NC Utilities System Revenue Bonds Refunding - Series 2017
Refunding Tracking**

Date	Gross Savings	NPV Savings	NPV %	Negative Arbitrage	Targets per Financial Advisor		
					5%	\$100,000	33%
					NPV above 5%	Ave. Annual Savings	Neg Arb to Gross Savings
12/10/2015	\$ 1,233,867	\$ 899,019	3.79%	\$ 1,483,110	No	\$ 48,000	120.20%
1/7/2016	\$ 1,530,271	\$ 1,131,757	4.77%	\$ 1,462,221	No	\$ 59,000	95.55%
5/19/2016	\$ 2,287,938	\$ 1,694,390	7.14%	\$ 1,550,313	Yes	\$ 87,998	67.76%
6/29/2016	\$ 2,503,492	\$ 1,899,895	8.01%	\$ 1,703,690	Yes	\$ 96,288	68.05%
8/26/2016	\$ 2,934,290	\$ 2,244,111	9.46%	\$ 1,481,739	Yes	\$ 112,857	50.50%
9/14/2016	\$ 2,676,902	\$ 2,027,388	8.55%	\$ 1,490,311	Yes	\$ 107,076	55.67%
10/17/2016	\$ 1,698,409	\$ 1,265,246	5.34%	\$ 1,616,795	Yes	\$ 67,936	95.19%
10/31/2016	\$ 1,819,002	\$ 1,348,746	5.68%	\$ 1,578,920	Yes	\$ 72,760	86.80%
1/4/2017	\$ 1,165,263	\$ 834,927	3.52%	\$ 1,381,678	No	\$ 46,611	118.57%
1/28/2017	\$ 1,049,338	\$ 757,286	3.19%	\$ 1,424,414	No	\$ 42,830	135.74%
2/24/2017	\$ 1,027,833	\$ 746,061	3.14%	\$ 1,459,774	No	\$ 42,826	142.02%
4/18/2017	\$ 1,017,163	\$ 763,574	3.29%	\$ 1,084,067	No	\$ 42,382	106.58%
5/18/2017	\$ 1,588,600	\$ 1,197,460	5.09%	\$ 996,490	Yes	\$ 66,192	62.73%

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016-2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Water Fund					
<u>Revenues:</u>					
Revenue bond proceeds	363800	470505	38008	\$26,788,444	
<u>Expenditures:</u>					
Costs of Issuance	364817	545300	38008	\$423,187	
Payment to escrow agent	364817	546300	38008	\$26,365,257	

Explanation:

To establish a preliminary, pre-sale budget for the Series 2016 Water Refunding Revenue Bonds. Based upon numbers run dated 9/14/2016. Amounts will be amended to actual after the sale on 10/24/2016.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

COPY
(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____

SOURCES AND USES OF FUNDS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Dated Date 08/01/2017
 Delivery Date 08/01/2017

Sources:	Refunding Water Utility Rev Bonds, Series 2016	Refunding Water Utility Rev Bonds, Series 2016	Total
Bond Proceeds:			
Par Amount	3,070,000.00	20,415,000.00	23,485,000.00
Premium	347,684.70	2,955,758.90	3,303,443.60
	<u>3,417,684.70</u>	<u>23,370,758.90</u>	<u>26,788,443.60</u>
Other Sources of Funds:			
Prior Debt Service Funds	21,975.00		21,975.00
	<u>3,439,659.70</u>	<u>23,370,758.90</u>	<u>26,810,418.60</u>
Uses:			
Refunding Escrow Deposits:			
Cash Deposit	0.96	0.77	1.73
SLGS Purchases	3,383,823.00	23,003,407.00	26,387,230.00
	<u>3,383,823.96</u>	<u>23,003,407.77</u>	<u>26,387,231.73</u>
Delivery Date Expenses:			
Cost of Issuance	29,412.39	195,587.61	225,000.00
Underwriter's Discount	25,723.59	171,057.66	196,781.25
	<u>55,135.98</u>	<u>366,645.27</u>	<u>421,781.25</u>
Other Uses of Funds:			
Additional Proceeds	699.76	705.86	1,405.62
	<u>3,439,659.70</u>	<u>23,370,758.90</u>	<u>26,810,418.60</u>

SUMMARY OF REFUNDING RESULTS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Dated Date	08/01/2017
Delivery Date	08/01/2017
Arbitrage yield	2.732572%
Escrow yield	1.491600%
Value of Negative Arbitrage	996,489.53
Bond Par Amount	23,485,000.00
True Interest Cost	3.384494%
Net Interest Cost	3.690077%
All-In TIC	3.466697%
Average Coupon	4.629064%
Average Life	14.088
Weighted Average Maturity	14.024
Par amount of refunded bonds	23,720,000.00
Average coupon of refunded bonds	4.959246%
Average life of refunded bonds	14.170
Remaining weighted average maturity of refunded bonds	14.170
PV of prior debt to 08/01/2017 @ 2.732572%	29,694,781.43
Net PV Savings	1,197,459.94
Percentage savings of refunded bonds	5.048313%
Percentage savings of refunding bonds	5.098829%

SAVINGS

County of Dare, North Carolina
Utility System Revenue Refunding Bonds
Preliminary Analysis as May 19, 2017
Assumes AA Rating
Feb. 1, 2027 Par call
Refund All Callable

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings	Present Value to 08/01/2017 @ 2.7325718%
06/30/2018	645,975.00	21,975.00	624,000.00	567,025.00	56,975.00	55,817.90
06/30/2019	1,160,100.00		1,160,100.00	1,078,350.00	81,750.00	77,975.41
06/30/2020	1,160,100.00		1,160,100.00	1,083,050.00	77,050.00	71,497.80
06/30/2021	1,881,600.00		1,881,600.00	1,807,650.00	73,950.00	69,969.23
06/30/2022	2,503,475.00		2,503,475.00	2,427,750.00	75,725.00	69,939.54
06/30/2023	2,506,750.00		2,506,750.00	2,426,350.00	80,400.00	72,339.72
06/30/2024	2,501,200.00		2,501,200.00	2,425,350.00	75,850.00	66,986.59
06/30/2025	1,650,250.00		1,650,250.00	1,585,850.00	64,400.00	52,925.91
06/30/2026	1,649,250.00		1,649,250.00	1,584,600.00	64,650.00	51,708.63
06/30/2027	1,651,500.00		1,651,500.00	1,586,600.00	64,900.00	50,518.60
06/30/2028	1,651,750.00		1,651,750.00	1,586,600.00	65,150.00	49,355.22
06/30/2029	1,650,000.00		1,650,000.00	1,589,600.00	60,400.00	44,558.44
06/30/2030	1,651,250.00		1,651,250.00	1,590,350.00	60,900.00	43,723.94
06/30/2031	1,650,250.00		1,650,250.00	1,588,850.00	61,400.00	42,902.18
06/30/2032	1,652,000.00		1,652,000.00	1,590,100.00	61,900.00	42,093.08
06/30/2033	1,651,250.00		1,651,250.00	1,588,850.00	62,400.00	41,296.55
06/30/2034	1,648,000.00		1,648,000.00	1,585,850.00	62,150.00	39,986.30
06/30/2035	1,652,250.00		1,652,250.00	1,591,250.00	61,000.00	38,153.08
06/30/2036	1,648,500.00		1,648,500.00	1,584,650.00	63,850.00	38,806.24
06/30/2037	1,652,000.00		1,652,000.00	1,586,450.00	65,550.00	38,715.04
06/30/2038	1,647,250.00		1,647,250.00	1,586,250.00	61,000.00	35,013.02
06/30/2039	1,649,500.00		1,649,500.00	1,586,000.00	63,500.00	35,460.82
06/30/2040	1,648,250.00		1,648,250.00	1,587,500.00	60,750.00	33,007.91
06/30/2041	1,648,500.00		1,648,500.00	1,585,500.00	63,000.00	33,303.18
	40,410,950.00	21,975.00	40,388,975.00	38,800,375.00	1,588,600.00	1,196,054.32

Savings Summary

PV of savings from cash flow	1,196,054.32
Plus: Refunding funds on hand	1,405.62
Net PV Savings	1,197,459.94

SUMMARY OF BONDS REFUNDED

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Bond	Maturity Date	Interest Rate	Par Amount	Call Date	Call Price	
Utility System Revenue Refunding Bonds, Series 2009, 09:						
SERIAL	12/01/2020	5.000%	740,000.00	12/01/2019	100.000	
	12/01/2021	3.750%	700,000.00	12/01/2019	100.000	
	12/01/2021	4.000%	75,000.00	12/01/2019	100.000	
	12/01/2022	4.000%	805,000.00	12/01/2019	100.000	
	12/01/2023	4.000%	<u>835,000.00</u>	12/01/2019	100.000	
			3,155,000.00			
Utility Systems Revenue Bonds, Series 2011, 11:						
SERIAL	02/01/2022	5.000%	620,000.00	02/01/2021	100.000	
	02/01/2023	5.000%	655,000.00	02/01/2021	100.000	
	02/01/2024	5.000%	685,000.00	02/01/2021	100.000	
	02/01/2025	5.000%	720,000.00	02/01/2021	100.000	
	02/01/2026	5.000%	755,000.00	02/01/2021	100.000	
	02/01/2027	5.000%	795,000.00	02/01/2021	100.000	
	02/01/2028	5.000%	835,000.00	02/01/2021	100.000	
	02/01/2029	5.000%	875,000.00	02/01/2021	100.000	
	02/01/2030	5.000%	920,000.00	02/01/2021	100.000	
	02/01/2031	5.000%	965,000.00	02/01/2021	100.000	
	TM_2036	02/01/2032	5.000%	1,015,000.00	02/01/2021	100.000
		02/01/2033	5.000%	1,065,000.00	02/01/2021	100.000
		02/01/2034	5.000%	1,115,000.00	02/01/2021	100.000
		02/01/2035	5.000%	1,175,000.00	02/01/2021	100.000
TM_2041	02/01/2036	5.000%	1,230,000.00	02/01/2021	100.000	
	02/01/2037	5.000%	1,295,000.00	02/01/2021	100.000	
	02/01/2038	5.000%	1,355,000.00	02/01/2021	100.000	
	02/01/2039	5.000%	1,425,000.00	02/01/2021	100.000	
	02/01/2040	5.000%	1,495,000.00	02/01/2021	100.000	
	02/01/2041	5.000%	<u>1,570,000.00</u>	02/01/2021	100.000	
			20,565,000.00			
			23,720,000.00			

SAVINGS BY MATURITY

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Bond	Maturity Date	Interest Rate	Par Amount	Nominal Savings	Nominal Savings Percent	Adjusted Savings	Adjusted Savings Percent
REF_09, Utility System Revenue Refunding Bonds, Series 2009, 09:							
SERIAL	12/01/2020	5.000%	740,000.00	13,688.25	1.850%	13,295.96	1.797%
	12/01/2021 1	3.750%	700,000.00	13,904.87	1.986%	13,533.78	1.933%
	12/01/2021 2	4.000%	75,000.00	1,762.62	2.350%	1,722.86	2.297%
	12/01/2022	4.000%	805,000.00	30,223.67	3.754%	29,796.92	3.701%
	12/01/2023	4.000%	835,000.00	40,012.09	4.792%	39,569.44	4.739%
			3,155,000.00	99,591.50		97,918.97	
REF_11, Utility Systems Revenue Bonds, Series 2011, 11:							
SERIAL	02/01/2022	5.000%	620,000.00	12,659.27	2.042%	12,018.79	1.939%
	02/01/2023	5.000%	655,000.00	28,448.03	4.343%	27,771.39	4.240%
	02/01/2024	5.000%	685,000.00	44,874.36	6.551%	44,166.73	6.448%
	02/01/2025	5.000%	720,000.00	58,280.57	8.095%	57,536.79	7.991%
	02/01/2026	5.000%	755,000.00	67,971.73	9.003%	67,191.79	8.900%
	02/01/2027	5.000%	795,000.00	82,638.64	10.395%	81,817.39	10.291%
	02/01/2028	5.000%	835,000.00	74,964.03	8.978%	74,101.45	8.874%
	02/01/2029	5.000%	875,000.00	68,731.71	7.855%	67,827.81	7.752%
	02/01/2030	5.000%	920,000.00	61,392.04	6.673%	60,441.65	6.570%
	02/01/2031	5.000%	965,000.00	56,421.49	5.847%	55,424.62	5.743%
TM_2036	02/01/2032	5.000%	1,015,000.00	52,974.93	5.219%	51,926.41	5.116%
	02/01/2033	5.000%	1,065,000.00	62,787.91	5.896%	61,687.74	5.792%
	02/01/2034	5.000%	1,115,000.00	66,767.14	5.988%	65,615.31	5.885%
	02/01/2035	5.000%	1,175,000.00	72,261.68	6.150%	71,047.87	6.047%
	02/01/2036	5.000%	1,230,000.00	79,403.19	6.456%	78,132.57	6.352%
TM_2041	02/01/2037	5.000%	1,295,000.00	87,667.50	6.770%	86,329.73	6.666%
	02/01/2038	5.000%	1,355,000.00	32,714.30	2.414%	31,314.55	2.311%
	02/01/2039	5.000%	1,425,000.00	34,612.94	2.429%	33,140.87	2.326%
	02/01/2040	5.000%	1,495,000.00	36,492.82	2.441%	34,948.44	2.338%
	02/01/2041	5.000%	1,570,000.00	38,720.93	2.466%	37,099.07	2.363%
			20,565,000.00	1,120,785.22		1,099,540.97	
			23,720,000.00	1,220,376.72		1,197,459.94	

Note: Calculated Using Remaining Maturities

BOND PRICING

County of Dare, North Carolina
Utility System Revenue Refunding Bonds
Preliminary Analysis as May 19, 2017
Assumes AA Rating
Feb. 1, 2027 Par call
Refund All Callable

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
Serial Bonds:									
	02/01/2018	35,000	2.000%	0.950%	100.522				182.70
	02/01/2019	10,000	2.000%	0.990%	101.500				150.00
	02/01/2019	5,000	2.000%	1.050%	101.410				70.50
	02/01/2020	15,000	2.000%	1.120%	102.163				324.45
	02/01/2020	5,000	2.000%	1.200%	101.964				98.20
	02/01/2021	20,000	2.000%	1.260%	102.525				505.00
	02/01/2021	725,000	2.000%	1.350%	102.214				16,051.50
	02/01/2022	640,000	3.000%	1.420%	106.864				43,929.60
	02/01/2022	740,000	3.000%	1.550%	106.279				46,464.60
	02/01/2023	660,000	5.000%	1.570%	118.005				118,833.00
	02/01/2023	760,000	5.000%	1.700%	117.257				131,153.20
	02/01/2024	690,000	5.000%	1.740%	119.953				137,675.70
	02/01/2024	800,000	5.000%	1.850%	119.208				153,664.00
	02/01/2025	725,000	5.000%	1.920%	121.418				155,280.50
	02/01/2026	760,000	5.000%	2.110%	122.380				170,088.00
	02/01/2027	800,000	5.000%	2.230%	123.596				188,768.00
	02/01/2028	840,000	5.000%	2.370%	122.254	C 2.568%	02/01/2027	100.000	186,933.60
	02/01/2029	885,000	5.000%	2.480%	121.212	C 2.827%	02/01/2027	100.000	187,726.20
	02/01/2030	930,000	5.000%	2.600%	120.087	C 3.055%	02/01/2027	100.000	186,809.10
	02/01/2031	975,000	5.000%	2.690%	119.251	C 3.229%	02/01/2027	100.000	187,697.25
	02/01/2032	1,025,000	5.000%	2.760%	118.606	C 3.368%	02/01/2027	100.000	190,711.50
	02/01/2033	1,075,000	4.000%	3.180%	106.678	C 3.441%	02/01/2027	100.000	71,788.50
	02/01/2034	1,115,000	4.000%	3.240%	106.172	C 3.504%	02/01/2027	100.000	68,817.80
	02/01/2035	1,165,000	4.000%	3.290%	105.752	C 3.556%	02/01/2027	100.000	67,010.80
	02/01/2036	1,205,000	4.000%	3.330%	105.418	C 3.596%	02/01/2027	100.000	65,286.90
	02/01/2037	<u>1,255,000</u>	4.000%	3.370%	105.085	C 3.634%	02/01/2027	100.000	<u>63,816.75</u>
		17,860,000							2,439,837.35
Term Bond due 2041:									
	02/01/2038	1,305,000	5.000%	3.120%	115.353	C 3.987%	02/01/2027	100.000	200,356.65
	02/01/2039	1,370,000	5.000%	3.120%	115.353	C 3.987%	02/01/2027	100.000	210,336.10
	02/01/2040	1,440,000	5.000%	3.120%	115.353	C 3.987%	02/01/2027	100.000	221,083.20
	02/01/2041	<u>1,510,000</u>	5.000%	3.120%	115.353	C 3.987%	02/01/2027	100.000	<u>231,830.30</u>
		5,625,000							863,606.25
		23,485,000							3,303,443.60

Dated Date	08/01/2017	
Delivery Date	08/01/2017	
First Coupon	02/01/2018	
Par Amount	23,485,000.00	
Premium	3,303,443.60	
Production	26,788,443.60	114.066185%
Underwriter's Discount	-196,781.25	-0.837902%
Purchase Price	26,591,662.35	113.228283%
Accrued Interest		
Net Proceeds	26,591,662.35	

BOND SUMMARY STATISTICS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Dated Date	08/01/2017
Delivery Date	08/01/2017
Last Maturity	02/01/2041
Arbitrage Yield	2.732572%
True Interest Cost (TIC)	3.384494%
Net Interest Cost (NIC)	3.690077%
All-In TIC	3.466697%
Average Coupon	4.629064%
Average Life (years)	14.088
Weighted Average Maturity (years)	14.024
Duration of Issue (years)	10.531
Par Amount	23,485,000.00
Bond Proceeds	26,788,443.60
Total Interest	15,315,375.00
Net Interest	12,208,712.65
Total Debt Service	38,800,375.00
Maximum Annual Debt Service	2,427,750.00
Average Annual Debt Service	1,651,079.79
Underwriter's Fees (per \$1000)	
Average Takedown	5.000000
Management Fee	1.000000
Other Fee	2.379019
Total Underwriter's Discount	8.379019
Bid Price	113.228283

Bond Component	Par Value	Price	Average Coupon	Average Life	Average Maturity Date	Duration	PV of 1 bp change
Serial Bonds	17,860,000.00	113.661	4.406%	11.577	02/27/2029	4.616	13,935.75
Term Bond due 2041	5,625,000.00	115.353	5.000%	22.061	08/23/2039	14.222	5,006.25
	23,485,000.00			14.088			18,942.00

	TIC	All-In TIC	Arbitrage Yield
Par Value	23,485,000.00	23,485,000.00	23,485,000.00
+ Accrued Interest			
+ Premium (Discount)	3,303,443.60	3,303,443.60	3,303,443.60
- Underwriter's Discount	-196,781.25	-196,781.25	
- Cost of Issuance Expense		-225,000.00	
- Other Amounts			
Target Value	26,591,662.35	26,366,662.35	26,788,443.60
Target Date	08/01/2017	08/01/2017	08/01/2017
Yield	3.384494%	3.466697%	2.732572%

BOND DEBT SERVICE

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
06/30/2018	35,000	2.000%	532,025	567,025	23,450,000	23,450,000
06/30/2019	15,000	2.000%	1,063,350	1,078,350	23,435,000	23,435,000
06/30/2020	20,000	2.000%	1,063,050	1,083,050	23,415,000	23,415,000
06/30/2021	745,000	2.000%	1,062,650	1,807,650	22,670,000	22,670,000
06/30/2022	1,380,000	3.000%	1,047,750	2,427,750	21,290,000	21,290,000
06/30/2023	1,420,000	5.000%	1,006,350	2,426,350	19,870,000	19,870,000
06/30/2024	1,490,000	5.000%	935,350	2,425,350	18,380,000	18,380,000
06/30/2025	725,000	5.000%	860,850	1,585,850	17,655,000	17,655,000
06/30/2026	760,000	5.000%	824,600	1,584,600	16,895,000	16,895,000
06/30/2027	800,000	5.000%	786,600	1,586,600	16,095,000	16,095,000
06/30/2028	840,000	5.000%	746,600	1,586,600	15,255,000	15,255,000
06/30/2029	885,000	5.000%	704,600	1,589,600	14,370,000	14,370,000
06/30/2030	930,000	5.000%	660,350	1,590,350	13,440,000	13,440,000
06/30/2031	975,000	5.000%	613,850	1,588,850	12,465,000	12,465,000
06/30/2032	1,025,000	5.000%	565,100	1,590,100	11,440,000	11,440,000
06/30/2033	1,075,000	4.000%	513,850	1,588,850	10,365,000	10,365,000
06/30/2034	1,115,000	4.000%	470,850	1,585,850	9,250,000	9,250,000
06/30/2035	1,165,000	4.000%	426,250	1,591,250	8,085,000	8,085,000
06/30/2036	1,205,000	4.000%	379,650	1,584,650	6,880,000	6,880,000
06/30/2037	1,255,000	4.000%	331,450	1,586,450	5,625,000	5,625,000
06/30/2038	1,305,000	5.000%	281,250	1,586,250	4,320,000	4,320,000
06/30/2039	1,370,000	5.000%	216,000	1,586,000	2,950,000	2,950,000
06/30/2040	1,440,000	5.000%	147,500	1,587,500	1,510,000	1,510,000
06/30/2041	1,510,000	5.000%	75,500	1,585,500		
	23,485,000		15,315,375	38,800,375		

PRIOR BOND DEBT SERVICE

County of Dare, North Carolina
Utility System Revenue Refunding Bonds
Preliminary Analysis as May 19, 2017
Assumes AA Rating
Feb. 1, 2027 Par call
Refund All Callable

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
06/30/2018			645,975	645,975	23,720,000	23,720,000
06/30/2019			1,160,100	1,160,100	23,720,000	23,720,000
06/30/2020			1,160,100	1,160,100	23,720,000	23,720,000
06/30/2021	740,000	5.000%	1,141,600	1,881,600	22,980,000	22,980,000
06/30/2022	1,395,000	** %	1,108,475	2,503,475	21,585,000	21,585,000
06/30/2023	1,460,000	** %	1,046,750	2,506,750	20,125,000	20,125,000
06/30/2024	1,520,000	** %	981,200	2,501,200	18,605,000	18,605,000
06/30/2025	720,000	5.000%	930,250	1,650,250	17,885,000	17,885,000
06/30/2026	755,000	5.000%	894,250	1,649,250	17,130,000	17,130,000
06/30/2027	795,000	5.000%	856,500	1,651,500	16,335,000	16,335,000
06/30/2028	835,000	5.000%	816,750	1,651,750	15,500,000	15,500,000
06/30/2029	875,000	5.000%	775,000	1,650,000	14,625,000	14,625,000
06/30/2030	920,000	5.000%	731,250	1,651,250	13,705,000	13,705,000
06/30/2031	965,000	5.000%	685,250	1,650,250	12,740,000	12,740,000
06/30/2032	1,015,000	5.000%	637,000	1,652,000	11,725,000	11,725,000
06/30/2033	1,065,000	5.000%	586,250	1,651,250	10,660,000	10,660,000
06/30/2034	1,115,000	5.000%	533,000	1,648,000	9,545,000	9,545,000
06/30/2035	1,175,000	5.000%	477,250	1,652,250	8,370,000	8,370,000
06/30/2036	1,230,000	5.000%	418,500	1,648,500	7,140,000	7,140,000
06/30/2037	1,295,000	5.000%	357,000	1,652,000	5,845,000	5,845,000
06/30/2038	1,355,000	5.000%	292,250	1,647,250	4,490,000	4,490,000
06/30/2039	1,425,000	5.000%	224,500	1,649,500	3,065,000	3,065,000
06/30/2040	1,495,000	5.000%	153,250	1,648,250	1,570,000	1,570,000
06/30/2041	1,570,000	5.000%	78,500	1,648,500		
	23,720,000		16,690,950	40,410,950		

SUMMARY OF UNREFUNDED BONDS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Bond	Maturity Date	Interest Rate	Par Amount
Utility System Revenue Refunding Bonds, Series 2009, 09:			
SERIAL	12/01/2017	5.000%	635,000.00
	12/01/2018	5.000%	670,000.00
	12/01/2019	5.000%	700,000.00
			<u>2,005,000.00</u>
Utility Systems Revenue Bonds, Series 2011, 11:			
SERIAL	02/01/2018	5.000%	515,000.00
	02/01/2019	5.000%	540,000.00
	02/01/2020	5.000%	570,000.00
	02/01/2021	4.250%	595,000.00
			<u>2,220,000.00</u>
			<u>4,225,000.00</u>

UNREFUNDED BOND DEBT SERVICE

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
06/30/2018	1,150,000	5.000%	137,643.75	1,287,643.75	3,075,000	3,075,000
06/30/2019	1,210,000	5.000%	132,537.50	1,342,537.50	1,865,000	1,865,000
06/30/2020	1,270,000	5.000%	71,287.50	1,341,287.50	595,000	595,000
06/30/2021	595,000	4.250%	25,287.50	620,287.50		
	4,225,000		366,756.25	4,591,756.25		

AGGREGATE DEBT SERVICE

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Period Ending	Refunding Water Utility Rev Bonds, Series 2016	Refunding Water Utility Rev Bonds, Series 2016	Unrefunded Bonds	Aggregate Debt Service
06/30/2018	92,800	474,225	1,287,643.75	1,854,668.75
06/30/2019	119,900	958,450	1,342,537.50	2,420,887.50
06/30/2020	119,800	963,250	1,341,287.50	2,424,337.50
06/30/2021	839,700	967,950	620,287.50	2,427,937.50
06/30/2022	840,200	1,587,550		2,427,750.00
06/30/2023	838,000	1,588,350		2,426,350.00
06/30/2024	840,000	1,585,350		2,425,350.00
06/30/2025		1,585,850		1,585,850.00
06/30/2026		1,584,600		1,584,600.00
06/30/2027		1,586,600		1,586,600.00
06/30/2028		1,586,600		1,586,600.00
06/30/2029		1,589,600		1,589,600.00
06/30/2030		1,590,350		1,590,350.00
06/30/2031		1,588,850		1,588,850.00
06/30/2032		1,590,100		1,590,100.00
06/30/2033		1,588,850		1,588,850.00
06/30/2034		1,585,850		1,585,850.00
06/30/2035		1,591,250		1,591,250.00
06/30/2036		1,584,650		1,584,650.00
06/30/2037		1,586,450		1,586,450.00
06/30/2038		1,586,250		1,586,250.00
06/30/2039		1,586,000		1,586,000.00
06/30/2040		1,587,500		1,587,500.00
06/30/2041		1,585,500		1,585,500.00
	3,690,400	35,109,975	4,591,756.25	43,392,131.25

ESCROW REQUIREMENTS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Period Ending	Interest	Principal Redeemed	Total
12/01/2017	65,925.00		65,925.00
02/01/2018	514,125.00		514,125.00
06/01/2018	65,925.00		65,925.00
08/01/2018	514,125.00		514,125.00
12/01/2018	65,925.00		65,925.00
02/01/2019	514,125.00		514,125.00
06/01/2019	65,925.00		65,925.00
08/01/2019	514,125.00		514,125.00
12/01/2019	65,925.00	3,155,000.00	3,220,925.00
02/01/2020	514,125.00		514,125.00
08/01/2020	514,125.00		514,125.00
02/01/2021	514,125.00	20,565,000.00	21,079,125.00
	3,928,500.00	23,720,000.00	27,648,500.00

ESCROW COST

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Type of Security	Maturity Date	Par Amount	Rate	Total Cost
SLGS	12/01/2017	51,327	0.960%	51,327.00
SLGS	02/01/2018	344,208	1.020%	344,208.00
SLGS	06/01/2018	43,884	1.070%	43,884.00
SLGS	08/01/2018	342,247	1.090%	342,247.00
SLGS	12/01/2018	44,276	1.150%	44,276.00
SLGS	02/01/2019	345,979	1.180%	345,979.00
SLGS	06/01/2019	44,530	1.240%	44,530.00
SLGS	08/01/2019	348,019	1.270%	348,019.00
SLGS	12/01/2019	3,199,806	1.320%	3,199,806.00
SLGS	02/01/2020	350,229	1.350%	350,229.00
SLGS	08/01/2020	352,594	1.440%	352,594.00
SLGS	02/01/2021	20,920,131	1.520%	20,920,131.00
			26,387,230	26,387,230.00

Purchase Date	Cost of Securities	Cash Deposit	Total Escrow Cost
08/01/2017	26,387,230	1.73	26,387,231.73
	26,387,230	1.73	26,387,231.73

ESCROW DESCRIPTIONS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Type of Security	Type of SLGS	Maturity Date	First Int Pmt Date	Par Amount	Rate	Max Rate	Total Cost
Aug 1, 2017:							
SLGS	Certificate	12/01/2017	12/01/2017	51,327	0.960%	0.960%	51,327.00
SLGS	Certificate	02/01/2018	02/01/2018	344,208	1.020%	1.020%	344,208.00
SLGS	Certificate	06/01/2018	06/01/2018	43,884	1.070%	1.070%	43,884.00
SLGS	Certificate	08/01/2018	08/01/2018	342,247	1.090%	1.090%	342,247.00
SLGS	Note	12/01/2018	12/01/2017	44,276	1.150%	1.150%	44,276.00
SLGS	Note	02/01/2019	02/01/2018	345,979	1.180%	1.180%	345,979.00
SLGS	Note	06/01/2019	12/01/2017	44,530	1.240%	1.240%	44,530.00
SLGS	Note	08/01/2019	02/01/2018	348,019	1.270%	1.270%	348,019.00
SLGS	Note	12/01/2019	12/01/2017	3,199,806	1.320%	1.320%	3,199,806.00
SLGS	Note	02/01/2020	02/01/2018	350,229	1.350%	1.350%	350,229.00
SLGS	Note	08/01/2020	02/01/2018	352,594	1.440%	1.440%	352,594.00
SLGS	Note	02/01/2021	02/01/2018	20,920,131	1.520%	1.520%	20,920,131.00
				26,387,230			26,387,230.00

