



COUNTY OF DARE
PO Box 1000, MANTEO, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

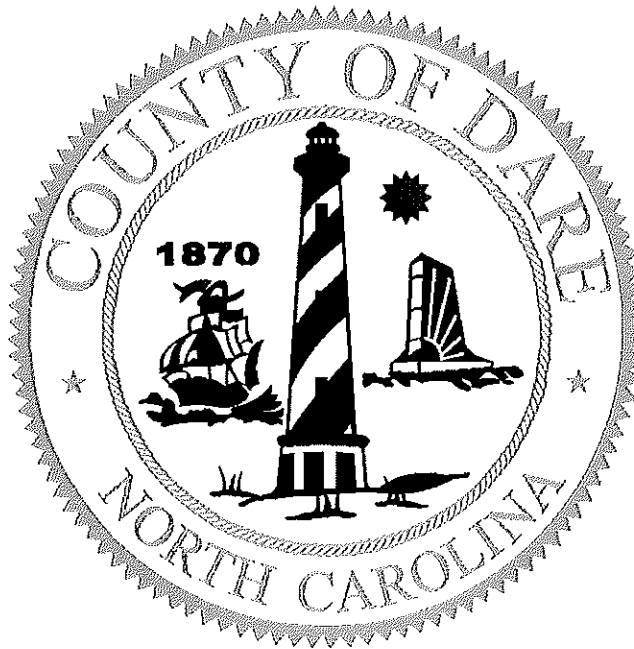
Tuesday, January 03, 2017

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Presentation of County Service Pins
- ITEM 2** Employee of the Year - 2016
- ITEM 3** Employee of the Month - January
- ITEM 4** Opening Remarks - Chairman's Update
- ITEM 5** Public Comments
- ITEM 6** City Beverage Group Development
- ITEM 7** Resolution Opposing a Petition to Designate Special Secondary Nursery Areas
- ITEM 8** Consent Agenda
- 1. Approval of Minutes (12.19.16 Regular Meeting & Special Meeting)
 - 2. Maintenance Contract for Audio Visual System for the RECC/EOC
- ITEM 9** Board Appointments
- 1. Albemarle Commission Board of Directors
 - 2. Dare County Community Child Protection Team and Child Fatality Prevention Team
 - 3. Dare County Youth Council
 - 4. Older Adult Services Advisory Council
 - 5. Tourism Board
 - 6. Upcoming Board Appointments for February, March, April
- ITEM 10** Commissioners' Business & Manager's/Attorney's Business

ADJOURN UNTIL 5:00 P.M. ON TUESDAY, JANUARY 17, 2017



Presentation of County Service Pins - January 2017

Description

The following employees are scheduled to receive service pins this month:

1. David White, Chief Real Property Appraiser, 10 Yr. Pin
2. David Bryan, Deputy Sheriff Master Officer, 10 Yr. Pin
3. Michelle Harris, Detention Shift Leader, 20 Yr. Pin
4. Greta Skeen, County Assessor, 25 Yr. Pin

Board Action Requested

None

Item Presenter

Bobby Outten, County Manager

January 3, 2017

PRESENTATION OF COUNTY SERVICE PINS

1. **David White**, Chief Real Property Appraiser, **10 Yr. Pin**
 - Presented by Greta Skeen, Tax Assessor

2. **David Bryan**, Deputy Sheriff Master Officer, **10 Yr. Pin**
 - Presented by Doug Doughtie, Sheriff

3. **Michelle Harris**, Detention Shift Leader, **20 Yr. Pin**
 - Presented by Allen Moran, Captain

4. **Greta Skeen**, Tax Assessor, **25 Yr. Pin**
 - Presented by Bobby Outten, County Manager



Renee Austin, 2015 Employee of the Year, will recognize and present the 2016 Employee of the Year Award.

Description

Employees of the Month for 2016 are:

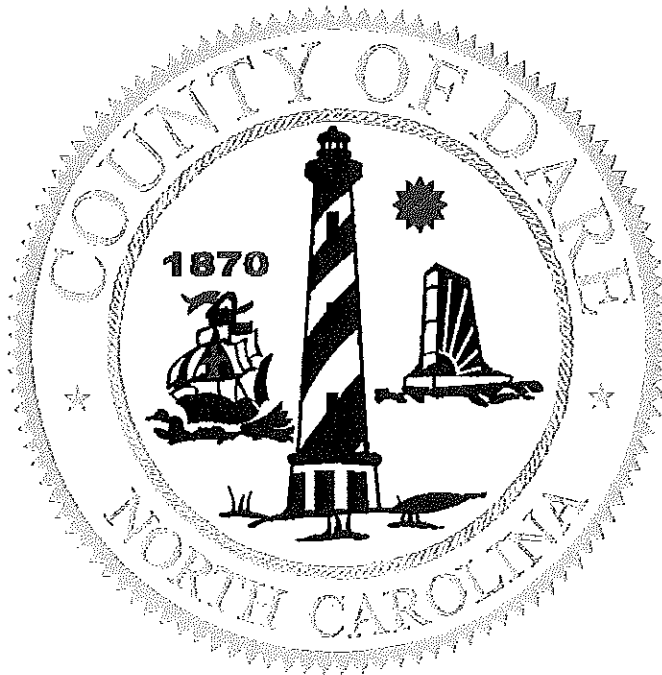
January - Tom Francisco, EMS; February - Jami Brown, Human Resources; March - Charlotte Midgett, Parks and Recreation; April - Anna Gallop, Social Services; May - Pete Wright, EMS; June - Trey Piland, Communications; July - Jason McPherson, Parks and Recreation; August - James Wooten, Health; September - Kristen Weaver, EMS; October - April Farence, Tax; November - Arnold Blackmond, Public Works; December - Ashley Jackson, Social Services

Board Action Requested

None

Item Presenter

Bobby Outten, County Manager



Employee of the Month

Description

The Employee of the Month certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Public Comments

Description

The Dare County Board of Commissioners will provide time on the agenda for Public Comments.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



City Beverage Group Development -- CUP Amendment

Description

Mr. J. T. Dixon has applied for an amendment to CUP 5-2012 to construct two additional storage facilities at 1099 Driftwood Drive on Roanoke Island. There are two existing storage buildings at the property that were previously approved by Dare County. The site is zoned I-1 (industrial). The location of more than one principal use structure on the property constitutes a group development subject to review and approval by the Planning Board and Board of Commissioners. A staff report, draft CUP amendment and site plan are included with this cover sheet.

Board Action Requested

Motion to approve CUP amendment and revised site plan.

Item Presenter

Donna Creef, Planning Director

STAFF REPORT: City Beverage Warehouses-- Amendment to CUP 5-2012

FROM: Donna Creef

DATE: January 3, 3017 Board of Commissioners Meeting

Mr. J. T. Dixon has submitted a revised site plan and CUP amendment application to amend CUP 5-2012. He plans to construct two additional storage warehouses at 1099 Driftwood Drive. There are currently two other warehouses on the site. The location of more than one principal use structure on the property constitutes a group development under section 22-31 of the Dare County Zoning Ordinance. Group developments are subject to conditional use review and approval by the Planning Board and Board of Commissioners. The site is zone 1-I industrial.

The two new buildings will be constructed in phases as noted on the site plan. The first building will consist of 19,800 square feet and the second building will consist of 2,500 square feet. Access and parking improvements shall be constructed as shown on the site plan. The proposed buildings will be used for storage only and will not be used for retail or office space. A condition to this effect is included in the CUP amendment.

The site is within the Manteo airport zoning overlay district. A copy of the site plan has been provided to the Dare County Airport Authority for review and approval.

Condition # 2 of the CUP amendment provides three years to the securing of a Dare County building permit. A copy of the draft CUP amendment and a copy of the original CUP 5-2012 is included with this staff report.

The Planning Board reviewed this CUP amendment request on December 12, 2016 and voted to recommend approval of the revised site plan and CUP amendment subject to approval of the request by the Dare County Airport Authority.

The State stormwater permit and sedimentation control permit will be modified for the construction of the additional improvements.



AMENDMENT to CUP No. 5-2012

Dare County Sections 22-27, 22-31 and 22-68.

Application of: J.T. Dixon Sr. for City Beverage Company

On January 3, 2017 the Dare County Board of Commissioners considered an amendment to CUP 5-2012 issued to J.T. Dixon Sr for the City Beverage group development on Roanoke Island. The original CUP was issued in February 2013 by the Dare County Board of Commissioners for the construction of a 10,800 square foot storage building. This amendment is for the construction of two additional mini storage warehouses.

On December 12, 2016 the Dare County Planning Board reviewed the proposed amendment and recommended approval of the amendment.

The following conditions shall be added to the original conditional use permit authorized by Dare County :

1. Two additional mini storage warehouses shall be constructed with associated site improvements. One building shall consist of 19,800 square feet and the second building shall consist of 2,500square feet.
2. A Dare County building permit for the first phase shall be secured within three (3) years of the date of approval of this CUP amendment.
3. The building shall be used for storage. The buildings shall not be used for residential, retail, office or other commercial uses. Approval from the Dare County Airport Authority shall be secured before a building permit can be issued. An as-built site plan shall be submitted to Dare County at completion of each of the proposed structures.
4. Additional lighting fixtures shall be installed similar to existing fixtures on site.
5. All fencing new and existing shall be compliant with Dare County Code and prior conditions set forth in CUP 5-2012
6. All other terms and conditions as set forth in CUP 5-2012 remain in effect.

This 3rd day of January 2017

SEAL:

COUNTY OF DARE

By: _____
Robert L Woodard
Dare County Board of Commissioners

ATTEST:

By: _____
Gary Gross
Clerk to the Board

THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED

By: _____
J.T. Dixon for City Beverage Co.

APPROVED AS TO LEGAL FORM

By: _____
Robert L. Outten
County Attorney



Conditional Use Permit No. 5-2012
Dare County Sections 22-27, 22-31 and 22-68.

Application of: Jay Dixon Sr. for City Beverage Company

On February 4, 2013 the Dare County Board of Commissioners considered the application of the Petitioner above named which application is on file with the Dare County Planning Department, and the Board finds as follows:

1. That the written application of Petitioner with attachments has been duly submitted to the Dare County Planning Board as required by Section 22 of the Dare County Code (hereinafter referred to as "Code");
2. That the application substantially complies with the requirements of the Code in that it requests uses permitted by conditional use permit under the Code, including family housing complexes;
3. That the Petitioner owns 4.67 acres located at which is identified on the Dare County Tax Records as Parcel No. 025252000. The property is zoned I-1 industrial and group developments are permitted in the district as conditional uses;
4. That the Dare County Planning Board recommended for approval the granting of this Conditional Use Permit as requested. The Planning Board made this recommendation on December 10, 2012.
5. That the Dare County Board of Commissioners is empowered under sections of the Code set out above to grant uses such as allowed herein and insofar as the conditional use is hereinafter allowed it will not adversely affect the public interest;
6. That the hereinafter described conditional use is deemed to be reasonable and is not in degradation of the intent of the ordinance.

NOW, THEREFORE, under the provisions of the Code, the following conditional use is granted to City Beverage Company for a group development subject to such conditions as are hereinafter set out:

CONDITIONAL USE: a group development consisting of two storage warehouses as depicted on the site plan identified as Appendix B and made a part of this conditional use permit.

CONDITIONS:

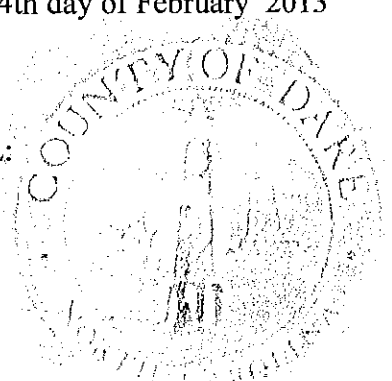
1. There is an existing 15,277 square foot storage facility on the site that was constructed in 2004. A 10,800 square foot second building is proposed for construction as part of this group development permit. The units shall be used for unconditioned storage and no storage unit shall be used or occupied for residential or commercial purposes.
2. A building permit for construction of the proposed 10,800 square foot storage building shall be secured from Dare County within twelve months of the date of CUP approval by the Board of Commissioners. An as-built survey of the site shall be submitted to the Planning Department prior to issuance of the Certificate of Occupancy for the new storage building.
3. The existing chainlink fencing on the site shall be modified to feature slatting in the fence in those sections of the fence that abut the residential uses as depicted on Appendix B. The applicant shall be responsible for the maintenance of the fencing.
4. Parking for the individual storage units shall be allowed immediately adjacent to the storage buildings to facilitate the loading and unloading of any individual units.
5. Parking of RVs, boats shall be permitted in those areas as noted on Appendix B.
6. Additional lighting fixtures shall be installed that are similar to the existing fixtures on the site. The new light fixtures shall be installed so that no light illuminates or reflects on any adjacent property or public right-of-way.
7. Tenants of the storage buildings shall be allowed access to the site between the hours of 6:00 a.m. and 10:00 p.m. daily.
8. State permits for stormwater management and soil erosion and sedimentation control shall be secured prior to the issuance of any Dare County building permit. Copies of the State permits shall be submitted with the building permit application and building plans.
9. The Planning Department staff shall monitor the site. The applicant shall be notified in writing of any violation of this CUP. Appropriate measures to correct any violation identified by the Dare County Planning Department shall be made upon receipt of notice. Failure to correct any violations may void this CUP and may result in the assessment of civil penalties as provided for in Chapter 10 of the Dare County Code of Ordinance and/or any other legal remedy available to Dare County.
10. A copy of the site plan shall be provided to the Dare County Airport Authority to review the proposed location of the second storage building to ensure there are no conflicts with the airport overlay district. If any conflicts are identified by the DCAA, then revisions shall be

made to the site plan as needed to ensure compliance with the regulations of the airport overlay district.

- 11. It is understood that all other terms and provisions of the Code shall remain in full force and effect except as herein lawfully permitted;

This 4th day of February 2013

SEAL:



COUNTY OF DARE

By: Warren C. Judge
Warren Judge, Chairman
Dare County Board of Commissioners

ATTEST:

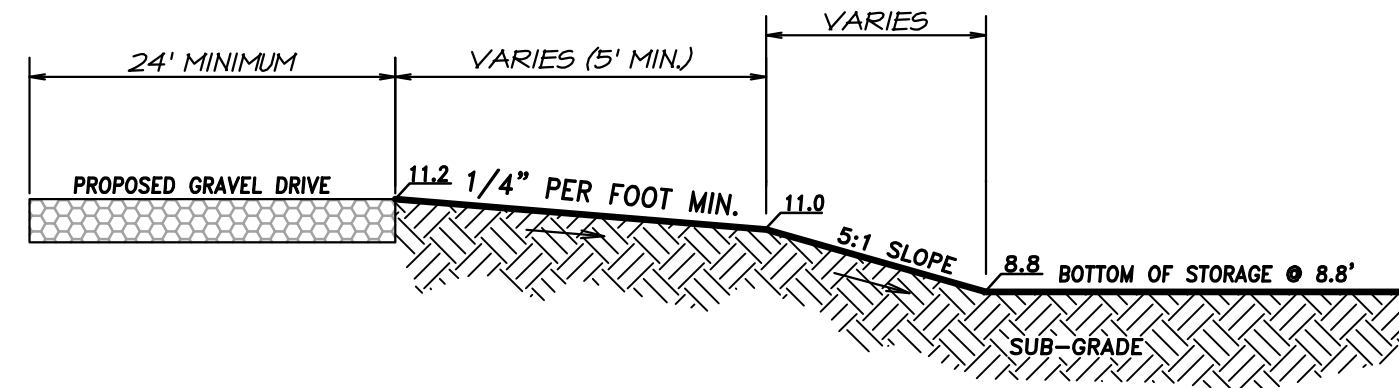
By: Gary Gross
Gary Gross
Clerk to the Board

THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED

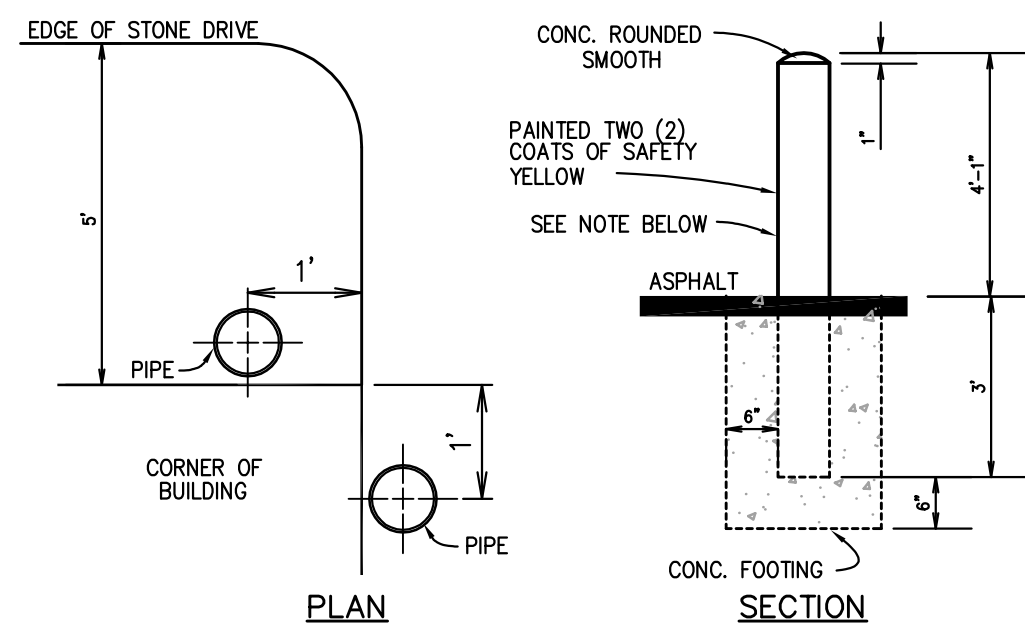
By: Jay Dixon
Jay Dixon for City Beverage Co.

APPROVED AS TO LEGAL FORM

By: Robert L. Outten
Robert L. Outten
County Attorney



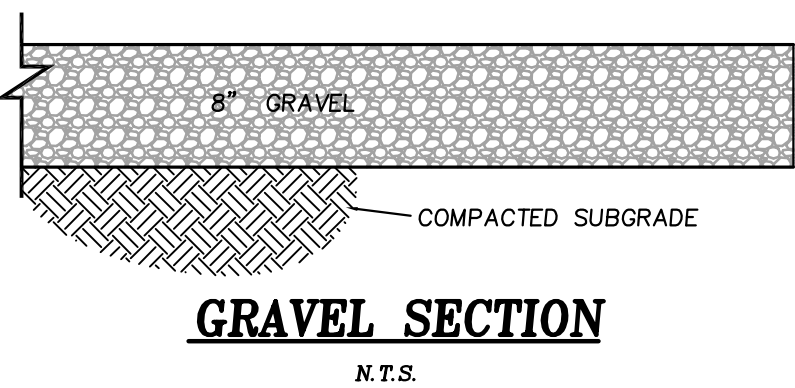
TYPICAL GRADING CROSS SECTION
N.T.S.



