

# How to read your bill

## 1. Contact Us:

Here you can find Dare County Water contact details.

## 2. Mailing Address:

Here is the mailing address you have requested to have your bill mailed to.

## 3. Account Information:

- Your Account Number is unique to your property.
- Your Customer ID Number is unique to you.
- Your Bill Number is unique to each bill created.
- Your Service Address is the property your meter is located on and services.

## 4. Important Dates:


Here you will find the date your bill is due, the date a late fee will be added and the projected fee amount. As well as the date your service will be disconnected. Make note of these dates to avoid having your service disconnected.

## 5. Service Info:

- Service From & Service To are meter reading dates.
- This totals the amount of Days you are billed for.
- The Meter Number is the meter serial number that services your property.
- Previous Reading corresponds to the Service From date. *This means that on the Service From date your meter reading was the Previous Reading.*
- Present Reading corresponds to the Service To date. *This means that on the Service To date your meter reading was the Present Reading.*
- Total Consumption for this bill is found by subtracting the Previous Reading from the Present Reading

## 6. Usage History:


This section shows your previous meter reading dates and consumption. The *Read Date* corresponds to the *Service To* date on your previous bills and the *Gallons Used* corresponds to the *Total Consumption* on your previous bills. This will help you compare your current consumption against previous consumption.



**Dare County Water Department**  
600 Mustian Street  
Kill Devil Hills, NC 27948  
252-475-5990  
www.darenc.gov/departments/water-department

**1.** Consumer Confidence Report (CCR) Information on back of bill.

**2.** 134/3552-1320-1 1 1 .....AU1075-UIGH 27948

**3.**  Customer Name  
111 N Va Dare Trail  
KILL DEVIL HILLS NC 27948-8502

**4.** **Dare County Water Bill**

ACCOUNT NUMBER	CUSTOMER ID NUMBER
11111	0111
BILL NUMBER	SERVICE ADDRESS
1111111	111 N Va Dare Trail
DATE OF BILL	TOTAL DUE
08/15/2023	\$335.46

**5.** **YOUR BILL IS DUE 09/19/2023.**


If bill is paid after 10/03/2023 a 33.55 late charge (10%) will be added to the total amount due.


If bill is not paid before 10/10/2023 a \$50 non payment fee will be added to the total amount due and your meter will be locked.

**6.** **SEE BACK FOR ADDITIONAL BILLING AND PAYMENT INFORMATION**

SERVICE FROM	SERVICE TO	DAYS	METER NUMBER	PREVIOUS READING	PRESENT READING	TOTAL CONSUMPTION
05/03/2023	08/03/2023	92	0000000000	79202	92876	13674

USAGE HISTORY	CURRENT CHARGES	AMOUNT
Read Date Gallons Used	WATER	\$143.46
05/03/2023 14247		
01/25/2023 12549	WASTEWATER RESIDENTIAL	\$135.00
10/24/2022 12435		
07/26/2022 14920	SECURITY DEPOSIT	\$107.00
04/26/2022 13331		
01/31/2022 16920		
10/25/2021 11000		
07/26/2021 13000		
05/04/2021 13200		
02/02/2021 14300		
11/02/2020 15500		
08/03/2020 18000		

**7.** 

**8.**  Registration Code

**9.** Credits \$-100.00  
Current Charges \$385.46  
Balance Forward \$50.00  
**Total Due \$335.46**


**10.** **YOUR BILL IS SET UP FOR AUTO PAY**

**11.** **RETAIN THIS PORTION FOR YOUR RECORDS**

**12.** **PLEASE RETURN LOWER PORTION OF STATEMENT IN ENCLOSED ENVELOPE**

ACCOUNT NUMBER	CUSTOMER ID NUMBER	SERVICE CYCLE
11111	0111	Cycle 3
DATE OF BILL	BILL NUMBER	SERVICE ADDRESS
08/15/2023	1111111	111 N Va Dare Trail
AMOUNT DUE NOW	PAY	
\$335.46	PAY	\$335.46
IF PAID AFTER	PAY	
10/03/2023	PAY	\$369.01
AMOUNT PAID	YOUR BILL IS SET UP FOR AUTO PAY	

**13.** Customer Name  
111 N Va Dare Trail  
KILL DEVIL HILLS NC 27948-8502

**14.**   
DARE COUNTY WATER DEPARTMENT  
PO BOX 538321  
ATLANTA GA 30353-8321

## 7. Bill Breakdown:

This section highlights all the charges on this bill and the amount due for each charge.

## 8. Email Billing:

This QR code directs you to the website to sign up to receive paperless billing. The registration code is unique to each customer.

## 9. Total Bill Amount:

- Credits - If you have a credit on your account it will be shown here as a negative amount. You may have a credit if you previously overpaid.
- Current Charges - This section will show a total of the billed charges listed above (see 7.)
- Balance Forward - If you have an amount due from a previous bill it will be shown here. This may occur if you previously underpaid.
- Total Due - The overall amount due after taking into consideration all charges billed, any credits or any balance forward.

## 10. Automatic Payments:

If you have signed up through the Dare County Water Department Online Form for automatic payments it will noted here. This means that you have authorized Dare County to draft your bank account for the Total Due on the Due Date and therefore do not need to submit any payment upon receiving your bill. If you are a new Dare County draft customer please note that draft payments do not always process the first time. Double check that the bill has been paid by Auto Pay.

## Payment Stub Section

The bottom section of the bill is the payment stub that should always be included with payment.

## 11. Billing Cycle:

Find if your property is in Service/Billing Cycle 1, 2 or 3. You can use this information to find your billing schedule and rate schedule.

## 12. Penalty Projection:

Here you can find the new amount due if your payment is received after the IF PAID AFTER date. If you are unsure your payment will arrive on time give us a call.