SLGS Summary

SLGS Rates File	19MAY17
Total Certificates of Indebtedness	781,666.00
Total Notes	25,605,564.00
Total original SLGS	26,387,230.00

ESCROW STATISTICS

County of Dare, North Carolina
 Utility System Revenue Refunding Bonds
 Preliminary Analysis as May 19, 2017
 Assumes AA Rating
 Feb. 1, 2027 Par call
 Refund All Callable

Escrow	Total Escrow Cost	Modified Duration (years)	PV of 1 bp change	Yield to Receipt Date	Yield to Disbursement Date	Perfect Escrow Cost	Value of Negative Arbitrage	Cost of Dead Time
Refunding Water Utility Rev Bonds, Series 2016, Global Proceeds Escrow:								
	3,383,823.96	2.222	751.90	1.316010%	1.316010%	3,279,362.53	104,461.40	0.03
	23,003,407.77	3.245	7,464.26	1.509237%	1.509237%	22,111,379.58	892,028.13	0.06
	26,387,231.73		8,216.16			25,390,742.11	996,489.53	0.09

Delivery date	08/01/2017
Arbitrage yield	2.732572%
Composite Modified Duration	3.115

UNDERWRITER'S DISCOUNT

County of Dare, North Carolina
Utility System Revenue Refunding Bonds
Preliminary Analysis as May 19, 2017
Assumes AA Rating
Feb. 1, 2027 Par call
Refund All Callable

Underwriter's Discount	\$/1000	Amount
Average Takedown	5.00000	117,425.00
Management Fee	1.00000	23,485.00
Expenses	0.25000	5,871.25
Underwriter's Counsel	2.12902	50,000.00
	8.37902	196,781.25

SUMMARY OF REFUNDING RESULTS

County of Dare, North Carolina
 Refunding Water Utility Rev Bonds, Series 2016
 Advance Refunding of Series 2009 Utilities Systems Revenue Bond

Dated Date	08/01/2017
Delivery Date	08/01/2017
Arbitrage yield	2.732572%
Escrow yield	1.316010%
Value of Negative Arbitrage	104,461.40
Bond Par Amount	3,070,000.00
True Interest Cost	1.828433%
Net Interest Cost	1.952495%
All-In TIC	2.019165%
Average Coupon	4.058881%
Average Life	4.979
Weighted Average Maturity	5.053
Par amount of refunded bonds	3,155,000.00
Average coupon of refunded bonds	4.110883%
Average life of refunded bonds	4.883
Remaining weighted average maturity of refunded bonds	4.883
PV of prior debt to 08/01/2017 @ 2.732572%	3,374,248.88
Net PV Savings	97,918.97
Percentage savings of refunded bonds	3.103612%
Percentage savings of refunding bonds	3.189543%

SAVINGS

County of Dare, North Carolina
 Refunding Water Utility Rev Bonds, Series 2016
 Advance Refunding of Series 2009 Utilities Systems Revenue Bond

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings	Present Value to 08/01/2017 @ 2.7325718%
06/30/2018	131,850.00	21,975.00	109,875.00	92,800.00	17,075.00	16,455.70
06/30/2019	131,850.00		131,850.00	119,900.00	11,950.00	10,436.57
06/30/2020	131,850.00		131,850.00	119,800.00	12,050.00	10,251.20
06/30/2021	853,350.00		853,350.00	839,700.00	13,650.00	14,634.78
06/30/2022	855,225.00		855,225.00	840,200.00	15,025.00	15,730.28
06/30/2023	854,500.00		854,500.00	838,000.00	16,500.00	16,895.12
06/30/2024	851,700.00		851,700.00	840,000.00	11,700.00	12,815.56
	3,810,325.00	21,975.00	3,788,350.00	3,690,400.00	97,950.00	97,219.21

Savings Summary

PV of savings from cash flow	97,219.21
Plus: Refunding funds on hand	699.76
	97,918.97
Net PV Savings	97,918.97

SUMMARY OF REFUNDING RESULTS

County of Dare, North Carolina
 Refunding Water Utility Rev Bonds, Series 2016
 Advance Refunding of Series 2011 Utilities Systems Revenue Bond

Dated Date	08/01/2017
Delivery Date	08/01/2017
Arbitrage yield	2.732572%
Escrow yield	1.509237%
Value of Negative Arbitrage	892,028.13
Bond Par Amount	20,415,000.00
True Interest Cost	3.473601%
Net Interest Cost	3.774240%
All-In TIC	3.549965%
Average Coupon	4.656682%
Average Life	15.458
Weighted Average Maturity	15.335
Par amount of refunded bonds	20,565,000.00
Average coupon of refunded bonds	5.000000%
Average life of refunded bonds	15.595
Remaining weighted average maturity of refunded bonds	15.595
PV of prior debt to 08/01/2017 @ 2.732572%	26,320,532.55
Net PV Savings	1,099,540.97
Percentage savings of refunded bonds	5.346662%
Percentage savings of refunding bonds	5.385946%

SAVINGS

County of Dare, North Carolina
 Refunding Water Utility Rev Bonds, Series 2016
 Advance Refunding of Series 2011 Utilities Systems Revenue Bond

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 08/01/2017 @ 2.7325718%
06/30/2018	514,125.00	474,225.00	39,900.00	39,362.20
06/30/2019	1,028,250.00	958,450.00	69,800.00	67,538.83
06/30/2020	1,028,250.00	963,250.00	65,000.00	61,246.59
06/30/2021	1,028,250.00	967,950.00	60,300.00	55,334.45
06/30/2022	1,648,250.00	1,587,550.00	60,700.00	54,209.26
06/30/2023	1,652,250.00	1,588,350.00	63,900.00	55,444.60
06/30/2024	1,649,500.00	1,585,350.00	64,150.00	54,171.03
06/30/2025	1,650,250.00	1,585,850.00	64,400.00	52,925.91
06/30/2026	1,649,250.00	1,584,600.00	64,650.00	51,708.63
06/30/2027	1,651,500.00	1,586,600.00	64,900.00	50,518.60
06/30/2028	1,651,750.00	1,586,600.00	65,150.00	49,355.22
06/30/2029	1,650,000.00	1,589,600.00	60,400.00	44,558.44
06/30/2030	1,651,250.00	1,590,350.00	60,900.00	43,723.94
06/30/2031	1,650,250.00	1,588,850.00	61,400.00	42,902.18
06/30/2032	1,652,000.00	1,590,100.00	61,900.00	42,093.08
06/30/2033	1,651,250.00	1,588,850.00	62,400.00	41,296.55
06/30/2034	1,648,000.00	1,585,850.00	62,150.00	39,986.30
06/30/2035	1,652,250.00	1,591,250.00	61,000.00	38,153.08
06/30/2036	1,648,500.00	1,584,650.00	63,850.00	38,806.24
06/30/2037	1,652,000.00	1,586,450.00	65,550.00	38,715.04
06/30/2038	1,647,250.00	1,586,250.00	61,000.00	35,013.02
06/30/2039	1,649,500.00	1,586,000.00	63,500.00	35,460.82
06/30/2040	1,648,250.00	1,587,500.00	60,750.00	33,007.91
06/30/2041	1,648,500.00	1,585,500.00	63,000.00	33,303.18
	36,600,625.00	35,109,975.00	1,490,650.00	1,098,835.11

Savings Summary

PV of savings from cash flow	1,098,835.11
Plus: Refunding funds on hand	705.86
	1,099,540.97
Net PV Savings	1,099,540.97

BUSINESS PROMOTIONAL MATERIAL DISCLAIMER

County of Dare, North Carolina
Utility System Revenue Refunding Bonds
Preliminary Analysis as May 19, 2017
Assumes AA Rating
Feb. 1, 2027 Par call
Refund All Callable

Business Promotional Material Disclaimer

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The information contained herein may include hypothetical interest rates or interest rate savings for a potential refunding. Interest rates used herein take into consideration conditions in today's market and other factual information such as credit rating, geographic location and market sector. Interest rates described herein should not be viewed as rates that Piper Jaffray expects to achieve for you should we be selected to act as your underwriter or placement agent. Information about interest rates and terms for SLGs is based on current publically available information and treasury or agency rates for open-market escrows are based on current market interest rates for these types of credits and should not be seen as costs or rates that Piper Jaffrey could achieve for you should we be selected to act as your underwriter or placement agent. More particularized information and analysis may be provided after you have engaged Piper Jaffray as an underwriter or placement agent or under certain other exceptions as describe in the Section 15B of the Exchange Act.



Presentation of Manager's Fiscal Year 2018 Budget & Planned Budget for Fiscal Year 2019

Description

Presentation of Manager's Fiscal Year 2018 Budget & Planned Budget for Fiscal Year 2019

Board Action Requested

Set public hearing time & date.

Item Presenter

Bobby Outten, County Manager



Consent Agenda

Description

1. Approval of Minutes (05.15.17 Regularly Scheduled Meeting & Budget Workshop)
2. DCDHHS, Public Health Division - Budget Amendment for Hospice Medical Supplies
3. Convenience Center Commingled Recycling Collection Grant
4. Dare County JCPC Certification & Funding Plan - 2017/2018
5. Avon Property Owners Assoc. - Fourth of July Fireworks
6. Town of Manteo - Fourth of July Fireworks
7. Older Adult Services Budget Amendment
8. Homeland Security Exercise Grant
9. Tax Collector's Report

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., May 15, 2017

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Jack Shea, Steve House, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:01 p.m. He invited Rev. Phillip Glick from Saint Andrews By-the-Sea Episcopal Church to share a prayer, and then he led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Chairman Woodard mentioned the following items during his opening remarks –

- Commented on the funeral service that was recently held for the Mother of Arty Tillett and asked everyone to keep the family in their thoughts and prayers.
- Gave an update on the resumed dredging of Hatteras Inlet.
- Encouraged everyone to attend Dare Day on June 3.
- Said contractors are mobilizing for beach nourishment projects throughout the County.
- Congratulated the Colington Fire Department on achieving an outstanding “3” rating.
- Outlined several positive items contained in the Senate’s version of the State budget.

A video of the Chairman’s update can be seen on the County website www.darenc.com.

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. There were no public comments.

ITEM 3 – REQUEST TO NAME SKYCO COMMUNITY WALKWAY IN HONOR OF MARSHALL AND GUSSIE COLLINS (Att. #1)

Joan Collins, a descendant of Marshall & Gussie Collins, asked the Board to consider honoring Marshall and Gussie Collins by naming the new Skyco community walkway in their honor. She shared excerpts of a published article by David Stick describing the impact that this remarkable African-American couple has had on the community. The walkway, which extends from the Visitors Center to Toler Road and picks up again at Skyco Road, is located on land that was previously owned by Marshall & Gussie Collins.

MOTION

Vice Chairman Overman motioned to name the Skyco community walkway as “The Marshall and Gussie Collins Walkway” with a plaque to be placed at the entryway providing information about Marshall and Gussie Collins to benefit future generations. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 4 – POLICY FOR NAMING OF DARE COUNTY BUILDINGS AND FACILITIES

Mr. Outten reviewed a draft policy for the naming of County facilities, which was first presented at a previous meeting. He asked for Commissioner input to determine several blank spaces in the draft policy and the Board reached the following consensus –

- Individuals or groups can be nominated.
- Must be a full-time Dare County resident for a minimum of 20 years.
- If deceased, must have been a full-time County resident for a minimum of 20 years.
- No pending felony criminal charges or have been found guilty of any felony criminal act.
- Any action to approve shall be by a 5/7 vote of the Board of Commissioners.

MOTION

Commissioner House motioned to approve the draft policy with language inserted into the blank spaces to reflect the consensus of the Board as outlined to the County Manager. Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 5 – APPROVAL OF CHICAMACOMICO BANKS FIRE DEPARTMENT SERVICE CONTRACT (Att. #2)

Dare County Fire Marshal Steve Kovacs noted that the Chicamacomico Banks Fire Department and the Salvo Volunteer Fire Department have been working on a merger and he presented a contract between the Chicamacomico Banks Fire Department (CBFD) and the County of Dare for the CBFD to provide service to the Village of Salvo.

MOTION

Commissioner House motioned to approve the contract. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 6 – APPROVAL OF NEW CHICAMACOMICO BANKS FIRE INSURANCE DISTRICT (Att. #3)

Fire Marshal Kovacs summarized the boundary lines of a new Fire Insurance District that combines the existing Salvo and Chicamacomico Banks Fire Insurance Districts into one new Fire Insurance District reflecting the merger of the two fire departments.

MOTION

Commissioner House motioned to approve the resolution for the new Chicamacomico Banks Fire Insurance District in accordance with the description and map as presented. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 7 – INTERLOCAL AGREEMENT – SOUTHERN SHORES BEACH NOURISHMENT PROJECT (Att. #4)

Mr. Outten presented an Interlocal Agreement with the Town of Southern Shores outlining the Town's agreement with the County concerning the Town's beach nourishment project. He explained that the Southern Shores agreement has the same provisions as the beach nourishment agreements that are in place with other Dare County municipalities.

MOTION

Vice Chairman Overman motioned to approve the Southern Shores Interlocal Agreement. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

The Board also took action on the following motions related to all the beach nourishment projects that are now underway in Dare County –

MOTION

Commissioner Shea motioned to authorize any Budget Amendments, Budget Ordinances, or financing documents that may be needed for any of the beach nourishment projects. Commissioner House seconded the motion.

VOTE: AYES unanimous

MOTION

Commissioner Shea motioned to authorize any ongoing change orders that may be needed for any of the beach nourishment projects without changing the budgeted amounts. Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 8 – DOG TETHERING ORDINANCE (Att. #5)

Commissioner Ross engaged the Board in a discussion of a dog tethering ordinance that was prepared in response to an issue raised by a concerned citizen. John Graves, Director of the Outer Banks SPCA, applauded the ordinance saying it was incredibly well written. He noted that some dog owners face financial challenges and requested \$3,000 to help the SPCA bring dog owners into compliance. In discussing the ordinance,

Commissioner Ross indicated that a few grammatical changes were needed and the Board concurred in making the following modifications – Section (B)(3) to read: “The tether shall be connected to the dog by a body harness made of nylon or leather, not less than one inch in width and where the weight of the tethering device and the collar cannot exceed ten percent of the dog’s body weight.” Section (C) to read: “A chain or rope is acceptable in the place of a leash when walking a dog as long as the dog has an appropriate collar or harness.” The County Manager clarified that this ordinance is for the purpose of addressing the tethering of dogs and it is not a leash law.

MOTION

Commissioner Tobin motioned to approve the dog tethering ordinance with the modifications that were outlined.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 9 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea and Commissioner Couch motioned to approve the Consent Agenda:

- 1) Approval of Minutes (May 1, 2017 & Budget Workshops on April 24, April 26, May 1) **(Att. #6)**
- 2) DCDHHS, Public Health Division – Cabinetry & Equipment for Exam Rooms

Vice Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 10 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Following is a brief outline of items raised during this segment. Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety on a video archived on the Dare County website www.darenc.com.

Commissioner Shea – congratulated all high school and college graduates and wished them success in achieving their dreams. He also expressed hope that this summer will be happy and prosperous for everyone.

Vice Chairman Overman – gave a report on dredging activity at Hatteras Inlet and presented a video outlining the scope of the project.

Commissioner House – commended the Colington Fire Department on being awarded an outstanding fire rating. He complimented the beach nourishment informational campaign MoreBeachToLove.com. He expressed hope that the State budget under consideration in Raleigh will have a positive impact on the structure and function of the North Carolina Marine Fisheries Commission. He reminded everyone to remember police Sgt. Earl Murray who lost his life in a motor vehicle accident while responding to an emergency call on this date in 2009. Commissioner House presented the Pet of the Month video.

Commissioner Ross – thanked the Board for adopting the Dog Tethering Ordinance. He reminded everyone about the upcoming meeting of the Rural Center at Jennette’s Pier. He said he has been assured that the Outer Banks Chamber of Commerce is not part of the North Carolina Chamber, which is the state-level organization that is supporting House Bill 867. Commissioner Ross added that along with the Board of Commissioners, the Outer Banks Chamber of Commerce is opposed to House Bill 867, which would hurt our seafood industry.

Commissioner Tobin – thanked Senator Cook for the effort that is underway in Raleigh to more effectively restructure the Marine Fisheries Commission. Commissioner Tobin gave an update on shoaling at the Oregon Inlet center span and provided details about plans for dredging later this month and during June.

Commissioner Couch – provided details about the recent British War Graves Ceremony and the solemn honor that was bestowed on members of the British Royal Navy who lost their lives during the sinking of the San Delfino and Bedfordshire. Commissioner Couch also commented on the recent funeral service for the Mother of Arty Tillett. He noted that there is a provision in the Senate version of the State budget to provide funding for a maintenance mechanic at the Graveyard of the Atlantic Museum.

Chairman Woodard – described the need for a resolution or letter supporting the Director’s position at Jennette’s Pier so that funding for it is not eliminated in the State budget, which would cause the position to be consolidated with the Roanoke Island Aquarium. Commissioner Tobin said this issue is the Aquarium’s business and not that of the Dare County Board of Commissioners. Commissioner Ross asked whether the Director of the Aquarium has expressed a position on this matter and said he was baffled that input from the Aquarium is missing. Commissioner House agreed that more information is needed from the Aquarium. Vice Chairman Overman noted that Jennette’s Pier operates off its own revenue and none of the reasons have changed that were outlined in a previous resolution supporting the Pier Director position. Commissioner Shea said the pier needs to be properly managed. Commissioner Couch said Jennette’s Pier has been a success and eliminating the Director’s position is short sighted and made the following motion –

MOTION

Commissioner Couch motioned to send a letter to Senator Cook & Representative Boswell expressing concern about the elimination of the Director’s position at Jennette’s Pier. Vice Chairman Overman seconded the motion.

VOTE: AYES: 4 (Commissioners: Woodard, Overman, Shea, Couch)

NOES: 3 (Commissioners: House, Ross, Tobin)

Motion carried in a 4 to 3 vote

MANAGER’S/ATTORNEY’S BUSINESS

1. The County Manager informed the Board that a request has been submitted for abandonment of an unused portion of State Road 1160 (Dare Avenue). He explained that since it involves a public road, the recommendation of the Board of

Commissioners is needed. He noted that one person had previously expressed concern about this road and asked the Board if they wanted to seek public input before proceeding. By consensus, the Board agreed that the item should be advertised and placed on an upcoming agenda.

- 2. Mr. Outten explained that mobilization for the Buxton beach nourishment project involves transporting equipment on Old Lighthouse Road. He reported that there is a problem getting the necessary equipment to the beach when people park vehicles on both sides of the street. He said NCDOT will put up no parking signs and asked the Board for authorization to submit any resolutions or documents with the Chairman's signature that may be needed in order for NCDOT to proceed.

MOTION

Commissioner Shea motioned to approve the request presented by the Manager. Commissioner Couch seconded the motion.

VOTE: AYES unanimous

- 3. The Manager reported that there is discussion in Raleigh proposing consolidation among counties for children's social services programs. He noted that Health and Human Services Director Jay Burrus does not think this arrangement would be beneficial for Dare County. Mr. Outten said he would keep the Board informed about any developments on this issue.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Shea motioned to adjourn the meeting.

Commissioner House seconded the motion.

VOTE: AYES unanimous

At 6:41 p.m., the Board of Commissioners adjourned until 9:00 a.m., June 5, 2017 .

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING

To conduct a workshop on the upcoming fiscal year budget;

Dare County Administration Building, Room #238, Manteo, NC

2:00 p.m., May 15, 2017

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Steve House, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: Jack Shea – for the first portion of the Budget Workshop

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

Chairman Woodard called the meeting to order at 2:01 p.m. and conducted the workshop until 4:02 p.m. at which time the workshop was recessed until the conclusion of the 5:00 p.m. regularly scheduled Board of Commissioners meeting. The workshop then reconvened at 6:52 p.m. with all seven Commissioners present.

BUDGET WORKSHOP

The County Manager provided an updated summary of the two year General Fund for FY18 and FY19. Mr. Outten and the Board engaged in a lengthy, line by line review and discussion of all budget requests; changes since the previous workshop; vehicle needs; on call, part time and holiday pay policies; special appropriation requests; and Planning Department fees.

After the comprehensive review, the Board provided the Manager with guidance on various line items. A two year combined deficit of \$8,670,845 from the first four budget workshops was reduced to \$6,459,001 (\$2,987,802 in FY18 and \$3,471,199 in FY19). In order to maintain the current level of service and after making all changes the combined budget deficit remained at \$6.459 mil, which would require 4 cents in ad valorem tax to fund.

After much discussion, the Chairman queried each Commissioner and it was the consensus of all members of the Board to direct the County Manager to prepare a budget that maintains the current level of County services, reflects the changes made by the Board, and address the two year deficit of \$6.459 mil with a 4 cents ad valorem tax increase. Chairman Woodard noted, and the other Board members concurred, that Dare County is, and will remain, among the counties with the lowest ad valorem rates in the State of North Carolina.

At 8:29 p.m., the Board of Commissioners adjourned the Budget Workshop.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: _____
Robert Woodard, Chairman



*DCDHHS
Public Health Division*

Budget Amendment for Hospice Medical Supplies

Description

The Public Health Division requests approval of the budget amendment to increase the budget lines for Hospice Medicare revenue and Hospice Medical Supplies. Due to the increase in Hospice patients the need for increased medications and medical supplies are needed. These costs are billed and reimbursed by Medicare.

Board Action Requested

Approve Budget Amendment

Item Presenter

N/A

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016-2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Human Services-Public Health					
<u>Revenues:</u>					
Medicare - Hospice	103052	464350	55711	\$30,000	
<u>Expenditures:</u>					
Medical Supplies - Hospice	104600	513303	55711	\$30,000	

Explanation:

Increase need for medication and medical supplies for hospice patients through the end of the fiscal year, these costs are billed and reimbursed by Medicare.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Convenience Center Commingled Recycling Collection Grant

Description

Dare County Recycling would like to apply for the Convenience Center Commingled Recycling Collection Grant offered by the NC Dept of Environment and Natural Resources. This grant would provide funding in the amount of \$31,000 to purchase 2 compactors to commingle plastic, steel cans, and aluminum cans at the Kitty Hawk Recycle Center and the Public Works Recycle Center. Commingling will save time, money, and space by allowing Dare County Recycle to take fewer trips to market. There is no minimum cash match requirement, however the cost of all expenditures beyond the grant award amounts that are allocated to the compacting roll-off equipment and education and outreach support will be Dare County's responsibility which would total around \$2700.00.

Board Action Requested

For the Board to allow Dare County to apply for the grant

Item Presenter

Edward Mann, Public Works Director



Dare County Certification & Funding Plan - 2017/2018

Description

Juvenile Crime Prevention Council Certification for fiscal year 2017/2018. These are standards set for membership of the council, for the meetings, planning & public awareness, certification budget, membership roster and the Dare County funding plan for fiscal year 2017/2018. (No County monies involved.)

Board Action Requested

Please review the Certification standards and approve the County plan as set forth by the Dare County Juvenile Crime Prevention Council. Signature needed from the Board Chair in designated areas of the plan.

Item Presenter

Consent Agenda



NC Department of Public Safety
Juvenile Crime Prevention Council Certification

Fiscal Year: 2017 -2018

County: Dare Date: 5/9/2017

CERTIFICATION STANDARDS

STANDARD #1 - Membership

- A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? yes
B. Is the membership list attached? yes
C. Are members appointed for two year terms and are those terms staggered? yes
D. Is membership reflective of social-economic and racial diversity of the community? yes
E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? yes
If not, which positions are vacant and why?

STANDARD #2 - Organization

- A. Does the JCPC have written Bylaws? yes
B. Bylaws are [] attached or [X] on file (Select one.)
C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. yes
D. Does the JCPC have written policies and procedures for funding and review? yes
E. These policies and procedures [] attached or [X] on file. (Select one.)
F. Does the JCPC have officers and are they elected annually? yes
JCPC has: [X] Chair; [X] Vice-Chair; [X] Secretary; [X] Treasurer.

STANDARD #3 - Meetings

- A. JCPC meetings are considered open and public notice of meetings is provided. yes
B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? yes
C. Does the JCPC meet bi-monthly at a minimum? yes
D. Are minutes taken at all official meetings? yes
E. Are minutes distributed prior to or during subsequent meetings? yes

STANDARD #4 - Planning

- A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? yes
B. Is this Annual Plan presented to the Board of County Commissioners and to DPS? yes
C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? yes

Juvenile Crime Prevention Council Certification (cont'd)

STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (RFP, distribution list, and article attached) _____ yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? _____ yes

STANDARD #6 – No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? _____ yes

Briefly outline the plan for correcting any areas of standards non-compliance.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. *Form JCPC/ OP 002 (b) JCPC Certification Budget Pages* detailing the expenditure budget must be attached to this certification.
 The JCPC Certification must be received by June 30, 2017.

**JCPC Administrative Funds
SOURCES OF REVENUE**

DPS JCPC	
Only list requested funds for JCPC Administrative Budget.	_____ \$11,179
Local	_____
Other	_____
Total	_____ \$11,179

<p align="center"><i>Present</i></p> <p>_____ JCPC Chairperson</p>	<p align="right"><i>5/15/17</i></p> <p>_____ Date</p>
<p>_____ Chairman, Board of County Commissioners</p>	<p>_____ Date</p>
<p>_____ DPS Designated Official</p>	<p>_____ Date</p>

ATTACHED IS THE ROSTER OF THE JUVENILE CRIME PREVENTION COUNCIL MEMBERS AS OF MONDAY, JUNE 5, 2017.

ANY ROSTER CHANGES MADE BY THE BOARD WILL BE UPDATED ON THIS FORM BEFORE SUBMITTING TO THE NC DEPARTMENT OF PUBLIC SAFETY.

Juvenile Crime Prevention Council Certification (cont'd)

Dare

County

FY 2017-18

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Teresa Twyne	Dare Alternative School	<input checked="" type="checkbox"/>	w	f
2) Chief of Police	Vance Haskett	Chief Manteo	<input type="checkbox"/>	w	m
3) Local Sheriff or designee	Gail Hutchison	Victims Advocate	<input checked="" type="checkbox"/>	w	f
4) District Attorney or designee	Jennifer Karpowicz	Asst. DA	<input checked="" type="checkbox"/>	w	f
5) Chief Court Counselor or designee	Laqreshia Bates-Harley	Chief	<input type="checkbox"/>	b	f
6) Director, AMH/DD/SA, or designee	Keith Letchworth	SOC	<input checked="" type="checkbox"/>	w	m
7) Director DSS or designee	Jay Burrus	Dir, Consolidated Health & DSS	<input type="checkbox"/>	w	m
8) County Manager or designee	Bonnie Bennett	FOY Director	<input checked="" type="checkbox"/>	w	f
9) Substance Abuse Professional	Melinda Mogowski	Therapist	<input type="checkbox"/>	w	f
10) Member of Faith Community	Stephen Wescott	Minister	<input type="checkbox"/>	w	m
11) County Commissioner	Open		<input type="checkbox"/>		
12) Two Persons under age 18 (State Youth Council Representative, if available)	Open until 9/17	Student	<input type="checkbox"/>		
	Open until 9/17	Student	<input type="checkbox"/>		
13) Juvenile Defense Attorney	Pat Hudspeth	Attorney	<input type="checkbox"/>	w	m
14) Chief District Judge or designee	Hon. Robert Trivette	District Court Judge	<input checked="" type="checkbox"/>	w	m
15) Member of Business Community	John Gardner	1st South Bank	<input type="checkbox"/>	w	m
16) Local Health Director or designee	Jay Burrus	Dir, Consolidated Health & DSS	<input type="checkbox"/>	w	m
17) Rep. United Way/other non-profit	Michael Lewis	OB Hotline	<input type="checkbox"/>	b	m
18) Representative/Parks and Rec.	Tim White	Director	<input type="checkbox"/>	w	m
19) County Commissioner appointee	Marsha Riibner-Cady	Dare County Schools	<input type="checkbox"/>	w	f
20) County Commissioner appointee	Nancy Griffin	CYP Dare	<input type="checkbox"/>	w	f
21) County Commissioner appointee	Katherine Irby	Youth Council	<input type="checkbox"/>	w	f
22) County Commissioner appointee	Richard Martin	Private Counselor	<input type="checkbox"/>	w	m
23) County Commissioner appointee	Laura Twitchell	Attorney	<input type="checkbox"/>	w	f
24) County Commissioner appointee	Ryan Henderson	YMCA	<input type="checkbox"/>	w	m
25) County Commissioner appointee			<input type="checkbox"/>		

Dare County

NC DPS - Community Programs - County Funding Plan

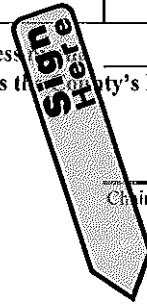
Available Funds: \$ 88,429 Local Match: \$ 19,275 Rate: 30%


DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1	Dare Community of Juvenile Services - Teen Court, Restitution, Counseling & Assessments	\$63,750			\$19,275			\$83,025	23%
2	Unallocated	\$13,500						\$13,500	
3	JCPC Certification	\$11,179						\$11,179	
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$88,429			\$19,275			\$107,704	18%

The above plan was derived through a planning process of the Dare County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2017-18.

Amount of Unallocated Funds _____
 Amount of funds reverted back to DPS _____
 Discretionary Funds added _____





 Chairperson, Juvenile Crime Prevention Council (Date) 5/9/17

check type initial plan update final

-----DPS Use Only-----

Reviewed by _____	Area Consultant	Date _____
Reviewed by _____	Program Assistant	Date _____
Verified by _____	Designated State Office Staff	Date _____

 Chairperson, Board of County Commissioners (Date)
 or County Finance Officer



Avon Property Owners Association - Fourth of July Fireworks

Description

The Avon Property Owners Association has contracted with Pyrotecnico Fireworks Inc., to produce a fireworks presentation to be held at the Avon Fishing Pier on the evening of July 4, 2017. This show will be set up and shot from the end of the fishing pier. Per NCGS 14-413 the Dare County Board of Commission must approve the request in order to hold this event.

Board Action Requested

Per NCGS 14-413, approve the requested permit for a fireworks display at the Avon Fishing Pier on July 4, 2107. Conditions for the permit are listed on the attached memo.

Item Presenter

Fire Marshal Steven Kovacs



COUNTY OF DARE

Office of the Fire Marshal
P.O. Box 1000, Manteo, North Carolina, 27954

Steven R. Kovacs
Fire Marshal

(252) 475-5750
Fax: (252) 473-3168

To: Chairman Woodard, Dare County Board of Commissioners
From: Steven R. Kovacs, Fire Marshal
Date: June 5, 2017
Re: Fireworks Permit – Avon Property Owners Association

The Avon Property Owners Association has contracted with Pyrotecnico Fireworks Inc., to produce a fireworks presentation to be held at the Avon Fishing Pier on the evening of July 4, 2017. This show will be set up and shot from the end of the fishing pier. Organizers have applied to the US Coast Guard for the Fireworks Marine Event Permit and are awaiting approval.

I will be on-site conducting required North Carolina Fire Code inspections prior to the event.

Per NCGS 14-413, the Dare County Board of Commission must approve the request in order to hold this event. The Avon Property Owners Association has submitted the required paperwork for the County Permit. In order for the event to be held the following condition should be complied with.

Permit Conditions:

1. Security for the vehicle will be needed and the Association will make necessary arrangements to provide this security by a law enforcement officer; the security plan is to be forwarded to the Fire Marshal's office for review and approval.
2. Approval of the US Coast Guard Marine Event Permit and site security plan.
3. The organizers will work with all agencies and organization to develop and implement an incident action plan for the event. This plan is to be reviewed and approved by the Fire Marshal.
4. All documents submitted to the Fire Marshal's Office for review and approval.

Board Action:

Request approval of the permit application with the permit conditions listed in the description.

in accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.43.** See "WARNINGS" and "NOTICES" on reverse.

Contact ATF Correspondence To Chief, Federal Explosives Licensing Center (FELC)	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number 8-PA-073-23-8J-12122
Signature: <i>Christopher R. Reers</i>		Expiration Date September 1, 2018

Name of Licensee/Permittee
PYROTECNICO

Current Mailing Address (Changes? Notify the FELC at least 10 days before the move.)

**299 WILSON RD
NEW CASTLE, PA 16101-**

Type of License or Permit

23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a purchaser of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. **The signature on each copy must be an original signature.** A faxed, scanned or e-mailed copy of the license or permit with a signature identified to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true and correct copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

PYROTECNICO FIREWORKS INC
PYROTECNICO
PO BOX 149
NEW CASTLE, PA 16103-0149

Licensee/Permittee Responsible Person Signature

Position/Title

Shannon Vitale

President/CEO

Printed Name

Date

Previous Edition is Obsolete

PYROTECNICO FIREWORKS INC 299 WILSON RD 16101-8 PA 073-23-8J-12122 September 1, 2018 23-IMPORTER OF EXPLOSIVES

ATF Form 5400 14/5400 15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

Central Explosives Licensing Center (FELC)
Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)) Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59) (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse, child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for the benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to operate on the business or operations.

(Continued on reverse side)

Click Here

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: PYROTECNICO FIREWORKS INC

Business Name: PYROTECNICO

License/Permit Number: 8-PA-073-23-8J-12122

License/Permit Type: 23-IMPORTER OF EXPLOSIVES

Expiration: September 1, 2018

Use Note: Not Valid for the Sale or Other Disposition of Explosives.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/2/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HDLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C. No. Ext): 216-658-7100 FAX (A/C. No.): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com															
	INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	2299	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B: Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER C: Maxum Indemnity Company</td> <td>26743</td> </tr> <tr> <td>INSURER D: Axis Surplus Insurance Company</td> <td>26620</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Everest Indemnity Insurance Co.	10851	INSURER B: Everest National Insurance Company	10120	INSURER C: Maxum Indemnity Company	26743	INSURER D: Axis Surplus Insurance Company	26620	INSURER E:		INSURER F:
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INSURER D: Axis Surplus Insurance Company	26620															
INSURER E:																
INSURER F:																

COVERAGES

CERTIFICATE NUMBER: 676414720

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INGR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC		SIGML00891-171	1/14/2017	1/14/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		SIBCA00141-171	1/14/2017	1/14/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEG <input type="checkbox"/> RETENTION \$		EXCB030375	1/14/2017	1/14/2018	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$ WE STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				
D	Excess Liability #2		EAU620323	1/14/2017	1/14/2018	Each Occurrence \$5,000,000 Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 Fireworks Display Date: July 4, 2017 R/D: July 5, 2017
 Location: Avon Fishing Pier (Hatteras Island), 41001 NC Hwy. 12, Avon, NC 27915
 Additional Insureds: Avon Fishing Pier (Hatteras Island), 41001 NC Hwy. 12, Avon, NC 27915; United States of America and the National Park Service; Dare County Tourism Board; Count of Dare; and Koru Village, Inc.; Avon Fireworks Committee

CERTIFICATE HOLDER**CANCELLATION**

Avon Property Owners Association
 PO Box 9
 Avon NC 27915

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/06)

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COUNTY OF DARE

Department of Emergency Management
Office of the Fire Marshal
P.O. Box 1000, Manteo, North Carolina, 27954

Firework - Permit Application

Show Information	
Show Name:	Avon Property Owners' Association July 4th Celebration
Show Date:	07.04.17
Show Time:	9:15
Duration:	approx 20 24 min
Rain Date:	07.05.17
Show Location:	Avon Fishing Pier, 41001 NC Hwy 12, Avon, NC 27915
Show Sponsor:	Avon Property Owners Association
Address:	PO Box 9
City:	Avon, NC
ZIP:	27915
Sponsor Contact:	Pat Weston
Phone:	
Cell:	
Email:	
FAX:	252 995 6524

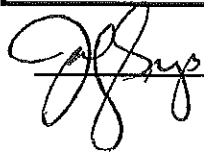
Pyrotechnic Contractor	
Name:	Pyrotecnico Fireworks, Inc.
ATF License:	8-PA-073-23-8J-12122
Address:	PO Box 149
City:	New Castle, PA
State:	PA
ZIP:	16103
Phone:	800.854.4705
Cell:	
Email:	jpruett@pyrotecnico.com
FAX:	724.652.1288
Contact Name:	Justin Pruett
Cell:	

Technician Information	
<i>Operator</i>	
Name:	Jason Sills
NC License:	3081
Phone:	
Cell:	
Email:	jason.sills@gmail.com
<i>Assistants</i>	
Name:	See attached list.
NC License:	
Name:	
NC License:	

Site Information (Load in site)	
Owner Name:	N/A
Address:	
City:	
State:	
ZIP:	
Phone:	
Cell:	
Email:	
FAX:	
Contact Name:	
Cell:	

Barge Operator	
Owner Name:	N/A
Address:	
City:	
State:	
ZIP:	
Phone:	
Cell:	
Email:	
FAX:	
Contact Name:	
Cell:	

I certify to the best of my knowledge that all information provided herein is true and correct as submitted to the Dare County Fire Marshal's Office. All work performed under this permit shall conform to the plans, manufacturers specifications, and applicable North Carolina Building Codes and standards. I have read the instructions on the back page and have submitted the required documents. I understand that the completion of this application does NOT entitle the commencement of construction or operation of the system and I will call for all required inspections.



Jody A. Briggs, Sales Assistant

Applicant Signature

5.15.17

Date

Instructions

The applicant shall submit all needed documentation to the Fire Marshal's Office in order to process the application. Submission shall include, but not limited, to the following documents. If other documentation is needed by the Fire Marshal's Office the applicant shall submit such documentation for review when requested.

- Provide site plan showing show set-up and all required safety and fallout zone radius.
- Provide shell inventory (size, count); break down open, body, & finale.
- Provide copies of state operator and assistant licenses.
- Provide copy of insurance certificate.
- Provide copy of ATF license.
- Provide event schedule timeline and site security plan.
- Provide copy of Coast Guard permit; if applicable.
- If a barge show, provide barge size calculation per NFPA 1123
- Provide copy of property use agreement(s).

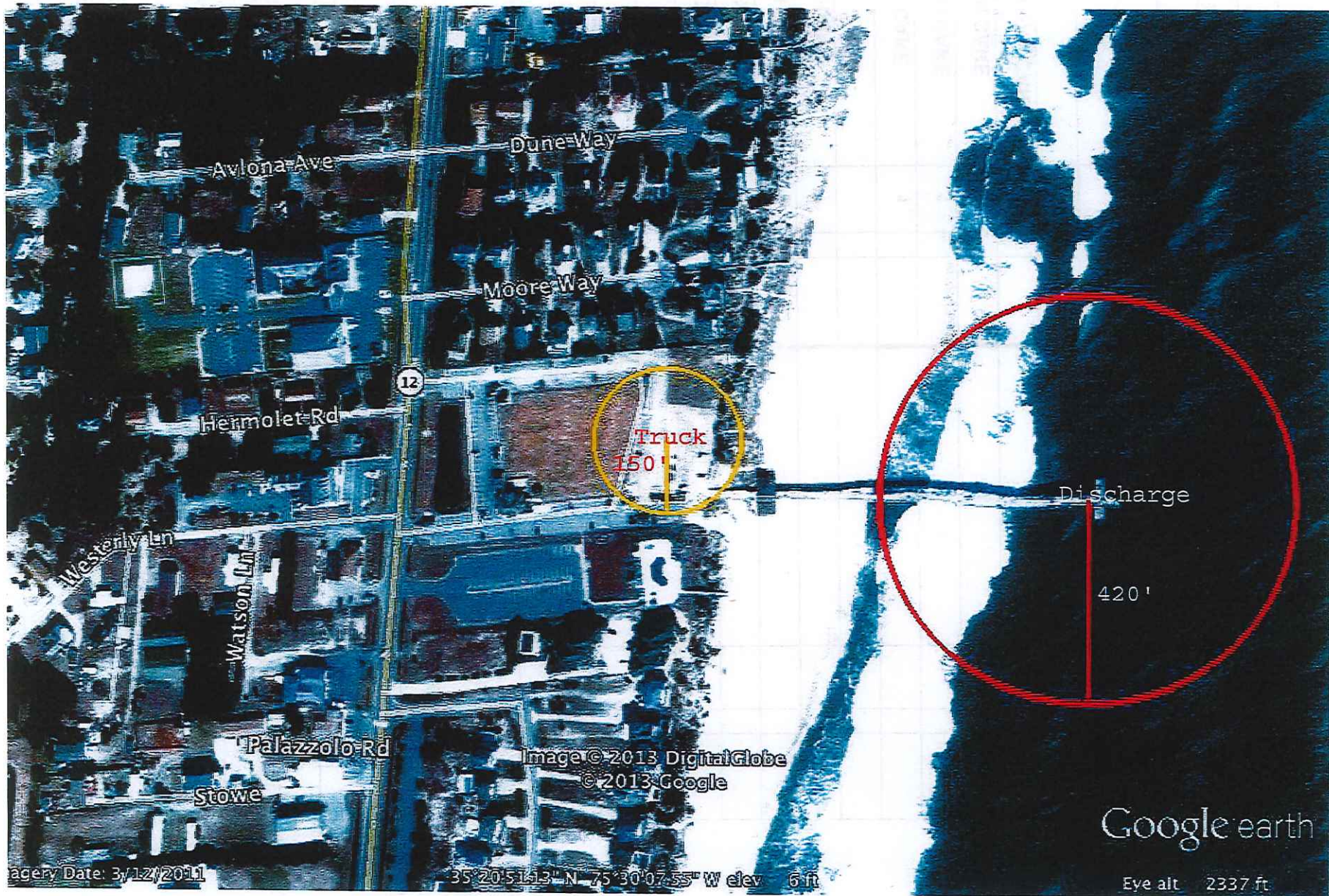
The event sponsor is required to develop an Incident Action Plan for the event. All agencies and organizations involved with the planning, support, and production of the event included. This must be completed and forwarded to the Fire Marshal's Office 2-weeks prior to the event for review and approval.

For Office Use Only

Date Filed _____ Application Complete? _____ If not complete, date returned: _____

Reviewed _____ By: _____ [] Rejected [] Approved

Please understand that approval of any documents in no way relieves the owner, the architect, the engineer, or the contractor from the responsibility of violations of governing codes and regulations not found by our office. When such violations are found they must be corrected.



CUSTOMER NAME: APOA

SHOOT LOCATION: FOURTH OF JULY-AVON, NC

SHOW DATE: 7/4/2017 CARTONS 1.3G: CARTONS 4.1:

PACK DATE: WEIGHT: WEIGHT:

ORDER #: CARTONS 1.4G: CARTONS 1.4S:

PACKED BY: WEIGHT: WEIGHT:

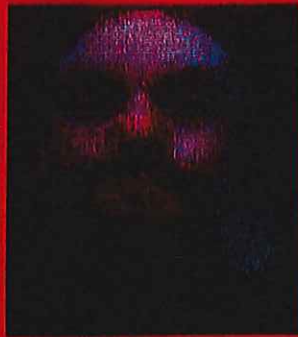
DESCRIPTION	QTY	P	SETS	DESCRIPTION	QTY	P	SETS
OPENING							
LG COMBO CHAIN	2						
BODY							
4" SHELL	60						
4" X 2 FLT	54						
4" X 3 FLT	20						
5" SHELL	90						
6" SHELL	44						
3" X 10 ICON DELAY	8						
FINALE							
3" X 10 COL CHAIN	20						
3" X 10 SAL CHAIN	10						
4" X 6 COL CHAIN	9						
5" X 5 COL CHAIN	7						
CAKES							
90 SHOT FAN CAKE	1						
100 SHOT FAN CAKE	1						
182 SHOT FAN CAKE	1						
300/380 SHOT FAN CAKE	1						

FLARES	6	4.1
3M IGNITER	324	1.4S

NOTES:

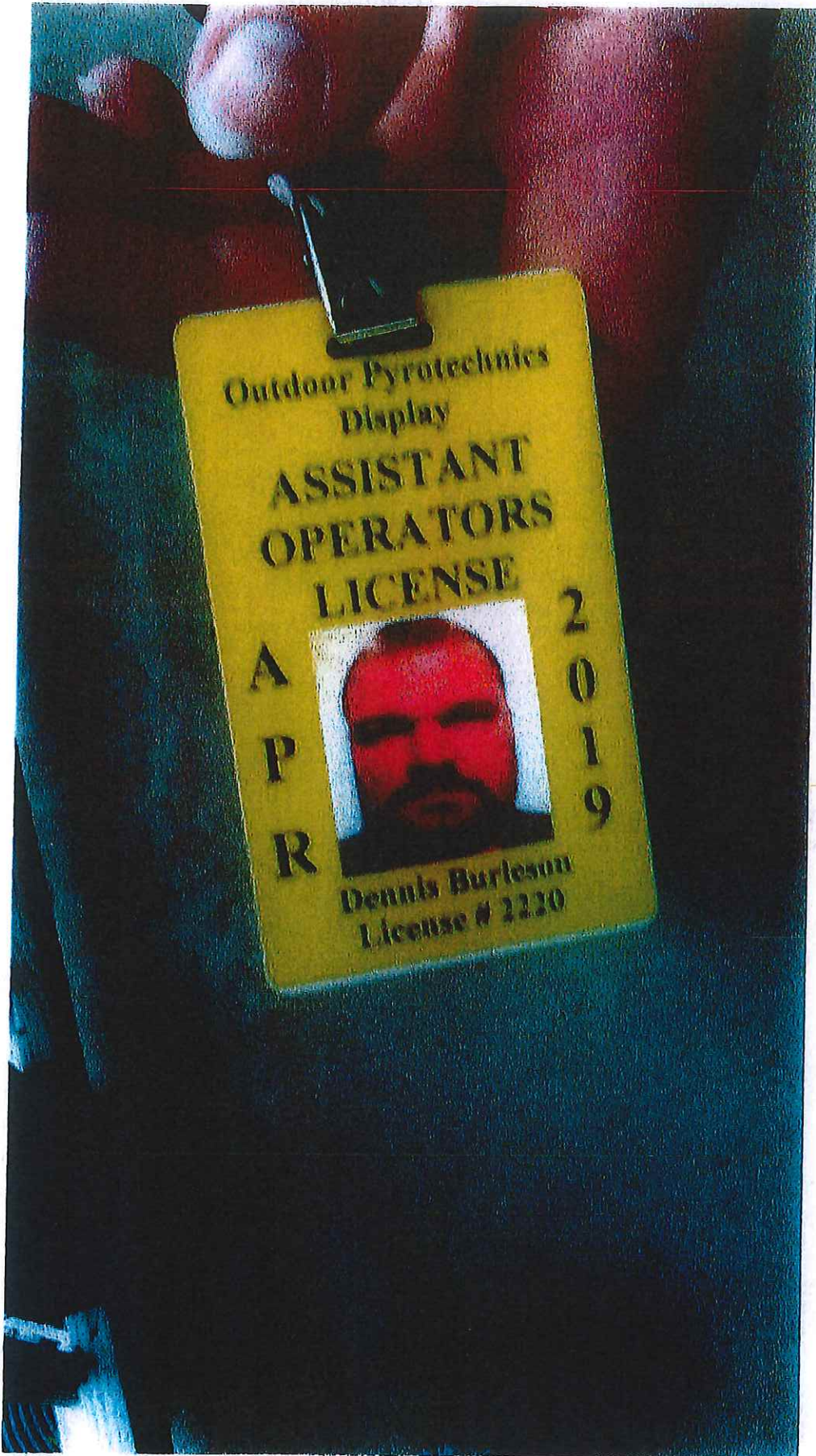
Outdoor Pyrotechnics
Display
**OPERATORS
LICENSE**

J
U
N



2
0
1
9

Jason Sills
License # 3081



**Outdoor Pyrotechnics
Display**

**ASSISTANT
OPERATORS
LICENSE**

**J
A
N**



**2
0
2
0**

**Robert Painter
License # 2300**

**Outdoor Pyrotechnics
Display**

**ASSISTANT
OPERATORS
LICENSE**

**M
A
Y**



**2
0
1
9**

**Kenny Elkins
License # 2221**




Marsha LeFebvre <mlefebvre@pyrotecnico.com>

Marine Event Application Status Change - Tracking # 157785

1 message

OSC-Homeport@uscg.mil <OSC-Homeport@uscg.mil>
To: mlefebvre@pyrotecnico.com, mlefebvre@pyrotecnico.com

Thu, Feb 2, 2017 at 2:37 PM



Enabling Partnerships >>>

Your Application for Marine Event (Form CG-4423) has changed status.

Tracking #: 157785
 Event Name: Avon Property Owners 4th of July
 Location: Avon Pier, Hatteras Island, 41001 Hwy. 12, Avon, NC 27915 Rain Date: 7/5/17 35.20.50.29N 75.29.57.36W
 New Status: UNDER REVIEW

The referenced application for a regatta or marine parade permit was received by COTP NORTH CAROLINA and is **under Initial review**. You should contact COTP NORTH CAROLINA directly via the methods listed in the Homeport Port Directory if you have any questions or concerns.

This automated email is intended to inform you of the status of your application and constitutes neither a final approval nor denial. You should **NOT** consider this application approved until you actually receive a permit from the Coast Guard.

<http://homeport.uscg.mil>



Town of Manteo - Fourth of July Fireworks"

Description

The Town of Manteo has contracted with Pyro Engineering Inc., dba Bay Fireworks, to produce a fireworks presentation to be a part of the Town's Independence Day festivities on the evening of July 4, 2017. This show will be set up and shot from a barge located in Shallowbag Bay. Per NCGS 14-413 the Dare County Board of Commission must approve the request in order to hold this event.

Board Action Requested

Per NCGS 14-413, approve the requested permit for a fireworks display for the Town of Manteo on July 4, 2107. Conditions for the permit are listed on the attached memo.

Item Presenter

Fire Marshal Steven Kovacs



COUNTY OF DARE

Office of the Fire Marshal
P.O. Box 1000, Manteo, North Carolina, 27954

Steven R. Kovacs
Fire Marshal

(252) 475-5750
Fax: (252) 473-3168

To: Chairman Woodard, Dare County Board of Commissioners
From: Steven R. Kovacs, Fire Marshal
Date: June 5, 2017
Re: Fireworks Permit – Town of Manteo

The Town of Manteo has contracted with Pyro Engineering Inc., dba Bay Fireworks, to produce a fireworks presentation to be a part of the Town's Independence Day festivities on the evening of July 4, 2017. This show will be set up and shot from a barge to be secured off the southeast end of Festival Park in Shallowbag Bay. Organizers have applied to the US Coast Guard for the Fireworks Marine Event Permit and are awaiting approval.

I will be on-site conducting all required North Carolina Fire Code inspections prior to the event.

Per NCGS 14-413 the Dare County Board of Commission must approve the request in order to hold this event. The Town of Manteo has submitted the required paperwork for the County Permit. In order for the event to be held the following condition should be complied with.

Permit Conditions:

1. A written agreement granting permission from the property owner of the off-load site to allow the transfer and loading of the fireworks material on the property.
2. Submit written agreement/contract with the barge operator.
3. Security for the site or vehicle by the Town of Manteo is needed; the security plan is to be forwarded to the Fire Marshal's office for review and approval.
4. The Town of Manteo will work with all agencies and organization to develop and implement an incident action plan for the event. This plan is to be reviewed and approved by the Fire Marshal.
5. Approval of the US Coast Guard Marine Event Permit and site security plan.
6. All documents submitted to the Fire Marshal's Office for review and approval.

Board Action:

Request approval of the permit application with the permit conditions listed in the description.



COUNTY OF DARE

Department of Emergency Management
Office of the Fire Marshal
P.O. Box 1000, Manteo, North Carolina, 27954

Firework - Permit Application

Show Information			
Show Name:	Manteo Town Hall fireworks display		
Show Date:	7/1/17	Show Time:	9:30 pm
		Duration:	25-30
		Rain Date:	
Show Location:	barge located in Shallowbag Bay		
Show Sponsor:	Town of Manteo		
Address:	407 Budleigh Street		
City:	Manteo	ZIP:	27954
Sponsor Contact:	Kermit Skinner		
Phone:	252-473-22133	Cell:	
Email:	skinner@townofmanteo.com	FAX:	

Pyrotechnic Contractor			
Name:	Pyro Engineering Inc. dba Bay Fireworks	ATF License:	See attached
Address:	999 S. Oyster Bay Rd., Suite 111		
City:	Bethpage	State:	NY
		ZIP:	11714
Phone:	516-597-5500	Cell:	
Email:	joanne@bayfireworks.com	FAX:	516-597-5507
Contact Name:	Jo-Anne Triolo	Cell:	

Technician Information			
<i>Operator</i>			
Name:	Rudy Diaz	NC License:	#1764
Phone:		Cell:	
Email:	rudy.bayfireworks.com		
<i>Assistants</i>			
Name:	tbd	NC License:	
Name:		NC License:	

Site Information (Load in site)			
Owner Name:	Melody Cannady, PO Box 187, Wanchese, NC 27981		
Address:	Load in site for barge is at the end of Bay Lane		
City:	Manteo	State:	NC
		ZIP:	
Phone:		Cell:	
Email:		FAX:	
Contact Name:		Cell:	

Barge Operator			
Owner Name:	Winston "Winkle" Silver		
Address:	Total Marine Services Inc., 593 Baumtown Road		
City:	Wanchese	State:	NC
		ZIP:	27981
Phone:		Cell:	
Email:		FAX:	
Contact Name:	Winston "Winkle" Silver	Cell:	

I certify to the best of my knowledge that all information provided herein is true and correct as submitted to the Dare County Fire Marshal's Office. All work performed under this permit shall conform to the plans, manufacturers specifications, and applicable North Carolina Building Codes and standards. I have read the instructions on the back page and have submitted the required documents. I understand that the completion of this application does NOT entitle the commencement of construction or operation of the system and I will call for all required inspections.


 Applicant Signature

4/27/17
 Date

Instructions

The applicant shall submit all needed documentation to the Fire Marshal's Office in order to process the application. Submission shall include, but not limited, to the following documents. If other documentation is needed by the Fire Marshal's Office the applicant shall submit such documentation for review when requested.

- Provide site plan showing show set-up and all required safety and fallout zone radius.
- Provide shell inventory (size, count); break down open, body, & finale.
- Provide copies of state operator and assistant licenses.
- Provide copy of insurance certificate.
- Provide copy of ATF license.
- Provide event schedule timeline and site security plan.
- Provide copy of Coast Guard permit; if applicable.
- If a barge show, provide barge size calculation per NFPA 1123
- Provide copy of property use agreement(s).

The event sponsor is required to develop in Incident Action Plan for the event. All agencies and organizations involved with the planning, support, and production of the event included. This must be completed and forwarded to the Fire Marshal's Office 2-weeks prior to the event for review and approval.

For Office Use Only

Date Filed _____ Application Complete? _____ If not complete, date returned: _____
 Reviewed 4/18/17 By:  [] Rejected Approved

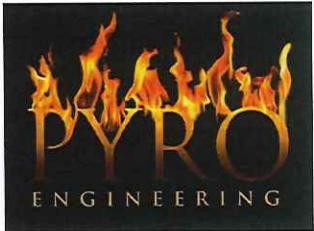
Please understand that approval of any documents in no way relieves the owner, the architect, the engineer, or the contractor from the responsibility of violations of governing codes and regulations not found by our office. When such violations are found they must be corrected.



**TOWN OF
MANTEO**

**6" MAX SIZED
SHELLS**

600' RADIUS



SPONSOR: Manteo Town Hall

Fireworks Company

Pyro Engineering, Inc.
999 S. Oyster Bay Rd., Suite 111
Bethpage, NY 11714
P; 516-597-5500/ F: 516-597-5507

Show Date(s): 7/4/17

Rain Date(s):

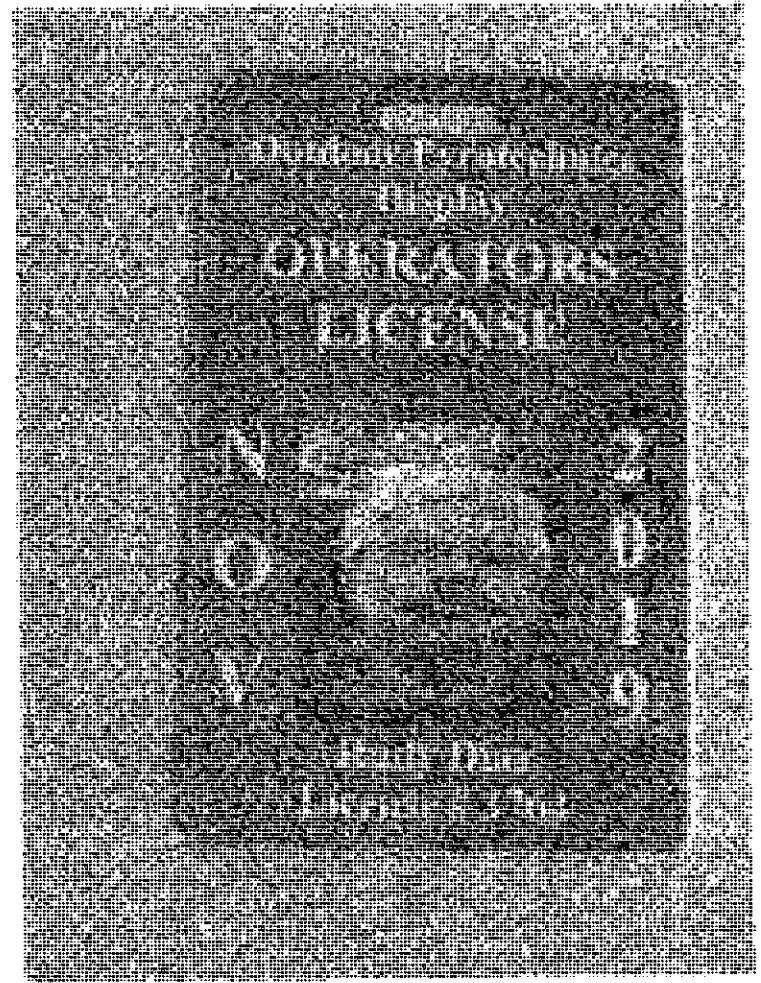
Load in barge location: End of Bay Lane, Manteo, NC

Location of barge Display site: Shallowbag Bay, Manteo, NC

Time: 9:30 pm

1. Total number of Class B shells being used: 2-3"=560, 4"=270, 5"=152, 6"=54.
Shell sizes between: 2 inches and 6 inches in diameter.
2. All shells are DOT approved.
3. All displays will comply with all requirements as set forth in NFPA 1123, 1124.
4. Pyro Engineering, Inc. has complete understanding of all rules and regulations governing public fireworks displays and this display will be in accordance with those rules and regulations.
5. Personnel representing fireworks display company:
Lead: Rudy Diaz (NC license #1764)
Asst: tbd
6. Manner and place of Storage of the pyrotechnic materials and devices secured on site.