BOLLARD DETAIL
INSTALL NEAR DUMPSTER PAD
N.T.S.

NOTE:
THE DATA GIVEN ON THESE PLANS IS BELIEVED TO BE ACCURATE, BUT THE ACCURACY IS NOT GUARANTEED. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL LEVELS, LOCATIONS, TYPES, AND DIMENSIONS OF THE EXISTING UTILITIES PRIOR TO CONSTRUCTION. IF A DISCREPANCY IS FOUND, WORK SHALL CEASE AND THE ENGINEER NOTIFIED. WORK MAY CONTINUE UPON ENGINEERS NOTICE TO PROCEED.

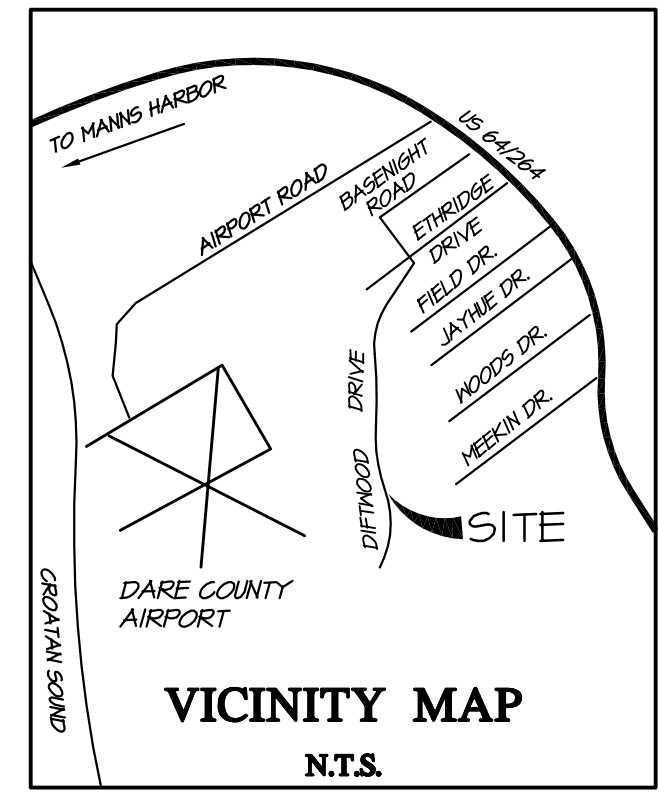
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GRAVEL SECTION
N.T.S.

SITE DATA

PROPOSED	
PROPOSED BUILDINGS	22,300 SF.
PROPOSED GRAVEL DRIVE	14,707 SF.
PROPOSED CONCRETE	3,187 SF.
EXISTING:	
EXISTING BUILDINGS	26,077 SF.
EXISTING GRAVEL DRIVE	42,246 SF.
EXISTING CONCRETE	2,882 SF.
TOTAL COVERAGE (COUNTY)	54,446 SF.
TOTAL COVERAGE (NCDE&NR)	111,399 SF.
TOTAL PARCEL AREA	231,523 SF. (5.32 AC.)
TOTAL IMPERVIOUS COVERAGE (COUNTY)	23.52 %
TOTAL IMPERVIOUS COVERAGE (NCDE&NR)	48.12 %



VICINITY MAP
N.T.S.

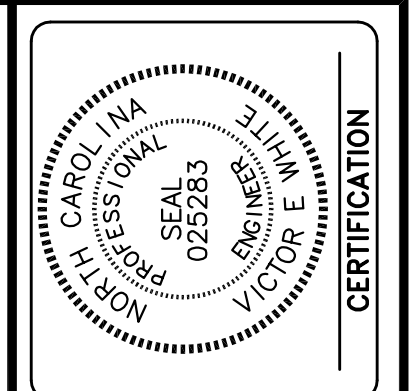
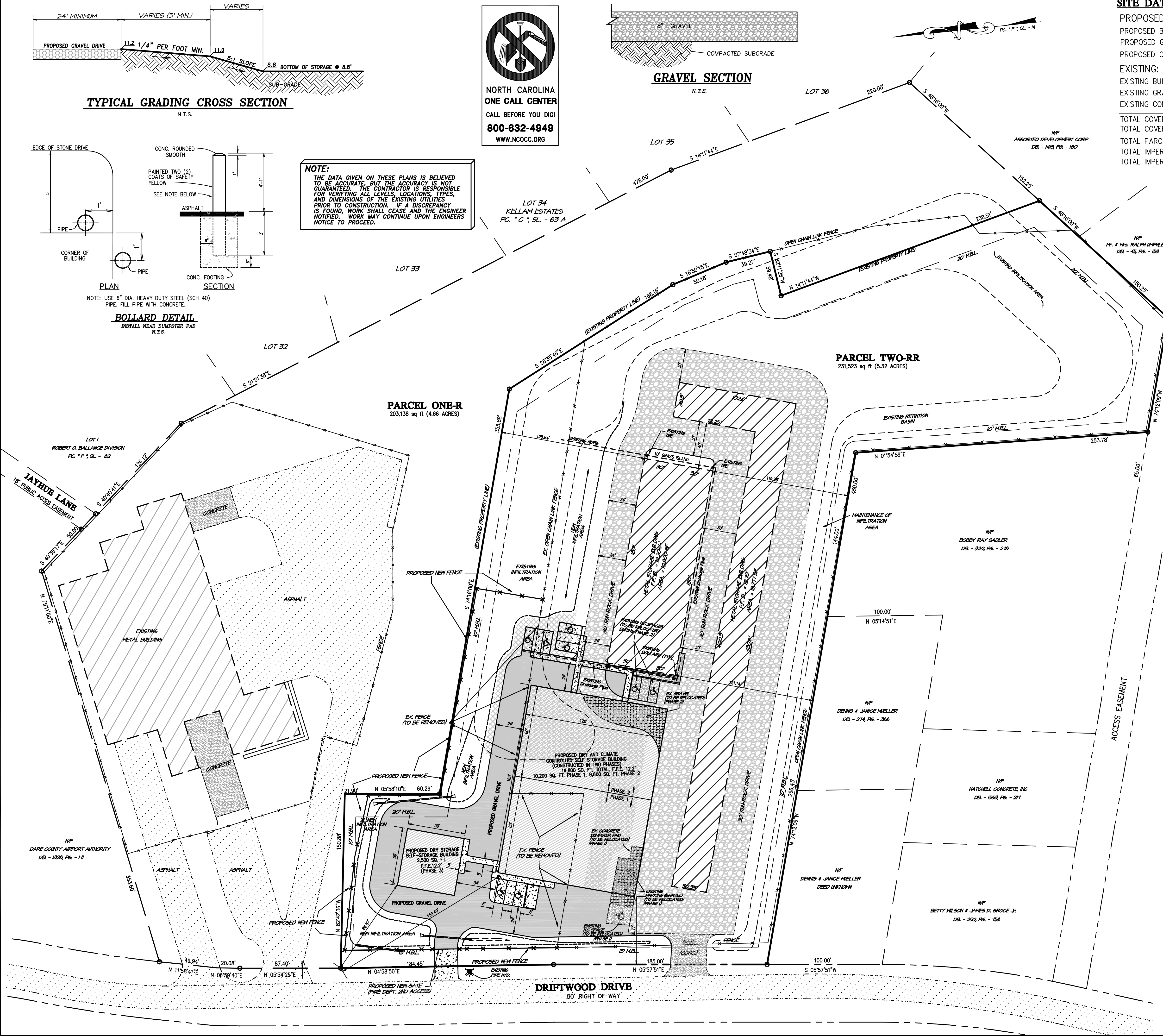
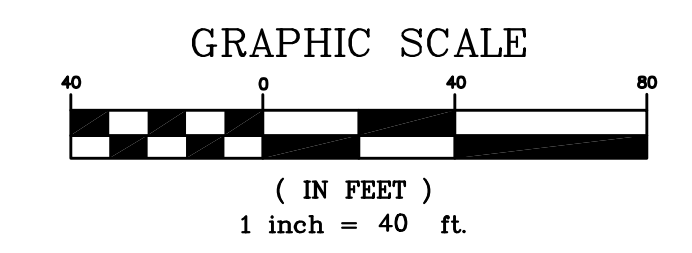
LEGEND

- EXISTING GRAVEL
- EXISTING CONCRETE
- EXISTING BUILDING
- PROPOSED GRAVEL
- PROPOSED CONCRETE
- PROPOSED BUILDING
- EXISTING GRAVEL TO BE REMOVED
- EXISTING INFILTRATION AREA TO BE FILLED

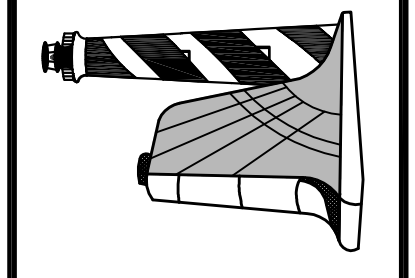
NOTES

- OWNERS/DEVELOPERS: CITY BEVERAGE COMPANY
c/o JIMMY DIXON SR.
1471 WEEKSVILLE ROAD
ELIZABETH CITY, NC 27909

SITE ADDRESS: 1099 DRIFTWOOD DRIVE
MANTEO, NC 27954
- RECORDED REFERENCE: RECONFIGURATION OF LOTS FOR CITY BEVERAGE CO.
P.C. "F" SL - 19
PIN# PARCEL ONE-R = 11987012977191
PIN# PARCEL TWO-R = 11987012967821
- SITE ZONING: I-1
- SITE DATA: LOT AREA - 232,500 SQ. FT. (5.34 ACRES)
ALLOWABLE COVER: 35.0%
- PROPERTY IS LOCATED IN A F.L.R.M. ZONE X ZONE SUBJECT TO CHANGE BY FEMA.
- PROJECT SCOPE: THIS PLAN PROPOSES THE CONSTRUCTION OF TWO ADDITIONAL SINGLE STORY STORAGE BUILDINGS, AND ASSOCIATED PARKING, GRADING, AND STORMWATER MEASURES. DEVELOPMENT IS PROPOSED TO BE PHASED.
- BOUNDARY AND TOPOGRAPHICAL DATA FROM SURVEY BY:
A) W.M. MEEKINS JR. & ASSOCIATES, INC., DATE PLATTED 07/08/09
PLAT ENTITLED: "RECONFIGURATION OF A TWO PARCEL DIVISION ROANOKE ISLAND"
B) STYONS SURVEYING SERVICES, P.A., DATE PLATTED 10/13/16
PLAT ENTITLED: "PARCEL TWO-RR, A RECOMBINATION PARCEL TWO-R AND ADJOINING PROPERTY AT 1107 DRIFTWOOD DRIVE, D.B. 211, PG.803".
- EXISTING STORMWATER MANAGEMENT PLAN SW7031012 SHALL BE MODIFIED PRIOR TO DEVELOPMENT. NO ADDITIONAL IMPERVIOUS SURFACE SHALL BE CONSTRUCTED UNTIL APPROVAL OF THE STORMWATER MANAGEMENT PLAN BY NCDENR, DIVISION OF WATER QUALITY.
- SOIL EROSION AND SEDIMENTATION CONTROL PLAN IS REQUIRED FOR THIS PROJECT. NO LAND DISTURBING ACTIVITIES SHALL TAKE PLACE UNTIL A PERMIT IS ISSUED BY NCDENR, DIVISION OF WATER QUALITY



NO.	DATE	DESCRIPTION
1	12/19/16	REVISED PER PLANNING BOARD, STAFF & FIRE MARSHALL COMMENTS



PROPOSED ADDITIONAL STORAGE UNITS

CITY BEVERAGE COMPANY
Roanoke Island
DARE COUNTY NORTH CAROLINA

LANDMARK ENGINEERING & ENVIRONMENTAL, P.C.
CIVIL, ENVIRONMENTAL & GEOTECHNICAL ENGINEERING SERVICES
MAILING: P.O. Box 1180 • Kitty Hawk, NC 27949 • PHONE: (252) 255-0992 FAX: (252) 255-0992 EMAIL: victor@landmarkeng.com

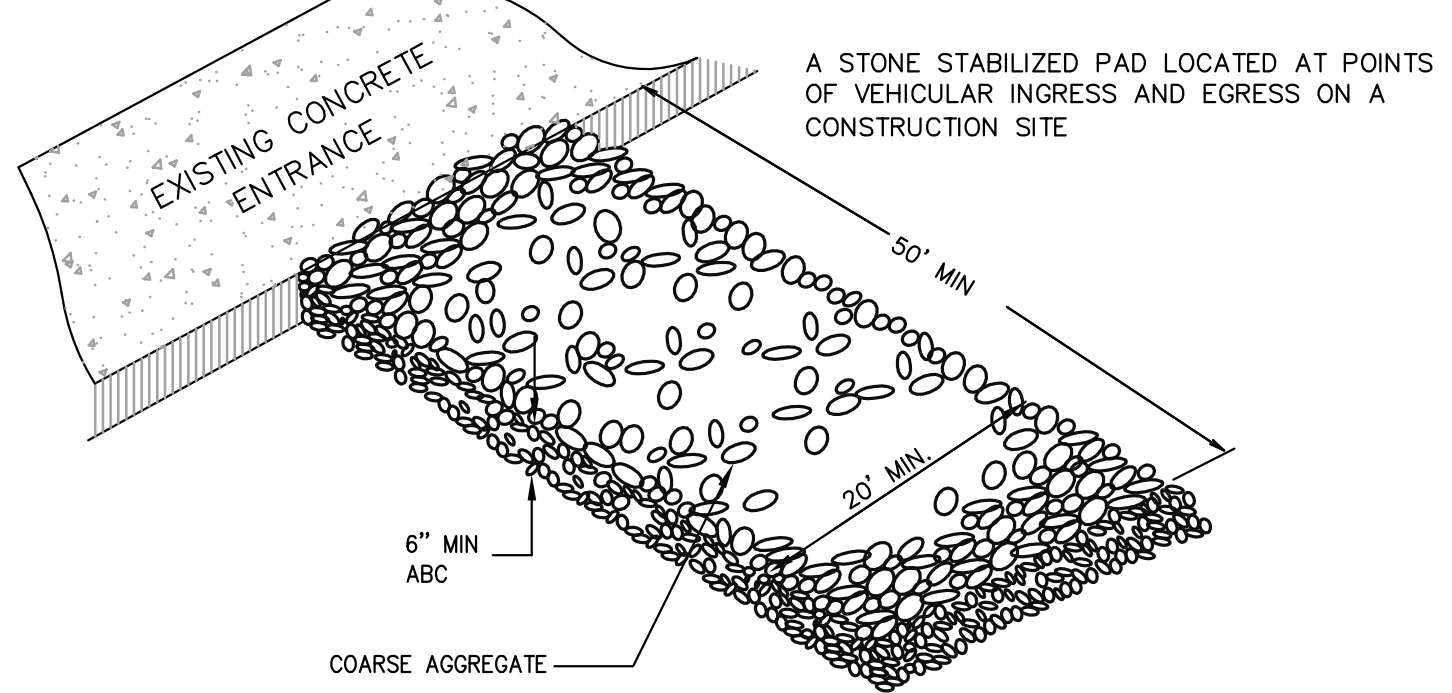
SITE AND GRADING PLAN

Project # P12003.2
Designed By VEW
Drawn By: VEW
Checked By: VEW
Issued Date: 11/15/16

SHEET NO. **C1**
OF 2 SHEETS

SOIL EROSION & SEDIMENT CONTROL PLAN NOTES:

- OBTAIN PLAN APPROVAL AND OTHER APPLICABLE PERMITS.
- FLAG AND/OR ROUGH STAKE WORK LIMITS.
- HOLD PRECONSTRUCTION CONFERENCE (OWNER, CONTRACTOR, ENGINEER, AND APPROPRIATE GOVERNMENT OFFICIALS) AT LEAST ONE WEEK PRIOR TO START OF CONSTRUCTION ACTIVITIES.
- INSTALL SILT AND SAND FENCING @ LOCATIONS SHOWN ON PLAN
- COMPLETE CLEARING AND GRUBBING PROCEDURES.
- GRADE SITE ACCORDING TO PLAN
- ALL EROSION SEDIMENT CONTROL PRACTICES WILL BE INSPECTED WEEKLY AND AFTER HEAVY RAINFALL EVENTS, NEEDED REPAIRS WILL BE MADE IMMEDIATELY.
- NO DEBRIS WILL BE BURIED ON THIS SITE.
- ALL EROSION AND SEDIMENT CONTROL, STORMWATER MANAGEMENT AND DRAINAGE DESIGN SHALL BE IN ACCORDANCE WITH THE NORTH CAROLINA SEDIMENT AND STORMWATER REGULATIONS AND WITH THE DARE COUNTY CODE.
- EXISTING UTILITIES ARE IN ACCORDANCE WITH THE BEST AVAILABLE INFORMATION. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO CONTACT THE GOVERNING UTILITY COMPANIES (S) THREE DAYS PRIOR TO CONSTRUCTION IN ORDER TO VERIFY THE UTILITY LOCATIONS IN THE FIELD.
- THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PROTECT ALL EXISTING UTILITIES AND MAINTAIN UNINTERRUPTED SERVICE. ANY AND ALL DAMAGES DONE TO THEM DUE TO HIS NEGLIGENCE SHALL BE IMMEDIATELY AND COMPLETELY REPAIRED AT HIS EXPENSE.
- THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL APPLICABLE PERMITS, INSURANCE, BONDS, ETC. REQUIRED BY LOCAL, STATE AND/OR FEDERAL AGENCIES NECESSARY FOR CONSTRUCTION.
- PLAN LOCATION AND DIMENSIONS SHALL BE STRICTLY ADHERED TO UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
- PROPOSED AREA TO BE DISTURBED IS 107,705 sf = 2.47 ACS.
- ALL DISTURBED AREAS SHALL BE PERMANENTLY STABILIZED WITHIN THIRTY DAYS OF LAND DISTURBING ACTIVITIES. IF SAID ACTIVITIES OCCUR OUTSIDE THE PERMANENT VEGETATION SEEDING DATES (APR. 1 - SEP. 30) THEN TEMPORARY VEGETATION SEEDING SPECIFICATIONS SHALL BE FOLLOWED FOR PLANTING UNTIL THE NEXT APPROPRIATE PERMANENT SEEDING PERIOD, AT WHICH TIME PERMANENT VEGETATION SHALL BE ESTABLISHED ACCORDING TO PERMANENT VEGETATION SEEDING SPECIFICATIONS (SEE PERM. & TEMP. SEEDING SPECS THIS SHEET).
- IF EXCESSIVE WIND EROSION OR STORMWATER RUNOFF EROSION DEVELOPS DURING CONSTRUCTION IN ANY LOCATION ON THE PROJECT, ADDITIONAL SAND OR SILT FENCING SHALL BE INSTALLED AS DIRECTED BY ENGINEER SO AS TO PREVENT DAMAGE TO ADJACENT PROPERTY. SEE SAND AND SILT FENCE DETAIL THIS SHEET.
- SOIL EROSION AND SEDIMENTATION CONTROLS TO BE INSPECTED, MAINTAINED AND REPAIRED AS NECESSARY UNTIL PERMANENT CONTROLS ARE ESTABLISHED PER CONSTRUCTION SCHEDULE.
- STORMWATER CONVEYANCE BY SHEET FLOW DESIGN & THROUGH GRASS SWALES AND DRAIN PIPES.
- CALL FOR AS-BUILT SURVEY.



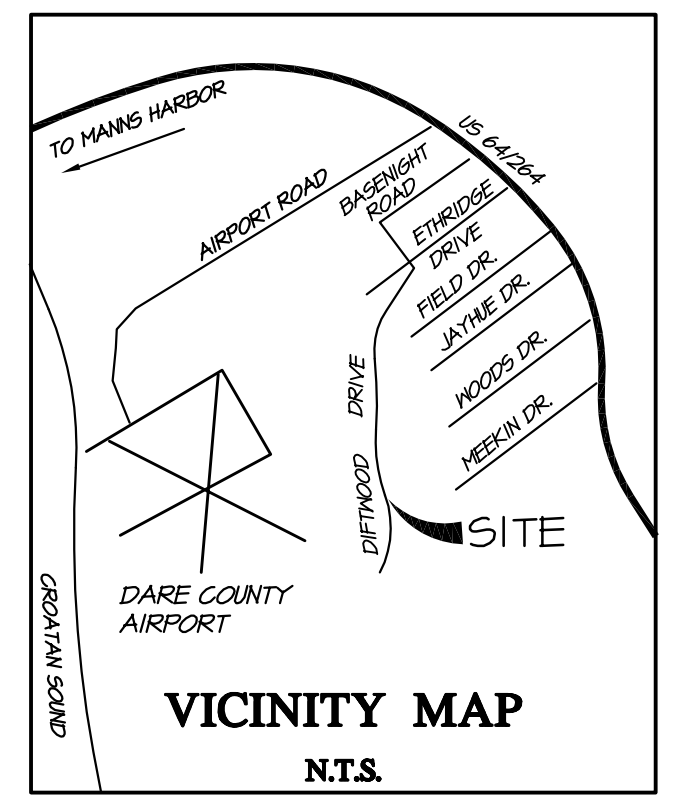
PROPOSED GRAVEL CONSTRUCTION ENTRANCE

NOTE:
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GENERAL CONSTRUCTION SEQUENCE NOTES:

- COMPLY WITH SOIL EROSION & SEDIMENT CONTROL NOTES HEREON.
- INSTALL SILT FENCE AS REQUIRED PER THE INSTALLATION DETAILS ON THIS SHEET.
- CONSTRUCT PROPOSED CONSTRUCTION ENTRANCE AT THE LOCATION SHOWN ON PLAN.
- MODIFY EXISTING SEDIMENTATION AND INFILTRATION BASINS AND ROUGH GRADE THE SITE AS PER THE DESIGN GRADES AND LOCATION SHOWN ON THE PER PLANS.
- STOCKPILE EXCAVATED SOILS DESIGNATED FOR RE-USE IN PROPOSED SOIL STOCKPILE AREAS DEPICTED ON PLAN.
- INSTALL STORM WATER COLLECTION PIPES AND STRUCTURES.
- INSTALL RIP-RAP ENERGY DISSIPATORS AT END OF PIPES AT PER SPECIFIED AT THE LOCATIONS SHOWN ON THE PLANS.
- CONSTRUCT PROPOSED BUILDING AND SITE IMPROVEMENTS PROPOSED BY THIS SITE PLAN.
- FINAL GRADE THE SITE AS PER THE DESIGN GRADES SHOWN ON THE PLANS.
- PROVIDE ALL NECESSARY SITE STABILIZATION AS PER THE SEEDING MULCHING SCHEDULE ON THIS SHEET.
- COMPLY WITH SOIL EROSION & SEDIMENT CONTROL NOTES HEREON.

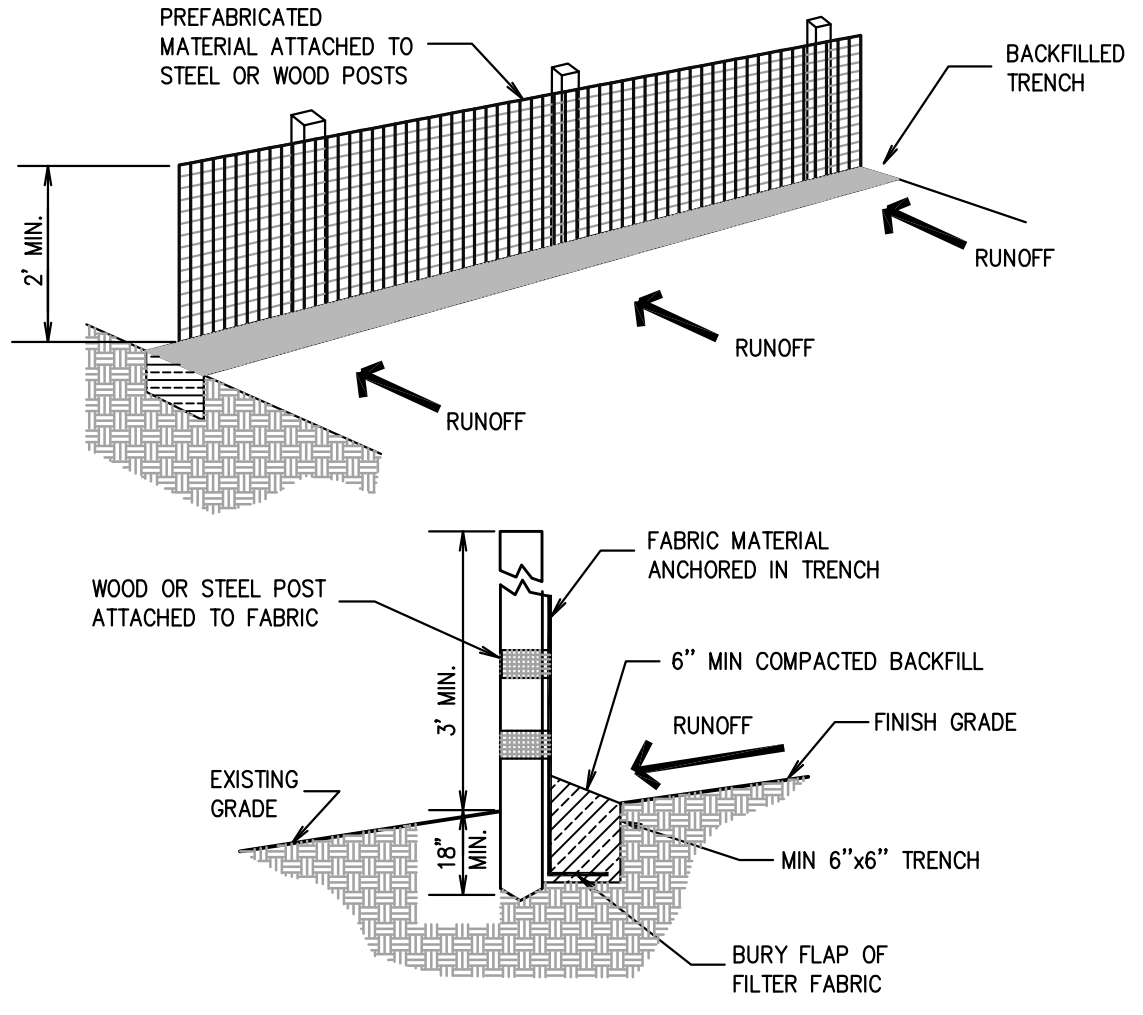


EROSION AND SEDIMENT CONTROL MAINTENANCE NOTES

- PERIODICALLY CHECK ALL GRADED AREAS AND THE SUPPORTING EROSION AND SEDIMENTATION CONTROL PRACTICES, ESPECIALLY AFTER HEAVY RAINFALLS. PROMPTLY REMOVE ALL SEDIMENT FROM DIVERSIONS AND OTHER WATER DISPOSAL PRACTICES. IF WASHOUTS OR BREAKS OCCUR, REPAIR THEM IMMEDIATELY. PROMPT MAINTENANCE OF SMALL ERODED AREAS BEFORE THEY BECOME SIGNIFICANT GULLIES IS AN ESSENTIAL PART OF AN EFFECTIVE EROSION AND SEDIMENTATION CONTROL PLAN.
- ALL EROSION AND SEDIMENT CONTROL MAINTENANCE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR DURING CONSTRUCTION PHASE AND THE PROPERTY OWNER THEREAFTER.
- PROVIDE A GROUND COVER (TEMPORARY OR PERMANENT) ON EXPOSED SLOPES WITHIN 21 CALENDAR DAYS FOLLOWING COMPLETION OF ANY PHASE OF GRADING; AND A PERMANENT GROUND COVER FOR ALL DISTURBED AREAS WITHIN 15 WORKING DAYS OR 90 CALENDAR DAYS (WHICHEVER IS SHORTER) FOLLOWING COMPLETION OF CONSTRUCTION OR DEVELOPMENT.

NOTES:

- SILT FENCE SHALL BE INSTALLED BEFORE ANY EARTH REMOVAL OR EXCAVATION TAKES PLACE.
- SET POSTS MAXIMUM 6 FEET ON CENTER AND EXCAVATE 6"x6" TRENCH UPSLOPE ALONG THE LINE OF POSTS.
- ATTACH FILTER FABRIC TO POSTS AND EXTEND IT INTO TRENCH. BACKFILL AND COMPACT EXCAVATED SOIL.



SILT FENCE DETAIL

ALL DISTURBED AREAS SHALL BE SEEDED AND MULCHED ACCORDING TO THE FOLLOWING SPECIFICATIONS:

PERMANENT VEGETATION

SEEDING DATES: APRIL 1 - SEPT 30

SEED MIXTURE	APPLICATION RATES/ACRE
BAHIA	50 LBS.
COMMON BERMUDA (UNMULLED)	50 LBS.
GERMAN MILLETT	15 LBS.
FESCUE	20 LBS.

FERTILIZER
26-13-13 @ 500 LB/ACRE

MULCH
APPLY 4,000 LB/ACRE STRAW. ANCHOR STRAW BY TACKLING WITH ASPHALT, NETTING OR A MULCH ANCHORING TOOL. A DISK WITH BLADES SET NEARLY STRAIGHT CAN BE USED AS A MULCH ANCHORING TOOL.

BEACH GRASS
SPRIG AT 6' O.C.

TEMPORARY VEGETATION

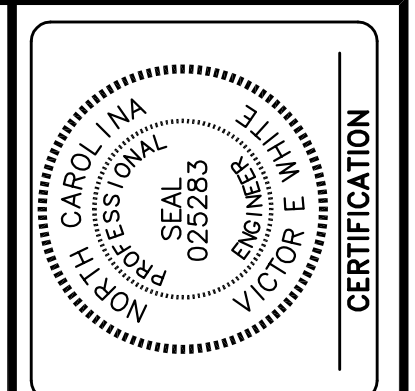
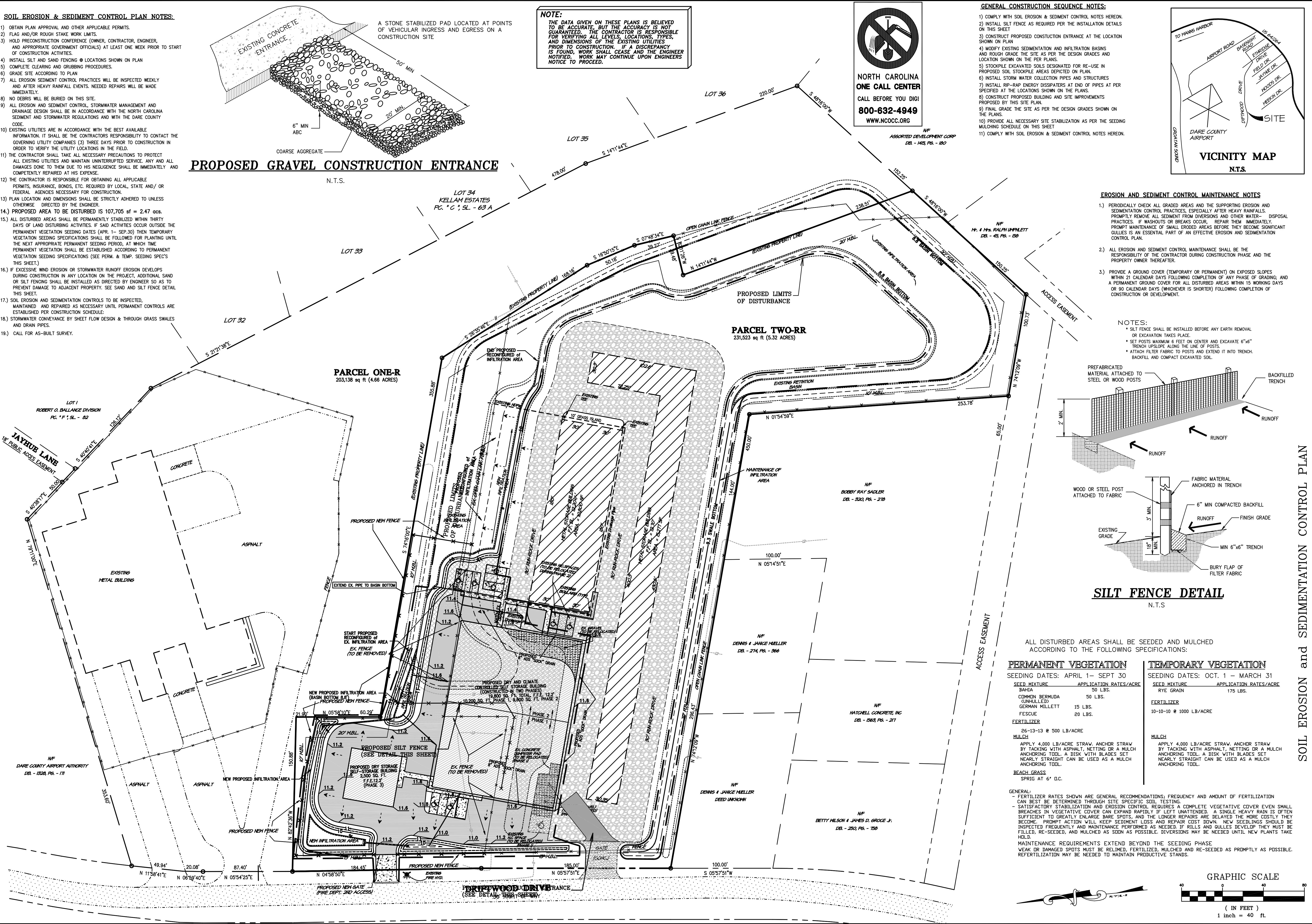
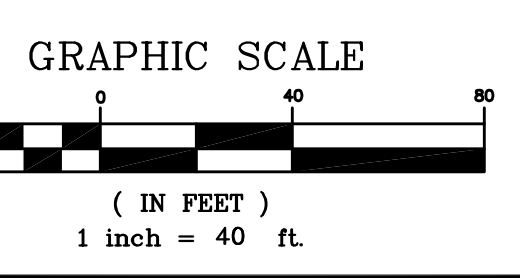
SEEDING DATES: OCT. 1 - MARCH 31

SEED MIXTURE	APPLICATION RATES/ACRE
RYE GRASS	175 LBS.

FERTILIZER
10-10-10 @ 1000 LB/ACRE

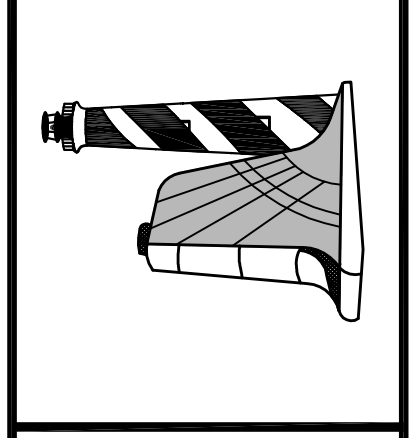
MULCH
APPLY 4,000 LB/ACRE STRAW. ANCHOR STRAW BY TACKLING WITH ASPHALT, NETTING OR A MULCH ANCHORING TOOL. A DISK WITH BLADES SET NEARLY STRAIGHT CAN BE USED AS A MULCH ANCHORING TOOL.

GENERAL:
- FERTILIZER RATES SHOWN ARE GENERAL RECOMMENDATIONS; FREQUENCY AND AMOUNT OF FERTILIZATION CAN BEST BE DETERMINED THROUGH SITE SPECIFIC SOIL TESTING.
- SATISFACTORY STABILIZATION AND EROSION CONTROL REQUIRES A COMPLETE VEGETATIVE COVER EVEN SMALL BREAKS IN VEGETATIVE COVER CAN EXPAND RAPIDLY IF LEFT UNATTENDED. A SINGLE HEAVY RAIN IS OFTEN SUFFICIENT TO GREATLY ENLARGE BARE SPOTS, AND THE LONGER REPAIRS ARE DELAYED THE MORE COSTLY THEY BECOME. PROMPT ACTION WILL KEEP SEDIMENT LOSS AND REPAIR COST DOWN. NEW SEEDINGS SHOULD BE INSPECTED FREQUENTLY AND MAINTENANCE PERFORMED AS NEEDED. IF HILLS AND GULLIES DEVELOP THEY MUST BE FILLED, RE-SEED, AND MULCHED AS SOON AS POSSIBLE. DIVERSIONS MAY BE NEEDED UNTIL NEW PLANTS TAKE HOLD.
MAINTENANCE REQUIREMENTS EXTEND BEYOND THE SEEDING PHASE.
WEAK OR DAMAGED SPOTS MUST BE REIMED, FERTILIZED, MULCHED AND RE-SEED AS PROMPTLY AS POSSIBLE. RE-FERTILIZATION MAY BE NEEDED TO MAINTAIN PRODUCTIVE STANDS.



REVISIONS PER PLANNING BOARD, STAFF & FIRE MARSHALL COMMENTS

NO.	DATE	DESCRIPTION
1	12/19/16	REVISED PER PLANNING BOARD, STAFF & FIRE MARSHALL COMMENTS



PROPOSED ADDITIONAL STORAGE UNITS

CITY BEVERAGE COMPANY
DARE COUNTY NORTH CAROLINA
Roanoke Island

LANDMARK ENGINEERING & ENVIRONMENTAL, P.C.
CIVIL, ENVIRONMENTAL & GEOTECHNICAL ENGINEERING SERVICES
MAILING: PO. Box 1190 • Kitty Hawk, NC 27949 • PHONE: (252) 255-0992 FAX: (252) 255-0992 EMAIL: victor@landmarkeng.com

Project # P12003.2
Designed By: VEW
Drawn By: VEW
Checked By: VEW
Issued Date: 11/15/16
SHEET NO. **C2**
OF: 2 SHEETS



Resolution Opposing a Petition to Designate Special Secondary Nursery Areas

Description

The NC Wildlife Federation has submitted a petition for rulemaking with the Marine Fisheries Commission that seeks to designate all inshore and ocean waters out to three miles as Special Secondary Nursery Areas. If approved, this would have a devastating impact on commercial fishing families and seafood consumers.

At the December 19, 2016 Board of Commissioners meeting Commissioner Steve House asked people to submit public comments and called on the Board to adopt a resolution opposing the petition for rulemaking.

Attached is a resolution urging the North Carolina Marine Fisheries Commission to reject the petition.

Board Action Requested

Approve Resolution

Item Presenter

Commissioner Steve House



**RESOLUTION
OPPOSING THE DESIGNATION OF SPECIAL SECONDARY NURSERY AREAS**

WHEREAS, a petition for rulemaking to designate Special Secondary Nursery Areas and Reduce Bycatch Mortality has been submitted to the NC Marine Fisheries Commission by the NC Wildlife Federation; and

WHEREAS, the petition seeks to designate all inshore and ocean waters out to three miles as Special Secondary Nursery Areas and define the type of gear and how and when gear may be used during shrimp season; and

WHEREAS, if adopted, the petition would severely limiting shrimp trawling, which would have a devastating impact on commercial fishing families by arbitrarily impairing their livelihood and depriving American tables of fresh, healthy catches of North Carolina harvested shrimp; and

WHEREAS, shrimp trawling has been a vibrant and successful part of North Carolina's heritage and culture for all of its history and represents a means by which generations of commercial watermen create jobs, provide for their families, and contribute to the economic wellbeing of North Carolina's coastal communities; and

WHEREAS, existing state and federal regulations provide ample provisions for monitoring and regulation of commercial shrimping with serious penalties and sanctions for rule violations, which have proven to be effective in preventing overfishing and waste; and

NOW THEREFORE BE IT RESOLVED that the Dare County Board of Commissioners hereby opposes the petition for rulemaking to Designate Special Secondary Nursery Areas and Reduce Bycatch Mortality In North Carolina Coastal Fishing Waters as set forth by the NC Wildlife Federation and strongly urges the North Carolina Marine Fisheries Commission to reject it.

BE IT FURTHER RESOLVED that the Dare County Board of Commissioners asks all coastal communities to support North Carolina's working watermen by adopting similar resolutions in opposition of this petition for rulemaking that would put North Carolina shrimping in jeopardy.

Adopted this the 3rd day of January, 2017.

Dare County Board of Commissioners

Robert Woodard, Chairman

ATTEST: _____
Gary Lee Gross, Clerk to the Board



Consent Agenda

Description

1. Approval of Minutes (12.19.16 Regular Meeting & Special Meeting)
2. Maintenance Contract for Audio Visual System for the RECC/EOC

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., December 19, 2016

Commissioners present: Chairman Robert Woodard, Vice-Chairman Wally Overman
Jack Shea, Beverly Boswell, Steve House, Danny Couch

Commissioners absent: Margarette Umphlett

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson

Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:01 p.m. He invited the Rev. Lorrie Ghering-Burick from Roanoke Island Presbyterian Church to share a prayer, and then he led the Pledge of Allegiance to the flag.

Note – In order to accommodate the Public Hearing scheduled for 5:30 p.m., some agenda items were handled out of sequential order.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Chairman Woodard mentioned the following items during his opening remarks –

- Reported on a farewell reception honoring Dr. Kandi Deitemeyer who is leaving COA to take another community college position.
- Commented on beach erosion issues in the Village of Avon.
- Thanked Commissioner Couch for spearheading Commissioner participation in the Hatteras Christmas Parade.
- Noted that a letter has been sent to Colonel Grey at the North Carolina Highway Patrol requesting traffic control assistance during summer weekends.
- Thanked the economic development consultants for a report on the economic diversification plan that was given earlier today at a special meeting. He said the Board will be discussing the comprehensive report in the coming weeks.
- Read a letter that was sent to Governor McCrory thanking him for his service.
- Commended Governor McCrory and the North Carolina Legislature for the recently approved package of relief for Hurricane Matthew recovery.
- Provided an update report on debris removal related to Hurricane Matthew.
- Commented on the recent Celebration of Flight at the Wright Brothers Memorial.

- The Chairman asked NCDOT Board Member Malcolm Fearing to give an update on the status of the bridge planned for Rodanthe. Mr. Fearing provided information about the Rodanthe project and read a resolution adopted by the NCDOT Transportation Board concerning local expansion of the Blue Star Memorial Highway to honor Veterans.
- In a surprise presentation, Chairman Woodard, joined by Steve Keen from Governor McCrory's office, presented the Order of the Long Leaf Pine to Malcolm Fearing in recognition of his integrity, vision, compassion, and extraordinary public service. A video of the Chairman's update can be seen on the County website www.darenc.com.

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Citizen remarks can be seen in their entirety on the county website www.darenc.com. Following is a brief summary –

The following Public Comments were made in Manteo –

1. Pat Weston commented on beach erosion issues plaguing Avon. She thanked National Park Service Superintendent David Hallac and Frank Jennings with CAMA for their cooperation in addressing a 225-foot breach that occurred due to Hurricane Matthew. She also identified an area that has experienced severe erosion since then. Ms. Weston called on the Board for help saying that beach nourishment is needed sooner rather than later. She explained that this problem impacts all of Hatteras Island and threatens to jeopardize tourism and our economy.

There were no Public Comments via the video link to the Fessenden Center in Buxton.

ITEM 3 – PRESENTATION OF FISCAL YEAR 2016 CAFR AND AUDIT RESULTS

Finance Director David Clawson along with Bob Taylor from Potter & Company presented the fiscal year 2016 audit results and Comprehensive Annual Financial Report (CAFR). Mr. Taylor said his auditing firm was giving an opinion without any qualifications or exceptions noted, which he said is good news. Mr. Clawson gave the Board a detailed summary of the CAFR component units and funds and highlighted changes in revenues and expenditures. He noted improvement in the Insurance Fund balance deficit and said the General Fund balance level increased by \$2,167,003. The audit presentation can be viewed in its entirety at the County website www.darenc.com.

ITEM 4 – PUBLIC HEARING – PROPOSED C-2 TEXT AMENDMENT TO ADD INDOOR RECREATION USES

At 5:43 p.m., the Dare County Board of Commissioners held a Public Hearing to receive input concerning this agenda item. The County Manager conducted the hearing and explained the procedure for making comments. No one responded to the invitation to address the Board. Chairman Woodard closed the hearing at 5:43 p.m.

Planning Director, Donna Creef summarized the proposed text amendment that would allow indoor recreation uses in the C-2 district encompassing Avon and Buxton.

MOTION

Commissioner Shea motioned to amend the C-2 zoning district to add indoor recreation uses to the list of permitted uses in this district as recommended by the Planning Board with the finding that this amendment is consistent with the policies of the 2009 Land Use Plan and other official documents specifically policy LUC #5 which encourages the continued existence of locally owned businesses.

Commissioner Boswell seconded the motion.

VOTE: AYES unanimous

ITEM 5 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Shea motioned to approve the Consent Agenda:

- 1) Approval of Minutes (12.05.16) **(Att. #1)**
- 2) DCDHHS, Public Health Division – Additional Ebola/Zika Preparedness Funds
- 3) Firemen’s Relief Fund Board Reappointment
- 4) 5311 Designee Certification Resolution **(Att. #2)**
- 5) Tax Collector’s Report

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 6 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Following is a brief outline of items raised during this segment. Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety on a video archived on the Dare County website www.darenc.com.

Commissioner Boswell – expressed thanks for the work of Malcolm Fearing on the NCDOT Transportation Board and congratulated him on receiving the Order of the Long Leaf Pine from Governor McCrory. Commissioner Boswell noted that the conditions at Oregon Inlet look good now and she wished everyone a Merry Christmas.

Commissioner House – extended Christmas greetings and urged people to be safe and remember emergency service personnel who are away from their families during the holiday. Commissioner House provided details about how people can submit public comments in opposition to the petition for rulemaking that has been submitted to the North Carolina Marine Fisheries Commission. The petition, if approved, would create Special Secondary Nursery Areas, which would have a harmful effect on watermen. He asked the Board to consider a resolution opposing the rulemaking petition.

MOTION

Commissioner House motioned to approve drafting a resolution that will be brought back to the Board at its next meeting

Commissioners Boswell, Shea, Overman, and Couch seconded the motion.

VOTE: AYES unanimous

Vice-Chairman Overman – congratulated Malcolm Fearing on being awarded the Order of the Long Leaf Pine. He provided an update on Hatteras Inlet and said the permitting effort is moving in the right direction. He wished everyone a Merry Christmas and Happy New Year with peace on earth and Godspeed for the leadership of our nation.

Commissioner Shea – gave an update on today’s Special Meeting with the economic development consultants where a comprehensive report was given to the Board with key recommendations. Commissioner Shea said there is a lot of material to review and he will be reporting further on the matter. He wished everyone Merry Christmas and best wishes for a great year in 2017.

Commissioner Couch – thanked NCDOT Board Member Malcolm Fearing for the good news regarding the NCDOT Rodanthe Bridge project. He said the bridge will help people have reliable transportation access and expressed hope that it will also provide additional recreational opportunities. While wishing Merry Christmas to the community, Commissioner Couch asked people to remember the reason for the season.

Chairman Woodard – congratulated Malcolm Fearing on receiving the Order of the Long Leaf Pine. He shared a letter from the WW II Coastwise Merchant Mariners, thanking Dare County for its support of veterans. Chairman Woodard commended the Board of Commissioners for their dedication, loyalty, and service to the people of Dare County. He wished everyone Merry Christmas and Happy New Year.

MANAGER’S/ATTORNEY’S BUSINESS

1. Mr. Outten said the positive audit report that was presented today makes him proud of the County staff that strives to make the Board’s policies come into fruition.
2. The Manager raised the issue of a possible boat ramp in Rodanthe. He suggested getting community input by having a Public Hearing with the Wildlife Resources Commission. The Board by consensus instructed the Manager to proceed.
3. Mr. Outten reported that community colleges in North Carolina, including COA, received bond money for spending on capital projects. He said COA has an ambitious plan for the Dare County campus and called for a small group of Commissioners to meet with representatives from COA to discuss it. Chairman Woodard said he would talk with the COA Chairman and asked Commissioners to let him know if they want to be part of that effort.
4. The Manager explained that grant money may be available to help with the engineering costs for the Hatteras Inlet dredging project. He asked the Board to approve submitting a resolution signed by the Chairman requesting grant funding.

MOTION

Vice-Chairman Overman and Commissioner Shea motioned to approve a resolution signed by the Chairman requesting grant funding as outlined by the Manager. Commissioner Couch seconded the motion.

VOTE: AYES unanimous

Public Information Officer Dorothy Hester said she would follow-up with information on the Dare County website to help people submit public comments to oppose the petition for rulemaking that was mentioned by Commissioner House.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Shea motioned to adjourn the meeting.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous

At 6:38 p.m., the Board adjourned until 9:00 a.m., Tuesday, January 3, 2017.

Respectfully submitted,

[SEAL]

By:

Gary Lee Gross, Clerk to the Board

APPROVED:

By:

Robert Woodard, Chairman
Dare County Board of Commissioners



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building, Manteo, NC

SPECIAL MEETING

to Discuss Economic Development

1:00 p.m., December 19, 2016

Commissioners present: Chairman Robert Woodard, Vice-Chairman Wally Overman
Jack Shea, Beverly Boswell, Steve House, Danny Couch

Commissioners absent: Margarette Umphlett

Others present: County Manager/Attorney, Robert Outten
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

Chairman Woodard called the special meeting to order at 1:05 p.m. and invited the County's economic development consultants to present their economic diversification plan for Dare County.

Dan Parks, Senior Director of Strategy & Innovation at the NC State University Office of Outreach & Engagement, provided Commissioners with comprehensive information, much of which he said was presented earlier this month at the Community Leader Forum. Mr. Parks explained the methodology that was used in developing a plan that would optimize the County's traditional economic drivers and identify strategies to diversify the local economy. He also outlined a vision and mission statement for economic development capitalizing on the County's unique position as the "Land of Beginnings." Options were presented on how an economic development initiative might be organized and staffed.

Recess – 2:10 pm. – 2:21 pm

Ted Abernathy, Managing Partner at Economic Leadership, LLC discussed how to best implement a new economic development effort in view of global trends that are beyond the control of local leaders. He provided recommendations for the Board to consider including developing a National Sailing Center, linking closely with the UNC Coastal Studies Institute, and positioning The Outer Banks Hospital as a regional hub for providing medical services. Mr. Abernathy stressed that it is important to measure progress when evaluating economic development efforts.

In response to a question from Commissioner Shea about economic development initiatives that have failed, Mr. Parks said failure is due to unrealistic expectations. He added that someone needs to wake up every day thinking that economic development is their priority.

Chairman Woodard thanked the consultants for the vast amount of information that was provided and said the Board will be reviewing the material.

The Special Meeting was adjourned at 3:00 p.m.

Respectfully submitted,

[SEAL]

By:

Gary Gross, Clerk to the Board

APPROVED:

By:

Robert Woodard, Chairman
Dare County Board of Commissioners



Maintenance Contract for Audio Visual System for the RECC/EOC

Description

This item is approval of a 3 year maintenance contract for the audio visual system with the installing contractor at the RECC/EOC Building. The cost is \$21,165 per year after a discount of \$11,205 (15%) for a 3 year contract. The annual cost will be an operating budget cost beginning in FY 2018. The maintenance level is "reactive" for the entire building except for rooms 153 (E911) and rooms 141 (EOC Support Group) and 146 (EOC Support/Control Group) which will have "proactive". Proactive provides nightly system monitoring and video support through a dedicated tablet for each room. A maintenance contract is highly recommended by the contractor and by the architect due to system complexity and that due to the function of the systems (E911 and EOC), they cannot be down.

Board Action Requested

Approve 3 year maintenance contract and authorize Chairman to execute.

Item Presenter

David Clawson, Finance Director



Constant Connect *Powered by Cenero*



Service Agreement for Dare County, NC 954 Marshall C Collins Drive Manteo, NC 27954

Prepared by:
Melissa Nick
Cenero
2587 Yellow Springs Road
Malvern, PA 19355
Tel: (610) 344-7007
mnick@cenero.com

Presented to:
Dustin Peele
dustin.peele@darenc.com
(252) 475-5891

Submitted November 30, 2016
Pricing valid for 45 days from above



Service and Maintenance Coverage Options



Constant Connect is a suite of managed services that provides the ultimate in support for all of your audio visual and video conferencing systems. Whether your system was created using Cenero's world-class design and installation services or was installed by another AV integrator, Constant Connect can monitor, test, diagnose, repair and confirm "room readiness" on an on-going basis across your entire enterprise. The suite includes **Proactive Services**, **Reactive Services** and **RoomCheck** – all available separately or as a combined solution. All services can include **Cenero Analytics**, an online portal of detailed information on system performance, room usage, inventory management and service calls. Our AV **Staffing** solution manages all aspects of acquiring, hiring and training technical experts to support complex conferencing technology.

It is critical that all of your systems function flawlessly for each and every meeting. We also recognize that each company has different support needs based on system types, internal support structure and usage patterns. Therefore, we offer various levels of maintenance and support to meet the specific needs of your organization.

The Constant Connect Advantage

- **Managed Services with Closed-Loop Testing:** Many services claim to monitor and manage all aspects of audio visual and conferencing systems, but really only monitor video conferencing endpoints. Only Constant Connect can truly monitor, manage, test and re-commission the entire audio visual and conferencing enterprise. Remote closed-loop tests turn on and exercise every device in every room for increased room uptime, so every meeting can start on time without issues.
- **Detailed Analytics:** A comprehensive online database details system performance, user trends and service calls. This helps you plan for future requirements, easily alleviate frequent issues and clearly understand how your employees are using the technology.
- **Tier Three Service Engineers at a Touch of a Button:** Quickly get help with any issue from tier three service engineers – available immediately via phone or video at the touch of a button. Meeting delays equate to lost productivity. Our "on-demand" technical support engineers are skilled and certified in all major areas of audio, video and conferencing products and systems.
- **Experience and Commitment:** We have extensive experience designing, installing, managing, programming and supporting audio visual and conferencing systems for corporate enterprises. Constant Connect Managed Services have been successfully deployed worldwide for a variety of companies, universities and healthcare facilities.



Reactive Services

- **Dedicated Live Support:** Dedicated 24-hour help desk support provided by tier three certified engineers via phone or portal.
- **Service Ticket Tracking:** Summary reports of all service calls provided via a web-based portal helps with infrastructure purchasing decisions.
- **Preventative Maintenance Visits:** Site visits to perform general maintenance and testing.
- **Critical Product Loaner:** Loaner product can be supplied while the original equipment is being repaired if available.
- **Expedited On-Site Support:** A technician will be dispatched to the Client site within eight (8) business-hours of determining that a high-priority service site visit is required.
- **Constant Connect Dashboard:** Access to dashboard with all project, system and product related information including inventory, control code, drawings and schematics.
- **Product Warranties:** Comprehensive product warranties as defined by the manufacturers.

Manufacturer Warranty Support

- **Advanced Replacement:** Manufacturer warranties entitle you to next day advanced replacement for failure of any component to the system/kit including but not limited to: codecs, cameras, microphones, phones and remote controls
- **Firmware and Software Upgrades:** All applicable equipment is upgraded to the latest major revision and is carried out by a certified technician through remote or on-site access
 - Manufacturers typically put out one major revision/update per year.
 - The upgrade will be tested in house by a certified technician before being dispatched to the customer.

Proactive Services

- **System and Network Monitoring:** Real time facility-wide monitoring of all AV systems and networks.
- **Nightly Remote System Testing:** Remote closed-loop testing turns on and exercises each device to ensure room uptime.
- **Real Time Diagnosis and Repair:** Diagnosis and repair of all problems to keep systems operational.
- **Remote Systems Re-Commissioning:** Remote testing and re-commissioning of the audio visual system on a periodic basis.
- **Video Conferencing Device Registration:** Each video endpoint is registered to the Cenero monitoring system and tested.
- **System Certification:** Cenero will certify or recertify the functionality of the audio visual system, verify the accuracy of the system drawings and review the functionality of the Control Code.
- **Cenero Managed Meetings:** A Cenero technician will be onsite to manage up to two (2) critical meetings, during normal business hours, each year of the Coverage Term.
- **Remote Meeting Management:** Cenero will remotely manage meetings, with "On Demand" live technical support. Example services include launching and monitoring video & audio conference calls, monitoring and proactively fixing user related or technical issues, and pre-meeting testing and setup of audio, video and AV equipment.
- **Call/Resource Scheduling:** Online or live assistance with scheduling point-to-point and multi-point calls.
- **Pre-Test Call:** 15 Minutes prior to a scheduled call, an engineer performs a pre-call connection to verify video and audio connectivity and quality (*must be scheduled prior to call*).
- **Constant Connect Concierge:** Access to a high-touch personal service that provides technical and end user assistance at the touch of a button.

Proactive Bridging Services

- **Bridging:** We will provide unlimited bridging support for all registered users, allowing for multi-point connectivity for your video conference calls.
- **Proactive Monitoring:** We will register endpoints and remotely manage infrastructure and video conferencing systems.
- **Call Scheduling:** Online and live support for scheduling point-to-point calls and multi-point calls.
- **Call Launching:** We will pre-test systems, launch calls and remotely monitor meetings.



- **Call Monitoring:** A Constant Connect engineer can provide proactive, transparent monitoring and reactive support to ensure meetings are always connected on time and the technology is transparent to the user.
- **Service and Support:** 24/7 video test call support and 24/5 live attendant video support.
- **Reporting:** Status reports are provided semi-annually, additional reports are also available per customer's request. Reports include endpoint performance, network availability, total usage and number of calls.

Analytics Portal

- **Room Usage and Analysis:** Detailed reports on room usage and function, including information on usage across all rooms, room usage comparisons, usage per room and usage by system.
- **System Performance Reports:** Nightly test results for every device in every room to prevent problems ahead of time.
- **Inventory Tracking:** Tracking of all AV equipment for improved cost of ownership.
- **Service Call Monitoring:** Online submittal, monitoring and tracking of service calls to manage issues and provide information for future infrastructure decisions.
- **Detailed Room Information:** Comprehensive data on AV function, firmware versions, lamp life and equipment documentation to help you make better business decisions.

RoomCheck

- **Web-based Application:** An on-site resource can track and monitor individual conference room systems using an easy-to-use tablet application.
- **Manual Checklists:** Confirm all aspects of your complex meeting room functionality including AV conferencing equipment, battery and bulb confirmation and physical room requirements such as wastebaskets, supplies, etc.
- **Room Tests and Tasks:** Tests and tasks can be scheduled on an ongoing or ad-hoc basis and can be assigned to rooms and/or an on-site resource.
- **Test Templates:** Individual and group test templates are available based on room classifications.
- **Customized Tests:** Customized tests can be created based on your organization's specific requirements.
- **Automatic Service Tickets:** Failed room checks automatically generate service tickets for a quick resolution.
- **Instant Reports:** Reports are generated immediately detailing system issues, availability and functionality.
- **Historical Data:** Cumulative data allows for predictive preventative maintenance.

Staffing

- **Managed Personnel:** We manage all aspects of the recruitment, screening and hiring, human resources, management, replacement, training and certification of personnel. We train technicians to work directly at a client facility providing meeting support, preventative maintenance, service and AV help desk support.
- **Industry Knowledge:** On-site staff will be proficient in all audio visual and conferencing technologies. You do not need to incur costs to have your staff acquire certifications for your AV equipment, Cenero experts already have the knowledge to support your entire complex infrastructure.
- **Targeted Expertise:** Your IT team needs to focus on all aspects of your business –from computers to phone systems to network availability. Complimenting your IT team with technicians who specialize in AV means you no longer have to make service calls and wait for problems to be resolved. Your important meetings will be up and running right away, providing a high degree of adoption, system availability and an improved user experience.
- **Global Team:** Our AV technicians, operators and meeting support specialists are an extension of the entire Cenero team. Backed by a global knowledge base, corporate training program and the skill set of multiple teams, our on-site staff can readily tap into any Cenero skill set globally – from engineering through to quality control – to ensure you receive superior support.



Pricing for Constant Connect can be assigned per room/system and is based on two key factors:

1 - The level of Constant Connect services you need.

2 - The type of room being supported.

Basic – System includes all or most of the following items: Network connection, flat screen monitor, a DVD and PC (fixed or mobile).

Basic Plus- System includes all or most of the following items: Network connection, flat screen monitor, a DVD and PC (fixed or mobile), and wall control system.

Note: This category would also include any digital signage that is network connected.

Advanced – Includes a room that typically contains all or most of the following items: Network connection, flat screen monitor and/or projector, DVD, PC, integrated audio conferencing and control system.

Executive – Includes rooms which typically contain a two-way video conferencing system as well as a network connection, flat screen monitor and/or projector, DVD, PC, and integrated audio conferencing.

Basic Video Conferencing – System includes network connection, fixed video conferencing system with codec, monitor and manufacturer provided remote controls.

**Cenero can provide Constant Connect for other rooms and infrastructure systems that can be quoted on an 'as needed' basis*

Service Type	Reactive	Proactive	Reactive & Proactive
Basic	\$50	\$100	\$150
Basic Plus	\$75	\$175	\$250
Advanced	\$100	\$300	\$400
Executive	\$200	\$550	\$750
Basic Video Conferencing	\$75	\$225	\$300

**All pricing is shown as per month basis*

Room Name/Number	Room Type	Reactive	Proactive
Quiet Room 152	Basic Plus	\$75.00	\$
Ham Radio 147	Basic Plus	\$75.00	\$
Control Group 142	Basic Plus	\$75.00	\$
Breakout 143	Basic Plus	\$75.00	\$
JIC A/V 138	Basic Plus	\$75.00	\$
JIC Conference 139	Basic Plus	\$75.00	\$
JIC Office 140	Basic Plus	\$75.00	\$
Open Office (EMS Offices) 104	Basic Plus	\$75.00	\$
Dining 121	Basic Plus	\$75.00	\$
Support Room 141	Advanced	\$100.00	\$200.00
Video Conference Room 146	Executive	\$200.00	\$550.00
Dispatch 153	Basic Plus	\$75.00	\$175.00
Total Monthly		\$1,050.00	\$1,025.00

NORTH CAROLINA
DARE COUNTY

**AFFIDAVIT OF COMPLAINE WITH
E-VERIFY REQUIREMENTS OF NCGS 153A-449
(25 or More Employees)**

The undersigned, being first duly sworn, deposes and says:

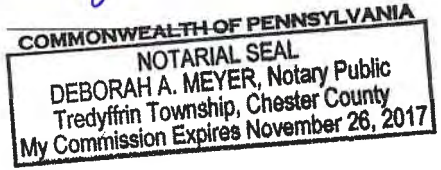
1. I am the CEO of CENPRO, LLC (hereinafter
(Officer) (Name of contractor/bidder)
"Employer") and am duly authorized to make affidavits and certify to the information contained in this affidavit on behalf of Employer.
2. Employer is a person, business entity, or other organization that transacts business in North Carolina and employs 25 or more employees in this state.
3. Employer understands that under the provisions of NCGS 153A-449, as a condition of contracting with Dare County, it must comply with the E-Verify provisions of Article 2 of Chapter 64 of the North Carolina General Statutes.
4. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees in accordance with Article 2 of Chapter 64 of the North Carolina General Statutes.
5. Employer certifies that it has complied with the provisions Article 2 of Chapter 64 of the North Carolina General Statutes and has verified the work authorization of its employees through E-Verify as required by Article 2 of Chapter 64 of the North Carolina General Statutes and that according to E-Verify all employees subject to the provisions of by Article 2 of Chapter 64 of the North Carolina General Statutes are legally authorized to work in the United States.
6. Employer further certifies that it has complied with the provisions Article 2 of Chapter 64 of the North Carolina General Statutes with respect to its subcontractors and that it has verified the work authorization of the employees of its subcontractors through E-Verify as required by Article 2 of Chapter 64 of the North Carolina General Statutes and that according to E-Verify all employees of subcontractor subject to the provisions of by Article 2 of Chapter 64 of the North Carolina General Statutes are legally authorized to work in the United States.
7. Employer acknowledges its obligation to, and certifies that it will, verify through E-Verify the work authorization of any employee it hires during the term of its contract with Dare County and the work authorization of the employees of any subcontractors hired during the term of its contract with Dare County.
8. Information contained in this affidavit is a material part of Employer's contract with Dare County and is true to my own knowledge.

Signature of Affiant S. CHRIS HENRY
Print or Type Name of Affiant

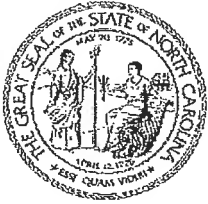
Sworn to or affirmed before me this the 1st day of December, 2016.

Notary Public

My Commission Expires:



Notary Seal



NORTH CAROLINA
DEPARTMENT OF STATE TREASURER
STATE AND LOCAL GOVERNMENT FINANCE DIVISION
AND THE LOCAL GOVERNMENT COMMISSION

JANET COWELL
TREASURER

GREGORY C. GASKINS
DEPUTY TREASURER

Memorandum # 2016-10

TO: All Local Governments, Public Authorities and Their Independent Auditors
FROM: Sharon Edmundson, Director, Fiscal Management Section
SUBJECT: Iran Divestment Act Notice for Local Governments in North Carolina
DATE: February 17, 2016

The North Carolina Department of State Treasurer is providing this letter to Local Government Units to explain new contracting and procurement compliance obligations created by the Iran Divestment Act of 2015 (N.C.G.S. 143C-6A-1 to 6A-9).^{*} Local Government Units should be aware that effective February 26, 2016, this law imposes new obligations on each new bid process, each new contract, and each renewal or assignment of an existing contract. The specific requirements are as follows:

1. **Local Government Units must obtain a one-page mandatory certification under the Act.** (See sample "Contract Certification" form below for details.)
2. **Local Government Units may not enter into contracts with any entity or individual found on the State Treasurer's Iran Final Divestment List.** This list will be posted on the Department of State Treasurer's website on February 26, 2016 and will be updated every 180 days. (See "Contract Restrictions" below for details.)

Background

The Iran Divestment Act's requirements applicable to Local Government Units** will become effective on February 26, 2016, at the time the State Treasurer publishes the first list of prohibited companies and individuals (a "Final Divestment List") under the Act.

^{*} The Iran Divestment Act of 2015 can be found online at:

<http://www.ncleg.net/Sessions/2015/Bills/Senate/PDF/S455v5.pdf>

^{**} The Act's requirements use the term "State agency." G.S. 143C-6A-3(7) provides that in the act, the term "State agency" includes not only State departments, boards, and commissions, but also "any political subdivision of the State" such as a Local Government Unit.

Final Divestment List

The Department of State Treasurer develops the Final Divestment List using data from a research vendor, U.S. federal sanctions lists, and other credible information available to the public. It consists of any individual or company, including parent entities and majority owned subsidiaries, that:

- Provided goods or services of \$20,000,000 or more within any 12-month period in the energy sector of Iran during the preceding five years;
- Extended \$20,000,000 or more in credit, under certain circumstances, to another individual or company that will use the credit to provide goods or services in the energy sector in Iran. (G.S. 143C-6A-3(4).)

The Department of State Treasurer will update the Final Divestment List at least every 180 days. The list will be published on the State Treasurer's website at www.nctreasurer.com/Iran and periodically circulated to Local Government Units.

Requirement 1: Contract Certification

For new procurements and new, renewed, or assigned contracts on or after February 26, 2016, each Local Government Unit must obtain a simple certification from each bidder or vendor. The bidder or vendor must affirm that it is not listed on the State Treasurer's Final Divestment List found at www.nctreasurer.com/Iran as of the date of signature. The certification is due at the time a bid is submitted or the time a contract is entered into, renewed, or assigned. (G.S. 143C-6A-5(a).)

We have attached on the next page a short form that can be used for this certification, but Local Government Units are free to instead use their own form or put the required certification in the text of a contract or purchase order. Each Local Government Unit shall maintain its own records demonstrating these certifications.

Requirement 2: Restriction on Contracting

Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government Units. (G.S. 143C-6A-6(a).) Any existing contracts with these Iran-linked persons will be allowed to expire in accordance with the contract's terms. (G.S. 143C-6A-6(c).)

Contracts valued at less than \$1,000.00 are exempt from this restriction. (G.S. 143C-6A-7(a).) In addition, a Local Government Unit may contract with a listed individual or company if it makes a good-faith determination that (1) the commodities or services are necessary to perform its functions and (2) that, absent such an exemption, it would be unable to obtain those commodities or services. (G.S. 143C-6A-7(c).) Local Government Units shall enter such exemptions into the procurement record.

Memorandum #2016-10
Iran Divestment Act
February 17, 2016
Page 3

The Act provides that vendors to Local Government Units may not utilize any subcontractor found on the State Treasurer's Final Divestment List. (N.C.G.S. 143C-6A-5(b).) It is each vendor's responsibility to monitor its compliance with this restriction.

Next Steps

The Department of State Treasurer anticipates distributing the first Final Divestment List on February 26, 2016. Once the List has been distributed, all Local Government Units should meet the contract certification requirements.

If you have questions about the Department of State Treasurer's Iran Divestment Policy, please contact Sharon Edmundson at Sharon.Edmundson@nctreasurer.com or 919-814-4289.

RFP Number (if applicable): _____

Name of Vendor or Bidder: CENERO, LLC

**IRAN DIVESTMENT ACT CERTIFICATION
REQUIRED BY N.C.G.S. 143C-6A-5(a)**

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.

Signature J. C. HENRY Date 12/1/2016

Printed Name Title CEO

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/iran and will be updated every 180 days.



Board Appointment - Albemarle Commission

Description

See attached summary

Board Action Requested

Make appointment

Item Presenter

Bobby Outten, County Manager

January 3, 2017

BOARD APPOINTMENT
ALBEMARLE COMMISSION – BOARD OF DIRECTORS
(Two Year Term)

The following has a term to expire this month:

Robert L. Woodard - Commissioner
(Current Term 1/15 – 1/17)
(Originally Apptd. 1/13)

**Commissioner Woodard has served two terms for a total of four years.
Another Commissioner will be appointed to serve on the Albemarle Commission.**

Other Members:
See attached list

ALBEMARLE COMMISSION – BOARD OF DIRECTORS
(Two Year Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Robert L. "Bob" Woodard, Sr. 2305 Bay Drive Kill Devil Hills, NC 27948 252-480-6654 (H) 252-216-8240 (C)	1/17	Apptd. 1/13 Reaptd. 1/15

NOTE: Meeting Date – 3rd Thursday ea. Month
6:30 p.m.

In July 1997 the Albemarle Commission was restructured with the Board of Directors comprising of one county commissioner from each of the 10 counties and 4 additional delegates. Dare County will have one of the four appointments.

In December 2009 the Albemarle Commission revised their bylaws concerning Board appointments and length of terms. The revision states that a county's elected representative will serve a two year term, beginning January 1st and may not serve more than two consecutive terms.

Based on the Albemarle Commission by-laws, four counties, on a rotating basis, appoint an individual as their at-large member to serve a two year term.
Peregrine White served as the at-large member 1/2008-1/2010
Terry Gore serves as the at-large member 1/2014-1/2016

7/97 – Richard Johnson apptd.

9/97 – Mary Berntsen apptd.

2/08 – Perry White apptd. as *at large member*.

1/14 – Terry Gore appointed as *at large member*.

1/13 – Robert L. "Bob" Woodard, Sr. replaced Richard Johnson.

REVISED 1/16



***Board Appointment - Dare County Community Child Protection Team (CCPT)
and Child Fatality Prevention Team (CFPT)***

Description

See attached summary

Board Action Requested

Make appointment

Item Presenter

Bobby Outten, County Manager

January 3, 2017

BOARD APPOINTMENT
DARE COUNTY COMMUNITY CHILD PROTECTION TEAM (CCPT)
AND
CHILD FATALITY PREVENTION TEAM (CFPT)

The Dare County Community Child Protection Team and Child Fatality Prevention Team wants to add a representative from the Outer Banks Hospital.

An application has been received from:

Anthony Buzzacco – Outer Banks Hospital

Other Members:
See attached list

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee Interested in:

1st choice Community Child Protection Team / Child Fatality Prevention Team
2nd choice _____
3rd choice _____

Name Anthony J. Buzzacco

Address 215 Pirates Way (P.O. Box 142)

City/State/Zip Manteo, NC 27954

Email Address tonybuzzacco@yahoo.com

Telephone Home: 330-272-2872

Business: 252-449-5605

Resident of Dare County: yes no

Occupation: Nursing Director Emergency Services

Business Address: The Outer Banks Hospital
4800 S. Croatan Highway

Educational background: NAGS HEAD, NC 27959

- BSN

- MASTERS Science in Nursing, Leadership/Management Track

Business and civic experience and skills:
N/A

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Rebecca Elliott	RN - Outerbanks Hospital	4800 S. Craven Hwy	Wags Head, NC 804-512-0324
Jennifer Mincham	Nurse Manager	AKRM Childrens Hospital	6505 Marker St. Youngstown, OH 330-246-8128
MARCIA BAYANT	CNO - Outerbanks Hospital	4800 S. Craven Hwy	Wags Head, NC 252-449-4513

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 11/16/16 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____

Dare County
Community Child Protection Team
and
Child Fatality Prevention Team

Community Child Protection Teams (CCPT) were established as one means for the state and local communities to form a partnership to strengthen child protection and in response to Executive Order 142 in May 1991. The duties and responsibilities of the CCPT are contained in North Carolina Administrative Code - 10A NCAC 70A .0201. The original purpose and composition of the team were further formalized and expanded by N.C.G.S. §7B-1406, effective July 1, 1993.

In North Carolina, each CCPT reviews active child welfare cases, fatalities, and other cases brought to the team for review. The purpose of the case reviews is to identify systemic deficiencies in child welfare services or resources. Once identified, teams develop strategies to address the gaps in the child welfare system within the county and report to the state areas of concern that warrant action by the state. Teams promote child well-being through collaboration and public awareness.

Child Fatality Prevention Team (CFPT) - The Dare County CCPT has chosen to review the records of all additional child fatalities and report findings in connection with these reviews to the Team Coordinator of the North Carolina Child Fatality Prevention Team (hereafter, CFPT) at the Department of Environment, Health, and Natural Resources in lieu of a separate CPFT.

The team's composition is mandated in NCGS 7B-1406 and includes:

CCPT

1. The **county director of social services** and a member of the director's staff;
2. A **local law enforcement officer**, appointed by the board of county commissioners;
3. An **attorney** from the district attorney's office, appointed by the district attorney;
4. The **executive director of a local community action agency**, as defined by the Division of Economic Opportunity, Department Health and Human Services, or the executive director's designee;
5. The **superintendent of each local school administrative unit** located in the county, or the superintendent's designee;
6. A **member of the county board of social services**, appointed by the chair of that board;
7. A **local mental health professional**, appointed by the director of the area authority established under N.C.G.S. §122-C;
8. The **local guardian ad litem coordinator**, or the coordinator's designee;
9. The **director of the department of public health**; and
10. A **local health care provider**, appointed by the local board of public health.

CFPT

1. An emergency medical services provider or firefighter, appointed by the board of county Commissioners
2. A district court judge, appointed by the chief district court judge in that district
3. A county medical examiner, appointed by the Chief Medical Examiner

4. A representative of a local child care facility or Head Start Program, appointed by the director of the county DSS
5. A parent of a child who died before reaching the child's eighteenth birthday, to be appointed by the board of county commissioners.

The board of commissioners may appoint a maximum of five additional members to represent various county agencies or the community at large.

At the Dare County CCPT/CFPT meeting on November 21, 2016, the team requested to add a representative from the hospital to the team. The CCPT/CFPT is requesting the following appointment from the Dare County Board of Commissioners:

1. Anthony "Tony" Buzzacco – The Outer Banks Hospital – Emergency Department Director

**COMMUNITY CHILD PROTECTION TEAM
CHILD FATALITY PREVENTION TEAM
TEAM COMPOSITION**

<u>Person</u>	<u>Representing</u>
Lt. Wade Styon	Kitty Hawk Police Department
Keith Letchworth	Trillium
Jodi Wyant	CFPT Coordinator
Andrea Chaney	Child Abuse Coordinator, District Attorney's Office
Melanie Corprew	Social Services Director – CCPT Coordinator
Chuck Lycett	DHHS – SSD
Kathleen Foreman	Guardian Ad Litem
Teresa Forward	Economic Improvement Council
L'Tanya Murray	DHHS Board
Kathy Spencer	Roanoke Is. Pres. Day Care
Jeff Mitchell	EMS
Dr. Michael Smith	County Medical Examiner
Frances Smyth	Local Health Care Provider
Michael Lewis	Hotline - Member at Large
Sheila Davies	Health Director
Robin Cudworth	DHHS - PHD
Nancy Griffin	Children and Youth Partnership – Member at Large
Judge Edgar Barnes	Chief District Court Judge
Vacant	Board of Education



Board Appointments - Dare County Youth Council

Description

See attached summary

Board Action Requested

Make appointments/reappointments

Item Presenter

Bobby Outten, County Manager

Jan. 3, 2016

BOARD APPOINTMENTS
DARE COUNTY YOUTH COUNCIL
(Staggered Terms)

The following terms expired in November:

Catisha Bryant
(Adult Member/At Large)
(Current Term 2/15 – 11/16, Originally Apptd. 2/15)

Kathy Burrus
(Adult Member/At Large)
(Current Term 11/14 – 11/16, Originally Apptd. 11/06)

Richard Martin
(Adult Member/At Large)
(Current Term 11/15 – 11/16, Originally Apptd. 11/15)

The Youth Council recommends:
reappointing Ms. Bryant, Mrs. Burrus and Mr. Martin

Also, there are currently 6 Youth Member vacancies:
(4 At Large, 1 Hatteras Island representative
and 1 Roanoke Island/Mainland representative)

Applications for 3 of the Youth Member/At Large vacancies
and Roanoke Island/Mainland representative have been received from:

Sarah Skinner and Christian Eberhard – Youth, At Large
Maximus Allison – Youth, Roanoke Island/Mainland

The Youth Council recommends:
appointing Sarah Skinner, Christian Eberhard, Maximus Allison
and filling the other vacancies at a later date.

Other Members: See attached

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Youth Council

2nd choice _____

3rd choice _____

Name Sarah Skinner

Address 151 Clam Shell Trail

City/State/Zip Southern Shores, NC 27949

Email Address skinnerSA0619@daretolearn.org

Telephone Home: 252-255-1778

Business: 252-305-9030

Resident of Dare County: yes no

Occupation: bookseller, student

Business Address: 1144 Duck Woods Dr, Duck, NC

Educational background:
Senior at First Flight High School

Business and civic experience and skills:

Work at Island Bookstore, Teen Court,
Superintendent's Student Advisory Council

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Dare County Youth Council

2nd choice _____

3rd choice _____

Name Christian Eberhard

Address 4250 Worthington Lane

City/State/Zip Kitty Hawk, North Carolina, 27949

Email Address Christian.Eberhard@yahoo.com

Telephone cell Home: 252-327-8910

Business: _____

Resident of Dare County: yes no

Occupation: Student

Business Address: N/A

Educational background:
FFHS Senior

Business and civic experience and skills:
Worked at Duck Deli over Summer

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>John Buford</u>	<u>Teacher</u>	<u>First Flight High School</u>	
<u>Carol Watkins</u>		<u>Sunshine Key</u>	<u>252-207-5541</u>
<u>June Cook</u>		<u>8 Muller Cove Loop</u>	<u>252-614-3342</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 11/29/16 Signature of applicant: Christine Buford

FOR OFFICE USE ONLY:

Date received: 12/10/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Youth Council

2nd choice _____

3rd choice _____

Name Maximus Allison

Address 916 Washington St.

City/State/Zip Manteo / NC / 27954

Email Address allisonma0617@daretolearn.org

Telephone Home: 252-305-4367

Business: _____

Resident of Dare County: yes no

Occupation: Garden Deli

Business Address: 512 US 64

Educational background:

Junior at Manteo High School

Enrolled in 6 college credits total of classes at COA

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Jamie Daniels	Garden Deli owner	512 US 64	(262) 216-5518
Seth Rose	College advisor	Mankato High School	(252) 473-5841
Amber Stanley	Social Worker		(252) 207-3587

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 11/15/2016 Signature of applicant: Max Allison

FOR OFFICE USE ONLY:

Date received: _____

DARE COUNTY YOUTH COUNCIL
(Staggered Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Vacant (Blake Taft) (Youth Member) Hatteras Island Div. Rep.	11/15	
Brady Creef (Youth Member) Northern Beaches Div. Rep.	11/17	Apptd. 11/14 Reapptd. 11/15
Nathan Butcher (Youth Member) At Large	11/16	Apptd. 11/13 Reapptd. 11/14, 15
Rachel Sorenson (Youth Member) At Large	11/16	Apptd. 11/15
Erica Stone (Youth Member) At Large	11/16	Apptd. 11/15
Vacant (Caylin Mielke) (Youth Member) At Large	11/16	
Arturo Lara (Youth Member) Roanoke Island/Mainland Rep.	11/16	
Vacant (Hatcher Shifflet) (Youth Member) At Large	11/15	
Linda Austin P.O. Box 124 Buxton, NC 27920 (Adult Member) Hatteras Island Div. Rep.	11/17	Apptd. 11/13 Reapptd. 11/15
Matt Witter (At Large, Adult Member) Northern Beaches Rep.	11/17	Apptd. 2/09 Reapptd. 12/10, 11/12, 11/14, 15
Gail Hutchison (Adult Member) Roanoke Island/Mainland Div. Rep.	11/17	Apptd. 11/07 Reapptd. 11/08, 09 11, 13, 15

Hunt Thomas P.O. Box 1660 Manteo, NC 27954 (Adult Member) At Large	11/17	Apptd. 8/10 Reapptd. 12/11, 13,15
Catisha Bryant 804 Suffolk St. Kill Devil Hills, NC 27948 (Adult Member) At Large	11/16	Apptd. 2/15
Kathy Burrus (Adult Member) At Large	11/16	Apptd. 11/06 Reapptd. 11/08, 10,12,14
Richard Martin (Adult Member) At Large	11/16	Apptd. 11/15
Warren Judge (Commissioner appointee)		Apptd. 11/06

NOTES: 11/06/06 - Comm. Judge moved to disband Dare County Youth Center Advisory Board and approval of new board structure and appoint new board to include Kathy Kiddy as the adult representative from Hatteras Island. Comm. Byrd seconded the motion, VOTE: AYES unanimous

Advisory Committee was set up by resolution by DCBC on 10/28/98.
Advisory Committee will serve and report to Tim White, Parks & Rec. Director.
Loretta Michael, Executive Director
Children & Youth Partnership
P.O. Box 2539
Kill Devil Hills, NC 27948

MEETING INFO:

CONTACT INFO:

MEMBERS COMPENSATED: No

Keri Simmons filled unexpired term of Amy Hudgins 5/07.
Kasey Rabar replaced Mary Kat Keith 11/07.
Luke McDonald replaced Cory Smith 11/07.
Lauren Martinez replaced Mary Claire Hardy 11/07.
Hilarey Netsch replaced Michael Blanchard 11/07.
Gail Hutchison replaced L'Tanya Murray 11/07.
Blake Taft filled vacant youth rep. Hatteras Isl. Seat 11/08.
Matt Witter apptd. to fill unexpired term of Katherine Irby who was apptd. Youth Advisor 11/09.
Farrel Eike apptd to fill vacant youth member seat (northern beaches div. rep.) 12/09.
Josh Poznanski replaced Luke McDonald 12/09.
Joy Martinez replaced Lauren Martinez 12/09.
Julia Taft replaced Kathy Kiddy 12/09.

Colby Sawyer filled Vacant RI/Mainland Youth Rep. 12/10
Aubrey Butcher replaced Farrel Eike 12/11.
Shannon Dwyer replaced Joy Martinez 12/11.
Jimmy Morganroth replaced Hilarey Netsch 12/11.
Caroline Austin, Alissa Muniz and Lindsay Young appointed to fill (3) vacant youth-at large seats 12/11.
Apptd. Marie Holland to fill vacant-At Large Adult Member seat 12/11.
Abby Haywood replaced Shannon Dwyer 11/12.
Caylin Mielke replaced Jimmy Morganroth 11/12.
Murphy Grant appointed to fill unexpired term of Aubrey Butcher 11/12.
Nathan Butcher filled unexpired term of Colby Sawyer 11/13.
Hatcher Shifflet replaced Lindsay Young 11/13.
Linda Austin replaced Julia Taft 11/13.
Brady Creef replaced Murphy Grant 11/14.
Jordan Carmen replaced Caroline Austin 11/14.
Rachel Sorenson replaced Jordan Carmen 11/15.
Erica Stone fill unexpired term of Abby Haywood 11/15.
Aurturo Lara appointed to RI/Mainland rep. seat 11/15.
Matt Witter replaced David Strickland (Northern Beaches rep.) 11/15.
Richard Martin filled unexpired term of Matt Witter (At Large) 11/15.

REVISED 11/15



Board Appointment - Older Adult Services Advisory Council

Description

See attached summary

Board Action Requested

Make appointment/reappointment

Item Presenter

Bobby Outten, County Manager

January 3, 2017

Board Appointment
Older Adult Services Advisory Council
(Four Year Term)

The following has a term to this month:

Margarette Umphlett
(Dare County Commissioner)
(Current Term 12/14 - 1/17)
(Originally Apptd. 12/14)

Commissioner Umphlett would like to be reappointed.

Other Members:
See attached list

OLDER ADULT SERVICES ADVISORY COUNCIL

(Four Year Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Linda Lengyel P.O. Box 211 Hatteras, NC 27943 937-623-3258 North Hatteras Island Area	11-18	Apptd. 3/13 Reapptd. 11/14
Mary Pendill 129 Dogwood Circle Manteo, NC 27954 Manteo Area	11-18	Apptd. 11/14
Cynthia Harris 92 S. Dogwood Trail Southern Shores, NC 27949 261-4990 South Beach Area	11-17	Apptd. 11/15
Jonna Midgett P.O. Box 669 Manteo, NC 27954 475-5530 Social Services Rep.	11-18	Apptd. 1-03 Reapptd. 11-06,10,14
Lynne Bloomfield 5024 Lindbergh Ave. Kitty Hawk, NC 27949 261-8937 (H) Adult Services Rep.	11-19	Apptd. 11/14 Reapptd. 11/15
David Faudie 240 Wax Myrtle Trail Southern Shores, NC 27949 255-5875 (H) Adult Services Rep.	11-17	Apptd. 11/14
Paulette Prodanchek 46 Mistletoe Lane Kitty Hawk, NC 27949 261-0676 North Beach Area	11-17	Apptd. 4-05 Reapptd. 11-05,09,13

Sandra Clark 1508 Small Ct. Kill Devil Hills, NC ;27948 715-0602 Mainland Area	11-17	Apptd. 11/15
Claudia Hennessey P.O. Box 740 Avon, NC 27915 995-6662 Wanchese Area	11-17	Apptd. 11/15'
Georgia Ellis 1724 Virginia Ave. Kill Devil Hills, NC 27948 480-2926 Central Beach Area	11-16	Apptd. 8-08 Reapptd.10-08,12
Margarette Umphlett 166 Old NC 345 Manteo, NC 27954 305-3241 DC Commissioner	1-17	Apptd. 12/14

NOTE:

MEETING INFO: 2nd Tues., 10:00 a.m., except June, July, Aug. Meetings rotates between Baum Center, Dare Center and Fessenden Center

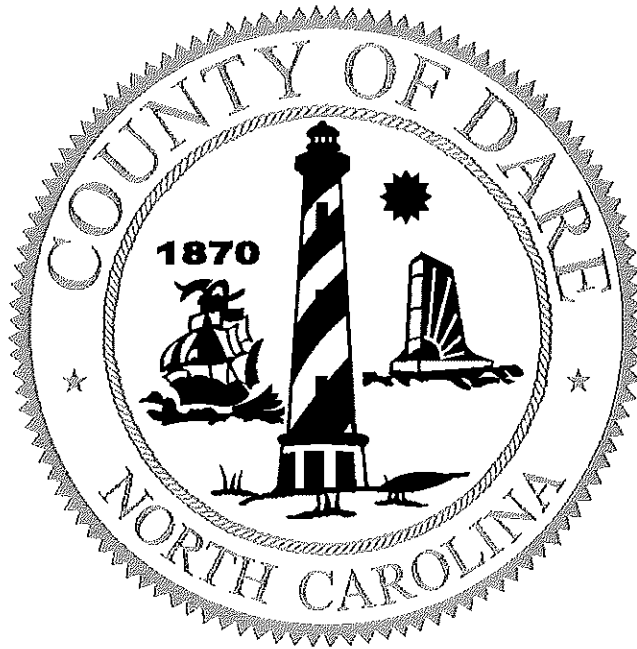
CONTACT INFO: Mary Pendill, Chair
Brandi Rheubottom, Dir., Baum Center

MEMBERS COMPENSATED: No

Commissioner Byrd replaced Commissioner Perry 9/97.
Walter Parker replaced Herb Barr 11/97.
Josephine Fessler replaced Lovie Midgett 11/97.
Alpean Midgett apptd. to fill unexpired term of Louise Rossiter who resigned 11/97.
Henry Haywood apptd. to fill unexpired term Marge Keys 3/99.
Edna P. Fehrmann apptd. to fill unexpired term of Marge Keys 3/99.
Kathy Crowder replaced Jimmy Williams 11/99.
Marjorie Midgett replaced Roy Midgett 11/99.
Grace Fruit replaced Edna Fehrmann 10/00.
Cheryl Byrd's appt. tabled til 12/18/00.
Geneva H. Perry filled unexpired term of Comm. Cheryl Byrd 1/01.
Lovie Midgett apptd. to fill unexpired term of Alpean Midgett 4/01.

Shirley Venente replaced Walter Parker 1/02.
Barbara Brenner replaced Josephine Fessler 1/02.
Mary Conway replaced Dell Collins 1/03.
Jonna Midgett replaced Sue Judge 1/03.
Virginia Tillett filled unexpired term of outgoing Comm. Geneva Perry 2/03.
Joe Rongo replaced "Fritz" Winfree 11/03.
Annie Rose Wells filled unexpired term of Gee Fruit 3/04.
Paulette Prodanchek filled unexpired term of Barbara Brenner 4/05.
Lynda Hester filled unexpired term of Mary Conway 4/07.
Lynn Thomas filled unexpired term of Joe Rongo 8/07.
Georgia Ellis filled unexpired term of Annie Rose Wells 8/07.
Judith Link filled unexpired term of Shirley Venente 5/08.
Steve Jennette filled unexpired term of Lovie Midgett 12/08. Gisele Mead filled unexpired term of Lynda Hester 1/09.
Linda Lenguel filled unexpired term of Steve Jennette 3/04.
Lynn Bloomfield filled unexpired term of Julia Haywood 11/14.
David Faudie filled unexpired term of Betse Kelly 11/14.
Margarette Umphlett filled unexpired term of Virginia Tillett 12/14.
***11/2/15 – Cynthia Harris apptd. to South Beach seat, Sandra Clark to Mainland seat and Claudia Hennessey apptd. to Wanchese seat for two year terms. There were no applications from these designated areas, so appointments were made from applications that were on hand.

REVISED 11/15



Board Appointments - Tourism Board

Description

See attached summary

Board Action Requested

Make appointments/reappointments

Item Presenter

Bobby Outten, County Manager

January 3, 2017`

BOARD APPOINTMENTS

TOURISM BOARD

(Two Year Term)

The following have terms to expire this month:

Dorie Fuller

Outer Banks Chamber of Commerce

(Current Term 12/14 – 12/16, Originally Apptd. 12/12)

**Ms. Fuller is not eligible for reappointment as she
has served two consecutive two year terms.**

The Chamber of Commerce has submitted three names and applications for consideration:

Myra Ladd Bone

Allison Breaux

Tim Kelly

Tonia Cohen

Outer Banks Hotel/Motel Association

(Current Term 12/14 – 12/16, Originally Apptd. 5/14)

Ms. Cohen is eligible for reappointment.

The Hotel/Motel Association has submitted three names and applications for consideration.

Tonia Cohen

Janet Pate

Stacy Rausch

Nancy Caviness
Town of Duck
(Current Term 12/14 – 12/16, Originally Apptd. 12/14)

Ms. Caviness is eligible for reappointment.

The Town of Duck has submitted three names and applications for consideration:

Nancy Caviness
Jonathan Britt
Chuck Burdick

Leo Holland
Town of Southern Shores
(Current term 12/14 – 12/16, Originally Apptd. 12/14)

Mr. Holland is eligible for reappointment.

The Town of Southern Shores has submitted three names and applications for consideration.

Leo Holland
Thomas Bennett
Chris Nason

Martha Wickre
Town of Manteo
(Current Term 12/14 – 12/16, Originally Apptd. 12/14)

Ms. Wickre is eligible for reappointment.

The Town of Manteo has submitted three names and applications for consideration.

Martha Wickre
Jamie Daniels
Nancy Peele

Natalie Kavanagh
Hatteras Island – At Large
(Current Term 12/14 – 12/16, Originally Apptd. 12/12)

**Ms. Kavanagh is not eligible for reappointment as she
has served two consecutive two year terms.**

Applications for the Hatteras Island – At Large seat have been received from:

Dennis Robinson
Pat Weston

#1

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Myra J. Odd-Bone

Address 3053 Creek Rd.

City/State/Zip Kitty Hawk, NC 27949

Email Address myra@atlanticrealty-nc.com

Telephone ^{cell} Home: 252-202-5689

Business: 252-449-5360

Resident of Dare County: yes no

Occupation: Real Estate Broker

Business Address: 4729 N. Croatan Hwy Kitty Hawk, NC 27949

Educational background:
BS in Elementary Education

Business and civic experience and skills:

Coastal Resources Commission Past President
of the OB Chamber, former Board Member
of OB Community Foundation, Gateway Bank,
Box Bank. Founding Director of the Outer Banks
Patrons of the Arts, Board of Trustees - K.H. Methodist
Church (built the parsonage) Past Director of RHA
(The Lost Colony) + involved in other organizations
in supporting roles

Other Boards/Committees/Commissions on which you presently serve:

Outer Banks Hospital Development Council
Journe Bank
The West Colony Advancement Committee

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
David McLaughlin	Journe Bank	cell	252-489-1482
Scott Azzett	LSI		252-305-1567
Jennifer Schwartzenberg	OB Hospital		252-449-5933

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 11/17/14 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 12/8/16

#2

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Allison Braux

Address 113 Holly Hills Ln

City/State/Zip Manteo, NC 27954

Email Address AliBraux@Sun Realty, NC, LLC

Telephone Home: 423-0519

Business: 441-8011

Resident of Dare County: yes no

Occupation: Real Estate, Vacation Rental Executive - Sun Realty

Business Address: 1500 S. Croatan Hwy, KDH NC 27948

Educational background:

Manteo High School NC Real Estate Broker

UNCW BA Degree

Business and civic experience and skills:

Budgets, marketing, project management, financial analysis, personnel oversight, goal and strategic planning

Other Boards/Committees/Commissions on which you presently serve:

Towne Bank Board of Directors
OPAR Emerance NCAR Property Management Board of Governors

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Jett Dandy</u>	<u>Dandy + Osborne CPA</u>	<u>Naphtal</u>	<u>449-4401</u>
<u>Tayo Sugg</u>	<u>Towne Bank</u>	<u>Southern Shores</u>	<u>261-4350</u>
<u>Monica Thibodeaux</u>	<u>Cardinal Designing</u>	<u>Duck</u>	<u>261-3934</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 11/16/2016 Signature of applicant: Allison Boush

FOR OFFICE USE ONLY:
Date received: 12/8/16

#3

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Tim Kelly

Address 518 W. Ardwick St.

City/State/Zip Kill Devil Hills NC 27948

Email Address tim.kelly@aol.com

Telephone Home: 252-276-0184

Business: 252-449-0204

Resident of Dare County: yes no

Occupation: General Manager - Retail

Business Address: 2210 S. Croatan Hwy, Nags Head, NC

Educational background: BBA - MKTG / Mgmt minor

Business and civic experience and skills: Owner

Other Boards/Committees/Commissions on which you presently serve:

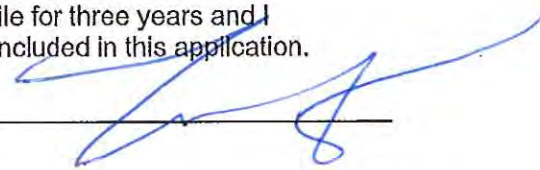
Charter board

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Karen Grund</u>	<u>CEO - OBCC</u>		<u>252-441-8144</u>
<u>R. V. Owens</u>			<u>(252) 216-8079</u>
<u>Bruce Austin</u>			<u>(252) 423-0605</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/5/16 Signature of applicant: _____


FOR OFFICE USE ONLY:

Date received: 12/8/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Tonia Cohen

Address 213 Soundview Drive

City/State/Zip Kill Devil Hills, NC 27948

Email Address tonia@mindspring.com

Telephone Home: 2522616124

Business: 2524230019 (cell)

Resident of Dare County: yes no

Occupation: Assistant General Manager/Director of Sales & Marketing

Business Address: 201 North Virginia Dare Trail | KDH, NC

Educational background:

Graduated Magna Cume Laude from Elizabeth City State University
with a BA in English, with a concentration in News Media

Business and civic experience and skills:

Currently attends tradeshow in promoting the OBX to the leisure travel/group markets. Daily I deal with: day to day logistics in employee scheduling, sales & marketing of our hotels & cottages by phone in person, on the web & by email, rate management, updating social media and regular hotel websites, managing web ads on various platforms, etc.

Other Boards/Committees/Commissions on which you presently serve:

*Secretary/Treasurer of the Hotel/Motel Association

*I am currently the OBHMA rep to the DCTB

REFERENCES

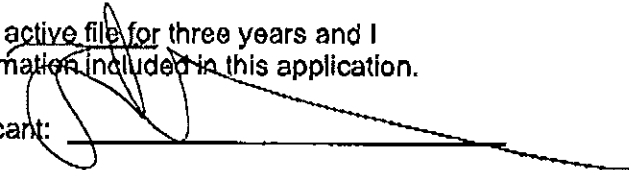
List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Lynda Wood	Outer Banks Sporting Events	Nags Head	255-6273
Tanya Young	Roanoke Island Festival Park	Manteo	475-1500
Jamie Chisholm	Ramada & Pres OBHMA	KDH	441-2151

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/9/16

Signature of applicant: _____



FOR OFFICE USE ONLY:

Date received: 12/11/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

- 1st choice DARE COUNTY TOURISM BOARD for OBHMA
- 2nd choice _____
- 3rd choice _____

Name JANET M. PATE

Address P. O. BOX 339

City/State/Zip BUXTON, NC 27920

Email Address jmp256@yahoo.com

Telephone Home: 708-539-8707 (cell)

Business: 252-995-5611

Resident of Dare County: yes no

Occupation: Owner - Cape Hatteras Motel

Business Address: 46556 Highway 12, Buxton, NC 27920

Educational background:

BA, Westminster College, New Wilmington, PA
Graduate works toward MPA, University of South Carolina

Business and civic experience and skills:

President + CEO West Cook YMCA, Oak Park IL 2009-2013
Elected Trustee, Oak Park, IL 2007-2011
Community Relations Commission, Oak Park IL
Have worked in non-profit sector, overseas humanitarian assignment, local government in communications (Florence, SC) and radio/TV.

Other Boards/Committees/Commissions on which you presently serve:

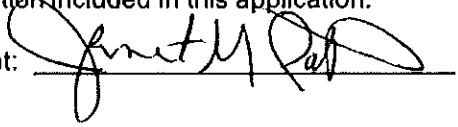
n/a

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Dr. Donna Carroll	President, Dominican University	River Forest, IL 2490	708-366
Barry Anderson	GCP, Kitty Hawk	NC 252-202-9708	
Kicky Barris	Hatteras Realty	Aron, NC 252-473-0249	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/13/14 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 12/13/14

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare Country Tourism Board

2nd choice _____

3rd choice _____

Name Stacy Rausch

Address 140 Duck Woods Road

City/State/Zip Southern Shore, NC 27949

Email Address SRausch@shuttersonthebanks.com

Telephone Home: 757.754.1150

Business: 252.441.5581

Resident of Dare County: yes no

Occupation: Hotel Management

Business Address: 405 S. Virginia Dare Trail

Educational background:

BACHELOR OF BUSINESS W/CONCENTRATION IN HOSPITALITY AND TOURISM MANAGEMENT

Business and civic experience and skills:

6 Years as a Hotel Revenue Manager in Norfolk VA, 5 Years as a property consultant with Orbitz.com in VA and NC,

6 months as a Territory Manager with a Hotel Product supply Company in SouthEastern, VA and Northeastern, NC

Other Boards/Committees/Commissions on which you presently serve:
None currently as I relocated to NC from VA June 2016,

Member of the Outer Banks Hotel/Motel Association

REFERENCES

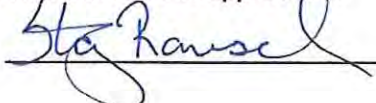
List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Evelyne Octavio	405 S Virginia Dare Trail Kill Devil Hills		252.261.4246

Nick Nuzzi	405 S Virginia Dare Trail Kill Devil Hills		252.202.3037
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Robin Gallagher	Pawleys Island, SC		312.912.2343
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I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12-12-2016 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 12/12/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Nancy Caviness

Address POB 8278

City/State/Zip Duck, NC 27949

Email Address nancy.caviness@townofduck.com

Telephone Home: 252.255.8124

Business: _____

Resident of Dare County: yes no

Occupation: Business Owner

Business Address: as above

Educational background:

Master of Science - Old Dominion University; Bachelor of Science - University of CT

Business and civic experience and skills: Advice 5¢, a bed & breakfast - 21 years; owner (retired)

Annual ADVICE 5K Turkey Trot -- 21 years; Race Director

Duck Fire Department - 16 years; Volunteer Firefighter

Other Boards/Committees/Commissions on which you presently serve:

Town of Duck - Town Council

Duck Merchants Association & Outer Banks Community Foundation - both to begin 2017

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Donna Black</u>	<u>Fire Chief</u>	<u>Duck Fire Department; 1259 Duck Road</u>	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/16 Signature of applicant: Nancy R. Caviness

FOR OFFICE USE ONLY:

Date received: 12/12/16

APPLICATION FOR APPOINTMENT TO
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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Jonathan Edward Britt

Address 1310 Duck Road

City/State/Zip Duck, NC 27949

Email Address norbanks@gmail.com

Telephone Home: (252) 202 6880

Business: 252 202 6880

Resident of Dare County: yes no

Occupation: Owner, Nor'Banks Sailing and Watersports

Business Address: 1314 Duck Road Duck, NC 27949

Educational background:

Manteo High School 1986

BA from Wake Forest University 1990

Business and civic experience and skills:

Started and have operated Nor'Banks since 1991, Board Member and President DCA 1995 2001

Member Duck Fire Department since 1992 (Captain) Dare County Planning Brd 1997 thru 2002

Duck Planning Board 2003 thru 2012 (served as Chairman 2008 thru 2012)

Other Boards/Committees/Commissions on which you presently serve:

Duck Town Council 2012 - present. Board Member Duck Merchants Association

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Donna Black	Duck Fire Chief	1268 Duck Road Duck, NC 27949	252-255-8134
Chris Layton	Duck Town Manager	1200 Duck Road Duck, NC 27949	252-255-1234
Roberta Thuman	PIO Town Of Nags Head	5401 S Croatan Hwy Nags Head, NC	252-441-5508

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/16 Signature of applicant: *Jon Britt*

FOR OFFICE USE ONLY:

Date received: 12/12/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee Interested in:

1st choice TOURISM BOARD

2nd choice _____

3rd choice _____

Name CHUCK BURDICK

Address 148 WHISTLING SWAN DR

City/State/Zip DUCK, NC 27949

Email Address CHUCKBJR@GMAIL.COM

Telephone Home: 252-261-7576

Business: 252-202-5748

Resident of Dare County: yes no

Occupation: DUCK CONTRACT POSTMASTER AND SHOP OWNER-10 YEARS

Business Address: 1245 DUCK RD, DUCK, NC 27949

Educational background:

B.S. CHEMICAL ENGINEERING, 1952 WORCESTER POLYTECHNIC INSTITUTE

MBA 1972, UNIVERSITY OF TENNESSEE, CHATTANOOGA

Business and civic experience and skills:

30 YRS WITH DUPONT MANAGING PRODUCT DEVELOPMENT AND MAUFACTURING OPERATIONS. 10 YEARS WITH SUDAMTEX DE VENEZUELA, vp OF OPERATIONS

Other Boards/Committees/Commissions on which you presently serve:

DUCK TOWN COUNCIL, 5 YERS

DUCK COUNCIL LIASON TO PLANNING BOARD

REFERENCES

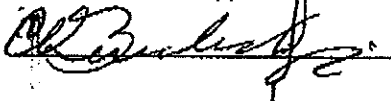
List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
ED SADLER	RETIREED RETAILER	DUCK, NC	252-261-3094
DON KINGSTON	DUCK MAYOR	"	252-255-4617
MONICA THIBODEAU	DUCK VICE MAYOR	"	252-207-7739

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12-12-16

Signature of applicant:



FOR OFFICE USE ONLY:

Date received:

12/12/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Dare County Tourism Board

2nd choice _____

3rd choice _____

Name Leo Holland

Address 23 Spindelff Trail

City/State/Zip Southern Shores NC 27949

Email Address LHolland@southernshores-nc.gov

Telephone Home: 255-5780

Business: _____

Resident of Dare County: yes no

Occupation: Town Council member

Business Address: _____

Educational background:
Currently on Dare County Tourism Board - Would like to be reappointed

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

Vice Treasurer of Dare County Tourism Board (current)
Southern Shores Town Council (current)
President of Southern Shores Civic Assoc. (expired)
President of Chicahawk Homeowner Assoc (expired)

REFERENCES

Board member of Southern Shores Board of Adjustment (expired)

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Kevin J McSwath - Retired</u>	<u>318 Sea Oaks, SS</u>	<u>2161-7888</u>	
<u>Jack W May - retired</u>	<u>Kitty Hawk, 1st Street</u>	<u>441-9619</u>	
<u>Alan Ziegler - Realtor</u>	<u>57 Gingivate Trl</u>	<u>305-0688</u>	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 13 December 2016 Signature of applicant: Leo L. Holland

FOR OFFICE USE ONLY:

Date received: 12/13/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Tourism Board

2nd choice _____

3rd choice _____

Name Thomas Bennett

Address 218 Hillcrest

City/State/Zip Southern Shores

Email Address tbennett@southernshores-nc.gov

Telephone Home: _____

Business: 261-2394

Resident of Dare County: yes no

Occupation: Town Council - Mayor

Business Address: _____

Educational background:

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

Emergency Management Council group
Southern Shores Council Member (Mayor) current

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Peter Bayce	Town Mgn	TOSS	2161-2394
Leo Holland	Council member		

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/13/16 Signature of applicant: Thomas S. Bennett

FOR OFFICE USE ONLY:

Date received: 12/13/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Tourism Board

2nd choice _____

3rd choice _____

Name Chris Nason

Address 72 Thimble Trl

City/State/Zip Southern Shores

Email Address Cnasona@southernshores-nc.gov

Telephone Home: _____

Business: 261-2394

Resident of Dare County: yes no

Occupation: Council member

Business Address: _____

Educational background:

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
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I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: _____ Signature of applicant: _____

FOR OFFICE USE ONLY:

Date received: 12/13/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Outer Banks Visitor Bureau

2nd choice _____

3rd choice _____

Name Martha H. Wickre

Address 408 Agona St

City/State/Zip Manteo NC 27954

Email Address Wickre.m@townofmanteo.com

Telephone Home: 252-256-0564 cell

Business: _____

Resident of Dare County: yes no

Occupation: self employed

Business Address: Same

Educational background:

3rd years college

various marketing, emergency management, public relations, workshops and classes

Business and civic experience and skills:

Member of Gov. Ed Channel- Dare County

Commissioner Town of Manteo

Past Member Roanoke Island Garden Club

Other Boards/Committees/Commissions on which you presently serve:

Dare Day Chairman - Town of Manteo

Outer Banks Visitor Bureau Board Member

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Wally Overman		252-216-6042	
Malcom Fearing		252-305-8596	
Kermit Skinner		252-305-5501	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/7/16 Signature of applicant: Maura J. Wickro

FOR OFFICE USE ONLY:

Date received: 12/10/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Tourist Bureau

2nd choice _____

3rd choice _____

Name Jamie Daniels

Address 301 Devon St.

City/State/Zip Manteo NC 27954

Email Address daniels@townofmanteo.com

Telephone Home: 473 5013

Business: 473 6888

Resident of Dare County: yes no

Occupation: Business Owner

Business Address: Garden Pizzeria Hwy 64 Manteo NC 27954

Educational background:

Business and civic experience and skills:

Mayor, Planning + Zoning Board A.B. Tourist Bureau

Other Boards/Committees/Commissions on which you presently serve:

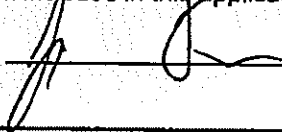
Mayor Town of Manteo

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/8/16 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 12/10/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Tourism Board

2nd choice _____

3rd choice _____

Name Nancy Peele

Address PO Box 1494

City/State/Zip Manteo NC 27954

Email Address peele@townofmanteo

Telephone Home: 252 473 3175

Business: _____

Resident of Dare County: yes no

Occupation: Accts Payable Ace Hardware

Business Address: 300 N. Hwy 64 Manteo NC 27954

Educational background:

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

Commissioner Town of Manteo

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12-7-16 Signature of applicant: Nancy Peale

FOR OFFICE USE ONLY:

Date received: 12/7/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Tourism Board

2nd choice _____

3rd choice _____

Name Dennis Robinson

Address Po Box 62

City/State/Zip Hatteras, NC 27943

Email Address dennisr@midgettrealty.com

Telephone Home: 252-475-4388

Business: 252-986-6335

Resident of Dare County: yes no

Occupation: Marketing Manager: Midgett Realty

Business Address: PO Box 250 Hatteras, NC 27943

Educational background:

Cape Hatteras Highschool 1999

East Carolina University 2013; BS Hospitality Management

Business and civic experience and skills:

Hatteras Civic Association, President * Hatteras Village Medical Center, Vice President

Hatteras Village Tax Board * Hatteras Island LEPC

Other Boards/Committees/Commissions on which you presently serve:

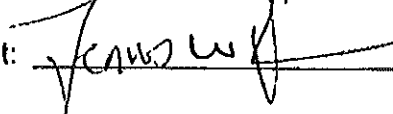
See above

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Allen Burrus	Commissioner	PO Box 27 Hatteras, NC 27943	252-305-2011
Mary Helen Goodloe-Murphy	Reporter	PO Box 147 Rodanthe, NC 27968	252-987-1303
Beth Midgett	Property Management	PO Box 250 Hatteras, NC 27943	252-996-0133

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/15/2015 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice DARE COUNTY TOURISM BOARD

2nd choice _____

3rd choice _____

Name Patricia S. (Pat) Weston

Address 41105 Channel Ct. - P. O. Box 976

City/State/Zip Avon NC 27915-0976

Email Address obxblondie@aol.com

Telephone Home: (252) 995-6523

Business: (252) 305-1705

Resident of Dare County: yes no

Occupation: Self-Employed - Gen. Mgr.- Gtr. Kinnakeet Shores HOA (16 yrs.)

Business Address: 41105 Channel Ct. - P. O. Box 853, Avon NC 27915-0853

Educational background:

Oscar Smith High School, Chesapeake, VA - Graduating Class of '65

Old Dominion University - attended 1965-66

Business and civic experience and skills:

Exec. Ofc. Mgr. - Austin Hilton, Austin, TX; Sec'y. to V.P. Tourism - Austin C of C; Legal Sec'y. (TX & VA); Negotiated

Rulemaking Cmte. (NPS); Skills: management, planning, finance, budgeting, research and communication

Other Boards/Committees/Commissions on which you presently serve:

Gtr. Kinnakeet Shores HOA - Pres.; Avon Property Owners Assn. - V. P.; Outer Banks Preservation

Assn. - V. P.; Cape Hatteras Anglers Club - Board Sec'y; Avon Fireworks Committee - Chair

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
George Banks	Real Estate Agent	Frisco, NC	(252) 475-0297
Danny Couch	Hatteras Tours	Buxton, NC	(252) 475-4477
Jim Harris	Retired Engineer	Kitty Hawk, NC	(703) 402-9575

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/15/16 Signature of applicant Rak Weston

FOR OFFICE USE ONLY:

Date received: _____

DARE COUNTY TOURISM BOARD

(Two Year Term)
Effective January 1, 1992

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Dorie Fuller P.O. Box 1003 Nags Head, NC 27959 441-3922 (H) 480-4702 (O) Outer Banks Chamber of Commerce	12-16	Apptd. 12-12 Reapptd. 12-14
Bambos Charalambous 530 W. Aycock St. Kill Devil Hills, NC 27948 715-05117 (H) 480-6677 (O) DC Rest. Asso.	12-17	Apptd. 12-15
Tonia Cohen 213 Soundview Dr. Kill Devil Hills, NC 27948 261-6124 (H), 423-0019 (O) OB Hotel/Motel Asso.	12-16	Apptd. 5-14 Reapptd. 12-14
Stuart Pack 152 W. Waterside Lane Nags Head, NC 27959 305-7808 (H) 255-3504 (O) OB Asso. of Realtors	12-17	Apptd. 12-15
Nancy Caviness P.O. Box 8278 Duck, NC 27949 255-1050 (O) Town of Duck	12-16	Apptd. 12-14
Leo Holland 23 Spindrift Trail Southern Shores, NC 27949 255-5780 (H) 256-2488 (O) Town of Southern Shores	12-16	Apptd. 12-14
Ervin Bateman 4448 Poor Ridge Rd. Kitty Hawk, NC 27949 202-1072 (H) Town of Kitty Hawk	12-17	Apptd. 12-13 Reapptd. 12-15
Mike Hogan P.O. Box 1898 Kill Devil Hills, NC 27948 441-6493 (H) Town of Kill Devil Hills	12-17	Apptd. 12-15
Susie Walters P.O. Box 1075	12-17	Apptd. 12-13 Reapptd. 12-15

Nags Head, NC 27959
441-9218 (H)
Town of Nags Head

Martha Wickre 12-16 Apptd. 12-14
408 Agona St.
Manteo, NC 27954
256-0564 (H)
Town of Manteo

Wally Overman 12-17 Apptd. 12-14
549 Skyco Rd. Reaptd. 12-15
Manteo, NC 27954
473-3433 (H)
DC Commissioner

Natalie Kavanagh 12-16 Apptd. 12-12
P.O. Box 598 Reaptd. 12-14
Frisco, NC 27936
995-3035 (H) 995-5366 (O)
Hatteras Island
Member at Large

George Banks III 12-17 Apptd. 12-15
P.O. Box 367
Hatteras, NC 27943
986-2709 (H), 475-0297 (O)
Member at Large

NOTES:

MEETING INFO: 3rd Thursday of each month, 9:00 a.m., 1 Visitors Center Circle, Manteo, NC

CONTACT INFO: Susie Walters, Chair
Lee Nettles, Director, Outer Banks Visitors Center

MEMBERS COMPENSATED: \$125 per meeting-Steering Committee Members, \$100 per meeting-
other members

Some members were appointed for one year in order to stagger the terms (1992)

Luther Daniels was apptd. 1/92 and resigned 5/92. Gus Granitzki was appointed to fill unexpired term.
Stuart Bell replaced RV Owens III 11/92.
Terrence Gray replaced Cecil Williams 11/92.
Geneva Perry apptd. to fill unexpired term of Ozzie Gray 7/93.
Don Bryan replaced Geneva Perry as member at large 11/93.
Carl Parrott replaced Paul Pruitt 12/93.
Lacy McNeil replaced Terence Gray 12/93.
Renee Cahoon replaced Don Bryan as Town of Nags Head representative 12/93.
Geneva H. Perry apptd. to fill unexpired term of Robert Williams who resigned 11/94.
Myra Ladd replaced Stuart Bell as Ch. of Commerce rep. 12/94.
Kern Pitts apptd. 12/94. Seat was left vacant by death of Wayne Gersen.
Terry Gray appointed 12/94 to fill unexpired term of the late Lacy McNeil.
Appointment for Town of Manteo was tabled 12/94.
Edward Greene replaced Gus Granitzki 1/95.

Dick Woods appointed to fill unexpired term of Kern Pitts 3/95.
John Woolard replaced Mike Kelly 12/95.
John Stubbings replaced Robert Middlebrooks 12/95.
Stuart Bell replaced Don Bryan 12/95.
Jimmy Hanks appointed to fill unexpired term of Terry Gray 1/96.
Cliff Blakely replaced Warren Judge 1/97.
Lee Tugwell replaced Edward Green 1/97.
Tim Shearin replaced Mollie Fearing 1/97.
John Robert Hooper replaced Tim Midgett 1/97.
Warren Judge replaced John Woolard 1/98.
David L. Perrot replaced John Stubbings 1/98.
Ken Hollowell replaced Carl Parrott 1/98.
Sherry Rollason replaced Jimmy Hanks 1/98.
George Farah III replaced Renee Cahoon 1/98.
Stan White replaced Geneva Perry 1/98.
Sterling Webster replaced Myra Ladd 12/98.
Paul Sutherland replaced Dick Wood 12/98.
Dawn Enochs replaced Tim Shearin 12/98.
Tim Cafferty replaced David Parrott 12/99.
Christine Nunemaker replaced Stuart Bell 12/99.
Raju Uppalapati replaced Sterling Webster 12/00.
Jeff Tack replaced Cliff Blakeley 12/00.
Tim Midgette replaced John Robert Hooper 12/00.
Tim Shearin replaced Dawn Enochs 12/00.
Curtis Creech replaced Lee Tugwell 12/00.
Bob Woodard replaced Sherry Rollason 12/01.
Anna Sadler replaced George Farah III 12/01.
John Robert Hooper replaced Stan White 12/01.
Dawn Enoch replaced Christine Nunemaker 12/01.
Doug Seay replaced Ken Hollowell 12/01.
Sammy Moore replaced Warren Judge 2/02.
Dellerva Collins appointed to fill unexpired term of Curtis Creech 6/02
Eugene Kennedy replaced Paul Sutherland 12/02.
Neil Morrison replaced Tim Shearin 12/02.
Barbara Connery replaced Tim Cafferty 12/03.
Sherry Rollason replaced Bob Woodard 12/03.
Bob Woodard replaced Dawn Enochs 12/03.
Hal Denny filled unexpired term of Gene Kennedy 1/04.
Lisa Cafferty replaced Raju Uppalapati 12/04.
Michelle Pharr replaced Jeff Tack 12/04.
Mike Johnson filled unexpired term of John Robert Hooper 1/05.
Scott Leggat replaced Tim Midgett 1/05.
Irvin Bateman replaced Doug Seay 12/05.
Ben Sproul replaced Sammy Moore 1/06.
Chuck Ball replaced Sherry Rollason 1/06.
Renee Cahoon replaced Anna Sadler 1/06.
David Farrow filled unexpired term of Dell Collins 1/06.
Dan Shields apptd. To fill unexpired term of Hal Denny 1/06.
Tim Shearin replaced Bob Woodard 2/06.
Paul Buske apptd. to fill unexpired term of Chuck Ball 2/07.
Jackie Myers replaced Barbara Connery 1/08.
Ralph Buxton replaced Lisa Cafferty 12/08.
Brian McDonald replaced Dan Shields 12/08.
Allen Burrus replaced Scott Leggat 12/08.
Sterling Webster replaced Michelle Pharr 1/09.
Dave Wessel replaced Nancy Caviness 1/09.

Paul Charron replaced Ben Sproul 12/09.
Gary Perry replaced Ervin Bateman 12/09.
Wayne Gray replaced Renee Cahoon 12/09, (Mr. Gray declined appointment, Anna Sadler apptd. 1/10)
Jack Shea replaced Mike Johnson 12/09.
Scott Leggat replaced Tim Shearin 12/09.
Monica Thibodeau apptd. to fill unexpired term of Dave Wessel 1/10.
Jamie Daniels apptd. to fill unexpired term of David Farrow 1/10.
Jodi Hess replaced Brian McDonald 1/11.
Robert L. Woodard filled unexpired term of Paul Buske 4/11.
Donnie King replaced Paul Charron 12/11.
Tim Cafferty replaced Jackie Myers 12/11.
Ernie Foster replaced Scott Leggat 12/11.
Dorie Fuller replaced Ralph Buxton 12/12.
Brent Sorensen replaced Sterling Webster 12/12.
Natalie Kavanagh replaced Allen Burrus 12/12.
Sheila Davies filled unexpired term of Robert Woodard 1/13.
Ervin Bateman replaced Gary Perry 12/13.
Susie Walters replaced Anna Sadler 12/13.
Virginia Tillett replaced Jack Shea 12/13
Tonia Cohen filled unexpired term of Brent Sorensen 5/14.
Nancy Caviness replaced Monica Thibodeau, 12/14.
Leo Holland replaced Jodi Hess, 12/14.
Martha Wickre replaced Jamie Daniels, 12/14.
Wally Overman appointed to fill unexpired term of Virginia Tillett 12/14.
Bambos Charalambous replaced Donnie King 12/15.
Stuart Pack replaced Tim Cafferty 12/15.
Mike Hogan replaced Sheila Davies 12/15.
George Banks III replaced Ernie Foster 12/15.

REVISED 1/16



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Bobby Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

Information about how to obtain and submit applications follows the list –

Upcoming Board Appointments

February 6, 2017

1. Aging Advisory for the Albemarle Commission
 - The Area Agency on Aging is the organization mandated under the provisions of the Older American's Act of 1965 to work on behalf of older adults and their caregivers in Region R. It is the Agency's mission to empower senior adults to enhance their quality of life through training, education, mediation, advocacy and coordination of services. The Council advocates on behalf of the senior population in their counties by reviewing and commenting on the laws, policies, actions and programs that affect older adults.
 - 2 terms expire

2. NC Senior Tar Heel Delegates
 - The Senior Tar Heel Legislature was created by the State Legislature to provide information to senior citizens on the legislative process and matters being considered by the North Carolina General Assembly. Delegates from all 100 counties serve on committees and meet with the Governor and are a spokesperson for the county they represent. Position requires the ability to keep the County Commissioners informed of the Senior Tar Heel Legislative Agenda and to report to other seniors and groups regarding advocacy activities.
 - 2 terms expire

3. Planning Board

- The Planning Board meets to review and recommend action on land use and development plans and issues for the unincorporated areas of Dare County.
- 3 terms expire

March 6, 2017

None

April 3, 2017

1. Manns Harbor Commission

- The Manns Harbor Marina Commission is a seven-member group representing recreational, commercial and local interests for the self-governing mutual purpose Manns Harbor Marina. The Commission meets six times per year and reports directly to the Dare County Board of Commissioners.
- 4 terms expire

-----Instructions for Obtaining and Submitting Applications-----

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website, or by calling Rhonda Creef at 475-5604.

AGING ADVISORY COUNCIL FOR THE ALBEMARLE COMMISSION
(Two Year Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Brandi Rheubottom Older Adult Services Director P.O. Box 1000 Manteo, NC 27954 475-5636 Nags Head Township	2/17	Apptd. 2/01 Reapptd.2/03,05,07,09, 11,13,15
Kaye White 423 W. Villa Dunes Dr. Nags Head, NC 27959 441-7062 Atlantic Township	2/17	Apptd. 2/11 Reapptd.2/13,15

NOTES: Meeting Date – Quarterly on a called basis
Albemarle Commission
Hertford, NC

Emma Jane McDermott replaced Clinton Crawford 2/93.
Brandi Whitehurst replaced Jay Burrus 2/01.
Bel Pitcher filled the unexpired term of Emma Jane McDermott 9/03.
Kaye White filled vacant seat (Bel Pitcher) 2/11.

REVISED 2/15

NC Senior Tar Heel Legislative Delegates
(Two Year Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Kaye White 423 W. Villa Dunes Dr. Nags Head, NC 27959 252-441-7062	2/17	Apptd. 2/11 Reapptd 2/13,15
Mary Ellen Hawthorne, Alternate 114 St. Clair Rd. Kill Devil Hills, NC 27948 252-480-1062	2/17	Apptd. 2/11 Reapptd 2/13,15

NOTES:

- Enacted by Senate Bill 479 (G.S. 143B-181.55)
- Delegates must be 60 yrs. of age or older
- Each county has one delegate and one alternate
- Delegates from all 100 counties serve on committees and meet regularly with the Governor and are a spokesperson for the county they represent. Position requires the ability to keep the County Commissioners informed of Senior Tar Heel Legislative Agenda and to report to other seniors/groups regarding advocacy activities.

2/15

PLANNING BOARD
(Staggered/Three Year Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Jeff Landreth 1135 Burnside Rd. Manteo, NC 27954 473-1569 District 1	2-19	Apptd. 6-16
David Overton 418 Berry Dr. Manteo, NC 27954 473-4802 At Large	2-17	Apptd. 2-08 Reapptd.2-11,13
John Finelli, Ch. Box 555 Kitty Hawk, NC 27949 261-8786 At Large	2-18	Apptd. 3-03 Reapptd.2-06,09,12,15
Beth Midgett P.O. Box 250 Hatteras, NC 27943 986-2346 District Four	2-17	Apptd. 8-04 Reapptd.2-06,08,11,13
Terry Gore 140 N. Fearing Place Manteo, NC 27954 347-6710 (H),449-0539 (O) At-large	2-19	Apptd. 2-16
Michael Barr 333 Eagle Dr. Kill Devil Hills, NC 27948 480-1499(H), 261-3266(O) District Two	2-17	Apptd. 8-12,13
Charles B. Read, Jr. 19 Mallard Cove Loop Southern Shores, NC 27949 255-5055 District 3	2-18	Apptd. 2-15

NOTES

MEETING DATE: 2ND Monday of each month
7:30 p.m., DCBC Meeting Room

2/9/96 Attorney Cole referred to the Ordinance Book regarding appointments to the Planning Board. He noted that all appointments should be for three years after an initial staggered term of one, two and three years. The appointments have been for two years. He suggested that in order to comply with the

ordinance, that the members whose terms expired in February be given one more year and the rest of the members be given one more year. Approved by the DCBC, unanimous.

All Board members were appointed/reappointed on 2/3/97.

Jim Kinghorn appointed to replace J.W. Kierzkowski 2/02.

John Finelli replaced Jon Britt 3/03.

Ricky Scarborough, Jr. appointed to fill unexpired term of Mary Aldridge 4/03.

Beth Midgett filled unexpired term of Jim Kinghorn 8/04/

Robert Lewis replaced Marcia Parrott 2/05.

Catherine Morris filled unexpired term of Robert Lewis 9/05.

Dan Oden, Jr. filled unexpired term of Joseph Thompson 10/07.

David Overton replaced John G.B. Myers 2/08.

Henry Haywood replaced Catherine Morris 2/08.

Michael Barr filled unexpired term of Henry Haywood 8/12.

Charles B. Read, Jr. replaced Dan Oden, Jr. 2/15.

Terry Gore replaced Elmer Midgett 2/16.

John Finelli was moved to the At Large seat and apptd. Chairman 2/16.

Charles Read was moved to the District 3 seat.

Jeff Landreth filled unexpired term of Ricky Scarborough, Jr. 6/16.

REVISED 6/16

MANNS HARBOR COMMISSION

(Two Year Term)

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Cyndy Holda P.O. Box 172 Manns Harbor, NC 27953 252-473-9964 (H) 252-423-0903 (Cell)	4/17	Apptd. 4/13 Reapptd. 4/15
Ladd Bayliss, Sec. 431 Cahoon Rd. Manns Harbor, NC 27953 252-207-5894 (H) 252-473-1607 (O)	4/17	Apptd. 4/13 Reapptd. 4/15
Jonathan Oglesby P.O. Box 250 Manns Harbor, NC 27953 910-990-5674 (H/Cell)	4/17	Apptd. 4/13 Reapptd. 4/15
Paul Mann, V. Ch. 6049 US Hwy 64 Manns Harbor, NC 27953 252-475-3995 (H) 252-473-1716 (O)	4/18	Apptd. 4/13 Reapptd. 4/16
Jeff James 116 Alder Branch Lane Manteo, NC 27954 252-216-6913 (H/Cell)	4/18	Apptd. 4/13 Rrapptd. 4/16
Jessie "Troy" Outland, Sr., Ch. 107 Candela Dr. Manteo, NC 27954 252-473-3507 (H) 252-473-8685 (Cell)	4/18	Apptd. 4/13 Reapptd. 4/16
Jessie "Troy" Outland, Jr. P.O. Box 246 Manns Harbor, NC 27953 252-216-9162 (H/Cell)	4/17	Apptd. 4/13 Reapptd. 4/15

Notes: Formed by DCBC 4/1/13. A Commission has been formed to enforce rules governing the use of the old Manns Harbor Marina property. The facility will operate as a marina for commercial fishermen to dock and unload their catch; and for public boat access. Dare County's role is to form the Commission and appointment commission members.

Revised 4/16

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS