



COUNTY OF DARE
PO Box 1000. MANTEO. NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Wednesday, April 20, 2022

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 5:00 PM CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1 Opening Remarks - Chairman's Update**
- ITEM 2 Governor's Award for Volunteer Service**
- ITEM 3 Public Comments**
- ITEM 4 Public Hearing--Zoning Amendment to Accessory Dwelling Unit Ordinance and Associated Zoning Districts**
- ITEM 5 Grant Application - Miss Katie - Oregon Inlet Dredging**
- ITEM 6 Proclamation - Older Americans Month 2022 “Age My Way”**
- ITEM 7 Consent Agenda**
- 1. Approval of Minutes (4/1/22 and 4/4/22)
 - 2. DHHS - Social Services APS Essential Services Funding
 - 3. DHHS - Social Services Direct Care Worker Bonus
- ITEM 8 Board Appointments**
- 1. Older Adult Services Advisory Council
 - 2. Upcoming Board Appointments
- ITEM 9 Commissioners' Business & Manager's/Attorney's Business**

ADJOURN UNTIL 9:00 A.M. ON MAY 2, 2022



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard, Sr.



Governor's Award for Volunteer Service

Description

- Dennis Carroll-nominated by Amberly Dyer for his work with the Cape Hatteras United Methodist Men
- Kathy Hersehy & RJ Mills-nominated by Jennifer Wooten for their work with the Friends of Youth Program
- Phil Daniels-nominated by Taylor McConnell for his work with the NC Aquarium
- Andy Hatzigeorgiou-nominated by Spencer Gregory for his work with Dare County Park & Rec
- Linda Palombo-nominated by Jenniffer Albanese for her work with Interfaith Community Outreach
- Rendy King-nominated by Elaine Reed for her work with Kitty Hawk United Methodist Church
- Nancy Caviness-nominated by Don Kingston for her work with Duck Fire and various Boards in Dare
- Jay Philips-nominated by Jennifer Dunleavey for his work with Hatteras Sailing Organization

Board Action Requested

None - Presentation

Item Presenter

Shannon Toler Glaser, Friends of Youth-Program Coordinator



Public Comments

Description

The Board of Commissioners encourages citizen participation and provides time on the agenda at every regularly scheduled meeting for Public Comments. This is an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

Comments can be made at the Commissioners Meeting Room in Manteo (Administration Bldg., 954 Marshall Collins Drive, Manteo) or through an interactive video link at the Fessenden Center Annex (47013 Buxton Back Road, Buxton).

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Public Hearing-- Zoning Amendment to Accessory Dwelling Unit Ordinance and associated zoning Districts

Description

A hearing is scheduled for 5:00 p.m. After the close of the hearing, the Board will be in position to act on the proposed amendments, may choose to make revisions to the draft amendments based on public input and board discussion, or may choose to take no action. Draft motions for the Board's consideration are included in my staff report. A finding of consistency and reasonableness has also been drafted and this finding should be included as part of any motion for adoption.

Board Action Requested

Conduct hearing and act on proposed amendments.

Item Presenter

Noah H Gillam, Planning Director



COUNTY OF DARE

Planning Department
P.O. Box 1000, Manteo, North Carolina 27954

Manteo: (252) 475-5870
KDH Satellite: (252) 475-5871
Buxton: (252) 475-5878

STAFF REPORT April 20, 2022 BOARD OF COMMISSIONERS MEETING
FROM: Noah H Gillam, PLANNING DIRECTOR *NHG*
RE: PUBLIC HEARING TO AMEND ZONING ORDINANCE, SECTION
22-58.6 ACCESSORY DWELLING UNITS

A public hearing on a request to amend Section 22-58.6 and associated zoning districts of the Dare County Zoning Ordinance is scheduled for April 20, 2022. In January 2022 the Dare County Board of Commissioners directed the planning board and planning staff to revisit the ADU ordinance and draft new language that would extend the ADU regulations to districts that are zoned single family residential specifically R-1 Residential and East Lake Natural Historic zoning districts in an attempt to build housing stock to help with the housing crisis.

The Planning Board reviewed this request at their February and March meetings. On March 14, 2022 the Planning Board voted to recommend approval of the request. The Planning Board found the amendments to be consistent with the land use plan. Any favorable action by the Board of Commissioners must also include a finding of consistency and reasonableness. A statement of this finding is included with my staff report, along with the draft conditions.

Draft motions:

Motion to adopt: "I move the draft amendments to Section 22-58.6 and associated zoning district be adopted as drafted. A statement of consistency and reasonableness as prepared by staff is adopted as part of this motion."

Motion to revise: I move the draft amendments to Section 22-58.6 and associated zoning districts to address (insert revised language). A statement of consistency and reasonableness as prepared by staff is adopted as part of this motion."

No motion is needed if the Board chooses to take no action on the proposed amendments. Failure to take no action on the proposed regulation or amendment shall be deemed a denial of the proposed regulation or amendment unless stated otherwise by the Board of Commissioners.



STATEMENT OF CONSISTENCY AND REASONABLENESS

On April 20, 2022, the Dare County Board of Commissioners considered a zoning text amendment to Section 22-58.6 (Accessory Dwelling Units) and associated zoning districts of Dare County Zoning Ordinance to expand Accessory Dwelling Units to the R-1 Residential and East Lake Natural Historic Zoning Districts. These amendments seek to make changes to the zoning regulations to address the housing needs of Dare County.

The Dare County Planning Board reviewed the proposed amendments on March 14, 2022 and voted to recommend favorable action on the amendment.

Section 22-86 of the Dare County Zoning Ordinance requires the Board of Commissioners to approve a statement of consistency and reasonableness for any proposed zoning amendment.

The 2009 Dare County Land Use Plan is the comprehensive plan for unincorporated Dare County adopted by the Dare County Board of Commissioners on December 6, 2010.

A review of the Dare County Land Use Plan found the following policies to be applicable to the zoning text amendment:

Land Use Compatibility Management Topic

Policy LUC #4

To address the housing needs of the year-round population, multi-family dwellings and other types of residential structures, such as accessory use dwellings, are considered appropriate alternatives when located in areas zoned for multi-family structures and constructed on lots or parcels greater than the minimum lot size for single family lots established in the individual zoning districts of the Dare County Zoning Ordinance. This diversification of housing opportunities is important to address the needs of Dare County's workforce.

Based upon a review of the policy, the Dare County Board of Commissioners finds the zoning amendments to be consistent with the 2009 Dare County Land Use Plan since the amendments will facilitate the potential for an increase in the number of available year-round housing units. These amendments will help address the current housing crisis in Dare County.

SECTION 22-58.6 - ACCESSORY DWELLING UNITS (proposed amendments are in bold and italicized)

An accessory dwelling unit (ADU) may be located on a residential lot in the following zoning districts:

Hatteras Island: **R-1**, R-2, R-2A, R-2H, R2-AH C-2, C2-H, C-3, I-1, S-1

Colington/KDH Outside: **R-1**, R-2, R2-B, VC-2, C-3

Manteo Outside: **R-1**, RS-6, RS-8, R-2, R-3, C-3, I-1, SNC

Wanchese: WR-1, VR, BT, RB, NC MLM, WVC, MC-1, MC-2, and Highway 345

Manns Harbor: MH-A, MH-B

East Lake: ELR, ELVC, ELCS, **ELNH**

The following standards shall apply to all ADUs except for those districts in Wanchese and East Lake which have ADU standards included as part of the district regulations.

1. Only one ADU may be permitted per lot in conjunction with a principal dwelling unit. The residential lot may contain other accessory structures as authorized by the applicable zoning district. The construction of an ADU on a lot does not constitute a group housing development as established in Section [22-31](#) of the Dare County Zoning Ordinance.
2. An ADU may be attached to a primary dwelling unit or may be a detached separate structure. An ADU shall not exceed 50% of the floor area of the primary use structure or a maximum of 1200 square feet of heated and non-heated space unless the applicable zoning district for the lot establishes a different ADU maximum size limitation. The size limitation shall not apply if existing floor area within a primary dwelling unit is internally remodeled or existing interior space is converted for use as an ADU.
3. Lot coverage – Lot coverage may be increased for the footprint area of an ADU but in no instance shall lot coverage exceed 38% to accommodate the construction of an ADU unless the applicable zoning district for the lot establishes a different ADU lot coverage limitation. No increase in lot coverage is authorized for those ADUs that are located within the interior of an existing structure. This increase in lot coverage is for the ADU structure and shall not be used for other structures or impervious coverages. If existing lot coverage of the property exceeds 38%, then reductions in lot coverage shall be made in order to accommodate the ADU.
4. Two 10' x 20' parking spaces shall be provided on the residential lot outside of any dedicated right-of-way or access easement. Parking shall be of permeable surfaces as allowed for single family dwellings in Section [22-56](#) of the Dare County Zoning Ordinance. The location of the ADU parking shall be approved by the Dare County Planning Department during the permit review process. Existing parking may be used if excess parking for the primary dwelling unit is available.

5. Any ADU shall be constructed according to NC State building codes and Dare County floodplain management regulations.
6. Recreational vehicles, travel trailers and/or manufactured homes shall not be used or approved as an ADU.
7. An ADU shall be located on a residential lot according to the applicable principal dwelling use setbacks. An existing accessory structure may be converted to an ADU if compliance with the principal dwelling setbacks, ADU size limitation, and applicable Dare County floodplain management regulations can be met. Any ADU shall be constructed to be complaint with the building height of the applicable zoning district.
8. Any ADU approved under these guidelines shall be used for long-term occupancy as defined in Section [22-2](#) of the Zoning Ordinance. Any ADU approved under these guidelines shall not be used for commercial or business activity. However, this limitation shall not prevent the ADU from being authorized as a home occupation according to the definition in Section [22-2](#).
9. An ADU shall not be subdivided or segregated in ownership from the principal dwelling unit. (Adopted 10-15-2018)

The following standards shall apply to ADUs only located in the R-1 zoning districts.

- 1. Any ADU constructed in the R-1 shall be accessed from a state maintained road, private road, publicly dedicated road, and/or a 20' easement.***

SECTION 22-21 - R-1 LOW DENSITY RESIDENTIAL DISTRICT (*proposed amendments are in bold and italicized*)

The following regulations shall apply to the R-1 low-density residential district:

(a) Intent. The R-1 district is intended to encourage the development of permanent low-density residential neighborhoods. These districts are located primarily in areas susceptible to environmental damage from more intensive uses of the land.

(b) Permitted uses. The following uses shall be permitted by right:

(1) Detached single-family dwellings, not to include mobile homes.

(2) Customary accessory buildings, including private swimming pools and tennis courts.

(3) County owned or leased facilities.

(4) *Accessory dwelling unit according to the provisions of Section 22-58.6 of this code.*

SECTION 22-16.3 - EAST LAKE NATURAL HISTORIC DISTRICT (ELNH) *(proposed amendments are in bold and italicized)*

(a) Scope and intent. The East Lake Natural Historic district is established to provide for the protection and enhancement of those areas within the County which are significant as places of natural beauty or are areas with local or national historical significance. It is the intent of this chapter to encourage reasonable public and private uses and development within these areas.

(b) Permitted uses. The following uses shall be permitted by right:

- (1)** Detached single-family dwellings, not to include mobile homes.
- (2)** Customary accessory buildings, including private swimming pools and tennis courts.
- (3)** Churches and cemeteries. This shall also include other associated church facilities including recreational structures, childcare facilities, and overnight lodging.
- (4)** Museums.
- (5)** Wildlife refuges, game preserves, botanical gardens and natural preservation areas.
- (6)** Historic sites.
- (7)** State and natural parks.
- (8)** County owned or leased facilities.

(9) *Accessory dwelling unit associated with principal residential use subject to compliance with all supplementary local, state, and federal permit approvals and in addition to the following:*

a. An accessory dwelling unit may be attached to the principal residence or may be detached from the principal residence. The size of an accessory dwelling unit, whether attached or detached from the principal residence, shall not exceed 900 square feet of heated space.

b. An accessory dwelling unit, whether attached to or detached from the principal residence, shall be located on the site in conformance with the building setbacks of this zoning district.

c. One additional off-street parking space shall be required.

d. Travel trailers and recreational vehicles shall not be used as accessory dwelling units.

e. Accessory dwelling units may be used for home occupations as defined Section [22-2](#) of the Dare County Zoning Ordinance.

Another issue that has increased in frequency of complaints since the 2003 LUP update is the issue of junked and abandoned vehicles. The County Code of Ordinances includes a junked and abandoned vehicle ordinance that is outdated and extremely cumbersome to enforce. The issue is complicated by the lack of a storage yard available for the relocation of junked and/or abandoned vehicles once removed from private property. In larger metropolitan areas, local governments often own and maintain vehicle yards for the storage of junked vehicles. This is not the case in Dare County where County owned lands are dedicated to other uses such as schools, office buildings, and infrastructure needs. The vehicle storage yards are often the source of contaminants in stormwater which is another concern. As Dare County continues to grow and become more developed, updating the County's junked and/abandoned vehicle ordinance to include alternatives to the traditional removal and mass storage may be needed.

Policy LUC #3

Residential structures shall be the preferred land use in unincorporated Dare County for both seasonal accommodations and permanent housing. All new residential structures, whether attached or detached, are encouraged to be on a scale that is consistent with existing neighborhood patterns of development.

Implementation Strategy:

1. Administration of existing regulations of the Dare County Zoning Ordinance for minimum lot size, dwelling density, building height and other standards for residential development. Changes in wastewater technology, improved construction practices for "green" buildings, market conditions, and demographic trends should be examined periodically to ensure that the standards of the Dare County Zoning Ordinance are not obsolete and recognize newer technologies that may benefit our existing communities. (2010-2015).

Policy LUC #4

To address the housing needs of the year-round population, multi-family dwellings and other types of residential structures such as accessory use dwellings, are considered appropriate alternatives when located in areas zoned for multi-family structures and constructed on lots or parcels greater than the minimum lot size for single family lots established in the individual zoning districts of the Dare County Zoning Ordinance. This diversification of housing opportunities is important to address the needs of Dare County's workforce.

Implementation Strategy:

1. Administration of Family Housing Incentive Standards (section 22-58.2) of the Dare County Zoning Ordinance to address workforce housing needs. (2010-2015)



Grant Application - Miss Katie - Oregon Inlet Dredging

Description

Grants & Waterways is requesting the Board of Commissioners authorize the submission of a N.C. DEQ Shallow Draft Navigation Fund grant application. If awarded, the State will cost share 66% of costs incurred dredging Oregon Inlet and nearby channels with the Miss Katie. See attached staff report for more details.

Board Action Requested

Authorize the submission of grant application and adopt Resolution to Sponsor the Miss Katie - Oregon Inlet Dredging Project

Item Presenter

Barton Grover, Grants & Waterways Administrator



County of Dare

P.O. Box 1000 | Manteo, North Carolina 27954 | 252.475.5000

4/11/22

MEMORANDUM

TO: DARE COUNTY BOARD OF COMMISSIONERS

FROM: Barton Grover

RE: Shallow Draft Application for Miss Katie- Oregon Inlet Dredging

Traditionally, funds for dredging in Oregon Inlet were transferred to the U.S. Army Corps of Engineers via the Long-Term MOA. This process involved Dare County submitting the County share to the North Carolina Division of Water Resources, which would then add their matching share from the Shallow Draft Navigation Fund, and transfer to the Corps.

However, with the Miss Katie coming online this summer, the process will be altered. The State will continue to provide funds from the Shallow Draft Navigation Fund, but Dare County is required to submit a Shallow Draft Navigation Fund application. As with other projects in which we have utilized this grant, the State will provide funds on a reimbursement basis.

Grants & Waterways is requesting the Board of Commissioners authorize the submission of the grant application and adopt the Resolution to Sponsor the Miss Katie – Oregon Inlet Dredging Project. If awarded, the State will cost share up to \$6,000,000 (66%) and Dare County will provide up to \$3,000,000 (33%) in matching funds. Dare County will utilize the Oregon Inlet Maintenance account for the required matching funds.



Resolution to Sponsor the Miss Katie – Oregon Inlet Dredging Project

WHEREAS, Dare County desires to sponsor the Miss Katie - Oregon Inlet Dredging Project to provide funding for dredging in Oregon Inlet and nearby channels.

THEREFORE, BE IT RESOLVED THAT:

- 1) Dare County requests the State of North Carolina provide financial assistance to Dare County for the Miss Katie - Oregon Inlet Dredging Project in the amount of \$6,000,000 or 66.67% of project cost, whichever is the lesser amount;
- 2) Dare County assumes full obligation for payment of the balance of project costs;
- 3) Dare County will obtain all necessary State and Federal permits;
- 4) Dare County will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments;
- 5) Dare County will supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications;
- 6) Dare County will obtain appropriate easements, rights-of-way or suitable dredge material disposal areas that may be necessary for the construction and operation of the project without cost or obligation to the State;
- 7) Dare County will ensure that the project is open for use by the public on an equal basis with limited restrictions, if on public property;
- 8) Dare County will hold the State harmless from any damages that may result from the construction, operation and maintenance of the project;
- 9) Dare County accepts responsibility for the operation and maintenance of the completed project.

Adopted this the 20th day of April, 2022.

Robert Woodard, Sr., Chairman

Attest:

Andrea DiLenge, Deputy Clerk to the Board



*Proclamation - Older Americans Month 2022
Age My Way*

Description

Each May the nation observes Older Americans Month. The theme for 2022 is "Age My Way" with a focus on aging in place - how older adults can plan to stay in their homes and live independently for as long as possible. Older adults have built resilience and strength over their lives through successes, failures, joys and difficulties. Their stories and contributions help to support and inspire others.

Board Action Requested

Issue Proclamation

Item Presenter

Robert Outten, County Manager



A PROCLAMATION OLDER AMERICANS MONTH

WHEREAS, Dare County includes a growing number of older Americans who contribute their strength, wisdom and experience to our community; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds are welcomed, included, and supported; and

WHEREAS, Dare County recognizes our need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

WHEREAS, Dare County can work to build an even better community for our older residents by:

- Planning programs that encourage independence.
- Ensuring activities are responsive to individual needs and preferences.
- Increasing access to services that support aging in place.

NOW, THEREFORE, Dare County does hereby proclaim May 2022 to be Older Americans Month and urges every resident to recognize the contributions of our older citizens, help to create an inclusive society and join efforts to support older Americans' choices about how they age in their communities.

This the 20th day of April, 2022.

SEAL

Robert Woodard, Sr., Chairman

Attest:

Andrea DiLenge, Deputy Clerk



Consent Agenda

Description

1. Approval of Minutes (04/01/22 and 04/04/22)
2. DHHS-Social Services, APS Essential Services Funding
3. DHHS-Social Services, Direct Care Worker Bonus

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous minutes, April 1, 2022 and April 4, 2022, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

Robert Outten, County Manager



County of Dare

P.O. Box 1000 | Manteo, NC 27954

MINUTES OF SPECIAL MEETING OF DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building, Manteo, NC

8:30 a.m., April 1, 2022

Commissioners present: Chairman Robert Woodard, Sr., Vice-Chairman Wally Overman, Commissioners Steve House, Ervin Bateman, Jim Tobin and Danny Couch

Commissioners absent: Rob Ross

Others present: County Manager/Attorney, Robert Outten, Deputy County Manager/Finance Director, David Clawson, Master Public Information Officer, Dorothy Hester, Cheryl C. Anby, Clerk to the Board

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

At 8:32 a.m. Chairman Woodard called to order the special meeting with appropriate prior public notice having been given. He invited Commissioner Couch to share a prayer and then he led the Pledge of Allegiance to the flag.

