



County of Dare

P.O. Box 1000 | Manteo, NC 27954

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., September 20, 2021

Commissioners present: Chairman Robert Woodard, Sr., Vice Chairman Wally Overman
Rob Ross, Steve House, Danny Couch, Ervin Bateman

Commissioners absent: Jim Tobin

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Master Public Information Officer, Dorothy Hester
Clerk to the Board, Cheryl C. Anby

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

At 5:04 p.m. Chairman Woodard called to order the regularly scheduled meeting with appropriate prior public notice having been given. Rev. Wayne Berry shared a prayer and then Chairman Woodard led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, which can be viewed in their entirety in a video on the Dare County website:

- The 32nd Annual Artrageous Kids Art Festival was held on September 18 in Dowdy Park. He said it was quite impressive to see the talent of local children.
- Reported on the 2021 historically high tourism figures. The July occupancy and meal revenue figures represented historic heights at \$160 million dollars. Overall the 2021 revenues were up 54% from 2020.
- The Cape Hatteras National Seashore would be preserving and repairing the Cape Hatteras Lighthouse and surrounding landscaping. As part of their assessment, they will receive public comments beginning September 17 through October 17.
- Provided a county COVID-19 update. DHHS had reported a woman over 65 had died of COVID-19 complications on September 15. Cases are coming down with only fourteen residents currently hospitalized.
- He remembered the life and career of Lynda Fayssoux Midgett, who had passed away on September 18. She had served on many area committees and received the Key to the Town of Manteo in 2001. She had been both the Deputy Tax Collector and Director of Elections for thirty years before retiring in 2000.

ITEM 2 – PUBLIC COMMENTS

At 5:20 p.m. the Manager outlined the procedure for making public comments. No one responded to the invitation. Mr. Outten closed Public Comments at 5:21 p.m.

ITEM 3– PUBLIC HEARING: C-3 TEXT AMENDMENT TO ADD PACKAGE DISTRIBUTION AND DELIVERY SERVICES

At 5:22 p.m. the Board held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments. No one responded to the invitation to address the Board of Commissioners on this issue. The County Manager closed the Public Hearing at 5:22 p.m.

MOTION

Commissioner Ross motioned to amend the C-3 zoning district to add “package distribution and delivery services” as a permitted use. The statement of consistency and reasonableness as prepared by staff is adopted as part of this motion.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

ITEM 4 – PUBLIC HEARING – FY2023 NCDOT 5310, 5311 AND COMBINED CAPITAL PROGRAM GRANT APPLICATIONS

Radcliff Hester, Transportation Program Supervisor, advised the Board the item was the annual grant funding for the 5310 (operational), 5311 (administrative) and combined capital program.

At 5:27 p.m. the Board held a Public Hearing to receive input concerning this item. The Manager outlined the procedure for making public comments. With no one responding to the invitation to address the Board, the Public Hearing was closed at 5:28 p.m.

MOTION

Vice-Chairman Overman and Commissioner House motioned to adopt the FY 2023 Program Resolution.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 5 – PROCLAMATION – ALZHEIMER’S AWARENESS

Gail Sonnesso presented a presentation for the Board to preface the introduction of the proclamation. She encouraged all Dare County residents to continue supporting those living with dementia and explained the local senior services were stretched to their limits. She provided statistics for the area's aging which indicated those living with dementia would rise from 652 to 1,074 by 2036. Homecare agencies have long waiting lists for those unable to be cared for in their homes. The average in-home care cost approximately \$45,756 a year. She suggested a task force be formed to identify partners to offer support and deal with transportation issues and long-term sustainability of local senior programs.

MOTION

Commissioner House motioned to issue the Proclamation which declared September 2021 as “World Alzheimer’s Disease Awareness Month”.

Vice-Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 6 – 2022 TOWN'S BEACH NOURISHMENT PROJECT – LETTER OF INTENT, CAPITAL PROJECT ORDINANCE AND RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE COUNTY OF DARE, NC, APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN RELATED MATTERS (Att. #1)

Dave Clawson recapped for the Board the items which needed approval and action by them. The Letter of Intent was subject to receipt of all necessary permits and Local Government Commission approval. Towns' beach nourishment bids were opened on September 2 and they were 25.12% under Coastal Protection and Engineering estimates. The project budget was at \$32,000,246. Mr. Clawson broke down the sources of the funds as state grants (\$5,716,336), FEMA/State (\$6,063,680), the County contribution (\$8,713,925) and the towns (\$11,904,305). Kitty Hawk would be increasing their cubic yard volumes due to the lower than expected bids. It was unclear if Duck would be doing the same. This would not increase the County's share of expense but would require reallocation of mobilization costs. LGC approvals were always at "not to exceed" amounts; therefore Mr. Clawson presented the revised project cost as \$34,588,568. Mr. Clawson explained the Corps permits could not be obtained until all of CAMA permits were issued. A full account of the discussion of this item is available on a video available for viewing on the Dare County website.

MOTION

Vice-Chairman Overman motioned to authorize the Chairman to execute the Letter of Intent, adopt the capital projects ordinance, approve the Interlocal Agreement and give the County Manager authority to make changes to the agreement consistent with the project, and to adopt the Approving Resolution for the 2022B LOBs.

Commissioner Couch seconded the motion.

VOTE: AYES unanimous

ITEM 7 – CONSENT AGENDA

The Manager announced the items as they were visually displayed.

MOTION

Commissioner House motioned to approve the Consent Agenda:

- 1) Approval of Minutes (09.07.21.20) (Att. #2)
- 2) NC Governor's Highway Safety Program Local Governmental Resolution (Att.#3)
- 3) Final Budget Amendment for Home Health and Hospice Certificate of Need Sale
- 4) Authorization to Present Service Weapon to Retiring Deputy Sheriff
- 5) Tax Collector's Report
- 6) Three (3) year renewal of Rave Mobile Safety Agreement

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 8 – BOARD APPOINTMENTS

1. Jury Commission Board

Vice-Chairman Overman motioned to appoint Elizabeth Ann Creef Meekins to serve the remaining term of Lou Ellen Quinn.

Commissioners Bateman and House seconded the motion.

VOTE: AYES unanimous

2. Health and Human Services Board

Vice-Chairman Overman motioned to appoint Dr. Ashley Clower to fill the expiring term of Dr. Christian Lige, Doug Tillett to fill the expiring term of David Ryan and Allan Moran to fill the expiring term of Kaye White and the reappointment of Commissioner Ervin Bateman. Commissioner Ross seconded the motion.

VOTE: AYES unanimous

3. Juvenile Crime Prevention Council

Commissioner House motioned to reappoint Shannon T. Glaser and Jamie Koch. Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

ITEM 9 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety in a video on the Dare County website. Following is a brief summary outline of the items mentioned by Commissioners during this segment:

Commissioner Ross

- Commented on several college and professional football games with full fan attendance in large stadiums. He contrasted that with the mask mandates in other communities.

Commissioner House

- Asked prayers for Representative Keith Kidwell and his wife, Viki, who was hospitalized.
- Announced this weekend the OBX Jeep Invasion would be at the Soundside Event site. It was successful last year and had provided 600 children with a full Christmas along with over 250 bicycles given to children. The event proceeds go to the Toy Run.
- Day in History: In 1952 scientists confirmed DNA holds hereditary data; in 1971 Hurricane Irene crossed from the Atlantic to the Pacific and was renamed Hurricane Olivia.
- He presented the Pet of the Week which showcased a two-year old dog named Kol.

Commissioner Overman had nothing further to add.

Commissioner Bateman

- Reported the Tourism Bureau had informed that the August revenues on property management were underreported by \$12 million dollars and would be reflected in September figures. It was unclear as to why the underreporting took place.

Commissioner Couch

- Remembered Lynda Midgett, who had run the tax department well during her tenure; but she also would just call you to ask how you were doing.
- Congratulated Capt. Jack Scarborough, who was the new 911 Communications Director.

MANAGER’S/ATTORNEY’S BUSINESS

The County Manager also remembered Lynda Midgett fondly, as he shared a few memories. He congratulated Jack Scarborough and said he would be a great asset to the county.

Mr. Outten advised employment issues continued with the public works department. There was only one person in recycling and the department maintained their focus on trash pickup. He would be meeting with Shanna Fullmer and Mr. Clawson this week to look into various options to resolve the hiring and retention issues.

He and Chairman Woodard had met with the YMCA last week to discuss essential workforce housing issues. The YMCA had brought an opportunity for the county to participate on some of their existing sites. Discussions would continue and an update would follow. The Board members joined in a dialogue regarding J1 student housing. Chairman Woodard suggested a special board meeting may be needed to take a look at the community's transportation and housing issues for seasonal J1 students together with essential housing. Mr. Outten had conferenced with a group in New York to begin looking at some housing options. He advised an update would be received from UNC in October with a plan to action to be received on or before the end of the year.

Dorothy Hester advised the county had released a video and prepared webpages for essential housing issues and updates. Her department was also working with the towns on the More Beach to Love campaign.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner House motioned to adjourn the meeting.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

At 6:40 p.m., the Board of Commissioners adjourned until 9:00 a.m., October 4, 2021.

Respectfully submitted,



By: *Cheryl C. Anby*
Cheryl C. Anby, Clerk to the Board

APPROVED:

By: *Robert Woodard, Sr.*
Robert Woodard, Sr., Chairman
Dare County Board of Commissioners

Note: Copies of attachments (Att.), ordinances, resolutions, contracts, presentations, and supporting material considered by the Board of Commissioners at this meeting are on file in the office of the Clerk to the Board.



Correction to Capital Project Ordinance for S2021A Installment Financing for Manteo and Kill Devil Hills Properties

Description

The project ordinance adopted on 7/19/21 understated debt costs of issuance by \$600 and overstated Manteo building renovations by \$600. This amendment corrects that error.

Board Action Requested

Adopt amendment to capital project ordinance.

Adopted.

Item Presenter

David Clawson, Finance Director

Cheryl C. Kirby, Clerk to the Board

10/4/21

County of Dare, North Carolina
Capital Project Ordinance

for
Financing and Purchase of Property in Kill Devil Hills and Purchase and Renovations to
Property in Manteo

BE IT ORDAINED by the Board of Commissioners of the County of Dare, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance, originally adopted on 7/19/2021, and amended on 8/2/2021, is hereby amended:

Section 1 The projects are the purchase of property in Kill Devil Hills for the site to replace the KDH EMS Station (parcel 002741002), approved by the Board on 3/1/2021, and the purchase and renovation of property in Manteo for use as youth center (parcel 023298000), approved by the Board on 7/19/2021. This amendment correct an error on the 7/19/2021 ordinance.

Section 2 The following budget shall be conducted within the Capital Projects Funds (#61).

Section 3 The following appropriations for the projects are changed as indicated:

Purchase/renovation of Manteo property	615640-737101-60352	\$600	decrease
Costs of issuance	615490-545300-98732	\$600	increase

Section 4 The following revenue is anticipated to be available to complete the project:


No change


Section 5 The Finance Officer is directed to report, on a monthly basis, as a part of the normal monthly financial reporting process currently in place, the financial status of the project.

Section 6 Copies of this capital project ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Clerk to the Board of Commissioners.

Adopted this 4th day of October, 2021




Chairman, Board of Commissioners


Clerk to the Board of Commissioners