Signed 
Fireworks Company Representative





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/07/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc. 50451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME: Michelle Kugler	FAX: 727-367-9695
	PHONE (A/C No, Ext): 727-547-3070	E-MAIL ADDRESS: mkugler@alliedspecialty.com
INSURED PYRO ENGINEERING, INC. DBA: BAY FIREWORKS AND INTERNATIONAL PYROTECHNIC IMPORTERS 999 SOUTH OYSTER BAY ROAD, SUITE 111 BETHPAGE NY 11714	INSURER(S) AFFORDING COVERAGE	
	INSURER A: T.H.E. Insurance Company	NAIC #: 12866
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. LTR	TYPE OF INSURANCE	ADDL. SUBR. INSR. NO.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CPPD101284-07	02/15/2017	02/15/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG Protection & Indemnity \$ 2,000,000 \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CPPD101284-07	02/15/2017	02/15/2018	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTIONS		ELP0010282-07 (VL)	02/15/2017	02/15/2018	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WCP0005187-003	02/15/2017	02/15/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability/Occur		ELP0010286-07 (GL)	02/15/2017	02/15/2018	EACH OCCURRENCE \$9,000,000 AGGREGATE \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Display Date: 07/04 Rain Date: TBD Location: Shallowbag Bay, Manteo NC
RE: General Liability, the following are named as additional insured in respects to the negligence of the named insured: Town of Manteo; Dare County; State of North Carolina; Roanoke Island Volunteer Fire Department; Melody Cannady; Total Marine Services Inc

CERTIFICATE HOLDER Meloday Cannady PO Box 187 Wanchese NC 27981 Cert # 3048C	CANCELLATION Thirty (30) Days Notice of Cancellation Applies SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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DEPARTMENT OF JUSTICE

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Marionburg, WV 25405

April 14, 2017

Pyro Engineering Inc
Bay Fireworks & Intl Pyro Importers
999 South Oyster Bay Rd Suite 111
Bethpage, NY 11714-

901090: CRR/SMC
5400
File Number: 6-NY-00129

Premises Address: 999 South Oyster Bay Rd Suite 111, Bethpage, NY 11714-

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to Susan Clark, 1-877-283-3352.

Sincerely,

Christopher R. Reeves
Chief, Federal Explosives Licensing Center

ATF web address: www.atf.gov

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number:	6-NY-059-51-7E-00129
Chief, Federal Explosives Licensing Center (FELC)	<i>Christopher L. Keever</i>	Expiration Date:	May 1, 2017

Name
DBA BAY FIREWORKS & INTNTL PYRO IMPORTER (IPI)

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**999 SOUTH OYSTER BAY RD SUITE 111
BETHPAGE, NY 11714-**

Type of License or Permit
51-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement
The licensee or permittee named above shall use a copy of this license or permit to assist a transferee of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature of each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**PYRO ENGINEERING INC
DBA BAY FIREWORKS & INTNTL PYRO IMPORTER
(IPI)
999 SOUTH OYSTER BAY RD SUITE 111
BETHPAGE, NY 11714-**

Licensee/Permittee Responsible Person Signature	Position Title
Printed Name	Date

Previous Edition is Obsolete FEDERAL BUREAU OF INVESTIGATION DEPARTMENT OF JUSTICE 4750 RIFLE DRIVE, FORT BELLEVILLE, ILLINOIS 62205

ATF Form 5500-04 (Rev. 15 Feb 11)
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431	Toll-free Telephone Number: (877) 283-3352 Fax Number: (304) 616-4401 E-mail: FELC@atf.gov	ATF Homepage: www.atf.gov
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Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location or which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name: PYRO ENGINEERING INC	
Business Name:	DBA BAY FIREWORKS & INTNTL PYRO IMPORTER (IPI)
License/Permit Number:	6-NY-059-51-7E-00129
License/Permit Type:	51-IMPORTER OF EXPLOSIVES
Expiration:	May 1, 2017
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	



U.S. Department
of Transportation
Federal Aviation
Administration

FAA/Air Traffic Organization
Eastern Service Center

1701 Columbia Avenue
College Park, GA 30337

Dear Fireworks Proponent:

Manteo, NC 2017

Thank you for informing us of your proposed fireworks display.

Although there are currently no federal regulations specific to fireworks displays, the Federal Aviation Administration (FAA) has been tasked with regulating the safe and efficient use of the navigable airspace (49 U.S.C. § 40103). In recognition of this role in promoting aviation safety, many jurisdictions require notice to the FAA as a condition of approval of a fireworks permit.

We acknowledge your notification and have no objection to the fireworks display provided it is conducted in a manner that does not create a hazard to other persons, or their property.

To enhance the safety of your event, we recommend the following actions:

- Fireworks staff should remain vigilant to ensure that no aircraft are in the area prior to beginning the fireworks display.
- If your event is within 5 miles of a public use airport, or if the display will exceed 500 feet Above Ground Level (AGL), contact Leidos Flight Service at 1-877-4-US-NTMS (1-877-487-6867) at least 24 hours (but not more than 72 hours) in advance to request a Notice to Airman (NOTAM). You will need to provide the following information:
 - Name and address of the person filing the NOTAM
 - Date, time(s), and event location (City, State, and location in reference to the airport)
 - Maximum altitude of the display

This letter should not be construed as superseding or invalidating any existing rules or regulations promulgated by any other federal, state, county, or municipal government which may be required for this display.

If you have any questions regarding this information, please contact our office at (404) 305-5570 or 9-ATO-EASA-OSG-Fireworks@faa.gov.

Sincerely,

Ryan W. Almasy
Manager, Operations Support Group
Eastern Service Center, Air Traffic Organization

ROUTE PLAN

DATE	07/01/16	MANTEO, NC FROM CONWAY, SC
------	----------	-------------------------------

DESTINATION	
	GO N ON NINETY PARK DR MAKE RIGHT ON HWY-90/SC-90
ROUTE	GO 1.7 MILES MERGE ON SC-22W/VETS HWYW (ON LEFT)
	GO 4.2 MILES TAKE SC-905 EXIT TOWARD LONGS GO .2 MILE
	MAKE LEFT ON SC-905 GO 1 MILE MAKE LEFT ON RED BLUFF
	RD GO 10.6 MILES RED BLUFF RD BECOMES BRYANT ST
	GO .4 MILE MAKE LEFT ON MAIN ST/SC-9 BUS GO .2 MILE
	MAKE 1ST RIGHT ON US-701N GO 8.2 MILES CROSSING INTO
	NC MAKE LEFT ON NC-410 GO 14.5 MILES MERGE ON
	US-74W (ON LEFT) GO 23.9 MILES TO EXIT 209B MERGE ON
	I-95N TOWARD LUMBERTON, FAYETTEVILLE GO 124.8 MILES
	TO EXIT 138A TAKE THE US-64 EXIT GO .3 MILES MERGE ON
	US-64E GO 51.8 MILES TO EXIT 515
	MERGE ON US-64E TOWARD PLYMOUTH/MANTEO GO 79.9
	MILES MAKE LEFT ON US HWY-64/US-64E GO .9 MILE MAKE
	RIGHT ON BAY LANE
	LOADING SITE IS: 413B BAY LANE, MANTEO, NC 27954

CONTACT	MR. KERMIT SKINNER

SPECIAL INSTRUCTIONS	

EMERGENCY PHONES	
RYDER	800-327-7777
BUDGET	800-835-6469
DENNIS BRADY SR.	
CORPORATE OFFICE	
WESTHAMPTON FACILITY	

DEPARTMENT OF HOMELAND SECURITY
APPLICATION FOR MARINE EVENT

OMB Number: 1625-0008
 Expires: 9/30/2017

Date Submitted: 03/06/2017 Tracking No:167986

FORM INSTRUCTIONS

1. Please complete either this online form or a paper CG-4423.
2. This application must reach the appropriate Captain of the Port (selected via dropdown box) at least 135 days prior to the event.
3. Attach a section of a chart or scale drawing showing boundaries and/or courses and markers contemplated.
4. Submit a copy of your entry requirements, and any special rules pertaining to equipment, rigs or procedures.

1. Name of Event	Manteo Town Hall fireworks display	2. Date of Event	07/04/2017 - 07/04/2017
3. Location of Event	Barge fireworks display on Roanoke Sound, NC (35-54-25 North/ 075-39-56 West)	4. Time From: 9:00 PM To: 10:00 PM	
5. Name and Address of Sponsoring Organization (Include Zip Code)		6. No. of Participants	7. Sizes of Boats
Manteo Town Hall 207 Budleigh Street PO Box 246 Manteo, NC 27954		3	1 barge, 1 tug, 1 safety boat
8. Types of Boats			9. No. of Spectator Craft
1 barge, 1 tug, 1 safety vessel			0
10. Description of Events			
Annual fireworks display 7/4/17 between 9:00 pm and 10:00 pm 1.3G Fireworks= 2"-6" shells plus illuminations			
11. Will This Event Interfere or Impede the Natural Flow of Traffic? YES			
11a. If YES briefly explain:			
Will require a Safety Zone			

12. What Extra or Unusual Hazard (to participants or non-participants) Will Be Introduced into the Regatta Area? fireworks			
13. Have any Objections Been Received from Other Interested Parties? NO			
13a. If YES briefly explain:			
14. Vessels Provided by Sponsoring Organization for Safety Purposes (number, description and length)			
Number	Description	Length	
safety marine boat	safety marine boat		
15. Does the Sponsoring Organization Deem their Patrol Adequate for Safety Purposes? YES			
15a. If NO briefly explain:			
16. Is a Coast Guard or Coast Guard Auxiliary Patrol Requested for Control of Spectator and/or Commercial Traffic? NO			
16a. If YES how many vessels do you recommend and why?:			
17. Person in Charge	Jo-Anne Triolo	18. Where Will 'Person in Charge' be During Event?	Command Center
19. How Can 'Person in Charge' be Contacted During the Event?		Chris Aciermo (cell: 516-426-0334)	

20. Person to be Contacted for Further Details (Name, Address, Zip Code) Jo-Anne Triolo Pyro Engineering Inc. db Bay Fireworks 999 S. Oyster Bay Rd., Suite111 Bethpage, NY 11714	20a. Area Code and Phone No.: 516-597-5500
	20b. Email Address: joanne@bayfireworks.com

The undersigned has full authority to represent the sponsoring organization.

21. Name: Jo-Anne Triolo	22. Title: Fireworks Representative
--------------------------	-------------------------------------

23. Address (include Zip Code) Pyro Engineering Inc. db Bay Fireworks 999 S. Oyster Bay Rd., Suite111 Bethpage, NY 11714	23a. Area Code and Phone No.: 516-597-5500
	23b. Email Address: joanne@bayfireworks.com

24. The person submitting the form certified that they have full authority to represent the sponsoring organization.

25. COTP Zone Submitted: NORTH CAROLINA

PRIVACY ACT STATEMENT

Privacy Act Notice

Authority: 33 U.S.C § 1233 authorizes the collection of this information.
Purpose: The Coast Guard will use this information to determine whether an event poses an extra or unusual hazard to the safety of life and whether or not, and under which conditions, to permit the event on the navigable waters of the United States.
Routine Uses: The information will be used by and disclosed to Coast Guard personnel to evaluate the request. Additionally, the Coast Guard may share the information with facility operators, law enforcement or other government agencies as necessary to promote public safety during the requested marine event.
Disclosure: Furnishing this information is voluntary; however, failure to furnish the requested information may delay or prevent the approval of the requested marine event.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The Coast Guard estimates that the average burden for this collection of information is 60 minutes. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commandant (CG-5521), U.S. Coast Guard, 2100 2ND ST, SW, Washington D.C. 20593-7683 or Office of Management and Budget, Paperwork Reduction Project (1625-0008), Washington, DC 20593.



Older Adult Services Budget Amendment

Description

Increase SHIIP Grant amount

Board Action Requested

Approve budget amendment

Item Presenter

Request consent agenda

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016/2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: 104660</u>					
<u>Revenues:</u>					
SHIIP Grant	103660	422075	00128	57	
 <u>Expenditures:</u>					
SHIIP Grant	104660	514400	00128	57	

Explanation:

Grant was \$57.00 more than budgeted.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Homeland Security Grant

Description

North Carolina Emergency Management has awarded an \$8,500.00 grant to Dare County Emergency Management. This funding is through the Homeland Security Grant Program. No matching funds are necessary.
This award will be used for a County-wide Hurricane Exercise.

Board Action Requested

Approval of MOA for grant

Item Presenter

Drew Pearson



North Carolina Department of Public Safety

Emergency Management

Pat McCrory, Governor
Frank L. Perry, Secretary

Michael A. Sprayberry, Director

Homeland Security Grant Program "HSGP"

CFDA #: 97.067

Fiscal Year 2016

Grant #: EMW-2016-SS-00011-S01

SUB AWARD NOTIFICATION

Name: **Drew Pearson**

Sub-recipient: **Dare**

Address: **954 Marshall C. Collins Drive**

Address: **Manteo, NC 27949**

Period of Performance: 9/1/2016 to 8/31/18

Project Title(s): **2017 County Wide Hurricane Exercise**

Total Amount of Award: **\$8,500**

MOA#: **1604-24**

North Carolina Emergency Management is pleased to inform you that the federal Fiscal Year (FY) 2016 Homeland Security Grant Program (HSGP) investment justification project(s) has been approved for funding. In accordance with the provisions of FY 2016 HSGP award, North Carolina Emergency Management hereby awards to the foregoing sub-recipient a grant in the amount shown above. The CFDA number is 97.067 and North Carolina Emergency Management federal grant number is EMW-2016-SS-00011-S01.

Payment of Funds: The grant shall be effective upon final approval by North Carolina Emergency Management of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement. Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

Conditions: The sub-recipient shall understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. Sub-recipient shall also certify the understanding and agreement to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the 2 CFR 200 and all applicable laws governing these funds and all other federal, state and local laws; that all information is correct; that there has been appropriate coordination with affected agencies; that sub-recipient is duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the sub-recipient; and that all agencies involved with this project understand that federal funds are limited to a maximum 30-month period. Sub-recipient must read and sign forthcoming Memorandum of Agreement for acceptance of the award.

Supplanting: The sub-recipients confirm that sub-grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, the sub-recipient will certify that the receipt of federal funds through North Carolina Emergency Management shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

Callion L. Maddox

Homeland Security Grants Branch Manager

GRANT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE DEPARTMENT OF PUBLIC SAFETY, NORTH CAROLINA EMERGENCY MANAGEMENT GRANT PROGRAM BUDGET AND NARRATIVE

MAILING ADDRESS

4236 Mail Service Center
Raleigh NC 27699-4236
www.readync.org
www.ncdps.gov



OFFICE LOCATION

1636 Gold Star Drive
Raleigh, NC 27607-3371
Telephone: (919) 825-2500
Fax: (919) 825-2685

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North Carolina Department of Public Safety

Emergency Management

Pat McCrory, Governor
Frank L. Perry, Secretary

Michael A. Sprayberry, Director

Homeland Security Grant Program "HSGP"

CFDA #: 97.067

Fiscal Year 2016

Grant Award #: EMW-2016-SS-00011-S01

MEMORANDUM OF AGREEMENT (MOA)

Between

Recipient:

State of North Carolina
Department of Public Safety
Emergency Management

Sub-Recipient:

Dare County
Tax ID/EIN #: 56-6000292-A
DUNS#: 082358631

MOA # 1604-24

DPS Fund Code: 1502-7A12- 35H1

MOA Amount: \$ 8,500

MOA Period of Performance: 9/01/2016 to 08/31/2018

1. **Purpose.** The purpose of this Memorandum of Agreement (MOA) is to establish responsibilities and procedures to implement the terms of the US Department of Homeland Security (USDHS) HSGP Grant Program. A copy of the complete federal grant instructions is available at www.fema.gov.

This Agreement is to set forth terms by which the State of North Carolina, Department of Public Safety, North Carolina Emergency Management (Recipient), shall provide HSGP funding to the Sub-Recipient to fund projects related to Emergency Management Planning, Operations, Equipment Purchases, Trainings and Exercises. For more detailed description of the project approved for MOA# 1604-24. Please see Attachment 1 for detailed Scope of Work.

2. **Program Authorization and Regulations:**

This Agreement is authorized under the provisions of: 1) The Department of Homeland Security Appropriations Act, 2016 (Pub. L. No. 114-113); 2) The 9/11 Commission Act of 2007; 3) Public Law 107-56, (6 U.S.C. § 101 et seq.), the USA Patriot Act of 2001; 4) Public Law 107-296 as amended, the Homeland Security Act of 2002; 5) Public Law 109-295, The Post-Katrina Emergency Management Reform Act of 2006, 6 U.S.C. 752(c); 6) the implementing recommendations or regulations of each Act or Law, if any; 7) the U.S. Department of Homeland Security, FY 2016 HSGP Notice of Funding Opportunity Announcement (NOFOA) available at www.fema.gov 9) applicable Grants Programs Directorate (GPD) Information Bulletins available at www.fema.gov; and 10) the N.C. Emergency Management Act, Chapter 166A of the North Carolina General Statutes.

Projects managed by the Recipient (State) on behalf of Sub Recipient (Only)

By checking this Box I request that the Recipient Retain Funds effective 9/1/2016. Sub-Recipient has agreed to receive grant funds from Recipient. Sub-Recipient: desires for the North Carolina Emergency Management to conduct activities described in Attachment 1 of this MOA, on its behalf with its allocation of \$8,500 awarded through the FY 2016 HSGP. Sub-Recipient authorizes Recipient to provide the funds to the State of North Carolina, Department of Public Safety, North Carolina Emergency Management to conduct Planning, Equipment Purchases, Trainings and Exercises activities to improve prevention, protection, preparedness, response and recovery. Please see Attachment 1 for detailed Scope of Work.

3. **Compensation:** Recipient agrees that it will pay the Sub-Recipient complete and total compensation for the services to be rendered by the Sub-Recipient. Payment to the Sub-Recipient for expenditures under this

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Agreement will be reimbursed after the Sub-Recipient's cost report is submitted and approved for eligible scope of work activity. The original signed copy of this Award and MOA must be signed by the Official(s) authorized to sign below and returned to North Carolina Emergency Management **no later than 45 after award date. The grant shall be effective upon return of the executed Grant Award and Memorandum of Agreement and final approval by North Carolina Emergency Management of the grant budget and program narrative.** Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.) and/or that all work activities are completed.

4. **Funding Eligibility Criteria:** Federal funds administered through the State are available to local governments to assist in the cost of developing and maintaining a "Comprehensive Emergency Management" program. Continued HSGP funding is contingent upon completion of all HSGP funding requirements. The following eligibility criteria must be adhered to during the Grant Program:
- A. Every participant must:
- i. be established as a State, Local, or Non-Profit agency by appropriate resolution/ ordinance;
 - ii. Complete any procurement(s) and expenditures no later than 8/31/2018.
 - iii. Provide quarterly progress reports to NCEM Grant Managers, Training and Exercise Officer(s), Branch Staff using the latest Grant Quarterly Report form by the following dates: January 15th , April 15th, July 15th and October 15th.
 - iv. Submit request for reimbursement with all required documentation attached.
- B. File Retention: Sub-Recipient is required to maintain records and (invoices) of this grant for five (5) years after termination of the grant, or audit if required, or longer where required by law, as outlined below, attached and incorporated by reference. However, if litigation, claim or audit has been initiated prior to the expiration of the five-year period and extends beyond the five-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved. Files must be available for review by North Carolina Emergency Management Staff for site visits, project closeout and future audits.
- i. Sub-Recipient must include appropriate documentation in the file, including but not limited to the following documents:
 1. Grant Award and Memorandum of Agreement/ Memorandum of Understanding and Supporting Appendices
 2. Completed appropriate cost report forms with invoices and proof(s) of payment
 3. Audit Findings and Corrective Action Plans
 4. Equipment Inventory records with photo documentation of labeling
- C. Employees must be covered by an approved Pay Plan. However, the Director may be exempt from this requirement.
- D. The political subdivision must have an acceptable local travel regulation plan or accept the state travel regulations.
5. **Conditions:** The Sub-Recipient certifies that it understands and agrees that funds will only be expended for those projects outlined in the funding amounts as individually listed in the FY 2016 HSGP Application Packet, incorporated by reference herein. The Recipient certifies that it understands and agrees to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the applicable laws, rules and policies governing these funds; that all information is correct; that there has been appropriate coordination with affected agencies; that it is duly authorized to commit the Sub-recipient to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the Sub-recipient; and that all agencies involved with this project understand that all federal funds are limited to a 36-month period.

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- 6. Supplantation:** Sub-recipients are required to provide assurance that grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, the Sub-Recipient certifies that the receipt of federal funds through North Carolina Emergency Management shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.
- 7. Compliance.** Sub-recipient shall comply with the applicable statutes, ordinances, regulations, licensing requirements, policies, guidelines and requirements, reporting requirements and certifications and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA, including those of federal requirements and State and local agencies having appropriate jurisdiction and found in the applicable FY 2016 HSGP Notice of Funding Opportunity Announcement (NOFOA). Sub-recipient shall be wholly responsible for the purchases to be made under this MOA and for the supervision of its employees and assistants. Failure to comply with the specified conditions will result in the return of this grant award to North Carolina Emergency Management.
- 8. Responsibilities:**
- A. The Recipient shall:
- i. Provide funding to the Sub-Recipient to perform the work activities as described herein.
 - ii. Conduct a review of the project to ensure that it is in accordance with HSGP requirements.
 - iii. The performance period for the award to the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, ends on 8/31/2018
 - iv. Directly monitor the completion of this project.
- B. The Sub-Recipient shall:
- i. Expend FY 2016 HSGP Grant Program funds in accordance with the applicable USDHS and HSGP NOFOA, the Grant Application Package, and the Grant Award and Special Conditions documents, incorporated by reference herein, of this MOA for the performance of the work activities.
 - ii. Utilize State of North Carolina and/or local procurement policies and procedures for the expenditure of funds, and conform to applicable State and Federal law and the standards identified in the Procurement Standards Sections of 44 Code of Federal Regulations (CFR) 2 CFR Part 200. Sub-Recipient must follow procurement procedures and policies as outlined in the applicable USDHS and HSGP NOFOA and the USDHS and Financial Management Guide. Sub-Recipient shall comply with all applicable laws, regulations and program guidance. Sub-Recipient must comply with the most recent version of the funding Administrative Requirements, Cost Principles, and Audit requirements. Administrative and procurement practices must conform to applicable federal requirements. A non-exclusive list of regulations commonly applicable to DHS grants are listed below, codified in the following guidance: ; 2 CFR 215; 2 CFR Parts 225, 220, and 230 (formerly OMB Circulars A-87, A21 and A-122); 15 CFR Part 24; Federal Acquisition Regulations (FAR), Part 31.2; and 2 CFR 200 Sub-part F and 44 CFR Part 14; 28 CFR Part 23 “Criminal Intelligence Systems Operating Policies”; 49 CFR Part 1520 “Sensitive Security Information”; Public Law 107-296, The Critical Infrastructure Act of 2002; Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000 et. seq.; Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et. seq; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794; The Age Discrimination Act of 1975, as amended, 20 U.S.C. 6101 et. seq.; Cash Management Improvement Act (CMIA) and its implementing regulations at 31 CFR Part 205; FEMA Grant Programs Directorate, Grants Management Division, Match Guidance; Certifications and Assurances regarding Lobbying 31 U.S.C. 1352, Drug-Free Workplace Act, as amended, 41 U.S.C. 701 et. seq. and Certification Regarding Drug-Free Workplace Requirements, Debarment and Suspension Executive Orders 12549 and 12689 and 44 CFR Part 17 and Certification Regarding Debarment, Suspension and Other Responsibility Matters; Assurances as listed in SF 424B and SF 424D, 28 CFR Parts 66, 67, 69, 70 and 83; and Grant Award and Special Conditions documents.
- C. Submit invoice(s) requesting reimbursement for item(s) received to the NCEM Homeland Security grants manager. Grantee will reimburse Sub-grantee for eligible costs as outlined in the applicable USDHS Program

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Guidelines and Funding Opportunity Announcements. Sub-grantee must take possession of all purchased equipment and receive any grant-eligible service prior to seeking reimbursement from the grantee. Subgrantee must submit request for reimbursement within 60 days of payment of invoice.

- D. Sub-Recipient must take possession of all purchased equipment, receive any grant-eligible service and/or complete work activities prior to seeking reimbursement from the Recipient.
- E. Complete the procurement(s) process not later than 8/31/2018
- F. Provide quarterly progress reports to the Homeland Security Grant Manager, DPR chair, and/or Branch Office by the following dates: 15th January, 15th April, 15th July and 15th October each calender the grant is active. Attachment 2
- G. Provide a list at project completion phase to the Homeland Security Grant Manager, DPR chair, and/or Branch Office listing all items purchased through the grant.
- H. Comply with the applicable federal statutes, regulations, policies, guidelines and requirements, reporting requirements and certifications as outlined in the applicable HSGP NOFOA and Grant Award and Special Conditions documents and Attachment 4.
- I. Maintain a grant management filing system as required in this MOA and Attachment 3.
- J. Comply with current federal suspension and debarment regulations pursuant to 2 CFR 200 Sub-part F and OMB Circular A-133 which states in pertinent part that “effective November 26, 2003, when a non-federal entity enters into a covered transaction with an entity at a lower tier, the non-federal entity must verify that the entity is not suspended or debarred or otherwise excluded. Sub-Recipient shall be responsible to ensure that it has checked the federal System for Awards Management (SAM) <https://www.sam.gov/portal/public/SAM/> and the State Debarred Vendors Listing, <http://www.pandc.nc.gov/actions.asp> to verify that contractors or sub- Recipients have not been suspended or debarred from doing business with the federal government”.
- K. Ensure that HSGP funds are not used to support the hiring of any personnel for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities.
- L. Non-supplanting Requirement. Federal grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose.
- M. All materials publicizing or resulting from award activities shall contain this acknowledgement: ***“This project was supported by a Federal award from the U.S. Department of Homeland Security, Office of Grants and Training and Department of Public Safety, North Carolina Emergency Management.”*** Use of the federal program logo must be approved by DHS. Printed as a legend, either below or beside the logo shall be the words ***“Funded by U.S. Department of Homeland Security.”***
- N. The purchase or acquisition of any additional materials, equipment, accessories or supplies or completion of any work activities beyond those identified in this MOA shall be the sole responsibility of Sub-Recipient and shall not be reimbursed under this MOA. Sub-Recipient shall prominently mark any equipment purchased with grant funding as follows: “Purchased with funds provided by the U.S. Department of Homeland Security.”
- O. Sub-Recipient shall have sole responsibility for the maintenance, insurance, upkeep, and replacement of any equipment procured pursuant to this Agreement unless hand receipted or transferred.
- P. Sub-Recipient shall maintain an effective property management system that complies with the following requirements. Equipment is defined as tangible, non-expendable property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Sub-Recipient may have property management guidelines that are more restrictive, requiring a unit of equipment with a value of less than \$5,000 to be

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inventoried; if so, such equipment purchased under this award allocation shall be included on the report submitted to Recipient.

- i. Recipient and Sub-Recipient shall take an initial physical inventory of any equipment. The Grant Summary, Cost Reports with backup documentation, Certificate of Title, and any other Sub-Recipient reports or inventory reports that include information regarding the grant, vendor, invoice number, cost per item, number of items, description, location, condition and identification number may be used to meet this requirement. The Sub-Recipient must provide quarterly updates until all funds are expended.
- ii. Sub-Recipient must ensure a control system exists to ensure adequate safeguards to prevent loss, damage or theft. Sub-Recipient shall be responsible for replacing or repairing equipment which is willfully or negligently lost, stolen, damaged, or destroyed. Any loss, damage or theft of the property must be investigated and fully documented, and made part of the official project records.
- iii. Sub-Recipient or equipment owner must ensure adequate maintenance procedures exist to keep the equipment in good condition.
- iv. Disposition Procedures. Sub-Recipient may dispose of the equipment when the original or replacement equipment acquired under the grant award is no longer needed for the original project or program. Items with a fair market value of less than \$5,000 may be retained, transferred or otherwise disposed of with prior approval of Recipient and in accordance with disposition requirements in 2 C.F.R. Part 200. Items with a current per unit standard federal or fair market value in excess of \$5,000 may be retained, transferred or otherwise disposed of with prior Recipient approval in accordance with disposition requirements in 2 C.F.R. Part 200. Sub-Recipient must provide documentation that includes the method used to determine current fair market value.
- v. Only authorized equipment listed in the Authorized Equipment List (AEL), with appropriate grant listed are eligible for purchases from this grant. For more guidance visit www.fema.gov.

Q. No indirect or administrative costs will be charged to this allocation award.

Sub-Recipients must utilize equipment as intended in their project application to NCEM. Any variation from this intended use must be requested in writing and approved by NCEM.

- i. Any equipment purchased under the Homeland Security Grant is subject to use as a regional asset to be utilized by the US DHS, North Carolina Emergency Management, or Domestic Preparedness Region partners and statewide as needed. Failure to adhere to this policy might result in revocation of funds allocated for the purchase of said equipment.
- R. Each Sub-Recipient must have a DUNS Number, prior to any funds being released. DUNS Numbers may be obtained from either of the following web links: www.dnb.com or <http://fedgov.dnb.com/webform>.
- S. System for Award Management (SAM) registration is required for all applicants. Each Sub-Recipient shall ensure that your organization's name, address, DUNS number and EIN are up to date in SAM and that the DUNS number used in SAM is the same one used to apply for all FEMA awards. SAM information can be found at <http://www.sam.gov>. Future payments will be contingent on the information provided in SAM; therefore it is imperative that the information is correct.
- T. The purchase or acquisition of any additional materials, equipment, accessories or supplies, or the provision of any training, exercise or work activities beyond that identified in this MOA shall be the sole responsibility of Sub-Recipient and shall not be reimbursed under this MOA.
- U. HSGP Sub-Recipients certify that they have read and agree to abide by the Sub-Recipient instructions provided in the sub-receipt instructions document provided by NCEM.

9. **Funding:** All terms and conditions of this MOA are dependent upon and subject to the allocation of funds from the DHS and NCEM for the purpose set forth and the MOA shall automatically terminate if funds cease to be available.

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- A. All terms and conditions of this MOA are dependent upon and subject to the allocation of funds from USDHS, FEMA and Recipient for the purposes set forth and the MOA shall automatically terminate if funds cease to be available. Allowable costs shall be determined in accordance with the applicable USDHS Program Guidelines, which include, but may not be limited to, the FY 2016 HSGP NOFOA, available at: www.fema.gov, 2 CFR Parts 200 Sub-part F, 215, 220, 225, and 230, Federal Acquisition Regulations (FAR) Part 31.2, OMB Circulars A-21 and the USDHS Financial Management Guide available at www.dhs.gov. Allowable costs are also subject to the approval of the State Administrative Agent for the State of North Carolina, the Secretary of the Department of Public Safety.
- 10. Taxes:** Sub-Recipient shall be considered to be an independent Sub- Recipient and as such shall be responsible for all taxes.
- 11. Warranty.** As an independent sub-recipient, the Sub-Recipient will hold the Recipient harmless for any liability and personal injury that may occur from or in connection with the performance of this Agreement to the extent permitted by the North Carolina Tort Claims Act. Nothing in this Agreement, express or implied, is intended to confer on any other person any rights or remedies in or by reason of this Agreement. This Agreement does not give any person or entity other than the parties hereto any legal or equitable claim, right or remedy. This Agreement is intended for the sole and exclusive benefit of the parties hereto. This Agreement is not made for the benefit of any third person or persons. No third party may enforce any part of this Agreement or shall have any rights hereunder. This Agreement does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this Agreement. Nothing herein shall be construed as a waiver of the sovereign immunity of the State of North Carolina.
- 12. Audit Requirements:** For all homeland security grant programs, Sub-Recipient is responsible for obtaining audits in accordance with 2 CFR 200 Subpart F.
- 13. State Property.** Sub-Recipient shall be responsible for the custody and care of any property purchased with HSGP funds furnished for use in connection with the performance of this Agreement and shall reimburse the Recipient for any loss or damage to said property until the property is disposed of in accordance with HSGP Program requirements. Recipient will not be held responsible for any property purchased under this MOU/MOA. Title to the property purchased with HSGP funds shall be in the Sub-Recipient unless noted in section 2 of the MOA.
- 14. Points of Contact.** To provide consistent and effective communication between Sub-Recipient and the Department of Public Safety, North Carolina Emergency Management, each party shall appoint a Principal Representative(s) to serve as its central point of contact responsible for coordinating and implementing this MOA. The Department of Public Safety, North Carolina Emergency Management contact shall be, Assistant Director for Planning & Homeland Security and the Homeland Security Grants Management Staff, and NCEM Branch Staff. The Sub-Recipient point of contact shall be the HSGP Program Manager or the person designated by the Sub-Recipient . All confidential information of either party disclosed to the other party in connection with the services provided hereunder will be treated by the receiving party as confidential and restricted in its use to only those uses contemplated by the terms of this MOA. Any information to be treated as confidential must be clearly marked as confidential prior to transmittal to the other party. Neither party shall disclose to third parties, the other party's confidential information without written authorization to do so from the other party. Specifically excluded from such confidential treatment shall be information that: (i) as of the date of disclosure and/or delivery, is already known to the party receiving such information; (ii) is or becomes part of the public domain, through no fault of the receiving party; (iii) is lawfully disclosed to the receiving party by a third party who is not obligated to retain such information in confidence; or (iv) is independently developed at the receiving party by someone not privy to the confidential information.
- 15. Public Records Access:** While this information under Federal control is subject to requests made pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. §552 et. seq., all determinations concerning the release of information of this nature are made on a case-by-case basis by the FEMA FOIA Office. This agreement may be subject to the North Carolina Public Records Act, Chapter 132 of the North Carolina General Statutes.

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- 16. Subcontracting:** If Sub-Recipient subcontracts any or all purchases or services required under this Agreement, then Sub-Recipient agrees to include in the subcontract that the subcontractor is bound by the terms and conditions of this MOA. Sub-Recipient and any subcontractor agree to include in the subcontract that the subcontractor shall hold Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this MOA. If Sub-Recipient subcontracts any or all purchases or services required under this MOA, a copy of the executed subcontract Agreement must be forwarded to Recipient. A contractual arrangement shall in no way relieve Sub-Recipient of its responsibilities to ensure that all funds issued pursuant to this grant be administered in accordance with all state and federal requirements. Sub-Recipient is bound by all special conditions of this grant award as set out in the Grant Application Package and the Grant Award and Special Conditions documents, incorporated by reference herein, as well as all terms, conditions and restrictions of the applicable HSGP NOFOA referenced herein.
- 17. Situs:** This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement shall be filed in State Court in Wake County, North Carolina.
- 18. Antitrust Laws:** This Agreement is entered into in compliance with all State and Federal antitrust laws.
- 19. Other Provisions/Severability:** Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, or the Sub-Recipient. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
- 20. Compliance with the law:** Sub-Recipient shall be wholly responsible for the purchases to be made under this MOA and for the supervision of its employees and assistants. Sub-Recipient shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA, including those of federal requirements and State and local agencies having appropriate jurisdiction and found in the FY 2016 HSGP NOFOA.
- 21. Entire Agreement:** This Agreement and any annexes, exhibits and amendments annexed hereto and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral and written statements or agreements.
- 22. Modification.** This Agreement may be amended only by written amendments duly executed by the Recipient and the Sub-Recipient.
- 23. Termination.** The terms of this agreement, as modified with the consent of all parties, will remain in effect until 8/31/2018. Either party upon thirty (30) days advance written notice to the other party may terminate this agreement. Upon approval by USDHS, FEMA and the issuance of the Grant Adjustment Notice, if this MOA is extended, the termination date for the extension will be the date listed in the applicable USDHS, FEMA Grant Adjustment Notice, incorporated by reference herein. If USDHS suspends or terminates funding in accordance with 2 CFR 200 and the 2016 HSGP NOFOA, incorporated by reference herein, the Sub-Recipient shall reimburse North Carolina Emergency Management for said property and/or expenses.

24. Budget and Scope of Work:

SUB-RECIPIENT shall implement the HSGP Grant project summarized below and as described in the approved project application. That Application is hereby incorporated by reference into this Agreement. The AGENCY/ Recipient shall reimburse eligible costs according to the following expenditures:

A. Funding Summary

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<u>Project Costs:</u>	
Federal Share:	\$ 8,500
State Share:	\$ 0
<u>Local Share:</u>	<u>\$ 0</u>
TOTAL:	\$ 8,500

B. Scope of Work Summary

Please see Attachment 1 for a detailed Scope of Work description.

C. Reports to be provided during Period of Performance

SUB-RECIPIENT must also provide a semi-annual summary (progress report); no later than **July 15th** to the HSGP Grant Manager and/or Field Planner to ensure that the project deliverables are being met, and that each grant contract is operating within budget.

D. Reports to be Provided at the Conclusion of Work (if applicable)

- i. Quarterly project progress reports.
- ii. Sub-Recipient involved legal action that pertains to Planning Training Exercise and Equipment purchased with HSGP ;
- iii. After action report from exercise;
- iv. Training course roster and description
- v. Any other documentation that would be pertinent.
- vi. Any invoices detailing the expenses associated with the project
- vii. Proof of Payment of expenses associated with the project

25. **Lobbying Prohibition:** The Sub-Recipient certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person or employee of any state or federal agency, a member of the N.C. General Assembly, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. In any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representative of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

26. **Assurance of Compliance with Title VI of the Civil Rights Act of 1964:** During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- A. Compliance with Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in Federally-Assisted Programs of the 2 C.F.R. 200 and North Carolina regulation as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and

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made a part of this contract.

- B. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, sex, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- C. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractors obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
- D. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Research and Special Programs Administration (RSPA) to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Recipient or the Research and Special Programs Administration as appropriate, and shall set forth what efforts it has made to obtain such information.
- E. **Sanctions for Noncompliance:** In the event of the contractors noncompliance with nondiscrimination provisions of this contract, the Recipient shall impose contract sanctions as it or the Research and Special Programs Administration may determine to be appropriate, including, but not limited to:
 - i. Withholding of payments to the contractor under the contract until the contractor complies; and/or
 - ii. Cancellation, termination, or suspension of the contract, in whole or in part.
- F. **Incorporation of Provisions:** The contractor shall include the provisions of every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contract shall take such action with respect to any subcontract or procurements as the Recipient or the Research and Special Programs Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provide, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontract or supplier as a result of such direction, the contractor may request the Recipient to enter into such litigation to protect the of the Recipient and, in addition the contractor may request the United States to enter such litigation to protect the interests of the United States.

- 27. Assurance of Compliance with Title VI of the Civil Rights Act of 1964:** Sub-Recipient **HEREBY AGREES THAT** as a condition to receiving any federal financial assistance from the USDHS it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act) and all requirements imposed by or pursuant to 2 CFR Sub Part F , Nondiscrimination in Federally-Assisted Programs of the USDHS - Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise discrimination under any program or activity for which the Sub-Recipient receives federal financial assistance from the USDHS, and **HEREBY GIVES ASSURANCE THAT** it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations. More specifically and without limiting the above general assurance, the Sub-Recipient hereby gives the following specific assurance with respect to the project:
- A. That the Sub-Recipient agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to ("facility")) operated in compliance with all requirements imposed by, or pursuant to, the Regulations.

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- B. That the Sub-Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and, in adapted form in all proposals for negotiated agreements:
- i. The Sub-Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and 2 CFR Sub Part F issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, minority, business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award.
- C. That the Sub-Recipient shall insert the clauses of this agreement in every contract subject to the Act and the Regulations.
- D. That this assurance obligates the Recipient for the period during which federal financial assistance is extended to the project.
- E. The Sub-Recipient shall provide for such methods of administration for the program as are found by the Secretary of USDHS or the official to whom he delegates specific authority to give reasonable guarantee that is, other recipients, sub Recipients, contractors, subcontractors, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
- F. The Sub-Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, and Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Recipient by the USDHS and is binding on it, other recipients, sub Recipients, contractors, subcontractors, transferees, successors in interest and other participants in the Department of Transportation Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the recipients.

28. ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by Sub-Recipient executed in expending these grant funds.

The [Sub-Recipient, licensee, lessee, permittee, etc., as appropriate] for herself/himself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this [deed, license, lease, permit, etc.] for a purpose for which a USDHS program or activity is extended or for another purpose involving the provision of similar services or benefits, the Sub-Recipient, licensee, lessee, permittee, etc.] shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 2 CFR Sub Part F and as said Regulations may be amended.

That in the event of breach of the above nondiscrimination covenants, Sub-Recipient shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, Sub-Recipient shall have the right to re-enter said lands and facilities thereon, and the above-described lands and facilities shall thereupon revert to and vest in and become the absolute property of Sub-Recipient and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by Sub-Recipient.

The [Sub-Recipient, licensee, lessee, permittee, etc., as appropriate] for herself/himself, his/her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and

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agree [in case of deeds, and leases add "as a covenant running with the land"] that (1) no person on the grounds of race, color, sex, or national origin shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing services thereon, no person on the grounds of race, color, sex, or national origin shall be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination, and (3) that the [Sub-Recipient, licensee, lessee, permittee, etc.] shall use the premises in compliance with all other requirements imposed by or pursuant 2 CFR Sub Part F Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, Sub-Recipient shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, Sub-Recipient shall have the right to re-enter said land and facilities thereon, and the above-described lands and facilities shall thereupon revert to and vest in and become the absolute property of Sub-Recipient and its assigns.

* Reverted clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

29. Assurance of Compliance with Privacy Act: The Sub-Recipient agrees:

- A. To comply with the provisions of the Privacy Act of 1974, 5 U.S.C. §552A and regulations adopted there under, when performance under the program involves the design, development, or operation of any system or records on individuals to be operated by the Sub-recipient, its third-party contractors, subcontractors, or their employees to accomplish a USDHS function.
- B. To notify USDHS when the Sub-Recipient or any of its third-party contractors, subcontractors,, sub recipients, or their employees anticipate a system of records on behalf of USDHS in order to implement the program, if such system contains information about individuals name or other identifier assigned to the individual. A system of records subject to the Act may not be used in the performance of this Agreement until the necessary and applicable approval and publication requirements have been met.
- C. To include in every solicitation and in every third-party contract, sub-grant, and when the performance of work, under that proposed third-party contract, sub grant, or sub agreement may involve the design, development, or operation of a system of records on individuals to be operated under that third-party contract, sub grant, or to accomplish a USDHS function, a Privacy Act notification informing the third party contractor, or sub Recipient, that it will be required to design, develop, or operate a system of records on individuals to accomplish a USDHS function subject to the Privacy Act of 1974, 5 U.S.C. §552a, and applicable USDHS regulations, and that a violation of the Act may involve the imposition of criminal penalties; and
- D. To include the text of Subsections a through c in all third party contracts, and sub grants under which work for this Agreement is performed or which is award pursuant to this Agreement or which may involve the design, development, or operation of a system of records on behalf of the USDHS.

Certification Regarding Drug-Free Workplace Requirements (Sub Recipients Other Than Individuals):

This certification is required by the regulations implementing the *Drug-Free Workplace Act of 1988, 44 CFR Part 17, Sub Part F*. The regulations, published in the January 31, 1989 Federal Register, require certification by sub-Recipient, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of act upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension of debarment, (*See 44 CFR Part 2*)

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Sub- Recipients workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing a drug-free awareness program to inform employees about:

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- (1) The dangers of drug abuse in the workplace;
 - (2) The Sub-recipient's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
- (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted -
- (1) Taking appropriate personnel action against such an employee, up to and including termination, or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (g).
- Place(s) of Performance: The Sub- Recipient shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (street address, city, county, state, zip code)

31. Execution and Effective Date: This grant shall become effective upon return of this original Grant Award and Memorandum of Agreement, properly executed on behalf of the Sub-recipient, to North Carolina Emergency Management and will become binding upon execution of all parties to the Agreement. The terms of this Agreement will become effective 09/01/2016. The last signature shall be that of Frank L. Perry, Secretary for the North Carolina Department of Public Safety.

32. Term of this Agreement: This agreement shall be in effect from 09/01/2016 to 08/31/2018

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IN WITNESS WHEREOF, the parties have each executed this Agreement and the parties agree that this Agreement will be effective as of 9/1/2016

**N.C. DEPARTMENT OF
PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT
1636 GOLD STAR DR
RALEIGH, NC 27607**

**DARE COUNTY
BOBBY OUTTEN
COUNTY MANAGER
954 MARSHALL C. COLLINS DRIVE
MANTEO, NC 27949**

DocuSigned by:
Michael A. Sprayberry
BY: _____
BC5D277488294AB...
**MICHAEL A. SPRAYBERRY, DIRECTOR
NORTH CAROLINA EMERGENCY MANAGEMENT**

DocuSigned by:
Bobby Outten
BY: _____
E4D95643B114424...

APPROVED AS TO PROCEDURES:

DocuSigned by:
James Cherokee
BY: _____
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**JAMES J. CHEROKE, CONTROLLER
DEPARTMENT OF PUBLIC SAFETY**

BY: _____

DocuSigned by:
William Polk
BY: _____
2891B1CC4724404...
**WILLIAM POLK, ASSISTANT GENERAL COUNSEL
REVIEWED FOR THE DEPARTMENT OF
PUBLIC SAFETY, BY WILLIAM POLK,
DPS ASSISTANT GENERAL COUNSEL, TO FULFILL THE
PURPOSES OF THE US DEPARTMENT OF
HOMELAND SECURITY GRANT PROGRAMS**

DocuSigned by:
Frank L. Perry
BY: _____
521C931EBE454C3...
**FRANK L. PERRY, SECRETARY
DEPARTMENT OF PUBLIC SAFETY**

THIS MOA WAS PREVIOUSLY APPROVED AS TO FORM BY THE NORTH CAROLINA DEPARTMENT OF JUSTICE FOR THE FY 2016 HOMELAND SECURITY GRANT PROGRAM ONLY AND IS SUBJECT TO EXECUTION BY FRANK L. PERRY, SECRETARY OF THE DEPARTMENT OF PUBLIC SAFETY. THIS MOU/MOA SHOULD NOT BE USED FOR OTHER MOUs/MOAs FOR THE HSGP FOR OTHER FISCAL YEARS.



Tax Collector's Report

Description

April 2017 Refunds over \$100
April 2017 NCVTS Refunds over \$100
May 2017 Refunds over \$100
May 2017 Releases over \$100

Board Action Requested

Approved

Item Presenter

Becky Huff, Tax Collector

DARE COUNTY

BUDGET AMENDMENT

F/Y **2016/2017**

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: Emergency Management</u>					
<u>Revenues:</u>					
NCEM Homeland Security Grant	103542	422220	00405	8,500	
 <u>Expenditures:</u>					
NCEM Homeland Security Grant	104542	525800	00405	8,500	

Explanation:

NCEM has awarded an \$8500.00 grant to Dare County Emergency Management. The funding is through the Homeland Security Grant Program. This award will be used for a County-wide Hurricane exercise. No matching funds are required.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____

Refund Report for REAL ESTATE, PERSONAL PROPERTY and MOTOR VEHICLE

(Refunds over \$100.00)

MONTH: APRIL

Date Range: 4/1/2017 - 4/30/2017

SUBMITTED BY: Becky Huff

Taxpayer Name	Parcel	Bill Yr	Reason	Refund Amount
CEDAR BAY, LLC	025536008	2016	Overpayment	-853.52
CEDAR BAY, LLC	025536016	2016	Overpayment	-417.60
YACCARINO, STEVEN D	017938002	2016	Overpayment	-1,509.97
DEFAY, JACQUES	018762026	2016	Overpayment	-6,613.53
BOOTH, JEFFREY P	020000000	2016	Overpayment	-2,264.31
STANLEY, JOSEPH STEPHEN JR	021484000	2016	Overpayment	-1,779.70
COTTON, JOHN H TRUSTEES	003170000	2016	Overpayment	-440.75
MACINTYRE, HENRIETTA E	005013000	2016	Overpayment	-411.75
FIELDS, BARBARA S &	006836000	2016	Overpayment	-464.83
SCORDO, RICHARD J	012327000	2016	Overpayment	-1,000.00
BELANGIA, ANNA E	014701000	2016	Overpayment	-140.17
SPEAR, PATRICIA LOFTON	015175000	2016	Overpayment	-270.02
JONES, BARBARA L	017090000	2016	Overpayment	-495.37
TWIDDY & COMPANY REALTY CO	5359	2017	Overpayment	-5,673.15
CANTRELL-BUSH, SANDRA ELAINE	016442002	2012	Overpayment	-143.42
SADLER, HERMAN JR	021852000	2016	Overpayment	-9,610.25
THOMAS, ANNE BRENNAN	022394000	2016	Overpayment	-1,586.65
HARVEY, MARGARET N TRUSTEE	024423026	2016	Overpayment	-389.72
GREER, FREDERICK B	025030008	2016	Overpayment	-1,811.94
MUNOZ, JOSE L	025427001	2016	Overpayment	-120.00
FITZGERALD, DENNIS J JR	025694526	2016	Overpayment	-4,702.40
YACCARINO, STEVEN D	027519000	2016	Overpayment	-2,588.75
OLDBAY PROPERTIES, LLC	027745000	2016	Overpayment	-3,650.60
RICKS-SAMPLE, JACQUELINE P TTEE	027817023	2016	Overpayment	-354.02
CLEMANS, KATHRYN H B	029425000	2016	Overpayment	-2,620.16
CRAIGHEAD, BARBARA THE HEIRS OF	029869000	2016	Overpayment	-477.88
5307 SAND WEDGE LLC	031038006	2016	Overpayment	-1,735.02
5309 SAND WEDGE LLC	031038007	2016	Overpayment	-455.90
GRAY, TILMAN R JR	962617000	2016	Overpayment	-208.59

-52,789.97



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Date 5/5/2017

Payee Name	Address	Address	Refund Reason	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BEVERLEY FREED, JACQUELYN	113 DUCK WOODS DR	SOUTHERN SHORES, NC 27949	Tag Surrender	C99	Tax	(\$139.61)	\$0.00	(\$139.61)
				T20	Tax	(\$71.43)	\$0.00	(\$71.43)
						Refund		\$211.04
BROOKS, LORI ELIZABETH	306 FIRST FLIGHT RUN	KITTY HAWK, NC 27949	Tag Surrender	C99	Tax	(\$89.96)	(\$4.50)	(\$94.46)
				T08	Tax	(\$62.77)	(\$3.13)	(\$65.90)
				T08BN	Tax	(\$8.37)	(\$0.42)	(\$8.79)
						Refund		\$169.15
GALGAN, PAUL	318 W BRIDGE LN	NAGS HEAD, NC 27959	Tag Surrender	C99	Tax	(\$62.79)	\$0.00	(\$62.79)
				T14	Tax	(\$43.37)	\$0.00	(\$43.37)
						Refund		\$106.16
PITTMAN, THOMAS ELISHA	PO BOX 743	AVON, NC 27915	Tag Surrender	C99	Tax	(\$76.56)	\$0.00	(\$76.56)
				F01	Tax	(\$11.84)	\$0.00	(\$11.84)
				R01	Tax	(\$1.71)	\$0.00	(\$1.71)
				S99	Tax	(\$18.34)	\$0.00	(\$18.34)
						Refund		\$108.45
WELTI, RICHARD ERNEST	313 W EDEN ST	KILL DEVIL HILLS, NC 27948	Vehicle Sold	C99	Tax	(\$90.58)	\$0.00	(\$90.58)
				T07	Tax	(\$80.23)	\$0.00	(\$80.23)
						Refund		\$170.81
							Refund Total	\$765.61

Tax Jurisdiction	District Type	Net Change
C99	COUNTY	(\$464.00)
T07	CITY	(\$80.23)
T08	CITY	(\$65.90)
T08BN	CITY	(\$8.79)
T14	CITY	(\$43.37)
T20	CITY	(\$71.43)
F01	FIRE	(\$11.84)
R01	FIRE	(\$1.71)
S99	SPECIAL	(\$18.34)
141	Total	(\$765.61)

Refund Report for REAL ESTATE, PERSONAL PROPERTY and MOTOR VEHICLE

(Refunds over \$100.00)

MONTH: MAY Date Range: 5/1/2017 - 5/31/2017 SUBMITTED BY: Becky Huff

Taxpayer Name	Parcel	Bill Yr	Reason	Refund
DAWSON, CAROL D	023728001	2015	Overpayment	-1,186.46
MAYER, GREGORY A	014822210	2016	Overpayment	-270.44
HERNDON, ERNEST T JR	014822212	2016	Overpayment	-231.34
TWIDDY, THOMAS R	017730000	2016	Overpayment	-202.27
TWIDDY, THOMAS R	017730003	2016	Overpayment	-2,530.13
HAGMAIER, WILLIAM E	018334603	2016	Overpayment	-100.00
MAIORANA, DONALD S	000658002	2016	Overpayment	-417.75
HENNIGAN, CHARLES R	002825000	2016	Overpayment	-270.00
LANNING, VIRGIL W	004830000	2016	Overpayment	-592.59
FRANK, NICHOLAS L	005071000	2016	Overpayment	-1,990.95
KEARNEY, CAROL A	008010000	2016	Overpayment	-1,280.05
WALL, LYNNE PERRY	018952000	2016	Overpayment	-3,270.39
PHILLIPS, WENDI K	024371000	2016	Overpayment	-3,637.05
PHILLIPS, WENDI K	024371001	2016	Overpayment	-791.39
CELTNIEKS, KARL M	009613200	2016	Overpayment	-4,288.30
DIFFERENT BEAT, LLC	010024000	2016	Overpayment	-3,660.10
FOSTER, DESMOND R JR	015441001	2016	Overpayment	-2,180.58
FOUTS, ALICE W	016038000	2016	Overpayment	-1,086.10
JONES, ROBERT M	016365000	2016	Overpayment	-1,105.15
BRANSTETTER, DANIEL W	016671000	2016	Overpayment	-1,518.55
TWIDDY, THOMAS R	017730007	2016	Overpayment	-1,136.54
TWIDDY, THOMAS R	017730008	2016	Overpayment	-204.66
TWIDDY, THOMAS R	017730009	2016	Overpayment	-464.46
SCARLETT, JAMES W	019906000	2016	Overpayment	-256.52
SLOVENSKI, ROBERT A JR	020670000	2016	Overpayment	-1,023.61
ROSEN, SHARON L	021447000	2016	Overpayment	-3,443.70
				-37,139.08

Release Report for REAL ESTATE, PERSONAL PROPERTY and MOTOR VEHICLE

(Releases over (\$100.00))

MONTH: MAY

DATE RANGE: 5/1/2017 - 5/31/2017

SUBMITTED BY: Becky Huff

Taxpayer Name	Parcel #	Bill Year	Reason	Released Value	Tax Released
OREGON INLET FISHING CENTER IN	009068000	2015	Has been taxed as a leasehold but operates as a Concession Contract - Exempt	-214,900.00	-1,296.06
OREGON INLET FISHING CENTER IN	009068000	2014	Has been taxed as a leasehold but operates as a Concession Contract - Exempt	-214,900.00	-1,296.06
OREGON INLET FISHING CENTER IN	009068000	2013	Has been taxed as a leasehold but operates as a Concession Contract - Exempt	-214,900.00	-1,296.06
OREGON INLET FISHING CENTER IN	009068000	2012	Has been taxed as a leasehold but operates as a Concession Contract - Exempt	-294,900.00	-1,179.60
OREGON INLET FISHING CENTER IN	009068000	2011	Has been taxed as a leasehold but operates as a Concession Contract - Exempt	-294,900.00	-1,186.98
Total Tax					-6,254.76



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments: College of the Albemarle - Board of Trustees, Hatteras Community Center Board, Juvenile Crime Prevention Council, Land Transfer Tax Appeals Board, Library Board - Dare, Manns Harbor Community Center Board, Dare County Waterways Commission, Roanoke Island Community Center Board, Dare County Transportation Advisory Board

Complete information about each appointment appears after this page.

Board Action Requested

Make Board Appointments & Announce Upcoming Appointments

Item Presenter

Robert Outten, County Manager



Board Appointment - College of the Albemarle Board of Trustees

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENT

COLLEGE OF THE ALBEMARLE

BOARD OF TRUSTEES

(DARE COUNTY COMMISSIONER REPRESENTATIVE)

(Four Year Term)

Fletcher Willey

(Current Term 6/13 – 6/17)

(Originally Apptd. 06/06)

Mr. Willey would like to be reappointed.

Applications have been received from:

David Reide Corbett

Charles B. Read, Jr.

Other Members:
See attached list

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice CoA Board of Trustees

2nd choice Waterways

3rd choice Tourism

Name D. Reide Corbett

Address 1403 Harpoon Ct

City/State/Zip KDH, NC 27948

Email Address corbettd@ecu.edu

Telephone Home: 252-341-8310

Business: 252-475-5428

Resident of Dare County: yes no

Occupation: Professor

Business Address: East Carolina University; UNC CSI

Educational background:

PhD Oceanography; Florida State University

BS Chemistry; Florida State University

Business and civic experience and skills:

I have worked closely with the town of Nags Head for several years related to coastal resiliency.

Interact with several coastal organizations focused on coastal change, nutrient loading, water quality.

Other Boards/Committees/Commissions on which you presently serve:

Several within ECU and UNC CSI

Science Advisory Committee - APNEP

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Nancy White, Exec. Director	UNC CSI	Wanchese, NC	252-475-5400
Mike Muglia, Scientist,	UNC CSI	Wanchese, NC	252-305-0500
Cliff Ogburn, Town Manager,	Nags Head		252-449-2010

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/8/17 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

David Reide Corbett

Professor and Senior Scientist
Department of Geological Sciences
Institute of Coastal Science and Policy
East Carolina University
Greenville, North Carolina 27858
Tel: (252) 328-1367; Fax: (252) 328-4391
Email: corbettd@ecu.edu

Program Head
Coastal Processes Program
UNC Coastal Studies Institute
850 NC 345
Wanchese, NC 27981
Tel: (252) 475-5428

BIO

Reide Corbett was born and raised in coastal North Carolina. After receiving his PhD from Florida State University and spending a short time at Tulane University in New Orleans, he returned to NC as an Assistant Professor at East Carolina University. He is now jointly appointed between the Department of Geological Sciences, Institute for Interdisciplinary Coastal Sciences and Policy at East Carolina University and the UNC Coastal Studies Institute. He is a coastal oceanographer/geochemist with an overall scientific interest in the cycling of biologically active constituents (e.g., carbon, nitrogen, phosphorus) in coastal and open ocean environments. He is especially interested in evaluating and quantifying pathways of nutrient delivery to the coastal ocean that have been either under estimated or potentially ignored altogether, such as groundwater discharge and advective transport associated with sediment disturbances. These processes may play a critical role in understanding biogeochemical cycles and therefore must be described in order to fully constrain these cycles locally and globally. Ultimately, his hope is that information acquired through this research will lead to a clearer understanding of estuarine and coastal processes, providing better management and preservation of these critical environments.

EDUCATION

1999: Ph.D. in Chemical Oceanography (Geochemistry) under the direction of William C. Burnett;
Florida State University
1996: M.S. in Chemical Oceanography (Geochemistry); Florida State University
1994: B.S. in Chemistry; Florida State University

PROFESSIONAL EXPERIENCE

2012-pres.	UNC Coastal Studies Institute, Wanchese, NC	Program Head
2007-pres.	Institute for Coastal Science and Policy, East Carolina U.	Senior Scientist
2000-pres.	Department of Geological Sciences, East Carolina U.	Asst., Assoc., Professor
1999-2000	Department of Geology, Tulane U.	Postdoctoral Fellow

RESEARCH INTERESTS

My overall scientific interest is to better understand the cycling of biologically active constituents (e.g., carbon, nitrogen, phosphorus) in coastal and open ocean environments. In addition, I am interested in the role humans and nature play in shaping the coastal zone. Specific areas of my on-going research include those focused on:

- *Naturally-occurring radionuclides as tools for quantifying rates of sedimentary and biogeochemical processes*

- *Sedimentary and geochemical processes in coastal environments*
- *Investigations of the discharge of groundwater into the coastal zone*
- *Deposition, remineralization and burial of carbon and nutrients in coastal margins*
- *Coastal Hazards*

CURRENT RESEARCH PROJECTS

Sedimentary Petrology and Geological Framework Investigations in the Southeastern U.S. Outer Continental Shelf. Bureau of Ocean & Energy Management.

Assessing offshore sand resources for North Carolina. Bureau of Ocean & Energy Management Research to support design and siting of deposition areas for dredged material from the Rodanthe Emergency Channel. NC DoT.

S-Curves Beach Nourishment Monitoring at Pea Island National Wildlife Refuge. US Fish and Wildlife Service.

Sand Resource Data Assessment for Coastal State Waters of North Carolina. NC Division of Coastal Management.

SELECTED PEER-REVIEWED PUBLICATIONS (out of more than 100; student authors are *italicized*)

Corbett, D.R., *J. Crenshaw*, K. Null, R.N. Peterson, *L.E. Peterson*, W.R. Lyons. Nearshore Mixing and Nutrient Delivery along the Western Antarctic Peninsula. Antarctic Sciences. In press.

Paris, P., J.P. Walsh, D.R. Corbett. Where the Continent Ends. Geophysical Research Letters. 43, 12208-12216. doi:10.1002/2016GL071130.

Lindeman, K., *L. Dame*, C. Avenarius, B. Horton, J. Donnelly, D.R. Corbett, A. Kemp, P. Lane, M. Mann, W.R. Peltier, 2015. Science needs for sea-level adaptation planning: Comparisons among three U.S. Atlantic coast regions. Coastal Management. 43, 555-574.

Corbett, D.R. Walsh, J.P., C. Harris, A. Ogston, A. Orpin, 2014. Formation and Preservation of Sedimentary Strata from Coastal Events: Insights from Measurements and Modeling. Continental Shelf Research. 86, 1-5.

Lagomasino, D., D.R. Corbett, J.P. Walsh. 2013. Influence of Wind-Driven Inundation and Coastal Geomorphology on Sedimentation in Two Microtidal Marshes, Pamlico River Estuary, NC. Estuarine, Coastal, and Shelf Science. DOI 10.1007/s12237-013-9625-0.

Cowart, L., D.R. Corbett, J.P. Walsh, 2011. Shoreline Change along Sheltered Coastlines: Insights from the Neuse River Estuary, NC. Remote Sensing, 3, 1516-1534.

Kirwan, M., A.B. Murray, J.P. Donnelly, D.R. Corbett, 2011 Rapid wetland expansion during European settlement and its implication for marsh survival under modern sediment delivery rates. Geology, 39(5) 507-510.

Cowart, L., J.P. Walsh, D.R. Corbett, 2010. Analyzing estuarine shoreline change: A case study of Cedar Island, NC. Journal of Coastal Research. 26(5) 817-830.

Kemp, A.C. B.P. Horton, S.J. Culver, D. R. Corbett, O. van de Plassche, W. R. Gehrels and B.C. Douglas, 2009. The timing and magnitude of recent accelerated sea-level rise (North Carolina, USA). Geology. 37, 1035-1038.

McCoy, C.A., D.R. Corbett, J.E. Cable, and R.K. Spruill, 2007. Hydrogeological characterization and quantification of submarine groundwater discharge in the southeast Coastal Plain of North Carolina, Journal of Hydrology, 339, 159-171.

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

ADVISORY BOARDS and COMMISSIONS INTERESTED IN:

- 1) VETERAN'S AFFAIRS - *Appntd*
- 2) COLLEGE OF THE ALBEMARLE
- 3) PLANNING (at-large or my residential district) *Appntd*

NAME: CHARLES B. READ, JR.

ADDRESS: 19 Mallard Cove Loop, southern Shores, NC 27949

PHONE: (252) 255-5055 (fax) 255-5057 **DARE COUNTY RESIDENT:** YES

OCCUPATION: 2010-Present: WRITER; copyrighted movie manuscript of the tragic final voyage of the Motor Vessel Golden Venture. AUTHOR; *MAXIMUM SECURITY...Defusing the Threat and Principles of Security Consulting*

CONSULTANT- Provide executives with the information, and methodologies needed to detect, deter, and resolve problems and to make informed decisions; expedite turnaround situations through the delivery of interim and transitional leadership services. Maintain an interdisciplinary team of investigative and security experts from federal, state, and local agencies

EDUCATION and ADVANCED STUDIES:

- UNC School of Government (University of NC at Chapel Hill – certificate)
- PENN STATE University, Police Executive Development Institute (POLEX certificate)
- EXCELSIOR COLLEGE, University of the State of NY (Liberal Arts Degree)

BUSINESS EXPERIENCE:

CIVILIAN EMPLOYMENT HISTORY:

(RECENT)

TOWN MANAGER, Southern Shores, NC (2007-2010). Chief Executive Officer responsible for the command, control, and administration of all municipal affairs

(PAST)

DIRECTOR OF SPECIAL PROJECTS; Lowers & Associates, Purcellville, VA, provided comprehensive management consulting services at the senior executive level to iconic clients of this international crime risk mitigation firm, including; Loomis-Fargo, Lloyds of London, PricewaterhouseCoopers, Feld Entertainment and the Ringling Brothers & Barnum and Bailey Circus

NATIONAL VICE PRESIDENT; Engineered Security Systems, Inc. Towaco, NJ, founded the Risk Management and Investigations Division of this DOD cleared, full-service security company

SPECIAL AGENT II (retired) Pennsylvania Office of Attorney General, conducted complex, multi-jurisdictional criminal and non-criminal investigations and represented the State Attorney General on several high-profile joint federal task force operations

STATE TROOPER (retired) New York State Police, provided full service law enforcement service in the metropolitan NYC area

TEACHING:

College Instructor (Adjunct), Valley Forge Military College, Wayne, PA (1985-1998)
courses offered: Dynamics of Terrorism, Introduction to Criminal Justice, Law & Society, Juvenile Delinquency, Penology, and Leadership Development

Certified Instructor, National Incident Management System – Incident Command System

MILITARY EMPLOYMENT HISTORY: (retired) 21-years combined Active & Reserve service

MAJOR, US AIR FORCE SPECIAL OPERATIONS COMMAND:

Chief of Security Police & Force Protection, 193rd Special Operations Group and Commanding Officer 193rd Security Police

LIEUTENANT, US COAST GUARD:

Executive and Staff Officer – specialties: International Maritime Law Enforcement, Port Security, Training, and Boating Safety. Management of public safety patrol, search & rescue, customs enforcement, intelligence, and environmental protection programs in major metropolitan areas

OTHER BOARD SERVICE:

CURRENT: PRESIDENT (*) Outer Banks Gun Club, Inc. (membership 1400+)

PREVIOUS: Development Council of the Outer Banks Hospital Foundation and Gifts In-Kind Chairman of the Get-Pinked Committee for Breast Cancer Awareness Program

Expiration: 09/30/15 – does not conflict with this application (*)

PROFESSIONAL CERTIFICATIONS and LICENSES:

- US Coast Guard Licensed Captain – Master 100 gross tons (inactive/renewable)
- Licensed Private Detective (Florida – Agency and Investigator)
- Certified Fraud Consultant, International Fraud Training Institute
- Certified Security Consultant, Lion Investigation Academy
- Certified Instructor National Incident Management System (NIMS) Incident Command System (ICS) - NC Emergency Management Agency
- Certified Arbitrator, National Better Business Bureaus

PUBLICATIONS:

- *M/V Golden Venture* - (script for motion picture)
Copyright: TXu1-851-886 & Writers Guild of America - East # R30800
- *Maximum Security...defusing the threat*,
ISBN: 978-161434-274-8 BOOKLOCKER, 2011
- *Principles of Security Consulting*,
ISBN# 1-930586-79-5 American Book Publishers, 2002

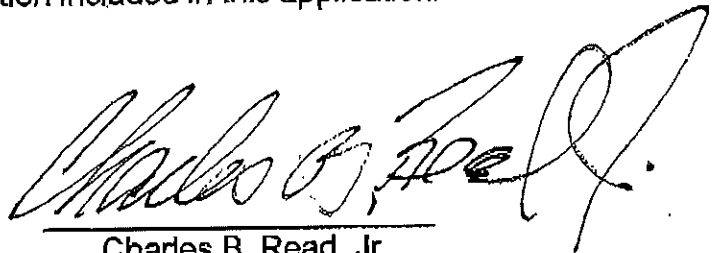
REFERENCES

- 1: Donel C. Smith, business owner and former Mayor of Southern Shores, NC
(252) 261-4093
- 2: John (Jack) Shea, Dare County Commissioner, Southern Shores, NC (252) 261-4158
- 3: Wally Overman, Dare County Commissioner, Manteo, NC (252) 473-3433

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

1-29-2015

DATE



Charles B. Read, Jr.

FOR OFFICIAL USE ONLY:

Date received: 1/29/15

Date forwarded to the County Commissioners: _____

COLLEGE OF THE ALBEMARLE
BOARD OF TRUSTEES

DARE COUNTY COMMISSIONER REPRESENTATIVES
(Four Year Term)

The Board of Trustees is the governing body of the College. Trustee responsibilities include making legal and financial decisions and approving the organization's mission, strategic goals, and objectives.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Bob Woodard P.O. Box 1000 Manteo, NC 27954 473-8240	6-30-2020	Apptd. 2/17
Fletcher Willey P.O. Box 848 Nags Head, NC 27959 473-5273(H) 480-4600(O)	6-30-2017	Apptd. 6-06 Reapptd. 6-09,13

NOTES

Meeting Date:

Bill introduced to extend terms appointed in 1987 to five years. All other terms will be for four years. Received this information from Parker Chesson on May 1, 1987. (letter)

- 1/93 - Chris Seawell appointed to fill unexpired term of Louise Dollard.
- 9/96 - Geneva H. Perry appointed to fill unexpired term of Robert Williams.
- 11/99 - Richard Johnson appointed to fill unexpired term of Geneva H. Perry who resigned.
- 6/06 - Fletcher Willey appointed to fill unexpired term of Chris Seawell.
- 6/11 - Jack Shea appointed to fill unexpired term of Richard Johnson.
- 12/11 - Warren Judge appointed to fill unexpired term of Richard Johnson (Jack Shea was appointed but never took the position.
- 2/17 - Chairman Bob Woodard was appointed due to the passing of Commissioner Warren Judge.

REVISED 2/17



Board Appointment - Dare County Transportation Advisory Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENT
DARE COUNTY TRANSPORTATION ADVISORY BOARD
(Four Year Term)

Amy Montgomery
(Dialysis/Hospital Rep.)
(Current Term 6/13-6/17)
(Originally Appointed 9/11)

The Public/Business Representative appointment is vacant
due to the death of Paul Keller
(Current Term 6/13-6/17)

There is a vacancy for a representative from East Carolina Health Care

There is a vacancy for a representative from Private Trans. Provider

Amy Montgomery would like to be reappointed.

An application has been received from:

Mandy Earnest

Other Members: See attached list

DARE COUNTY TRANSPORTATION ADVISORY BOARD

(Staggered Terms/Four Year Term)

The Dare County Transportation System is required by the State's Community Transportation Program to have a local Transportation Advisory Board. This Board is expected to maintain a minimum level of coordinated transportation service and to maintain ongoing communications as a means of seeking public involvement and ongoing administrative oversight.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Brandi Rheubottom P.O. Box 1000 Manteo, NC 27954 475-5635 DC Older Adult Services	6-2018	Apptd. 6/06 Reapptd. 6/10,14
Jay Burrus P.O. Box 1000 Manteo, NC 27954 473-1471 Dept. of Health & Human Services	6-2018	Apptd. 6-98 Reapptd. 7/02,06,10,14
Vacant East Carolina Health Care	6-2017	
Kenny Kee 1101 E.R. Daniels Rd. Wanchese, NC 27981 480-3500 Job Link Career Center	6-2018	Apptd. 6-04 Reapptd.6-06,10,14
Vacant Private Trans. Provider	6-2017	
Nessie Siler 146 Airport Rd. Manteo, NC 27954 473-3376 Transit User/Disabled	6-2018	Apptd. 6-14
Ginny Zdanski P.O. Box 175 Manteo, NC 27954 473-6316 Public Human Service Agency	6-2020	Apptd. 11-16
Jack Shea P.O. Box 1000 Manteo, NC 27954 475-5700 Dare County Commissioner	6-2019	Apptd. 1/07 Reapptd.6/07,9/11 6/15

Maria Heifferon, Ch. 8410 S. Old Oregon Inlet Rd. Nags Head, NC 27959 441-5323 Ethnic Minority Rep. (Public Sector)	6-2020	Apptd. 7/08 Reapptd. 6/12, 6/16
Vacant Hatteras Island	6-2016	
John Winston, Jr. P.O. Box 905 Nags Head, NC 27959 441-7942 Education Institution	6-2018	Apptd. 6-06 Reapptd. 6/10
Amy Montgomery OBX Hospital 4800 S. Croatan Hwy. Nags Head, NC 27959 (Dialysis/Hospital Rep.)	6-2017	Apptd. 9/11 Reapptd. 6/13
Paul Keller P.O. Box 8106 Duck, NC 27949 261-3395 (Public/Business Rep.)	6-2017	Apptd. 8/09 Reapptd. 6/13

NOTES:

CONTACT INFO: Don Cabana, Transportation Director
475-5641

MEETING DATE: Quarterly, Dare Co. Center, 8:30 a.m.

Stuart Bell appointed to fill unexpired term of Dick Wood 2/99.
Warren Judge replaced Stuart Bell 7/99.
Doug Tutwiler replaced John Xenakis 7/99.
Randy Hemmis filled unexpired term of Al Valentino 1/00.
Bryan Shaw filled unexpired term of Ward Barnett 1/00.
Richard Wescoat appointed to fill unexpired term of Al Forman 2/00.
Donnie Just appointed to fill unexpired term of Doug Tutwiler 2/00
Ray Seiwel filled unexpired term of Randy Hemmis 2/00.
Trish Blacmon appointed to fill unexpired term of Wilson Shearin 6/00.
Christan Zdanski replaced Uli Bennewitz 6/00.
Oral Ali replaced Lani Goodwin 6/00.
Dawn Enochs replaced Warren Judge 6/00.
David Hoare appointed to fill unexpired term of Richard Wescoat 10/00.
Curtis Creech appointed to fill unexpired term of Chris Zdanski 12/00.
Comm. Geneva H. Perry filled unexpired term of outgoing Comm. Cheryl Byrd 1/01.
Kim Bailey replaced Ann Laughlin 7/01.
David Quidley replaced Bryan Shaw 7/01.
Jeff Tack filled unexpired term of Dawn Enoch 7/01.
Eric Spears filled unexpired term of Donnie Just 7/01.
Kermit Skinner filled unexpired term of the late Curtis Creech 6/02.

DCBC eliminated seat for Cancer Support Group 7/1/02.
Jody Crosswhite filled unexpired term of Trish Blackmon 12/02.
Comm. Cheryl Byrd appointed to fill unexpired term of outgoing Comm. Geneva Perry 2/03.
Margie Midgett appointed to fill unexpired term of Dell Collins 3/03.
Doug Seay replaced Jeff Tack (OB Visitor Bureau) 6/03.
Sandy Morrison apptd. to fill unexpired term of David Hoare 6/03.
Pete Groom replaced Alex Risser 6/04.
Pat Morrissey replaced Kermit Skinner, 6/04.
Kenny Kee replaced Jimmy Perry 6/04.
Megan Gregory replaced David Quidley 1/05.
Robert Woodard apptd. to fill unexpired term of Doug Seay 2/05.
Amy Etheridge apptd. to fill unexpired term of Kim Bailey 2/05.
Ben Sproul apptd. to fill vacant OB Rest. Asso. seat 4/05.
Andy Szakos filled unexpired term of Sandy Morrison 3/06.
Michelle Pharr filled unexpired term of Bob Woodard 3/06.
Tim Shearin filled unexpired term of Pat Morrissey 4/06.
David Kleinschuster apptd. To fill unexpired term of Amy Etheridge 6/06.
Comm. Jack Shea apptd. to fill unexpired term of Cheryl Byrd 1/07.
Amy Montgomery filled unexpired term of Gina Scarborough 9/11.
Kristen Parrino filled vacant Hatteras Island seat 4/15.
Apptd. Ginny Zdanski to fill vacant Public Human Service Agency seat 11/16.

REVISED 11/16

1

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Transportation Advisory Board

2nd choice _____

3rd choice _____

Name: Mandy Earnest

Address: 316 Burn Drive

City/State/Zip Kill Devil Hills NC 27948

Telephone Home: 207-3952

Business: 475-9257

Resident of Dare County: yes no

Occupation: COA - PACE Program

Business Address: College of the Albemarle

Educational background:

BS Human Development & Family Studies

MS Exercise Science

Business and civic experience and skills:

familiar with the county transportation system
through past employment and current employment

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

Healthy Colonians of the Outer Banks
COA- SGA

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Laura Willingham	DCDPH		475-5579
Sandy Scarborough	Dare Center		475-9270
Lisa Phillips	ALA		489-8977

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 9/11/14 Signature of applicant: _____

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____



Board Appointment - Dare County Waterways Commission

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENTS

DARE COUNTY WATERWAYS COMMISSION

(Two Year Term)

This Commission promotes the Oregon Inlet Jetty Project, the Hatteras Inlet Project and oversees County dredging projects and waterways related issues.

There are currently four vacancies:

At Large

David May

(Current Term 6/15 – 6/17)

(Originally Apptd. 6/07)

Dan Oden

(Current Term 6/15/-6/17)

(Originally Apptd. 8/16)

Fletcher Willey

(Current Term 6/15-6/17)

(Originally Apptd. 2/89)

All would like to be reappointed.

Applications have been received from:

Allen Moran

Charles (Chuck) Earley, Jr.

D Reide Corbett

Rom Whitaker

Other Members:
See attached list

DARE COUNTY WATERWAYS COMMISSION
(Two Year Term)

This Commission promotes the Oregon Inlet Jetty Project, the Hatteras Inlet Project and oversees County dredging projects and waterways related issues.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Danny Couch P.O. Box 1001 Buxton, NC 27920 995-5671 (H) 216-7383 (Cell)	6-18	Apptd. 1-17
At Large (Vacant)	6-17	
Ernie Foster P.O. Box 120 Hatteras, NC 27943 986-2515 (H)	6-18	Apptd. 2-08 Reapptd. 6-08,10,12,14 6/16
David May, CH. 107 E. Woodlands Dr. Manteo, NC 27954 473-3843 (H) 305-5235 (C)	6-17	Apptd. 6-07 Reapptd. 6-09,11,1,15
Ronald Lowe P.O. Box 23 Hatteras, NC 27943 252-450-5301	6-18	Apptd. 8-16
Dan Oden P.O. Box 306 Hatteras, NC 27943 252-986-2555	6-17	Apptd. 8-16
Fletcher Willey P.O. Box 848 Nags Head, NC 27959 473-5273 (H) 480-4600 (O)	6-17	Apptd. 2-89 Reapptd. 6-93,95 97,99,01,03,05,07,09, 11,13,15
Steve Coulter P.O. Box 189 Hatteras, NC 27943 995-4832 (H)	6-18	Apptd. 3-16

NOTES:

MEETING INFO: Monthly, odd months in Manteo, even months in Buxton.

CONTACT INFO: David May, Chairman
Jenny Gray Jones, OIWC Clerk

MEMBERS COMPENSATED: Members - \$50 per meeting
Chairman - \$75 per meeting

Robert Williams replaced Jim Bunch 6/91.
Wayne Gray replaced John Blair 7/92.
Barry Martin replaced Harry Schiffman 6/93.
Ephraim O'Neal replaced Chris Costenbader 6/94.
Floyd L. Basnight appointed to fill unexpired term of H.O. Golden 8/96.
Billy Carl Tillett replaced Wayne Gray 8/96.
Richard Johnson appointed to fill unexpired term of the late Robert Williams 1/97.
Moon Tillett appointed chairman 1/97.
Ron Tillett appointed to fill unexpired term of Richard Perkins 4/97.
DCBC appointed Moon Tillett as Chairman, Glen Miller as Vice Chairman 6/97.
Michael Davenport replaced Barry Martin 6/98.
Ervin Farrow III replaced Glenn Miller 6/01.
Lee Tugwell filled unexpired term of Moon Tillett 10/04.
Warren Judge apptd. to fill unexpired term of Richard Johnson 6/05.
Allen Burrus apptd. to fill unexpired term of Warren Judge 1/07.
Robin Mann replaced Lee Tugwell 6/07.
David May replaced Jerald Craddock 6/07.
Ernie Foster filled unexpired term of Ephraim O'Neal 2/08.
Jed Dixon replaced Robin Mann 12/11 (for term 6/11-6/13).
Jim Tobin filled unexpired term of Richard Johnson 6/13.
Danny Couch filled unexpired term of Jed Dixon 4/16.
Holly White replaced Jim Tobin 6/16.
Ronald Lowe appointed to replace Holly White who could not serve due to moving out of Dare County 8/16.
Dan Oden appointed to fill unexpired term of Arvin Midgett 8/16.

The OIWC oversees county dredging projects and waterways related issues.

OIWC membership was reduced to 9 members 6/3/02 (consent agenda)
DCBC relinquished responsibility of appointing chairman and vice chairman to the OIWC effective 9/17/02.
OIWC membership reduced to 7 members 6/03.
DCBC added another member (Steve Coulter) for a two year term ending 6/18. (3/16)
*****Name changed to Dare County Waterways Commission 8/15/16.**

At the DCBC meeting on 1/3/17, Commissioner Danny Couch was moved from the At Large seat to the Commissioners seat. The At Large seat is vacant until a later appointment by the DCBC.

REVISED 1/17

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice CoA Board of Trustees

2nd choice Waterways

3rd choice Tourism

Name D. Reide Corbett

Address 1403 Harpoon Ct

City/State/Zip KDH, NC 27948

Email Address corbettd@ecu.edu

Telephone Home: 252-341-8310

Business: 252-475-5428

Resident of Dare County: yes no

Occupation: Professor

Business Address: East Carolina University; UNC CSI

Educational background:

PhD Oceanography; Florida State University

BS Chemistry; Florida State University

Business and civic experience and skills:

I have worked closely with the town of Nags Head for several years related to coastal resiliency.

Interact with several coastal organizations focused on coastal change, nutrient loading, water quality.

Other Boards/Committees/Commissions on which you presently serve:

Several within ECU and UNC CSI

Science Advisory Committee - APNEP

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Nancy White, Exec. Director	UNC CSI	Wanchese, NC	252-475-5400
Mike Muglia, Scientist,	UNC CSI	Wanchese, NC	252-305-0500
Cliff Ogburn, Town Manager,	Nags Head		252-449-2010

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/8/17 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

David Reide Corbett

Professor and Senior Scientist
Department of Geological Sciences
Institute of Coastal Science and Policy
East Carolina University
Greenville, North Carolina 27858
Tel: (252) 328-1367; Fax: (252) 328-4391
Email: corbettd@ecu.edu

Program Head
Coastal Processes Program
UNC Coastal Studies Institute
850 NC 345
Wanchese, NC 27981
Tel: (252) 475-5428

BIO

Reide Corbett was born and raised in coastal North Carolina. After receiving his PhD from Florida State University and spending a short time at Tulane University in New Orleans, he returned to NC as an Assistant Professor at East Carolina University. He is now jointly appointed between the Department of Geological Sciences, Institute for Interdisciplinary Coastal Sciences and Policy at East Carolina University and the UNC Coastal Studies Institute. He is a coastal oceanographer/geochemist with an overall scientific interest in the cycling of biologically active constituents (e.g., carbon, nitrogen, phosphorus) in coastal and open ocean environments. He is especially interested in evaluating and quantifying pathways of nutrient delivery to the coastal ocean that have been either underestimated or potentially ignored altogether, such as groundwater discharge and advective transport associated with sediment disturbances. These processes may play a critical role in understanding biogeochemical cycles and therefore must be described in order to fully constrain these cycles locally and globally. Ultimately, his hope is that information acquired through this research will lead to a clearer understanding of estuarine and coastal processes, providing better management and preservation of these critical environments.

EDUCATION

1999: Ph.D. in Chemical Oceanography (Geochemistry) under the direction of William C. Burnett;
Florida State University
1996: M.S. in Chemical Oceanography (Geochemistry); Florida State University
1994: B.S. in Chemistry; Florida State University

PROFESSIONAL EXPERIENCE

2012-pres.	UNC Coastal Studies Institute, Wanchese, NC	Program Head
2007-pres.	Institute for Coastal Science and Policy, East Carolina U.	Senior Scientist
2000-pres.	Department of Geological Sciences, East Carolina U.	Asst., Assoc., Professor
1999-2000	Department of Geology, Tulane U.	Postdoctoral Fellow

RESEARCH INTERESTS

My overall scientific interest is to better understand the cycling of biologically active constituents (e.g., carbon, nitrogen, phosphorus) in coastal and open ocean environments. In addition, I am interested in the role humans and nature play in shaping the coastal zone. Specific areas of my on-going research include those focused on:

- *Naturally-occurring radionuclides as tools for quantifying rates of sedimentary and biogeochemical processes*

- *Sedimentary and geochemical processes in coastal environments*
- *Investigations of the discharge of groundwater into the coastal zone*
- *Deposition, remineralization and burial of carbon and nutrients in coastal margins*
- *Coastal Hazards*

CURRENT RESEARCH PROJECTS

Sedimentary Petrology and Geological Framework Investigations in the Southeastern U.S. Outer Continental Shelf. Bureau of Ocean & Energy Management.

Assessing offshore sand resources for North Carolina. Bureau of Ocean & Energy Management

Research to support design and siting of deposition areas for dredged material from the Rodanthe Emergency Channel. NC DoT.

S-Curves Beach Nourishment Monitoring at Pea Island National Wildlife Refuge. US Fish and Wildlife Service.

Sand Resource Data Assessment for Coastal State Waters of North Carolina. NC Division of Coastal Management.

SELECTED PEER-REVIEWED PUBLICATIONS (out of more than 100; student authors are italicized)

- Corbett, D.R., *J. Crenshaw*, K. Null, R.N. Peterson, *L.E. Peterson*, W.R. Lyons. Nearshore Mixing and Nutrient Delivery along the Western Antarctic Peninsula. *Antarctic Sciences*. In press.
- Paris, P.*, J.P. Walsh, D.R. Corbett. Where the Continent Ends. *Geophysical Research Letters*. 43, 12208-12216. doi:10.1002/2016GL071130.
- Lindeman, K., *L. Dame*, C. Avenarius, B. Horton, J. Donnelly, D.R. Corbett, A. Kemp, P. Lane, M. Mann, W.R. Peltier, 2015. Science needs for sea-level adaptation planning: Comparisons among three U.S. Atlantic coast regions. *Coastal Management*. 43, 555-574.
- Corbett, D.R. Walsh, J.P., C. Harris, A. Ogston, A. Orpin, 2014. Formation and Preservation of Sedimentary Strata from Coastal Events: Insights from Measurements and Modeling. *Continental Shelf Research*. 86, 1-5.
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APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Oregon Inlet & Waterways Commission

2nd choice Oregon Inlet Task Force

3rd choice _____

Name Chuck (Charles) F. Earley Jr.

Address 1162 Raleigh Wood Drive

City/State/Zip Manteo/ NC / 27954

Email Address cearley@darenc.com

Telephone Home: 252 305 0092

Business: _____

Resident of Dare County: yes no

Occupation: Critical Care Paramedic

Business Address: P.O. Box 1000 Manteo, NC 27954

Educational background:

Ahoskie High, Roanoke-Chowan Community, Pitt (Paramedic Program).

Business and civic experience and skills:

Volunteer with Parks & Rec, Working with political campaigns, Served NC Army Guard Reserve

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Terry McGinnis,	Central Office (Edu.),	Dare,	
Sherriff Doug Doughtie			
Dean Parsons,	Physican Assistant,	Manteo,	419-571-0332

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 17 Feb 15 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Planning Board, Tourism Bd., Oregon Inlet Waterways Comm.
2nd choice Juvenile Crime Prevention Council, Board of Adjustment
3rd choice ABC Board, Roanoke Island Community Center Bd. ^{App'd 6/15}
Name: Allen Moran (Planning Board - District I, At Large)
Address: 381 Mother Vineyard Rd. Health & Human Services Bd.

City/State/Zip Manteo, N.C. 27954

Telephone Home: (252) 423-1309

Business: (252) 475-9222

Resident of Dare County: yes no

Occupation: Jail Administrator / Real Estate Agent

Business Address: 1044 Driftwood Dr. Manteo, N.C. 27954

Educational background:

N.C. Licensed Real Estate Broker, N.C. Justice Academy

Business and civic experience and skills:

Rotary International (Manteo) Board Member / Community Service Chair 2012

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Doug Doughtie	Dare County Sheriff	962 Marshall C. Collins Dr.	252-216-9898
Bobby Owens	Ret. N.C. Utilities Commission	310 Agona St.	252-256-0668
Marc Basnight	Retired	169 Scuppernong Rd.	252-475-8093

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/2014 Signature of applicant: *Bill M*

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Oregon Inlet and Waterways Commission

2nd choice _____

3rd choice _____

Name Ron A. Whitaker

Address P.O. Box 150

City/State/Zip Hatteras, NC, 27943

Email Address Ron@hatterasrelease.com

Telephone Home: 252-986-1031

Business: 252-216-6106

Resident of Dare County: yes no

Occupation: Charter & Comm. Fisherman

Business Address: Same

Educational background:

Greiger H.S. (Kinston, NC) ECU

Business and civic experience and skills:

Owner/Operator Release Sport Fishing 30 yrs

Dist. Manager Coca Cola - Kinston 3yrs

Other Boards/Committees/Commissions on which you presently serve:

Hatteras Community Ctr. Board

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Dan Oden</u>	<u>Oden's Dock</u>	<u>Hatteras</u>	<u>305-2555</u>
<u>Albert Bunney</u>	<u>Hatteras Harbor Motel</u>	<u>Hatteras</u>	<u>205-6503</u>
<u>Danny Couch</u>	<u>Hatteras Realty</u>	<u>Avon</u>	<u>425-4477</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 8/2/16 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 8/2/16



Board Appointment - Hatteras Community Center

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENTS

HATTERAS COMMUNITY CENTER BOARD

(Two Year Term)

The following have terms to expire this month:

George Banks

(Current Term 6/15 – 6/17)

(Originally Apptd. 6/97)

Dennis Robinson

(Current Term 6/15 – 6/17)

(Originally Apptd. 6/15)

Ricki Shepherd

(Current Term 6/15-6/17)

(Originally Apptd. 10/96)

All would like to be reappointed.

No other applications have been received.

Other Members:
See attached list

HATTERAS COMMUNITY CENTER
(Two Year Term)

This board operates and maintains the Hatteras Community Center.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
George Banks P.O. Box 367 Hatteras, NC 27943 986-2709 (H) 475-0297 (Cell)	6-17	Apptd. 6-97
Dennis Robinson Hatteras, NC 27943 475-4388 (H) 986-6335 (O)	6-17	P.O. Box 62
Richard A. Midgett, Ch. P.O. Box 549 Hatteras, NC 27943 986-2357 (H) 995-5333 (W)	6-18	Apptd. 6-93 Reapptd. 6-97,99,01 03,04,06,08,10,12,14, 16
Ricki Shepherd P.O. Box 594 Hatteras, NC 27943 986-2703	6-17	Apptd. 10-96 Reapptd. 6-97,6-99, 6-01, 6-03, 6-05,6-07,09 11,13,15
Rom Whitaker P.O. Box 151 Hatteras, NC 27943 986-1032	6-18	Apptd. 3-03 Reapptd. 7-04,06,08,10, 12,14,16

NOTES:

Meeting Date: 3rd Weds., each month - Board 7:30 p.m.
General meeting quarterly – July 8:30 p.m.

Richard A. Midgett replaced Gary Austin 6/93.
Raymond Willis replaced Belinda Willis 7/95.
Ricki Shepherd appointed to fill unexpired term of Cora Simmons 10/96.
Shanklin Peele Jr. appointed to fill unexpired term of Bert Austin 1/97.
Ernie Foster, Jr. replaced Raymond Willis 6/97.
Rom Whitaker appointed to fill unexpired term of Shanklin Peele Jr. 3/03.
Richard Midgett apptd. for one year 6/03 in order to stagger terms.
George Banks and Dennis Robinson replaced Ernie Foster, Jr. and Geraldine Farrow 6/15.

REVISED 6/16



Board Appointment - Juvenile Crime Prevention Council

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENTS

JUVENILE CRIME PREVENTION COUNCIL

(Two Year Term)

The following have terms to expire this month:

Robert Trivette

(District Court Judge/Co. Comm. Appt.)
(Current Term 6/15 – 6/17, Originally Apptd. 1/12)

Teresa Twyne

(School Supt. or designee)
(Current Term 6/15 – 6/17 Originally Apptd 10/13)

Vance Haskett

(Police Chief)
(Current Term 7/15 – 6/17, Originally Apptd. 1/08)

Gail Hutchison

(Local Sheriff or designee)
(Current Term 6/15 – 6/17, Originally Apptd. 6/13)

Jennifer Karpowicz

(Asst. Dist. Atty. or Designee)
(Current Term 6/15 – 6/17, Originally Apptd. 7/09)

LaQreshia Bates-Harley

(Chief Court Counselor or designee)
(Current Term 6/16 – 6/17, Originally Apptd. 6/16)

Keith Letchworth

(Director AMH/DD/Sa or designee)
(Current Term 1/16 – 6/17, Originally Apptd. 1/16)

Bonnie Bennett

(County Manager or designee)
(Current Term 6/15 – 6/17, Originally Apptd. 1/99)

Margarette Umphlett
(County Commissioner)
(Current Term 6/15-6/17, Originally Apptd. 12/14)

Pat Hudspeth
(Juvenile Defense Attorney)
(Current Term 7/15-6/17, Originally Apptd. 3/08)

Richard J. Martin
(At Large)
(Current Term 6/15-6/17, Originally Apptd. 1/99)

Laura Twichell
(At Large)
(Current Term 6/15-6/17, Originally Apptd. 6/15)

Jay Burrus
(Director – Health & Human Services)
(Current Term 10/15-6/17, Originally Apptd. 1/03)

Katherine Irby
(4-H/SOS-At Large)
(Current Term 10/15-6/17, Originally Apptd. 1/03)

Malinda Lathan
(At Large)
(Current Term 6/15-6/17, Originally Apptd. 2/13)

Ryan Henderson
(At Large)
(Current Term 1/16-6/17, Originally Apptd. 1/16)

Nancy Griffin
(At Large)
(Current Term 6/15-6/17, Originally Apptd. 6/15)

All would like to be reappointed.

**Applications have been received from Jennifer Alexander, Shannon Brooks, Allen Moran,
Lionel Ray Robinson**

Other Members:

See attached list

JUVENILE CRIME PREVENTION COUNCIL
 (Two Year Term)

**As outlined and funded by the Juvenile Justice Reform Act of 1998,
 the Juvenile Crime Prevention Council assumes responsibility for assessing
 needs, funding community-based alternatives for troubled youth who enter
 the courts, and supporting prevention programs.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Robert Trivette P.O. Box 888 Kitty Hawk, NC 27949 261-9727 (H), 305-3739 (O) (District Court Judge/Co. Comm. Appt.)	6/17	Apptd. 1/12 Reapptd. 6/13,15
Teresa Twyne P.O. Box 1746 Manteo, NC 27954 473-2681 (School Supt. or designee)	6/17	Apptd. 10/13 Reapptd. 6/15
Vance Haskett P.O. Box 246 Manteo, NC 27954 473-2069 (Police Chief)	6/17	Apptd. 1/08 Reapptd. 7/09,11,13,15
Gail Hutchison 6115 Hwy 64 Manns Harbor, NC 27953 252-216-8337 (Local Sheriff or designee)	6/17	Apptd. 6/13 Reapptd. 6/15
Jennifer Karpowicz P.O. Box 1276 Manteo, NC 27954 919-357-5700 (Asst. Dist. Atty. or designee)	6/17	Apptd. 7/09 Reapptd. 6/11,13,15
LaQreshia Bates-Harley Chief Court Counselor II P.O. Box 513 Elizabeth City, NC 27907 252-331-4759 (O) (Chief Court Counselor or designee)	6/17	Apptd. 6/16
Keith Letchworth 1708 E. Arlingto Blvd. Greenville, NC 27834 252-347-6365 (Director AMH/DD /SA or designee)	6/17	Apptd. 1/16

Bonnie Bennett, Treas. P.O. Box 1000 Manteo, NC 27954 475-5753 (County Manager or designee)	6/17	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15
Melinda Mogowski P.O. Box 3707 Kill Devil Hills, NC 27948 441-3536 (Substance Abuse Professional)	6/18	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,06,08 6/10,12,14,16
Stephen Wescott P.O. Box 2148 Manteo, NC 27954 216-6358 (Member of Faith Community)	6/18	Apptd. 11/11 Reapptd. 6/12,14,16
Margaret Umphlett 166 Old NC 345 Manteo, NC 27954 305-3241 (County Commissioner)	6/17	Apptd. 12/14 Reapptd. 6/15
Pat Hudspeth, CH 5200 Pine Hill Lane Kitty Hawk, NC 27949 252-473-3484 (Juvenile Defense Attorney)	6/17	Apptd. 3/08 Reapptd. 7/09,11,13,15
Richard J. Martin P.O. Box 1878 Manteo, NC 27954 473-1957 (At Large)	6/17	Apptd. 1/99 Reapptd. 6/13,15
John Gardner 141 Toler Rd. Manteo, NC 27954 252-599-7791 (Member of Business Community)	6/18	Apptd. 1/16 Reapptd. 6/16
Michael Lewis P.O. Box 1490 Manteo, NC 27954 252-216-5257 (H) 252-473-5121 (Rep. United Way/other Non-profit)	6/18	Apptd. 2/16 Reapptd. 6/16
Laura Twichell P.O. Box 2311 Manteo, NC 27954 315-345-6464 (At Large)	6/17	Apptd. 6/15

Jay Burrus P.O. Box 669 Manteo, NC 27954 475-5500 (Director-Health & Human Services)	6/17	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15
Katherine Irby P.O. Box 1000 Manteo, NC 27954 473-4290 (4-H/SOS-At Larg.)	6/17	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15
Malinda Lathan P.O. Box 372 Manteo, NC 27954 473-2845 (H) (At Large)	6/17	Apptd. 2/13 Reapptd. 6/13,15
Tim White P.O. Box 1000 Manteo, NC 27954 475-5916 (Director, Parks & Rec.)	6/18	Apptd. 6/08 Reapptd.6/10,12,14,16
Ryan Henderson 2615 Anchor Lane Nags Head, NC 27959 252-573-8373 At Large	6/17	Apptd. 1/16
Nancy Griffin 94 Skyco Rd. Manteo, NC 27954 423-1781 (At Large)	6/17	Apptd. 6/15
Marsha Ribner-Cady 103 Weir Point Dr. Manteo, NC 27954 252-473-3094(At Large)	6/18	Apptd. 6/10 Reapptd. 6/12,14,16
Alejandra Monica-Sanchez 2009 Norfolk St. Kill Devil Hills, NC 27948 252-441-8217 (Youth Rep. under age 18)	6/18	Apptd. 11/15,16
Joshua Tolson 117 Sherwood Dr. Manteo, NC 27954 252-475-1780 (Youth Rep. under age 18)	6/18	Apptd. 11/15,16

NOTES:

MEETING INFO. - 2nd Tues. each month at 12:30 p.m., Rm. 238, Admin. Bldg.

CONTACT INFO: Bonnie Bennett, Friends of Youth
Jay Burrus, Dept. of Health & Human Services Director
Pat Hudspeth, Chair

MEMBERS COMPENSATED: No

Doug Oberbeck replaced Dave Cheesman 7/07.
Tom Waite replaced Tim Hill 7/07.
Jane Midgett replaced Betty Selby 7/07.
Renee Welch replaced Amy Wells 7/07.
Richard Martin replaced DuWayne Gibbs 7/07.
Katie Lee and Kasey Rollinson filled vacant youth rep. positions 11/07.
Vance Haskett appointed to fill unexpired term of Francis D'Ambra 1/08.
Winfield Bevins replaced Jim Southern 6/08.
Tim White replaced Cliff Ogburn 6/08.
Sarah Massey filled unexpired term of Tom Waite 10/08.
Tom Williamson filled unexpired term of Jane Midgett 12/08.
Melinda Maher filled unexpired term of Renee Welch 12/08.
Sara Gist filled vacant at large student rep 12/08.
Richard Martin replaced Nancy Griffin 7/09.
Jennifer Karpowicz replaced Kimberly Pellini 7/09.
Kevin Brunk filled unexpired term of Winfield Bevins 7/09.
Lora Vann filled unexpired Sarah Massey 11/09.
Lora Gilreath filled unexpired term of Cole Beasley 6/10.
Marsha Ribner-Cady filled vacant at large seat 6/10.
Ron Bennett appointed to fill unexpired term of Eddie Lynch 1/11.
Tripp Hobbs replaced Richard Martin 6/11.
Jeff Deringer replaced Doug Oberbeck 6/11.
Richard Martin replaced Edgar Barnes 6/11.
Lynette Ford replaced Thomas Williamson 6/11.
Tony Gray replaced Melinda Maher 6/11.
Sheila Davies filled unexpired term of Tony Gray 11/11.
Stephen Wescott filled unexpired term of Kevin Brunk 11/11.
Kara Rap filled unexpired term of Elise Quidley 11/11.
Wes Rawles filled unexpired term of David Spruill 11/11.
Matthew Schofield filled unexpired term of Lynette Ford 6/12.
Natalie Evans filled unexpired term of Matthew Schofield 2/13.
Malinda Lathan filled unexpired term of Shelia Davies 2/13.
Teresa Twyne filled unexpired term of Tripp Hobbs 10/13.
Bobbie Lowe filled unexpired term of Sarah Massey 4/14.
Adam Leggett filled unexpired term of Bobbie Lowe 12/14.
Margaret Umphlett filled unexpired term of Virginia Tillett 12/14.
Appointment for Health Department combined with appointment for Social Services, (Health and Human Services) 2014.
Laura Twichell replaced Natalie Evans 6/15.
Nancy Griffin replaced Lora Gilreath 6/15.
Alejandra Monica-Sanchez appointed to fill unexpired term of Austin Banks 11/15.
Joshua Tolson appointed to fill unexpired term of Abby Haywood 11/15.
John Gardner filled unexpired term of Ron Bennett 1/16.
Keith Letchworth filled unexpired term of Adam Leggett 1/16.
Ryan Henderson filled vacant, at large seat 1/16.

Michael Lewis filled unexpired term of Lynn Bryant 2/16.
LaQreshia Bates-Harley filled unexpired term of Sherri Ellington 6/16.

REVISED 7/16



May 26, 2017

Chairman, Robert Woodard
954 Marshall C. Collins Drive,
Manteo, NC 27954

Dear Chairman Woodard and Board of Commissioners,

The Nominating Committee of the Dare County Juvenile Crime Prevention Council (JCPC) recently submitted a slate of recommended names to serve a two year term on the JCPC. There are three applicants for the one open at-large seat on the council. This at-large seat was previously held by Malinda Lathan of Manteo.

The members of the Nominating Committee have recommended Lionel Ray Robinson to fill the open at-large position.

Thank you for your support for the JCPC and the youth of Dare County.

Melinda Mogowski,
Chairman, JCPC Nominating Committee



COUNTY OF DARE
MANTEO, NORTH CAROLINA 27954

P.O. BOX 1000
PHONE (252) 473-1101

TO: JANICE WILLIAMS

FROM: Bonnie Bennett *BB*

DATE: May 16, 2017

Please find attached the following re-newal appointments that need to be approved by the Commissioners as their terms end on June 30, 2017. Their new term will begin July 1, 2017 through June 30, 2019.

Robert Trivette, (District Court Judge/Co. Comm. Appt.)

Teresa Twyne, (School Supt. Or designee)

Vance Haskett, (Police Chief)

Gail Hutchison, (Local Sheriff or designee)

Jennifer Karpowicz, (Asst. Dist. Atty. or designee)

LaQreshia Bates-Harley, (Chief Court Counselor or designee)

Keith Letchworth, (Director AMH/DD/SA or designee)

Jay Burrus, (Director Health & Human Services)

Bonnie Bennett, (County Manager or designee)

Pat Hudspeth, (Juvenile Defense Atty.)

Katherine Irby, (At-large)

Ryan Henderson, (At-Large)

Nancy Griffin, (At-Large)

Richard Martin, (At-Large)

Laura Twichell, (At-Large)

Commissioner, (Need an appointee)

At Large – Open appointment

Youth Replacements under age 18 – Council will submit names when we reconvene in September.

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DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Juvenile Crime Prevention Council

2nd choice _____

3rd choice _____

Name Jennifer Alexander

Address 116 Tall Pines Court

City/State/Zip Kill Devil Hills, NC 27948

Email Address jnicolealexander@yahoo.com

Telephone Home: 252-202-2777

Business: 252-202-2777

Resident of Dare County: yes no

Occupation: Licensed Clinical Social Worker

Business Address: 1825 West City Drive Elizabeth City, NC 27909

Educational background:

Bachelor of Arts, Virginia Tech 2000

Master of Social Work, Radford University 2002

Business and civic experience and skills:

Self-employed/psychotherapy practice 10/2005 to 9/2016. I am in regular attendance of Board of Education and Board of Commissioners meetings and have spoke at both.

Other Boards/Committees/Commissions on which you presently serve:

I am part of the leadership of Stronger NC-OBX and am the Colington precinct Chair for the Dare County Democratic Party. I'm also the Secretary for the First Flight Elementary School PTO

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Bob Muller, Retired</u>		<u>P.O. Box 547 Wags Head NC 27981</u>	<u>252-207-5287</u>
<u>Elizabeth Hoffmire</u>	<u>Secord Worker</u>	<u>4610 S. Coble Wy. Wags Head, NC 27959</u>	<u>252-599-022</u>
<u>Jay Burrus,</u>	<u>Director Dare County</u>	<u>109 Exeter St. Manteo, NC 27954</u>	<u>252-475-5511</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 04-24-2017 Signature of applicant: Jennifer N. Alexander

FOR OFFICE USE ONLY:

Date received: _____

APPLICATION FOR APPOINTMENT TO
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Advisory Board or Committee interested in:

1st choice Juvenile Crime Prevention Council

2nd choice _____

3rd choice _____

Name Shannon Brooks

Address 104 Beck's Ct.

City/State/Zip Manteo, NC 27954

Email Address: sebrooks@ncsu.edu

Telephone Home: 252-475-0413

Business: 252-472-4290

Resident of Dare County: yes no

Occupation: Director of NC State Cooperative Extension

Business Address: 517 Budleigh St. Manteo, NC 27954

Educational background:

BA Anthropolgy from Texas State Univeristy, MS Agricultural Education from Montana State University

Business and civic experience and skills:

I am currently the Director of Dare County's NC State Cooperative Extension that manages the Dare County 4-H program. Dare County 4-H youth participate in curriculum based out of school programing that is nationally recognized.

Other Boards/Committees/Commissions on which you presently serve:

Dare County Master Gardener Volunteer Association - Advisor

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Tim White,	Director of Public Services for Dare County	Handwritten address	twhite@darenc.com
Bonnie Bennett,	Program Coordinator of Friends of Youth	bbfoy@dare.com	
Janice Tillett,	Retired, Manteo NC	janicetillett1@gmail.com	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 09/06/17 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

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Advisory Board or Committee interested in:

1st choice Planning Board, Tourism Bd., Oregon Inlet Waterways Comm.
2nd choice Juvenile Crime Prevention Council, Board of Adjustment
3rd choice ABC Board, Roanoke Island Community Center Bd. ^{Apptd 6/15}
Name: Allen Moran (Planning Board - District 1, At Large)
Address: 381 Mother Vineyard Rd. Health & Human Services Bd.

City/State/Zip Manteo, N.C. 27954

Telephone Home: (252) 423-1309

Business: (252) 475-9222

Resident of Dare County: yes no

Occupation: Jail Administrator / Real Estate Agent

Business Address: 1044 Driftwood Dr. Manteo, N.C. 27954

Educational background:
N.C. Licensed Real Estate Broker, N.C. Justice Academy

Business and civic experience and skills:
Rotary International (Manteo) Board Member / Community Service Chair 2012

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Doug Doughtie	Dare County Sheriff	962 Marshall C. Collins Dr.	252-216-9898
Bobby Owens	Ret. N.C. Utilities Commission	310 Agona St.	252-256-0668
Marc Basnight	Retired	169 Scuppernong Rd.	252-475-8093

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/2014 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice JCPD

2nd choice _____

3rd choice _____

Name Lionel Ray Robinson

Address 309 Sir Walter Raleigh Street

City/State/Zip Manteo, NC, 27954

Email Address RAY@OBKSE.org

Telephone Home: 336 580 9096

Business: 252 255

Resident of Dare County: yes no

Occupation: Executive Director (Outer Banks Sporting Events)

Business Address: 2234 S. Lark Ave., Nags Head, NC 27959

Educational background:

BA Political Science Elizabeth City State University

MA Nonprofit Management High Point University

Business and civic experience and skills:

Board Development, grant writing, fund generation, event coordinator, Marketing plans,

Other Boards/Committees/Commissions on which you presently serve:

Kappa foundation of Winston-Salem (President)
ECSU Alumni Association (past Vice President)

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Dr. Bernard Roper</u>	<u>Wake Forest University (Dean)</u>		<u>336 782 6342</u>
<u>Elizabeth Silverthorn</u>	<u>esq. Dare Education foundation</u>		<u>202 352 2107</u>
<u>Tim Cafferty</u>	<u>Realtor</u>	<u>252 202 9801</u>	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 5/11/17 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 5-19-17



Board Appointment - Land Transfer Tax Appeals Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

LAND TRANSFER TAX APPEALS BOARD

(Four Year Term)

This Board meets when a person disputes the amount of land transfer tax due as stated by the Tax Collector.

The following have terms that expire this month:

Jacqueline Ricks-Sample

Town of Kill Devil Hills Appointee

(Current Term 6/13-6/17)

(Originally Apptd. 6/13)

June Neri

Town of Manteo Appointee

(Current Term 6/13-6/17)

(Originally Apptd. 6/13)

Emilie Klutz

Town of Kitty Hawk Appointee

(Current Term 6/13-6/17)

(Originally Apptd. 6/13)

The Town of Kill Devil Hills would like for Jacqueline Ricks-Sample be reappointed.

The Town of Manteo would like for June Neri be reappointed.

The Town of Kitty Hawk could like to recommend Lynne McClean be appointed.

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1877, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice DC LAND TRANSFER TAX APPEALS BOARD

2nd choice _____

3rd choice _____

Name LYNNE MCCLEAN

Address 610 W. KITTY HAWK RD

City/State/Zip KITTY HAWK, NC 27949

Email Address lynnemcclean@kittyhawktown.net

Telephone Home: 252-202-9672

Business: _____

Resident of Dare County: yes no

Occupation: RETIRED - KH COUNCIL

Business Address: _____

Educational background:

Business and civic experience and skills:

KITTY HAWK PLANNING BOARD, RETIRED MORTGAGE BROKER,
SOFTWARE DEVELOPMENT & BUSINESS CONSULTANT

Other Boards/Committees/Commissions on which you presently serve:

KH TOWN COUNCIL

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>BITA PHILLIS</u>	<u>PROPERTY MGR</u>	<u>KITTY HAWK</u>	<u>252-207-6604</u>
<u>CLIFTON PERRY</u>	<u>RETIRED</u>	<u>KITTY HAWK</u>	<u>252-261-2412</u>
<u>WILLO KELLY</u>	<u>BUSINESSWOMAN</u>	<u>NAGS HEAD</u>	<u>252-207-7927</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 4/5/17 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____

LAND TRANSFER TAX APPEALS BOARD
(Four Year Term)

**This Board meets when a person disputes the amount of land transfer
tax due as stated by the Tax Collector.**

<u>MEMBER</u>	<u>AREA REPRESENTING</u>	<u>TERM EXPIRATION</u>
Jacqueline Ricks-Sample P.O. Box 1367 Kill Devil Hills, NC 27948 441-4367 (Town of KDH appointee)	KDH	6/2017 Reapptd. 6/13
Michael Stone P.O. Box 150 Kitty Hawk, NC 27949 255-0275 (Town of SS appointee)	SS	6/2019 Apptd. 11/15
John Ratzenberger 119 W. Seawatch Court Nags Head, NC 27959 480-0752 (Town of Nags Head appointee)	NH	6/2019 Apptd. 11/15
Jack Overman 110 Puddle Lane Manteo, NC 27954 473-2126	Comm. Apptd.	6/2019 Reapptd. 6/11, 11/15
Vacant (Barbara Connery)	Comm Apptd.	6/2017
June Neri 309 Devon St. Manteo, NC 27954 473-1800 (Town of Manteo appointee)	Manteo	6/2017 Reapptd. 6/13
Emilie Klutz 4805 Lindbergh Ave. Kitty Hawk, NC 27948 261-5878 (Town of Kitty Hawk appointee)	KH	6/2017 Reapptd. 6/13

MEETING DATE: The board only meets when there is an appeal.

County Attorney
P.O. Box 1000
Manteo, NC 27954
475-5811
Greta Skeen, Tax Adm.
P.O. Box 1000
Manteo, NC 27954 Phone: 475-5945

Barbara Connery replaced Manson Meekins who resigned 6/99.
Russell Langley replaced Smokey Broughton 8/99.
Robert Muller replaced Ronald Scott 8/99.
Robert Ralason reappointed for four year term 3/02.
Barbara Connery reappointed for four year term 4/02.
June Neri replaced Jule Burrus 4/02.
Bill Fruit replaced Leo Antonucci 4/02.
Doug Seay replaced Bill Fruit 9/05.
Emilie Klutz replaced Doug Seay 1/06.
Doug Remaley replaced Bob Muller 9/07.
Jack Overman apptd. to fill seat left vacant by Russell Langley 1/08.
Jacqueline Ricks-Sample appointed to fill unexpired term of Robert Rollason 5/2010.
Michael Stone replaced James Perry, Town of Southern Shores 11/15.
John Ratzenberger replaced the late Doug Remaley, Town of Nags Head, 11/15.

REVISED 11/15



Board Appointment - Library Board - Dare

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENTS

LIBRARY BOARD-DARE

(Four Year Term)

The Library Board-Dare establishes local policies within those set by the Regional Library Board and oversees the Library Trust Fund budget, and also serves on the Board of the Dare County Library Foundation, a 501-C3 tax-exempt organization.

Ellen Bryson

(Current Term 6/14-6/17)

(Originally Apptd. 8/11)

Mike Hogan

(Current Term 6/14-6/17)

(Originally Apptd. 6/14)

Janice Willis

(Current Term 6/14-6/17)

(Originally Apptd. 6/14)

All would like to be reappointed.

There are no applications on file.

Other Members: See attached list

LIBRARY BOARD – DARE
(Three Year Term)

This Board establishes local policies within those set by the Regional Library Board and oversees the Library Trust Fund Budget; and also serves on the Board of the Dare County Library Foundation, a 503-C3 tax-exempt organization.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Lisa Phillips P.O. Box 141 Rodanthe, NC 27968 987-2810 (H) 475-5077 (O)	6-19	Apptd. 8-11 Reapptd. 6-13,16
Sandra Carter 3200 Raymond Ave. Kill Devil Hills, NC 27948 441-4354	6-18	Apptd. 6-15
Beverly Boswell 1705 Sunset Ave. Kill Devil Hills, NC 27948 216-9820 (Cell)	6-18	Apptd. 6-16
Ellen Bryson 1800 Saint David St., Unit A1 Kill Devil Hills, NC 27948 480-1257 (H) 261-2313 (O)	6-17	Apptd. 8-11 Reapptd. 6-14
Mike Hogan, CH P.O. Box 1898 Kill Devil Hills, NC 27948 441-6493 (H), 256-0036 (O)	6-17	Apptd. 6-14
Willard Haithcock, III P.O. Box 2374 Manteo, NC 27954	6-18	Apptd. 6-15
Margarette Umphlett(**) 166 Old NC 345 Manteo, NC 27954 305-3241 (H) (Commissioner Term is 4 years)	6-18	Apptd. 12/14 Reapptd. 6-15
Janice Willis P.O. Box 413 Hatteras, NC 27943 986-2109 (H), 986-2365 (O)	6-17	Apptd. 6-14

NOTES:

MEETING INFO: 2nd Thursday, 10:00 a.m. in Jan, April, July & Oct. in any Library

CONTACT INFO: Mike Hogan, Chairperson; Jonathan Wark, Librarian

MEMBERS COMPENSATED: No

*******At their meeting held on 6/6/16, the DCBC voted to delete the rule that limited people to serving only two consecutive, two year terms.**

** Commissioner appointee.

Jack Hohmann was first appointed to the Board April 1977.
Robert Morrill replaced Harrison Baggerly 6/90.
Stella Green replaced Margot Tillett 6/90.
Helen Kleyla replaced Bea Mulford 6/92.
Nora Fucci replaced Cashar Evans 6/93.
Wayne Gray appointed to fill unexpired term of Jack Hohmann 11/93.
Martha Hohmann replaced Hilda Bayliss 6/94.
Pat Eure replaced Helen Kleyla 7/95.
Jan DeBlieu replaced Nora Fucci 6/96.
Elizabeth Newman replaced Robert Morrill 6/96.
James Melvin replaced Stella Green 6/96.
Beth Storie replaced Martha Hohmann 6/97.
Cheryl Byrd replaced Polly Bernd 6/97.
Jan Willis replaced Ray Gray 6/97.
Cheryl Byrd moved to fill commissioner appointee position replacing Wayne Gray who resigned 8/98.
John "Possum" Silver appointed to fill position vacated by Cheryl Byrd 8/98.
Roger Allen replaced James Melvin 6/99.
Debbie Sauls replaced John Silver 6/00.
John Robert Hooper replaced Cheryl Byrd 3/01.
Dorothy Fink replaced Pat Eure 8/01.
Paul Charron filled unexpired term of Beth Storie 8/01.
Laura Perkins replaced Jan DeBlieu 8/02.
Mel Covey replaced Elizabeth Newman 8/02.
Lynne Hutchins replaced Roger Allen 11/02.
Betty Swanson replaced Jan Willis 6/03.
Amy Huggins filled unexpired term of Paul Charron 10/04.
Janis Cochrane apptd. to fill unexpired term of Mel Covey 1/05.
Mike Johnson apptd. to fill unexpired term of John Robert Hooper 1/05.
Lynne Foster apptd. to fill unexpired term of Dorothy Fink 10/05.
Michael Hogan apptd. to fill unexpired term of Debbie Sauls 10/05.
Commissioner Virginia Tillett replaced Commissioner Mike Johnson 2/08.
Fletcher Willey replaced Laura Catoe 7/08.
Karen Bachman replaced Janis Cochrane 7/08.
Joyce Bornfriend replaced Lynne Hutchins 7/08.
Donna Trivette replaced Betty Swanson 12/09.
William Pfeifer replaced Amy Huggins 12/09.
Elizabeth Gaimel replaced Michael Hogan 12/09.
Jerry Hart replaced Lynne Foster 6/10.
Ellen Bryson filled unexpired term of Fletcher Willey 8/11.
Lisa Phillips filled unexpired term of Jerry Hart 8/11.
Commissioner Margarette Umphlett replaced former Commissioner Virginia Tillett 12/14.
Sandra Carter replaced Donna Trivette 6/15.
Willard Haithcock replaced Elizabeth Gaimel 6/15.
Beverly Boswell filled unexpired term of William Pfeifer 6/16.

REVISED 7/16



Board Appointment - Manns Harbor Community Center

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENTS

MANN'S HARBOR COMMUNITY CENTER BOARD

(Two Year Term)

The Mann's Harbor Community Center Board manages and is responsible for upgrading of the community building.

The following have terms to expire this month:

Rodney Ballance

(Current Term 6/15 – 6/17)

(Originally Apptd. 8/01)

Bett Beasley

(Current Term 6/15-6/17)

(Originally Apptd. 08/11)

Vickie Craddock

(Current Term 6/15-6/17)

(Originally Apptd. 01/99)

No applications have been received.

Other Members:
See attached list

MANNS HARBOR COMMUNITY CENTER
(Two Year Term)

This Board operates and maintains the community center facility and amenities for the use and benefit of Manns Harbor residents.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Rodney Ballance Manns Harbor, NC 27953 473-5855	6-17	Apptd. 8/01 Reapptd. 6/03,6/05, 6-07,09,11,13,15
Bett Beasley P.O. Box 56 Manns Harbor, NC 27953 473-3217	6-17	Apptd. 8/11 Reapptd. 6/13,15
Clyde Gard P.O. Box 355 Manns Harbor, NC 27953 473-3228	6-18	Apptd. 2/00 Reapptd. 6/01 Reapptd 6/04,06,08,10 12,14,16
Vickie Craddock, Pres. P.O. Box 159 Manns Harbor, NC 27953 473-6086	6-17	Apptd. 1/99 Reapptd. 6/99 6/01, 6/03,6/05, 6/07,09 11,13,15
Bonny Sawyer 5902 Hwy 64 Manns Harbor, NC 27953 473-3038	6-18	Apptd. 6/99 Reapptd. 6/01 Reapptd 6/04,06,08,10 12,14,16

NOTES:

MEETING DATE: (Quarterly/Manns Harbor Community Center)

Richard Burke replaced Robin Gard 8/89.
W.R. Beasley replaced Edward White.
Lori Hux replaced Janet Craddock 7/91.
Crystal Mann replaced Bobby Beasley 9/93.
Joann Ball filled unexpired term of Debbie Tillett 4/95.
Timmy Midgett filled unexpired term of Richard Burke 4/95.
Rollins Tillett, Jr. filled unexpired term of Crystal Sidwell 10/97.
Darlene Craddock appointed to fill unexpired term of Darlene Gard 1/99.
Vickie Craddock appointed to fill unexpired term of Timmy Midgett 1/99.
Bonny Sawyer replaced Joann Ball 6/99

Dropped from 6 members to 5 members 6/99. *(Member dropped was Lori Ann Gibbs who moved to Manteo.)

Clyde Gard appointed to fill unexpired term of Rollins Tillett, Jr. 2/00.
Rodney Ballance appointed to fill unexpired term of Darlene Craddock 8/01.
Clyde Gard and Bonny Sawyer's terms extended one year so everyone's terms will be staggered and not expire at the same time.
Bett Beasley replaced Harry Mann 8/11.

REVISED 6/16



Board Appointment - Roanoke Island Community Center Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

June, 2017

BOARD APPOINTMENTS

ROANOKE ISLAND COMMUNITY CENTER BOARD

(Two Year Term)

The following have terms to expire this month:

Jonique Lee

(Current Term 6/15 – 6/17)

(Originally Apptd. 6/15)

Betty Selby

(Current Term 6/15 – 6/17)

(Originally Apptd. 1/06)

Allen Moran

(Current Term 6/15 – 6/17)

(Originally Apptd. 6/15)

David Twiddy

(Current Term 6/15-6/17)

(Originally Apptd. 6/15)

Jonique Lee, Allen Moran, Betty Selby want to be reappointed.

David Twiddy does not want to be reappointed.

Applications have been received from:

Clarence Lewis

Willer Spencer

Other Members:
See attached list

ROANOKE ISLAND COMMUNITY CENTER

(Two Year Term)

This Board operates and maintains the community center facility and Amenities for the use and benefit of all members of the community.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Jonique Lee 1014 Burnside Rd. Manteo, NC 27954 216-6464 (Cell)	6-17	Apptd. 6/15
Betty Selby P.O. Box 1485 Manteo, NC 27954 473-3570(H) 473-1151(W)	6-17	Apptd. 1/06 Reapptd. 6/07,09 11,13, 15
Kelli Harmon 723 Pirates Way Manteo, NC 27954 910-286-1660 (H)	6-18	Apptd. 7-15 Reapptd. 6/16
Doris Pledger Creecy P.O. Box 1068 Manteo, NC 27954	6-18	Apptd. 6-89 Reapptd. 6-91,93, 95,97,99,01,03,04, 06,08,10,12,14,16
Allen Moran 381 Mother Vineyard Rd. Manteo, NC 27954 423-1309 (H) 475-9222 (W)	6-17	Apptd. 6-15
Daniel Selby, Ch. P.O. Box 1544 Manteo, NC 27954 216-8226	6-18	Apptd. 9-06 Reapptd.6/08,10,12 14,16
David Twiddy 104 Weir Point Dr. Manteo, NC 27954 473-3827 (H) 423-1538 (W)	6-17	Apptd. 6-15

NOTES:

Meeting Date: 1st Weds. Of each month, 6:00 pm at the RI Comm. Ctr.
Betty Govan replaced Lemuel Anderson 8/91.
Beulah Charity replaced Jerome Selby 6-93.
Wilford Wescott replaced Snooks Tillett 6/97.
Arvilla Bowser replaced Wilford Wescott 6/99.
Earl W. Bryant replaced Betty Selby 9/01
Roland Bowser filled unexpired term of Earline Simmons 1/06.
Betty Selby filled unexpired term of Dell Collins 1/06.

Willie Brickhous filled unexpired term of Arvilla Bowser 4/06.
Daniel Selby filled unexpired term of Earl Bryant 9/06.
Jonique Lee, Allen Moran and David Twiddy replaced Roland Bowser, Dorothy Tillett and Willie
Brickhouse 6/15
Kelli Harmon filled unexpired term of John Daniels 7/15.

REVISED 6/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Cress, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6342.

* Janice Williams
473-1817
janice@darenc.com

Advisory Board or Committee interested in:

1st choice I AM INTERESTED IN THE BOARD THAT LOOKS AFTER NIGHTMARE STARTS MONDAY NIGHT ALIVE.

2nd choice _____

3rd choice _____

Name: CLARENCE E. LEWIS

Address: 514 Sir Walter Raleigh Street

City/State/Zip Manteo, N.C. 27954

Telephone Home: 252-473-3151

Business: RETIRED U.S. ARMY & DEPT OF THE INTERIOR

Resident of Dare County: yes no

Occupation: RETIRED U.S. ARMY AND DEPT OF THE INTERIOR. NATIONAL PARK SERVICE.

Business Address: N/A

Educational background:

Bachelor of Science Degree - CRIMINAL JUSTICE

Business and civic experience and skills:

RETAIL SALES CASHIER FOOD KING #254 WOOD T.J. MAX LOCATION HOME DEPOT, KITTY HAWK N.C. MILLWORK SPECIALIST, TOOL RENTAL SALES DEPT, CASHIER CERTIFIED AND EQUIPMENT.

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

PAST MEMBER OF VETERANS ADVISORY COUNCIL

PAST & PRESENT MEMBER OF UNITED BOARD OF ADJUSTMENT

Expiration Date of Terms: UNKNOWN

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>MRS BETTY SELBY</u>	<u>UNITED</u>	<u></u>	<u>252-420-0908</u>
<u>Sheriff Burt Austin</u>	<u>Currituck, Grandy N.C.</u>	<u></u>	<u></u>
<u>Mr. Roy Shifflett</u>	<u>UNITED</u>	<u></u>	<u>252-473-8041</u>

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 20th MAY 2017 Signature of applicant: Clarence E. Lewis

FOR OFFICE USE ONLY:

Date received: 5-25-17

Date forwarded to County Commissioners: _____

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Roanoke Island Community Center Board

2nd choice Parks & Recreation Advisory Council - Apptd 7/15

3rd choice _____

Name: Willer Patrice Spencer

Address: 927 Harriot Street / PO Box 1495

City/State/Zip Manteo NC 27954

Telephone Home: (252) 256-2880

Business: _____

Resident of Dare County: yes no

Occupation: Economic Services Supervisor with Dare County Social Services

Business Address: 107 Exeter Street Manteo NC, 27954

Educational background:

1987 Manteo High School Graduate, 2013 Associate in Art Degree from College of the Albemarle,

Business and civic experience and skills:

Chief Judge Manteo Precinct for Dare County Board of Elections

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:


Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Betty Selby	Board of Education	Manteo, NC	(252)423-0958
John Daniels	Park and Recreation	Manteo, NC	(252)423-0645
Janice Tillett	Retiree from Board of Education	Manteo, NC	(252)573-9855

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 9/10/14 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list –

Upcoming Board Appointments

July 17, 2017

1. East Lake Community Center Board
 - This Board operates and maintains the East Lake Community Center
 - 1 term expires
2. Game and Wildlife Commission
 - The Game and Wildlife Commission issues and renews duck blind licenses in all Dare County waters. Renewals and new licenses are received on a yearly basis from August through December of each year.
 - 4 terms expire
3. Wanchese Community Center Board
 - Wanchese Community Center manages and is responsible for the upkeep of the Community Building.
 - 5 terms expire

August 7, 2017

1. ABC Board
 - Sets policy in conformity with ABC laws and rules.
 - 1 term expires.

2. Dare County Center Advisory Board
 - Provides citizen input on operation and programs of the Dare County Center.
 - 4 terms expire
3. Jury Commission
 - Certifies jury lists on an as needed basis.
 - 1 term expires

September 5, 2017

1. Health and Human Services Board
 - Serves as the policy-making, rule-making, and administrative board of the consolidated human services agency.
 - 6 terms expire

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Janice Williams at 475-5800.

EAST LAKE COMMUNITY CENTER BOARD
(Staggered/Three Year Term)

Manages the community building and holds fundraisers to maintain
the building for reunions, parties, etc. that are held there.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Ted Hemilright 19635 Dell-Lee Rd. East Lake, NC 27953 473-3192	7-17	Apptd. 3-12 Reapptd. 7-14
Rosemarie Doshier 19880 Hwy 64 East Lake, NC 27953 473-3996	7-18	Apptd. 10-08 Reapptd. 7-09, 12, 15
Crystal Basnight 14540 Hwy 64 East Lake, NC 27953 473-5025	7-19	Apptd. 10-08 Reapptd. 7-10, 13, 16
Joseph Sexton 19544 Laurel Bay Ct. East Lake, NC 27953 473-2213	7-19	Apptd. 3-12 Reapptd. 7-13, 16
Shelly Perrot 19545 Laurel Bay Court East Lake, NC 27953 423-0276	7-19	Apptd. 10-10 Reapptd. 7-12, 13, 16

Notes:

MEETING INFO: As needed

CONTACT INFO: Rosemarie Doshier, Chairman

MEMBERS COMPENSATED: No

Asher Vandenburg replaced Ted Hemilright 7/97.
Earl Glenn Twiddy appointed to fill unexpired term of Steve Tyler 12/98.
Danny Rowe appointed to fill unexpired term of Asher Vandenburg 1/99.
John Sethman appointed to fill unexpired term of Earl G. Twiddy 11/99.
Willis Creef appointed to fill unexpired term of Danny Rowe 11/99.
Deanna Etheridge replaced Willis Creef 7/00.
Richard G. Perrot appointed to fill unexpired term of Deanna Etheridge 5/01.
Craig Burgess replaced Earl Twiddy 7/04.
Nancy Cahoon apptd. for 3 yr term 10/08.
Rosemarie Doshier filled unexpired term of John Sethman 10/08.
Crystal Basnight filled unexpired term of Violet Cahoon 10/08.
Brian Horne appointed to fill unexpired term of Craig Burgess 10/10 (term will expire 2013)
Shelly Perrot appointed to fill seat left vacant (last held by Ricky Perrot) 10/10
Ted Hemilright appointed to fill unexpired term of Nancy Cahoon 3/12

Joseph Sexton appointed to fill unexpired term of Brian Horne 3/12

REVISED 7/16

DARE COUNTY GAME AND WILDLIFE COMMISSION

(Staggered/Three Year Terms)

Issues and renews blind licenses in all Dare County waters. Renewals and new licenses are received on a yearly basis from August through December of each year.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Bryan Perry, Ch. P.O. Box 25 Frisco, NC 27936 995-5084 District 4	7-17	Apptd. 8/94 Reapptd. 8/97, 8/00, 7/02,7/05,08, 11,14
Buddy Shelton, V. Ch. 291 Bayview Dr. Stumpy Point, NC 27978 473-5572 District 1	7-17	Apptd. 7/08 Reapptd. 7/11,14
Timmy Midgett P.O. Box 250 Manns Harbor, NC 27953 District 1	7-19	Apptd. 8/16
Mike Johnson P.O. Box 9 Wanchese, NC 27981 441-6958(H) 473-8262(W) District 3	7-19	Apptd. 11/05 Reapptd. 7/07,10,13,16
Edward "Bow" Meekins P.O. Box 532 Wanchese, NC 27981 423-1403 (H) 473-1803 W) District 1	7/19	Apptd. 7/13 Reapptd. 7/16
Sonny Briggs P.O. Box 333 Manteo, NC 27954 473-2393 District 2	7-17	Apptd. 8/90 Reapptd. 7/92, 7/94, 8/97, 8/00 7/02, 7/05,08,11,14
George Henderson P.O. Box 606 Manteo, NC 27954 473-2791 District 2	7-17	Reapptd. 8/90, 7/92, 7/94, 8/97, 8/00, 7/02,7/05,08,11, 14
Dr. Andrew F. Horne 6405 N. Croatan Hwy. Kitty Hawk, NC 27949 261-2250(O), 261-2725(H) District 3	7-18	Apptd. 10/97 Reapptd. 8/00, 7/03,06,09,12,15

Phil Haywood 2473 Colington Rd. Kill Devil Hills, NC 27948 441-5705 District 3	7-18	Reapptd. 8/90, 7/92, 7/94, 8/97, 8/00, 7/03,06,09,12,15
Harvey Scarborough, Jr. P.O. Box 571 Avon, NC 27915 District 4	7-18	Apptd. 7/11 Reapptd;. 7/12,15
Phil Sawyer P.O. Box 310 Manns Harbor, NC 27953 473-2902 District 1	7-18	Apptd. 9/11 Reapptd. 7/12,15

NOTES:

MEETING INFO: Once a month, August – December, 7 p.m., Rm. 168, Dare County Adm. Building, Meetings for 2016 – Aug. 17, 9/14, 10/12, 11/9, 12/7

CONTACT INFO: Bryan Perry, Chairman
Melva Garrison, Game and Wildlife Clerk

MEMBERS COMPENSATED: \$25 per meeting
\$50 per meeting – Chairman

Bill Walker replaced Randy O’Neal 8/86.
Phil Haywood replaced Robert D. Parker 1986.
Sonny Briggs replaced Ken Mann 8/90.
David Pruitt replaced Gary Dowdy 8/93.
Leland Midgett replaced Allen Burrus 7/94.
Barry Martin replaced John Booth, Jr. 7/94.
Bryan Perry replaced Leland Midgett 8/94.
6/24/96 – General Statute requires term to be for three years. Changed terms at direction of County Attorney.
William H. Wilson replaced Barry Martin 8/97.
Allan Newcomb replaced Ray Scarborough 8/97.
Dr. Andrew F. Horne replaced Allan Newcomb 10/97.
Timmy Midgett appointed to fill unexpired term of Harry Mann 12/98.
Mike Johnson apptd. to fill unexpired term of David Pruitt 11/05.
Buddy Shelton replaced Earl Ray Mann 7/08.
Harvey Scarborough, Jr. appointed to fill unexpired term of William Wilson, 7/11.
Phil Sawyer appointed to fill unexpired term of Manson Meekins 9/11.
Edward "Bow" Meekins replaced Bill Walker 7/13.
Eddie Twyne replaced Timmy Midgett 7/16.
Timmy Midgett apptd. to fill unexpired term of Eddie Twyne 8/16. Mr. Twyne is unable to serve at this time due to work schedule conflict.

In order to create staggered terms inacted by the General Assembly Attorney Al Cole recommended the following: Reappoint Timmy Midgett, David Pruitt, Bill Walker for 1 yr. Reappoint Bryan Perry, Earl Ray Mann, Sonny Briggs, George Henderson for 2 yrs. Reappoint Andrew Horne, Phil Haywood, William Wilson, Manson Meekins for 3 yrs. This action was done at the 8/7/00 DCBC mtg.

REVISED 8/16

WANCHESE COMMUNITY CENTER BOARD
(Two Year Term)

The Wanchese Community Center Board manages and is responsible for upgrading the community building. The community of Wanchese has the opportunity to have reunions, parties, etc. at the community center.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Joyce T. Meekins Old Schoolhouse Rd. Wanchese, NC 27981 252-473-3087	7-18	Apptd. 2-02 Reapptd. 7-02,04,06, 08,10,12,14,16
Rosie Davenport 338 The Lane Wanchese, NC 27981 252-473-5557	7-17	Apptd. 8-93 Reapptd. 7-95,97,99, 01,03,05,07,09,11, 13,15
Vacant (Robin Holt)	7-17	
Sally DeFosse 165 E.R. Daniels Rd. Wanchese, NC 27981 252-473-3792	7-17	Apptd. 2-09 Reapptd. 7-09,11,13, 15
Robert L. Walton P.O. Box 733 Wanchese, NC 27981 252-475-1195	7-18	Apptd. 7-05 Reapptd. 7-06, 08,10, 12
Becky Beacham P.O. Box 177 Wanchese, NC 27981 252-473-5313	7-17	Apptd. 7-13 Reapptd. 7-15
Ulysses S. "Lish" Meekins, Ch. P.O. Box 392 Wanchese, NC 27981 252-305-2002	7-17	Apptd. 1-13 Reapptd. 7-13,15

NOTES:

MEETING INFO: Quarterly, 1st Tuesday of January, April, July, October, 7:00 p.m., Wanchese Community Center

CONTACT INFO: Lish Meekins, Chairman

MEMBERS COMPENSATED: No

- 8/93 – Rosie Davenport replaced Ruth Whiton
- 8/94 – George Schwartz replaced Harry Horton
- 7/01 – Will Fields replaced Randy O’Neal
- 2/02 – Joyce Meekins filled unexpired term of Linda Byrd Daniels
- 7/03 – Patricia Austin replaced Ken Doughty
- 10/03 – John B. Beasley filled unexpired term of Will Fields
- 7/05 – Jimmie Williams filled unexpired term of George Schwartz
- 7/05 – Robert Walton filled unexpired term of Nora Scarborough
- 2/09 - Sally DeFosse filled unexpired term of Patricia Austin
- 7/13 – Becky Beacham replaced Jimmie Williams
- 12/14 – Robin Holt filled unexpired term of Thomas Baum

A.B.C. BOARD
(Three Year Term)

**This Board consists of a Chairman and 4 members appointed by county governing authority.
They retain authority to set policy and adopt rules in conformity with ABC laws and Commission rules.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Ray White, CH P.O. Box 922 Manteo, NC 27954 441-4464	8-19	Reapptd. 8-89 through 8-07 Apptd. 5-08 Reapptd.8-10,13, 16
Bobby Owens P.O. Box 505 Manteo, NC 27954 252-256-0668	8-18	Apptd. 6-11 Reapptd.8-12,15
Fields Scarborough, Sr. P.O. Box 1691 Manteo, NC 27954 473-5833	8-17	Apptd. 8-14
Joe Tauber 205 Eagle Dr. Kill Devil Hills, NC 27948 410-491-9735	8-18	Apptd. 9-15
James Clark 1508 Small Ct. Kill Devil Hills, NC 27948 252-715-0602 (H) 252-207-2912 (O)	8-18	Apptd. 9-15

NOTES:

MEETING INFO: 3rd Tuesday each month, 9:00 a.m., ABC Store in Manteo

CONTACT INFO: Ray White, Chairman
Ted Toler, ABC Supervisor

MEMBERS COMPENSATED: No

Rondall Tillett replaced David Mizelle 8/94.
Aubrey Heath appointed to fill unexpired term of Leon Daniels 8/94.
Carl Hayes replaced Aubrey Heath 8/98.

Guy Midgett replaced Ray White 8/07.

Ray White appointed to fill unexpired term of Guy Midgett 5/08.

Bobby Owens appointed to fill unexpired term of Rondal Tillett 6/11.

Fields Scarborough, Sr. replaced Carl Hayes 8/14.

****At their meeting on 8/3/15, the Dare County Bd. Of Commissioners voted to increase the size of the ABC Board from 3 to 5 members.**

Joe Tauber was appointed 9/8/15.

James Clark was appointed 9/8/15.

REVISED 8/16

DARE COUNTY CENTER ADVISORY BOARD
(Three Year Term)

This Board advises and promotes goals and policies to enhance
Dare County Center operations and community outreach.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Margarette Umphlett 166 Old NC 345 Manteo, NC 27954 305-3421		Apptd. 12/14
Bea Basnight 177 Scuppernong Lane Manteo, NC 27954 473-3856 (H) 475-0105 (Cell)	8/17	Apptd. 7/09 Reapptd. 8/14
Flossie Tugwell P.O. Box 896 Nags Head, NC 27959 473-5993	8/18	Apptd.8/10 Reapptd. 8/12, 15
Mary Pendill 129 Dogwood Circle Manteo, NC 27954 473-3589	8/18	Apptd. 8/14 Reapptd. 8/15
John D. Sibunka 132 Gareth Circle Manteo, NC 27954 473-3300	8/17	Apptd. 8/10 Reapptd. 8/14
Lynda Hester, CH. P.O. Box 457 Manteo, NC 27954	8/19	Apptd. 8/10 Reapptd. 8/13, 16
Mitchell Bateman P.O. Box 100 Wanchese, NC 27981 473-3350	8/17	Apptd.8/14

Rodney Benson 309 Agona St. Manteo, NC 27954 336-906-0593	8/19	Apptd. 3/15 Reapptd. 8/16
Samantha Brown 2621 S. Bridge Lane Nags Head, NC 27959 207-2933(H) 305-1414 (O)	8/17	Apptd. 12/16
Jean Councill 176 Wax Myrtle Trail Kitty Hawk, NC 27949 573-9174 (H) jeanfarrcouncill@gmail.com	8/19	Apptd. 8/16
Daniel Otte' 185 The Dogwoods Manteo, NC 27954 473-1883(H), 473-8883 (Cell)	8/19	Apptd. 8/16
Tiffany Wescott P.O. Box 2148 Manteo, NC 27954 216-6341	8/18	Apptd. 8/15
Anastacia Davis P.O. Box 1097 Manteo, NC 27954 473-5687	8/18	Apptd. 8/15

NOTES:

MEETING INFO: 2nd Tuesday -monthly, (except June, July, Aug.) 9 a.m., Dare Center Meeting Room

CONTACT INFO: Lynda Hester, Chairman
Sandy Scarborough, Director of Dare Center

MEMBERS COMPENSATED: No

Flossie Tugwell filled unexpired term of Betty Blanchard 8/10.
John Sibunka filled unexpired term of Doris Young 8/10.

Lynda Hester was appointed as an additional member 8/10.
John Robbins filled unexpired term of Jimmie Williams 6/12.
Suzy Barrett filled unexpired term of Catherine McCabe 2/13.
Ann Groves replaced James Harris 9/13.
Brooke McCord appointed to fill unexpired term of Malcolm Fearing 9/13.
Mitchell Bateman replaced Isabel Cooper 8/14.
Mary Pendill filled unexpired term of Betty Mann 8/14.
Margarette Umphlett replaced Virginia Tillett 12/14.
Tiffany Wescott replaced Suzy Barrett 8/15.
Anastacia Davis replaced Fred Brumbach 8/15.
Jean Councill replaced James Brown 8/16.
Daniel Otte' replaced John Robbins 8/16.
Samantha Brown filled unexpired term of Brook McCord 12/16.

REVISED 12/16

JURY COMMISSION

(Two Year Term)

The Jury Commission consists of three members to certify jurors. One member is appointed by the Senior Regular Resident Superior Court Judge, one by the Clerk of Superior Court, and one by the Board of Commissioners.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Tammy Jennings (Clerk Appointee) Manteo, NC 27954		
Scheryl Gray (Judge Appointee) 123 W. Oak Knoll Dr. Nags Head, NC 27959		
Alma Clark (Commissioner Appointee) 157 Etheridge Rd. Manteo, NC 27954 473-2320	8-17	Apptd. 11/11 Reapptd. 8/13, 15

NOTES:

Meeting Date – Every two years to certify jurors

Joyce Sledge replaced Gwen White.
Janice Midgett replaced Ken Doughty.
Stella Hollingsworth replaced Joyce Sledge 8/95.
Kim Grimes replaced Janice Midgett 8/95.
Mona Meekins replaced Katherine Aguirre 8/95.
Sandra Robinson replaced Stella Hollingsworth 8/97.
Tammy Jennings replaced Kim Doughtie.
Alma Clark filled unexpired term of Sandra Robinson 11/11.

REVISED 8/15

HEALTH AND HUMAN SERVICES BOARD

(Staggered/Four Year Term)

The Health and Human Services Board serves as the policy-making, rule-making,
and administrative board of the consolidated human services agency.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Kevin Phillips 186 Scuppernong Rd. Manteo, NC 27954 216-5751 (H) 473-5801 (O) (Pharmacist Position)	9/18	Apptd. 9/14
L'Tanya Murray 118 Raleigh Wood Dr. Manteo, NC 27954 423-1104 (H) 489-3629 (O) (At Large)	9/17	Apptd. 6/15
Nicholas Kiouis P.O. Box 35 Point Harbor, NC 27964 441-7064(O) 202-1354(H) (At Large)	9/18	Apptd. 9/13 Reapptd.9/14
Dr. Mark Grossman 512 Pirates Way Manteo, NC 27954 423-0975 (Veterinarian Position)	9/20	Apptd. 3/16 Reapptd. 9/16
David Ryan 267 Mother Vineyard Road Manteo, NC 27954 475-1029 (Engineer Position)	9/17	Apptd. 9/13
Dr. Janet Riddick 259 Outrigger Dr. Kill Devil Hills, NC 27948 441-3163(O) 441-0309(H) (Optometrist Position)	9/19	Apptd. 9/13 Reapptd. 9/15
Wally Overman 549 Skyco Rd. Manteo, NC 27954 473-3433 (H) 216-6042 (O) (At Large)	9/20	Apptd. 3/17

Dr. James Woodson 104 Alder Branch Rd. Manteo, NC 27954 305-4450 (H) 441-1319 (O) (Dentist Position)	9-19	Apptd. 11/15
Alexis Hodges P.O. Box 29 Hatteras, NC 27943 986-2230 (H) 995-3900 (O) (Nurse Position)	9/20	Apptd. 9/13 Reapptd. 9/16
Tanya Barkley-Graham 550 Parkwood Dr. Kill Devil Hills, NC 27948 256-3023 (H) 489-1464 (O) (Social Worker Position)	9/17	Apptd. 1/14
Christian Lige' 6066 Martin's Point Rd. Kitty Hawk, NC 27949 261-3849 (H) (Physician Position)	9/17	Apptd. 9/13
Mary E. Gray P.O. Box 1103 Buxton, NC 27920 995-5745 (At Large)	9/18	Apptd. 11/13 Reapptd. 9/14
Tim Shearin 136 Cannon Trail Manteo, NC 27954 473-1730 (H) 475-9251 (O) (At Large)	9/19	Apptd. 11/13 Reapptd. 9/15
Frank Hester P.O. Box 1068 Manteo, NC 27954 475-1964 (At Large)	9/20	Apptd. 11/13 Reapptd. 9/16
Kaye White 423 W. Villa Dunes Dr. Nags Head, NC 27959 441-7062 (H) (At Large)	9/17	Apptd. 11/13

Bob Woodard
305 Bay Dr.
Kill Devil Hills, NC 27948
480-6654 (H)
(Commissioner Rep.)

9/17

Apptd. 11/13

NOTES:

Formed 9/13

MEETING INFO: – 3rd Tuesday of Feb., April, June, Sept., and Nov.; 6:30 p.m. DSS Bldg.

CONTACT INFO: Tim Shearin, Chair
Jay Burrus, Director

MEMBERS COMPENSATED: \$100 per meeting

9/14 - Kevin Phillips replaced Steve Evans
1/15 - Beverly Boswell appointed to fill unexpired term of Allen Burrus
6/15 - L'Tanya Murray filled unexpired term of Brant Murray
11/15 - Dr. James Woodson replaced Dr. J. Trahey Maner
3/16 - Dr. Mark Grossman filled unexpired term of Dr. Steven Samson
3/17 – Wally Overman appointed to fill unexpired term of Beverly Boswell

REVISED 3/17

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS