



COUNTY OF DARE
PO Box 1000, Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, April 03, 2017

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** Presentation of County Service Pins
- ITEM 3** Employee of the Month
- ITEM 4** Public Comments
- ITEM 5** Proclamation - Child Abuse Prevention Month
- ITEM 6** Children & Youth Partnership - Proclamation "Week of the Young Child"
- ITEM 7** Albemarle Commission - Stewardship Report
- ITEM 8** Dare County Tourism Board Request Consent for Fireworks Grant Awards
- ITEM 9** Health Insurance for FY 2017-2018 & Wellness Plan Update
- ITEM 10** Commercial Services (CS) Zoning Text Amendment Application -- Request for A Hearing
- ITEM 11** North Carolina House Bill 271 to Repeal the Plastic Bag Ban
- ITEM 12** House Bill 265 to Change Board of Education Elections from Nonpartisan to Partisan
- ITEM 13** Legislative Relief to Allow Dare County to Administer Local COA Building Projects
- ITEM 14** Hatteras Inlet Dredging Project - Budget Amendment
- ITEM 15** Consent Agenda
1. Approval of Minutes (03.06.17)
 2. Cooperative Extension Request - Juvenile Community Programs Discretionary Funds
 3. Emergency Management Budget Amendment - Acquiring Alert & Notification Software
 4. DHHS Public Health Division - Home Health/Hospice Budget Amendment

5. DHHS Public Health Division - State Funding for Triple P
6. DHHS Public Health Division - Flooring Replacement
7. Public Works Sanitation Budget Amendment
8. Budget Amendment - Sheriff Department
9. Outer Banks Dermatology Lease

- ITEM 16** Board Appointments
1. Manns Harbor Commission
 2. Wanchese Community Center
 3. Upcoming Board Appointments

- ITEM 17** Commissioners' Business & Manager's/Attorney's Business

ADJOURN UNTIL 5:00 P.M. ON APRIL 17, 2017



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Presentation of County Service Pins - April 2017

Description

The following employees are scheduled to receive service pins this month:

1. Cara Basnight, Income Maintenance Caseworker, 15 Year Pin
2. Gregory Padilla, Deputy Sheriff Sergeant, 20 Year Pin

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

April 3, 2017

Presentation of County Service Pins

1. **Cara Basnight**, Income Maintenance Caseworker, 15 Year Pin
- Presented by Leigh Bracy, Family Services Supervisor
2. **Gregory Padilla**, Deputy Sheriff Sergeant, 20 Year Pin
- Presented by Sheriff Doug Doughtie



Employee of the Month

Description

The Employee of the Month will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Dare County Board of Commissioners will provide time on the agenda for Public Comments.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Proclamation - Child Abuse Prevention Month

Description

April is National Child Abuse Prevention Month. During this time the Dare County Department of Health and Human Services and the Children & Youth Partnership for Dare County will join thousands of communities throughout North Carolina and the nation in efforts to create an awareness of the importance of preventing abuse and neglect. The Board of Commissioners is asked to issue a Child Abuse Prevention Month Proclamation.

Board Action Requested

Issue Proclamation

Item Presenter

Sara Sampson and Leigh Bracy



**Dare County, North Carolina
Child Abuse Prevention Month, April 2017 Proclamation**

Whereas, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

Whereas, all children deserve to have safe, stable, nurturing homes and communities that foster their well-being;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

Whereas, communities that provide parents with the social support, knowledge of parenting and child development and resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

Therefore, we, the Dare County Board of Commissioners, do hereby proclaim

April as Child Abuse Prevention Month in Dare County and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

This the 3rd day of April, 2017

Robert Woodard, Chairman
Dare County Board of Commissioners

Attest: _____
Gary Gross, Clerk to the Board

Abuse Someone
...red...

**April is
Child Abuse
Prevention Month**





Children & Youth Partnership - Proclamation "Week of the Young Child"

Description

The Children & Youth Partnership for Dare County will present a brief summary of recent accomplishments and a "Week of the Young Child" proclamation for the Board of Commissioners to adopt.

Board Action Requested

Adopt the Proclamation for the "Week of the Young Child"

Item Presenter

Nancy Griffin, Executive Director, Children & Youth Partnership for Dare County



WEEK OF THE YOUNG CHILD
“CELEBRATING OUR YOUNGEST LEARNERS!”
APRIL 24-28, 2017

WHEREAS, Children and Youth Partnership for Dare County, in conjunction with the National Association for the Education of Young Children and the North Carolina Association for the Education of Young Children, is celebrating the Week of the Young Child, April 24-28, 2017; and

WHEREAS, working to promote and ensure high quality early learning opportunities for all young children provides a critical foundation for children to succeed in school and in life; and

WHEREAS, early childhood teachers and others who work with or on behalf of young children in Dare County and are making a difference in the lives of our youngest residents deserve thanks and recognition; and

WHEREAS, connecting parents and families with resources and information enhances the healthy development of Dare County’s young children; and

WHEREAS, public policies and partnerships that support early learning for all young children are crucial to young children’s futures and to the prosperity of our local community and larger society;

WE, THE DARE COUNTY BOARD OF COMMISSIONERS do hereby proclaim April 24-28, 2017 as

Week of the Young Child

in Dare County, and encourage all our citizens to recognize the needs and support the healthy development of every young child in Dare County.

Dare County Board of Commissioners

[SEAL]

By: _____
Robert Woodard, Chairman

ATTEST:

Gary Gross, Clerk to the Board



Children & Youth Partnership for Dare County

Ensuring that our children, youth, families, and community all thrive.



Children & Youth Partnership for Dare County

534 Ananias Dare Street
Manteo, NC 27954

Phone & Fax: 252-441-0614
Visit us at www.darekids.org



www.facebook.com/cypdarekids

www.facebook.com/darecounty.passonthepositive

By uniting to strengthen the positive that already exists, our children, our youth, our families, and our community all thrive.

Together We Thrive

Children & Youth Partnership for Dare County's mission is...

To connect all children, adolescents, and families with programs and partnerships to ensure they have what they need to thrive.

Child Care Resource and Referral —

Information and referrals to families seeking child care; start-up assistance, information, training, technical assistance, and resources to support child care centers and homes; and advocacy to improve the accessibility and quality of child care in our community.

Quality Enhancement Program — Early Childhood Specialist shares her expertise in early care and education best practices, curriculum, parent involvement, and child care licensing requirements to help child care facilities maintain or increase their star-rated license.

Child Care Subsidies — Support for child care and infant/toddler spaces in 4 and 5-star licensed child care homes and centers.

BabyLinks — Home visits by an RN to new mothers and infants in Dare County, offering physical assessment of baby, resource materials, referrals as needed, and lactation support.

Dolly Parton's Imagination Library — Dare County children from birth to age 5 receive beautiful, age-appropriate books in the mail monthly. Ask about our Imagination Library for Grandkids program!

Reach Out and Read — A pre-literacy initiative where pediatricians provide age-appropriate children's books, along with guidance to parents about reading to their child, at each well-visit from 6 months to age 5.

Raising A Reader — Children in selected preschool classrooms receive weekly Red Book Bags full of exciting colorful books for children to take home. They also develop a lasting connection with their local library.

StoryWalk® — Families can enjoy the pages of a story and fun physical activities related to the story while walking along the Manteo Wellness Trail. Let's move and talk with a StoryWalk®!

**Block Play Extravaganza —
Winter of 2018**

Triple P– Positive Parenting Program — Evidence-based program that gives parents the skills they need to manage misbehavior and prevent problems from happening in the first place. From toddler tantrums to a teenager's defiance, from bedtime dramas to outright disobedience, Triple P helps you sort through the issues that affect families everywhere—giving your child the best start to life.

Parenting Enrichment Program — A community approach to parenting. Free parenting workshops offered throughout the year in an effort to empower parents and take the guesswork out of parenting.

Parents as Teachers — Evidence-based home visiting program that provides parent education and family support to families throughout pregnancy until their child enters kindergarten. Through home visits and group meetings, parent educators share child development/parenting information and encourage parent-child activities that promote growth and learning.

Family Support Network — Support for families with children who have special needs by providing a one-on-one parent match with a trained support parent for emotional support, assistance in finding community resources, and sharing parenting experiences.

The **Family Resource Guide** is available online at www.darekids.org.

Sparks Initiative — A major influence on youth thriving is the opportunity to name and explore individual interests and passions, connecting their “sparks” to the choices youth make now and in the future. When young people know their sparks and have adult support in nurturing them, they are more likely to have a sense of purpose, to be socially competent, physically healthy, and to do better in school. CYP works to help youth identify their sparks and to match them with mentors who offer experiences in which they flourish.

KIDS FEST

May 12, 2017 — 9:30am-12:30pm

Resource Room — Provides a variety of fun materials for young children, all available for check-out for FREE. Community members are welcome to come and enjoy the Resource Room while selecting the perfect materials for check-out. Available materials include nearly 40 themed kits with themed items such as books, puzzles, games, etc., as well as bilingual (English/Spanish) materials. The CYP Resource Room has larger materials available for check-out as well, such as a small balance beam, bean bag tosses, and child-sized picnic tables, perfect for children's parties and activities! An Ellison die-cut machine is available during business hours for anyone to use, along with a wide selection of die cuts to choose from. An overview of materials in the Resource Room is available online at darekids.org/resource-room/

Interested in volunteering or using our facilities? Call (252)441-0614 today!



Children & Youth Partnership
for Dare County

Ensuring that our children, youth, families, and community all thrive.

Our Mission:

To connect all children, youth, and families with programs and partnerships that ensure they have what they need to thrive.

www.darekids.org



a partner in the
Smart Start network™



2015-16 Highlights

- Refurbished and moved into its **Center for Children & Youth Partnership**
- Provided activities using evidence-based strategies aimed at 4 main areas:
 - **Health & Early Intervention**
 - **Early Literacy**
 - **Family Support**
 - **Early Care & Education**



Reading Matters – Beginning at Birth

- Reading on grade level at 3rd grade a strong predictor of future success
- Ability to read an ongoing process starting at birth, rooted in early brain development
- To build a strong foundation for learning/third grade reading, children need:
 - Health and development on track, starting even before birth,
 - Supported and supportive families and communities,
 - Regular attendance at high quality birth-to-8 learning environments



Health & Development on Track

Baby Links & Dolly Parton's Imagination Library

- 202/312 mothers and infants received home visits shortly after birth to support healthy growth and development (CYP's largest source of DPIL referrals)
- DPIL mails age-appropriate hard cover books monthly to 66% of children in Dare County under age 5 (1,288 children, 12,394 books, 100% funded by local contributions)



Social-Emotional Health, Family Support Services & Reading with Children

- Children more successful at learning to read when they first have self-regulation, interpersonal skills, few behavior problems
- CYP coordinates a network of parent educators certified through Triple P (Positive Parenting Program) Dare #7 in NC for parents benefiting from online Triple P
- Tools for Reading with Children through Reach Out and Read, Raising A Reader, DPIL





Child Care Challenges Task Force

- Adequate availability of affordable, quality child care placements, especially for infants and toddlers
- Worthy wages for early childhood professionals that are representative of their education, experience and commitment
- Sufficient funds to subsidize the real cost of quality care for our low-income working families
- Incentives to encourage child care providers to meet increasing expectations for further education
- Recruitment and retention of child care providers who meet highly qualified standards

COME ENJOY
A MORNING
OF FUN &
CELEBRATION
OF OUR
COMMUNITY
SUPPORTING
YOUNG
CHILDREN!

CYP hosted a record-breaking 1400+ people in 2016!

Children & Youth Partnership for Dare County &
Roanoke Island Festival Park Present.....

DARE COUNTY'S 10TH ANNUAL
KIDSFEST



At Roanoke Island Festival Park
in Manteo

Friday, May 12th
9:30am-12:30pm

Free Event (Rain Date: May 19)

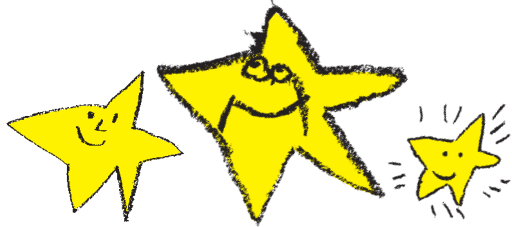


Join us for exciting hands-on crafts & activities for young children including:

- ✪ Paperhand Puppet Intervention
- ✪ Ice Cream/Snowballs
- ✪ Face Painting
- ✪ Fire Truck/Police Car
- ✪ Bubbles
- ..And Lots More!!!

Bring a Picnic Lunch to Enjoy!

For more information call 441-0614 or visit www.darekids.org



Children & Youth Partnership
for Dare County

Week of the Young Child
April 24 – 28, 2017



**I AM ABLE TO WORK
TODAY**
because I have
QUALITY CHILD CARE



Celebrating Our Youngest Learners !!



Children & Youth Partnership
for Dare County

Ensuring that our children, youth, families, and community all thrive.

Annual Activity Report

Fiscal Year 2015-2016

by Justine A. Wayne, MSW, MSPH
www.JustineCanDolt.com

Special thank you to Nancy Griffin and CYP Staff for their input & Megan Williams for her editing and support.

Our Vision: *By uniting to strengthen the positive that already exists, our children, our youth, our families, and our community all thrive.*

Our Mission: *To connect all children, adolescents, and families with programs and partnerships that ensure they have what they need to thrive.*

Children & Youth Partnership for Dare County
534 Ananias Dare Street, Manteo, NC 27954
252.441.0614 cypobx@darekids.org
www.darekids.org



a partner in the
Smart Start network™

Dear Dare County Community:

The Children & Youth Partnership (CYP) for Dare County is pleased to present its Annual Activity Report for fiscal year 2015-2016. The Partnership is honored to share with you the achievements of CYP's Smart Start funded activities, as well as the work made possible by the generosity of Dare County government, local businesses, its non-profit partners, and many individuals, as well as foundations and other grantors.

Children & Youth Partnership (CYP) for Dare County is a private, non-profit organization that connects kids and their families with resources to help them thrive. Created following the second State of the Child Conference in Dare County in 1994, the organization was charged with focusing on issues brought forward at that conference and worked to establish the Wright Place for Youth and the Dare County Youth Center. In 1997, the Partnership began administering North Carolina's nationally recognized Smart Start early childhood program for Dare County, ensuring that all children are ready to succeed upon entering school. Since then, CYP has sponsored three additional State of the Child Conferences to focus work on what all kids need to thrive. Today, CYP works with many community groups, businesses and individuals to offer a variety of programs and services that address identified needs and to ensure the healthy development of all children from birth through adolescence. For more information, visit www.darekids.org.

CYP invites you to share our enthusiasm by contributing in any manner you can, whether financially, by volunteering your time, or by spreading the word about our programs and services. Your participation and feedback are most welcome as we work together to accomplish our mission to connect all children, adolescents, and families with programs and partnerships that ensure they have what they need to thrive.

Sincerely,

Nancy Griffin, Executive Director

2015-2016 Board of Directors:

Co-Chairs: Jonathan Wark, Dare County Library & Amy Montgomery, Outer Banks Hospital

Treasurer: George Consolvo, Johnson, Burgess, Mizelle & Straub, LLP

Secretary: Tess Judge, Outer Banks Chamber of Commerce

Assistant Secretary: Cindy McGann, Classic Events, LLC

Immediate Past Chair: Tristan Roderick, Kids First

Members: April Bodiford, Dare County Parks & Recreation

Jay Burrus, Dare Co. Dept, Health & Human Services

Amy Denson, Duck United Methodist Church

Becky Galicia, Kyle's Munchkin Academy

Alyssa Hannon, Children @ Play

Molly Harrison, The Virginian-Pilot

Warren Judge, Dare County Commissioner

Jamie LaVier, TowneBank

KC McAvoy, Outer Banks Mommy & Me

Margie Parker, Dare County Schools

Peter Rascoe, Town of Southern Shores

Beth Storie, Outer Banks This Week

Amelia Twiddy, Dare County Head Start

Tim White, Dare County Public Services

Children & Youth Partnership Staff: (As of June 30, 2016)

Bonnie Brumbeloe, *Early Childhood Education Manager*

Becky Gore, *Fiscal Coordinator*

Nancy Griffin, *Executive Director*

Carla Heppert, *Early Learning Coordinator*

Emily Holub, *Early Childhood Specialist*

Angela Owens, *Administrative/Program Assistant*

Sara Sampson, *Family Support Manager*

Beth Tillett, *Parent Educator*

**Children & Youth Partnership of Dare County
Fiscal Year 2015-2016 Annual Activity Report
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Part I: Dare County Overview

Report Overview

This Annual Activity Report for fiscal year 2015-2016 presents a summary of progress this past year toward achieving the recently revised mission of Children & Youth Partnership (CYP) for Dare County: *To connect all children, adolescents, and families with programs and partnerships to ensure they have what they need to thrive.*

During FY 2015-16, CYP:

- funded 10 activities including various evidence-based strategies aimed at four main areas – **Early Care & Education, Family Support & Early Literacy, Health & Early Intervention, and Program Support** – all designed to address the critical issues facing young children, their families, and their child care providers in Dare County;
- received, refurbished, and moved into its **Center for Children & Youth Partnership**, enabling the organization to expand services and broaden partnerships that address identified needs not only of young children, but also of school-aged youth and their families;
- conducted three **Youth World Cafes** around the county to hear from teens, as well as continuing other follow-up activities to the 2014 State of the Child Conference with its focus on the power of growing positive community norms;
- received more than \$ 100,000 in grants, private and in-kind donations, as well as discounted services, in addition to Smart Start and Dare County allocations;
- earned a clean monitoring report for the previous year;
- redesigned its website and other online publications;
- gathered input from Board, staff and other community members to develop a long-range strategic plan to increase CYP's capacity, strengthen its foundation, and expand resources to address needs of school-aged youth; and
- hosted a record-breaking 1400+ people for its annual **KidsFest** in May and the first **Soundside FunFair**, a 4-night old-fashioned carnival and summer kick-off to benefit CYP, in June.

This report focuses particularly on the collective and individual goals and accomplishments of the FY2015-16 Smart Start funded programs. This first section begins with a look at Dare County as a whole including a newly developed Partnership-wide logic model, followed by a look at the general demographics of the county, the target populations, a child care overview and then some comparisons with how Dare ranks compared to other NC counties.

Part II is organized by four main areas and presents a detailed summary of each individual program that received any Smart Start funding. Each summary includes a brief activity description, the population targeted by that activity, who was served, what services were provided, the impact achieved, and a success story. Where appropriate, a comparison of goals vs. actual outputs and outcomes is provided.

Part III summarizes program impacts with some aggregated overviews of programs funded during FY 2015-16 as well as the Performance Based Incentive System (PBIS) Standards of the North Carolina Partnership for Children (NCPC) which guides local Smart Start programs. Finally, Current Challenges and Future Opportunities are briefly discussed.

Program Evaluation Methodology

CYP requires program evaluation for each activity in order to document effectiveness in achieving specific outputs and outcomes for children, families, and child care providers as well as to establish contract compliance.

Each funded activity has a Logic Model that details the specific impact the activity intends to accomplish. Activities report progress on a quarterly basis. This final report is based on individual quarterly evaluation reports. The report includes both quantitative and qualitative data and is derived from multiple data sources across activities and within individual activities.

CYP contracts with an external evaluator to help document activity effectiveness and ensure accountability. CYP Staff are trained in program evaluation methods and receive technical assistance throughout the year. The contracted Evaluator and the Executive Director approve each evaluation plan and review the data collected to ensure the reliability of the data submitted in quarterly reports. The evaluator has been responsible for improving data collection, for analyzing collective accomplishments and for producing this final evaluation report.

Introducing the Logic Model

All funded activities are required to have a Logic Model complete with outputs, outcomes, and long term goals, including the primary North Carolina Partnership for Children (NCPC) Performance Based Incentive System (PBIS) standard they aim to address. In addition, a logic model is used for the Partnership as a whole. Logic Models help us understand the ‘who, what, and why’ of the activities and the Children & Youth Partnership (CYP) for Dare County as a whole.

Logic Models help us understand the ‘who, what, and why’ of our programs’ service delivery.

Below is the basic format of the logic model that is required for each funded activity:

<i>If this condition exists</i>	<i>For this Population</i>	<i>And we implement these strategies</i>	<i>This many times, for these individuals</i>	<i>We expect this short-term change</i>	<i>And we expect this outcome to impact the overall county</i>
Need Statement <i>Why?</i>	Target Population <i>Who?</i>	Activity Elements <i>What?</i>	Outputs <i>How Many?</i>	Outcomes <i>So What?</i>	How does outcome impact PBIS or other long term goal?

The arrows above indicate how each section ‘logically’ leads to the next; the final critical step is for the outcomes/PBIS results to then lead back to shaping future activity design and development.

The main purposes of this report are to provide the necessary information for making informed decisions about future funding and development of Smart Start Programs, as well as to inform strategic planning for continued collaborative work as young children transition to school.

Following CYP’s Smart Start Logic Model are more details about each logic model section:

- Needs & Target Population (*Why & Who*) included in **Background Demographics**
- Summary of Activities (*What*) that are funded in part by **The Smart Start Investment**

Part II & Part III have the *How Many & So What* first by each activity & then in aggregate.

2015-16 Children & Youth Partnership (CYP) for Dare County Logic Model

Needs	Target Populations	Activities	Recipient Outputs	Outcomes Areas Addressed	PBIS <i>not selected or required in italics</i> ; [1]*= Official data unavailable	Long Term Goals	
A. Early Care & Education							
<p>In July 2015, there were roughly 1,947 children birth to age 5 (not yet in Kindergarten) living in Dare County.¹</p> <p>Insufficient high quality child care available for parents in Chatham County:</p> <ul style="list-style-type: none"> • not all staff have adequate higher education in Early Childhood & Education field; • teachers not all compensated adequately; • families are not able to afford high quality care. 	<p>Dare County children age 0-5 & their families & their child care providers in Dare and surrounding counties; potential child care providers.</p>	<p>1. Child Care Resource & Referral Core Services</p> <p>2. Quality Enhancement Project</p> <p>3. Child Care Subsidy</p>	<p>As of June 2016², Dare County had:</p> <p>~ 513 children birth - 5 enrolled in regulated child care plus more who live in Dare & receive Subsidy in other counties</p> <p>~ 102 Child Caregivers, plus 24 Administrative Child Care Center Staff, and another 10 Support Staff</p> <p>~ 32 child care facilities; 13 family homes & 19 child care centers <i>(additional in other counties impacted by subsidy funds following Dare County children.)</i></p>	A. Early Care & Education	<i>Child Care Availability</i> - % of Regulated Child Care Spaces Available for Working Families	<p>Children have access to high quality early childhood education.</p>	
				1. Placements, Supply	<i>Child Care Subsidies</i> - % children receiving Subsidy in Regulated Child Care Facilities		
				2. Placements, Quality	<i>Child Placements</i> Avg. star rating; % children in 4 and 5 star facilities <i>Subsidized Placements</i> Avg. star rating-subsidy; % children in 4 and 5 star facilities <i>Special Needs Placements</i> Avg. star rating-subsidy; % children in 4 and 5 star facilities		
				3. Staff Education	<i>Lead Teacher</i> - % of children enrolled in 1-5 star centers that have at least 5 or 7 of 7 lead teacher education points <i>Administrator</i> - % of children enrolled in 1-5 star centers that have at least 5 or 7 of 7 administrator education points <i>Family Child Care Homes</i> - % of children enrolled in 1-5 star rated family child care homes that have at least 5 or 7 of 7 provider education points		<p>Children are enrolled in child care facilities that provide a consistent high quality early education program by retaining competent, qualified staff.</p>
				4. Staff Compensation	<i>[2 year, 4 year degree Teacher - Median Salary + supplement]</i>		
5. Staff Stability	<i>[Stability/Turnover]</i>						

¹ From NC Office of State Budget and Management: ncosbm.s3.amazonaws.com/s3fs-public/demog/countytotals_singleage_2015.html

² From NC DCDEE Quarterly Enrollment Data released on SmartNet

Needs	Target Populations	Activities	Recipient Outputs	Outcomes Areas Addressed	PBIS <i>not selected or required in italics</i> ; [] = Official countywide data unavailable	Long Term Goals
B. Family Support & Early Literacy						
Parents need education and support with behavioral issues, discipline, development, and readiness skills. ³ Early childhood literacy skills need improving.	Dare County children age 0-5 & their families.	4. Family Support Services/ PAT 5. Parents At Teachers 6. Promoting Pre-Literacy 7. Raising A Reader (RAR) 8. Reach Out and Read	1,947 children birth to age 5 not yet in Kindergarten living in Dare County and their families	B. Family Support 1. Early Literacy 2. Parenting Skills 3. Child Abuse & Neglect	<i>[Early Literacy – % of parents/guardians who report reading to their children daily]</i> <i>[Parenting Skills - % of parents who report feeling competent and confident to apply parenting information]</i> <i>Child Abuse & Neglect- Rate of investigated reports of child abuse/neglect per 1000 children ages 0-5 (Required in FY1718)</i>	Families have the knowledge and skills needed to ensure that their children enter school healthy and ready to succeed.
C. Health & Early Intervention						
Need to increase access to healthcare to improve the health and safety for young children, support breastfeeding, prevent childhood obesity, and screen children for developmental delays and refer to services for help before starting school.	Dare County children age 0-5 & their families.	9. Baby Links	1,947 children birth to age 5 not yet in Kindergarten living in Dare County and their families	C. Health & Early Intervention	Early intervention - % of children 0-2 & 3-5 years who receive early intervention or special education services <i>[Use of Primary Health Care - % of children enrolled in Medicaid who receive a well-child exam]</i> <i>[Early Childhood Obesity — % of low income children age 2-4 who are at a healthy weight]</i> <i>Infant Mortality Rate - Rate of infant deaths within the first year of life (per 1000 live births)</i>	Children & families have access to health care and services that ensure children enter school healthy and ready to succeed.
D. Program Support						
Programs must be Evidence Based or Evidence Informed , need support for ensuring best practices and evaluating results. Increasing awareness of & access to services.	Service providers, partnership Board & staff, and local community	10. Program Coordination & Evaluation	9 Other Funded Programs	D. Program Support	Audit findings – one or fewer findings All PBIS standards (Indirectly)	Programs provide services according to model fidelity and are using best practices.

Background Demographics

Dare County: The People

Dare County is an urban county, with 71% of the population classified as living in urban areas.⁴

In 2014, of those over age 25, **91%** had at least a high school diploma or GED but only 29% had at least a Bachelor's Degree.⁴

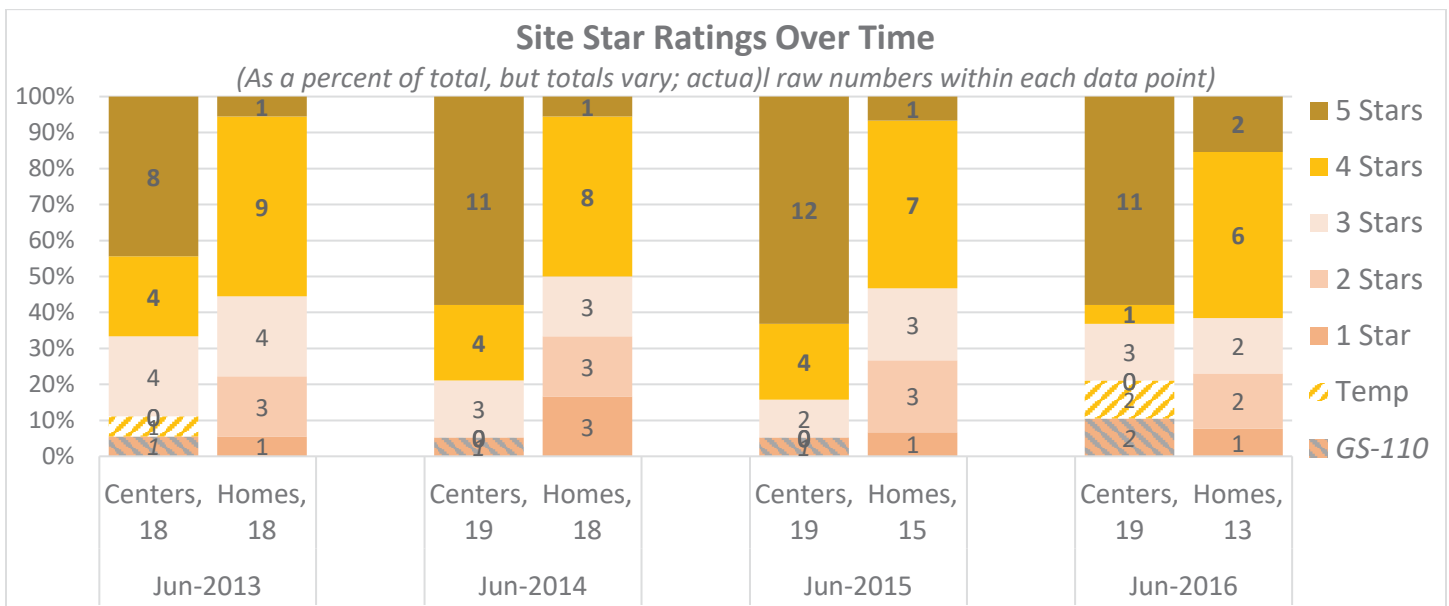
The **2014 median household income** was **\$53,948**.⁴

In Dare County in 2014-15, **44% of students received Free or Reduced Lunch** in public schools.⁵

In 2015, Dare County had an estimated population of **36,001**; **6% (2,190)** is birth to 5 years old (*including 5 year olds in Kindergarten*).⁶

Child Care: Division of Child Development & Early Education (DCDEE) Regulated Site Data

The number and percent of higher star rated sites has been maintained in recent years.



While the number of centers and homes continues to fluctuate each year, the majority of both centers and homes are operating at higher star ratings thus more children are in either 4 or 5-star rated care.

June 2016	Homes		Centers		ALL Sites		Overall	
	Sites	Enrollment	Sites	Enrollment	Sites		Enrollment	
GS-110			2	44	2	6%	44	9%
Temporary			2	48	2	6%	48	9%
1-Star	1	5			1	3%	5	1%
2-Stars	2	10			2	6%	10	2%
3-Stars	2	9	3	92	5	16%	101	20%
4-Stars	6	21	1	42	7	22%	63	12%
5-Stars	2	11	11	231	13	41%	242	47%
Totals	13	56	19	457	32	100%	513	100%

⁴ From NC Commerce Economic Development County Profile, July 2016: accessnc.commerce.state.nc.us/EDIS/demographics.html

⁵ North Carolina Department of Public Instruction, Division of Financial and Business Services. "Free & Reduced Meal Application Data." Available online: www.ncpublicschools.org/fbs/resources/data/.

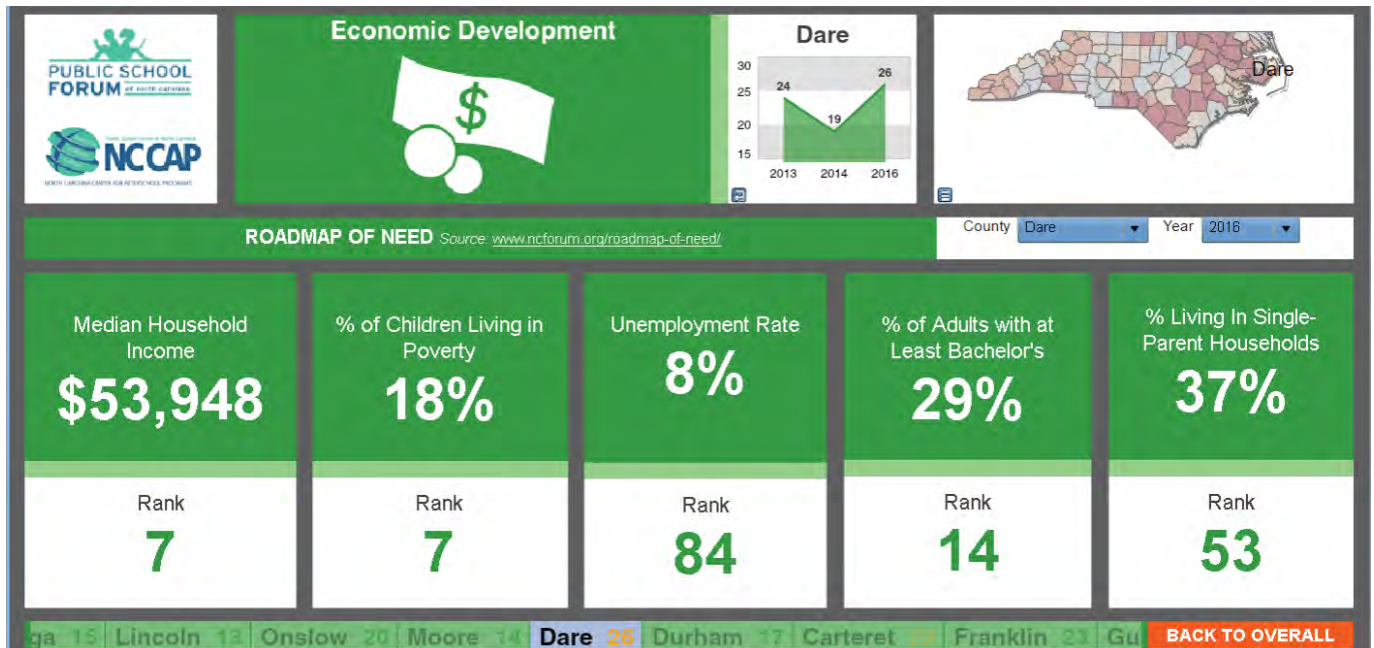
⁶ From NC Office of State Budget and Management: ncosbm.s3.amazonaws.com/s3fs-public/demog/countytotals_singleage_2015.html

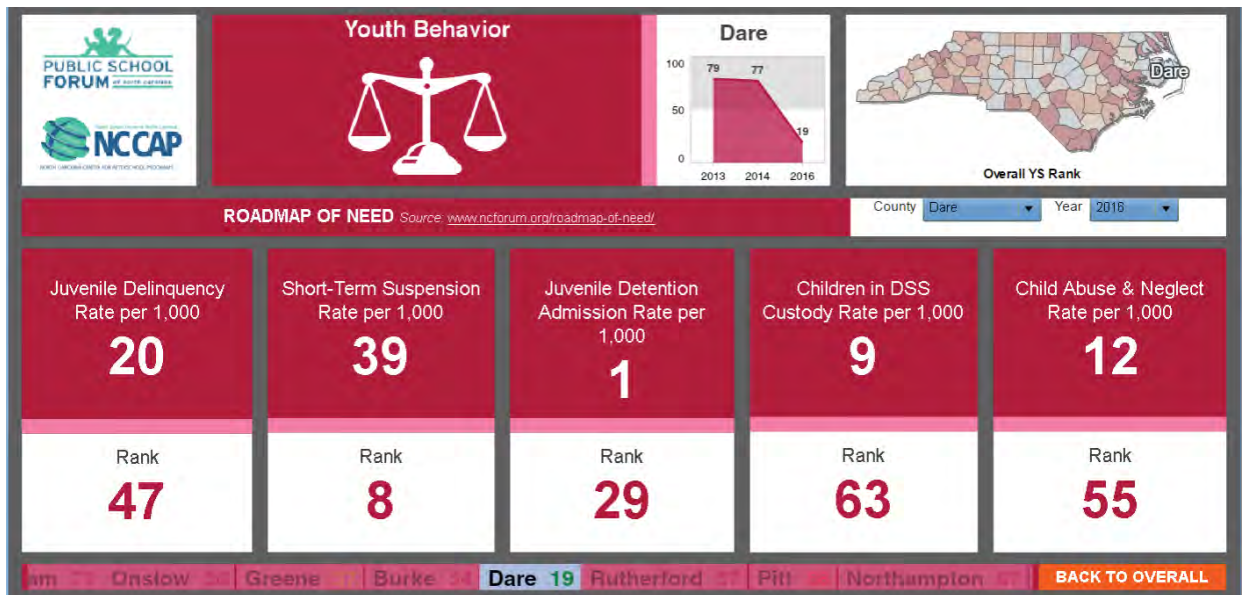
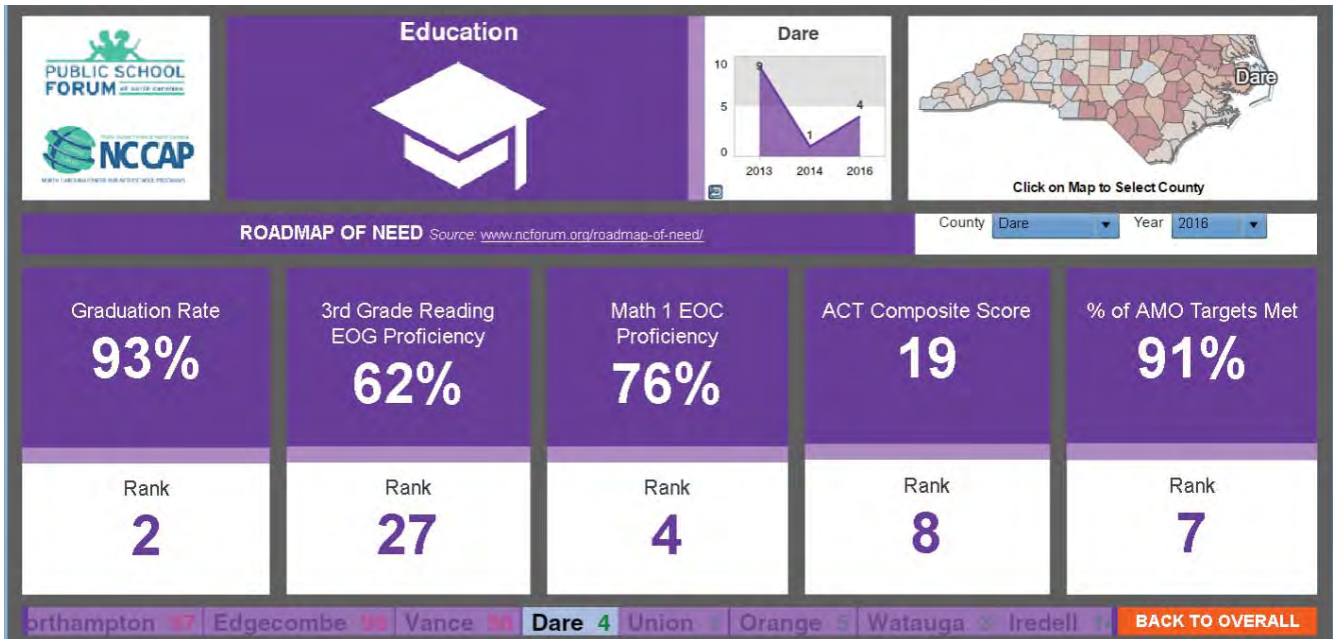
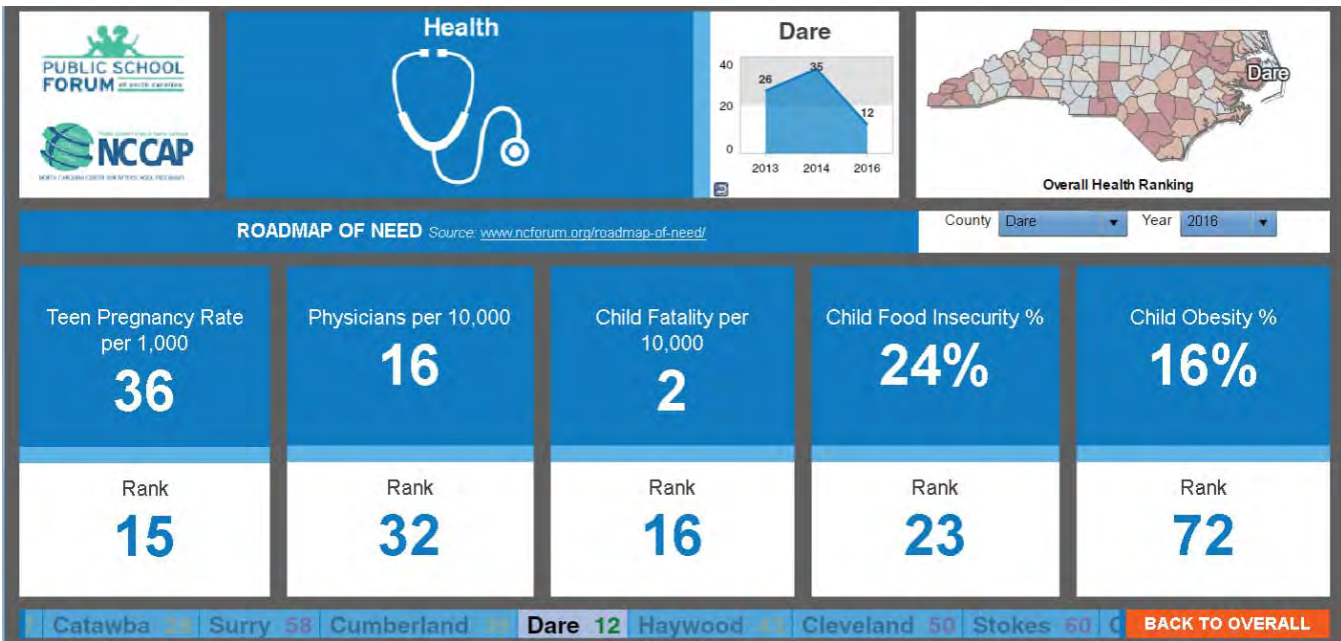
Dare County Compared to Other NC Counties

Data is available via the Public School Forum of North Carolina's Center for Afterschool Programs (NC CAP) report: *The Roadmap of Need*, an in-depth needs assessment for North Carolina youth.

The following screenshots are from iDashboards, based on the original report found here: www.ncforum.org/wp-content/uploads/2013/05/PSF_RoapmapOfNeed2016_SinglePage_web.pdf (For the county rankings, '1' is the best and closer to 100 is worse.)

In addition to the overall ranking in 2016 by area available on the *Overall Child Well-Being* image below, each image below includes a trend chart for 2013, 2014 & 2016 along the top.



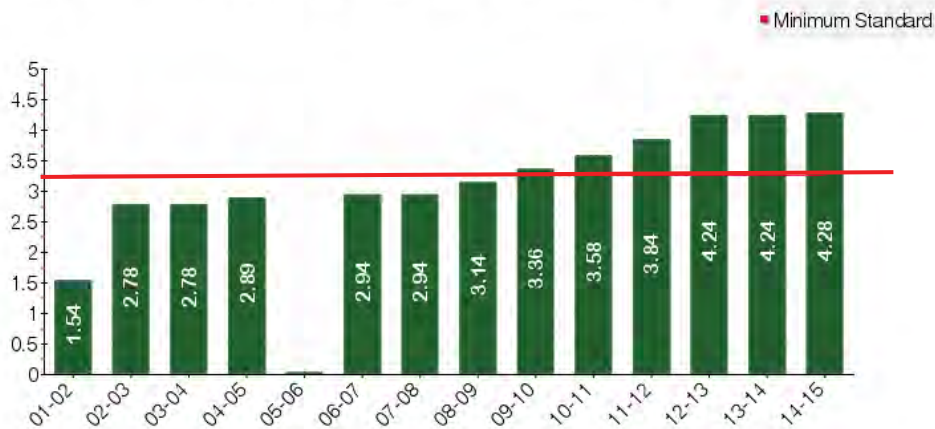


Select PBIS Data Trends

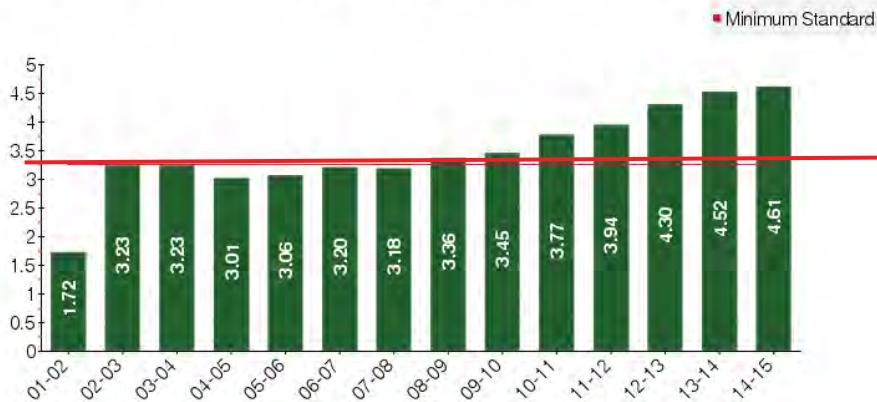
NC Partnership for Children’s (NCPC’s) Performance-Based Incentive System (PBIS) provides measures of child well-being for which local Smart Start Partnerships are held accountable. PBIS assesses progress towards realizing Smart Start’s mission of advancing a high quality, comprehensive, accountable system of care and education for every child beginning with a healthy birth. This is the final year that PBIS measures will be reported in this system. NCPC has updated the standards and adopted more rigorous indicators of child well-being, called the Community Early Childhood Profile, that will be reported beginning for FY2017-18.

NCPC provides some trend data for several key PBIS data points. Below are some summary charts showing the improvement over time of these for Dare. *(Not all available data provided.)*

Child Placements - Average Star Rating for Children in 1-5 Star Care for Dare County



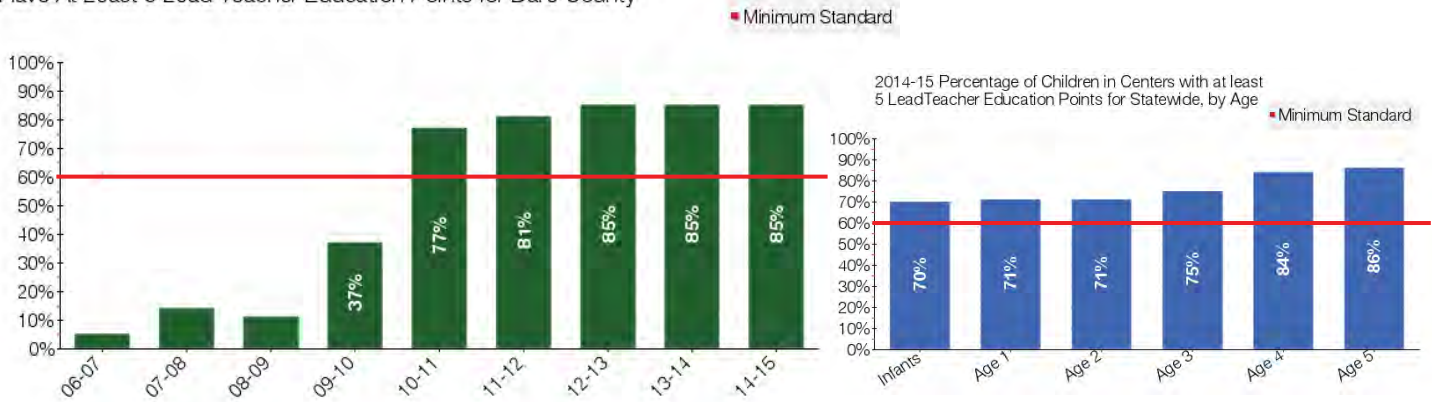
Subsidized Placements - Average Star Rating for Subsidized Children in 1-5 Star Care for Dare



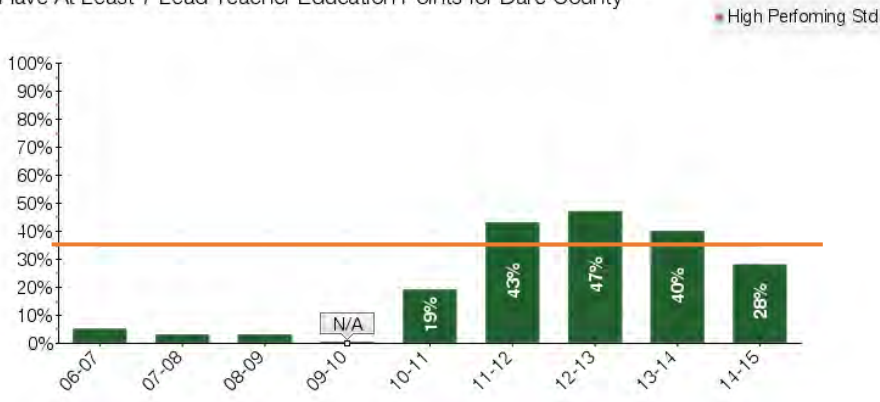
Special Needs Placements - Average Star Rating for Subsidized Children with Special Needs in 1-5 Star Care for Dare County



Lead Teacher - Percent of Children Enrolled in 1-5 Star Centers That Have At Least 5 Lead Teacher Education Points for Dare County

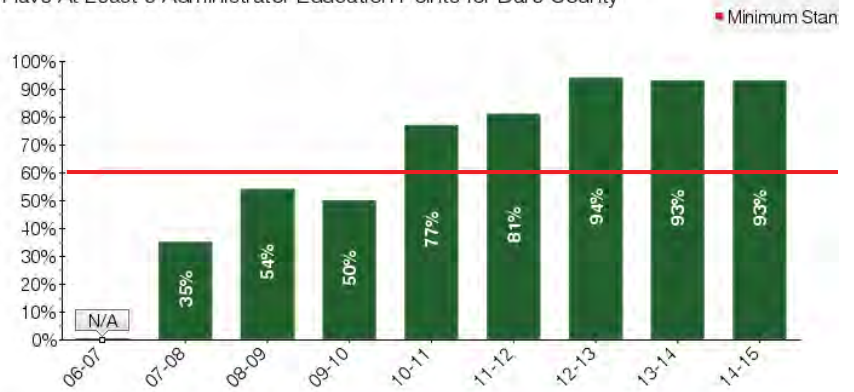


Lead Teacher - Percent of Children Enrolled in 1-5 Star Centers That Have At Least 7 Lead Teacher Education Points for Dare County

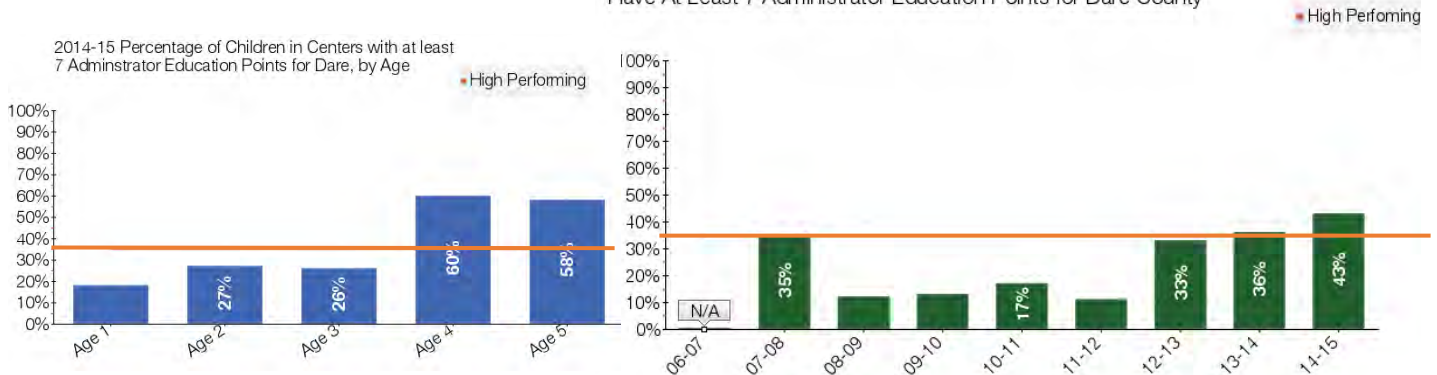


In addition to the trend over time, NCPC now provides disaggregated data for the most current year. (Blue charts.)

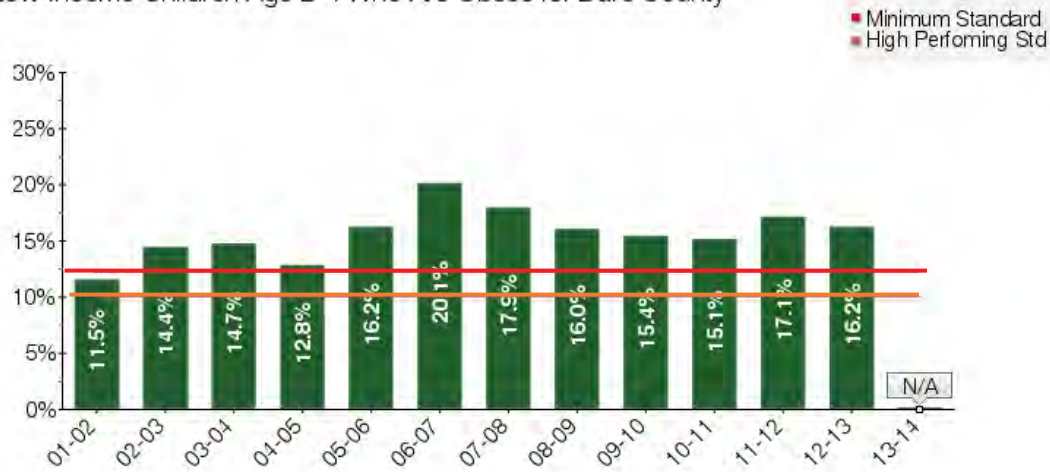
Administrator - Percent of Children Enrolled in 1-5 Star Centers That Have At Least 5 Administrator Education Points for Dare County



Administrator - Percent of Children Enrolled in 1-5 Star Centers That Have At Least 7 Administrator Education Points for Dare County

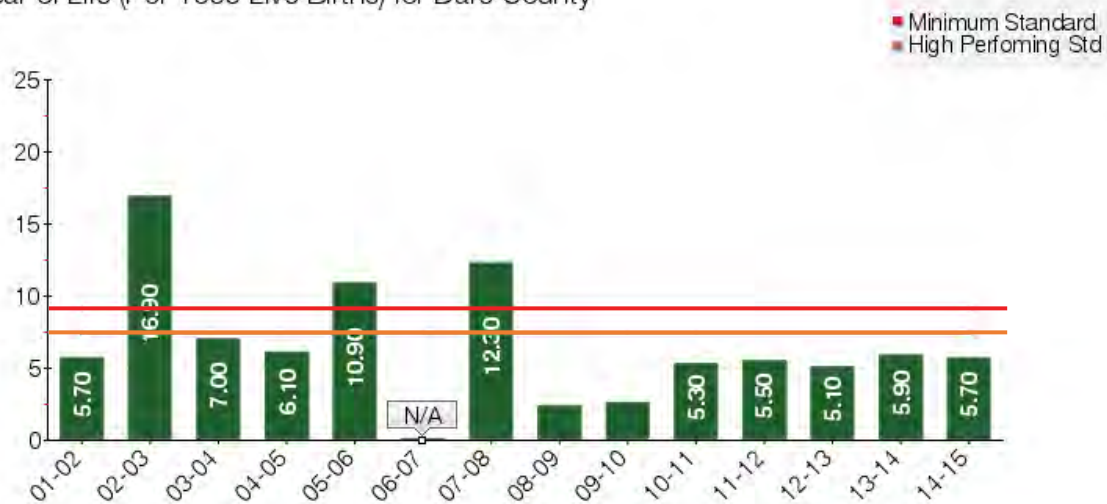


Early Childhood Obesity - Percent of Low-Income Children Age 2-4 Who Are Obese for Dare County



The early Infant Rate Mortality trend below may appear erratic because with smaller populations the rate is very sensitive to a change of just 1 or 2. Although NCPC still provides this data annually, it is often reported by groupings of years, 3 or 5, to prevent a single year creating such an outlier. However, by glancing at the more recent years, it is clear that a trend exceeding the high performing standard has been solidly maintained.

Infant Mortality Rate - Rate of Infant Deaths Within the First Year of Life (Per 1000 Live Births) for Dare County



The Smart Start Investment

In FY2015-16, the Children & Youth Partnership for Dare County CYP) funded 10 activities with **\$433,781** in Smart Start program funds. An additional, \$91,935 was funded for administration for a total allocation of **\$525,716**.

Since 2008, Smart Start statewide funding has been reduced by 30%, the lowest level since FY1998-99. Recurring budget reductions have lowered the level of funding even further. These reductions were a result of a recurring cut to nonprofits in FY2012-13 that the NC Department of Health and Human Services fulfilled by cutting Smart Start by \$3.7 million.⁷

In addition, the General Assembly increased the local match requirement to 17% of the full allocation, the third increase in four years with an additional increase to 19% for FY2016-17 in place now.

Historically, activities were largely developed to improve the Early Care and Education system, as required by the original North Carolina Smart Start legislation: **70%** of all Smart Start funds must be spent on "child care related activities," with now at least **40%** designated to child care subsidy.

2015-16 Funded Activities

CYP Activity Name:	Service Provider:	FY15-16 Expended:	Smart Start Only (Meets NCPC 70%, 40% Requirements)	Other Funding	Combined (totals true to areas listed)	
Early Care & Education*			\$361,527	78%	\$9,725	\$312,032 49%
1. Child Care Resource & Referral Core Services	<i>In-house</i>	\$60,516		\$9,725		
2. Quality Enhancement Project	<i>In-house</i>	\$42,534				
3. Child Care Subsidy (Including Administration)	Dept of Social Services	\$199,257	43%			
Family Support & Early Literacy			\$67,026	14%	\$102,389	\$228,635 36%
4. Family Support Services	<i>In-house</i>	\$53,256		\$65,338		
5. Parents As Teachers (PAT)	<i>In-house</i>					
6. Promoting Pre-Literacy*	<i>In-house</i>	\$43,645				
7. Raising A Reader (RAR)*	<i>In-house</i>	\$15,575		\$37,051		
8. Reach Out and Read	<i>In-house</i>	\$13,770				
Health & Early Intervention			\$25,832	6%	\$26,488	\$52,320 8%
9. Baby Link	Dept of Public Health	\$25,832		\$26,488		
Program Support			\$8,741	2%	\$32,370	\$41,111 6%
10. Program Coordination/Evaluation	In-House & Consultant	\$8,741		\$7,553		
11. Community Outreach	<i>In-house</i>	\$0		\$24,817		
Grand Total in Funded Services			\$463,126	100%	\$170,972	\$634,099 100%

**When calculating the funding by area, Promoting Pre-Literacy and Raising A Reader are included in ECE since there is a child care or Pre-K based component but included under Literacy when considering topic area focus.*

FY2015-16 Cash & In-Kind Match Requirement, **17%: \$ 89,372**

Reported Match: **37%, \$170,972**

⁷ From North Carolina Partnership for Children's FY 2014-2015 Report to the North Carolina General Assembly, delivered Dec 1, 2015.

Part II: Full Individual Activity Reports

A. Early Care & Education

Child Care Resource & Referral Core Services

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description

Children & Youth Partnership for Dare County offers core Child Care Resource and Referral (CCR&R) services for parents and families, child care programs, and the community. Services may include: child care referrals for parents and families; parent education workshops, and newsletters; outreach and public awareness pertaining to child care issues including public events; data collection regarding local child care needs and services; advocacy for quality programs and policies affecting children; support and technical assistance to child care programs through start-up and licensing assistance; start-up materials; phone, written, and on-site technical assistance; newsletters; provider trainings and networking meetings; professional recognition events; and resource check-out. An Early Childhood Specialist provides supervision to other ECE staff working on CCR&R initiatives including quality maintenance/enhancements and professional development. The program may be staffed by one or more people who also work in collaboration with other Children & Youth Partnership and NC CCR&R Council programs. Additional funds, including Smart Start, may be used to support stipends and or/ grants to child care providers and facilities, travel and associated costs for the Preventing Obesity by Design (POD) project or other similar initiatives. Smart Start funds may be used to support time-on-task for these initiatives. Other funds may be used to supplement this activity, including program income.

Target Population

Dare County parents and guardians of children age 0-5; child care providers working in regulated child care facilities; child care facilities, local businesses, the community at large.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# parents of children 0-5 who received referrals & will be educated about the NC rated license system and quality indicators	85	80	94%
# agencies, organizations or businesses within the community who got materials	7	7	100%
# teaching staff who attended training workshops (<i>non-college credit</i>)	125	135	108%
# teachers received professional development advising	10	7	70%
# child care facilities received prof development support	7	5	71%
# directors' forums conducted	2	2	100%
# unduplicated directors who attended at least once	8	9	113%
# child care programs who received technical assistance to increase or maintain quality (<i>start-up only included once licensed</i>)	10	12	120%

# visits to the lending library	50	63	126%
# visitors to Lending Library (unduplicated)	30	37	123%

What services were provided?

Service	FY15-16		
	Projected	Actual	Actual/Proj.
# training workshops or educational events provided	24	32	133%
# training calendars developed and coordinated with the Regional CCR&R Training Calendars	2	2	100%
# recognition event or activity	1	1	100%
materials shared during # community events	3	8	267%

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
<i>By June 30, 2016, ...</i>		
80% of parents surveyed will report that they increased their understanding of quality child care as a result of the referral process. <i>(Council outcome)</i>	●	85% 11 of 13
80% of parents surveyed chose a program with a 3, 4 or 5-star license. <i>(Council outcome)</i>	◐	69% 9 of 13
At least 50% (53) of child care professionals will access training, professional development support services or at least 1 course at a community college or university. <i>(Council outcome)</i>	●	100% 111 of 111
80% of all workshop attendees will report that they learned new information or had prior knowledge updated as a result of attending the workshop.	●	100% 274 of 274
Percentage of children enrolled in centers with 5 or more lead teacher education points will be maintained at 60% or higher or achieve the high performing PBIS standard, 35% with 7 lead teacher education points. <i>(EDU10)</i>	●	5 pts: 71%, 7 pts: 35%
Percentage of children enrolled in centers with 5 or more administrator education points will be maintained at 60% or higher or achieve the high performing PBIS standard, 35% with 7 admin education Points. <i>(EDU 20)</i>	●	5 pts: 91%, 7 pts: 40%
80% of participating directors will report through evaluations that an opportunity to learn, network and receive support from other leaders in the ECE field was provided.	●	100% 10 of 10

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available

Success Story

I received notice on December 9th that The Wright Place was closing on December 18th. I contacted the local child care programs to determine vacancies and made extra referral packets and intake forms; parents were advised to contact CCR&R for information on other programs in the area. I gave a brief lesson on how to conduct a referral to CYP staff, so they could get information to families during my absence that I had previously planned for that time. Another provider decided to open an additional classroom for 3 to 6 year olds so many families were able to find care. Staff at The Wright Place were able to help out with most of the infants and toddlers until parents were able to find other arrangements.

Quality Enhancement Project

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description

Smart Start funds support coaching, consultation, training, and technical assistance to child care providers. An Early Childhood Specialist may provide one or more of the following services: assessments of child care programs using the Environment Rating Scales or other assessment tools; development of an action plan based on assessment results; phone, written, and on-site technical assistance (TA); mentoring and coaching; individual and group trainings; professional development and networking meetings for child care providers; planning/support for maintaining and increasing licensure at child care facilities, and assistance with new facilities. If funding is available stipends and/or grants may be offered to child care providers or facilities. Program staff may plan, coordinate and implement trainings and workshops for the child care provider community, working in collaboration with other Children & Youth Partnership and NC CCR&R Council programs. Additional non-Smart Start funds may be used to support stipends and/or grants to child care providers or facilities, travel and associated costs for the Preventing Obesity by Design (POD) project or other specialized quality enhancement projects. Smart Start funds may be used to support staff time-on-task for these initiatives. Other funds may be used to supplement this activity, including program income.

Target Population

All licensed child care programs in Dare County and all potential programs looking to open, including star-rated programs, GS-110 programs, and potential programs seeking licensure.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# of programs with less than 4 stars served	5	6	120%
# 4 and 5-star programs served	18	10	56%
# of potential centers/homes received start-up TA	6	10	167%
# of FCCH who attended FCCH meeting	10	12	120%

What services were provided?

Service	FY15-16		
	Projected	Actual	Actual/Proj.
# of FCCH meetings held	2	2	100%
# of articles contributed by Early Childhood Specialist	4	9	225%

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
<i>By June 30, 2016, ...</i>		
75% of child care facilities with less than 4 stars that receive Rated License TA and apply for a higher star rating will receive at least a one star level increase in their star rating	●	100% 1 of 1
85% of providers will implement one or more strategies to improve quality of care in classroom/home.*	●	100% 4 of 4

Program Outcomes <i>By June 30, 2016, ...</i>	Status	FY15-16 Actual Outcome
75% of programs that receive an Action Plan will complete at least 50% of the Action Plan's changes/ suggestions.	●	100% 3 of 3
75% of the 4-and 5-star child care facilities that receive rated license technical assistance and are reassessed to maintain their 4-5 Star rating, will maintain or increase their star level.	●	100% 3 of 3
80% of FCCH Networking Meeting participants surveyed will report being satisfied with the trainings/ meetings and that their professional development needs were addressed.	●	100% 17 of 17

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available

Success Story

The director of Little Tots Learning Center requested assistance in preparing for the FCCERS-R assessment. It was her first time participating in the ERS assessment. I worked intensively with Sandy throughout the month of July to prepare for her assessment, including conducting a mock assessment, materials inventory and technical assistance. In August 2015, the director received her FCCERS-R assessment and scored 5.24 points. Little Tots Learning Center increased from a three-star family child care home to a five-star family child care home. Sandy is continuing to pursue her education through classes at COA and is on track to earn her Associate's Degree in Early Childhood Education.