A complete account of the Board's discussion on this item is archived and available for viewing on the website referred to above. Synopsis follows:

Mr. Outten presented to the Board that the County's health plan was due to renew today with open enrollment next week. Elizabeth Reilly, Human Resources Director, addressed the Board and explained there were currently two plans offered to employees. One has a high deductible and is paired with a HSA (health savings account) and the other is a traditional PPO with co-pays and deductibles. The first change was to increase the payment into the Health Savings Account. Currently the HAS for each employee with the plan is \$750 and it is proposed to change that to \$1,500.00. The second proposed change would be a reduction in the co-pays for the PPO plan. It is currently \$50 for copay and \$100 for a specialist. The change would be \$25/50. The final change would be in the tiers offered for employees. Currently there were (a) employee only 100% paid by county (b) employee with children (no spouse) and (c) employee with family (spouse and children). The fourth tier to be added would be for an employee and a spouse (no children). Most organizations currently have four tiers. The Board discussed and commented the changes to add a fourth tier was typical in the industry. Commissioner Tobin asked for confirmation that the three changes did not change the budgeted funds for the county's policies and Mr. Outten agreed. Chairman Woodard noted the insurance plan had worked well over the past several years. Mr. Outten

agreed the addition of the Wellness Clinic, the creation of the HSA and other efforts had come together and helped stabilize the plan. Commissioner Couch asked if the insurance program offered by Dare was competitive with other localities and Mrs. Reilly said the tiers and copay changes would do just that.

MOTION

Commissioner House motioned to approve the renewal of the health plan with the three proposed changes.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous.

At the conclusion of the meeting, Chairman Woodard adjourned the meeting at 8:52 a.m. until 9:00 a.m., April 4, 2022.

Respectfully submitted,

[SEAL]

By: _____
Cheryl C. Anby, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Sr., Chairman
Dare County Board of Commissioners

Note: Copies of supporting material considered by the Board of Commissioners at this meeting are on file in the office of the Clerk to the Board.



County of Dare

P.O. Box 1000 | Manteo, NC 27954

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., April 4, 2022

Commissioners present: Chairman Robert Woodard, Sr., Vice Chairman Wally Overman
Rob Ross, Steve House, Jim Tobin, Danny Couch, Ervin Bateman

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Master Public Information Officer, Dorothy Hester
Clerk to the Board, Cheryl Anby

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

At 9:01 a.m. Chairman Woodard called to order the regularly scheduled meeting with appropriate prior public notice having been given. He invited Rev. Cherri Wheeler to share a prayer, and then he led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard:

- April 8, at 2:00 p.m., would be the College of the Albemarle new facility ribbon cutting. He read the many degree and program certificate offerings by the new community college.
- Another big opening would be April 9 at 1:00 p.m. for the new Rodanthe Bridge.
- OBX History Weekend was March 30-April 2, 2022. The symposium was entitled, “Searchers of New Horizons” and celebrated inventors and artists of the Outer Banks. It certainly confirmed that the Outer Banks is the “land of beginnings”.

ITEM 2 – PRESENTATION OF COUNTY SERVICE PINS

Charles Lycett, Emily Cunningham, Ronnie Gibbs and Stephen Baum received their 10-year pins. Betsy Robinson and Cara Basnight received their 20-year pins. Kenneth Randall and Gregory Padilla received their 25-year pins. There was a total of 130 years of service between the eight Dare employees.

ITEM 3 – EMPLOYEE OF THE MONTH – April 2022

Employee of the Month was awarded to Willie Spencer by Chuck Lycett, who described the many ways that he serves with excellence as a custodian in the Social Services Department. Mr. Spencer was always looking for ways to lend a hand and was not afraid to take on new projects to make everything in the department look better.

ITEM 4 – PUBLIC COMMENTS

At 9:41 a.m. the Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. Following is a summary:

The following comments were made in Manteo

1. Chuck Still, new Executive Director for the Roanoke Island Historical Association, introduced himself to the Board. He emphasized the seriousness with which he took on the responsibilities of producing The Lost Colony drama. Rehearsals would begin April 25 with a revamped production to begin Memorial Day. He also encouraged everyone to attend the 2022 Lost Colony Wine Festival.

No comments from Buxton. The County Manager closed Public Comments at 9:45 a.m.

ITEM 5 – SEA GLASS COTTAGES LLC – SPECIAL USE PERMIT APPLICATION #1-2022

After all parties to this proceeding were duly sworn, Planning Director, Noah Gillam outlined a Special Use Permit (SUP) application from Sea Glass Cottages, LLC. The cluster home group development would consist of eight dwellings on 27242 Sand Street in Salvo. There was a 900 sq. ft. dwelling to be relocated off the site. The zoning ordinance required the development dwellings be occupied on a long-term basis (longer than 31 days). The Fire Marshal had reviewed the site plan and required residential sprinkler systems in each home. Conditions had been added that the Dare County Planning Board found to be reasonable for the applied use. Mr. Outten advised the Board that Chris Hemschot had emailed and voiced a request for a continuance of the application. The County Manager asked the applicant, Gary Lake, of Sea Glass Cottages, LLC, if he agreed to the admission into evidence of the material submitted and on file in the Planning Department, the facts presented, and the terms and conditions outlined in the SUP. Mr. Lake indicated his agreement.

MOTION

Commissioner Bateman motioned to approve the SUP #1-2022 and associated site plan for the proposed cluster home group development as presented.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous

ITEM 6 - TRILLIUM HEALTH RESOURCES – ANNUAL REPORT

Dave Peterson, Trillium Health Resources, Central Regional Director, presented his annual report. **See presentation via Dare County website at www.darenc.com.**

ITEM 7 – ZONING AMENDMENT TO ALLOW FOR THE EXPANSION OF ACCESSORY DWELLING UNITS (Att. #1)

Noah Gillam, Planning Director, presented the Board with drafted new language that would extend the Accessory Dwelling Unit regulations to districts that were zoned single family residential. He requested a public hearing be set for April 20, 2022, as required for the new language to be adopted by the Board.

MOTION

Vice-Chairman Overman motioned to set a public hearing for April 20, 2022 at 5:00 p.m.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous.

ITEM 8 – OUTER BANKS NATIONAL SCENIC BYWAY FRISCO-BUXTON PATHWAY COMMITTEE (Att. #2)

Mary Helen Goodloe-Murphy and Laura Ertle described the overall project which would be 7.6 miles of 5' wide pathway in the NC12 right of way. The pathway would run from the National Park Service's Frisco Bathhouse to the Valero gas station in Buxton. The Committee asked for a resolution endorsing a request to the General Assembly for a referendum creating a special tax district to construct and maintain the pathway. The district would include 1607 taxable properties in Frisco and 897 properties in Buxton. The one cent tax could provide \$62,200 annually. It would cost \$10,000 just to maintain mowing. The construction estimate was \$3.5 million. The grant would help build 4.41 miles of the pathway. Mr. Outten stated if the legislature gave authority to create the district, the Board would still have to authorize the imposition of the tax. One issue of needed maintenance was where new driveways were installed and the thickness of the driveway and walkway did not match.

MOTION

Commissioner House motioned to adopt the resolution as presented.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous.

ITEM 9 – OUTER BANKS NATIONAL SCENIC BYWAY FRISCO-BUXTON PATHWAY COMMITTEE – NATIONAL SCENIC BYWAY GRANT FOR BUILDING PATHWAY IN FRISCO AND BUXTON

Laura Ertle went through the specifics of the grant being applied for to construct the pathway. The state deadline for filing was April 20 and the national program deadline was May 16, 2022. They would like to submit one application for two phases of the project or 4.41 miles of the pathway. They sought a 20% match for the \$2 million needed, which would be \$200,000. NCDOT will be the applicant and Dare County would be the financier. It was a reimbursable grant. They requested Chairman Woodard to provide a letter to the Tourism Board requesting support for a long term unappropriated grant. Mr. Outten asked who would put up the funds for reimbursement. Mary Helen said it was a federal aid grant and Dare County would fund the first \$2 million, which would be reimbursed. Mr. Clawson indicated no budget issues as long as funds were reimbursed.

MOTION

Commissioner Tobin motioned to submit a Letter of Intent with necessary changes as mentioned to grant application for a National Scenic Byway Program grant, authorize the County Manager to sign said application and agree for the Chairman to send a request for matching funds to the Dare County Tourism Board.

Commissioner House seconded the motion.

VOTE: AYES unanimous.

ITEM 10 – DHHS/SOCIAL SERVICES: CHILD SUPPORT RFP FROM YOUNGWILLIAMS

Chuck Lycett advised YoungWilliams had responded to the RFP to handle child support payment enforcement. Commissioner House the renewal terminology clarified. The contract could be renewed for an additional three years. At the end of eight years, the YoungWilliams contract would be brought back to the Board for any other renewal options.

MOTION

Commissioner Ross motioned to accept the bid and authorize the County Manager, or his designee, to proceed with a 5-year contract with the option to renew for 3 years.

Commissioner House seconded the motion.

VOTE: AYES unanimous.

At 10:50 a.m. Commissioner Ross left the meeting room and returned at 10:54 a.m.

ITEM 11 – SOUTH FERRY CHANNEL CORRIDOR EXPANSION PROJECT (Att. #3)

Barton Grover advised South Ferry channel was again shoaled in with limited 2-3 feet passage. The Corps had identified a corridor which was partially in our permitted area. In order to allow for the USACE to dredge this area, a new cultural resources survey and permit modification would be necessary. Grants and Waterways requested authorization to submit a DEQ grant application which could provide up to 75% of total costs. The County's match would come from the Grants and Waterways' budget. Vice-Chairman Overman asked if the sand could be used by Hyde County, as there was a real need at the northern end. Mr. Grover said that would not be easy with the Merritt or Murden, but there was a lot of Corps money and perhaps an upcoming pipeline project which could include Hyde County. The Corps was currently working on permitting. Mr. Outten indicated he had recently spoken with Superintendent Hallac and discussed possible sand sources. Ocracoke would be an easier area for sand deposit than the bird islands. It would be a good idea and provide beneficial impact to widen the northern portion of Ocracoke.

MOTION

Commissioner Tobin motioned to authorize submission of a NC DEQ Shallow Draft Navigation Fund grant application and adopt the resolution to sponsor the project.

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 12 – RESOLUTION IN SUPPORT OF THE MID-CURRITUCK BRIDGE (Att. #4)

Chairman Woodard presented resolution reaffirming the Board's commitment to the Mid-Currituck Bridge project.

MOTION

Commissioner House motioned to adopt the resolution as presented.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous.

ITEM 13 – PROCLAMATION – CHILD ABUSE PREVENTION MONTH

County Manager read the proclamation presented by Children & Youth Partnership for Dare County declaring April, 2022 as Child Abuse Prevention month.

MOTION

Vice-Chairman Overman motioned to adopt the proclamation as presented.

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 14 – PROCLAMATION – WEEK OF THE YOUNG CHILD

Proclamation presented by Children & Youth Partnership for Dare County declaring April 4-8, 2022 as "Week of the Young Child".

MOTION

Commissioner House motioned to approve the proclamation as presented,

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous.

ITEM 15 – PROCLAMATION – PUBLIC HEALTH WEEK

Kelly Nuttin, Robert Preston and Heather Gardner, Public Health Nurse presented this item in observance of “Public Health Week” to be recognized on April 4-10, 2022.

MOTION

Commissioner Tobin motioned to adopt the proclamation as presented.

Commissioner House seconded the motion.

VOTE: AYES unanimous.

ITEM 16 – PROCLAMATION – FAIR HOUSING MONTH

Willo Kelly, of Outer Banks Realtors, Doug Brindley and Jimmy Anderson presented the proclamation requesting the month of April be recognized as “Fair Housing Month”.

MOTION

Commissioner House motioned to approve the proclamation as presented,

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous.

ITEM 17– CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner House motioned to approve the Consent Agenda:

- 1) Approval of Minutes (03.21.22) **(Att. #5)**
- 2) Dare County Tourism Board Request Consent Expenditure from Short Term Restricted Fund Line Item 5160
- 3) Sanitation Tipping Fees – Budget Amendment
- 4) Budget Amendment for Fines & Forfeitures Special Revenue Fund
- 5) Budget Amendment – Non-Departmental Fees

Commissioners Bateman and Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 18 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Commissioners and the County Manager summary of remarks follow:

Commissioner House

- He asked that the Deorr family be kept in prayers, as both Ben Deorr and retired EMS Capt. Rita Doerr were very ill.
- For “day in history” recollection, he mentioned Martin Luther King had been assassinated on April 4, 1968; and on April 4, 1975, Microsoft had been founded.
- **(Att. #6a)** The Board had written a letter several years ago regarding the loss of faith in the Marine Fisheries Commission with regard to the banning of gill nets in the Neuse and Tar-Pamlico Rivers. Part of recent scoping meetings regarding striped bass amendment addressed discarding the reduction in gill nets, yet it was taken out by the Department of Marine Fisheries. He presented a Resolution in Support of Lifting the Ban on Gill Net Use to be sent to the Fisheries Commission.

MOTION

Commissioner House motioned to adopt the resolution as presented.

Commissioner Tobin seconded the motion

VOTE: AYES unanimous.

Vice-Chairman Overman

- Recognized and thanked the service pin recipients for their cumulative 130 years of dedicated service. He also congratulated Willie Spencer as employee of the month.
- The ribbon cutting for the mobile care units provided by Trillium was March 29th. The unit would initially provide counseling for substance abuse and mental health in Rodanthe.
- St. Andrews by-the-Sea held a faith-based substance abuse summit on March 31st. He also mentioned the ACEs score tests, available online, which tallied different types of abuse, neglect and other adverse childhood experiences which could indicate higher risk for health problems later in life.

Commissioner Bateman

- Congratulated the service pins recipients and the employee of the month.
- He was thankful for the Board's proactivity in mental health and substance abuse. He stated it was important to remain open minded to the many different methodologies that reach out and help those who suffer with substance abuse and mental health issues.

Commissioner Couch

- Substance abuse public health and the level of performance of employees.
- Saturday would be the opening event for the Rodanthe Bridge.

Commissioner Tobin

- Presented a new picture of the dredge with drag arms installed and life boats hung. He described the event of placing the vessel in the water, which would be video taped with a drone for viewing later.
- He noted pride in the state and area colleges for the recent UNC win.

Commissioner Ross

- The Audit Committee had met March 24 with no significant issues reported.
- On April 24, at Dowdy Park, there would be an ASPCA pet adoption event.
- On March 31, Jersey's Mike donated every dollar of their sales to the Special Olympics. He thanked the participants for the event.
- Reminded everyone the 2022 Masters Tournament would begin April 7, 2022.

Chairman Woodard mentioned he had received a response from Allen Moran, who indicated NCDOT would begin the remarking of the roads next week.

(Att. # 6b)COA had been ranked number one in their RN program in 2021 and 2018. They were also ranked 6th best community college in the U.S. He asked for a resolution in support of the Nursing and Allied Health Simulation Facility at College of the Albemarle.

MOTION

Vice-Chairman Overman motioned to adopt the COA Resolution

Commissioner House seconded the motion.

VOTE: AYES unanimous

MANAGER'S/ATTORNEY'S BUSINESS

Mr. Outten advised the Tourism Board wanted to apply for a grant to build a boardwalk at the event site. The PARTF (Parks and Recreation Trust Fund) grant had to be applied for by a local government entity. He asked the Board if they were willing to submit the grant application on behalf of the Tourism Board. The Tourism Board would be responsible for construction.

MOTION

Vice-Chairman Overman motioned to move forward with the PARTF grant for construction of a boardwalk on behalf of the Tourism Board.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous.

(Att. #6c) The County would be entering into one or more contracts for engineering and surveying services with Timmons Group to aid in the design of a replacement PVC water line located between Avon and Buxton Villages. Mr. Outten presented a resolution for exemption from the Mini Brooks Act pursuant to G.S. 143-64.32.

MOTION

Commissioner Tobin motioned to adopt the resolution as presented.

Commissioner House seconded the motion.

VOTE: AYES unanimous.

(Att. #6d) On March 21, the Board was advised of an offer to purchase a county-owned lot on Ocean Drive in Rodanthe. The sales deposit had been received and notice for upset bid had been published. Chairman needed Board authority to sign the resolution for the sale.

MOTION

Commissioner Couch motioned to authorize the Chairman to sign the resolution.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

Dorothy Hester presented a short video entitled, "Celebrating Dare County's Volunteers" relative to National Volunteer Month to recognize the many volunteers in Dare County.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner House motioned to adjourn the meeting.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

At 11:45 a.m., the Board of Commissioners adjourned until 5:00 p.m., April 20, 2022.

Respectfully submitted,

[SEAL]

By: _____
Cheryl C. Anby, Clerk to the Board

Approved By: _____
Robert Woodard, Sr., Chairman
Dare County Board of Commissioners

Note: Copies of attachments (Att.), ordinances, resolutions, contracts, presentations and supporting material considered by the Board are on file in the Clerk's office.

Dare County Board of Commissioners – April 4, 2022



DHHS - Social Services APS Essential Services Funding

Description

This is to appropriate the APS Essential Services funding. These funds can be used to assist vulnerable adults preventing and/or reducing maltreatment, unnecessary institutionalization and addressing demographics that typically fall outside of standard eligibility criterion in service programs. These services shall include, but not be limited to, the provision of medical care for physical and mental health needs, assistance in personal hygiene, food, clothing, adequately heated and ventilated shelter, protection from health and safety hazards, protection from physical mistreatment, and protection from exploitation. These funds can be spent through December 2022.

Board Action Requested

Approve amendment.

Item Presenter

n/a

DARE COUNTY

BUDGET **AMENDMENT**

F/Y **2021-2022**

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department: DHHS - Social Services					
<u>Revenues:</u>					
State & Fed Aid Admin	103026	423001		3,376	
 <u>Expenditures:</u>					
APS Essential Services	104614	582100		3,376	

Explanation:

This is to appropriate the APS Essential Services funding. These funds can be used to assist vulnerable adults preventing and/or reducing maltreatment, unnecessary institutionalization and addressing demographics that typically fall outside of standard eligibility criterion in service programs. These services shall include, but not be limited to, the provision of medical care for physical and mental health needs, assistance in personal hygiene, food, clothing, adequately heated and ventilated shelter, protection from health and safety hazards, protection from physical mistreatment, and protection from exploitation. These funds can be spent through December 2022.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



DIVISION OF SOCIAL SERVICES

APS Essential Services

FUNDING SOURCE: APS Under SSA Title XX (CRRSA)

EFFECTIVE DATE: 07/01/2021

AUTHORIZATION NUMBER: 1

ALLOCATION PERIOD

FROM FEBRUARY 2022 THRU MAY 2022 SERVICE MONTHS

FROM MARCH 2022 THRU JUNE 2022 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	78,895.00	78,895.00	0.00	0.00	78,895.00	78,895.00
02	ALEXANDER	7,521.00	7,521.00	0.00	0.00	7,521.00	7,521.00
03	ALLEGHANY	4,732.00	4,732.00	0.00	0.00	4,732.00	4,732.00
04	ANSON	3,501.00	3,501.00	0.00	0.00	3,501.00	3,501.00
05	ASHE	5,753.00	5,753.00	0.00	0.00	5,753.00	5,753.00
06	AVERY	1,022.00	1,022.00	0.00	0.00	1,022.00	1,022.00
07	BEAUFORT	17,588.00	17,588.00	0.00	0.00	17,588.00	17,588.00
08	BERTIE	4,951.00	4,951.00	0.00	0.00	4,951.00	4,951.00
09	BLADEN	4,078.00	4,078.00	0.00	0.00	4,078.00	4,078.00
10	BRUNSWICK	11,558.00	11,558.00	0.00	0.00	11,558.00	11,558.00
11	BUNCOMBE	53,764.00	53,764.00	0.00	0.00	53,764.00	53,764.00
12	BURKE	13,604.00	13,604.00	0.00	0.00	13,604.00	13,604.00
13	CABARRUS	15,426.00	15,426.00	0.00	0.00	15,426.00	15,426.00
14	CALDWELL	19,484.00	19,484.00	0.00	0.00	19,484.00	19,484.00
15	CAMDEN	804.00	804.00	0.00	0.00	804.00	804.00
16	CARTERET	15,813.00	15,813.00	0.00	0.00	15,813.00	15,813.00
17	CASWELL	4,047.00	4,047.00	0.00	0.00	4,047.00	4,047.00
18	CATAWBA	19,643.00	19,643.00	0.00	0.00	19,643.00	19,643.00
19	CHATHAM	6,255.00	6,255.00	0.00	0.00	6,255.00	6,255.00
20	CHEROKEE	8,364.00	8,364.00	0.00	0.00	8,364.00	8,364.00
21	CHOWAN	3,887.00	3,887.00	0.00	0.00	3,887.00	3,887.00
22	CLAY	2,900.00	2,900.00	0.00	0.00	2,900.00	2,900.00
23	CLEVELAND	18,386.00	18,386.00	0.00	0.00	18,386.00	18,386.00
24	COLUMBUS	7,735.00	7,735.00	0.00	0.00	7,735.00	7,735.00
25	CRAVEN	28,322.00	28,322.00	0.00	0.00	28,322.00	28,322.00
26	CUMBERLAND	36,410.00	36,410.00	0.00	0.00	36,410.00	36,410.00
27	CURRITUCK	1,737.00	1,737.00	0.00	0.00	1,737.00	1,737.00
28	DARE	3,376.00	3,376.00	0.00	0.00	3,376.00	3,376.00
29	DAVIDSON	17,782.00	17,782.00	0.00	0.00	17,782.00	17,782.00
30	DAVIE	7,307.00	7,307.00	0.00	0.00	7,307.00	7,307.00
31	DUPLIN	9,735.00	9,735.00	0.00	0.00	9,735.00	9,735.00
32	DURHAM	55,966.00	55,966.00	0.00	0.00	55,966.00	55,966.00
33	EDGECOMBE	11,723.00	11,723.00	0.00	0.00	11,723.00	11,723.00
34	FORSYTH	22,859.00	22,859.00	0.00	0.00	22,859.00	22,859.00
35	FRANKLIN	7,610.00	7,610.00	0.00	0.00	7,610.00	7,610.00
36	GASTON	95,621.00	95,621.00	0.00	0.00	95,621.00	95,621.00
37	GATES	2,408.00	2,408.00	0.00	0.00	2,408.00	2,408.00
38	GRAHAM	3,818.00	3,818.00	0.00	0.00	3,818.00	3,818.00
39	GRANVILLE	7,579.00	7,579.00	0.00	0.00	7,579.00	7,579.00
40	GREENE	3,131.00	3,131.00	0.00	0.00	3,131.00	3,131.00
41	GUILFORD	37,100.00	37,100.00	0.00	0.00	37,100.00	37,100.00
42	HALIFAX	7,811.00	7,811.00	0.00	0.00	7,811.00	7,811.00
43	HARNETT	10,881.00	10,881.00	0.00	0.00	10,881.00	10,881.00
44	HAYWOOD	13,487.00	13,487.00	0.00	0.00	13,487.00	13,487.00
45	HENDERSON	16,775.00	16,775.00	0.00	0.00	16,775.00	16,775.00
46	HERTFORD	5,535.00	5,535.00	0.00	0.00	5,535.00	5,535.00
47	HOKE	8,962.00	8,962.00	0.00	0.00	8,962.00	8,962.00



DHHS - Social Services Direct Care Worker Bonus

Description

This is to budget the funds received for the Direct Care Worker Bonus. The Current Operations Appropriations Act of 2021 approved a Medicaid budget provision for one-time bonuses up to \$2,000 for eligible direct care workers (DCWs) and support staff. There is no effect on county dollars.

Board Action Requested

Approve Budget Amendment

Item Presenter

n/a

DARE COUNTY

BUDGET **AMENDMENT**

F/Y **2021-2022**

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: DHHS - Social Services</u>					
<u>Revenues:</u>					
CAP Revenue	103051	464001		31,429	

Expenditures:

Salaries	104617	500200		29,195	
FICA	104617	500300		2,234	

Explanation:

This is to budget the funds received for the Direct Care Worker Bonus. The Current Operations Appropriations Act of 2021 approved a Medicaid budget provision for one-time bonuses up to \$2,000 for eligible direct care workers (DCWs) and support staff. There is no effect on county dollars.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

PROCESS DATE: 02/26/2022
PROCESS TIME: 09:20:07:00
PAGE: 1
CHECKWRITE DATE: 03/01/2022
PROVIDER NOTIFICATION
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PROVIDER NOTIFICATION

Remittance Statement

PLEASE ADVISE THE FISCAL AGENT
IN WRITING IMMEDIATELY IF YOUR
ADDRESS CHANGES.
PROVIDER ENROLLMENT
PO BOX 300020
RALEIGH NC 27622



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

PROCESS DATE: 02/26/2022
PROCESS TIME: 09:20:07:00
PAGE: 2
CHECKWRITE DATE: 03/01/2022
PAYMENT HEADER
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PAYMENT HEADER

PAYER : 1 PAYER NAME: DHB

PAYMENT NUMBER : 053000195358112

PAYMENT AMOUNT : \$31,428.60

TOTAL ASSOCIATED AMOUNT : \$31,428.60



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

PROCESS DATE: 02/26/2022
PROCESS TIME: 09:20:07:00
PAGE: 3
CHECKWRITE DATE: 03/01/2022
PERSONAL CARE SERVICE
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PRACTITIONER PERSONAL CARE S DENIED ORIGINAL CLAIMS

RECIPIENT NAME	TCN	DATES OF SERVICE	DAYS/UNITS	NON ALLOWED	PYBLE CUTBACK	TPL AMT	PAID
RECIPIENT ID	ORIGINAL TCN	SERVICE	TOTAL BILLED	TOT ALLOWED	PYBLE CHARGES	OTHER CHARGES	AMOUNT
JOLLY JERRY	22038-010830200-0-0	01/04/2022	0.00	0.00	1,673.21	0.00	0.00
955128437M		01/31/2022	1,673.21	1,673.21	0.00	0.00	0.00
MEDICARE ID :	PATIENT ACCOUNT NUMBER : 955128437M		MEDICAL RECORD NUMBER :		ROCHE REBATE AMOUNT :		0.00
DED :	0.00 PAT LIAB :	0.00 COPAY :	0.00				
LI BENEFIT	PROC CODE - DESC						
NO PLAN	M1-M2-M3-M4						
01 CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/04/2022	26.00	117.26	0.00	0.00	0.00
		01/04/2022	117.26	0.00	0.00	0.00	
RENDERING PROV ID:	1306048186	ROCHE REBATE (LINE) AMT:	0.00				
EOB : 02077							
INTERNAL EDIT : 02077							
REMARK CODE : N821							
ADJUSTMENT REASON CODE : 197							
LI BENEFIT	PROC CODE - DESC						
NO PLAN	M1-M2-M3-M4						
02 CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/05/2022	26.00	117.26	0.00	0.00	0.00
		01/05/2022	117.26	0.00	0.00	0.00	
RENDERING PROV ID:	1306048186	ROCHE REBATE (LINE) AMT:	0.00				
EOB : 02077							
INTERNAL EDIT : 02077							
REMARK CODE : N821							
ADJUSTMENT REASON CODE : 197							
LI BENEFIT	PROC CODE - DESC						
NO PLAN	M1-M2-M3-M4						
03 CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/06/2022	14.00	63.14	0.00	0.00	0.00
		01/06/2022	63.14	0.00	0.00	0.00	
RENDERING PROV ID:	1306048186	ROCHE REBATE (LINE) AMT:	0.00				
EOB : 02077							
INTERNAL EDIT : 02077							
REMARK CODE : N821							
ADJUSTMENT REASON CODE : 197							



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

PROCESS DATE: 02/26/2022
PROCESS TIME: 09:20:07:00
PAGE: 4
CHECKWRITE DATE: 03/01/2022
PERSONAL CARE SERVICE
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PRACTITIONER PERSONAL CARE S DENIED ORIGINAL CLAIMS

LI NO	BENEFIT PLAN	PROC CODE - DESC							
04	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/07/2022	26.00	117.26	0.00	0.00	0.00	0.00
			01/07/2022	117.26	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									
REMARK CODE : N821									
ADJUSTMENT REASON CODE : 197									
05	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/10/2022	22.00	99.22	0.00	0.00	0.00	0.00
			01/10/2022	99.22	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									
REMARK CODE : N821									
ADJUSTMENT REASON CODE : 197									
06	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/11/2022	26.00	117.26	0.00	0.00	0.00	0.00
			01/11/2022	117.26	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									
REMARK CODE : N821									
ADJUSTMENT REASON CODE : 197									
07	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/12/2022	26.00	117.26	0.00	0.00	0.00	0.00
			01/12/2022	117.26	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

PROCESS DATE: 02/26/2022
PROCESS TIME: 09:20:07:00
PAGE: 5
CHECKWRITE DATE: 03/01/2022
PERSONAL CARE SERVICE
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PRACTITIONER PERSONAL CARE S DENIED ORIGINAL CLAIMS

REMARK CODE : N821
ADJUSTMENT REASON CODE : 197

LI BENEFIT PROC CODE - DESC
NO PLAN M1-M2-M3-M4

08	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/13/2022	14.00	63.14	0.00	0.00	0.00
			01/13/2022	63.14	0.00	0.00	0.00	0.00

RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00
EOB : 02077
INTERNAL EDIT : 02077
REMARK CODE : N821
ADJUSTMENT REASON CODE : 197

LI BENEFIT PROC CODE - DESC
NO PLAN M1-M2-M3-M4

09	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/14/2022	26.00	117.26	0.00	0.00	0.00
			01/14/2022	117.26	0.00	0.00	0.00	0.00

RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00
EOB : 02077
INTERNAL EDIT : 02077
REMARK CODE : N821
ADJUSTMENT REASON CODE : 197

LI BENEFIT PROC CODE - DESC
NO PLAN M1-M2-M3-M4

10	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/18/2022	14.00	63.14	0.00	0.00	0.00
			01/18/2022	63.14	0.00	0.00	0.00	0.00

RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00
EOB : 02077
INTERNAL EDIT : 02077
REMARK CODE : N821
ADJUSTMENT REASON CODE : 197



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

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PERSONAL CARE SERVICE
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PRACTITIONER PERSONAL CARE S DENIED ORIGINAL CLAIMS

LI NO	BENEFIT PLAN	PROC CODE - DESC M1-M2-M3-M4							
11	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/20/2022	14.00	63.14	0.00	0.00	0.00	0.00
			01/20/2022	63.14	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									
REMARK CODE : N821									
ADJUSTMENT REASON CODE : 197									
12	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/24/2022	26.00	117.26	0.00	0.00	0.00	0.00
			01/24/2022	117.26	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									
REMARK CODE : N821									
ADJUSTMENT REASON CODE : 197									
13	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/25/2022	26.00	117.26	0.00	0.00	0.00	0.00
			01/25/2022	117.26	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									
REMARK CODE : N821									
ADJUSTMENT REASON CODE : 197									
14	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/26/2022	26.00	117.26	0.00	0.00	0.00	0.00
			01/26/2022	117.26	0.00	0.00	0.00	0.00	0.00
RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00									
EOB : 02077									
INTERNAL EDIT : 02077									



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
REMITTANCE STATEMENT

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PERSONAL CARE SERVICE
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PRACTITIONER PERSONAL CARE S DENIED ORIGINAL CLAIMS

REMARK CODE : N821
ADJUSTMENT REASON CODE : 197

LI BENEFIT PROC CODE - DESC
NO PLAN M1-M2-M3-M4

15	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/27/2022	14.00	63.14	0.00	0.00	0.00
			01/27/2022	63.14	0.00	0.00	0.00	

RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00

EOB : 02077

INTERNAL EDIT : 02077

REMARK CODE : N821

ADJUSTMENT REASON CODE : 197

LI BENEFIT PROC CODE - DESC
NO PLAN M1-M2-M3-M4

16	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/28/2022	21.00	94.71	0.00	0.00	0.00
			01/28/2022	94.71	0.00	0.00	0.00	

RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00

EOB : 02077

INTERNAL EDIT : 02077

REMARK CODE : N821

ADJUSTMENT REASON CODE : 197

LI BENEFIT PROC CODE - DESC
NO PLAN M1-M2-M3-M4

17	CAPDA	S5125-ATTENDANT CARE SERVICE /15M	01/31/2022	24.00	108.24	0.00	0.00	0.00
			01/31/2022	108.24	0.00	0.00	0.00	

RENDERING PROV ID: 1306048186 ROCHE REBATE (LINE) AMT: 0.00

EOB : 02077

INTERNAL EDIT : 02077

REMARK CODE : N821

ADJUSTMENT REASON CODE : 197



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
NCTRACKS
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DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

TOTAL AMOUNT ORIGINAL CLAIMS	DENIED	0.00	NUMBER OF CLAIMS	1
TOTAL AMOUNT CREDIT ADJUSTMENTS	DENIED	0.00	NUMBER OF CLAIMS	0
TOTAL AMOUNT DEBIT ADJUSTMENTS	DENIED	0.00	NUMBER OF CLAIMS	0
TOTAL AMOUNT VOIDS	DENIED	0.00	NUMBER OF CLAIMS	0
NET AMOUNT ORIG + VOIDS + CRDS + DBTS		0.00	NUMBER OF CLAIMS	1



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
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PROFESSIONAL
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

PROFESSIONAL PENDING ORIGINAL CLAIMS

RECIPIENT NAME	RECIPIENT ID	TCN	MEDICAL RECORD NUMBER	DATES OF SVC	TOT BILLED
GREENE JAMES	T 952125953L	22004-013503900-0-0		11/01/2021	396.00
GREENE JAMES	T 952125953L	22010-013482500-0-0		12/06/2021	396.00
GREENE JAMES	T 952125953L	22038-010362400-0-0		01/04/2022	396.00

TOTAL AMOUNT ORIGINAL CLAIMS	PENDING	0.00	NUMBER OF CLAIMS	3
TOTAL AMOUNT CREDIT ADJUSTMENTS	PENDING	0.00	NUMBER OF CLAIMS	0
TOTAL AMOUNT DEBIT ADJUSTMENTS	PENDING	0.00	NUMBER OF CLAIMS	0
TOTAL AMOUNT VOIDS	PENDING	0.00	NUMBER OF CLAIMS	0
NET AMOUNT ORIG + VOIDS + CRDS + DBTS		0.00	NUMBER OF CLAIMS	3

CLAIM TYPE TOTALS - PROFESSIONAL

TOTAL DENY	0.00	NUMBER OF CLAIMS	0
TOTAL PENDING	0.00	NUMBER OF CLAIMS	3
TOTAL PAID ORIGINALS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID VOIDS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID CREDIT ADJS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID DEBIT ADJS	0.00	NUMBER OF CLAIMS	0
NET TOTAL PAID ORIG + VOIDS + CRDS + DBTS	0.00	NUMBER OF CLAIMS	0



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES

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PERSONAL CARE S PEND ORIGINAL CLAIMS

RECIPIENT NAME	RECIPIENT ID	TCN	MEDICAL RECORD NUMBER	DATES OF SVC	TOT BILLED
TILLET	TIMOTHY	9453862920	22038-010407100-0-0	01/12/2022	396.00

TOTAL AMOUNT ORIGINAL CLAIMS	PEND	0.00	NUMBER OF CLAIMS	1
TOTAL AMOUNT CREDIT ADJUSTMENTS	PEND	0.00	NUMBER OF CLAIMS	0
TOTAL AMOUNT DEBIT ADJUSTMENTS	PEND	0.00	NUMBER OF CLAIMS	0
TOTAL AMOUNT VOIDS	PEND	0.00	NUMBER OF CLAIMS	0
NET AMOUNT ORIG + VOIDS + CRDS + DBTS		0.00	NUMBER OF CLAIMS	1

CLAIM TYPE TOTALS - PERSONAL CARE SERVIC

TOTAL DENY	0.00	NUMBER OF CLAIMS	1
TOTAL PENDING	0.00	NUMBER OF CLAIMS	1
TOTAL PAID ORIGINALS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID VOIDS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID CREDIT ADJS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID DEBIT ADJS	0.00	NUMBER OF CLAIMS	0
NET TOTAL PAID ORIG + VOIDS + CRDS + DBTS	0.00	NUMBER OF CLAIMS	0



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES

NCTRACKS

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DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

MEMBER ID TOTALS - 1306048186			
TOTAL DENY	0.00	NUMBER OF CLAIMS	1
TOTAL PENDS	0.00	NUMBER OF CLAIMS	4
TOTAL PAID ORIGINALS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID VOIDS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID CREDIT ADJS	0.00	NUMBER OF CLAIMS	0
TOTAL PAID DEBIT ADJS	0.00	NUMBER OF CLAIMS	0
NET TOTAL PAID ORIG + VOIDS + CRDS + DBTS	0.00	NUMBER OF CLAIMS	0



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES

NCTRACKS

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FINANCIAL TRANSACTION
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

FINANCIAL TRANSACTIONS

TRANSACTION TYPE: AP ACCOUNTS PAYABLES

FCN	FINANCIAL REASON CODE	FINANCIAL REASON CODE	DESCRIPTION	FINANCIAL ACTIVITY REASON CODE	DATE	TRANS AMT	PREVIOUS WEEK BAL AMT	CURRENT WEEK APPL AMT	CURRENT BAL AMT
202202231297792	019	ADV PYMT			03/01/22	31,428.60		0.00	0.00
DIRECT CARE WORKER BONUS PAYMENT COMPRISED OF \$2095.24 FOR EACH OF 15 NON-LICENSED WORKERS.									

NET FINANCIAL TRANSACTION AMOUNT 31,428.60 NUMBER OF FINANCIAL TRANSACTIONS 1



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
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EOB DESCRIPTIONS
PROV ID: 1306048186
REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
PO BOX 1000

MANTEO NC 279541000

EOB DESCRIPTIONS

THE FOLLOWING ARE THE DESCRIPTIONS OF THE EOB CODES THAT APPEAR ON THE CLAIMS FOR THIS REMITTANCE:
02077 ELECTRONIC VISIT VERIFICATION NOT FOUND FOR CLAIM LINE DATE OF SERVICE.



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
 NCTRACKS
 REMITTANCE STATEMENT

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 CHECKWRITE DATE: 03/01/2022
 SUMMARY PAGE
 PROV ID: 1306048186
 REMITTANCE NO: 22030104426

DARE COUNTY ADMINISTRATIVE OFFICES
 PO BOX 1000

MANTEO NC 279541000

SUMMARY PAGE

PROVIDER : 1306048186	TOTALS		
TOTAL PAID ORIGINAL	.00	NUMBER OF CLAIMS	0
TOTAL PAID ADJUSTMENTS	.00	NUMBER OF CLAIMS	0
TOTAL PAID VOIDS	.00	NUMBER OF CLAIMS	0
NET TOTAL PAID	.00	NUMBER OF CLAIMS	0
TOTAL DENIED ORIGINAL	.00	NUMBER OF CLAIMS	1
TOTAL DENIED ADJUSTMENTS	.00	NUMBER OF CLAIMS	0
NET TOTAL DENIED	.00	NUMBER OF CLAIMS	1
NET TOTAL PENDED	.00	NUMBER OF CLAIMS	4

TOTALS BY BENEFIT PLAN

BENEFIT PLAN NUMBER	BENEFIT GROUPING DESCRIPTION	CURRENT PAID AMOUNT	YTD PAID AMOUNT
000000003	CAPCD	.00	2,317.60
000000004	CAPDA	.00	564.80
	TOTAL PAID	.00	2,882.40



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
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*** TOTAL AMOUNTS SHOULD EQUAL COLUMN A OF CLAIMS PAYMENT SUMMARY OF THE RA.

	A	B	C	D	E	F	G	
	CLAIMS PAID	PAID CLAIMS AMOUNT	CREDIT AMOUNT	NET PAY AMOUNT (A+B)	RECOUP AMOUNT	IRS WITHHELD AMOUNT	OTHER W/H	ADJUSTED NET PAY (C-{D+E+F})
CURRENT	0	.00	31428.60	31428.60	.00	.00	.00	31428.60
MTD TOTAL	0	.00	31428.60	31428.60	.00	.00	.00	31428.60
YTD TOTAL	9	2882.40	31428.60	34311.00	.00	.00	.00	34311.00

1099 INFORMATION - THIS INFORMATION IS BEING FURNISHED TO THE INTERNAL REVENUE SERVICE
PROVIDER TAX ID: 566000293 PROVIDER TAX NAME: DARE COUNTY ADMINISTRATIVE OFFICES
PAYER ID: CSRA, PO BOX 300009, RALEIGH, NC 27622 # 800-723-4337

PLEASE VERIFY THE FOLLOWING IDENTIFICATION NUMBERS THAT HAVE BEEN ASSIGNED TO YOU. IF ANY OF THE NUMBERS ARE INCORRECT.
PLEASE SEND CORRECTIONS TO :

CSRA
PO BOX 300020
RALEIGH, NC 27622
ATTENTION: PROVIDER ENROLLMENT
CLIA -
DEA -

- * ALERT! IF YOU HAVE A BALANCE DUE TO MEDICAID, HEALTH CHOICE, MENTAL HEALTH, PUBLIC HEALTH OR RURAL HEALTH AND COMMUNITY CARE,
- * PER NC STATUE 147 THIS BALANCE WILL BE SUBJECTED TO PENALTY AND INTEREST IF ALL THE OUTSTANDING ADJUSTMENT BALANCES IS NOT PAID
- * WITHIN 30 DAYS OF THIS NOTICE. THE PENALTY WILL BE A 10%. ONE TIME PENALTY AND INTEREST WILL ACCRUE UNTIL FULL PAYMENT IS MADE.
- * ADDITIONALLY, IN ACCORDANCE WITH SECTION 10.37A (A) AND (C) OF NC SESSION LAW 2009-451, IF THIS BALANCE
- * IS NOT PAID WITHIN 30 DAYS, WE WILL INITIATE SUSPENSION OF PAYMENT PENDING RECOUPMENT OF THE AMOUNT INDICATED ABOVE FROM YOUR CLAIMS
- * IF YOU HAVE ALREADY ISSUED A REFUND RELATED TO YOUR MEDICAID, HEALTH CHOICE, MENTAL HEALTH, OR PUBLIC HEALTH OR RURAL HEALTH COMMUNITY CARE,
- * PLEASE DISREGARD THIS NOTICE.
- * IF YOU CANNOT PAY THIS BALANCE WITHIN 30 DAYS, PLEASE CONTACT DHB/DMH/DPH/ORHCC BUDGET TO MAKE ARRANGEMENTS.



NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES

NCTRACKS

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DARE COUNTY ADMINISTRATIVE OFFICES
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MANTEO NC 279541000

EOB DESCRIPTIONS

FOR BILLING QUESTIONS/INQUIRIES PLEASE LOGON TO NCTRACKSPROVIDER PORTAL OR
CALL AUTOMATED VOICE RESPONSE (AVR) SYSTEM 1-800-723-4337 OR
CALL CSRA PROVIDER SERVICES 1-800-688-6696.



Board Appointments

Description

The following Boards have appointments this month:

1. Older Adult Services Advisory Council
2. Upcoming Board Appointments

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager



Older Adult Services Advisory Council

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

April, 2022

Board Appointment
Older Adult Services Advisory Council
(Four Year Term)

The Council has three vacancies.

The Council recommends the following for appointment.

Issac Simonson, Mary Ellen Holland and Margaret Reber-Dennis

Other Members:
See attached list

OLDER ADULT SERVICES ADVISORY COUNCIL

(Four Year Term)

**This Council advises Dare County in its efforts to promote, organize, plan,
and coordinate services and programs for residents and visitors to
Dare County who are 55 years of age and older.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Linda Lengyel (Resigned February 2022) North Hatteras Island Area	11-22	Apptd. 3/13 Reapptd. 11/14, 18
Mary Pendill 129 Dogwood Circle Manteo, NC 27954 252-423-0757 (Cell), 252-473-3589 (H) Manteo Area	11-22	Apptd. 11/14 Reapptd. 11/18
Cynthia Harris, Vice-Chair. 92 S. Dogwood Trail Southern Shores, NC 27949 703-402-6288 South Beach Area	11-25	Apptd. 11/15 Reapptd. 11/17, 10/21
Melissa Turnage 108 Rhodoms Dr. Kill Devil Hills, NC 27948 252-256-0026 (H), 252-475-5585 (O) Social Services Rep.	11-22	Apptd. 12/16 Reapptd. 11/18
Lynne Bloomfield, Chair 5024 Lindbergh Ave. Kitty Hawk, NC 27949 252-261-8937 (H) Irbloomfieldkhnc@charter.net Adult Services Rep.	11-23	Apptd. 11/14 Reapptd. 11/15, 11/19
Apollonia (Bella) Reber 2802 Seahorse Court Kitty Hawk, NC 27949 252-255-0925 (H), 252-455-5159 (C) Adult Services Rep.	03-24	Apptd. 3/20
Vacant North Beach Area		

Barbara Franchi 6053 Martin's Point Road Kitty Hawk, NC 27949 252-261-0164 bafranchi@charter.net Mainland Area	07-24	Appt. 7/20
Claudia Hennessey P.O. Box 740 Avon, NC 27915 252-995-6662 Wanchese Area	11-25	Apptd. 11/15 Reapptd. 11/17, 10/21

Vacant
Central Beach Area

Jim Tobin 6951 Pecan Lane PO Box 243 Manns Harbor, NC 27953 Jim.tobin@darenc.com 252-216-7732 DC Commissioner	1-25	Apptd. 6/17 Reapptd. 1/21
--	------	------------------------------

NOTE: MEETING INFO: 2nd Wednesday, 10:00 a.m., except June, July, Aug. Meetings rotate between Baum Center, Dare Center and Fessenden Center

CONTACT INFO: Cindy Harris, Vice-Chair
Brandi Bohanan, Dir., Baum Center

MEMBERS COMPENSATED: No

Commissioner Byrd replaced Commissioner Perry 9/97; Walter Parker replaced Herb Barr, Josephine Fessler replaced Lovie Midgett and Alpean Midgett apptd. to fill unexpired term of Louise Rossiter who resigned 11/97.
Henry Haywood apptd. to fill term Marge Keys and Edna P. Fehrmann apptd. to fill unexpired term of Marge Keys 3/99.
Kathy Crowder replaced Jimmy Williams and Marjorie Midgett replaced Roy Midgett 11/99.
Grace Fruit replaced Edna Fehrmann 10/00; Cheryl Byrd's appt. tabled til 12/18/00.
Geneva H. Perry filled unexpired term of Comm. Cheryl Byrd 1/01.
Lovie Midgett apptd. to fill unexpired term of Alpean Midgett 4/01.
Shirley Venente replaced Walter Parker and Barbara Brenner replaced Josephine Fessler 1/02.
Mary Conway replaced Dell Collins 1/03 and Jonna Midgett replaced Sue Judge 1/03.
Virginia Tillett filled unexpired term of outgoing Comm. Geneva Perry 2/03.
Joe Rongo replaced "Fritz" Winfree 11/03; Annie Rose Wells filled unexpired term of Gee Fruit 3/04.
Paulette Prodanchek filled term of Barbara Brenner 4/05;
Lynda Hester filled term of Mary Conway 4/07.
Lynn Thomas filled term of Joe Rongo & Georgia Ellis filled term of Annie Rose Wells 8/07.
Judith Link filled unexpired term of Shirley Venente 5/08.

Steve Jennette filled term of Lovie Midgett 12/08; Gisele Mead filled term of Lynda Hester 1/09.
Linda Lengyel filled unexpired term of Steve Jennette 3/14.
Lynn Bloomfield filled term of Julia Haywood and David Faudie filled term of Betse Kelly 11/14.
Margarette Umphlett filled unexpired term of Virginia Tillett 12/14.
11/2/15: Cynthia Harris apptd. to South Beach seat, Sandra Clark to Mainland seat & Claudia Hennessey
apptd. to Wanchese seat for two-year terms. With no applications from these designated areas,
appointments were made from applications that were on hand.
John Clark replaced Georgia Ellis 11/16; Melissa Turnage filled unexpired term of Jonna Midgett 12/16.
Jim Tobin appointed to fill unexpired term of Margarette Umphlett 6/17
Sandra Clark did not want to be reappointed 11/17. Kenneth Bukantas replaced David Faudie who
resigned 1/19. Craig Albert replaced Paulette Prodanchek who resigned 2/19
Amber Jennings apptd., Lynne Bloomfield reapptd. 11/19
Kenneth Bukantas resigned 3/19; Amber Jennings resigned 3/20; Apollonia (Bella) Reber apptd. 3/20
Jim Tobin reappointed 1/21, Cynthia Harris and Claudia Hennessey reapptd.10/21. Craig Albert moved
out of the area, leaving a vacancy.
Lynne Bloomfield and Linda Lengyel resigned 2/22, Lynne Bloomfield withdrew resignation 3/22.

REVISED 3/22

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee Interested in:

1st choice Baum Center DCOAS Advisory Board

2nd choice _____

3rd choice _____

Name Don Berg

Address P.O. Box 2822

City/State/Zip Kitty Hawk NC 27949

Email Address dberg790@aol.com

Telephone Home: 257-871-6193

Business: _____

Resident of Dare County: yes no

Occupation: CASHIER

Business Address: _____

Educational background:
BA Bus admin concentration in HR / Marketing

Business and civic experience and skills:
Church, Vol

Other Boards/Committees/Commissions on which you presently serve:

NONE

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Joe Arnold</u>			<u>919 268 9065</u>
<u>Curt Gordon</u>			<u>(206) 391-4420</u>
<u>Jerry Rawls</u>			<u>757-371-1163</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 3/21/2022 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: _____



APPLICATION FOR APPOINTMENT

TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

1st Choice Older Adult Services Advisory Council

2nd Choice

3rd Choice

Name Mary Ellen Holland

Address 23 Spindrift Trail

City/State/Zip Southern Shores, NC 27949

Email maryholland@embarqmail.com

Personal Phone (252)255-5780

Business Phone

Business Address

Occupation Retired

Dare County YES

Resident NO

The text boxes for Education, experience and other should only be 6 lines in order to format nicely on final application form. Text box is limited to 450 characters, but you may have to delete the line breaks.

Educational Background Upon graduating from high school I attended Marquette University in Milwaukee Wis majoring in speech therapy. As an employee at various companies I completed several job specific programs.

Business and civic experience and skills Prior to retiring to the OBX, I was employed by Blue Cross of Maryland, Blue Cross of Texas (aka Trailblazers) and Blue Cross of SC. All due to mergers of these companies. My responsibilities included Administrative Assistant to Claims Processing Dept, Administrative Assistant to the Provider Enrollment Manager and Senior Administrative Assistant to the VP of the Medicare Division.

Other boards, Committees, Commissions on which you presently serve I have 20 years experience as a Medicare SHIIP Counselor at the Baum Center in Kill Devil Hills. This entails advising Medicare beneficiaries of their choices in selecting and enrolling in Medicare A and B, Medicare C and Prescription Drug Plans and reviewing Supplement Plans available in North Carolina. I was recognized as "Volunteer of the Year" by the State of NC. for my services.

REFERENCE #1

Name Brandy Bohanan

Business Director of Senior Services, Baum Center

Address 300 Mustain St, Kill Devil Hills, NC 27948

Phone (252)475-5636

REFERENCE #2

Name Debbie Monday
Business Administrative Support
Address 300 Mustain Street, Kill Devil Hills, NC 27948
Phone (252)475-5635

REFERENCE #3

Name Cindy Harris
Business
Address 92 So Dogwood, Southern Shores, NC 27949
Phone (252)261-4990

Signature I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Mary Ellen Holland

Date 3/19/2022



APPLICATION FOR APPOINTMENT

TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

Older Adult Services Board

1st Choice ~~Aging Advisory Council~~

2nd Choice ~~Aging Advisory Council~~

3rd Choice

Name margaret reber-Dennis

Address 176 Swan View Dr

City/State/Zip Kill Devil Hills

Email magpie211@yahoo.com

Personal Phone (252)489-8394

Business Phone (252)475-5936

Business Address 962 Marshall C Collins Dr

Occupation Senior Property Appraiser

Dare County Resident YES

NO

The text boxes for Education, experience and other should only be 6 lines in order to format nicely on final application form. Text box is limited to 450 characters, but you may have to delete the line breaks.

Educational Background i have a degree as a legal assistant, and certified as a real and personal property appraiser in the state of North Carolina.

Business and civic experience and skills I am and have volunteered with Friends of Youth(former Board member), Juvenile Diabetes Foundation, March of Dimes chair person, Artrageous, SPCA, Coastal Humane, and local Church groups. Have organized and led many events.

Other boards, Committees, Commissions on which you presently serve FFMS Booster Club, local church ministry

REFERENCE #1

Name Yvette Pollock

Business DSS social Worker

Address 108 Swan View Dr, Kill Devil Hills, NC 27948

Phone (252)-4755

REFERENCE #2

Name Rhonda Dalia
Business Old Salt Endeavors, LLC
Address Kill Devil Hills
Phone (704)236-0069

REFERENCE #3

Name Donna Reardon-Zarella
Business Health Coach
Address
Phone (919)601-5037

Signature I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Margaret Dennis

Date 3/9/2022

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Cheryl Anby, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to cheryl.anby@darenc.com

Advisory Board or Committee interested in:

1st choice Health & Human Services Board

2nd choice Parks & Recreation Advisory Council

3rd choice ~~Equalization & Review Board~~ Older Adult Services Advisory Council

Name Isaac Simonsen

Address 1036 George Daniels Rd.

City/State/Zip Manteo, NC 27954

Email Address mr.isaacsimonsen@gmail.com

Telephone Home: 252-333-6986

Business: _____

Resident of Dare County: yes no

Occupation: Personal Property Appraiser

Business Address: 962 Marshall Collins Pr., Manteo NC 27954

Educational background:
Bachelors - Psychology
East Carolina University

Business and civic experience and skills:
Health & Mental Health Manager for Early Head Start
Manager @ a Community Action Agency
Worked for the Autism Society of NC

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying:

Name	Business/Occupation	Address	Telephone
Brad Williams	Pastor, Bethany Methodist	137 Old Woot Rd, Warehse	252-675-88
Darin Wilder	EHS Director	712 Virginia Rd, Edenton	804 852 7197
Edgar Barnes	District Court Judge	962 Marshall Collins Dr	252 305 9397

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: August 14th, 2020 Signature of applicant: Isaac Swanson

FOR OFFICE USE ONLY:

Date received: 8/14/2020

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to janicew@darenc.com

Advisory Board or Committee interested in:

1st choice Older Adult Services

2nd choice _____

3rd choice _____

Name Angelo Sonnesso

Address 227 Kitty Hawk Bay Drive

City/State/Zip Kill Devil Hills, NC 27948

Email Address asonnesso@gmail.com

Telephone Home: 252-202-1190

Business: _____

Resident of Dare County: yes no

Occupation: Retired

Business Address: _____

Educational background:

Masters in Rehabilitation Counseling

Masters in Education

Business and civic experience and skills:

First Flight Lions Club, Outer Banks Repeater Association,

NC Library for the Blind board member, Community Coordinating Council

Other Boards/Committees/Commissions on which you presently serve:

None

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Mary Pendill		Manteo	252-473-3589
Andrew Darling		So. Shores	252-619-6235
Ken Mann		Wanchese	252-473-3024

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 5/16/19 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 5-20-19



Upcoming Board Appointments

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 2 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Robert Outten, County Manager

Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees with terms expiring during the next two months.

Information on how to obtain and submit applications follows the list.

In addition, please note there are several boards with vacancies – please check the website.

May, 2022

Veterans Advisory Council -- 1 term expiring

Working Watermen Commission -- 2 terms expiring

Zoning Board of Adjustment – Dare County – 1 term expiring

June, 2022

Fessenden Center Advisory Board – 3 terms expiring

Hatteras Community Center Board – 2 terms expiring

Juvenile Crime Prevention Council – 5 terms expiring

Library Board – Dare – 1 term expiring

Manns Harbor Community Center Board – 2 terms expiring

Roanoke Island Community Center Board – 3 terms expiring

Rodanthe, Waves, Salvo Community Center Board – 1 term expiring

Transportation Advisory Board – 5 terms expiring

Waterways Commission – 4 terms expiring

~~~~~Instructions for Obtaining and Submitting Applications~~~~~

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website (Please see Board of Commissioners under Advisory Boards and Committees for link)

Cheryl C. Anby, Clerk to the Board at 475-5700



Commissioners' Business & Manager's/Attorney's Business

Description

Remarks and items to be presented by Commissioners and the County Manager.

Board Action Requested

Consider items presented

Item Presenter

Robert Outten, County Manager