Child Care Subsidy

DARE DHHS- DIVISION OF SOCIAL SERVICES

Activity Description

Financial assistance is paid on a direct per child basis for the purchase of care and enhancements for Temporary Assistance for Needy Families (TANF) eligible or Child Care Development Fund (CCDF) eligible families. This activity is implemented through the state-level subsidy contract and is governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA). This activity includes wrap-around care. Families are required to pay a Parent Fee, which totaled \$25,817.

Target Population

Dare County children birth to age 5 enrolled in 4 or 5-star care whose families' income is 200% of federal poverty level for age 0 to 5 and Special Needs children.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# unduplicated (<i>different</i>) children who received subsidy and/or enhancement in at least one month over the course of year	na	102	-
Average # children receiving Smart Start funding each month	na	52	-

Counts of Children Served by Smart Start and Work First Subsidy each month:

Month	Subsid. Child Care (Non-WF)	Work First Related	Smart Start Funded	Unduplicated Total	Children on the Wait List
<i>Jun-15*</i>					
15-Jul	182	1	64	204	0
15-Aug	188	1	67	206	0
15-Sep	165	0	58	178	0
15-Oct	165	0	52	173	0
15-Nov	164	0	49	172	0
15-Dec	167	0	44	175	0
16-Jan	172	0	41	174	0
16-Feb	162	0	52	186	17
16-Mar	156	0	48	177	33
16-Apr	142	0	48	168	47
16-May	136	0	49	164	79
Average	164	0	52	180	16
<i>Closest to Ideal during year</i>	188	na	67	206	0
<i>Furthest from Ideal during year</i>	136	na	41	164	79

*Data not provided by NCPC/DCDEE.

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
<i>By June 30, 2016, ...</i>		<i>FY1516 draft PBIS below</i>
Average Star Rating for Subsidized Children in 1-5 Star Care	●	4.59
Percent of Subsidized Children in 4 & 5 Star Care	●	88%
Average Star Rating for Subsidized Children with Special Needs in 1-5 Star Care	●	4.67
Percent of Subsidized Children with Special Needs in 4 & 5 Star Care	●	100%

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na=not available or not applicable

B. Family Support & Early Literacy

Family Support Services

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description

Funded with non-Smart Start funds, Family Support Services serves children and families in Dare County by coordinating information; optimizing resources through collaboration with local agencies; and implementing and assisting with needed parent education and family support programs. The program serves as a central source of information on family services and resources through our website, with our Family Resource Guide, through phone referrals, through parenting newsletters, and participating in community events. The Family Support Manager catalogues new and existing resources, makes appropriate referrals, coordinates collaborative parenting workshops such as the Parenting Enrichment Program (PEP), provides services through the Family Support Network program (FSN), and serves on various task forces such as the Local Interagency Coordinating Council (LICC). The program also coordinates activities for Child Abuse Prevention Month and the Positive Community Norms Project/State of the Child Conference. Family support further serves families with children from birth to age five through the Parents as Teachers program with approximately .25 FTE Parent Educator.

Target Population

The Family Support Program provides a variety of family support services and programs that are available to all families in Dare County. Efforts are made to target families with children 0-5 years old, at-risk children, or families who have children with special needs.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# children participating in the Block Play Extravaganza	80	96	120%
# parents participating in the Block Play Extravaganza	na	89	na
# parents (unduplicated) attending one or more PEP workshops	60	72	120%
# trained support parents available for FSN parent-to-parent match in Dare County.	12	12	100%
# Triple P practitioners trained	7	13	186%
# parents registered to participate online (<i>Triple P</i>)	na	17	na

What services were provided?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# community events and presentations where outreach materials available	5	6	120%
# sessions offered during the 2-day Block Play Extravaganza	4	4	100%
# PEP parenting workshops offered each year at the Outer Banks YMCA and on Hatteras Island	6	7	117%
# outreach activities/projects sponsored by Pass on the Positive	1	3	300%
# Child Abuse Prevention Month proclamations shared with the Dare County Board of Commissioners and Town Mayors (<i>Manteo, Nags Head, Kill Devil Hills, Kitty Hawk, Southern Shores, and Duck</i>)	6	6	100%

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# locations in Dare County throughout the month of April with the "Because Someone Cared" visual display (<i>Manteo, Kill Devil Hills, and Avon</i>)	3	3	100%
# community events and # local agencies serving families who have children with special needs given FSN program brochures	na	4	na
# outreach activities sponsored by the LICC annually	1	2	200%
# LICC meetings attended regularly between September-May	5	5	100%

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
<i>By June 30, 2016, ...</i>		
90% of parents report that they noticed how their children learned through block building at the event	●	97% 66 of 68
90% of parents report that they learned how block building helps children learn early math and science ideas	●	96% 65 of 68
90% of parents participating in PEP report new skills learned that will be helpful in parenting their children	●	93% 65 of 70

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available or not applicable

Success Story

Triple P- Positive Parenting Program is an evidence-based parenting program that has been implemented in Dare County through effective collaboration between CYP and Triple P programs in surrounding counties. Triple P is designed to give parents the skills they need to raise confident, healthy children and to build stronger family connections through the encouragement of positive behavior and prevention and management of misbehavior. While Dare is not a state-funded Triple P County, CYP has been able to partner with sites in Eastern NC that are funded. CYP's Family Support Manager serves as Triple P Coordinator for Dare County and arranged for local practitioners to become accredited in Triple P for FREE (value \$40,000) through these partnerships, resulting in 13 practitioners accredited in various levels of the program and available to offer Triple P to local families with children (birth-12 years of age). The program is offered through Children & Youth Partnership for Dare County, Dare County Health & Human Services (Social Services and Health Division), Dare County Schools and PORT Human Services/New Horizons. In addition, CYP was awarded a Maternal Child Health Mini-Grant (\$4,000) enabling the purchase of Triple P materials for each of the practitioners in Dare County and ensuring that they have the necessary materials to provide the service to families in our community. At a recent Triple P State Collaborative, data was presented regarding the online Triple P course participation, and Dare County ranked #7 in the state for number of parents benefitting from the online Triple P program in 2015-16.

– Family Support Manager



Parents as Teachers

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description

Parents as Teachers (PAT) serves children in Dare County from prenatal through age five and their families using PAT Foundational Curriculum. All requirements of the National PAT office are met including PAT Standards self-assessment according to National PAT recommendations. Additional evidence-based tools such as KIPS or LSP may be used to measure impact. One or more parent educators provide family support by offering information on child development and parenting at home visits, parent group connections, through referrals to community services and through annual functional assessments for health and development. Families are offered a minimum of one visit a month, with two per month being offered to families with two or more risk factors. Priority is given to parents of children with special needs and to families with one or more PAT risk factors. Staff may offer some additional parenting classes to parents outside of the PAT program. Food may be served at some functions, funds may be used to offset the costs of some group activities, and program income may be used for this activity.



Parents as Teachers™
Affiliate

Target Population

Families with children 0-5 years of age (including pregnant women) with priority given to families who fit one or more of the following risk categories: teen parents, single parent households, parents/caregivers and/or children with disabilities or mental illness, low income families, families with low educational attainment, and parental and familial substance abuse.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# parents/guardians participated in home visits	18	23	128%
# children 0-5 in families received personal visits	20	19	95%
# children who received an annual developmental screening using the ASQ-3, ASQ-SE; functional vision and hearing assessments	14	19	136%
# parents/guardians participated in PAT group education	15	22	147%
# children participated during PAT group education	19	19	100%
# children (approximately 10%) referred to the Exceptional Children's program, CDSA, or health professional because of outcome of screening or functional assessment	2	3	150%
# families referred to community resources	15	15	100%

What services were provided?

Service	FY15-16		
	Projected	Actual	Actual/Proj.
# home visits completed	275	274	100% (rounded)
# group connections offered	12	13	108%

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
<i>By June 30, 2016, ...</i>		
75% of parents will make projected growth as assessed by the Life Skills Progression or KIPS	●	100% 14 of 14
Of the 2 children identified in need of follow-up services, 50% (1) will receive the needed assessment and treatment services if indicated	◐	33% 1 of 3
100% (15 of 15) of families who receive referrals to community resources will be linked to services	●	100% 15 of 15

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available or not applicable

Success Story

Through the PAT program, I serve several families in a remote part of Dare County. One enrolled family shares a trailer with two other families, with nine people living in this household - six adults and three children. The elder daughter was struggling in kindergarten and with behavior at home, and the parents learned about the PAT program from another Latino family I served. When I went to enroll the family, I was the only non-Spanish speaking person to ever enter the house, and the enrolling two-year-old child would not interact with me for several visits. After a developmental screening, we referred the child for speech services, which she began at the local school. After about a year, Mom looked at me one visit and said, "She will be ready," referring to her confidence about her younger daughter's future school success.

– PAT Parent Educator



Promoting Pre-Literacy

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description



This Kindergarten Transition activity is supported through a variety of pre-literacy programs for children and families in Dare County. Components of the activity may include Dolly Parton's Imagination Library (DPIL) and operate in collaboration with other evidence-based shared literacy and learning opportunities for young children such as Reach Out and Read and Raising A Reader programs. Smart Start funds support an Early Learning Coordinator who oversees and coordinates all aspects of these projects. The Coordinator assists with Kindergarten Transition activities designed to further support literacy outreach and increase communications and collaborations among parents, Kindergarten teachers, and pre-school teachers in the child care community, including coordination of Kindergarten Kick-Off. The Coordinator works closely with community partners such as the public schools, the public library, and early care and education programs. DPIL follows established policies and guidelines. The Coordinator also engages in outreach to include public awareness activities and materials, support for resource development for the projects, community workshops, and/or special events, all of which may be funded by Smart Start. The program targets children birth to age five in child care settings and at home with their families. Other funds may be used to support these projects.

Target Population

Children in Dare County birth through age five. Outreach efforts target children in low socio-economic status households, children not cared for in regulated childcare, and/or children who may be at risk for cognitive or language delays. At-risk children may be identified by referrals or by formal assessments.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# children at point in time enrolled in DPIL	1000	1036	104%
# new children enrolled in DPIL	250	255	102%
# total children who participate in DPIL during year	1300	1288	99%
# families that attended Kindergarten Kick-off	50	107	214%
# children that attended an Annual Kindergarten Kick-off event	na	131	na

What services were provided?

Service	FY15-16		
	Projected	Actual	Actual/Proj.
# total books mailed	12,300	12,394	101%
# press releases on literacy and literacy-related issues	4	4	100%
# community presentations	1	1	100%
# total DPIL donors	na	84	na
# of kindergarten kick-off events sponsored in collaboration with Dare County Schools	2	4	200%
# meetings of the Kindergarten Transition Committee	2	2	100%

What impact was achieved?

Program Outcomes <i>By June 30, 2016, ...</i>	Status	FY15-16 Actual Outcome
DPIL will reach at least 50% of the birth to five population in Dare County	●	1288 of 1949 66%
80% of parents who return surveys will report that they spent more time reading to their child because of DPIL books	●	66 of 87 76%
95% of parents returning a Kindergarten Kick-off survey will 'agree' or 'strongly agree' that they feel less anxiety about their child entering Kindergarten	◐	81 of 92 88%
95% of parents returning a Kindergarten Kick-Off survey will 'agree' or 'strongly agree' that they have a better understanding of a typical day of Kindergarten	●	89 of 92 97%

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available or not applicable

Success Story

This year, we decided to change the timing of the Imagination Library survey. The change de-conflicted this survey from the annual survey, which led to a higher response rate. A total of 364 surveys were sent out and 84 were returned, which is a 23% response rate. This is the highest response rate that we've seen in a very long time! People are always so appreciative of Imagination Library and very responsive to our requests for comments about the program. Below are a sample of responses to our question asking what parents like most about Imagination Library:

"Books are nicely illustrated, they are very fun to read, and not too long. Also as a parent to a first child it is very interesting to have these fun suggestions on the back cover where you can ask child different questions about the story."

"They are great books and some we might've not read had they not come to us. All three of my children have been enrolled at some point and many of their favorite books are the imagination library books!"

"Most books have good illustrations and story lines. It's also nice that the program is free because it encourages people that may not otherwise get books for their children."

"It's always excited to have a new book to read. As a parent, I get really tired of reading the same books all the time and it is so refreshing to have new ones! She loves the books as well, I had a hard time picking her favorite. We really loved King Jack and the Llama Llama books too!"

"It's free! How amazing is that?"



Raising a Reader

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description

CYP's Early Learning Coordinator implements Raising A Reader, a program that promotes improved literacy development through daily book sharing between caregivers and young children. She holds a Bachelor's degree in early childhood education or related human service field and is required to attend the RAR National Coordinator Training prior to initial implementation. The Coordinator hosts two trainings for the site implementers that have been identified to participate in this project. Selected 3-, 4- or 5-star rated facilities with a high percentage of low-income children are targeted to loan identified families a book bag containing high quality developmentally appropriate children's books. The books are exchanged each week. Weekly shared reading sessions take place at each RAR site. Parents of the children in the project are invited to participate in at least two parent workshops where they learn book sharing strategies. At least one library event is provided for RAR participants and their families where they are provided with library information, library card application, and other community literacy resources. The program is implemented with model fidelity as described above. Smart Start funds may also be used for meeting expenses, food, books for children, child care for participants and incentives for eligible participants.



Target Population

In Dare County, RAR is provided to low-income parents and their children age birth to five, parents who are poor readers themselves or who do not speak English.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# program sites	3	3	100%
# of classrooms	5	5	100%
# unduplicated total children participated	88	89	101%
# implementers (<i>teachers</i>)	5	5	100%
# total unduplicated parents attending workshops &/or library event	70	96	137%

What services were provided?

Service	FY15-16		
	Projected	Actual	Actual/Proj.
# implementer trainings (2 per site)	6	6	100%
# coaching sessions	na	43	na
# weeks RAR distribution cycle TOTAL	100	120	120%
# weekly shared reading sessions TOTAL	100	118	118%
# parent workshops per site	9	12	133%
# library events (1 per site)	3	3	100%

What impact was achieved?

Program Outcomes <i>By June 30, 2016, ...</i>	Status	FY15-16 Actual Outcome
There will be a significant increase in the average number of times parents indicated they read to their child in previous week	●	3.9 to 4.7 (47) <i>Significant</i>

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available or not applicable

Success Story

Through grants from the Manteo Rotary Club and the Hatteras Island Youth Educational Fund as well as assistance from Dare County Schools, CYP was able to expand our Raising A Reader program to Cape Hatteras Elementary School's Pre-K classroom. At the start of the program, I emailed the lead teacher to ask how the program was going and how it had been received by parents. Her response was overwhelmingly positive. "Everything has been running smoothly! The kids are really excited about reading. We can tell that parents are actually reading the books with them too because several students have wanted to 'read' their favorite book to the class. And we have also had a parent come in to read one of the books as well to the class." Her response was accompanied with several photos of children 'reading' their favorite Raising A Reader books to the class during story time!

– Early Learning Coordinator



Reach Out & Read

CHILDREN AND YOUTH PARTNERSHIP FOR DARE COUNTY (IN-HOUSE)

Activity Description

This activity partners with medical care practices to provide pre-literacy opportunities for children and their parents. The participating medical care providers (pediatricians, family physicians, nurse practitioners, and other medical professionals) voluntarily incorporate Reach Out and Read (ROR), an evidence-based model, into young children's regular pediatric checkups or well-child visits. The medical care providers implement ROR in their practices according to the National ROR guidelines. During each of the routine visits, parents receive a new, culturally- and developmentally-appropriate book to take home and read to their children. The medical care providers discuss the importance of reading, model reading a book aloud to the child, and encourage parent-child interactions as part of pre-literacy and language development. The program begins at the child's 6-month checkup and continues through age 5, with a special emphasis on children growing up in low-income communities. The children's medical home displays a literacy-rich waiting room area that reinforces the doctor's prescription to read. This activity also ensures data collection for project evaluation and secures funds for book purchases if needed.



where great stories begin™

Target Population

Young children aged 6 months to age 5 receiving well-child care at Surf Pediatrics and Medicine, and the Dare County Department of Health and Human Services: Public Health Division, and Outer Banks Family Medicine Avon. 35% of all children served by participating medical practices will be Medicaid eligible.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# of children participating	No Proj.	2238	-
# medical providers participating	9	9	100%

What services were provided?

Service	FY15-16		
	Projected	Actual	Actual/Proj.
# of literacy-rich waiting room areas created/maintained in medical clinic sites participating	6	6	100%
# of annual well-child visits for children aged 6 months-5 years	3000	3361	112%
# of developmentally appropriate new children's books delivered to medical practices	3000	3361	112%
# of on-site support visits by the literacy/project coordinator	No Proj.	81	-

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
By June 30, 2016, ... 65% of returning parents, including those who had completed at least one previous ROR well-child visit, read to their children daily, compared to 45% of new ROR parents.	●	72% Returning 60% New

Program Outcomes	Status	FY15-16 Actual Outcome
By June 30, 2016, ... "For each reading strategy: 65% of returning parents, including those who had completed at least one previous ROR well-child visit, already use the recommended reading strategy, compared to 45% of new ROR parents."	●	85% Returning 59% New
100% (9 of 9) medical care providers were trained in and delivered ROR during well-child visits.	●	100% (9 of 9)

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available or not applicable

Success Story

When completing the End-of-Year report for the Reach Out and Read grant from NCP, one of the questions asked is for impact stories from the providers or families who experience the program. Upon a request for an impact story from Outer Banks Family Medicine in Avon, the following response came from Jamie Fountain, one of the doctors at OBFMA, as well as our ROR site coordinator.

We are all having so much fun giving the books to our patients/families. One of my partners was initially skeptical about the program and its impact, but he has said multiple times that handing a child a book and talking to a parent about reading the book has become one of his favorite things he does here in the office. Having the book to hand to the child allows a quick assessment of gross motor skills and widely opens the door to discuss literacy with the parents. I believe the act of the doctor giving them the book alone demonstrates to the parent the importance we place on reading to children--actions speak louder than words, and the gift of the book says volumes more than I can in just conversation with the parent. Reading the book to the child also allows me one more way to become "friends" with the child, so to speak, and makes the exam easier for both of us.



Literacy Rich Waiting Room Enhancement- Surf Pediatrics- KDH



Reach Out and Read Get Caught Campaign

C. Health & Early Intervention

Baby Links

DARE DHHS- DIVISION OF PUBLIC HEALTH

Activity Description

Baby Links staff develops a relationship with parents of newborns, focuses parents' attention on the most critical years of a child's development, and promotes the well-being of young children. The program is a collaborative effort among health agencies, hospitals, and various community organizations. A registered nurse (RN) provides post-natal support through skilled nursing home visits to mothers and newborns within 2 weeks of birth when appropriate and identifies health concerns and potential problems for early intervention, makes appropriate referrals for such, and provides resources to enhance parenting, life skills, and nutrition and health. A network is established with area hospitals and referral sources for the identification of new mothers. New parents have access to information, referrals to other services, and consultation services and are provided with information on infant care, proper nutrition, and breast feeding. Follow-up is provided to families where concerns are noted. A portion of the post-partum and newborn assessments is billed to Medicaid and used to offset program costs. Other funds may be used to supplement this activity, including program income.

Target Population

All Dare County women who give birth.

Who was served?

Recipient	FY15-16		
	Projected	Actual	Actual/Proj.
# moms and their newborn infants who received a home visit, exam, and welcome baby packet of materials	210	202	96%
# mothers/newborns given individualized referrals to a variety of community programs and services	85	70	82%
# babies enrolled in Imagination Library	210	195	93%

What services were provided?

Services	FY15-16		
	Projected	Actual	Actual/Proj.
# WIC referrals made to families who were unaware that they qualified	30	28	93%
# referrals made to MD's	40	28	70%

What impact was achieved?

Program Outcomes	Status	FY15-16 Actual Outcome
<i>By June 30, 2016, ...</i>		
50% of referrals made will be kept and services received.	●	71% 50 of 70
50% of issues identified during a visit will be resolved at the visit.	●	51% 63 of 124
75% of mothers and newborns will receive their home visits within two weeks of the child's birth when appropriate and possible.	●	77% 146 of 190
55% of mothers continued breastfeeding six months after their visit. <i>(Follow-up with 50% of mothers visited)</i>	●	59% 54 of 92

Program Outcomes <i>By June 30, 2016, ...</i>	Status	FY15-16 Actual Outcome
Serve 65% of annual births to Dare residents.	●	65% 202 of 312

● = Achieved; ◐ = Made Significant Progress; ○ = Not Achieved; na = not available or not applicable

Success Story

The Baby Links nurse made a home visit to a new mother at 12 days postpartum. She was Hispanic and spoke little English, so an interpreter assisted at the visit as well. She had received all her prenatal care through the Health Department and had a relatively uneventful pregnancy. She did experience difficulties during labor and had to deliver by caesarean. At discharge from the hospital, she inadvertently was not given an appointment for an incision check, normally done at 2 weeks post operatively. During the home visit and postnatal assessment, it was obvious the client was in pain. She reported fever and chills during the night and increased pain at the incision site for 2 days. Observation revealed swelling and tenderness to touch at the site. A phone call was placed to Vidant Women's Center and an appointment was secured for the client for that afternoon. A follow-up phone call was made via the interpreter and revealed the client had an infection and fluid buildup behind the incision. She received a prescription for antibiotics and pain medication, and is due for a re-check appointment in 1 week. This represents just one example of how outreach services can reduce unnecessary Emergency Department visits and increase access to care.



D. Program Support

Program Coordination/Evaluation

IN-HOUSE & CONSULTANT

Activity Description

Evaluation and program coordination services are performed through a combination of in-house and contracted services to assess and facilitate progress towards established goals, to ensure contract compliance for outsourced programs, and to provide an analysis of PBIS results and program outcomes. The following services may be provided: technical support to all funded activities, on-site monitoring of both in-house and contracted programs, development of evaluation data and reports to include outcomes, measurement indicators, data collection strategies and reporting protocols. Activity counts are collected and reported quarterly, and outcomes and service delivery are assessed annually and reviewed during on-site program visits. An annual report is prepared and presented to the Board of Directors.

Target Population

All Smart Start funded community partners, the CYP Board of Directors, committees, and Dare County community.

Who was served?

Recipient	FY14-15		
	<i>Projected</i>	Actual	Actual/Proj.
# of activities tracked, evaluated and supported	9*	9	100%
# of activities monitored	9*	9	100%

**Program Coordination/ Evaluation not included*

What services were provided?

Service	FY14-15		
	<i>Projected</i>	Actual	Actual/Proj.
# NCPC Quarterly Output Reports submitted	4	4	100%
CYP Smart Start Annual Plan approved by the Partnership Board and NCPC.	1	1	100%

Success Story

This year saw the standardization and revision of all program logic models as well as development and implementation of a new integrated system of collecting, monitoring, analyzing and reporting data made possible in large part by the award of a Race to the Top Data Mini-Grant from the NC Partnership for Children. The contracted Evaluator also provided customized training on the new data system to all CYP staff. This activity supported program tracking and reporting through regular technical assistance meetings, phone calls, and emails.

Part III: Extent of Impact

The activities funded in FY2015-16 continue to demonstrate a positive impact on addressing the issues that affect a child's readiness for school. Those that did not adequately achieve were revised for the following fiscal year. This section takes a closer look at the accomplishments and challenges seen in both outputs and outcomes for the county as a whole.

Recipient Outputs Summary

During FY 2015-16, many child care sites were impacted directly by Smart Start through at least one funded activity, with several benefiting from more than one service. Below is a snapshot of how many child care sites and providers were served by each activity*. In some cases, the providers may not be from the same sites as only sites served more directly are included. Eventually, we will be able to aggregate and unduplicate more precisely how many sites were served by how many activities, etc, but for now we can see the variety of services available to sites.

Activity	Child Care Sites	Child Care Providers
Child Care Resource & Referral Core Services	12**	135
Quality Enhancement Project	16	na
Child Care Subsidy	<i>Not available*</i>	na
Raising A Reader (RAR)	3	5

**Note: Child Care Subsidy did not provide the official list of all sites benefiting from Subsidies; attempts will be made to collect this data in the future.*

***12 Sites that received TA, not necessarily the same sites of 135 Providers who attended at least 1 training.
na = not applicable*

Depending on the activity, families could participate anywhere from one time, to a short term series, or over the course of years. Below is a brief snapshot of how many parents and children were touched by each program, but does not include any unduplication as the tracking systems in place are still too varied and protecting identifying information remains a priority.

Activity	Parents	Children
Child Care Resource & Referral Core Services	80	na
Child Care Subsidy	na	102
Family Support Services (<i>Block Play</i>)	89	96
Parents At Teachers	23	19
Promoting Pre-Literacy	107*	1288
Raising A Reader (RAR)	96	89
Reach Out & Read	na	2238
Baby Links	202	202

na = not applicable

**107 Families attended Kindergarten Kick-off, not same as 1288 Children in DPIL*

Outcomes Summary

Of the 9 activities with measured outcomes:

- 67% (6) accomplished all fully,
- 33% (3) either made at least significant progress or achieved, and
- no activities had any outcomes not achieved.

Overall, 100% (9 out of 9) activities with measurable outcomes were either fully achieved or had significant progress made.

91% (32 out of 35) of measured outcomes were either fully achieved or had significant progress made.

The table provides more detail of these successes by area.

Summary of Accomplishments by Topic Area:	● = Achieved	◐ = Made Significant Progress	○ = Not Achieved	Total per Area	na = not available/not applicable*
A. Early Care & Education:	15	1	0	16	1
1. Child Care Resource & Referral	6	1		7	1
2. Quality Enhancement Project	5			5	
3. Child Care Subsidy	4			4	
B. Family Support & Early Literacy:	12	2	0	14	0
4. Family Support Services/PAT	3			3	
5. Parents At Teachers	2	1		3	
6. Promoting Pre-Literacy*	3	1		4	
7. Raising A Reader (RAR)*	1			1	
8. Reach Out and Read	3			3	
C. Health & Early Intervention	5	0	0	5	0
9. Baby Link	5			5	
FY15-16 Overall:	32 (91%)	3 (9%)	0	35	1

**Totals and percentages do NOT include the not available/not applicable.*

State Assessment Summary: Performance Based Incentive System (PBIS)

Performance based standards were created by the North Carolina Partnership for Children (NCPC) and are utilized by CYP as a way to assess the impact of funded activities on community indicators. Since the development of these standards, CYP has made significant progress in meeting or exceeding the majority of them.

In addition to the data from last fiscal year, previous year data as well as data from 10 years ago and baseline data are provided to give additional context.

(Formerly mandatory, Family Support PBIS Standards are no longer included in the State Report. In addition, workforce data reliant standards, such as Provider Turnover & Compensation are no longer included since data has not been available for many years.)

Draft data for FY15-16 is released in December and final data released in January.

In 2016, the NCPC board reviewed PBIS and adopted a new set of indicators and performance standards effective in FY 2017-18. The new report will be called the **Community Early Childhood Profile - Smart Start Measures of Impact**. (EC Profile for short.) Therefore, this is the last year of this version of a state assessment.

NON-selected are shaded. Minimum or high performing level is in **bold** when achieving.

Summary PBIS Standards	Minimum	High Performing	DRAFT FY 15-16	FY 14-15	FY 13-14	FY 12-13	FY 11-12	FY 05-06	Base line*	Status
Audit findings	1	0	0	0	N/A					●
Early Care & Education										
% of Regulated Child Care Spaces Available for Working Families	≥ 90%	≥ 100%	109%	110%	112%	109%	127%	141%	130%	●
% Children receiving Subsidy in Regulated Care	≥ 90%	≥ 97%	100%	100%	100%	100%	100%	100%		●
% of Children of Low Income Families in Early Care & Ed Programs	≥ 65%	≥ 75%	N/A	N/A	69%					N/A
Avg. child star rating; % children in 4 and 5 star facilities	3.25 OR 50%	3.25 AND 50%	4.23 63%	4.28 83%	4.24 83%	4.24 83%	3.84 56%	2.82 19%	1.54 3%	●
Avg. child star rating - Subsidy; % children in 4 and 5 star facilities	3.25 OR 60%	3.25 AND 60%	4.59 88%	4.61 91%	4.52 91%	4.30 98%	3.94 81%	3.06 35%	1.72 5%	●
Avg. star rating Subsidy - Special Needs; % children in 4/ 5 stars	4.00 OR 75%	4.00 AND 75%	4.67 100%	4.78 100%	4.75 100%	4.19 100%	4.00 100%	3.50 83%	1.00 0%	●
Lead Teacher - % of children enrolled in 1-5 star rated child care centers that have at least 5 lead teacher education pts	≥ 60%	≥ 60% AND ≥ 35%	71%	85%	85%	85%	81%	(FY 0607 first year)	5%	●
Lead Teacher - % children... that have 7 lead teacher education pts			35%	28%	40%	47%	43%		5%	●
Administrator - % of children ... that have at least 5 admin education pts	≥ 60%	≥ 60% AND ≥ 35%	91%	93%	93%	94%	81%	(FY 0607 first year)	0%	●
Administrator - % of children... 7 admin edu pts			40%	43%	36%	33%	11%		0%	●
Family Child Care Provider – % of children enrolled in 1-5 star rated FCCH that have at least 5 education pts	≥ 60%	≥ 60% AND ≥ 35%	70%	60%	55%	59%	48%	(FY 0607 first year)	37%	●
Family CC Provider – % children... 7 pts			57%	53%	48%	52%	33%		9%	●
Health/Early Intervention										
Receiving Early Intervention – 0-2 years	≥ 3% AND	≥ 5% AND	N/A	7.0%	5.9%	6.2%	5.9%	5.1%	3.0%	●
Receiving Early Intervention – 3-5 years	≥ 3%	≥ 5%	8.5%	7.0%	5.4%	6.4%	8%	9.0%	5.0%	●
Use of Primary Health Care	≥ 70%	≥ 80%	N/A	N/A	N/A	78%	79%	77%	67%	●†
Infant Mortality	≤ 9.1	≤ 7.41	2.9	5.7	5.9	5.1	5.5	10.9	5.7	●
Early Childhood Obesity - Body Mass Index	≤ 12.27%	≤ 10%	16.2%	N/A	N/A	16.2%	17.1%	16.2%	11.5%	○‡

N/A = Not Available

● = Achieved High Performing, ● = Achieved Minimum standards; ● = Close to achieving; ○ = not achieving; ● = green is achieved target for first time; ● = red is no longer at previous target

In FY 2015-16, CYP was held accountable for meeting ten (10) mandatory or selected PBIS standards, although data is not yet available for one and half of another indicator. Data is tracked and shared for additional standards and may be used in guiding program priorities.

In summary, for FY2015-16, CYP **met or exceeded 8.5 (100% of those available) of the selected or mandatory standards** at the high performing standard. (Unable to determine progress in meeting 1.5 standards since data is unavailable for one mandatory standard and one part of a two-part mandatory standard.)

Currently, the standards **not** meeting minimums are not mandatory or selected, but provide valuable information:

- 1) **Percentage of Nationally Accredited Placements** (not included in chart above since remains at 0% for years)
- 2) **Early Childhood Obesity**

* Trend data uses FY05-06 for midpoint plus baseline which varies by standard: many in original year of 01-02 (8), some added in 02-03 (2), 04-05 (1) 06-07 (3).

† The trends in *Use of Primary Health Care & Body Mass Index* are reflected in the statuses, but recent data is not available.

Current Challenges

In Dare County, the cost of living is 107% of the national average, off-season unemployment is high, and many residents struggle to make a living wage. While thousands of children and adults need the types of services Smart Start provides, the Partnership does not currently receive the amount of funding required to fully meet the needs of the community. In addition to inadequate funding to meet needs, the state mandates limitations in how funding may be spent:

- 70% of all funding must be spent on Child Care Related activities,
- 40% must be spent on Child Care Subsidies, and
- 17% match must be obtained from non-state or federal sources (*for FY1617, 19%.*)

The following areas continue to be challenges for Dare County:

- Availability of high quality child care placements,
- A worthy wage for early childhood professionals that is representative of their education, experience and commitment,
- Adequate access to parent educators to meet the needs of today's diverse families,
- Adequate social/emotional development supports for young children,
- Reaching and providing needed programs and services to those who are not in licensed care, and
- Adequate access to healthy food and opportunities to increase physical activity for young children.

The Partnership must continue to find new funding sources and explore new collaborations to meet the ever-growing demand for services that positively impact young children and empower families.

Future Opportunities

The program impacts reflected in this report verify that we are on the right track with program development. CYP remains encouraged by our community's response to early childhood efforts. We continue to receive generous support from local government, as well as increased private sector support through our fundraising events, grant opportunities, and faithful donors. There is continuing interest from a wide variety of stakeholders to volunteer with our ongoing work.

We continue to stretch resources to provide the best possible solutions to community concerns and needs for our youngest children. We truly believe that our greatest opportunities and hopes to meet our challenges lie in forging more purposeful, creative, efficient, and effective collaborations with others who share our vision that all shall thrive.



Albemarle Commission - Stewardship Report

Description

The Albemarle Commission will present its Stewardship Report to the Dare County Board of Commissioners.

Board Action Requested

Informational Presentation

Item Presenter

Cathy Davison, Executive Director, Albemarle Commission



The Albemarle Commission

Founded in 1969 by the General Assembly

Mission:

Improve member governments ability to enhance quality of lives of citizens.

Objective:

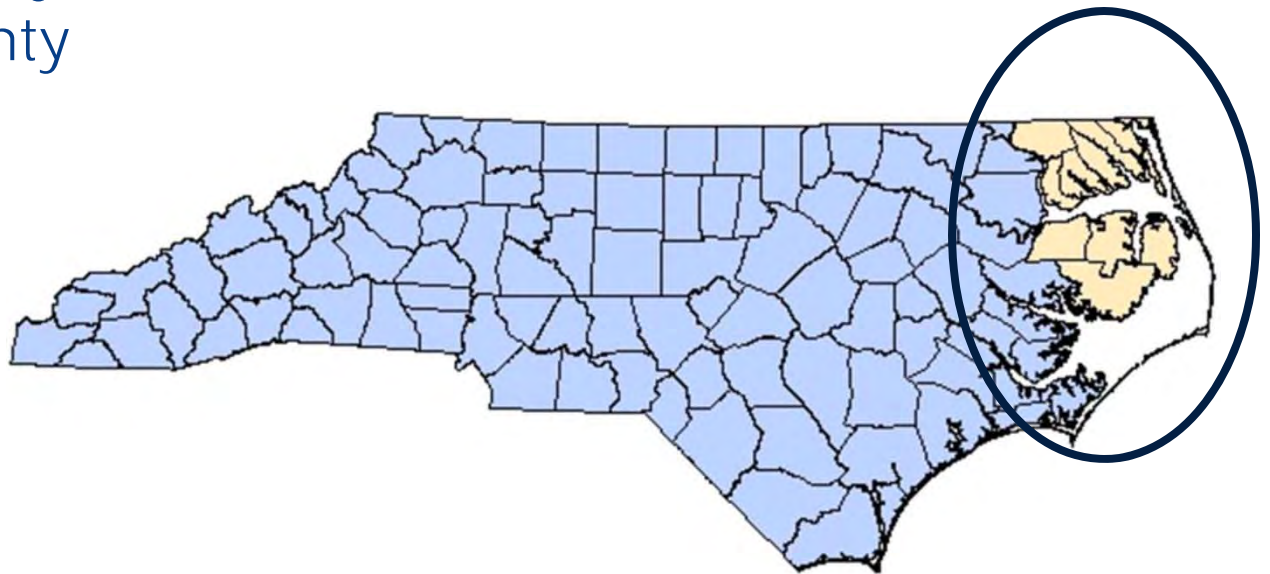
Provide direct services, grant writing, planning and assessment, program development and management, and economic development.

Represent:

Counties of Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

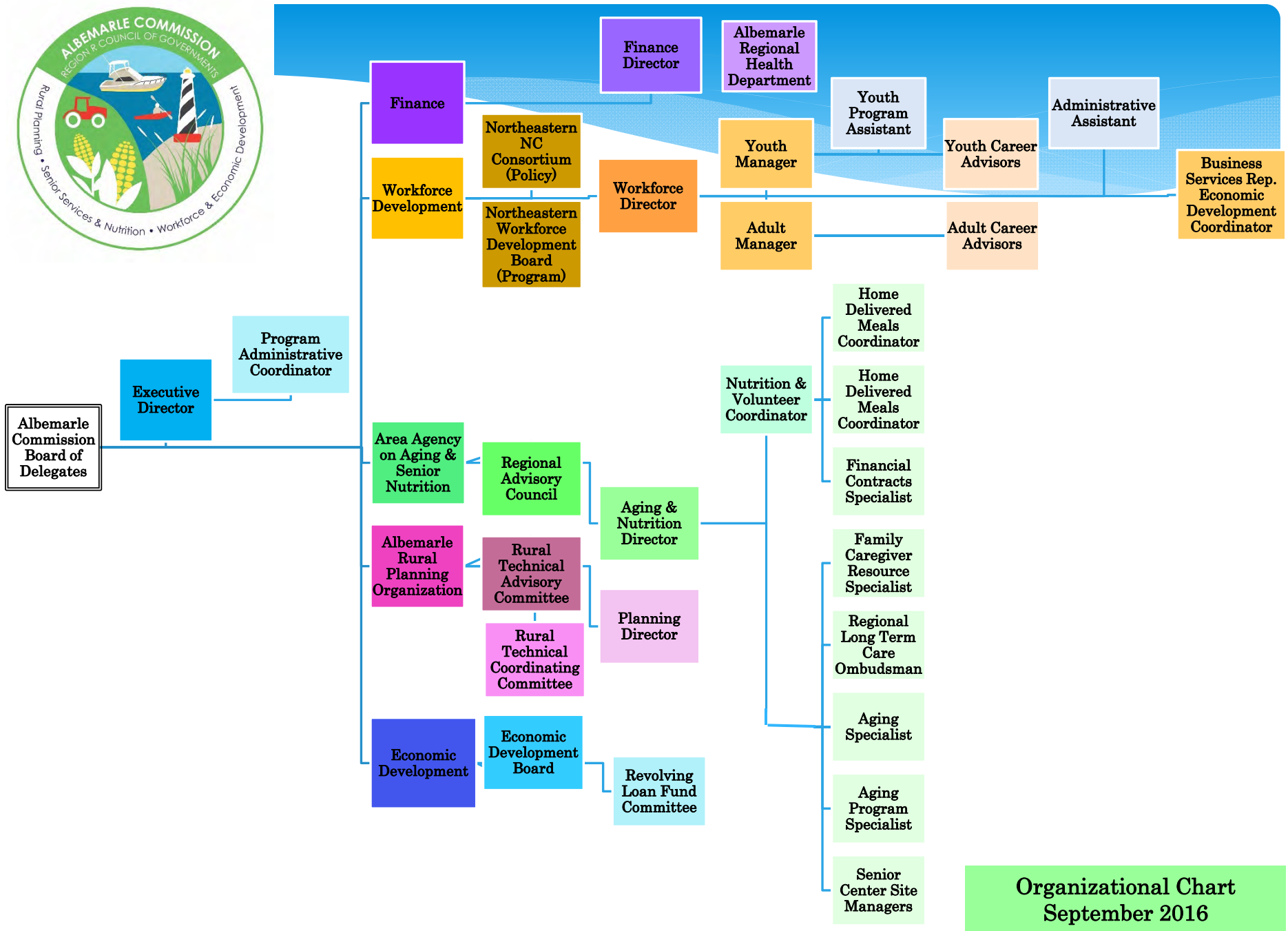
Proudly Serving

- Camden County
- Chowan County
- Currituck County
- Dare County
- Gates County
- Hyde County
- Perquimans County
- Pasquotank County
- Tyrrell County
- Washington County



Albemarle Commission Board Composition

- Ten (10) total that stay on the board until they resign or are no longer an elected official.
- Four (4) At-Large Members which rotate off the board every two (2) years.

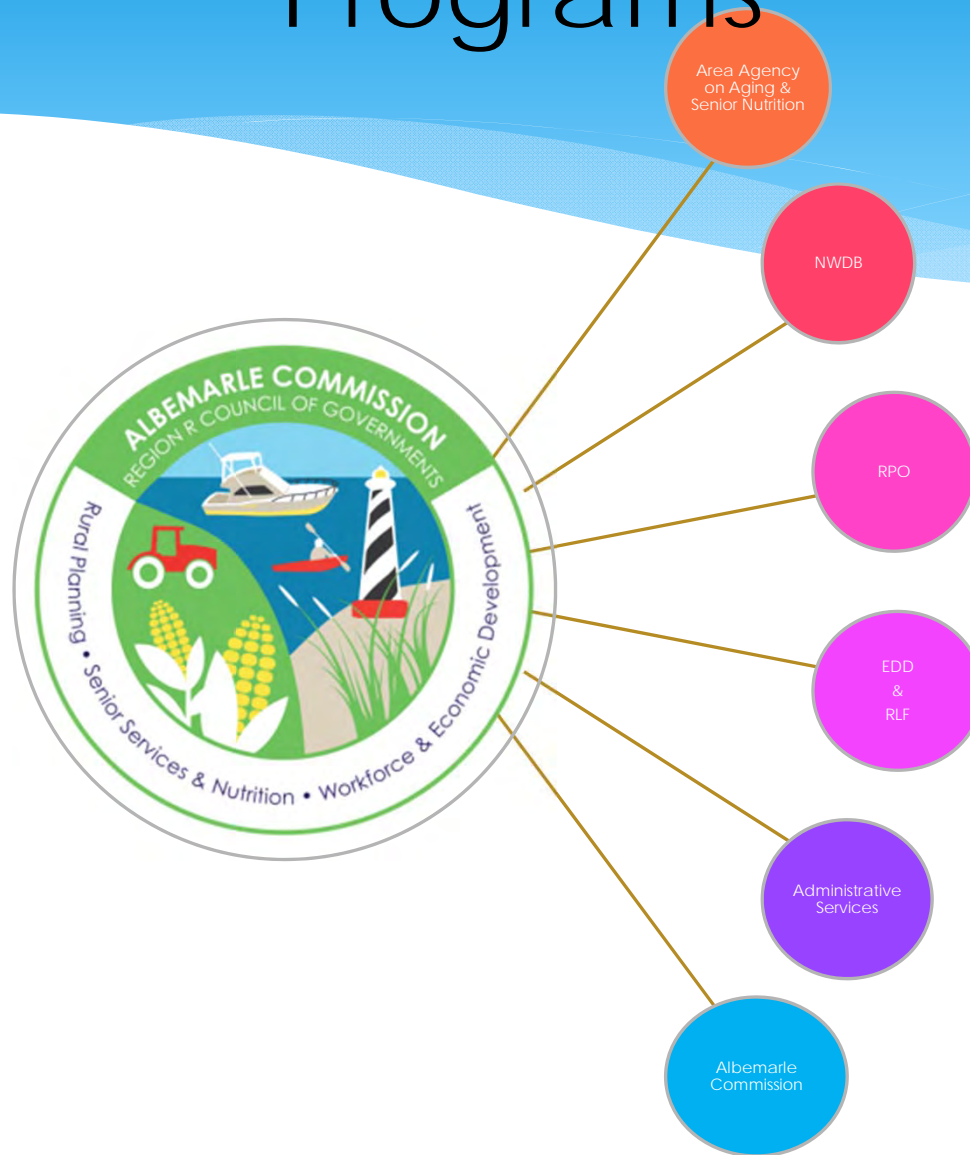


**Organizational Chart
September 2016**

Albemarle Commission Programs



Albemarle Commission Programs



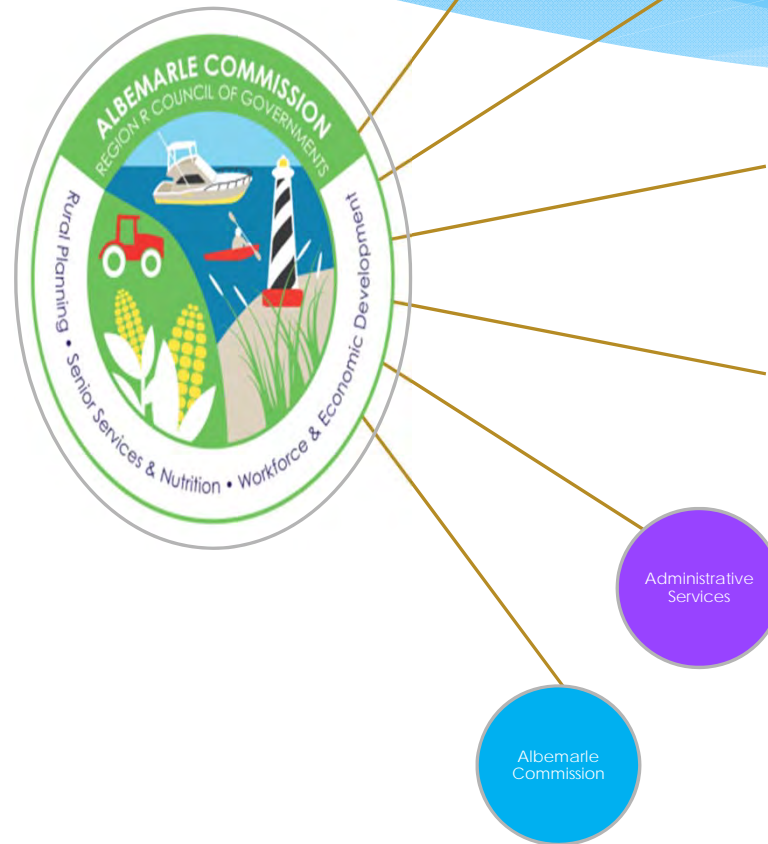
Albemarle Commission Programs

A blue oval shape with a thin white border, containing the text "Albemarle Commission" in white.

Albemarle
Commission

- Albemarle Rural Planning Organization
- Area Agency on Aging
- Economic Development District
- General Administrative Services
- Northeastern Workforce Development Board
- Revolving Loan Fund

Albemarle Commission Programs



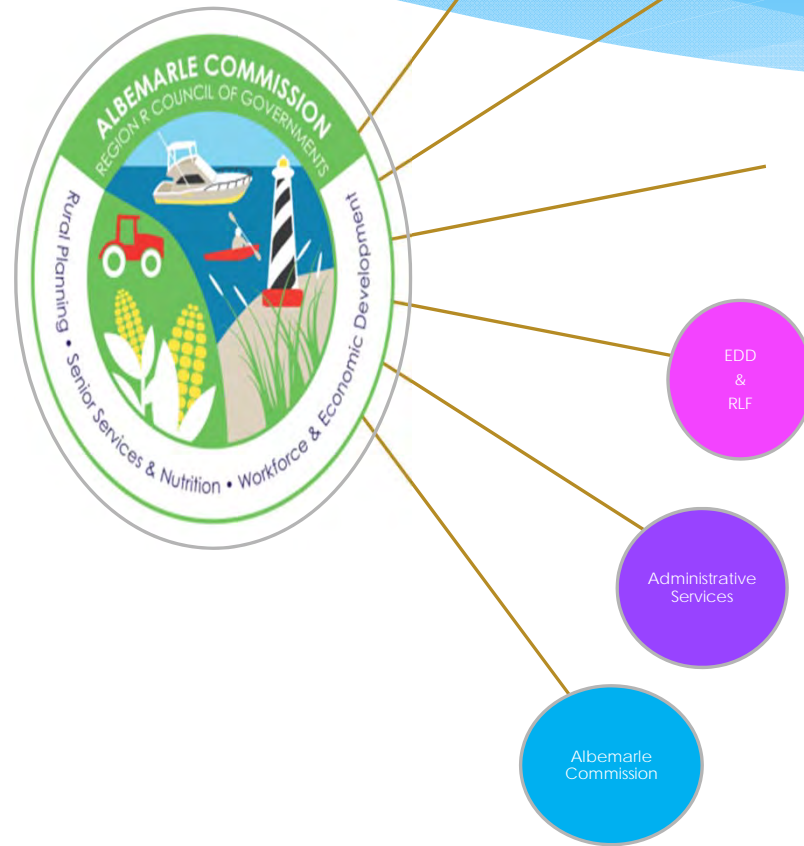
Albemarle Commission Programs



Administrative Services

- Grant Writing & Administration
- Retreat Facilitation
- Utility Rate Analysis
- Monday Morning Briefing
- Project Coordination
- Education Seminars (planning, local government, economic development, HR, trends)
- Regional Legislative Agenda

Albemarle Commission Programs



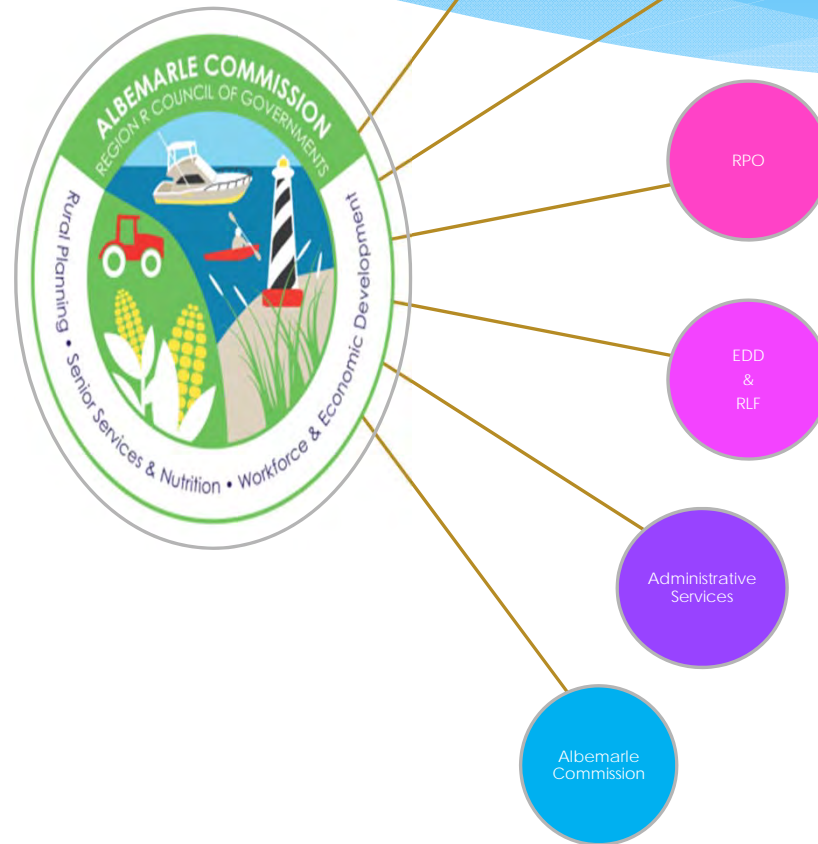
Albemarle Commission Programs



EDD
&
RLF

- Federal Economic Development District for EDA
- Assistance for technical/planning grants
- Assistance for infrastructure grants
- Comprehensive Regional Economic Development Strategy (CREDS)
- Small Business Loan Program

Albemarle Commission Programs

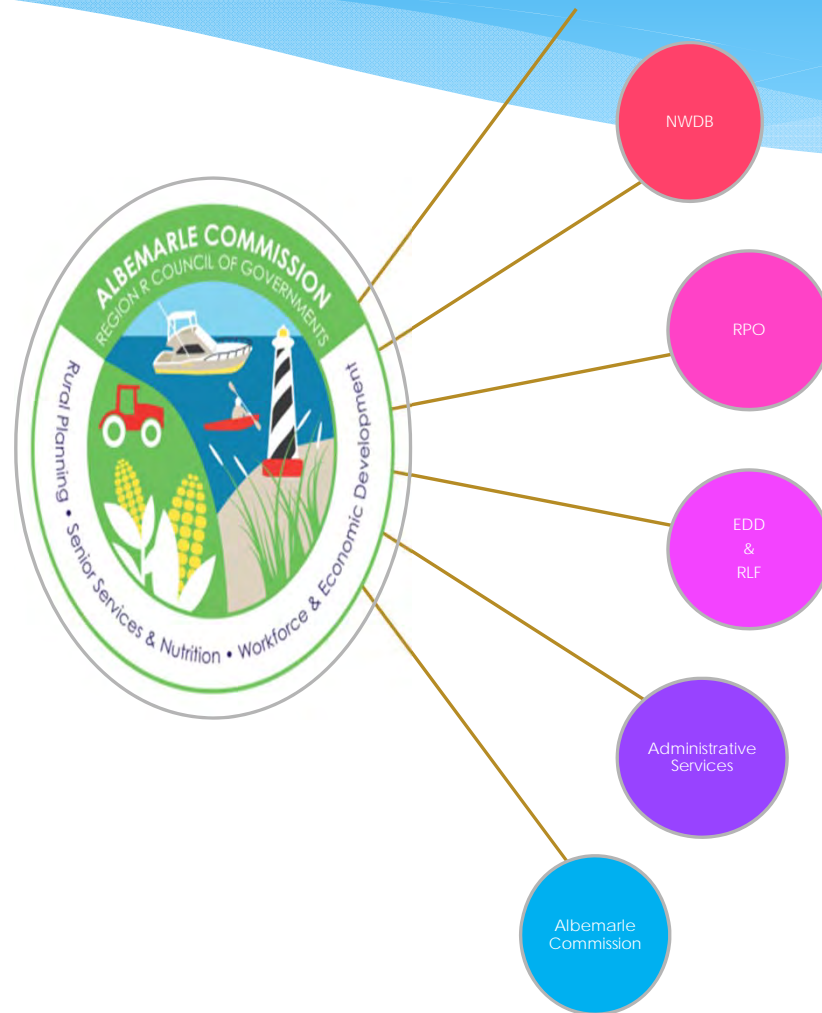


Albemarle Commission Programs



- County Transportation Plans
- Regional Bike & Ped Plan
- Regional Multi-Modal Transportation Project Scoring

Albemarle Commission Programs



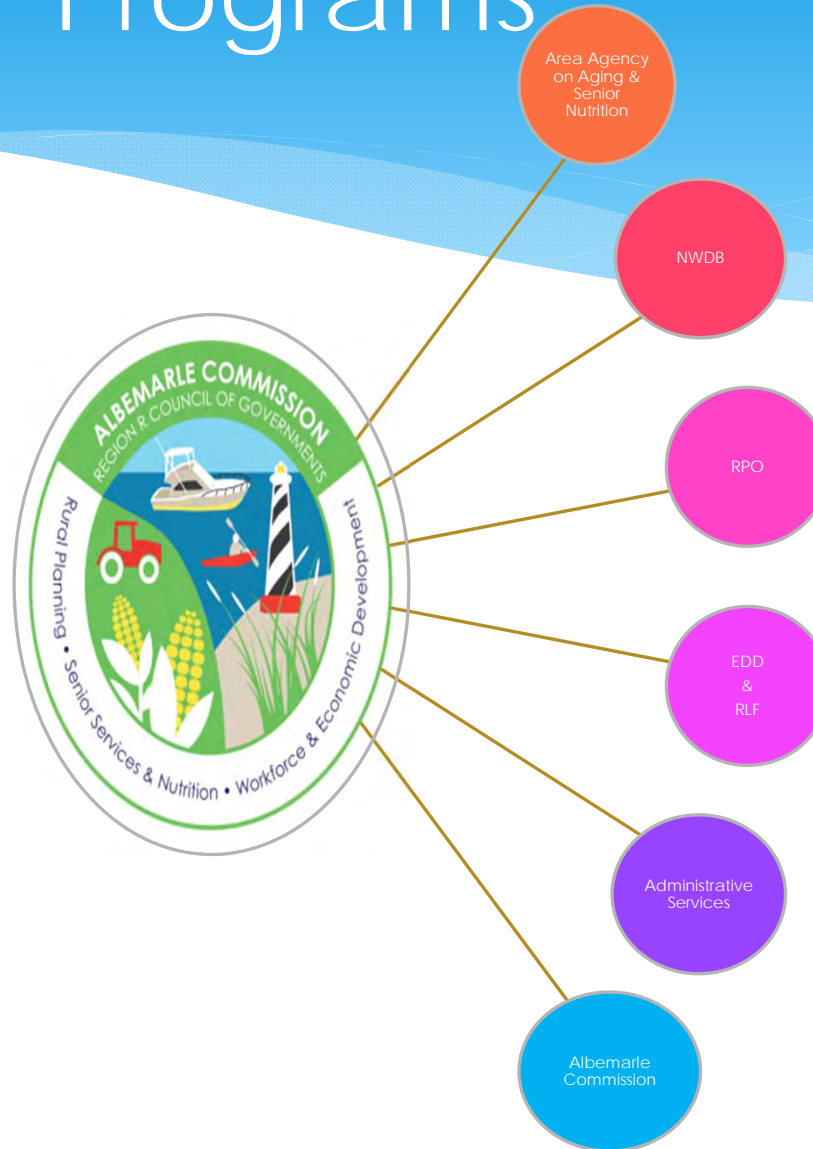
Albemarle Commission Programs



NWDB

- Manage 3 Certified NCWorks Career Centers
- Youth Programs, including OTJ, Real World Experience, & Youth Summit
- Adult Dislocated Worker Programs with education and job placement support
- Coordinates the Certified Work Ready Communities Program
- Business Services Support
- Working Smart: Soft Skills Training
- Work Experience Opportunities and On The Job Training Grants
- One Certified Work Ready Community with 3 additional counties in the application process

Albemarle Commission Programs



Albemarle Commission Programs

Area
Agency
on Aging
& Senior
Nutrition

- Area Agency on Aging
- Senior Nutrition Program
- Senior Games
- Evidence Based Health Programs and Assistance
- Family Caregiver Programs
- Regional Ombudsman for Long Term Health Care Centers

Albemarle Commission Senior Nutrition

- * USDA Approved Meals
 - Five (5) days a week, except for the week between Christmas and New Year.
 - Shelf ready meals are provided during this time, as well as during inclement weather events (i.e. hurricanes).

- * Meals Served: 128,654
- * Number of Recipients: 1,358

Albemarle Commission Area Agency on Aging

- Medical Transportation 189 clients / 4,208 trips
- General Transportation 259 clients/ 2,196 trips
- Adult Day Health Care 25 clients/ 2,196 days
- In-Home Aide 294 clients/ 46,815 hours
- Consumer Directed Care 9 clients/1,185 hours
- Respite Care 20 clients/1,566 hours
(in-home and institutional):
- Liquid Nutritional Supplements 2 clients/ 4 units
- Incontinent Supplies 5 clients/ 199 units

- * AAA Services: 58,369 Units of Service
819 Clients
- * Ombudsman Program (Care Center Liaison) 1,226 Services Provided
- * Senior Games (does not include Dare County): 329 Participants
- * Family Caregiver: 44 Clients

Albemarle Commission Workforce Development

- Youth Program Services
including tutoring: 1,105 Services
- Adult & Dislocated Worker
services: 730 Individuals
- Business Services 68 business
- Total Services Provided: 115,934 Services
- Total Individuals Receiving
at least 1 service: 23,898 Individuals

Albemarle Commission Rural Planning Organization

- Represents ten (10) Counties and 15 Towns
- Largest RPO in the State
 - Develop multi-model transportation plans
 - Prioritize transportation projects
 - Forum for public participation
 - Provide transportation related information to local governments and other interested organization
 - Creating Regional Bike-Ped Website in Partnership with NCDOT Bike-Ped Division

Albemarle Commission Revolving Loan Fund

Small Business Loan Program that provides assistance to businesses for operational and equipment needs.

Requirements:

- Up to \$100,000 per borrower
- Minimum loan amount is \$10,000 borrowed
- 1 full-time job created for every \$10,000 borrowed
- Must have \$2 of private funding for every \$1 borrowed
- Collateral must be dollar to dollar
- Interest Rates are NY Prime plus or minus 4%
- Application Fee: \$500

Albemarle Commission Economic Development

Designated by the Economic Development Administration as the Economic Development District for the Region. Develop a comprehensive regional economic development strategy in order to support local government in their efforts to retain, expand and attract businesses to the Region.

- Strategic Planning
- Technical Assistance
- State Clearinghouse Review for the Region
- Labor Data Center Services
- Advocate for Economic Development in the Region with the State and Federal Government
- Business Visits and Service Feedback
- Comprehensive Regional Economic Development Strategy (Update in Progress)

Albemarle Commission Administration

* Services:

- Weekly Regional Update on Grant Opportunities, Training Sessions and Legislative News.
- Advocate on a Regional, State and Federal Level for Local Government Supported Projects.
- Advisory Member to the Hampton Roads Planning District Commission.
- Municipal Managers Quarterly Meetings
- Meeting Facilitation and Strategic Planning
- Utility Rate Analysis
- Policy Review and Analysis



Dare County Specifics

Service Provided	Units of Service (Meals, Trips, Hours of Service, days)	Number of Clients Receiving Services in the County/Funding Provided	County's Share for Provided Services	
<u>Senior Nutrition</u>				
Home Delivered Meals	8,603	59	\$45,704	
Congregate Meals	5,592	71		
<u>Area Agency on Aging</u>				
Medical Transportation	0	0	\$17,883	
General Transportation	3,743	9		
Adult Day Health Care				
In-Home Aide (hours)	16,173	91		
Legal Aide (hours)	0	0		
In Home Respite Services (hours)	0	0		
Institutional Respite Services (hours)	24	1		
Senior Games (Participants)	n/a	n/a		
Caregiver Supplies	16	1		
Regional Long Term Care Ombudsman	29	29		
<u>Workforce Development</u>				
Youth / Adult Worker Services	22,825	3,999		\$0.00
On the Job Training	0	0	\$0.00	
Incumbent Worker Training	0	0	\$0.00	
<u>RPO Planning Services</u>	68	6	\$5,995.00	
Economic Development, Grant Administration, Advocacy, Strategic Planning, Meeting Facilitation, Quarterly County Manager Meetings, Policy Review and Analysis	6	6	\$24,082	
TOTAL PAID BY THE COUNTY	57,077 units of service	4,263 Clients Receiving Service	\$93,664.00 \$1.64 per unit of service	

Are there any questions?



Thank you!



Cathy Davison, ICMA-CM
Executive Director
Phone: (252) 426-5753 ext. 227
cdavison@accog.org

www.albemarlecommission.org



Dare County Tourism Board Request Consent for Fireworks Grant Awards

Description

Award the following fireworks grants (Short Term Restricted Fund, line item 5160):

Avon Property Owners Association: \$10,000

Town of Kill Devil Hills: \$10,000

Town of Manteo: \$10,000

Town of Nags Head: \$10,000

Board Action Requested

Consent for Fireworks Grants Awards in the amount of \$40,000

Item Presenter

Lee Nettles, Executive Director, Outer Banks Visitors Bureau



*Health Insurance for FY 2017-2018
Wellness Plan Update*

Description

Dare County's Health Insurance for FY 2017-2018 is remaining the same, no plan changes and no monetary increases. We plan to offer both plans, PPO and High Deductible Health Plan with Health Savings Account. Both plans will remain with MedCost for medical and RX Benefits for Prescription Drug. Health Savings Accounts are through Local Government Credit Union.

Update on Dare County's Wellness Program and plans for FY 2017-2018. Dare County's Wellness Program is making great strides. We opened our Employee Wellness Center within the past 6 months and just finished our employee Biometric Screenings. We are developing this program every year to assist our employees in their healthy self.

Board Action Requested

Approval of the FY 2017-2018 County of Dare's Health Insurance.

Item Presenter

Elizabeth Reilly, HR Director



CS Zoning Text Amendment Application -- Request to Schedule A Hearing

Description

Rhonda Midgett has filed a zoning text amendment application to add residential uses in conjunction with commercial uses to the Commercial Services (CS) zoning district. The CS district applies in Colington only and if the use is added to the district, then the use would be allowed anywhere in Colington that is zoned CS. A staff report with the draft language, the CS district regulations and a copy of the Colington zoning map are attached with the cover sheet. The requested action on April 3 is the scheduling of a public hearing on the matter on April 17, 2017.

Board Action Requested

Motion to schedule a public hearing on the requested CS text amendment -- "I move that a public hearing on the proposed CS text amendments be scheduled for April 17 at 5:30 p.m."

Item Presenter

Donna Creef, Planning Director

STAFF REPORT

ITEM: Commercial Services (CS) Zoning Text Amendment Request – Request for a Hearing

APPLICANT: Rhonda Midgett

DATE: April 3, 2017 Commissioners Meeting

Rhonda Midgett has submitted an application for a zoning text amendment to add “residential use in conjunction with a commercial use” to the listed of permitted uses in the Commercial Services (CS) district. The CS district applies in Colington and currently does not permit residential uses. The district was drafted as part of the Colington zoning map in the late 1990s and residential districts were not included as permitted uses due to the intensity of the land uses permitted in the CS district. The intent statement for the CS district reads as follows: “The CS district is created to provide a setting for various service establishments that are more intense in the scope of activities than retail/office zoning districts but not as intense as those generally found in an industrial setting.” The CS district permits such uses as barber shops, marinas, funeral homes, indoor recreation, building contractor offices, storage warehouses and utilities. A copy of the CS district is attached which lists the complete range of uses permitted in the district.

Ms. Midgett’s son has recently purchased land in Colington zoned CS. It is her desire to construct a beauty shop/dwelling on the site. In order to accommodate the residential component, an amendment to the CS district is needed. The Planning Board reviewed this request at their February and March meetings. An adjustment to the buffering language was recommended by the Planning Board to clarify when a buffer would be required for a commercial use abutting a residential use in an adjoining residential zone. The Planning Board conducted a hearing on this proposed text amendment at their March meeting. There were three speakers at the hearing including an adjoining property owner, Jason Hill. Mr. Hill noted that he was not opposed to the addition of residential uses to the CS district but wanted to advise the County about a property overlap with his property and the Midgett property. Following the close of the hearing, the Planning Board voted to recommend approval of the Midgett request and found the request to be consistent with the 2009 Dare County Land Use Plan. The issue with the deed overlap does not have any bearing on the zoning text amendment request. Ms. Midgett has been advised that any site plan for the

property will need to have the site improvements located to account for the deed overlap.

A copy of the draft language is attached to the staff report

Should it be the consensus of the Board of the Commissioners to offer additional consideration to the request, then a public hearing on the amendment is required. The first available date for such hearing is April 17, 2017.

Motion to schedule a hearing: “I move that a public hearing on the proposed CS text amendments be scheduled for April 17 at 5:30 p.m.”

DRAFT CS AMENDMENTS

Section 22-26.1 Commercial Services (new language is underlined,)

(b) Permitted Uses

(22) residential use in conjunction with a commercial use allowed as a permitted or conditional use in the CS district

(d) Dimensional requirements:

(2) Buffering: ~~An opaque wooden fence no less than 6 feet in height shall be required along any property line that abuts a residential use or zone. In addition, a visual buffer is required where a commercial use or zone abuts a residential use or zone.~~ A solid wooden or composite material fence no less than six feet in height shall be installed along any property line where a commercial use in the CS district abuts a residential use in any adjoining residential zoning district.

Dare County, NC Code of Ordinances

SECTION 22-26.1 - CS COMMERCIAL SERVICES DISTRICT

(a) **Intent.** The CS district is created to provide a setting for various service establishments that are more intense in their scope of activities than retail/office zoning districts but not as intense as those generally found in an industrial setting.

(This district was established as part of the Colington zoning map adopted by the Dare County Board of Commissioners on June 16, 1997.)

(b) **Permitted uses.** The following uses, and no other uses, shall be permitted by right:

- (1) Barber and beauty shops.
- (2) Marinas.
- (3) Dry cleaning and laundry pick-up stations including laundromats.
- (4) Funeral homes.
- (5) Parking lots.
- (6) Radio and television broadcasting studios.
- (7) Shoe repairs.
- (8) Storage warehouses.
- (9) Boat building and storage.
- (10) Public and private utility facilities.
- (11) Automobile sales and service.
- (12) Indoor recreation activities.
- (13) Building supply and equipment sales.
- (14) Plumbing supply and equipment sales.
- (15) Cabinet and woodworking shops.
- (16) Building contractors' offices and storage areas.
- (17) Farm machinery supplies, sales, and repairs.
- (18) Mobile home or recreational vehicle displays and sales.
- (19) Boat displays and sales.
- (20) County owned or leased facilities.
- (21) Fire stations, public and private schools, and other public buildings. (Adopted 5-16-11)

(c) Conditional uses. The following conditional uses, and no other uses, may be permitted, subject to the requirements of this district and additional regulations and requirements imposed by the Dare County Board of Commissioners as provided in Article IX of this chapter or Chapter 152 of this code:

- (1) Churches.
- (2) Radio, television, and other types of transmission towers.
- (3) Automobile service stations.

(d) Dimensional requirements:

- (1) Minimum lot size: 40,000 contiguous square feet of soil not classified as coastal wetland.
- (2) Buffering: An opaque wooden fence no less than 6 feet in height shall be required along any property line that abuts a residential use or zone. In addition, a visual buffer is required where a commercial use or zone abuts a residential use or zone.
- (3) Front yard: 15 feet.
- (4) Side yard: 10 feet. An additional five-foot side yard adjacent to the street is required for a corner lot.
- (5) Rear yard: 20 feet.
- (6) Maximum allowable lot coverage by principal use and all accessory uses: 60%.
- (7) Height limitation: 35 feet.
- (8) Maximum gross building size: 20,000 square feet excluding decks, porches, and similar non-heated space. Non-heated space including decks and porches shall not be used as retail space, for the display of goods, or other commercial activities.

Group developments with a maximum area of 20,000 square feet per individual building, excluding decks and porches.

(Adopted by the Dare County Board of Commissioners on May 6, 2002)

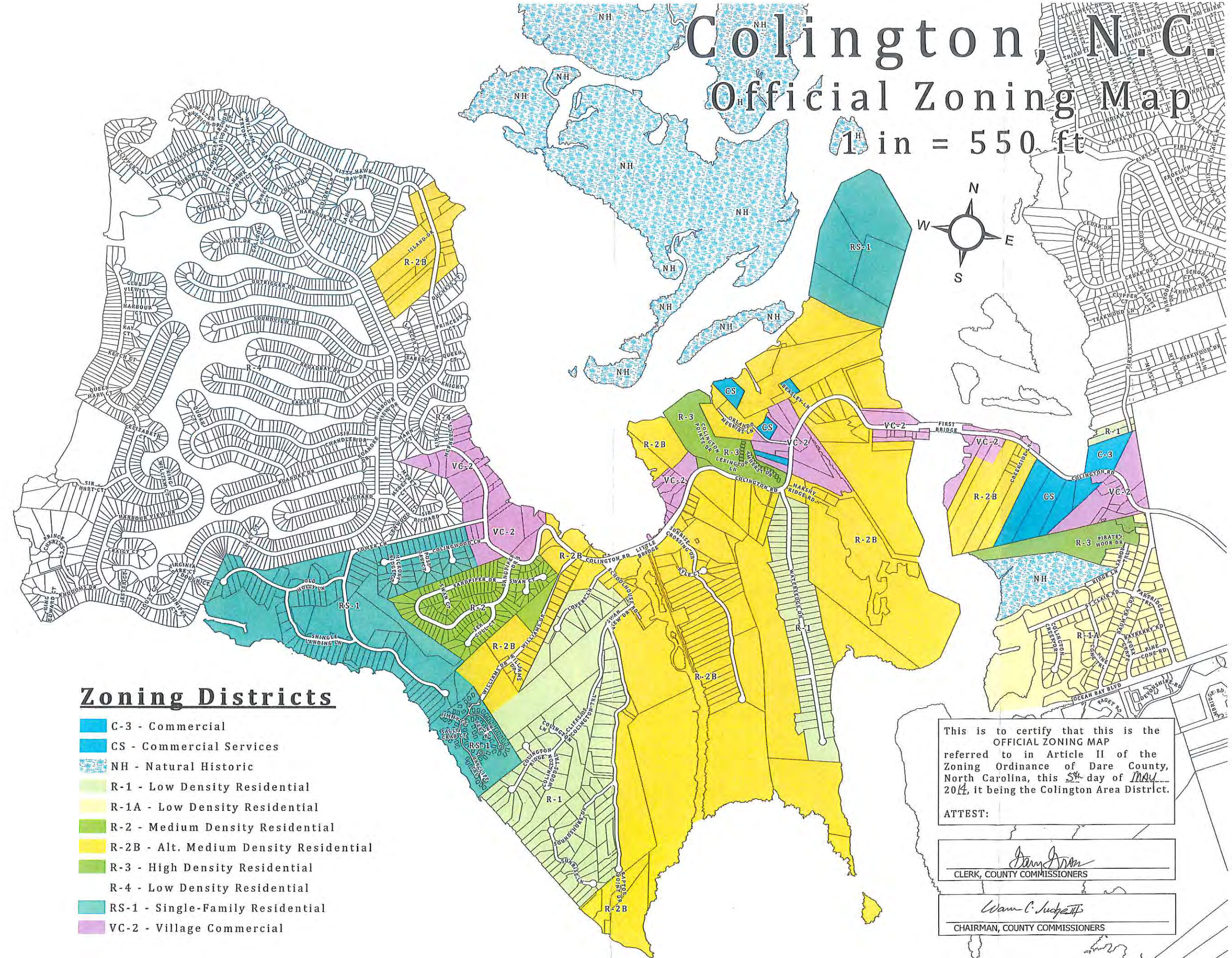
(9) In the event a natural disaster or accidental occurrence leads to extensive damage (in excess of 50% value) of a structure or group development project in existence prior to May 6, 2002, such structure or group development may be repaired, replaced or reconstructed to 100% of its status prior to damage or destruction but no greater unless otherwise authorized by the Dare County Board of Commissioners.

(Adopted 2-19-07)

Colington, N.C.

Official Zoning Map

1 in = 550 ft



Zoning Districts

- C-3 - Commercial
- CS - Commercial Services
- NH - Natural Historic
- R-1 - Low Density Residential
- R-1A - Low Density Residential
- R-2 - Medium Density Residential
- R-2B - Alt. Medium Density Residential
- R-3 - High Density Residential
- R-4 - Low Density Residential
- RS-1 - Single-Family Residential
- VC-2 - Village Commercial

This is to certify that this is the OFFICIAL ZONING MAP referred to in Article II of the Zoning Ordinance of Dare County, North Carolina, this 5th day of MAY, 2014, it being the Colington Area District.

ATTEST:

Darryl J. ...
CLERK, COUNTY COMMISSIONERS

Wam C. ...
CHAIRMAN, COUNTY COMMISSIONERS



North Carolina House Bill 271 to Repeal the Plastic Bag Ban

Description

House Bill 271 has been introduced in the North Carolina House of Representatives. The bill seeks to repeal the ban on plastic bags that is currently in place. The Dare County Board of Commissioners will discuss H.B. 271.

Board Action Requested

Discuss and take appropriate action

Item Presenter

Robert Outten, County Manager



House Bill 265 to Change Board of Education Elections from Nonpartisan to Partisan

Description

House Bill 265 has been introduced in the North Carolina House of Representatives. The bill seeks to change the method for Board of Education elections from nonpartisan to partisan in Dare, Beaufort, Haywood, Hyde, Madison, and Yancey counties.

The Dare County Board of Commissioners will discuss H.B. 265.

Board Action Requested

Discuss and take appropriate action

Item Presenter

Robert Outten, County Manager



Legislative Relief to Allow Dare County to Administer Local COA Building Projects

Description

COA has proposed improvements to its campuses, including Dare, using a combination of State General Obligation Bonds and local funds. Under current law if state funds are used for a construction project, even if the majority of the funding comes from the local government, and even though the local government would own and maintain the facilities after construction, the state must administer the construction of the project.

In Dare's previous experience with projects of this type, this arrangement was inefficient and more expensive to the taxpayers. The proposed legislation would allow Dare County and other counties, to administer construction projects on COA campuses notwithstanding the use of state funds.

Board Action Requested

Discuss and take appropriate action

Item Presenter

Robert Outten, County Manager

College of the Albemarle

Request for Exception to Session Law 2015-280 & North Carolina General Statutes 115D, 133 and 143

Background

The College of the Albemarle (COA) is working with the County Commissioners in Currituck and Dare Counties in a joint venture to construct educational facilities for the College. COA currently occupies educational facilities in both counties, but does not own the property upon which the facilities to be constructed are located in either county. Neither county is desirous of either conveying or selling the properties to COA. COA desperately needs new facilities in both counties to serve growing populations of adult and high school students. The COA Board of Trustees has at its disposal a limited amount of State General Obligation Bonds¹ to expend in a joint venture with both counties, but is confined and restricted by the provisions of Session Law 2015-280, and North Carolina General Statutes 115D, 133 and 143 from entering into construction agreements with both counties that utilize state funds and leverage county funds. Therefore, the COA Board of Trustees and the counties of Currituck and Dare request exception to the laws that restrict such an arrangement from taking place, the intent of which is to serve students.

Public/Public Partnership and Public Purpose

The College of the Albemarle, Currituck and Dare Counties are all public entities chartered by the State of North Carolina to serve public purposes. COA is chartered to provide post-secondary education, basic skills and workforce development job training. Within COA's seven county designated service delivery area are campus locations constructed in and by both Currituck and Dare counties.² Both counties have approached COA about financially participating in construction projects that would expand post-secondary educational opportunities in new (Currituck) and new/consolidated (Dare) facilities. Both counties, as required by law³, are willing to make substantial investments of public funds, construct facilities on property owned by the county, manage the construction process to obtain cost efficiencies, and provide to COA long-term leases to occupy the new facilities for educational and training purposes. The two counties request financial participation with only modest investments of State bond funds with respect to the total project costs.

¹ Session Law 2015-280; Commonly known as the Connect NC Plan.

² Currituck – Regional Aviation and Training Center; Dare – Roanoke Island Campus

³ G.S. 115D-32

Restrictions

General Statutes 115D, 133 and 143 prohibit COA from utilizing State Bond funds to leverage new facilities in both Currituck and Dare counties. The restrictions range as follows:

1. **Property Ownership**: COA Trustees are required to have ownership and control of the property before state funds can be expended. Both facilities to be constructed will rest upon county-owned property. [See G.S. 115D-5, -15.1 & -31]. **This requirement must be waived.**
2. **State Construction Office**: If one dollar of state funds is put into a community college construction or renovation capital project, the project must be managed by the Office of State Construction [See G.S. 143-129 & -341]. **This requirement must be waived.**

This requirement lengthens both the construction process and expense of the projects. Counties are not bound by this requirement. Both Currituck and Dare counties instead will construct, manage and own the facilities on their own property. Both counties are willing to provide COA with long-term occupancy leases (20 to 40 years), as the spaces COA will occupy are for instructional and educational purposes. In addition, the State Construction Office is currently burdened with the review of plans and specifications from a host of project and plan reviews from the 2015 “Connect NC” Bond Act.⁴

3. **Matching Credits**: The law provides that “The tax levying authority (County) of each institution (Community College) shall be responsible for providing funds to meet the needs of the institutions for....acquisition of land, erection of all buildings.... [See G.S. 115D-32(a)(1)]. However, the law also provides that “appropriations made by the State of North Carolina for capital or permanent improvements for community colleges may be matched with any non-State funds (County) not already used for matching purposes.” [See G.S. 115D31(a)(1)]. These are commonly known as “Matching Credits.” Dare County has matching credits of \$6.7 million for investments made at the COA Campus on Russell Twiford Road. Currituck County however as \$0 matching credits because it paid in full the cost of constructing the Regional Aviation & Training Center. **This requirement must be waived.**
4. **Use of funds for Equipment and Furnishings**: Guidance from the NC Community College System Office prohibits the use of State Bond Funds for the equipping and furnishing of buildings
5. [See NCCCS “ConnectNC Bond FAQ’s 2/1/17]. COA’s state bond funds will be comingled with County funds for the construction, equipping and furnishing of both new facilities. **This prohibition must be waived.**

⁴ Session Law 2015-280; House Bill 943

Precedent for COA Obtaining Exception & Using State Bond Funds

In 2001 the Hampton Roads YMCA approached COA about constructing a “shared use health sciences and physical education” facility on COA’s Elizabeth City campus. COA owned the property, but Hampton Roads YMCA had their own design-build team, and was willing to pay a portion of the cost of construction and provide instructional and clinical space within the shared facility to COA. COA had at its disposal \$2.4 million of State of North Carolina General Obligation Bonds from the “2000 Higher Education Bond Act to invest in the construction project. The total cost of the project was \$6.35 million.

The 2001 Session of the General Assembly⁵ ratified legislation that the COA Board of Trustees to “*contract for the construction of a multipurpose facility in Elizabeth City without being subject to the provisions of Article 8 of Chapter 143 of the General Statutes.*”

In addition, COA entered into a long-term lease agreement with the Hampton Roads YMCA for shared space in the current Dr. Zack D. Owens Health Sciences Center & YMCA Building.

Because the Counties of Currituck and Dare own the property upon which facilities will be constructed, COA needs this exemption form statute and the ability to invest State General Obligation Bond Funds.

Projects Defined

1. **Currituck**: The County anticipates constructing a Public Safety Center housing Emergency Management, 911 Communications, Highway Patrol, Sheriff’s Department, Emergency Medical Services, and Volunteer Fire Department. The cost of the project is yet undetermined. COA would invest \$1.0 million of Connect NC Bond Funds.

COA needs spaces to relocate and expand its Emergency Services (Basic Law Enforcement, E.M.S., Fire Training) services. Co-locating them in Currituck County at a new facility would enable students to obtain the best training and learning experiences possible. A-B Tech did exactly the same in the Buncombe County Emergency Training Facility in Woodfin, N.C., and their students are reaping the benefits. A re-location of Public Safety programs to Currituck from Elizabeth City would free up critically needed space on the Main campus for the re-establishment and expansion of high demand Trades Programs (Electrical, HVAC, Welding).

2. **Dare**: The County anticipates razing the old Middle School on Roanoke Island and constructing a multi-use facility for COA. The uses of the new facility would include College Transfer, Health Care, Public Safety and possibly Trades Programs. The cost of the project is yet undetermined. CoA would invest \$1.5 million of Connect NC Bond Funds.

⁵ Session Law 2001-66; House Bill 196

COA currently has two campuses in Dare County. The first campus is owned by the College (Twiford Road) and dates to the 1980's. It is in disrepair, and the site is not large enough or suitable for razing the existing buildings and building new.

The second campus is a fifty year-old school on property owned by the County. This site has plenty of acreage for razing the old building and constructing a single, new educational facility for COA. This facility would be energy efficient, reduce redundancy, and allow for expansion of educational services in Dare County to both adults and the rapidly growing Career & College Promise Program for High School Students.

Counties Willing to Provide Resolutions of Support

Both counties are willing to adopt resolutions of support for these projects, and to invest significant sums of county funds to manage and build the projects.

Draft Legislation

Draft legislation for a Local Bill to enable both of these extremely important educational facility projects to take place is attached.

AN ACT TO PROVIDE LEGISLATIVE RELIEF TO COLLEGE OF THE ALBEMARLE, CURRITUCK, DARE &
OTHER COUNTIES IN COA'S SERVICE DELIVERY AREA
FOR THE CONSTRUCTION OF EDUCATIONAL FACILITIES

The General Assembly of North Carolina enacts:

SECTION 1. Short Title. – This section shall be known as the College of the Albemarle Facilities Investment Act.

SECTION 2. Purpose. – It is the intent of the General Assembly by this act to authorize the College of the Albemarle (COA) to invest Connect NC General Obligation Bond Funds in projects with both Currituck County, Dare County and other counties in COA's Service Delivery Area (SDA) for the construction of educational facilities for the benefits of adult and high school students. It is also the General Assembly's intent that COA be exempt from the provisions of Session Law 2015-280 and North Carolina General Statutes 115D, 133 and 143 with respect to the use of these funds in cooperative arrangements with the counties of Currituck and Dare.

SECTION 3. Findings. – The General Assembly finds the following:

- (1) The College of the Albemarle is in need of new facilities to educate and prepare adult and high school students in northeastern North Carolina for the economic enhancement of the region, for transfer to four-year baccalaureate degree granting institutions, and for public safety and trades skills in high demand throughout the region.
- (2) The College of the Albemarle's service delivery area includes seven counties and four campuses. Within this service delivery area, the Counties of Currituck, Dare and other counties in the SDA are willing and able to invest public funds into construction of educational facilities for skills training and college transfer programs for the benefit of students throughout the region.
- (3) The College of the Albemarle and the Counties of Currituck and Dare and other counties in COA's Service Delivery Area mutually desire to enter into long-term lease agreements for COA occupancy in educational facilities to be constructed by the counties on property that each county currently owns.
- (4) The Counties of Currituck and Dare are desirous of using construction delivery methods of their own choosing, as owners of the respective facilities. The College of the Albemarle is not currently able to participate in such an arrangement under existing statutes, including investing Connect NC Bond funds or any other state funds.

SECTION 4. Authorization. - Notwithstanding Session Law 2015-280 and North Carolina General Statutes 115D, 133 and 143, the General Assembly authorizes the College of the Albemarle to invest Connect NC Bond Funds into construction projects for educational facilities in a cooperative lease agreement with the Counties of Currituck and Dare and other counties within COA's SDA.



Hatteras Inlet Dredging Project - Budget Amendment

Description

The Memorandum of Agreement (MOA) for the Hatteras Inlet dredging project requires a \$500,000 deposit of State funds with 25% (\$125,000) provided by Dare County.

Attached is a summary page and Budget Amendment authorizing the transfer of funds and expenditure of \$125,000.

Board Action Requested

Approve Budget Amendment

Item Presenter

Robert Outten, County Manager

Inlet Maint Fund
\$ Eligible for Hatteras Dredging

		<u>2/28/2017</u>	<u>Contract</u>
		<u>Actual</u>	
<u>Inlet Maintenance Fund</u>			
Fund balance at 6/30/2016	All eligible	\$ 221,917.00	
<u>254571-559912</u>			
CP&E permitting		\$ 54,888.52	\$ 55,524.00
NEDEQ		\$ 475.00	\$ 475.00
CP&E CA			\$ 27,000.00
Remaining using contract amounts			<u>\$ 138,918.00</u>
Balance desired for FY 2018			<u>\$ 250,000.00</u>
FY2018 General Fund budget request add to 25 fund			<u>\$ 111,082.00</u>
<u>Other Available Funds:</u>			
<u>615570-559900-00604</u>			
Dredging - Local Costs		<u>\$ 116,230.53</u>	

DARE COUNTY

BUDGET AMENDMENT

F/Y 2017-2018

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department: InleT Maintenance Fund					
<u>Revenues:</u>					
Appropriated fund balance	253571	499900		\$125,000	
<u>Expenditures:</u>					
Inlet maintenance - Hatteras Inlet	254571	559912		\$125,000	

Explanation:

Hatteras Inlet - 25% of \$500,000 project = \$125,000. \$138,918 of fund balance is available for Hatteras Inlet.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

COPY
(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Consent Agenda

Description

1. Approval of Minutes (03.06.17)
2. Cooperative Extension Request for Juvenile Community Programs Discretionary Funds
3. Emergency Management Budget Amendment - Acquiring Alert & Notification Software
4. DHHS Public Health Division - Home Health/Hospice Budget Amendment
5. DHHS Public Health Division - State Funding for Triple P
6. DHHS Public Health Division - Flooring Replacement
7. Public Works Sanitation Budget Amendment
8. Budget Amendment - Sheriff Department
9. Outer Banks Dermatology Lease

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., March 6, 2017

Commissioners present: Chairman Robert Woodard, Vice-Chairman Wally Overman
Jack Shea, Margarette Umphlett, Steve House,
Rob Ross, Danny Couch

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 9:01 a.m. He asked for a moment of silence in honor of Irene Nolan, founder of the Island Free Press, who died on March 3. He invited Rev. Spottswood Graves to share a prayer, and then he led the Pledge of Allegiance to the flag. The Chairman announced that Item #12 would be removed from the agenda so that further research could be done.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Chairman Woodard mentioned the following items during his opening remarks –

- He complimented the Health and Human Services Department on their annual report detailing the wide range of services and programs they offer.
- Reported on a productive meeting with Karen Brown and Bob Peele concerning economic development that he said will be discussed later in the meeting.
- Warned mariners to be careful navigating Colington Harbor due to shoaling.
- Chairman Woodard presented a certificate to John Harris thanking him and Kitty Hawk Kites for preserving Dare County’s legacy of flight.

A video of the Chairman’s update can be seen on the County website www.darenc.com.

ITEM 2 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Sally DeFosse, Finance Department, received a 15-year pin.
- 2) Betsy Robinson, Public Health Division, received a 15-year pin.
- 3) Nancy Huff, Social Services Division, received a 25-year pin.
- 4) Robin Etheridge, Land Records Office, received a 30-year pin.

ITEM 3 – EMPLOYEE OF THE MONTH – MARCH 2017

Ray Griggs received the award from Mark Fowler who described the exemplary service that Mr. Griggs provides to the Buildings & Grounds Department.

ITEM 4 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Citizen remarks can be seen in their entirety on the county website www.darenc.com. Following is a brief summary –

The following Public Comments were made in Manteo –

1. Spottswood Graves – expressed sadness for the actions of the State regarding HB 2. He read an excerpt of a newspaper article and called on the Board to speak with legislators in Raleigh and let them know that HB 2 is hurting the good name of North Carolina and threatening tourism.
2. Dick Parker spoke on behalf of the Oregon Inlet Artificial Reef Committee. He outlined the Coastal Recreational Fishing License Grant Program and described how the Committee is faced with an unprecedented requirement to generate 30% in matching funds. Mr. Parker asked the Board to help by addressing this issue.
3. Robert Healy voiced concern for storm-generated debris that has clogged canals and ditches. He said storm generated debris has created navigational hazards and poses a flooding hazard by impeding the natural flow of water. He called on Dare County and other agencies to do something about this.

There were no Public Comments via the video link to the Fessenden Center in Buxton.

ITEM 5 – PROCLAMATION – AMERICAN RED CROSS MONTH

Carolyn Self, Community Volunteer Leader for the Eastern NC Region of the American Red Cross, presented a Proclamation recognizing the local volunteers and donors who are the heroes that help people in need. Ms. Self identified a need for additional volunteers and asked the Board to proclaim March as American Red Cross Month.

MOTION

Commissioner Shea and Commissioner House motioned to approve the proclamation. Commissioner Umphlett and Commissioner Couch seconded the motion.

VOTE: AYES unanimous

ITEM 6 – ECONOMIC DEVELOPMENT – PROPOSAL FROM THE OUTER BANKS CHAMBER OF COMMERCE

The County Manager outlined implementation options for the economic diversification plan that was developed by the consultants from NC State. He said someone could be hired to implement the plan or an outside agency could be contracted. Mr. Outten introduced Karen Brown and Bob Peele from the Outer Banks Chamber of Commerce and invited them to share details about their proposal to have the Chamber provide the

first phase of plan implementation. They presented a primary proposal in the amount of \$25,000. They also identified two possible add-on options for additional services in the amounts of \$22,000 and \$20,000. Ms. Brown and Mr. Peele fielded Commissioner questions and the Board discussed the need for a Memorandum of Agreement (MOA) that contains metrics for evaluating success and a timetable for regularly reporting progress to the Board of Commissioners. Chairman Woodard asked Commissioners Shea and Ross to participate in the process of developing an agreement with the Chamber for Board approval. Mr. Outten said funding could be part of the next budget cycle or taken out of the Contingency Fund.

MOTION

Commissioner Shea motioned to approve moving forward with the primary proposal in the amount of \$25,000 with a Memorandum of Agreement (MOA) to be prepared with assistance from Commissioners Shea and Ross for Board approval.

Vice-Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 7 – UPDATE FROM THE NATIONAL PARK SERVICE

David Hallac, Superintendent of the National Park Service Outer Banks Group, gave an update on visitation, the Off Road Vehicle Management Plan, and improvements that have been made over the last two years. The Superintendent thanked Chairman Woodard and Vice-Chairman Overman for providing constructive advice. He also acknowledged the time that was invested by former Commissioner Warren Judge, and thanked the Outer Banks Preservation Assoc. and the Beach Buggy Assoc. for their valuable input. Chairman Woodard expressed gratitude for the Superintendent's helpfulness in facilitating the Buxton beach nourishment project and Commissioners thanked the Superintendent for providing equitable access to the seashore.

RECESS: 10:50 a.m. – 11:05 a.m.

ITEM 8 – COLLEGE OF THE ALBEMARLE – HOSPITALITY PROGRAM

Tim Sweeney, Dean of the College of the Albemarle Dare County Campus, and Clark Twiddy with the State Board of Community Colleges briefed Commissioners on the College of the Albemarle (COA) Hospitality Certification Program. Information was provided about private business support that helps students prepare for local career jobs in the hospitality industry and provides long-term economic benefit to Dare County.

ITEM 9 – UPDATE REPORT FROM THE ECONOMIC IMPROVEMENT COUNCIL

Dr. Landon Mason, Executive Director of the Economic Improvement Council (EIC), gave an update on services that are provided to help low income residents become self-sufficient. He reported that 10.3% of Dare County residents live in poverty and noted that the EIC has helped 99 local families. Dr. Mason gave Commissioners information about the Head Start Program, the Community Services Grant Program, Section 8 Housing, and the Weatherization Program. The Board thanked Dr. Mason and the Economic Improvement Council for the services that are provided to Dare County.

ITEM 10 – PRESENTATION FROM THE LEAGUE OF WOMEN VOTERS

Dawn Kiouis and Lin Logan on behalf of the Dare County League of Women Voters gave a presentation on the Equal Rights Amendment (ERA). They highlighted the timeline related to the amendment and described ways the League of Women Voters believes that the ERA could help women and children today. The status of the ERA in the State of North Carolina was explained and it was noted that the municipalities in Dare County have all adopted resolutions supporting the ERA. A request was made to have a resolution adopted by the Dare County Board of Commissioners. Chairman Woodard said the Board would take the matter under consideration.

ITEM 11 – TOURISM BOARD REQUEST CONSENT FOR LONG TERM RESTRICTED FUND EXPENDITURES

Lee Nettles, Executive Director of the Outer Banks Visitors Bureau, outlined a Dare County Tourism Board Long Term Restricted Fund spending request to award \$75,000 to The Lost Colony for improvements to enhance the visitor experience at the Waterside Theater. Chairman Woodard asked Mr. Nettles to have the Tourism Board consider awarding future grants on a non-reimbursement basis so that qualifying organizations will not have to borrow money until their grant funding is dispersed.

MOTION

Vice-Chairman Overman motioned to approve the request in the amount of \$75,000. Commissioner Shea and Commissioner Umphlett seconded the motion.

VOTE: AYES unanimous

ITEM 12 – CITY BEVERAGE WAREHOUSE – CUP AMENDMENT

This item was removed from the agenda so that further research could be done.

ITEM 13 – PRELIMINARY FLOOD MAPS – STAFF PRESENTATION

Planning Director Donna Creef reported on staff efforts to obtain input from stakeholders and the municipalities about the preliminary flood maps that were presented at a previous Commissioners meeting. She explained that there appears to be stakeholder consensus not to appeal the preliminary maps and she noted that an appeal by the municipalities seems unlikely. Ms. Creef described stakeholder support for developing a Local Flood Elevation (LFE) standard and outlined an opportunity to file for FEMA mitigation grant funds. Ms. Creef listed a series of possible next steps and asked the Board to provide guidance, which resulted in the following motion -

MOTION

Commissioner Ross motioned to not appeal the flood maps, continue working with the Towns to develop a community-wide CRS campaign on flood insurance and targeted map risks, move forward on development of local flood elevation for consideration by the Board of Commissioners as part of updates to the Flood Ordinance, and submission of a FEMA mitigation grant.

Vice-Chairman Overman and Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 14 – HMGP ELEVATION GRANT – AUTHORIZATION TO REQUEST FUNDING

Planning Director Donna Creef asked the Board to authorize staff to request funding from the FEMA Hurricane Mitigation Grants Program (HMGP) and approve the guidelines used to evaluate the applications.

MOTION

Vice-Chairman Overman motioned to authorize submitting a request for HMGP funds and approve the guidelines prepared by staff for use in evaluating the applications. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 15 – REVERSE PRIOR BUDGET AMENDMENT FOR SERIES 2017 WATER REVENUE REFUNDING BONDS

Finance Director David Clawson explained that the Board previously adopted a Budget Amendment for the sale of Water Revenue Refunding Bonds. He noted that the sale was delayed due to deteriorating savings levels and growing negative arbitrage. Mr. Clawson reported that the bond market will continue to be monitored and when conditions improve this matter will be brought back to the Board of Commissioners for further action. He asked that the October 17, 2016 Budget Amendment be reversed.

MOTION

Commissioner Shea motioned to reverse the October 17, 2016 Budget Amendment. Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 16 – AMENDMENT TO GRANT PROJECT ORDINANCE FOR REGIONAL EMERGENCY COMMUNICATIONS CENTER & EOC PROJECT (Att. #1)

Mr. Clawson outlined an amendment to the Grant Project Ordinance for the Regional 911 Center/EOC Building and asked the Board to update the project budget for changes known as of February 9, 2017. He described the requested budget changes for the E911 fund, updated technology costs, and a schedule of building change orders. The Manager added that a ribbon cutting ceremony is scheduled for early next month.

MOTION

Commissioner Umphlett motioned to adopt the amendment to the Grant Project Ordinance and to adopt the Budget Amendment for the E911 Fund.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 17 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (02.20.17) **(Att. #2)**
- 2) Resolution to Obtain Grant Funding from N.C. Water Resources **(Att. #3)**
- 3) Government Education Access Channels 2017/2018 Proposed Budget
- 4) Detention Center Budget Transfer

5) Tax Collector's Report
Commissioner Couch seconded the motion.
VOTE: AYES unanimous

ITEM 18 – BOARD APPOINTMENTS

- 1) Health and Human Services Board
Commissioner Shea motioned to appoint Commissioner Wally Overman to fill the unexpired term of former Commissioner Beverly Boswell who resigned in order to serve in the North Carolina Legislature.
Commissioner Umphlett seconded the motion.
VOTE: AYES unanimous
- 2) Upcoming Board Appointments
The upcoming Board appointments for April, May, and June were announced.

ITEM 19 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Following is a brief outline of items raised during this segment. Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety on a video archived on the Dare County website www.darenc.com.

Commissioner Ross – commended the Room in the Inn program for the humanitarian and generous way they are helping the vulnerable in our community. He raised a citizen concern about the speed limit in the Village of Frisco. Commissioner Couch noted that there will be some community resistance on the speed limit issue and Chairman Woodard reported that he has spoken with the Sheriff who will continue to monitor this. Commissioner Ross mentioned the North Carolina Beach Inlet & Waterway Assoc. and their effort to get a state funded beach nourishment program.

Commissioner House – Gave an update on the Oregon Inlet Task Force and reported on a sand bypass system that looks promising. Commissioner House advised that the rulemaking petition that would create Special Secondary Nursery Areas, which would severely hurt the North Carolina shrimping industry, is still in the Rules Committee. Commissioner House noted that U.S. Commerce Secretary Wilbur Ross promises to make commercial fishing a top priority.

Commissioner Umphlett – congratulated the service pin recipients and the Employee of the Month. She thanked the American Red Cross and the Economic Improvement Council for their presentations and expressed appreciation for National Park Service Superintendent Dave Hallac.

Vice-Chairman Overman – recognized the service pin recipients and the Employee of the Month. He gave an update on Hatteras Inlet and said the Memorandum of Agreement (MOA) has been submitted and is awaiting signature, which could be signed at any hour. The Vice-Chairman presented a packet of information with a draft letter to

the Chairman of the Marine Fisheries Commission and to the Director of the Division of Marine Fisheries about the issue raised by Mr. Parker during the public comment period concerning the Coastal Recreational Fishing License Grant Program. He asked the Board to authorize sending a letter addressing the inequity of the matching fund requirement that is being imposed on the Oregon Inlet Artificial Reef Committee.

MOTION

Vice-Chairman Overman motioned to authorize sending a letter to Marine Fisheries Chairman Sammy Corbett and Division of Marine Fisheries Director Braxton Davis. Commissioner House seconded the motion.

VOTE: AYES unanimous

Commissioner Shea – acknowledged the service pin recipients and the Employee of the Month for all that they do to make Dare County a great place to live, work, and raise a family. He said he was pleased to see the County moving forward with implementation of the economic development program. Commissioner Shea reminded all Veterans to make use of the services that are available to them and provided information about how to contact the Dare County Veterans Service Officer.

Commissioner Couch – reported on a recent community meeting in celebration of Black History Month where Michael Tillett encouraged young people to follow their dreams and Mrs. Jackson gave inspirational remarks. Commissioner Couch gave an update on the effort to change the legislative language to include multi-use pathways in the Hatteras Village Community Center District. He presented an updated resolution supporting a voter referendum for District residents about the language change.

MOTION (Att. #4)

Commissioner Couch motioned to adopt the updated resolution as presented. Vice-Chairman Overman and Commissioner Umphlett seconded the motion.

VOTE: AYES unanimous

Chairman Woodard – noted that Lynda Midgett has resigned from the Board of Elections and thanked her for her long career of community service.

The Chairman presented the following two items for Board action - - -

The Board reluctantly accepted the resignation of Margarett Umphlett as a Dare County Commissioner effective March 31, 2017 as she announced at the last meeting.

MOTION

Commissioner Shea motioned to accept the resignation of Margarett Umphlett. Commissioner Umphlett seconded the motion.

VOTE: AYES unanimous

Chairman Woodard presented a resolution supporting equal rights for everyone.

MOTION (Att. #5)

Commissioner Shea and Commissioner House motioned to adopt the resolution. Commissioner Umphlett seconded the motion.

VOTE: AYES unanimous

MANAGER'S/ATTORNEY'S BUSINESS

1. The County Manager provided information about a public meeting that will be held later this month concerning plans for a boat ramp in Rodanthe.
2. Mr. Outten presented an equipment financing resolution naming U.S. Bancorp to cover the HVAC unit at the Justice Center and two Public Works trucks. He noted that the items were previously approved in the 2017 Capital Improvements Plan.

MOTION (Att. #6)

Commissioner Shea motioned to adopt the financing resolution.

Commissioner Umphlett seconded the motion.

VOTE: AYES unanimous

Public Information Office Dorothy Hester provided information about a community meeting that will be held tomorrow at the Fessenden Center to give residents information about the upcoming Buxton beach nourishment project. She also gave details about the ribbon cutting ceremony next month for the new E911/EOC building.

ITEM 20 – CLOSED SESSION

Chairman Woodard asked for a Closed Session pursuant to NCGS 143-318.11(a)(6) to discuss personnel matters and approve minutes of the last Closed Session.

MOTION

Chairman Woodard motioned to go into Closed Session pursuant to provisions cited.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

At 1:09 p.m., the Board of Commissioners exited the meeting room and entered into Closed Session in their Conference Room. At 1:53 p.m., Chairman Woodard reconvened the meeting and the County Manager reported that in Closed Session the Board discussed personnel matters, approved previous Closed Session Minutes, and took no further action.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner House motioned to adjourn the meeting.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous

At 1:54 p.m., the Board of Commissioners adjourned until 9:00 a.m., April 3, 2017.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



Dare County Cooperative Extension 4-H Out of School Time Programs Request for available Juvenile Community Programs discretionary funds

Description

Through our local Juvenile Community Programs Section of the DPS Division of Adult Correction and Juvenile Justice discretionary funds are available. No Dare County funding required. Dare County 4-H Out of School Time Programs Request a total of \$6000: \$4500 for scholarships for the 4-H Summer Day Camp and 4-H State Away Camp, \$1000 for supplies for the 4-H Summer Day Camp, \$500 for Materials & Education for 4-H Summer Day Camp and further use in 4-H programs. All funds are for Dare County youth.

Board Action Requested

Board to approve increased revenues.

Item Presenter

n/a - Consent Agenda

DARE COUNTY

BUDGET AMENDMENT

F/Y **2016/2017**

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: Cooperative Extension</u>					
<u>Revenues:</u>					
Other Services	104575	551600	00061	4,500	
Supplies-Food	104575	513302	00061	1,000	
Materials & Education	104575	513323	00061	500	

Expenditures:

Explanation:

Our local Juvenile Community Programs have discretionary funds available. Dare County 4-H Out of School Time Programs request a total of \$6000: \$4500 for scholarships for 4-H Summer Day and Away Camps. \$1,000 for supplies for 4-H Summer Day Camp, \$500 for materials and education for 4-H Summer Day Camp and further use in 4-H programs.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Emergency Management Budget Amendment- Acquiring Alert & Notification Software

Description

At the January 17, 2017 Board of Commissioners meeting the County Manager put forth acquiring Alert & Notification Software as a Service. The cost would be shared with all Towns, with the County share being paid from the Contingency Fund. The Board took action and approved a one-year agreement for a total not to exceed \$18,000, with a Dare County portion of \$8,900.

Regroup Mass Notification was identified as the Alert & Notification Software as a Service provider. The 1 year contract cost is \$17,920. Towns are set to provide \$9,070.29 under an MOA. County share is \$8,849.71.

Emergency Management has added this as a recurring cost in the department's 2018/19 budget request.

Board Action Requested

~~Approval~~

Item Presenter

Drew Pearson, Emergency Management Director

DARE COUNTY

BUDGET AMENDMENT

F/Y **2016/2017**

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department:</u> Emergency Management					
<u>Revenues:</u>					
Alert & Notification SAS Town S	103542	440200		9,070	
 <u>Expenditures:</u>					
Alert & Notification SAS Contract	104542	510705		17,920	
Contingency	104490	550000			8,850

Explanation:

At the January 17, 2017 Board of Commissioners meeting the County Manager put forth acquiring an Alert & Notification Software as a Service. The cost would be shared with all Towns, with the County share being paid from the Contingency Fund. The Board took action and approved a one-year agreement for a total not to exceed \$18,000, with a Dare County portion of \$8,900.

Regroup Mass Notification was identified as the Alert & Notification Software as a Service provider. The 1 year contract cost is \$17,920. Towns are set to provide \$9,070.29 under an MOA. County share is \$8,849.71.

Emergency Management has added this as a recurring cost in the department's 2018/19 budget request.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



DHHS Public Health Division - Home Health/Hospice Budget Amendment

Description

The Public Health Division requests approval of the budget amendment to increase revenue and expenses in the Home Health and Hospice programs. In FY 2015/2016 the patient census dropped and using this data in preparing the 2016/2017 budget the revenue and expenses were reduced. During FY 2016/2017 the patient census has increased which will increase the budgeted revenue as well as the expenses.

Board Action Requested

Approve Budget Amendment

A handwritten signature in blue ink, appearing to be "J. J. J.", is written over the "Board Action Requested" section.

Item Presenter

N/A

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016-2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Human Services-Public Health					
<u>Revenues:</u>					
Medicare - Home Health	103052	464350	55710	\$80,500	
<u>Expenditures:</u>					
Technical Support - Home Health	104600	510800	55710	\$4,500	
Technical Support - Hospice	104600	510800	55711	\$2,000	
Telephone/Postage - Home Health	104600	511100	55710	\$5,300	
Maint/Repair-Vehicle - Home Health	104600	511503	55710	\$2,000	
Maint/Repair-Vehicle - Hospice	104600	511503	55711	\$2,300	
Leases-Copier - Hospice	104600	512102	55711	\$4,400	
Medical Supplies - Home Health	104600	513303	55710	\$9,000	
Medical Supplies - Hospice	104600	513303	55711	\$50,000	
Travel - Home Health	104600	525100	55710	\$1,000	

Explanation:

Increase revenue & expenses based on increased patient census, budget reduced for FY 2017 due to decreased census. *actual sfo*

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



DHHS Public Health Division - State Funding for Triple P

Description

DCHHS Public Health Division has received state funding for Triple P (Positive Parenting Program). The Triple P program is an internationally acclaimed system of evidence based parenting interventions to promote the independence & health of families, to promote the development of non-violent, protective, and nurturing environments for children, to promote the development, growth, health and social competence of young children and to reduce the incidence of child maltreatment and behavioral/emotional problem in childhood and adolescence. These funds will be used to contract with the Children & Youth Partnership of Dare County to provide training or refresher courses for practitioners to provide Triple P services in our community.

Board Action Requested

Approve budget amendment

Item Presenter

N/A

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016-2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Human Services-Public Health					
<u>Revenues:</u>					
State/Federal - Triple P	103027	tbd	55030	\$24,620	
<u>Expenditures:</u>					
Contract Services	104600	510700	55030	\$24,620	

Explanation:

Triple P state funding to contract with Children and Youth Partnership to provide training courses for practitioners to provide Triple P services in our community

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____

Division of Public Health

Agreement Addendum

FY 16-17

Dare County Department of Health and Human
Services—Public Health Division

Local Health Department Legal Name

876 – Triple P (Positive Parenting Program)

Activity Number and Description

03/01/2017 – 05/31/2017

Service Period

04/01/2017 – 06/30/2017

Payment Period

Women’s and Children’s Health Section
Children and Youth Branch

DPH Section/Branch Name

Zita Roberts (919) 707-5601

Zita.Roberts@dhhs.nc.gov

DPH Program Contact

(name, telephone number with area code, and email)

DPH Program Signature

Date

(only required for a negotiable agreement addendum)

Original Agreement Addendum

Agreement Addendum Revision # _____ (Please do not put the Budgetary Estimate revision # here.)

I. Background:

The Children and Youth Branch in the Women’s and Children’s Health Section of the Division of Public Health develops, implements, promotes, and monitors programs and services that are consistent with Title V goals to protect and enhance the health and well-being of children and their families. There is a strong emphasis on preventive health services. The Branch primarily focuses on ensuring health services for children, including the following: parenting education, nutrition, well child care, school health, genetic services, newborn screening, child care health consultation, developmental screening, early intervention, transition, linkages with medical homes, screening and treatment clinics, resource lines, Health Check/NC Health Choice, and children/youth/families with special health care needs. These services are provided to reduce infant and childhood mortality and morbidity.

Triple P (Positive Parenting Program) is an internationally acclaimed multi-tiered system of evidence based parenting interventions (education and support for parents and caregivers of children and adolescents) that has the following overarching goals:

- To promote the independence and health of families through the enhancement of parents’ knowledge, skills, confidence, and self-sufficiency;
- To promote the development of non-violent, protective, and nurturing environments for children;
- To promote the development, growth, health, and social competence of young children; and
- To reduce the incidence of child maltreatment and behavioral/emotional problems in childhood and adolescence.

Health Director Signature

(use blue ink)

Date

Local Health Department to complete:

(If follow up information is needed by DPH)

LHD program contact name: Roxana Ballinger

Phone number with area code: 252-475-5619

Email address: Roxana.Ballinger@darenc.com

Signature on this page signifies you have read and accepted all pages of this document.

- To reduce out-of-home placements.
- To reduce emergency departments visits related to abuse and neglect.
- To reduce out of child care/school suspensions related to behavioral issues.

II. Purpose:

To provide funding to train agencies/practitioners in Triple P (Positive Parenting Program) that will result in families having the information and skills needed for successful parenting.

III. Scope of Work and Deliverables:

The Local Health Department shall:

- A. Determine and implement a training plan in conjunction with representatives from the local Division of Social Services and other local Triple P implementing agencies.
- B. Provide training or refreshers courses for practitioners that would enable those practitioners to provide Triple P services in one or more of the following Triple P levels:
 1. Level two – provide specific advice to parents on solving common child developmental issues and minor behavioral problems.
 2. Level three – provide brief programs (60 minutes over four sessions) combining advice with rehearsal and self-evaluation as required to teach parents to manage discrete child problem behaviors.
 3. Level four – provide a broad-focus program (about 10 hours over 8 to 10 sessions) for parents requiring intensive training in positive parenting skills, generalization enhancement strategies and application of parenting skills to a range of target behaviors.
 4. Level five – provide intensive individually tailored programs (up to 11 sessions) for families with child behavior problems and family dysfunction. Program modules include practice sessions, mood management strategies, stress coping skills, partner support skills, attribution retraining and anger management.
- C. Provide support for practitioners receiving training with transportation costs and per diem.
- D. Memoranda of Understanding (MOU) shall be executed with agencies and their staff and individual practitioners who desire to be trained for them to agree to adhere to the Triple P model with fidelity, to participate in practitioner peer-to-peer support groups, and for those agencies and individual practitioners to submit data to DPH using the NC Triple P Data Collection and Reporting System as directed in the training.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall submit a service report to the DPH Program Contact by June 15, 2017, which provides the number of practitioners trained using this funding source and the sector they work in.

V. Performance Monitoring and Quality Assurance:

- A. The Local Health Department will be monitored according to the following plan:
 1. Deliverables shall be monitored by review of: (a) monthly expenditures and (b) the required service report to the DPH Program Contact. If the Local Health Department is deemed out of compliance, program staff shall provide technical assistance, and funds may be withheld until the Local Health Department is in compliance with deliverables. If technical assistance does not prove beneficial, consideration for future funding may be affected.

VI. Funding Guidelines or Restrictions:

- A. Requirements for pass-through entities: In compliance with *2 CFR §200.331 – Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
1. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 2. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
- B. Purchases under this Agreement Addendum must be made and invoices paid by May 31, 2017.

Activity 876	AA	1271 5021 00	1271 5021 AP	1271 5021 AP	1271 5021 AP	1271 5023 04	1271 5349 00	1271 5349 AP	1271 5351 00	1271 5351 AP	1271 5351 AP	1271 5351 AP	1273 17D2 1R	1332 5301 00	Proposed Total	New Total
Service Period		06/01-05/31	06/01-05/31	10/01-05/31	02/01-05/31	03/01-05/31	06/01-05/31	10/01-05/31	06/01-05/31	06/01-05/31	10/01-05/31	02/01-05/31	11/01-12/31	06/01-05/31		
Payment Period		07/01-06/30	07/01-06/30	11/01-06/30	03/01-06/30	04/01-06/30	07/01-06/30	11/01-06/30	07/01-06/30	07/01-06/30	11/01-06/30	03/01-06/30	12/01-02/28	07/01-06/30		
01 Alamance		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D1 Albemarle	* 2	0	0	0	0	147,720	0	0	0	0	0	0	0	0	147,720	520,252
02 Alexander		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04 Anson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D2 Appalachlan	* 2	0	0	0	0	110,790	0	0	0	0	0	0	0	0	110,790	463,322
07 Beaufort		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
09 Bladen		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10 Brunswick		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11 Buncombe		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12 Burke		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13 Cabarrus	* 2	0	0	0	0	36,930	0	0	0	0	0	0	0	0	36,930	209,462
14 Caldwell		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16 Carteret		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17 Caswell		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18 Catawba	* 0	0	0	0	0	24,620	0	0	0	0	0	0	0	0	24,620	24,620
19 Chatham		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20 Cherokee		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22 Clay		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 Cleveland		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 Columbus		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 Craven		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 Cumberland		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 Dare	* 0	0	0	0	0	24,620	0	0	0	0	0	0	0	0	24,620	24,620
29 Davidson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 Davie		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31 Duplin		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 Durham	* 2	0	0	0	0	61,560	0	0	0	0	0	0	0	0	61,560	434,092
33 Edgecombe		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34 Forsyth		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
35 Franklin		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
36 Gaston		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
38 Graham		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D3 Gran-Vance		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
40 Greene		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41 Gullford		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
42 Halifax	* 2	0	0	0	0	123,100	0	0	0	0	0	0	0	0	123,100	495,632
43 Harnett		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
44 Haywood		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
45 Henderson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
46 Hertford		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
47 Hoke		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
48 Hyde		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

49 Iredell		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
50 Jackson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51 Johnston		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
52 Jones		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53 Lee		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54 Lenoir		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
55 Lincoln		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
56 Macon		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
57 Madison	* 2	0	0	0	0	61,560	0	0	0	0	0	0	0	0	0	0	61,560	439,092	0
D4 M-T-W		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
60 Mecklenburg	* 2	0	0	0	0	73,870	0	0	0	0	0	0	0	0	0	0	73,870	506,402	0
62 Montgomery		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
63 Moore		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
64 Nash		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
65 New Hanover	* 0	0	0	0	0	36,930	0	0	0	0	0	0	0	0	0	0	36,930	36,930	0
66 Northampton		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
67 Onslow	* 0	0	0	0	0	24,620	0	0	0	0	0	0	0	0	0	0	24,620	24,620	0
68 Orange		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
69 Pamlico		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
71 Pender		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
73 Person		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
74 Pitt	* 3	0	0	0	0	98,490	0	0	0	0	0	0	0	0	0	0	98,490	492,022	0
76 Randolph		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
77 Richmond		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
78 Robeson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
79 Rockingham		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
80 Rowan		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D5 R-P-M		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
82 Sampson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
83 Scotland		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
84 Stanly		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
85 Stokes		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
86 Surry		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
87 Swain		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D6 Toe River		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
88 Transylvania		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
90 Union		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
92 Wake	* 0	0	0	0	0	36,940	0	0	0	0	0	0	0	0	0	0	36,940	36,940	0
93 Warren		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
96 Wayne		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
97 Wilkes		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
98 Wilson		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
99 Yadkin		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals		0	0	0	0	861,750	0	0	0	0	0	0	0	0	0	0	861,750	3,708,006	0

Sign and Date - DPH Program Administrator <i>Marshall Tyson</i> 2-23-17	Sign and Date - DPH Section Chief <i>[Signature]</i> 2/23/17
Sign and Date - DPH Contracts Office <i>[Signature]</i> 2-24-17	Sign and Date - DPH Budget Officer <i>[Signature]</i> 2/23/17



*DCDHHS
Public Health Division
Flooring Replacement*

Description

The Public Health Division requests approval to transfer funds from the health escrow account to to the health department budget to cover the cost of materials and labor to replace the worn flooring in the clinic.

Board Action Requested

Approve Budget Amendment

Item Presenter

N/A

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016-2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Human Services-Public Health					

Revenues:

Appropriated Fund Balance -
Health Department Escrow 103090 499904 \$14,830

Expenditures:

Capital Outlay - Adult Health 104600 537400 41200 \$14,830

Explanation:

Replace the flooring in the clinic front office.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____

PROPOSAL



Hwy 64/264 · Post Office Box 1967
Manteo, North Carolina 27954

Phone: 252-475-1811
Fax: 252-475-1088

SUBMITTED TO: Dare County Buildings and Ground Attn: Jay Burrus RE: Health Dept	JOB NUMBER EST. 30198	DATE 2/6/2017
	JOB NAME/LOCATION LVT- Additional Areas (Phase 2)	


LVT QUTOED FOR INSTALLATION IN THE FOLLOWING LOCATIONS:	
MANNINGTON/ ADURA MAX COLOR: DOCKSIDE SEASHELL MAX 030 31 CARTONS	MANNINGTON/ ADURA MANHATTAN COLOR: WHITE IRON 37 CARTONS (NEEDED TO ORDER)
1.) FRONT OFFICE	1.) ROOM 110 2.) NORTH HALLWAY
LVT, Cove Base, Adhesive, Luan, Cove Base Adhesive:	\$7,545.42
Labor to include: Installation still needed of LVT, Luan, & Covebase, Installation already completeted in exam rooms, and nurses station, install cove base, and floor prep:	\$7,284.47

Total:
WE PROPOSE hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:
Fifteen Thousand One Hundred Twenty Six Dollars and Forty Eight Cents AMOUNT \$15,126.49

Discounted price if paid by cash or check:
WE PROPOSE hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:
Fourteen Thousand Eight Hundred Twenty Nine Dollars and Eighty Nine Cents AMOUNT \$14,829.89

Payment to be made as follows:
Fifty percent deposit due upon signature of proposal. Balance due upon completion.

Freight added into estimate.
All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature: 

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of proposal The above prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Signature _____

Date of Acceptance _____



Public Works Sanitation Budget Amendment

Description

Increase both the Sanitation Container Sales Revenue line item and the Container Expenditure line item by \$15,000 to be able to purchase another load of dumpsters for re-sale during this fiscal year.

Board Action Requested

Approve Budget Amendment

Item Presenter

Shanna Fullmer

DARE COUNTY

BUDGET AMENDMENT

F/Y 2016/2017

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department:</u>					
<u>Revenues:</u>					
Sanitation/ Container Sales	243720	441301		15,000	
 <u>Expenditures:</u>					
Sanitation/ Containers	244720	515500		15,000	

Explanation:

This expense line item is used to purchase residential cans and commercial dumpsters for re-sale to home owners and businesses. In the past, we have completed budget amendments and taken funds from other expense line items in the Sanitation budget to be able to continue purchasing these containers throughout the fiscal year. Sanitation would like to increase the both the revenue and expense line items to avoid using other expense line items to fund container purchases.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Budget Amendment - Sheriff Department

Description

To budget Sheriff overtime reimbursements from the US Department of Justice and the related expenditures for FY17.

Board Action Requested

Approve budget amendment

Item Presenter

None

DARE COUNTY

BUDGET AMENDMENT

F/Y 2017-2018

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Sheriff					

Revenues:

DOJ Overtime Reimbursements	103510	441045	\$3,425
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Expenditures:

Salaries-Overtime Pay			\$2,839
FICA			\$217
Retirement			\$227
401K			\$142

Explanation:

To budget Sheriff overtime reimbursements from the US Department of Justice and the related expenditures. Reimbursements for the first half of FY17 were \$1,713, and a total of \$3,425 is projected through fiscal year end.

Approved by:

Board of Commissioners: _____ Date: _____

County Manager: _____ Date: _____
(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Outer Banks Dermatology Lease

Description

A notice to the public was placed on February 22nd in the Coastland Times expressing Dare County's intent to enter into a lease agreement with Outer Banks Dermatology. The property is located at 2514 South Croatan Highway, Nags Head, 27959. The term is for 2 years with a monthly payment of \$5,930.40.

Board Action Requested

Approve lease with Outer Banks Dermatology

Item Presenter

Robert Outten - County Manager

STATE OF NORTH CAROLINA
COUNTY OF DARE

THIS LEASE AGREEMENT, made and entered into this the ____ day of April, 2017 by and between DARE COUNTY, hereinafter referred to as "Landlord", and OUTER BANKS DERMATOLOGY, P.A., hereinafter referred to as "Tenant", and RENEE' A. GLOVER, MD, hereinafter referred to as "Guarantor".

W I T N E S S E T H:

THAT for and in consideration of the mutual covenants and conditions as hereinafter set forth, the parties do appear agree as follows:

I. **GRANT AND TERM:**

Section A. **LEASED PREMISES** - The Landlord hereby leases to Tenant, subject to the conditions hereinafter expressed, that certain parcel of real property, together with the buildings and all improvements thereon having a physical address of 2514 S. Croatan Hwy., Nags Head, Dare County, NC; further identified by its tax Parcel Identification Number of 989317203095; situate in Nags Head Township; and being more particularly described as follows:

Being Lot 3, Section 8, Nags Head Acres Subdivision as shown on a plat duly recorded in Plat Cabinet B, Slide 315, Dare County Public Registry, N.C. Said parcel being described in a Deed to Landlord duly recorded in Deed Book 987, page 471, Dare County Public Registry, said description being incorporated herein by reference.

Section B. **TERM** - The term of this Lease shall be for two (2) years commencing on May 1, 2017.

Section C. **RENT**

(1) The rent for the initial term shall be at the rate of \$5,930.40 per month, the first monthly installment due on the commencement date and a like amount on the same day of each consecutive month thereafter. Tenant is granted a five (5) day "grace period" and in the event any monthly rental is not received upon the expiration of the five day period, Tenant agrees to pay, in addition to that month's rent, a late fee in the amount of \$237.00 representing 4% of the monthly rental amount.

(2) If Tenant fails to pay any monthly rental within ten (10) days after the due date or gives Landlord a check, draft or money order for any payment which is not immediately collectable, Landlord may, without suit, court order, or notice to Tenant re-enter and take possession of the premises.

Section D. **SECURITY DEPOSIT** - Tenant shall pay to Landlord a security deposit in the sum of \$5,930.00, payable on or before the commencement of this lease for Tenant's faithful performance hereunder. Landlord shall refund the security deposit to Tenant upon Tenant's full performance of its obligations under this lease and vacation of the premises, provided, however, that the Landlord may deduct from the security deposit any unpaid assessments, expenses

incurred for repairing damages to the premises, or cleaning expenses necessary to restore the premises to the condition they were in upon commencement of the lease, ordinary wear and tear excepted.

Section E. HOLDING OVER - Any holding over after the expiration of the term of this Lease shall be with the prior written approval of the Landlord and shall otherwise be a month to month tenancy.

Section F. SUCCESSORS - All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors, and assigns of the said party; and if there shall be more than one Tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein.

II. CONDUCT OF BUSINESS BY TENANT:

Section A. USE OF PREMISES - Tenant shall use the Leased Premises for the operation of a medical facility and related activities as are customary with a medical facility on the Outer Banks of North Carolina. The Tenant shall not use or knowingly permit any part of the Leased Premises to be used for any unlawful purpose.

Section B. WASTE OR NUISANCE - Tenant shall not commit or suffer to be committed any waste upon the Leased Premises or any nuisance or other act or thing which may disturb the quiet or enjoyment of any other neighboring owner or tenant.

III. SIGNS AND IMPROVEMENTS:

Section A. SIGNS - Tenant shall comply with all applicable regulations and ordinances relating to signage. The sign utilized by Tenant shall relate only to Tenant's business.

Section B. IMPROVEMENTS. Without Landlord's written consent, which such consent shall not be unreasonably withheld, Tenant shall not alter, add to, or improve the premises. All improvements made by Tenant to the real property shall be Landlord's property upon installation. All of Tenant's personal property shall be removed by Tenant before the termination of this lease. Tenant, at the same time, shall repair any injury done to the premises in connection with the installation of permitted improvements.

IV. MAINTENANCE OF LEASED PREMISES:

Section A. MAINTENANCE - Tenant is assuming the property "as is" and represents that it has inspected the premises and is satisfied with the condition thereof. Tenant, at its sole cost and expense, shall perform maintenance necessary to maintain the premises in good condition, including, without limitation, the structure, the septic system, as well as the repairs to the HVAC systems serving the premises. Landlord however shall be responsible to maintain the roof, foundation and exterior walls(except glass; windows; doors; door closure devises; window and door frames, molding, locks, and hardware which are the responsibility of Tenant).

Section B. COMPLIANCE WITH LAWS AND REGULATIONS - Tenant shall, at its own expense, comply with all laws, orders, and requirements of all governmental entities with reference to the use and occupancy of the leased premises.

Section C. RIGHT OF ENTRY - Landlord shall have the right during normal business hours to enter the leased premises; (a) to inspect the general condition and state of repair thereof, (b) to make repairs required or permitted under this lease, or (c) for any other reasonable purpose.

V. SURRENDER OF PREMISES:

Section A. SURRENDER OF PREMISES - The Tenant shall on the expiration or the sooner termination of the lease terms, surrender to the Landlord the Leased Premises, in the same condition in which said property was delivered into possession of Tenant, reasonable wear and tear expected. Tenant may remove all medical equipment purchased and/or installed by Tenant so long as Tenant repairs walls or other portions of the building from which said equipment is removed. In the event of repossession by Landlord pursuant to a default by Tenant, Tenant shall be given access for a period of two (2) weeks thereafter for the purpose of, and only for the purpose of, removing its medical equipment and in the event Tenant fails to do so, ownership of said equipment shall pass to Landlord.

VI. DESTRUCTION OF LEASED PREMISES:

Section A. DESTRUCTION - If during the term of this lease, or any renewal thereof, the building is damaged or destroyed by fire, flood, or other casualty, and the damage is such that that repairs can be made within thirty days from the date of such damage, Landlord shall make such repairs and there shall be no abatement of rental payments by Tenant. In the event that such repairs cannot be made within thirty days from the date of such damage and Tenant cannot operate its business as a result of such damage, Landlord, at Landlord's option, may: (a) begin making such repairs and Tenant's rental payments shall be abated during the period of such repairs and resume upon completion of the repairs or Tenant's resumption of business activities on the premises, whichever occurs first; or (b) Landlord may elect to terminate the lease and return any earnest money that it may be holding to Tenant and neither party shall have any further obligation to other expect as to obligations or liabilities that accrued prior to the termination. In the event of rent abatement, the monthly rental amount shall be prorated on daily basis for any partial months of abatement.

VII. DEFAULT OF THE TENANT:

Section A. DEFAULT - The occurrence of one or more of the following events (herein called "Events of Default") shall constitute a default by the Tenant:

- (1) Failure to pay rent or any other sum or charge to be paid by Tenant when due.
- (2) Failure to perform any other provision of this Lease if the failure to

perform is not cured within twenty (20) days after notice thereof has been given to Tenant, and notice has been given to Tenant specifying the alleged default and the applicable lease provision(s) which has or have been violated. Said notice shall demand that Tenant perform the violated provision(s) within the twenty (20) day cure period, or to thereafter quit the Premises. No such notice shall be deemed to be a forfeiture or termination of the Lease until Landlord so elects in the notice;

(3) Declaration of Tenant as bankrupt, or Tenant filing a petition in bankruptcy or taking any other action seeking such judicial decree, or filing any debtor proceeding or a petition for an arrangement or for corporate reorganization, or Tenant's voluntarily making an assignment for the benefit of his creditors, or the appointment of a receiver, guardian or trustee for Tenant's property, or Tenant admitting in writing his inability to pay his debts generally as they become due, or if Tenants interest hereunder passes to another by operation of law in any other manner; or

(4) If Tenant's interest in this Lease or the Premises shall be subject to any attachment, levy, lien or sale pursuant to any order or decree entered against Tenant in any legal proceeding and such order or decree shall not be vacated within fifteen (15) days of entry thereof.

Section B. LANDLORD'S REMEDIES - Landlord shall have the following remedies if Tenant commits a default. These remedies are not exclusive; they are cumulative and are in addition to any remedies now or later allowed by law:

(1) Landlord shall have the right to continue this Lease in full force and effect, and the right to enter and repossess the premises without notice to vacate (any right to which is hereby waived by Tenant) and relet them, change any or all locks on the premises, and remove the Tenant or any other occupants and their effects from the Premises, all without being liable for forcible entry, trespass or other tort, or for any claim for damages. Tenant shall be liable immediately to Landlord for all costs Landlord shall incur in re-letting the Premises and Tenant shall pay to and shall be liable to Landlord for the rent due under this Lease, less the rent Landlord receives from any re-letting, if any;

(2) Landlord shall have the right to terminate this Lease at any time without notice to vacate (any right of which is hereby waived by Tenant), terminate Tenant's rights to possession of the Premises at any time, and re-enter and take possession of the Premises; and

(3) Landlord shall also have the right to pursue all remedies at law or in equity to recover of Tenant all amounts of rent then due or thereafter accruing and such other damages as are caused by Tenant's default. These remedies are in addition to those set out in Article I(C)(2) above.

Pursuit of any of the foregoing remedies shall not preclude pursuit of any of the other remedies herein provided or any other remedies provided by law or in equity, nor shall pursuit of any remedy herein provided constitute a forfeiture or waiver of any rent payable to Landlord hereunder or of any damages accruing Landlord by reason of the violation of any of the terms,

provisions and covenants herein contained. Forbearance by Landlord to enforce one or more of the remedies herein provided upon an event of default shall not be deemed or construed to consider a waiver of such default, in determining the amount of loss or damage which Landlord may suffer by reason of termination of this Lease or the deficiency arising by reason of any re-letting of the leased Premises by Landlord as above provided, allowance shall be made for the expense of repossession and any repairs or remodeling undertaken by Landlord following repossession.

Section C. DEFAULT AS TO RIGHT OF FIRST REFUSAL - A default by Tenant hereunder shall extinguish Guarantor's Right of First Refusal described in Article VI above.

Section D. LANDLORD MAY CURE - If Tenant defaults in the performance of any covenant or condition of this lease, Landlord may, on reasonable notice to Tenant (except that no notice need be given in case of emergency), cure the default at Tenant's expense and the reasonable amount of all expenses, including attorney's fees incurred by Landlord (whether paid by Landlord or not) shall be deemed additional rent payable on demand.

VIII. COVENANTS/DEFAULT BY LANDLORD:

Section A. OWNERSHIP - Landlord is the Owner in fee simple of the property leased herein and covenants that there exists no other person or entity whose approval is necessary to insure the validity of this agreement.

Section B. QUIET ENJOYMENT - Upon payment by the Tenant of the rents herein provided, and upon the observance and performance of all the covenants, terms and conditions on Tenant's part to be observed and performed, Tenant shall peaceably and quietly hold and enjoy the Leased Premises for the term hereby demised without hindrance or interruption by Landlord or any other persons lawfully or equitably claiming by, through or under the Landlord, subject, nevertheless, to the terms and conditions of this Lease.

Section C. DEFAULT BY LANDLORD - In the event of breach by Landlord of any covenant, warranty, term or obligation of this lease, then Landlord's failure to cure same or commence a good faith effort to cure same within 10 days after written notice thereof by Tenant shall be considered a default and shall entitle Tenant either to terminate this lease or cure the default and make the necessary repairs and any expense incurred by Tenant shall be reimbursed by the Landlord after reasonable notice of repairs and expenses incurred.

Section D. HAZARDOUS MATERIALS - Landlord warrants and represents that it has no knowledge of, nor has it been advised, that the Property contains "Hazardous Materials", as that phrase is defined herein. For purposes of this provision, the phrase "Hazardous Materials" shall mean and include any toxic contaminated or other hazardous materials including, without limitation, unmanaged asbestos, PCB, transformers, underground storage containers, materials containing any radioactive substances, petroleum base products, paints, solvents, lead, cyanide, DDT, acids, pesticides, ammonium compounds, and any other substance forming a component part of the improvements which has heretofore or may in the future be determined to contain toxic wastes, hazardous materials, or undesirable substances injurious to the health of occupants

living or working in or around the subject Property.

IX. TAXES AND UTILITIES:

Section A. UTILITIES - Tenant shall be responsible for and shall pay before delinquency all ad valorem taxes with regard to the real property and equipment existing on the property during the term of this Lease. The Tenant shall also pay all utility expenses during the term of this lease, together with all special assessments that may be levied upon any property located thereon.

Section B. AD VALOREM TAXES - In that the County of Dare is the owner of the premises, there are no assessments for ad valorem taxes. In the event the property is sold, subject to this lease, Tenant shall be responsible for and shall pay before delinquency all ad valorem taxes with regard to the real property and equipment existing on the property during the term of this Lease.

X. ASSIGNMENT AND SUBLETTING:

Section A. CONSENT REQUIRED - Tenant agrees that this lease may not be assigned or sublet.

XI. INSURANCE:

SECTION A. LIABILITY - Tenant hereby covenants and agrees to hold Landlord harmless from any loss, expense or damage for any injury or damage to any person or any property at any time on the demised premises or in the buildings or improvements thereon from any cause whatsoever which may arise from the use or occupancy of the premises or improvements by Tenant and shall carry, at its own expense, adequate public liability insurance on the premises for the protection and benefit of both Landlord and Tenant, which said insurance coverage shall be with a reputable carrier authorized to do business in the State of North Carolina, and shall provide protection to Landlord as a named insured. The policy shall be in an amount of not less than \$1,000,000.00 for any accident together with \$100,000.00 for property damage. Tenant shall name Landlord as an additional insured on such policies. Landlord shall be given copies of all policies.

SECTION B. HAZARD - Tenant shall annually reimburse Landlord for its expense of insuring the property as against hazards. Landlord shall keep in full force and effect a general policy of hazard insurance for the mutual benefit of both, insuring loss or damage by fire and such other risks as are now or hereinafter included in the extended coverage endorsements, including vandalism, explosion and malicious mischief coverage. The amount of coverage shall be sufficient to prevent either party from becoming a co-insurer under the provisions of the policies, but in no event shall the amount be less than 100% of the agreed upon replacement costs of all improvements without deduction for depreciation.

XII. MISCELLANEOUS:

Section A. WAIVER - The waiver by Landlord of any breach of any term, covenant or

condition herein contained shall not be deemed to be a waiver of such term, covenant or condition herein contained. No covenant, term or condition of this Lease shall be deemed to have been waived by Landlord, unless such waiver be in writing by Landlord.

Section B. ENTIRE AGREEMENT – This Lease sets forth the covenants, promises, agreements, conditions and understandings between Landlord and Tenant concerning the Leased Premises and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than are herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Lease shall be binding upon Landlord or Tenant unless reduced to writing and signed by them.

Section C. NO PARTNERSHIP OR JOINT VENTURE – The Landlord and Tenant hereto state that they have not created and do not intend to create by this Lease a joint venture or partnership relationship between them.

Section D. FORCE MAJEURE – In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature, not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such acts shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay. The provisions of this Article XIII, Section D, shall not operate to excuse Tenant from prompt payment of rents required by the terms of this Lease.

Section E. NOTICES – Any notice, demand, request or other instrument which may be or is required to be given under this Lease shall be delivered in person or sent by United States Certified Mail postage prepaid and shall be addressed to:

<u>LANDLORD:</u>	<u>TENANT:</u>	<u>GUARANTOR:</u>
PO Box 1000 Manteo, NC 27954	16 Yacht Club Ct. Manteo, NC 27954	16 Yacht Club Ct. Manteo, NC 27954

or at such other address as Landlord and/or Tenant shall designate by written notice.

Section F. CAPTIONS AND SECTION NUMBERS – The captions, section numbers, article numbers and index appearing in this Lease are inserted only as a matter of convenience and in no way define, limit, construe, or describe the scope or intent of such sections or articles of this Lease nor in any way affect this Lease.

Section G. TENANT DEFINED, USE OF PRONOUN – The word “Tenant” shall be deemed and taken to mean each and every person or party mentioned as Tenant herein, be the same one or more; and if there shall be more than one Tenant, any notice required or permitted by the terms of this Lease may be given by or to any one thereof, and shall have the same force and effect

as if given by or to all thereof.

Section H. PARTIAL INVALIDITY – If any term, or condition of this Lease or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Lease shall be valid and enforced to the fullest extent permitted by law.

Section I. BROKER'S FEE - No Broker's Fee is applicable to this agreement.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals all by authority duly given in duplicate originals the day and year first above written.

LANDLORD:

TENANT:

DARE COUNTY

OUTER BANKS DERMATOLOGY, P.A.

By: _____
Robert Outten, Mgr.

By: _____
Renee' A. Glover, MD, Mgr.

GUARANTY OF LEASE BY PRINCIPAL MEMBER OF TENANT

In consideration of the premises and for the granting of the Right of First Refusal, Renee' A. Glover, MD, Guarantor, does hereby contract and agree with Dare County, Landlord hereunder, that she will guarantee and become personally responsible for the performance of all of the terms and conditions of this lease by OUTER BANKS DERMATOLOGY, P.A., Tenant, as fully and to the same effect and with the same legal consequences as if she were individually the Tenant in said contract of lease.

In Testimony Whereof, Guarantor has hereunto set her hand on this the day and year first above written.

Renee' A. Glover, MD, Individually



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments:

1. Manns Harbor Commission
2. Wanchese Community Center

Complete information about each appointment appears after this page.
Upcoming Board Appointments for the next three months are highlighted at the end.

Board Action Requested

Make Board Appointments & Announce Upcoming Appointments

Item Presenter

Robert Outten, County Manager



Board Appointment - Manns Harbor Commission

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

April, 2017

BOARD APPOINTMENTS

MANN'S HARBOR COMMISSION

(Two Year Term)

The Manns Harbor Commission is a seven member group representing recreational, commercial and local interests for the self-governing, mutual purpose, Manns Harbor Marina. The Commission meets six times per year and reports directly to the Dare County Board of Commissioners.

The following have terms to expire this month:

Cyndy Holda

(Current Term 4/15 – 4/17)

(Originally Apptd. 4/13)

Ladd Bayliss

(Current Term 4/15-4/17)

(Originally Apptd. 4/13)

Jonathan Oglesby

(Current Term 4/15-4/17)

(Originally Apptd. 4/13)

Jessie "Troy" Outland, Jr.

(Current Term 4/15-4/17)

(Originally Apptd. 4/13)

All would like to be reappointed.

An application has been received from David Twiddy

Other Members:
See attached list

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Manns Harbor Commission

2nd choice Planning Board - At Large, Dist. 1

3rd choice _____

Name David Twiddy

Address 101 Weir Point Drive

City/State/Zip Manteo, NC 27954

Email Address dstwiddy@centurylink.net

Telephone Home: 252.473.3827

Business: _____

Resident of Dare County: yes no

Occupation: Dare County Schools Transportation Director

Business Address: 1013 Driftwood Dr. Manteo NC 27954

Educational background:

Manteo High School

Business and civic experience and skills:

Currently I am on the Airport Board, North Carolina Association of School Administrators, and the past

President for North Carolina Pupil Transportation Association. Served 8 years on the Manns Harbor Fire Department

Other Boards/Committees/Commissions on which you presently serve:
five as the Chief.

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Doug Doughtie	Sheriff		252.475.5978
Danny Couch	BOE Member		252.475.4477
Bill Cook	NC Senator		919.715.8293

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 2/17/2015 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

MANNS HARBOR COMMISSION

(Two Year Term)

This Commission is a seven member group representing recreational, commercial and local interests for the self-governing, mutual purpose, Manns Harbor Marina. The Commission meets six times per year and reports directly to the Dare County Board of Commissioners.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Cyndy Holda P.O. Box 172 Manns Harbor, NC 27953 252-473-9964 (H) 252-423-0903 (Cell)	4/17	Apptd. 4/13 Reapptd. 4/15
Ladd Bayliss, Sec. 431 Cahoon Rd. Manns Harbor, NC 27953 252-207-5894 (H) 252-473-1607 (O)	4/17	Apptd. 4/13 Reapptd. 4/15
Jonathan Oglesby P.O. Box 250 Manns Harbor, NC 27953 910-990-5674 (H/Cell)	4/17	Apptd. 4/13 Reapptd. 4/15
Paul Mann, V. Ch. 6049 US Hwy 64 Manns Harbor, NC 27953 252-475-3995 (H) 252-473-1716 (O)	4/18	Apptd. 4/13 Reapptd. 4/16
Jeff James 116 Alder Branch Lane Manteo, NC 27954 252-216-6913 (H/Cell)	4/18	Apptd. 4/13 Rrapptd. 4/16
Jessie "Troy" Outland, Sr., Ch. 107 Candela Dr. Manteo, NC 27954 252-473-3507 (H) 252-473-8685 (Cell)	4/18	Apptd. 4/13 Reapptd. 4/16

Jessie "Troy" Outland, Jr.
P.O. Box 246
Manns Harbor, NC 27953
252-216-9162 (H/Cell)

4/17

Apptd. 4/13
Reapptd. 4/15

Notes

CONTACT INFO:

MEETING DATES: Bi-Monthly

Formed by DCBC 4/1/13. A Commission has been formed to enforce rules governing the use of the old Manns Harbor Marina property. The facility will operate as a marina for commercial fishermen to dock and unload their catch; and for public boat access. Dare County's role is to form the Commission and appointment commission members.

Revised 4/16



Board Appointment - Wanchese Community Center

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

April, 2017

WANCHESE COMMUNITY CENTER BOARD
(Two Year Term)

**The Wanchese Community Center Board manages and is responsible
for the upkeep of the community building.**

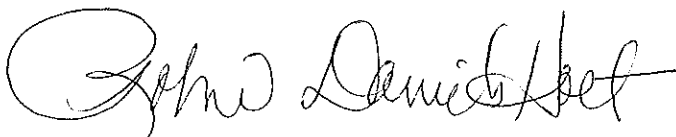
Robin Daniels Holt has resigned from the Board.

An application has been received from Bill Wilson

Other Members:
See attached list

To Whom It May Concern:

Please accept this as my resignation from the Wanchese Community Building Board, effective today. I believe someone else can better serve in this capacity. If I can be of assistance for any programs, please do not hesitate to contact me.

A handwritten signature in black ink, appearing to read "Robin Daniels Holt". The signature is written in a cursive style with a large initial "R".

Robin Daniels Holt

January 19, 2017

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312.

Advisory Board or Committee interested in:

1st choice Wanchese Community Building

2nd choice _____

3rd choice _____

Name: Bill Wilson

Address: 291 ER Darrick Rd

City/State/Zip Wanchese NC 27981

Telephone Home: 252-216-6650

Business: _____

Resident of Dare County: yes no

Occupation: Safety & Business Development

Business Address: Home

Educational background:

AS Degree - Animal Science

Business and civic experience and skills:

Part - Chamber of Commerce

Part - Rotary

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

None

Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Lish McKirs</u>	<u>Self Employed</u>		
<u>Becky Howell</u>	<u>"</u>		
<u>Wally Overman</u>	<u>Retired</u>		

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 10-5-2016 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____

WANCHESE COMMUNITY CENTER BOARD
(Two Year Term)

The Wanchese Community Center Board manages and is responsible for upgrading the community building. The community of Wanchese has the opportunity to have reunions, parties, etc. at the community center.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Joyce T. Meekins Old Schoolhouse Rd. Wanchese, NC 27981 252-473-3087	7-18	Apptd. 2-02 Reapptd. 7-02,04,06, 08,10,12,14,16
Rosie Davenport 338 The Lane Wanchese, NC 27981 252-473-5557	7-17	Apptd. 8-93 Reapptd. 7-95,97,99, 01,03,05,07,09,11, 13,15
Vacant (Robin Holt)	7-17	
Sally DeFosse 165 E.R. Daniels Rd. Wanchese, NC 27981 252-473-3792	7-17	Apptd. 2-09 Reapptd. 7-09,11,13, 15
Robert L. Walton P.O. Box 733 Wanchese, NC 27981 252-475-1195	7-18	Apptd. 7-05 Reapptd. 7-06, 08,10, 12
Becky Beacham P.O. Box 177 Wanchese, NC 27981 252-473-5313	7-17	Apptd. 7-13 Reapptd. 7-15
Ulysses S. "Lish" Meekins, Ch. P.O. Box 392 Wanchese, NC 27981 252-305-2002	7-17	Apptd. 1-13 Reapptd. 7-13,15

NOTES:

MEETING INFO: Quarterly, 1st Tuesday of January, April, July, October, 7:00 p.m., Wanchese Community Center

CONTACT INFO: Lish Meekins, Chairman

MEMBERS COMPENSATED: No

- 8/93 – Rosie Davenport replaced Ruth Whiton
- 8/94 – George Schwartz replaced Harry Horton
- 7/01 – Will Fields replaced Randy O’Neal
- 2/02 – Joyce Meekins filled unexpired term of Linda Byrd Daniels
- 7/03 – Patricia Austin replaced Ken Doughty
- 10/03 – John B. Beasley filled unexpired term of Will Fields
- 7/05 – Jimmie Williams filled unexpired term of George Schwartz
- 7/05 – Robert Walton filled unexpired term of Nora Scarborough
- 2/09 - Sally DeFosse filled unexpired term of Patricia Austin
- 7/13 – Becky Beacham replaced Jimmie Williams
- 12/14 – Robin Holt filled unexpired term of Thomas Baum



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list –

Upcoming Board Appointments

May 1, 2017

1. Board of Adjustment
 - The Board of Adjustment meets to hear variances and appeals related to land use issues in the unincorporated areas of Dare County. The Chair is appointed by the Board of Commissioners and the Planning Department serves as administrative staff for this Board.
 - 2 terms expire
2. Veterans Advisory Council
 - The Veterans Advisory Council serves as a liaison with the community in coordinating services and activities benefiting Veterans and their families. Members of the Veterans Advisory Council solicit information and provide updates about community based activities honoring veterans.
 - 2 terms expire

June 5, 2017

1. College of the Albemarle-Board of Trustees
 - The Board of Trustees is the governing body of the College. Trustee responsibilities include making legal and financial decisions and approving the organization's mission, strategic goals, and objectives.
 - 1 term expires

2. Hatteras Community Center Board
 - This Board operates and maintains the Hatteras Community Center.
 - 3 terms expire

3. Juvenile Crime Prevention Council
 - The Juvenile Crime Prevention Council assumes responsibility for assessing needs, funding community-based alternatives for troubled youth who enter the courts, and supporting prevention programs.
 - 17 terms expire

4. Land Transfer Tax Appeals Board
 - The Board meets when a person disputes the amount of land transfer tax due as stated by the Tax Collector.
 - 4 terms expire

5. Library Board – Dare
 - This Board establishes local policies within those set by the Regional Library Board and oversees the Library Trust Fund Budget; and also serves on the Board of the Dare County Library Foundation, a 503-C3 tax-exempt organization.
 - 3 terms expire

6. Manns Harbor Community Center Board
 - This Board operates and maintains the community center facility and amenities for the use and benefit of Manns Harbor residents.
 - 3 terms expire

7. Dare County Waterways Commission
 - This Commission promotes the Oregon Inlet Jetty Project, the Hatteras Inlet Project, and oversees County dredging projects and waterways related issues.
 - 4 terms expire

8. Roanoke Island Community Center Board
 - This Board operates and maintains the community center facility and amenities for the use and benefit of all members of the Community.
 - 4 terms expire

9. Dare County Transportation Advisory Board

- The Dare County Transportation System is required by the State's Community Transportation Program to have a local Transportation Advisory Board. This Board is expected to maintain a minimum level of coordinated transportation service and to maintain ongoing communications as a means of seeking public involvement and ongoing administrative oversight.
- 4 terms expire

July 17, 2017

1. East Lake Community Center Board

- This Board operates and maintains the East Lake Community Center.
- 1 term expires

2. Game and Wildlife Commission

- The Game and Wildlife Commission issues and renews duck blind licenses in all Dare County waters. Renewals and new licenses are received on a yearly basis from August through December of each year.
- 4 terms expire

3. Wanchese Community Center Board

- Wanchese Community Center Board manages and is responsible for the upkeep of the community building.
- 5 terms expire

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Rhonda Creef at 475-5604.

DARE COUNTY BOARD OF ADJUSTMENT
(Initial Staggered Term/Three Year Term)

The Board of Adjustment meets to hear variances and appeals related to land use issues in the unincorporated areas of Dare County. The Chair is appointed by the Board of Commissioners and the Planning Department serves as administrative staff for this Board.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Roland Bowser P.O. Box 2122 Manteo, NC 27954 473-5613 Roanoke Island	5-30-17	Apptd. 5/08 Reapptd. 5/11,14
Thomas Murphy P.O. Box 147 Rodanthe, NC 27968 987-2656 Hatteras Island	5-30-19	Apptd. 6-03 Reapptd. 5-04,07,10,13, 16
Jay Hart P.O. Box 1782 Kill Devil Hills, NC 27948 207-7900 Colington Area	5-30-18	Apptd. 4-05 Reapptd. 5/06,09,12,15
David E. Jones, Jr., Chairman 133 A Jay Crest Rd. Duck, NC 27949 261-0417 Martins Point Area	5-30-19	Apptd. 6-03 Reapptd. 5-04,07,10,13, 16
Anna Creef 5297 Mashoes Rd. Manns Harbor, NC 27953 473-3339 Dare Mainland	5-30-17	Apptd. 6-03 Reapptd.5-05,08,11,14

ALTERNATES

Vacant
Vacant
Vacant

NOTES:

CONTACT INFO: Donna Creef, Planning Director

MEETING DATE: No Set Date

Jay Hart filled unexpired term of Jacob Maestas 4/05.
Andrew Keeney replaced David Overton (alternate) 4/05.
Patricia Austin apptd. to fill unexpired term of Michael Egan 5/06.
Roland Bowser replaced Patricia Austin 5/08

REVISED 5/16

VETERANS ADVISORY COUNCIL
(Staggered/Three Year Term)

The Veterans Advisory Council serves as a liaison with the community in coordinating services and activities benefiting Veterans and their families. Members of the Veterans Advisory Council solicit information and provide updates about community based activities honoring Veterans.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Jack Leonard, Ch. 181 Happy Indian Ct. Southern Shores, NC 27949 252-255-4631 (H) Pljl12@embarqmail.com	5/17	Apptd. 4/15
Carl Reiber, V. Ch. 117 E. Bergen Ct. Nags Head, NC 27959 252-441-9469 (H) carlynreiber@yahoo.com	5/19	Apptd. 8/16
Russell Laney, Secretary 412 Woodard Rd. Kitty Hawk, NC 27949 571-239-3054 (C) russobx@charter.net	5/18	Apptd. 6/16
Jeff Slaker P.O. Box 3297 Kitty Hawk, NC 27949 757-869-1739 slakerjs@hotmail.com	5/18	Apptd. 12/16
Marsha Brown 163 Roanoke Trail Manteo, NC 27954 252-423-3007 (H) 252-202-2058 (C) giglineheroes@aol.com	5/17	Apptd. 5/12 Reapptd.5/14

Charles Read, Jr. 5/19 Apptd. 6/16
19 Mallard Cove Loop
Southern Shores, NC 27949
252-255-5055 (H)
cbread@charter.net

Gary Kierney 5/18 Apptd. 4/15
P.O. Box 31
Frisco, NC 27936
252-489-0412(H)
252-475-5980 (O)
Gary.kierney@darenc.com

Jack Shea (Ex-Officio) Apptd. 2/17
Dare County Commissioner
290 Wax Myrtle Trail
Southern Shores, NC 27949
252-261-4158 (H)

NOTES:

VAC was formed on 5/7/12.

MEETING INFO: 4th Thursday of each month, 3 p.m., Rm. 168, Dare County Administration Building, 954 Marshall C. Collins Dr., Manteo, NC

CONTACT INFO: Jack Leonard, Chair

MEMBERS COMPENSATED: No

Lynda Hester replaced Punk Daniels 6/13
Billy Brown replaced Clarence Skinner 7/13
Joshua Turner filled unexpired term of Pete Groom 3/14
Jack Leonard filled vacant seat previously held by Joe Pope 4/15
Gary Kierney replaced Josh Turner 4/15
Charles Read, Jr. replaced Lynda Hester 6/16
Russell Laney filled unexpired term of Dale Draper 6/16
Carl Reiber filled unexpired term of Billy Brown 8/16
Jeff Slaker filled unexpired term of Clarence Lewis who resigned 12/16
Jack Shea added as Ex-Officio member from the DCBC 2/17.

REVISED 2/17

COLLEGE OF THE ALBEMARLE
BOARD OF TRUSTEES

DARE COUNTY COMMISSIONER REPRESENTATIVES
(Four Year Term)

The Board of Trustees is the governing body of the College. Trustee responsibilities include making legal and financial decisions and approving the organization's mission, strategic goals, and objectives.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Bob Woodard P.O. Box 1000 Manteo, NC 27954 473-8240	6-30-2020	Apptd. 2/17
Fletcher Willey P.O. Box 848 Nags Head, NC 27959 473-5273(H) 480-4600(O)	6-30-2017	Apptd. 6-06 Reapptd. 6-09,13

NOTES

Meeting Date:

Bill introduced to extend terms appointed in 1987 to five years. All other terms will be for four years. Received this information from Parker Chesson on May 1, 1987. (letter)

- 1/93 - Chris Seawell appointed to fill unexpired term of Louise Dollard.
- 9/96 - Geneva H. Perry appointed to fill unexpired term of Robert Williams.
- 11/99 - Richard Johnson appointed to fill unexpired term of Geneva H. Perry who resigned.
- 6/06 - Fletcher Willey appointed to fill unexpired term of Chris Seawell.
- 6/11 - Jack Shea appointed to fill unexpired term of Richard Johnson.
- 12/11 - Warren Judge appointed to fill unexpired term of Richard Johnson (Jack Shea was appointed but never took the position).
- 2/17 - Chairman Bob Woodard was appointed due to the passing of Commissioner Warren Judge.

REVISED 2/17

HATTERAS COMMUNITY CENTER
(Two Year Term)

This board operates and maintains the Hatteras Community Center.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
George Banks P.O. Box 367 Hatteras, NC 27943 986-2709 (H) 475-0297 (Cell)	6-17	Apptd. 6-97
Dennis Robinson Hatteras, NC 27943 475-4388 (H) 986-6335 (O)	6-17	P.O. Box 62
Richard A. Midgett, Ch. P.O. Box 549 Hatteras, NC 27943 986-2357 (H) 995-5333 (W)	6-18	Apptd. 6-93 Reapptd. 6-97,99,01 03,04,06,08,10,12,14, 16
Ricki Shepherd P.O. Box 594 Hatteras, NC 27943 986-2703	6-17	Apptd. 10-96 Reapptd. 6-97,6-99, 6-01, 6-03, 6-05,6-07,09 11,13,15
Rom Whitaker P.O. Box 151 Hatteras, NC 27943 986-1032	6-18	Apptd. 3-03 Reapptd. 7-04,06,08,10, 12,14,16

NOTES:

Meeting Date: 3rd Weds., each month - Board 7:30 p.m.
General meeting quarterly – July 8:30 p.m.

Richard A. Midgett replaced Gary Austin 6/93.
Raymond Willis replaced Belinda Willis 7/95.
Ricki Shepherd appointed to fill unexpired term of Cora Simmons 10/96.
Shanklin Peele Jr. appointed to fill unexpired term of Bert Austin 1/97.
Ernie Foster, Jr. replaced Raymond Willis 6/97.
Rom Whitaker appointed to fill unexpired term of Shanklin Peele Jr. 3/03.
Richard Midgett apptd. for one year 6/03 in order to stagger terms.
George Banks and Dennis Robinson replaced Ernie Foster, Jr. and Geraldine Farrow 6/15.

REVISED 6/16

JUVENILE CRIME PREVENTION COUNCIL
(Two Year Term)

**As outlined and funded by the Juvenile Justice Reform Act of 1998,
the Juvenile Crime Prevention Council assumes responsibility for assessing
needs, funding community-based alternatives for troubled youth who enter
the courts, and supporting prevention programs.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Robert Trivette P.O. Box 888 Kitty Hawk, NC 27949 261-9727 (H), 305-3739 (O) (District Court Judge/Co. Comm. Appt.)	6/17	Apptd. 1/12 Reapptd. 6/13,15
Teresa Twyne P.O. Box 1746 Manteo, NC 27954 473-2681 (School Supt. or designee)	6/17	Apptd. 10/13 Reapptd. 6/15
Vance Haskett P.O. Box 246 Manteo, NC 27954 473-2069 (Police Chief)	6/17	Apptd. 1/08 Reapptd. 7/09,11,13,15
Gail Hutchison 6115 Hwy 64 Manns Harbor, NC 27953 252-216-8337 (Local Sheriff or designee)	6/17	Apptd. 6/13 Reapptd. 6/15
Jennifer Karpowicz P.O. Box 1276 Manteo, NC 27954 919-357-5700 (Asst. Dist. Atty. or designee)	6/17	Apptd. 7/09 Reapptd. 6/11,13,15
LaQreshia Bates-Harley Chief Court Counselor II P.O. Box 513 Elizabeth City, NC 27907 252-331-4759 (O) (Chief Court Counselor or designee)	6/17	Apptd. 6/16
Keith Letchworth 1708 E. Arlingto Blvd. Greenville, NC 27834 252-347-6365 (Director AMH/DD /SA or designee)	6/17	Apptd. 1/16

Bonnie Bennett, Treas. P.O. Box 1000 Manteo, NC 27954 475-5753 (County Manager or designee)	6/17	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15
Melinda Mogowski P.O. Box 3707 Kill Devil Hills, NC 27948 441-3536 (Substance Abuse Professional)	6/18	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,06,08 6/10,12,14,16
Stephen Wescott P.O. Box 2148 Manteo, NC 27954 216-6358 (Member of Faith Community)	6/18	Apptd. 11/11 Reapptd. 6/12,14,16
Margaret Umphlett 166 Old NC 345 Manteo, NC 27954 305-3241 (County Commissioner)	6/17	Apptd. 12/14 Reapptd. 6/15
Pat Hudspeth, CH 5200 Pine Hill Lane Kitty Hawk, NC 27949 252-473-3484 (Juvenile Defense Attorney)	6/17	Apptd. 3/08 Reapptd. 7/09,11,13,15
Richard J. Martin P.O. Box 1878 Manteo, NC 27954 473-1957 (At Large)	6/17	Apptd. 1/99 Reapptd. 6/13,15
John Gardner 141 Toler Rd. Manteo, NC 27954 252-599-7791 (Member of Business Community)	6/18	Apptd. 1/16 Reapptd. 6/16
Michael Lewis P.O. Box 1490 Manteo, NC 27954 252-216-5257 (H) 252-473-5121 (Rep. United Way/other Non-profit)	6/18	Apptd. 2/16 Rapptd. 6/16
Laura Twichell P.O. Box 2311 Manteo, NC 27954 315-345-6464 (At Large)	6/17	Apptd. 6/15

Jay Burrus P.O. Box 669 Manteo, NC 27954 475-5500 (Director-Health & Human Services)	6/17	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15
Katherine Irby P.O. Box 1000 Manteo, NC 27954 473-4290 (4-H/SOS-At Larg.)	6/17	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15
Malinda Lathan P.O. Box 372 Manteo, NC 27954 473-2845 (H) (At Large)	6/17	Apptd. 2/13 Reapptd. 6/13,15
Tim White P.O. Box 1000 Manteo, NC 27954 475-5916 (Director, Parks & Rec.)	6/18	Apptd. 6/08 Reapptd.6/10,12,14,16
Ryan Henderson 2615 Anchor Lane Nags Head, NC 27959 252-573-8373 At Large	6/17	Apptd. 1/16
Nancy Griffin 94 Skyco Rd. Manteo, NC 27954 423-1781 (At Large)	6/17	Apptd. 6/15
Marsha Ribner-Cady 103 Weir Point Dr. Manteo, NC 27954 252-473-3094(At Large)	6/18	Apptd. 6/10 Reapptd. 6/12,14,16
Alejandra Monica-Sanchez 2009 Norfolk St. Kill Devil Hills, NC 27948 252-441-8217 (Youth Rep. under age 18)	6/18	Apptd. 11/15,16
Joshua Tolson 117 Sherwood Dr. Manteo, NC 27954 252-475-1780 (Youth Rep. under age 18)	6/18	Apptd. 11/15,16

NOTES:

MEETING INFO. - 2nd Tues. each month at 12:30 p.m., Rm. 238, Admin. Bldg.

CONTACT INFO: Bonnie Bennett, Friends of Youth
Jay Burrus, Dept. of Health & Human Services Director
Pat Hudspeth, Chair

MEMBERS COMPENSATED: No

Doug Oberbeck replaced Dave Cheesman 7/07.
Tom Waite replaced Tim Hill 7/07.
Jane Midgett replaced Betty Selby 7/07.
Renee Welch replaced Amy Wells 7/07.
Richard Martin replaced DuWayne Gibbs 7/07.
Katie Lee and Kasey Rollinson filled vacant youth rep. positions 11/07.
Vance Haskett appointed to fill unexpired term of Francis D'Ambra 1/08.
Winfield Bevins replaced Jim Southern 6/08.
Tim White replaced Cliff Ogburn 6/08.
Sarah Massey filled unexpired term of Tom Waite 10/08.
Tom Williamson filled unexpired term of Jane Midgett 12/08.
Melinda Maher filled unexpired term of Renee Welch 12/08.
Sara Gist filled vacant at large student rep 12/08.
Richard Martin replaced Nancy Griffin 7/09.
Jennifer Karpowicz replaced Kimberly Pellini 7/09.
Kevin Brunk filled unexpired term of Winfield Bevins 7/09.
Lora Vann filled unexpired Sarah Massey 11/09.
Lora Gilreath filled unexpired term of Cole Beasley 6/10.
Marsha Ribner-Cady filled vacant at large seat 6/10.
Ron Bennett appointed to fill unexpired term of Eddie Lynch 1/11.
Tripp Hobbs replaced Richard Martin 6/11.
Jeff Deringer replaced Doug Oberbeck 6/11.
Richard Martin replaced Edgar Barnes 6/11.
Lynette Ford replaced Thomas Williamson 6/11.
Tony Gray replaced Melinda Maher 6/11.
Sheila Davies filled unexpired term of Tony Gray 11/11.
Stephen Wescott filled unexpired term of Kevin Brunk 11/11.
Kara Rap filled unexpired term of Elise Quidley 11/11.
Wes Rawles filled unexpired term of David Spruill 11/11.
Matthew Schofield filled unexpired term of Lynette Ford 6/12.
Natalie Evans filled unexpired term of Matthew Schofield 2/13.
Malinda Lathan filled unexpired term of Shelia Davies 2/13.
Teresa Twyne filled unexpired term of Tripp Hobbs 10/13.
Bobbie Lowe filled unexpired term of Sarah Massey 4/14.
Adam Leggett filled unexpired term of Bobbie Lowe 12/14.
Margaret Umphlett filled unexpired term of Virginia Tillett 12/14.
Appointment for Health Department combined with appointment for Social Services, (Health and Human Services) 2014.
Laura Twichell replaced Natalie Evans 6/15.
Nancy Griffin replaced Lora Gilreath 6/15.
Alejandra Monica-Sanchez appointed to fill unexpired term of Austin Banks 11/15.
Joshua Tolson appointed to fill unexpired term of Abby Haywood 11/15.
John Gardner filled unexpired term of Ron Bennett 1/16.
Keith Letchworth filled unexpired term of Adam Leggett 1/16.
Ryan Henderson filled vacant, at large seat 1/16.

Michael Lewis filled unexpired term of Lynn Bryant 2/16.
LaQreshia Bates-Harley filled unexpired term of Sherri Ellington 6/16.

REVISED 7/16

LAND TRANSFER TAX APPEALS BOARD
(Four Year Term)

This Board meets when a person disputes the amount of land transfer tax due as stated by the Tax Collector.

<u>MEMBER</u>	<u>AREA REPRESENTING</u>	<u>TERM EXPIRATION</u>
Jacqueline Ricks-Sample P.O. Box 1367 Kill Devil Hills, NC 27948 441-4367 (Town of KDH appointee)	KDH	6/2017 Reapptd. 6/13
Michael Stone P.O. Box 150 Kitty Hawk, NC 27949 255-0275 (Town of SS appointee)	SS	6/2019 Apptd. 11/15
John Ratzenberger 119 W. Seawatch Court Nags Head, NC 27959 480-0752 (Town of Nags Head appointee)	NH	6/2019 Apptd. 11/15
Jack Overman 110 Puddle Lane Manteo, NC 27954 473-2126	Comm. Apptd.	6/2019 Reapptd. 6/11, 11/15
Vacant (Barbara Connery)	Comm Apptd.	6/2017
June Neri 309 Devon St. Manteo, NC 27954 473-1800 (Town of Manteo appointee)	Manteo	6/2017 Reapptd. 6/13
Emilie Klutz 4805 Lindbergh Ave. Kitty Hawk, NC 27948 261-5878 (Town of Kitty Hawk appointee)	KH	6/2017 Reapptd. 6/13

MEETING DATE: The board only meets when there is an appeal.

County Attorney
P.O. Box 1000
Manteo, NC 27954
475-5811
Greta Skeen, Tax Adm.
P.O. Box 1000
Manteo, NC 27954 Phone: 475-5945

Barbara Connery replaced Manson Meekins who resigned 6/99.
Russell Langley replaced Smokey Broughton 8/99.
Robert Muller replaced Ronald Scott 8/99.
Robert Rollason reappointed for four year term 3/02.
Barbara Connery reappointed for four year term 4/02.
June Neri replaced Jule Burrus 4/02.
Bill Fruit replaced Leo Antonucci 4/02.
Doug Seay replaced Bill Fruit 9/05.
Emilie Klutz replaced Doug Seay 1/06.
Doug Remaley replaced Bob Muller 9/07.
Jack Overman apptd. to fill seat left vacant by Russell Langley 1/08.
Jacqueline Ricks-Sample appointed to fill unexpired term of Robert Rollason 5/2010.
Michael Stone replaced James Perry, Town of Southern Shores 11/15.
John Ratzenberger replaced the late Doug Remaley, Town of Nags Head, 11/15.

REVISED 11/15

LIBRARY BOARD – DARE
(Three Year Term)

This Board establishes local policies within those set by the Regional Library Board and oversees the Library Trust Fund Budget; and also serves on the Board of the Dare County Library Foundation, a 503-C3 tax-exempt organization.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Lisa Phillips P.O. Box 141 Rodanthe, NC 27968 987-2810 (H) 475-5077 (O)	6-19	Apptd. 8-11 Reapptd. 6-13,16
Sandra Carter 3200 Raymond Ave. Kill Devil Hills, NC 27948 441-4354	6-18	Apptd. 6-15
Beverly Boswell 1705 Sunset Ave. Kill Devil Hills, NC 27948 216-9820 (Cell)	6-18	Apptd. 6-16
Ellen Bryson 1800 Saint David St., Unit A1 Kill Devil Hills, NC 27948 480-1257 (H) 261-2313 (O)	6-17	Apptd. 8-11 Reapptd. 6-14
Mike Hogan, CH P.O. Box 1898 Kill Devil Hills, NC 27948 441-6493 (H), 256-0036 (O)	6-17	Apptd. 6-14
Willard Haithcock, III P.O. Box 2374 Manteo, NC 27954	6-18	Apptd. 6-15
Margarette Umphlett(**) 166 Old NC 345 Manteo, NC 27954 305-3241 (H) (Commissioner Term is 4 years)	6-18	Apptd. 12/14 Reapptd. 6-15
Janice Willis P.O. Box 413 Hatteras, NC 27943 986-2109 (H), 986-2365 (O)	6-17	Apptd. 6-14

NOTES:

MEETING INFO: 2nd Thursday, 10:00 a.m. in Jan, April, July & Oct. in any Library

CONTACT INFO: Mike Hogan, Chairperson; Jonathan Wark, Librarian

MEMBERS COMPENSATED: No

*******At their meeting held on 6/6/16, the DCBC voted to delete the rule that limited people to serving only two consecutive, two year terms.**

** Commissioner appointee.

Jack Hohmann was first appointed to the Board April 1977.
Robert Morrill replaced Harrison Baggerly 6/90.
Stella Green replaced Margot Tillett 6/90.
Helen Kleyia replaced Bea Mulford 6/92.
Nora Fucci replaced Cashar Evans 6/93.
Wayne Gray appointed to fill unexpired term of Jack Hohmann 11/93.
Martha Hohmann replaced Hilda Bayliss 6/94.
Pat Eure replaced Helen Kleyia 7/95.
Jan DeBlieu replaced Nora Fucci 6/96.
Elizabeth Newman replaced Robert Morrill 6/96.
James Melvin replaced Stella Green 6/96.
Beth Storie replaced Martha Hohmann 6/97.
Cheryl Byrd replaced Polly Bernd 6/97.
Jan Willis replaced Ray Gray 6/97.
Cheryl Byrd moved to fill commissioner appointee position replacing Wayne Gray who resigned 8/98.
John "Possum" Silver appointed to fill position vacated by Cheryl Byrd 8/98.
Roger Allen replaced James Melvin 6/99.
Debbie Sauls replaced John Silver 6/00.
John Robert Hooper replaced Cheryl Byrd 3/01.
Dorothy Fink replaced Pat Eure 8/01.
Paul Charron filled unexpired term of Beth Storie 8/01.
Laura Perkins replaced Jan DeBlieu 8/02.
Mel Covey replaced Elizabeth Newman 8/02.
Lynne Hutchins replaced Roger Allen 11/02.
Betty Swanson replaced Jan Willis 6/03.
Amy Huggins filled unexpired term of Paul Charron 10/04.
Janis Cochrane apptd. to fill unexpired term of Mel Covey 1/05.
Mike Johnson apptd. to fill unexpired term of John Robert Hooper 1/05.
Lynne Foster apptd. to fill unexpired term of Dorothy Fink 10/05.
Michael Hogan apptd. to fill unexpired term of Debbie Sauls 10/05.
Commissioner Virginia Tillett replaced Commissioner Mike Johnson 2/08.
Fletcher Willey replaced Laura Catoe 7/08.
Karen Bachman replaced Janis Cochrane 7/08.
Joyce Bornfriend replaced Lynne Hutchins 7/08.
Donna Trivette replaced Betty Swanson 12/09.
William Pfeifer replaced Amy Huggins 12/09.
Elizabeth Gaimel replaced Michael Hogan 12/09.
Jerry Hart replaced Lynne Foster 6/10.
Ellen Bryson filled unexpired term of Fletcher Willey 8/11.
Lisa Phillips filled unexpired term of Jerry Hart 8/11.
Commissioner Margaret Umphlett replaced former Commissioner Virginia Tillett 12/14.
Sandra Carter replaced Donna Trivette 6/15.
Willard Haithcock replaced Elizabeth Gaimel 6/15.
Beverly Boswell filled unexpired term of William Pfeifer 6/16.

REVISED 7/16

MANN'S HARBOR COMMUNITY CENTER

(Two Year Term)

This Board operates and maintains the community center facility and amenities for the use and benefit of Manns Harbor residents.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Rodney Ballance Manns Harbor, NC 27953 473-5855	6-17	Apptd. 8/01 Reapptd. 6/03,6/05, 6-07,09,11,13,15
Bett Beasley P.O. Box 56 Manns Harbor, NC 27953 473-3217	6-17	Apptd. 8/11 Reapptd. 6/13,15
Clyde Gard P.O. Box 355 Manns Harbor, NC 27953 473-3228	6-18	Apptd. 2/00 Reapptd. 6/01 Reapptd 6/04,06,08,10 12,14,16
Vickie Craddock, Pres. P.O. Box 159 Manns Harbor, NC 27953 473-6086	6-17	Apptd. 1/99 Reapptd. 6/99 6/01, 6/03,6/05, 6/07,09 11,13,15
Bonny Sawyer 5902 Hwy 64 Manns Harbor, NC 27953 473-3038	6-18	Apptd. 6/99 Reapptd. 6/01 Reapptd 6/04,06,08,10 12,14,16

NOTES:

MEETING DATE: (Quarterly/Manns Harbor Community Center)

Richard Burke replaced Robin Gard 8/89.
W.R. Beasley replaced Edward White.
Lori Hux replaced Janet Craddock 7/91.
Crystal Mann replaced Bobby Beasley 9/93.
Joann Ball filled unexpired term of Debbie Tillett 4/95.
Timmy Midgett filled unexpired term of Richard Burke 4/95.
Rollins Tillett, Jr. filled unexpired term of Crystal Sidwell 10/97.
Darlene Craddock appointed to fill unexpired term of Darlene Gard 1/99.
Vickie Craddock appointed to fill unexpired term of Timmy Midgett 1/99.
Bonny Sawyer replaced Joann Ball 6/99

Dropped from 6 members to 5 members 6/99. *(Member dropped was Lori Ann Gibbs who moved to Manteo.)

Clyde Gard appointed to fill unexpired term of Rollins Tillett, Jr. 2/00.
Rodney Ballance appointed to fill unexpired term of Darlene Craddock 8/01.
Clyde Gard and Bonny Sawyer's terms extended one year so everyone's terms will be staggered and not expire at the same time.
Bett Beasley replaced Harry Mann 8/11.

REVISED 6/16

DARE COUNTY WATERWAYS COMMISSION

(Two Year Term)

This Commission promotes the Oregon Inlet Jetty Project, the Hatteras Inlet Project and oversees County dredging projects and waterways related issues.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Danny Couch P.O. Box 1001 Buxton, NC 27920 995-5671 (H) 216-7383 (Cell)	6-18	Apptd. 1-17
At Large (Vacant)	6-17	
Ernie Foster P.O. Box 120 Hatteras, NC 27943 986-2515 (H)	6-18	Apptd. 2-08 Reapptd. 6-08,10,12,14 6/16
David May, CH. 107 E. Woodlands Dr. Manteo, NC 27954 473-3843 (H) 305-5235 (C)	6-17	Apptd. 6-07 Reapptd. 6-09,11,1,15
Ronald Lowe P.O. Box 23 Hatteras, NC 27943 252-450-5301	6-18	Apptd. 8-16
Dan Oden P.O. Box 306 Hatteras, NC 27943 252-986-2555	6-17	Apptd. 8-16
Fletcher Willey P.O. Box 848 Nags Head, NC 27959 473-5273 (H) 480-4600 (O)	6-17	Apptd. 2-89 Reapptd. 6-93,95 97,99,01,03,05,07,09, 11,13,15
Steve Coulter P.O. Box 189 Hatteras, NC 27943 995-4832 (H)	6-18	Apptd. 3-16

NOTES:

MEETING INFO: Monthly, odd months in Manteo, even months in Buxton.

CONTACT INFO: David May, Chairman
Jenny Gray Jones, OIWC Clerk

MEMBERS COMPENSATED: Members - \$50 per meeting
Chairman - \$75 per meeting

Robert Williams replaced Jim Bunch 6/91.
Wayne Gray replaced John Blair 7/92.
Barry Martin replaced Harry Schiffman 6/93.
Ephraim O'Neal replaced Chris Costenbader 6/94.
Floyd L. Basnight appointed to fill unexpired term of H.O. Golden 8/96.
Billy Carl Tillett replaced Wayne Gray 8/96.
Richard Johnson appointed to fill unexpired term of the late Robert Williams 1/97.
Moon Tillett appointed chairman 1/97.
Ron Tillett appointed to fill unexpired term of Richard Perkins 4/97.
DCBC appointed Moon Tillett as Chairman, Glen Miller as Vice Chairman 6/97.
Michael Davenport replaced Barry Martin 6/98.
Ervin Farrow III replaced Glenn Miller 6/01.
Lee Tugwell filled unexpired term of Moon Tillett 10/04.
Warren Judge apptd. to fill unexpired term of Richard Johnson 6/05.
Allen Burrus apptd. to fill unexpired term of Warren Judge 1/07.
Robin Mann replaced Lee Tugwell 6/07.
David May replaced Jerald Craddock 6/07.
Ernie Foster filled unexpired term of Ephraim O'Neal 2/08.
Jed Dixon replaced Robin Mann 12/11 (for term 6/11-6/13).
Jim Tobin filled unexpired term of Richard Johnson 6/13.
Danny Couch filled unexpired term of Jed Dixon 4/16.
Holly White replaced Jim Tobin 6/16.
Ronald Lowe appointed to replace Holly White who could not serve due to moving out of Dare County 8/16.
Dan Oden appointed to fill unexpired term of Arvin Midgett 8/16.

The OIWC oversees county dredging projects and waterways related issues.

OIWC membership was reduced to 9 members 6/3/02 (consent agenda)
DCBC relinquished responsibility of appointing chairman and vice chairman to the OIWC effective 9/17/02.
OIWC membership reduced to 7 members 6/03.
DCBC added another member (Steve Coulter) for a two year term ending 6/18. (3/16)
*****Name changed to Dare County Waterways Commission 8/15/16.**

At the DCBC meeting on 1/3/17, Commissioner Danny Couch was moved from the At Large seat to the Commissioners seat. The At Large seat is vacant until a later appointment by the DCBC.

REVISED 1/17

ROANOKE ISLAND COMMUNITY CENTER

(Two Year Term)

This Board operates and maintains the community center facility and Amenities for the use and benefit of all members of the community.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Jonique Lee 1014 Burnside Rd. Manteo, NC 27954 216-6464 (Cell)	6-17	Apptd. 6/15
Betty Selby P.O. Box 1485 Manteo, NC 27954 473-3570(H) 473-1151(W)	6-17	Apptd. 1/06 Reapptd. 6/07,09 11,13, 15
Kelli Harmon 723 Pirates Way Manteo, NC 27954 910-286-1660 (H)	6-18	Apptd. 7-15 Reapptd. 6/16
Doris Pledger Creecy P.O. Box 1068 Manteo, NC 27954	6-18	Apptd. 6-89 Reapptd. 6-91,93, 95,97,99,01,03,04, 06,08,10,12,14,16
Allen Moran 381 Mother Vineyard Rd. Manteo, NC 27954 423-1309 (H) 475-9222 (W)	6-17	Apptd. 6-15
Daniel Selby, Ch. P.O. Box 1544 Manteo, NC 27954 216-8226	6-18	Apptd. 9-06 Reapptd.6/08,10,12 14,16
David Twiddy 104 Weir Point Dr. Manteo, NC 27954 473-3827 (H) 423-1538 (W)	6-17	Apptd. 6-15

NOTES:

Meeting Date: 1st Weds. Of each month, 6:00 pm at the RI Comm. Ctr.

Betty Govan replaced Lemuel Anderson 8/91.

Beulah Charity replaced Jerome Selby 6-93.

Wilford Wescott replaced Snooks Tillett 6/97.

Arvilla Bowser replaced Wilford Wescott 6/99.

Earl W. Bryant replaced Betty Selby 9/01

Roland Bowser filled unexpired term of Earline Simmons 1/06.

Betty Selby filled unexpired term of Dell Collins 1/06.

Willie Brickhous filled unexpired term of Arvilla Bowser 4/06.
Daniel Selby filled unexpired term of Earl Bryant 9/06.
Jonique Lee, Allen Moran and David Twiddy replaced Roland Bowser, Dorothy Tillett and Willie
Brickhouse 6/15
Kelli Harmon filled unexpired term of John Daniels 7/15.

REVISED 6/16

DARE COUNTY TRANSPORTATION ADVISORY BOARD
 (Staggered Terms/Four Year Term)

The Dare County Transportation System is required by the State's Community Transportation Program to have a local Transportation Advisory Board. This Board is expected to maintain a minimum level of coordinated transportation service and to maintain ongoing communications as a means of seeking public involvement and ongoing administrative oversight.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Brandi Rheubottom P.O. Box 1000 Manteo, NC 27954 475-5635 DC Older Adult Services	6-2018	Apptd. 6/06 Reapptd. 6/10,14
Jay Burrus P.O. Box 1000 Manteo, NC 27954 473-1471 Dept. of Health & Human Services	6-2018	Apptd. 6-98 Reapptd. 7/02,06,10,14
Vacant East Carolina Health Care	6-2017	
Kenny Kee 1101 E.R. Daniels Rd. Wanchese, NC 27981 480-3500 Job Link Career Center	6-2018	Apptd. 6-04 Reapptd.6-06,10,14
Vacant Private Trans. Provider	6-2017	
Nessie Siler 146 Airport Rd. Manteo, NC 27954 473-3376 Transit User/Disabled	6-2018	Apptd. 6-14
Ginny Zdanski P.O. Box 175 Manteo, NC 27954 473-6316 Public Human Service Agency	6-2020	Apptd. 11-16
Jack Shea P.O. Box 1000 Manteo, NC 27954 475-5700 Dare County Commissioner	6-2019	Apptd. 1/07 Reapptd.6/07,9/11 6/15

Maria Heifferon, Ch. 8410 S. Old Oregon Inlet Rd. Nags Head, NC 27959 441-5323 Ethnic Minority Rep. (Public Sector)	6-2020	Apptd. 7/08 Reapptd. 6/12, 6/16
Vacant Hatteras Island	6-2016	
John Winston, Jr. P.O. Box 905 Nags Head, NC 27959 441-7942 Education Institution	6-2018	Apptd. 6-06 Reapptd. 6/10
Amy Montgomery OBX Hospital 4800 S. Croatan Hwy. Nags Head, NC 27959 (Dialysis/Hospital Rep.)	6-2017	Apptd. 9/11 Reapptd. 6/13
Paul Keller P.O. Box 8106 Duck, NC 27949 261-3395 (Public/Business Rep.)	6-2017	Apptd. 8/09 Reapptd. 6/13

NOTES:

CONTACT INFO: Don Cabana, Transportation Director
475-5641

MEETING DATE: Quarterly, Dare Co. Center, 8:30 a.m.

Stuart Bell appointed to fill unexpired term of Dick Wood 2/99.
Warren Judge replaced Stuart Bell 7/99.
Doug Tutwiler replaced John Xenakis 7/99.
Randy Hemmis filled unexpired term of Al Valentino 1/00.
Bryan Shaw filled unexpired term of Ward Barnett 1/00.
Richard Wescoat appointed to fill unexpired term of Al Forman 2/00.
Donnie Just appointed to fill unexpired term of Doug Tutwiler 2/00
Ray Seiwel filled unexpired term of Randy Hemmis 2/00.
Trish Blacmon appointed to fill unexpired term of Wilson Shearin 6/00.
Christan Zdanski replaced Uli Bennewitz 6/00.
Oral Ali replaced Lani Goodwin 6/00.
Dawn Enochs replaced Warren Judge 6/00.
David Hoare appointed to fill unexpired term of Richard Wescoat 10/00.
Curtis Creech appointed to fill unexpired term of Chris Zdanski 12/00.
Comm. Geneva H. Perry filled unexpired term of outgoing Comm. Cheryl Byrd 1/01.
Kim Bailey replaced Ann Laughlin 7/01.
David Quidley replaced Bryan Shaw 7/01.
Jeff Tack filled unexpired term of Dawn Enoch 7/01.
Eric Spears filled unexpired term of Donnie Just 7/01.
Kermit Skinner filled unexpired term of the late Curtis Creech 6/02.

DCBC eliminated seat for Cancer Support Group 7/1/02.
Jody Crosswhite filled unexpired term of Trish Blackmon 12/02.
Comm. Cheryl Byrd appointed to fill unexpired term of outgoing Comm. Geneva Perry 2/03.
Margie Midgett appointed to fill unexpired term of Dell Collins 3/03.
Doug Seay replaced Jeff Tack (OB Visitor Bureau) 6/03.
Sandy Morrison apptd. to fill unexpired term of David Hoare 6/03.
Pete Groom replaced Alex Risser 6/04.
Pat Morrissey replaced Kermit Skinner, 6/04.
Kenny Kee replaced Jimmy Perry 6/04.
Megan Gregory replaced David Quidley 1/05.
Robert Woodard apptd. to fill unexpired term of Doug Seay 2/05.
Amy Etheridge apptd. to fill unexpired term of Kim Bailey 2/05.
Ben Sproul apptd. to fill vacant OB Rest. Asso. seat 4/05.
Andy Szakos filled unexpired term of Sandy Morrison 3/06.
Michelle Pharr filled unexpired term of Bob Woodard 3/06.
Tim Shearin filled unexpired term of Pat Morrissey 4/06.
David Kleinschuster apptd. To fill unexpired term of Amy Etheridge 6/06.
Comm. Jack Shea apptd. to fill unexpired term of Cheryl Byrd 1/07.
Amy Montgomery filled unexpired term of Gina Scarborough 9/11.
Kristen Parrino filled vacant Hatteras Island seat 4/15.
Apptd. Ginny Zdanski to fill vacant Public Human Service Agency seat 11/16.

REVISED 11/16

EAST LAKE COMMUNITY CENTER BOARD
(Staggered/Three Year Term)

Manages the community building and holds fundraisers to maintain the building for reunions, parties, etc. that are held there.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Ted Hemilright 19635 Dell-Lee Rd. East Lake, NC 27953 473-3192	7-17	Apptd. 3-12 Reapptd. 7-14
Rosemarie Doshier 19880 Hwy 64 East Lake, NC 27953 473-3996	7-18	Apptd. 10-08 Reapptd. 7-09, 12, 15
Crystal Basnight 14540 Hwy 64 East Lake, NC 27953 473-5025	7-19	Apptd. 10-08 Reapptd. 7-10, 13, 16
Joseph Sexton 19544 Laurel Bay Ct. East Lake, NC 27953 473-2213	7-19	Apptd. 3-12 Reapptd. 7-13, 16
Shelly Perrot 19545 Laurel Bay Court East Lake, NC 27953 423-0276	7-19	Apptd. 10-10 Reapptd. 7-12, 13, 16

Notes:

MEETING INFO: As needed

CONTACT INFO: Rosemarie Doshier, Chairman

MEMBERS COMPENSATED: No

Asher Vandenburg replaced Ted Hemilright 7/97.
 Earl Glenn Twiddy appointed to fill unexpired term of Steve Tyler 12/98.
 Danny Rowe appointed to fill unexpired term of Asher Vandenburg 1/99.
 John Sethman appointed to fill unexpired term of Earl G. Twiddy 11/99.
 Willis Creef appointed to fill unexpired term of Danny Rowe 11/99.
 Deanna Etheridge replaced Willis Creef 7/00.
 Richard G. Perrot appointed to fill unexpired term of Deanna Etheridge 5/01.
 Craig Burgess replaced Earl Twiddy 7/04.
 Nancy Cahoon apptd. for 3 yr term 10/08.
 Rosemarie Doshier filled unexpired term of John Sethman 10/08.
 Crystal Basnight filled unexpired term of Violet Cahoon 10/08.
 Brian Horne appointed to fill unexpired term of Craig Burgess 10/10 (term will expire 2013)
 Shelly Perrot appointed to fill seat left vacant (last held by Ricky Perrot) 10/10
 Ted Hemilright appointed to fill unexpired term of Nancy Cahoon 3/12

Joseph Sexton appointed to fill unexpired term of Brian Horne 3/12

REVISED 7/16

DARE COUNTY GAME AND WILDLIFE COMMISSION
 (Staggered/Three Year Terms)

Issues and renews blind licenses in all Dare County waters. Renewals and new licenses are received on a yearly basis from August through December of each year.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Bryan Perry, Ch. P.O. Box 25 Frisco, NC 27936 995-5084 District 4	7-17	Apptd. 8/94 Reapptd. 8/97, 8/00, 7/02,7/05,08, 11,14
Buddy Shelton, V. Ch. 291 Bayview Dr. Stumpy Point, NC 27978 473-5572 District 1	7-17	Apptd. 7/08 Reapptd. 7/11,14
Timmy Midgett P.O. Box 250 Manns Harbor, NC 27953 District 1	7-19	Apptd. 8/16
Mike Johnson P.O. Box 9 Wanchese, NC 27981 441-6958(H) 473-8262(W) District 3	7-19	Apptd. 11/05 Reapptd. 7/07,10,13,16
Edward "Bow" Meekins P.O. Box 532 Wanchese, NC 27981 423-1403 (H) 473-1803 W) District 1	7/19	Apptd. 7/13 Reapptd. 7/16
Sonny Briggs P.O. Box 333 Manteo, NC 27954 473-2393 District 2	7-17	Apptd. 8/90 Reapptd. 7/92, 7/94, 8/97, 8/00 7/02, 7/05,08,11,14
George Henderson P.O. Box 606 Manteo, NC 27954 473-2791 District 2	7-17	Reapptd. 8/90, 7/92, 7/94, 8/97, 8/00, 7/02,7/05,08,11, 14
Dr. Andrew F. Horne 6405 N. Croatan Hwy. Kitty Hawk, NC 27949 261-2250(O), 261-2725(H) District 3	7-18	Apptd. 10/97 Reapptd. 8/00, 7/03,06,09,12,15

Phil Haywood 7-18 Reaptd. 8/90,
2473 Colington Rd. 7/92, 7/94, 8/97,
Kill Devil Hills, NC 27948 8/00, 7/03,06,09,12,15
441-5705
District 3

Harvey Scarborough, Jr. 7-18 Apptd. 7/11
P.O. Box 571 Reaptd.; 7/12,15
Avon, NC 27915
District 4

Phil Sawyer 7-18 Apptd. 9/11
P.O. Box 310 Reaptd. 7/12,15
Manns Harbor, NC 27953
473-2902
District 1

NOTES:

MEETING INFO: Once a month, August – December, 7 p.m., Rm. 168, Dare County Adm. Building, Meetings for 2016 – Aug. 17, 9/14, 10/12, 11/9, 12/7

CONTACT INFO: Bryan Perry, Chairman
Melva Garrison, Game and Wildlife Clerk

MEMBERS COMPENSATED: \$25 per meeting
\$50 per meeting – Chairman

Bill Walker replaced Randy O'Neal 8/86.
Phil Haywood replaced Robert D. Parker 1986.
Sonny Briggs replaced Ken Mann 8/90.
David Pruitt replaced Gary Dowdy 8/93.
Leland Midgett replaced Allen Burrus 7/94.
Barry Martin replaced John Booth, Jr. 7/94.
Bryan Perry replaced Leland Midgett 8/94.
6/24/96 – General Statute requires term to be for three years. Changed terms at direction of County Attorney.
William H. Wilson replaced Barry Martin 8/97.
Allan Newcomb replaced Ray Scarborough 8/97.
Dr. Andrew F. Horne replaced Allan Newcomb 10/97.
Timmy Midgett appointed to fill unexpired term of Harry Mann 12/98.
Mike Johnson apptd. to fill unexpired term of David Pruitt 11/05.
Buddy Shelton replaced Earl Ray Mann 7/08.
Harvey Scarborough, Jr. appointed to fill unexpired term of William Wilson, 7/11.
Phil Sawyer appointed to fill unexpired term of Manson Meekins 9/11.
Edward "Bow" Meekins replaced Bill Walker 7/13.
Eddie Twyne replaced Timmy Midgett 7/16.
Timmy Midgett apptd. to fill unexpired term of Eddie Twyne 8/16. Mr. Twyne is unable to serve at this time due to work schedule conflict.

In order to create staggered terms inacted by the General Assembly Attorney Al Cole recommended the following: Reappoint Timmy Midgett, David Pruitt, Bill Walker for 1 yr. Reappoint Bryan Perry, Earl Ray Mann, Sonny Briggs, George Henderson for 2 yrs. Reappoint Andrew Horne, Phil Haywood, William Wilson, Manson Meekins for 3 yrs. This action was done at the 8/7/00 DCBC mtg.

REVISED 8/16

WANCHESE COMMUNITY CENTER BOARD
(Two Year Term)

The Wanchese Community Center Board manages and is responsible for upgrading the community building. The community of Wanchese has the opportunity to have reunions, parties, etc. at the community center.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Joyce T. Meekins Old Schoolhouse Rd. Wanchese, NC 27981 252-473-3087	7-18	Apptd. 2-02 Reapptd. 7-02,04,06, 08,10,12,14,16
Rosie Davenport 338 The Lane Wanchese, NC 27981 252-473-5557	7-17	Apptd. 8-93 Reapptd. 7-95,97,99, 01,03,05,07,09,11, 13,15
Vacant (Robin Holt)	7-17	
Sally DeFosse 165 E.R. Daniels Rd. Wanchese, NC 27981 252-473-3792	7-17	Apptd. 2-09 Reapptd. 7-09,11,13, 15
Robert L. Walton P.O. Box 733 Wanchese, NC 27981 252-475-1195	7-18	Apptd. 7-05 Reapptd. 7-06, 08,10, 12
Becky Beacham P.O. Box 177 Wanchese, NC 27981 252-473-5313	7-17	Apptd. 7-13 Reapptd. 7-15
Ulysses S. "Lish" Meekins, Ch. P.O. Box 392 Wanchese, NC 27981 252-305-2002	7-17	Apptd. 1-13 Reapptd. 7-13,15

NOTES:

MEETING INFO: Quarterly, 1st Tuesday of January, April, July, October, 7:00 p.m., Wanchese Community Center

CONTACT INFO: Lish Meekins, Chairman

MEMBERS COMPENSATED: No

8/93 – Rosie Davenport replaced Ruth Whiton
8/94 – George Schwartz replaced Harry Horton
7/01 – Will Fields replaced Randy O’Neal
2/02 – Joyce Meekins filled unexpired term of Linda Byrd Daniels
7/03 – Patricia Austin replaced Ken Doughty
10/03 – John B. Beasley filled unexpired term of Will Fields
7/05 – Jimmie Williams filled unexpired term of George Schwartz
7/05 – Robert Walton filled unexpired term of Nora Scarborough
2/09 - Sally DeFosse filled unexpired term of Patricia Austin
7/13 – Becky Beacham replaced Jimmie Williams
12/14 – Robin Holt filled unexpired term of Thomas Baum

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS