



COUNTY OF DARE
PO Box 1000. MANTEO. NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Monday, September 20, 2021

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 5:00 PM** **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** Public Comments
- ITEM 3** **Public Hearing** -- C-3 Text Amendment to Add Package Distribution and Delivery Services
- ITEM 4** **Public Hearing** -- FY 2023 NCDOT 5310, 5311, and Combined Capital Program Grant Applications
- ITEM 5** Proclamation - Alzheimer's Awareness
- ITEM 6** 2022 Towns' Beach Nourishment Project - Letter of Intent, Capital Project Ordinance, and Resolution of the Board of Commissioners of the County of Dare, NC, Approving an Installment Financing Contract and Delivery Thereof and Providing for Certain Other Related Matters
- ITEM 7** **Consent Agenda**
1. Approval of Minutes
 2. NC Governor's Highway Safety Program (GHSP) Local Governmental Resolution
 3. Final Budget Amendment For Home Health and Hospice Certificate of Need Sale
 4. Authorization to Present Service Weapon to Retiring Deputy Sheriff
 5. Tax Collector's Report
 6. Three (3) year Renewal of Rave Mobile Safety Agreement
- ITEM 8** **Board Appointments**
1. Jury Commission Board
 2. Health and Human Services Board
 3. Juvenile Crime Prevention Council
- ITEM 9** **Commissioners' Business & Manager's/Attorney's Business**

ADJOURN UNTIL 9:00 A.M. ON OCTOBER 4, 2021



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard, Sr.



Public Comments

Description

The Board of Commissioners encourages citizen participation and provides time on the agenda at every regularly scheduled meeting for Public Comments. This is an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern. Masks and social distancing required.

Comments can be made at the Commissioners Meeting Room in Manteo (Administration Bldg., 954 Marshall Collins Drive, Manteo) or through an interactive video link at the Fessenden Center Annex (47013 Buxton Back Road, Buxton).

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Public Hearing -- C-3 Text Amendment to Add Package Distribution and Delivery Services

Description

A public hearing on an amendment to the C-3 zoning regulations has been scheduled for 5:00 p.m. A staff report is attached including draft motions for action following the hearing.

Board Action Requested

Conduct public hearing and act to adopt C-3 text amendment as recommended by the Planning Board

Item Presenter

Donna Creef

STAFF REPORT SEPTEMBER 20, 2021 BOARD OF COMMISSIONERS MEETING
FROM: DONNA CREEF, PLANNING DIRECTOR
RE: PUBLIC HEARING REQUEST TO AMEND C-3 ZONING
 DISTRICT

A public hearing to amend the C-3 zoning text to add “package distribution and delivery services” to the list of permitted uses is scheduled for September 20, 2021. The applicant, United Parcel Service, is seeking the amendment in conjunction with a proposed expansion of their facilities on Roanoke Island. The addition of package distribution and delivery services is consistent with the other permitted uses of the C-3 district, which includes cabinet and woodworking shops, automobile sales and service, bus terminals, building contractor offices and all uses permitted in the C-2 commercial district.

The Planning Board reviewed this request at their August 9, 2021 meeting and voted unanimously to recommend favorable action on the C-3 text amendment. The Planning Board also found the proposed text amendment to be consistent with the policies of the 2009 Dare County Land Use Plan.

Under the new procedures adopted in response to Chapter 160D, the Board must adopt a statement of consistency with the land use plan and a statement of reasonableness. One statement can be used for both. I have attached a draft statement which should be referenced in any motion for action.

Motion to adopt: “ I move to amend the C-3 zoning district to add “package distribution and delivery services” as a permitted use. The statement of consistency and reasonableness as prepared by staff is adopted as part of this motion.”

To delay action: “I move to delay action on this proposed amendment to address (insert concerns that may be identified during hearing).”

STATEMENT OF CONSISTENCY AND REASONABLENESS

On September 20, 2021, the Dare County Board of Commissioners considered a zoning text amendment to the Dare County Zoning Ordinance to add “package distribution and delivery services” as a permitted use in the C-3 district.

The Dare County Planning Board reviewed the proposed amendment on August 9, 2021 and voted to recommend favorable action on the amendment.

Section 22-86 of the Dare County Zoning Ordinance requires the Board of Commissioners to approve a statement of consistency and reasonableness for any proposed zoning amendment.

The 2009 Dare County Land Use Plan is the comprehensive plan for unincorporated Dare County adopted by the Dare County Board of Commissioners on December 6, 2010.

A review of the Dare County Land Use Plan found the following policies to be applicable to the zoning text amendment:

Land Use Compatibility Management Topic

Policy # LUC # 5

Dare County encourages the continued existence and development of locally-owned businesses in unincorporated Dare County.

Implementation Strategy for LUC #5 – Inventory of older existing commercial businesses and consideration of zoning amendment to ensure their replacement or repair in the event of damage from a natural disaster.

Policy #LUC6

Commercial development should be designed to meet the needs of Dare County’s unincorporated village and not serve as regional commercial centers. The gross floor area limitations of the Dare County Zoning Ordinance and other applicable land use codes shall be used as a tool to manage the footprint of commercial structures. The goal is to manage the size of commercial structures, which serve as a disincentive for regional commercial centers for location in villages.

The C-3 zoning district allows all uses of the C-2 commercial district, automobile sales and service, building supply and equipment sales, bus terminals, boat engine repair and maintenance, commercial storage yards and other similar uses consistent with a commercial district intended to provide a broad range of services and commodities to the entire community. The addition of package distribution and delivery services is consistent with the other uses of the C-3 district and is a use that could be reasonably found in areas zoned C-3. Package distribution and delivery services provide a vital service to governments, businesses and residents of Dare County with the delivery of goods and products from areas outside of Dare County. The approval of the proposed amendment is found to be consistent with the policies of the 2009 Dare County Land Use Plan and to be in the public interest of Dare County.

SECTION 22-26 - C-3 COMMERCIAL DISTRICT

The following regulations shall apply to the C-3 commercial district:

(a) Intent. The C-3 district is established to provide for the development of commercial facilities to furnish a broad range of services and commodities to serve the entire community.

(b) Permitted uses. The following uses shall be permitted by right:

(1) All permitted uses allowed within the C-2 general commercial district. Single- family dwellings, multi-family dwellings and duplexes according to the dimensional requirements of the R-3 residential district. The maximum dwelling density for multi-family structures shall not exceed ten units per acre. (Amended 10-15-2018)

(2) Automobile sales and service.

(3) Indoor recreation activities.

(4) Building supply and equipment sales.

(5) Plumbing supply and equipment sales.

(6) Cabinet and woodworking shops.

(7) Bus terminals.

(8) Building contractors offices and storage areas.

(9) Farm machinery supplies, sales and repairs.

(10) Mobile home or recreational vehicle display and sales.

(11) Boat display and sales.

(12) County owned or leased facilities.

(13) Boat engine repair and boat maintenance. (Adopted 5-2-2011)

(14) Workforce housing - administrative review for one WHU subject to provisions of Section 22-58.7.

(15) Commercial storage yards as defined in Section 22-2 provided the following conditions are met:

a. Storage areas shall be enclosed with fencing for security purposes. Such fencing shall be at least 6 feet in height but shall not exceed 10 feet in height. The security fencing shall be maintained as needed by the property owner.

b. A vegetative buffer in addition to the security fencing shall be installed and perpetually maintained where the storage yard abuts a residential zone or a residential use to the side or the rear of the site. The vegetative buffer shall be of a sufficient size and height to effectively buffer the site from the abutting residential zone or residential use. A plan detailing the type, size, and species of vegetation proposed for use as a buffer shall be provided to the Zoning Administrator for review and approval. Existing on-site vegetation may be used if deemed to be sufficient by the Zoning Administrator.

c. There shall be no storage of inoperable or junked vehicles and equipment; unoccupied mobile (manufactured) homes; unattached flatbed trailers or container-type trailers designed for connection to tractor-trailer trucks; or large pieces of equipment used in dredging operations, road

construction, and other industrial uses. Any vehicle or trailer stored on the site shall have a valid license plate and/or valid owner registration.

d. No recreational vehicles, travel trailers, or campers stored on the site shall be occupied or used for habitation while stored at the site.

e. All vehicles and equipment stored on the site shall be locked, enclosed or otherwise fashioned to such an extent that it is impossible for a child to obtain access or be entrapped in such vehicle or equipment.

f. There shall be no bulk storage of fuel, paint, or other combustible or hazardous materials at the site. (Adopted 10-21- 2019)

(16) Travel trailer parks and campgrounds. (Adopted 10-19-2020)

(c) Special Uses. The following special uses shall be permitted, subject to the requirements of this district and additional regulations and requirements imposed by the Board of Commissioners as provided in Article IX of this chapter or Chapter 152 of this code:

(1) Automobile service stations; provided that no principal or accessory building shall be located within fifty feet of a residential use or district, that there shall be not storage of wrecked or abandoned cars and that no portion of a service station building, equipment or gas pumps shall be nearer than twenty-five feet to any right-of-way.

(2) Public and private utility facilities.

(3) Seafood market.

(4) Outdoor recreation activities. Outdoor recreation activities, including amusement parks, rides and other similar activities, may be permitted subject to other requirements of this chapter and provided the following conditions are met:

a. The site shall not be located closer than 500 feet to any land suitable for development and zoned residential.

b. Paved parking shall be provided at the rate of one parking space per 200 square feet of principal use ground area plus one for each two employees.

c. Holding lanes shall be provided on the site for automobiles entering and leaving the site to minimize traffic congestion on public roads.

d. Lighting shall be arranged and shielded so that light and glare is directed away from surrounding property.

e. Loudspeakers or sound amplification devices which are audible over 100 hundred feet from the site shall not be permitted.

The entire site shall be buffered by dense vegetative planting or natural vegetation not less than eight feet in height and ten feet in width. Suitable plant types for a site not containing natural vegetation shall be those recommended for the coastal area by the U.S. Department of Agriculture, such as Japanese Pine, Bayberry, Wax Myrtle or other types, which will reach a matured growth of eight to ten feet within three years.

(5) Biodiesel fuel production, subject to the following conditions and additional regulations and requirements imposed by the Dare County Board of Commissioners as provided in Article IX of this chapter or Chapter 152 of this code:

a. A structure, of suitable size to house all production equipment shall be approved by the Dare County Health Department, Building Inspector and Fire Marshal;

- b.** All production facilities including structures, storage tanks, equipment and other appurtenances shall conform with setbacks established for primary use structures;
 - c.** Verification from the U.S. Environmental Protection Agency, and all other applicable agencies, shall be submitted to indicate that all environmental requirements have been met;
 - d.** The facility shall be registered with the North Carolina Department of Revenue;
 - e.** The developer shall verify that production waste will be disposed of with a suitable disposal service or facility;
 - f.** Reactor size shall not exceed a 700 gallon capacity. Assurance of reactor size shall be provided by the manufacturer and/or registered engineer;
 - g.** Fuel production shall not exceed 500 gallons per week;
 - h.** A 5 foot wide vegetative buffer is required along those property boundaries adjacent to a residential use or district; and
 - i.** A 15 foot wide, improved access shall be provided to the site. (Adopted 12-1-2008)
- (6)** Vehicle storage impoundment facility provided the following conditions are met:
- a.** Vehicles shall only be stored on a short-term basis which is defined as 60 consecutive days for the purpose of this regulation.
 - b.** A vehicle storage impoundment facility shall be located on a site no greater than 40,000 square feet in area.
 - c.** Storage areas shall be enclosed with fencing for security purposes. Such fencing shall be 8 feet in height. If chain link fencing is approved for use by Dare County, then such fencing shall include slatting within the fence openings in the same color as the fence material. The security fencing shall be maintained as needed by the property owner. Solid fencing may be required by Dare County as determined during conditional use review of the site based on the existing land uses adjacent to the proposed vehicle storage impoundment facility.
 - d.** A vegetative buffer in addition to the security fencing shall be installed and perpetually maintained where the storage yard abuts a residential zone or a residential use to the side or rear of the site. The vegetative buffer shall be of a sufficient size and height to effectively buffer the site from the abutting residential zone or residential use. Existing vegetation may be used if of sufficient size to effectively buffer the site. If existing vegetation cannot be used, then a plan detailing the type, size and species of vegetation proposed for use as a buffer shall be provided to the Zoning Administrator for review and approval. The vegetative buffer shall be maintained as needed by the property owner. Solid fencing of wood or other solid materials may be required by Dare County.
 - e.** All vehicle storage areas and buffers shall be located a minimum distance of 100 feet from the front property line of any property that abuts US Highway 64 on Roanoke Island or abuts NC 12 Highway on Hatteras Island shall be established. All other sites that do not abut these highways shall be subject to the front yard setback of 15 feet as established for the C-3 district.
 - f.** All vehicles stored on the site shall be locked, enclosed or otherwise secured to such an extent that it is impossible for a child to obtain access or be entrapped in a vehicle.
 - g.** The location of all proposed light fixtures shall be depicted on a site plan. Lighting fixtures shall be located on the site and designed, shielded, or oriented in such a manner as to minimize light spill across property lines. No light fixture shall exceed 18 feet in height and the maximum allowable footcandle from any light fixture shall not exceed a maximum of 8 footcandles. Documentation certifying the footcandle rating of any proposed light fixtures shall be submitted with the site plan. It

shall be the responsibility of the property owner to ensure that all light fixtures are maintained to ensure compliance with the footcandle rating. (Adopted 1- 22-2013)

(7) Workforce housing units - special use review if two or more WHU units subject to provisions of Section 22-58.7.

(8) Educational housing projects subject to the provisions of Section 22-58.8.

(9) Special use subdivisions subject to the provisions of Section 22-58.9.

(d) Dimensional requirements:

(1) Minimum lot size: Commercial lots shall be of sufficient size to meet requirements of the County Health Department, to provide adequate siting for structures and to provide parking, loading and maneuvering space for vehicles as required by Article VII of this chapter. In addition, a visual buffer is required where a commercial use or zone abuts a residential use or zone.

(2) Minimum front yard: 15-feet.

(3) Minimum side yard: 10-feet; no side yards required if commercial building constructed with a common wall. An additional 5-foot yard adjacent to the street is required for a corner lot.

(4) Minimum rear yard: 20-feet.

(5) Maximum allowable lot coverage by principal use and all accessory structures: 60%.

(6) Height limitation: 35 feet. (11-20-75, art. 7, 7.11, 2-6-78, 2, 3, 6.)

(7) Maximum gross building size: 20,000 square feet excluding decks, porches and similar non-heated space. Non-heated space including decks and porches shall not be used as retail space for the display of goods, or other commercial activities.

Group developments with a maximum area of 20,000 square feet per individual building, excluding decks and porches.

This gross building size limitation shall not apply to hotels and/or motels. (Adopted by the Dare County Board of Commissioners on May 6, 2002)

(8) In the event a natural disaster or accidental occurrence leads to extensive damage (in excess of 50% value) of a structure or group development project in existence prior to May 6, 2002, such structure or group development may be repaired, replaced or reconstructed to 100% of its status prior to damage or destruction but no greater unless otherwise authorized by the Dare County Board of Commissioners. (Adopted 2-19-07)

(Am. Ord. passed 9-16-2019; Am. Ord. passed 6-21-2021)



Public Hearing FY 2023 NCDOT 5310, 5311, and Combined Capital Program Grant Applications

Description

A Public Hearing is required for FY 2023 NCDOT Transportation Grant Applications. This is our annual request for funding. The 5310 operational grant funds are used to provide transportation to seniors and individuals with disabilities. The 5311 community transportation grant reimburses administrative expenses. The combined capital grant will cover expenses for two replacement wheelchair equipped vans (per NCDOT replacement schedules) and for annual service for all ten revenue vans.

Board Action Requested

Conduct public hearing and adopt the FY 2023 Program Resolution

Item Presenter

Radcliff Hester, Transportation Program Supervisor

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed FY 2023 Dare County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 8, 2021. The **public hearing will be held on September 20, 2021 at 5:00 p.m. before the Dare County Board of Commissioners.**

Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Radcliff Hester on or before September 20, 2021, at telephone number 252-475-5641 or via email at radcliff.hester@darenc.com

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Dare County as well as provides transportation options and services for the communities within this service area. Transportation is currently provided using demand response service. Services are rendered by ten county operated vehicles.

The total estimated amount requested for the period **July 1, 2022 through June 30, 2023:**

Project	Total Amount	Local Share
Administrative	\$ 147,175	\$ 22,076 (20%)
Capital (Vehicles & Other)	\$ 162,720	\$ 32,544 (20%)
5310 Operating	\$ 100,000	\$ 50,000 (50%)
Other	<u>\$ 0</u>	<u>\$ 0</u>
TOTAL FUNDING REQUEST	\$ 409,895	TOTAL LOCAL SHARE \$ 104,620

This application may be inspected at the Dare County Transportation Office from September 13, 2021 through September 20, 2021. Written comments should be directed to Radcliff Hester, Transportation Program Supervisor, before September 20, 2021.

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2023 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by _____ and seconded by _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for “purchase-of-service” projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, Dare County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the Dare County Transportation Supervisor is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

Robert Woodard, Sr., Chairman
Dare County Board of Commissioners

I Cheryl C. Anby, Clerk to the Board of Commissioners, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Dare County Board of Commissioners duly held on the 20th day of September, 2021.

Signature of Certifying Official

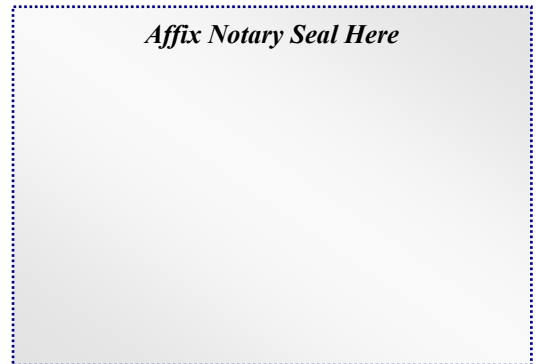
****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____



Project Number :

BUDGET SUMMARY

July 2021 - June 2023

Legal Name:	COUNTY OF DARE		
Address:	PO Box 1000 MANTEO, NC 27954-1000		
County:	DARE COUNTY	Congressional District: 3	
Contact Person:	Radcliff Hester		
Telephone:	+1 (252) 475-5641		
Fax:			
Email:	radcliff.hester@darenc.com		
Web Site:	https://www.darenc.com/departments/transporation		
Federal ID Number:	56-6000293	DUNS Number: 082358631	
CFDA #			
Period of Performance:	Jul 1, 2021	to Jun 30, 2023	Federal Billable/Non-Billable Billable

I. Total Project Expenditures		
(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Total Expenses	\$147,175	\$147,175
Total Contra Accts and Fare Revenue		
Total Net Expenses/Cost	\$147,175	\$147,175

II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%		5.00%	15.00%
Total Funding	\$147,175	\$117,740	\$0	\$7,358	\$22,077

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)			
	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0

PROPOSED BUDGET
SALARY AND WAGE DETAIL

Applicant : COUNTY OF DARE

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
FULL TIME EMPLOYEES								
G121	Transportation Supervisor	1	\$46,405	100%	1	\$46,405	1	\$46,405
G121	Admin. Assistant	1	\$45,200	100%	1	\$45,200	1	\$45,200
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES		2				\$91,605	2	\$91,605
PART-TIME EMPLOYEES - RECEIVING BENEFITS								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
PART-TIME EMPLOYEES - RECEIVING NO BENEFITS								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE		2				\$91,605	2	\$91,605

Applicant: COUNTY OF DARE

Project Number :

PROPOSED BUDGET
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
G120	Salaries and Wages		
G121	Full-time employees	\$91,605	\$91,605
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity		
Subtotal Salaries:		\$91,605	\$91,605
G180	Fringe Benefits		
G181	Social security contribution (7.65% of total salaries)	\$7,008	\$7,008
G182	Retirement contribution; total salaries X participating percentage \$91,605 X 6.50%	\$5,954	\$5,954
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$900.00 X 12 X 1	\$10,800	\$10,800
G184	Disability insurance; cost per month X no. of months X no. of employees. X X		
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees:		
G189	Other:		
Subtotal Fringe:		\$23,762	\$23,762
TOTAL SALARY & FRINGE:		\$115,367	\$115,367
G190	Professional Services		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool:		
G198	Medical review officer		
G199	Other:		
G200	Supplies and Materials		
G211	Janitorial Supplies - (Housekeeping)		
G212	Uniforms		
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials		
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies		
G292	Fire Extinguisher- recharging system		
G300	Travel and Transportation (other than employee development)		
G311	Travel: Anticipated trips:		
G312	Travel subsistence		
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G315	Operations (ALI 30.09.08 EMER RELIEF - OPERATING 100%) activities		
G316	ADA Paratransit Operating Expenses (ALI 11.7C.00 Non Fixed Route ADA Paratransit) activities		
G320	Communications		
G321	Telephone Service	\$3,000	\$3,000
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage		
G329	Other Communications:		
G330	Utilities		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
G340	Printing and Binding		
G341	Printing and reproduction		
G349	Other:		
G350	Repairs and Maintenance		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		

G359	Other-Describe:		
G370	Advertising/Promotion		
G371	Marketing (paid ads, marketing firm, etc.) Describe: Paid Advertisements on Radio and Newspaper Minimum Amount (2% of Admin Budget): \$2,696	\$2,764	\$2,764
G372	Promotional items Describe: Maximum Amount (25% of G371 Total Cost): \$691		
G373	Other:		
G380	Computer Support Services (contracted)		
G381	Computer programming services		
G382	Computer support/technical assistance		
G390	Other Services		
G391	Legal advertising		
G392	Laundry and dry cleaning		
G393	Temporary help services		
G394	Cleaning services		
G395	Training - Employee Education Expense		
G396	Management services (contracted transit system mgmt/admin services)		
G398	Security services		
G399	Other:		
G410	Rental of Real Property (include copy of current lease agreement)		
G412	Rent of building X number of monthly payments		
	<input checked="" type="checkbox"/>		
G413	Rent of offices X number of monthly payments		
	<input checked="" type="checkbox"/>		
G419	Other:		
G420	Lease of Computer Equipment		
G421	Lease of Computer Hardware		
G422	Lease of Computer Software		
G430	Lease of Equipment		
G431	Lease of Reproduction equipment	\$1,500	\$1,500
G432	Lease of Postage Meter		
G433	Lease of Communications equipment (includes radio, cable lines and antennae)		
G439	Other:		
G440	Service and Maintenance Contracts		
G441	Communications equipment		
G442	Office equipment		
G443	Reproduction equipment		
G444	Vehicles		
G445	Computer equipment		
G446	Tires		
G448	Other Service and Maintenance Contracts - Office Related		

G449	Other:		
G450	Insurance and Bonding		
G451	Property and general liability (does not include vehicle insurance)		\$11,336
G452	Vehicles		\$9,600
	Number of Fleet Vehicle: 10 Maximum Amount: \$25,000		\$9,600
G453	Fidelity		
G454	Professional liabilities		
G455	Special liabilities		
G480	Indirect Costs		
G481	Central services: (budget direct cost base) X (percentage rate)		
	X	Maximum Amount	\$0
	Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to NCDOT Financial Management		
G490	Other Fixed Charges		
G491	Dues and subscriptions: ARPO; NCPTA, AAPTA		\$3,608
G499	Other:		
G600	Private / Public Operator Contracts - Purchase Services		
G611	Direct purchase of service from privately owned provider		
G612	User side subsidy		
G621	Volunteer reimbursement		
G641	Direct purchase of service from publicly owned provider		
Total Expenses:			\$147,175
OPERATING REVENUES			
	Contra Account		
G821	General Fund		
G822	Capital Reserve Fund		
G832	N.C. Sales Taxes		
G833	N.C. Gas Tax Refund		
G834	County Sales Taxes		
G836	Fed Gas Tax Refund		
G839	Other Taxes		
G841	Charter Expenses		
G842	Garage Services		
G843	Advertising Expenses		
G844	Insurance Settlement		
G847	Inc Elderly/Disable		
G849	Other Contra Accts		
G991	Contingency/Prog Res		
TOTAL CONTRA ACCOUNTS:			
F500	Fare Revenue		
F511	General Public Fares		
F521	Prepaid Fares/Bulk Discounts		
F522	Senior Citizen Fares		
F523	Student Fares		

F524	Child Fares		
F525	Paratransit Fares		
F533	Special Route Guarantees		
F529	Other Special Fares:		
TOTAL FARE REVENUES:			
TOTAL CONTRA ACCOUNTS AND FARE REVENUES:			
TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):		\$147,175	\$147,175

FY23 5310 ELDERLY & DISABLED OPERATING

Project Number :

BUDGET SUMMARY

July 2021 - June 2023

Legal Name:	COUNTY OF DARE		
Address:	PO Box 1000 MANTEO, NC 27954-1000		
County:	DARE COUNTY	Congressional District:	3
Contact Person:	Radcliff Hester		
Telephone:	+1 (252) 475-5641		
Fax:			
Email:	radcliff.hester@darenc.com		
Web Site:	https://www.darenc.com/departments/transportation		
Federal ID Number:	56-6000293	DUNS Number:	082358631
CFDA #			
Period of Performance:	Jul 1, 2021	to	Jun 30, 2023
		Federal Billable/Non-Billable	Billable

I. Total Project Expenditures		
(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Total Expenses	\$100,000	\$100,000
Total Contra Accts and Fare Revenue		
Total Net Expenses/Cost	\$100,000	\$100,000

II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	50.00%		0.00%	50.00%
Total Funding	\$100,000	\$50,000	\$0	\$0	\$50,000

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)			
	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0

FY23 5310 ELDERLY & DISABLED OPERATING

Project Number :

PROPOSED BUDGET
SALARY AND WAGE DETAIL

Applicant : COUNTY OF DARE

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
FULL TIME EMPLOYEES								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES								
PART-TIME EMPLOYEES - RECEIVING BENEFITS								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
PART-TIME EMPLOYEES - RECEIVING NO BENEFITS								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE								

Applicant: COUNTY OF DARE

Project Number :

PROPOSED BUDGET
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
G120	Salaries and Wages		
G121	Full-time employees		
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity		
Subtotal Salaries:			
G180	Fringe Benefits		
G181	Social security contribution (7.65% of total salaries)	\$0	\$0
G182	Retirement contribution; total salaries X participating percentage <input type="text"/> X <input type="text"/>		
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. <input type="text"/> X <input type="text"/> X <input type="text"/>		
G184	Disability insurance; cost per month X no. of months X no. of employees. <input type="text"/> X <input type="text"/> X <input type="text"/>		
G185	Unemployment compensation; Number of Employees:		
G186	Workers compensation; Number of Employees:		
G189	Other:		
Subtotal Fringe:		\$0	\$0
TOTAL SALARY & FRINGE:		\$0	\$0
G190	Professional Services		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool:		
G198	Medical review officer		
G199	Other:		
G200	Supplies and Materials		
G211	Janitorial Supplies - (Housekeeping)		
G212	Uniforms		
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials		
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies		
G292	Fire Extinguisher- recharging system		
G300	Travel and Transportation (other than employee development)		
G311	Travel: Anticipated trips:		
G312	Travel subsistence		
G313	Transportation of clients/others	\$100,000	\$100,000
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)		
G315	Operations (ALI 30.09.08 EMER RELIEF - OPERATING 100%) activities		
G316	ADA Paratransit Operating Expenses (ALI 11.7C.00 Non Fixed Route ADA Paratransit) activities		
G320	Communications		
G321	Telephone Service		
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage		
G329	Other Communications:		
G330	Utilities		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill		
G339	Other:		
G340	Printing and Binding		
G341	Printing and reproduction		
G349	Other:		
G350	Repairs and Maintenance		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment		
G358	Other Repairs and Maintenance - Office Related		

G359	Other-Describe:		
G370	Advertising/Promotion		
G371	Marketing (paid ads, marketing firm, etc.) Describe: Minimum Amount (2% of Admin Budget): \$2,000		
G372	Promotional items Describe: Maximum Amount (25% of G371 Total Cost): \$0		
G373	Other:		
G380	Computer Support Services (contracted)		
G381	Computer programming services		
G382	Computer support/technical assistance		
G390	Other Services		
G391	Legal advertising		
G392	Laundry and dry cleaning		
G393	Temporary help services		
G394	Cleaning services		
G395	Training - Employee Education Expense		
G396	Management services (contracted transit system mgmt/admin services)		
G398	Security services		
G399	Other:		
G410	Rental of Real Property (include copy of current lease agreement)		
G412	Rent of building X number of monthly payments		
	<input checked="" type="checkbox"/>		
G413	Rent of offices X number of monthly payments		
	<input checked="" type="checkbox"/>		
G419	Other:		
G420	Lease of Computer Equipment		
G421	Lease of Computer Hardware		
G422	Lease of Computer Software		
G430	Lease of Equipment		
G431	Lease of Reproduction equipment		
G432	Lease of Postage Meter		
G433	Lease of Communications equipment (includes radio, cable lines and antennae)		
G439	Other:		
G440	Service and Maintenance Contracts		
G441	Communications equipment		
G442	Office equipment		
G443	Reproduction equipment		
G444	Vehicles		
G445	Computer equipment		
G446	Tires		
G448	Other Service and Maintenance Contracts - Office Related		

G449	Other:		
G450	Insurance and Bonding		
G451	Property and general liability (does not include vehicle insurance)		
G452	Vehicles		
	Number of Fleet Vehicle: Maximum Amount: \$0		
G453	Fidelity		
G454	Professional liabilities		
G455	Special liabilities		
G480	Indirect Costs		
G481	Central services: (budget direct cost base) X (percentage rate)		
	<input type="checkbox"/> X Maximum Amount \$0		
	Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to NCDOT Financial Management		
G490	Other Fixed Charges		
G491	Dues and subscriptions:		
G499	Other:		
G600	Private / Public Operator Contracts - Purchase Services		
G611	Direct purchase of service from privately owned provider		
G612	User side subsidy		
G621	Volunteer reimbursement		
G641	Direct purchase of service from publicly owned provider		
	Total Expenses:	\$100,000	\$100,000
OPERATING REVENUES			
	Contra Account		
G821	General Fund		
G822	Capital Reserve Fund		
G832	N.C. Sales Taxes		
G833	N.C. Gas Tax Refund		
G834	County Sales Taxes		
G836	Fed Gas Tax Refund		
G839	Other Taxes		
G841	Charter Expenses		
G842	Garage Services		
G843	Advertising Expenses		
G844	Insurance Settlement		
G847	Inc Elderly/Disable		
G849	Other Contra Accts		
G991	Contingency/Prog Res		
	TOTAL CONTRA ACCOUNTS:		
F500	Fare Revenue		
F511	General Public Fares		
F521	Prepaid Fares/Bulk Discounts		
F522	Senior Citizen Fares		
F523	Student Fares		

F524	Child Fares		
F525	Paratransit Fares		
F533	Special Route Guarantees		
F529	Other Special Fares:		
TOTAL FARE REVENUES:			
TOTAL CONTRA ACCOUNTS AND FARE REVENUES:			
TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):		\$100,000	\$100,000
R400	Contract Service Revenue		
R411	Aging Program		
R412	Department of Social Services		
R413	Sheltered Workshop		
R414	Mental Health Program(s)		
R415	Health Department		
R416	Community Action Program		
R417	Head Start Program		
R418	Daycare		
R419	Medical		
R420	Parks and Recreation		
R421	Public/Private School		
R422	Teen Parent		
R423	Community Living Skills		
R424	Hospital		
R425	Community College		
R426	College/University		
R427	Aging Program Supplement		
R428	Child Development		
R429	Work First		
R431	Blind Services		
R432	Vocational Rehabilitation		
R433	Community Services Block Grant		
R434	Smart Start		
R435	Agricultural Extension		
R436	JTPA		
R437	Nursing Home		
R438	Rest Home		
R439	Private Individual		
R440	Elderly and Disabled Transportation Assistant Program (EDTAP)		
R430	Other:		
TOTAL CONTRACT SERVICE REVENUE:			
	Miscellaneous Revenue and Income		
R385	Advertising Profits		
R497	Investment Income		
R811	Sale of materials and scrap		

R821	Sale proceeds from fixed assets		
R844	Cash Donations		
R861	Rental Income		
R891	Other revenue not elsewhere classified:		
TOTAL MISCELLANEOUS REVENUE AND INCOME:			
	Local Match		
R264	Federal Vocational Rehabilitation		
R265	Federal Older Americans Act – Title III Fund		
R269	Other non-DOT grant (Specify):		
R362	State Operating - SMAP		
R364	State Operating - RGP		
R369	Non-federal grant (Specify):		
R372	Local Cash (list each source, fares are not an eligible source of matching funds):		
TOTAL LOCAL MATCH:			
A	TOTAL CONTRACT SERVICE REVENUE + TOTAL MISC. REVENUE AND INCOME + TOTAL LOCAL MATCH MUST BE AT LEAST 50.00% OF TNOE (\$50,000)		

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :					
CAPITAL BUDGET July 2021 - June 2023					
Legal Name:	COUNTY OF DARE				
Address:	PO Box 1000 MANTEO, NC 27954-1000				
County:	DARE COUNTY	Congressional District: 3			
Contact Person:	Radcliff Hester				
Telephone:	+1 (252) 475-5641				
Fax:					
Email:	radcliff.hester@darenc.com				
Web Site:	https://www.darenc.com/departments/transportation				
Federal ID Number:	56-6000293	DUNS Number: 082358631			
CFDA #:					
Period of Performance:	Jul 1, 2021	to	Jun 30, 2023	Federal Billable/Non-Billable Billable	
I. Total Project Expenditures					
(NCDOT Maximum Participation Amounts)		Requested	NCDOT Use Only		
Replacement Vehicles		\$140,170	\$140,170		
Expansion Vehicles		\$0	\$0		
Other Capital Expenses		\$16,336	\$16,336		
Advanced Technology Expenses		\$0	\$0		
Baseline Technology Expenses		\$6,214	\$6,214		
Facility Improvement Expenses		\$0	\$0		
Other Expenses		\$0	\$0		
Total		\$162,720	\$162,720		
II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	80.00%			20.00%
Total Funding	\$162,720	\$130,176	\$0	\$0	\$32,544
IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)					
	DBE	MBE	WBE		
%					
Amount	\$0	\$0	\$0		

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET
CAPITAL EXPENSES**

Applicant: COUNTY OF DARE

Program Profile:ZPT3

Object Code	Title	Total Cost		NCDOT Maximum Participation
ROLLING STOCK: REPLACEMENT VEHICLES				
G541	Description	Budgeted Cost	Qty	Qty
	35- to 40-Ft. HD Low Floor Transit Bus (Replacement) - 12 yr. Bus Heavy duty EPA 2014 emissions standards diesel bus built as an integral unit.	\$500,000		\$0
	Alternative fuel engine - Hybrid Electric	\$250,000		\$0
	Optional Engine - CNG			
	Optional Engine - Natural Gas			
			\$0	\$0
G542	Description	Budgeted Cost	Qty	Qty
	30- to 35-Ft. HD Low Floor Transit Bus (Replacement) - 10 yr. Bus Heavy duty EPA 2014 emissions standards diesel bus built as an integral unit.	\$460,000		\$0
	Alternative fuel engine - Hybrid Electric	\$200,000		\$0
	Optional Engine - CNG			
	Optional Engine - Natural Gas			
			\$0	\$0
G543	Description	Budgeted Cost	Qty	Qty
	20' Light Transit Vehicle (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; max. capacity - 13 passengers (may be driven w/o CDL)	\$64,200		\$0
	Bike Rack	\$2,820		\$0
	Brake Retarder	\$9,460		\$0
				\$0
G545	Description	Budgeted Cost	Qty	Qty
	Raised Roof Van (Replacement) - Side entry; NO LIFT; maximum capacity-12-13 passengers.	\$63,130		\$0
	Optional Engine - Diesel	\$3,905		\$0
			\$0	\$0

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G546	Description	Budgeted Cost	Qty		Qty	
	20' Light Transit Vehicle w/wheelchair lift (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -10 pax. (may be driven w/o CDL)	\$69,550				\$0
	Bike Rack	\$2,820				\$0
	Brake Retarder	\$9,460				\$0
						\$0
						\$0
G547	Description	Budgeted Cost	Qty		Qty	
	25' Light Transit Vehicle w/wheelchair lift (Replacement) - Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 and 4 Wheelchair Station floor plans Min. ambulatory capacity - 8 pax; Max. ambulatory capacity - 18 pax.	\$80,250				\$0
	Optional Engine - CNG	\$23,100				\$0
	Optional Engine - Hybrid Electric	\$33,000				\$0
	Optional Engine - Diesel/Upgraded Chasis	\$28,600				\$0
	Brake Retarder	\$9,900				\$0
	Bike Rack	\$2,820				\$0
						\$0
						\$0
G548	Description	Budgeted Cost	Qty		Qty	
	Raised Roof Van w/lift (Replacement) - Side entry; rear fully automatic interior lift. 2 to 3 Wheelchair Stations. Min. ambulatory capacity - 3 pax; Max. ambulatory capacity-9 pax.	\$70,085	2	\$140,170	2	\$140,170
	Optional Engine - Diesel	\$3,905		\$0		\$0
				\$140,170		\$140,170
G571	Description	Budgeted Cost	Qty		Qty	
	Minivan / Crossover (Replacement) – Small vehicle; standard production vehicle; maximum capacity - 6 passengers. Crossover vehicle (6 pax) available ONLY for ALL-WHEEL DRIVE	\$37,450				\$0
	Option: Accessible Minivan compliant with ADA; Lowered floor, wheelchair ramp and 1 to 2 wheelchair stations.	\$17,600				\$0
						\$0
						\$0

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G573	Description	Budgeted Cost	Qty	Qty	Qty
	Support Vehicle (Replacement) - a vehicle used to support the transit system; maintenance needs(Non-Revenue Vehicle).	\$46,010		\$0	\$0
	Optional Engine - Diesel				
				\$0	\$0
G575	Description	Budgeted Cost	Qty	Qty	Qty
	28' Light Transit Vehicle w/wheelchair lift (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wide body; fully automatic lift. 2 and 6 Wheelchair Station floor plans Min. ambulatory capacity -8 pax; Max. ambulatory capacity -22 pax.	\$102,720		\$0	\$0
	Optional Engine - CNG	\$23,100		\$0	\$0
	Optional Engine - Hybrid Electric	\$23,100		\$0	\$0
	Optional Engine - Diesel	\$11,000		\$0	\$0
	Brake Retarder	\$10,670		\$0	\$0
	Bike Rack	\$2,820		\$0	\$0
				\$0	\$0
G576	Description	Budgeted Cost	Qty	Qty	Qty
	22' Light Transit Vehicle w/wheelchair lift (Replacement) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -12 pax; Max. capacity -14 pax. plus 1 wheelchair passenger. THIS LTV REQUIRES A CDL - LTV seating CANNOT BE MODIFIED.	\$75,970		\$0	\$0
	Optional Engine - CNG	\$23,100		\$0	\$0
	Optional Engine - Hybrid Electric	\$33,000		\$0	\$0
	Brake Retarder	\$9,900		\$0	\$0
	Bike Rack	\$2,820		\$0	\$0
				\$0	\$0

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G577	Description	Budgeted Cost	Qty		Qty	
	Other Transit Vehicle (Replacement) - Other transit-type vehicle not otherwise identified in UPTAS. Specify type and if lift equipped. (include estimated cost documentation)	\$134,830				\$0
	Optional Engine - Hybrid Electric					
	Optional Engine - Diesel					
						\$0
TOTAL REPLACEMENT VEHICLE QUANTITY & EXPENSES:				\$140,170		\$140,170

*NOTE: If you prefer to use a local vendor for lettering, please budget cost under line code G591 located under "Other Capital". Logos are now eligible under that code also.

VEHICLE REPLACEMENT INFORMATION							NCDOT	
REPLACED VEHICLES					NEW VEHICLE		APPROVED REPLS.	
Year	Make	Type	Complete VIN	Mileage	Select code below	Y/N	Comment	
2010	FORD	LTV	1FDXE45503HA77633	186,500	G547 – 25' w/ lift	N	Repl. FY16/prior	

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET
CAPITAL EXPENSES**

Applicant: COUNTY OF DARE

Object Code	Title	Total Cost	NCDOT Maximum Participation
ROLLING STOCK: EXPANSION VEHICLES (*Note : Expansion vehicles include estimated cost of camera system of \$4,500)			
G561	Description	Budgeted Cost	Qty
	35- to 40-FT HD Transit Bus w/Lift (Expansion) - 12 yr. bus Heavy duty diesel bus built as an integral unit.	\$500,000	
	Optional Engine - CNG		
	Alternative fuel Engine - Hybrid Electric	\$250,000	
	Optional Engine - Diesel		
			\$0
G562	Description	Budgeted Cost	Qty
	30- to 35-FT HD Transit Bus w/Lift (Expansion) - 10 yr. bus Heavy duty diesel bus built as an integral unit.	\$460,000	
	Alternative fuel engine: Hybrid	\$200,000	
	Optional Engine - CNG		
	Optional Engine - Natural Gas		
			\$0
G563	Description	Budgeted Cost	Qty
	20' Light Transit Vehicle (Expansion) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; max. capacity - 13 passengers (may be driven w/o CDL)	\$63,665	
	Bike Rack	\$2,820	
	Brake Retarder	\$9,460	
			\$0
G565	Description	Budgeted Cost	Qty
	Raised Roof Van (Expansion) – Side Entry; NO LIFT ; maximum capacity 12-13 passengers.	\$62,595	
	Optional Engine - Diesel	\$3,905	
			\$0

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G566	Description	Budgeted Cost	Qty	Qty	Qty
	20' Light Transit Vehicle w/wheelchair lift (Expansion) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side lift. 2 wheelchair station floor plan. Min. ambulatory capacity -8 pax; Max. ambulatory capacity -10 pax. (may be driven w/o CDL)	\$70,620		\$0	\$0
	Bike Rack	\$2,820		\$0	\$0
	Brake Retarder	\$9,460		\$0	\$0
				\$0	\$0
G567	Description	Budgeted Cost	Qty	Qty	Qty
	25' Light Transit Vehicle w/Lift (Expansion) – Body-on-chassis type vehicle(Cutaway van chassis);retaining the van-type cab; offering increased headroom and wider body; fully automatic side life. 2 & 4 Wheelchair Station floor plans Min. ambulatory capacity - 8 pax; Max. ambulatory capacity - 18 pax.	\$79,715		\$0	\$0
	Optional Engine - CNG	\$23,000		\$0	\$0
	Optional Engine - Hybrid Electric	\$33,000		\$0	\$0
	Optional Engine - Diesel/Upgraded Chasis	\$28,600		\$0	\$0
	Brake Retarder	\$9,900		\$0	\$0
	Bike Rack	\$2,820		\$0	\$0
				\$0	\$0
G568	Description	Budgeted Cost	Qty	Qty	Qty
	Raised Roof Van w/lift (Expansion) – Side entry; rear fully automatic interior lifts. 2 to 3 Wheelchair Stations. Min. ambulatory capacity - 3 pax; Max. ambulatory capacity-9 pax.	\$71,690		\$0	\$0
	Optional Engine - Diesel	\$3,905		\$0	\$0
				\$0	\$0
G572	Description	Budgeted Cost	Qty	Qty	Qty
	Minivan / Crossover (Expansion) – Small vehicle; standard production vehicle; maximum capacity - 6 passengers. Crossover vehicle (6 pax) available ONLY for ALL-WHEEL DRIVE	\$36,915		\$0	\$0
	Option: (a) Accessible Minivan compliant with ADA; Lowered floor, wheelchair ramp and 1 to 2 wheelchair stations.	\$17,600		\$0	\$0
				\$0	\$0

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G574	Description	Budgeted Cost	Qty	Qty	Qty
	Support Vehicle (Expansion) – Vehicle used to support transit system; maintenance needs (non-revenue vehicle).	\$42,800		\$0	\$0
	Optional Engine - Diesel				
				\$0	\$0
G578	Description	Budgeted Cost	Qty	Qty	Qty
	28' Light Transit Vehicle w/wheelchair lift (Expansion) – Body-on-chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wide body; fully automatic lift; max. capacity - 22 passengers, depending on floor plan.	\$102,185		\$0	\$0
	Optional Engine - CNG	\$23,300		\$0	\$0
	Optional Engine - Hybrid Electric	\$23,300		\$0	\$0
	Optional Engine - Diesel	\$11,000		\$0	\$0
	Brake Retarder	\$10,670		\$0	\$0
	Bike Rack	\$2,820		\$0	\$0
				\$0	\$0
G579	Description	Budgeted Cost	Qty	Qty	Qty
	22' Light Transit Vehicle w/Lift (Expansion) – Body-on chassis type vehicle (Cutaway van chassis); retaining the van-type cab; offering increased headroom and wider body; fully automatic side life. 2 Wheelchair Station floor plan. Min. ambulatory capacity - 12 pax; Max. ambulatory capacity - 14 pax. THIS LTV REQUIRES A CDL - LTV seating CANNOT BE MODIFIED.	\$75,435		\$0	\$0
	Optional Engine - Hybrid Electric	\$23,300		\$0	\$0
	Brake Retarder	\$9,900		\$0	\$0
	Optional Engine - CNG	\$23,300		\$0	\$0
	Bike Rack	\$2,820		\$0	\$0
				\$0	\$0
G595	Description	Budgeted Cost	Qty	Qty	Qty
	Other Transit Vehicle (Expansion) - Other transit-type vehicle not otherwise identified in UPTAS. Specify type and if lift equipped. (include estimated cost documentation)				
	Optional Engine - Hybrid Electric				
	Optional Engine - Diesel				
TOTAL EXPANSION VEHICLE QUANTITY & EXPENSES:				\$0	\$0
*NOTE: If you prefer to use a local vendor for lettering, please budget cost under line code G591 located under "Other Capital". Logos are now eligible under that code also.					

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET
CAPITAL EXPENSES**

Applicant: COUNTY OF DARE

Object Code	Title	Total Cost	NCDOT Maximum Participation				
OTHER CAPITAL							
G511	Office Furniture - Cost of tables, desks, chairs, file cabinets, and related furniture for transportation offices or facilities. List one item per line, the no. of units per item, and the estimated cost. (provide one cost estimate for each item requested.)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G512	Office Equipment - Cost of fax machines, copiers, calculators, and other equipment for transportation offices and facilities. Does not include computer hardware and software List one item per line, the no. of units per item, and the estimated cost. (provide one cost estimate for each item requested.)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G513	Audio-Visual Equipment - Includes the costs of overhead projector, TV and VCR to be used for training purposes. List one item per line, the no. of units per item, and the estimated cost. (provide one cost estimate for each item requested.)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G551 Vehicle Spare Parts - Cost of spare parts for revenue producing vehicles. The spare part must have a unit cost of greater than \$300 and a useful life of more than one (1) year. This expenditure is only available to systems with in-house maintenance facilities which maintain an inventory of spare parts.
List one item per line, the number of units, and the estimated cost per each.
(provide one cost estimate for each item requested.) Must have Maintenance Facility!

Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

G552 Shop Equipment - Purchase of equipment for maintaining vehicles, including, but not limited to, motor hoist, tire balancer, etc.
List one item per line, the no. of units per item, and the estimated cost.
(provide one cost estimate for each item requested.) Must have Maintenance Facility!

Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

G553 Repeater Station - Used to extend the range of the base installation.
Attach estimate of cost from vendor.
Watts:

Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
New						
Replacement						

G554 Radio Base Station - Desk-type unit used to transmit to mobile units in the vehicles. Includes remotes and mobiles with power packs.
Attach estimate of cost from vendor.
Watts:

Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
New						
Replacement						

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G555	Mobile Radio Unit - 2-way radio installed in vehicle Attach estimate of cost from vendor. Watts:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						
G556	Hand-held Radio Unit - portable 2-way radio (limit 2 per transit system) Attach estimate of cost from vendor. Watts:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New						
	Replacement						
G557	Telephone equipment - Individual telephone instruments (does not include new or replacement telephone systems – see G524 in Facility Improvements); may include cellular (digital) phones. List one item per line, the no. per item, and the estimated cost.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G559	Fareboxes - Coin collection unit installed on vehicle. List item and indicate no. of units: Attach estimated cost & type.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New	10	\$200	\$2,000	10	\$200	\$2,000
	Replacement						
				\$2,000			\$2,000
G559	Other Equipment - Specify item if not listed above. List one item per line, the no. per item, and the estimated cost. Provide one cost estimate for each item requested.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Transit Door System	2	\$6,683	\$13,366	2	\$6,683	\$13,366
				\$13,366			\$13,366
G585	Bus Stop Signs - Sign used to indicate location where passengers can board or exit a public transit vehicle. *Do not request Bus Stop Shelters/Benches here. Must request in Facility Improve.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Bus Stop Sign(s)						

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G591	Vehicle Lettering & Logos - Cost of lettering and/or logos and the labor involved in having the transit system name, phone number, and/or logo applied to vehicles. Costs to be incurred by using a local vendor. (Attach cost estimate for reference only.)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Vehicle Lettering & Logos	2	\$485	\$970	2	\$485	\$970
G611	Direct Purchase of Service (Private) Purchase of transportation services from a privately owned transportation provider.						
G612	User Side Subsidy Purchase of service contract in which the passenger (user) pays for a portion of the full fare.						
G621	Volunteer Reimbursement Reimbursement to volunteers for mileage on personal vehicle for public transportation.						
G641	Direct Purchase of Service (Public) Purchase of transportation services from a publicly owned transportation provider.						
TOTAL OTHER CAPITAL EXPENSES:					\$16,336		\$16,336

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :

PROPOSED PROJECT BUDGET

CAPITAL EXPENSES

*All requests must be approved by ITRE & an estimate must be attached

Applicant: COUNTY OF DARE

Object Code	Title	Total Cost				NCDOT Maximum Participation	
ADVANCED TECHNOLOGY							
G524	Scheduling Software for Advance Technology- Must comply with Technology Plan:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G526	Mobile Data Devices (Tablets) - Must comply with Technology Plan:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
	Fare Media: Smart Card / Magenetic Stripe Card						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Initial Installation						
	Expansion						
G527	Automatic Vehicle Location (AVL) - Must comply with Technology Plan:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
G528	Data Communication Device - Must comply with Technology Plan:						
	Describe Data Communication Device Upgrades that may be necessary for MDT technology:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G592	Other Advanced Technology Items - Advance Technology - Must comply with Technology Plan:						
	List other hardware not included above, such as replacement hard drives, network cards, etc.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G596	Vehicle Security / Surveillance Equipment - Must comply with:							
	Cost and installation of on-board security systems and surveillance equipment. Attach estimate.							
		Item Description	Qty	Estimated Cost Ea	Total	Qty	Dot Rate	Total
	Replacement							
	Expansion							
TOTAL ADVANCED TECHNOLOGY EXPENSES:								

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :

PROPOSED PROJECT BUDGET

CAPITAL EXPENSES - Include estimate for all requests

Applicant: COUNTY OF DARE

Object Code	Title	Total Cost				NCDOT Maximum Participation	
BASELINE TECHNOLOGY							
G514	Micro Portable Projector/Laptop - Note: laptop is part of operation of projector NCDOT will participate UP TO \$4,000						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	New						
G521	Personal Computer System (PC) - Includes laptop, DESKTOP computers include CPU, Office XP, one 24" monitor, keyboard, mouse and Microsoft Office XP software, 2 yr. technical support contract)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement	1	\$964	\$964	1	\$964	\$964
	Expansion						
			\$964			\$964	
G522	Printers - Laser jet network and non-network printers						
	Non-network	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
	Network	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
Expansion							

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G523	Software - Eligible software listed under FY08 Technical Specifications *						
	List software:						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Operating System Software Upgrade: (Ensure that your current pc has enough RAM) Windows XP PROFESSIONAL operating system						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Upgrade Version						
	Full Version						
	Microsoft Office Software: (Ensure that your current pc has enough RAM) MS Office XP PROFESSIONAL						
Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total	
Upgrade Version							
Full Version							
*Scheduling Software requests should be made on the Advanced Technology Budget							
G525	Network Server - For use with network application/programs (Use standard local IT specifications)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Replacement						
	Expansion						
G529	Other Technology Items - List other hardware not included above, such as replacement hard drives network cards, etc. (baseline technology)						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Annual Surebus Cloud Fleet Software	10	\$420	\$4,200	10	\$420	\$4,200
	Monthly GPS + Live Streaming	10	\$35	\$350	10	\$35	\$350
	Reinstall cameras into 2 new Vans	2	\$350	\$700	2	\$350	\$700
				\$5,250			\$5,250
	TOTAL BASELINE TECHNOLOGY EXPENSES:			\$6,214			\$6,214

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Project Number :

**PROPOSED PROJECT BUDGET
FACILITY EXPENSES**

Applicant: COUNTY OF DARE

Object Code	Title	Total Cost			NCDOT Maximum Participation		
FACILITY BUDGET							
G531	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	New Construction of Transit Facility- New building construction for Administration, Maintenance, Transfer, or Multi-Modal purposes. Attach study cost estimate Must be a STI approved project for this fiscal year						
G532	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Purchase of Modular Structure - Purchase of modular unit Attach cost estimate Must be a STI approved project for this fiscal year						
G533	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Legal Fees, Appraisal, Survey - Fees associated with construction or land acquisition. Survey, Appraisal, Title fees, and closing costs Describe items needed and attach cost estimate.						
G535	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Land Acquisition - Purchase of parcel of land for construction Attach appraisal Must be a STI approved project for this fiscal year						
G536	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Sitework/Grading - Pre-construction work including site prep Describe work to be completed and attach cost estimate.						
G537	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Utility Work/ Hook-Ups - Costs associated with water, sewer, electrical or telephone lines or wiring, pre or post construction. Describe work to be completed and attach cost estimate.						

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G538	Fencing/Lighting - Exterior building and parking lot lighting. Fencing and gate to secure parking area for vehicles. List one item per line Attach cost estimate for reference only.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G539	Accessway/ Signage/Landscaping - Post-construction site work Construction of ramps and and walkways that meet ADA. Permanent signs, such as a facility signs. Soil erosion containment. List one item per line Attach cost estimate for reference only.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G558	Telephone system - New or Replacement telephone system Attach cost estimate for reference only.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G581	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Construction/ Project Management Services - A firm or individual that acts on behalf of the owner to oversee entire construction project. Attach projected cost estimate Must be a STI approved project for this fiscal year						
G582	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Facility Acquisition - Purchase of existing structure Attach appraisal Must be a STI approved project for this fiscal year						

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G583	Bus Stop Shelter and Benches - Enclosure and seating provided to passengers at bus stop. *Requires plan approval by city or county regarding location. ADA requirements include minimum size and width of the shelter; min. turning radius in shelter; accessibility to shelter by sidewalk; and concrete pad adjacent to shelter for loading and unloading bus. Provide plan approval with application.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Bus Shelters						
	Benches						
G584	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Park and Ride Lots - Paved lots for park and ride. Describe work to be completed and attach cost estimate.						
G586	Building Security/Surveillance Equipment - Cost and installation of security system and surveillance equipment for transit system's administrative or maintenance facility and parking area. List one item per line. Attach cost estimate for reference only.						
	Item Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
G587	Paving / Resurfacing - Asphalt surface paving or resurfacing of the facility parking area. Also includes existing Park and Ride Lots. Indicate size (sq.ft.) area to be paved/resurfaced: Attach cost estimate for reference only.						
G588	Description	Qty	Estimated Cost Ea.	Total	Qty	Dot Rate	Total
	Engineering and Design Services - Cost of architectural and engineering services required for construction or renovation projects. Attach projected cost estimate For new construction - Must be a STI approved project for this fiscal year						

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

G589	Other Facility Improvements - Safety and Security improvements or repairs. Attach cost estimate for reference only.				
	Material Cost	Labor Cost	Item Description	Total	NCDOT Total

TOTAL FACILITY IMPROVEMENT EXPENSES:

NOTE: YOU MUST OWN THE FACILITY TO BE ELIGIBLE TO APPLY FOR FUNDING FOR THESE PURPOSES.

YOU MUST SUBMIT A COPY OF THE TITLE (DEED) OF OWNERSHIP WITH THIS APPLICATION FOR FUNDING CONSIDERATION.

Physical Address of Facility:

Facility Improvement Questionnaire - Must be completed for consideration.

Do you currently operate out of this location? YES NO

If you DO NOT currently operate out of this location, what is the anticipated date that you will occupy this location?

What is the total square footage of the facility?

Is this facility shared for other uses or with other entities? YES NO

If yes, list entities, square footage occupied, and purposes:

Entity	Sq. Feet	Purpose

OTHER EXPENSES

Code	Code Description	Requested	NCDOT Use Only
M100	M100 - 111201-BUY BUS 40FT REPL	\$0.00	\$0.00
M101	M101 - 111202-BUY BUS 35FT REPL	\$0.00	\$0.00
M102	M102 - 111203-BUY BUS 30FT REPL	\$0.00	\$0.00
Total		\$0.00	\$0.00

**North Carolina Department of Transportation (NCDOT)
Public Transportation Division (PTD)**

Code	Code Description	Requested	NCDOT Use Only
M103	M103 - 111204-BUY BUS <30FT REPL	\$0.00	\$0.00
M104	M104 - 111205-BUY SCHOOL BUS RPL	\$0.00	\$0.00
M105	M105 - 111207-BUY BUS C/S REPL	\$0.00	\$0.00
M106	M106 - 111209-BUY BUS TRLEY REPL	\$0.00	\$0.00
M107	M107 - 111215-BUY VANS REPL	\$0.00	\$0.00
M108	M108 - 111216-BUY SDAN/S-WGN RPL	\$0.00	\$0.00
M112	M112 - 111303-BUY BUS 30FT EXP	\$0.00	\$0.00
M160	M160 - 113207-ACQ SURV/SEC SYS	\$0.00	\$0.00
M175	M175 - 113401-REH/REN BUS TRML	\$0.00	\$0.00
M221	M221 - 114301-CONST ADMIN BLDG	\$0.00	\$0.00
M222	M222 - 114302-CONST MAINT FACILI	\$0.00	\$0.00
M223	M223 - 114303-CONST ADM/MNT FAC	\$0.00	\$0.00
M224	M224 - 114304-CONST STORAGE FAC	\$0.00	\$0.00
M225	M225 - 114305-CONST YARDS&SHOPS	\$0.00	\$0.00
M226	M226 - 114306-CONST SHOP EQUIP	\$0.00	\$0.00
M227	M227 - 114307-CONST ADP HARDWARE	\$0.00	\$0.00
M228	M228 - 114308-CONST ADP SOFTWARE	\$0.00	\$0.00
Total		\$0.00	\$0.00

AGENCY COMMENTS

NCDOT COMMENTS



Proclamation - Alzheimer's Awareness

Description

In recognition of World Alzheimer's Day, a presentation will be made by GEM Day Services on efforts to raise awareness in our community about Alzheimer's Disease and the need for research, education programs and caregiver services. This year's theme "Together we can ensure no one faces dementia alone" highlights the need for all of us to reach out to people with dementia in our community to let them know they are not alone. GEM wants to highlight all the individuals in our community who provide unpaid care and support for their friends on this journey. A Proclamation will be presented for Board approval.

Board Action Requested

Issue Proclamation

Item Presenter

Gail Sonnesso, GEM Day Services, Inc.



PROCLAMATION WORLD ALZHEIMERS' MONTH

WHEREAS, September 2021 will mark the tenth World Alzheimer's Month™, an international campaign to raise awareness of dementia and challenge stigma. This year's campaign promotes the important message that: Together we can ensure no one faces dementia alone, *which* highlights the need for all of us to reach out to people with dementia in our community to let them know they are supported; and

WHEREAS, GEM Day Services strives to raise awareness in our community about Alzheimer's and related dementias, *along with* the need for progressive programs of care for the individual, educational programs for our community, and care partner support. We can all raise awareness and promote Dare County as a Dementia Inclusive Community; and

WHEREAS Dementia became a trillion-dollar disease in 2018, informal dementia caregiving is equivalent to 40 million full time workers. A disproportionate number of women are informal caregivers. Most people with dementia do not receive a diagnosis or support. In North Carolina, over 160,000 people are living with Alzheimer's disease, a number projected to increase to more than 210,000 by 2025; and

WHEREAS, *while* there is no cure for Alzheimer's and related dementias, there is treatment in the form of person-centered care that will promote a healthier lifestyle for people with the disease; and

WHEREAS, Dare County joins individuals living with the effects of Alzheimer's and related dementias, their families, community friends and caregivers in promoting care for those living with the disease, by supporting educational programs and direct support services for our Dare County families; and

WHEREAS, Dare County joins Alzheimer's Disease International honoring those living with Alzheimer's disease, those who have passed and caregivers (both family and professional) at GEM's 14th Annual Candle Lighting, November 3, 2021, and throughout the year.

NOW, THEREFORE, the Dare County Board of Commissioners hereby proclaims September 2021 as "WORLD ALZHEIMER'S DISEASE AWARENESS MONTH" in Dare County, and commends its observance to all citizens.

This the 20th day of September, 2021

Dare County Board of Commissioners

By: _____
Robert Woodard, Sr., Chairman

Attest: _____
Cheryl C. Anby, Clerk to the Board



2022 Towns' Beach Nourishment Project - Letter of Intent, Capital Project Ordinance, and RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

Description

Please see the following Item Summary

Board Action Requested

Authorize the Chairman to execute the Letter of Intent, adopt the capital projects ordinance, and adopt the Approving Resolution for the 2021B LOBs.

Item Presenter

David Clawson, Finance Director

Item Summary: 2022 Towns' Beach Nourishment Project - Letter of Intent, Capital Project Ordinance, and RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

Purpose:

- To authorize the Chairman to execute a Letter of Intent to Weeks Marine, Inc. for the 2022 Towns' Beach Nourishment Project;
- To adopt the capital project ordinance for the project; and
- To adopt the above resolution, the Approving Resolution, the final step in approving the placement of the 2021B Limited Obligation Bonds, that finances the County share of the project.

Attachments are:

1. Bid tabulation from the 9/2/2021 bid opening.
2. The bid evaluation letter from Coastal Protection Engineering, recommending award to Week Marine, with listed contingencies.
3. The Letter of Intent to Weeks Marine, Inc.
4. County Beach Nourishment Model changes from the favorable bid results.
5. Project amounts by town and in total.
6. Project financing amounts by source and by town.
7. Capital Project Ordinance for the project and for County debt costs of issuance.
8. Numbers for the County debt issuance, the Series 2021B Limited Obligation Bonds (LOBs).
9. Interlocal Agreement between the County and the towns.
10. The Approving Resolution for the County debt issuance of the 2021B LOBs.

Bids:

As reported to the Board on 9/7, the low bid was from Weeks Marine. Coastal Protection Engineering has reviewed the bid package and determined that Weeks Marine is the lowest responsible bidder and recommends providing Weeks Marine a Letter of Intent, conditional upon NC Local Government Commission approval of all related debt issues on 10/5, and upon receipt of certain permits as listed.

Results:

CPE's estimate was \$37.3 million. The low bid was 25.12% below the construction estimate. The County Beach Nourishment Fund will contribute \$2,613,880 less than planned (and issue less debt by that amount). The County fund will provide \$2,819,110 less in subsidies to Town's debt service over 5 years. The winning proposal for the County debt issuance, along with issuing a smaller amount of debt, results in \$1,126,675 less interest expense over five years. The improvement to the County Beach Nourishment Fund & model, at the end of five years, will be \$6.6 million.

Project and Project Budget:

The total project will be \$32,000,246, including a 5% contingency. The Project Sources show \$400,000 greater than this amount due to costs of issuance of debt to be issued by the towns. The Capital Project Ordinance establishes the project budget and a budget for the costs of issuance for the County debt issue. The Justice Center budget of \$323,768 was established by the Board on 8/16/2021. The capital project ordinance states that the contingency budget for each town may only be for that town's project

and it allows the County Manager, at the direction of or agreement with a town, to execute budget changes of less than \$75,000.

County Debt:

As reported on 9/7, Piper Sandler received 9 bids for a current financing, ranging from 0.89% to 1.50%, for a five-year term. The winning bid is from Regions Capital Advantage (Regions Bank), which financed the prior Buxton beach nourishment related debt. The 0.89% bid is not callable.

With the consent of Regions, the financing team has changed the debt structure from a Private Placement Installment Financing to a Private Placement of a Limited Obligation Bond. That change allows the County to issue additional bonds in the future under the same Indenture and same collateral. The change maximizes the collateral use of the Justice Center, possibly to be used for the debt to be issued for the Avon/Buxton beach nourishment project, as the expected bid advertisement date has been advanced to late October per Coastal Science and Engineering.

The “Numbers” run shows the annual debt service and includes the Justice Center project amount.

The debt structure change requires the use of a trustee, and the Board is requested to add the County’s trustee - The Bank of New York Mellon. The change also requires that the Dare County Public Facilities Corporation serve as the counterparty. The Corporation will meet 9/20 at 4:15 to adopt the related Corporate Resolution.

The Board will be provided with the following documents prior to the 9/20 meeting:

- The Installment Financing Contract;
- The Deed of Trust;
- The Indenture of Trust between the Dare County Public Facilities Corporation and the trustee; and
- The Interlocal Agreement.

The Interlocal Agreement is included in the agenda packet and is final except for the highlighted language in Section 4.1, as the Town of Kill Devil Hills might do paygo instead of issuing special obligation bonds.

Approving Resolution:

The Resolution makes findings and statements of fact, including:

- The Board has previously determined to finance the projects.
- It is in the best interests of the County to enter into an Installment Purchase Contract with the Dare County Public Facilities Corporation and into the Deed of Trust which pledges as collateral the Justice Center project and site.
- The Contract and Deed of Trust permit the County to enter into amendments to finance additional projects using the Justice Center as collateral.
- The Limited Obligation Bond, Series 2021B, will be sold to Regions Capital Advantage.
- Copies of the documents have been made available to the Board and the Board approves:
 - the Contract;
 - the Deed of Trust;
 - the Indenture of Trust; and
 - the Interlocal Agreement between the County and the towns of Duck, Southern Shores, Kitty Hawk, and Kill Devil Hills.

- The Board held a public hearing on September 7, 2021.
- The County has filed an application with the Local Government Commission for approval on 10/5/2021.

The Resolution resolves:

1. That The Bank of New York Mellon, as Trustee, and Regions Capital Advantage, as Purchaser, are added to the financing team.
2. That all actions of the Clerk, the Manager, the Deputy Manager/Finance Director and their respective designees are approved, ratified and authorized.
3. That the Contract, Deed of Trust, and Indenture are approved and that the Manager, the Deputy County Manager/Finance Director, the Clerk and their designees are authorized and directed to execute and deliver the Contract with any changes which shall to them seem necessary. That the Authorized Officers are authorized to do all such acts and things necessary to comply with the provisions of each document.
4. That the Interlocal Agreement is approved and that the Manager, the Deputy Manager/Finance Director, the Clerk and their designees are authorized to execute and deliver the Deed of Trust with any changes which shall to them seem necessary. That the County's Authorized Officers are authorized to do all such acts and things necessary to comply with the provisions of the Interlocal Agreement.
5. That each of the Authorized Officers are designated as the County's Representatives to act on behalf of the County with the transaction; that the same are authorized to obtain an opinion from the County Attorney and other attorneys for the documents; and that the Authorized Officers are authorized and empowered to do any and all acts and to execute other documents which they deem necessary and appropriate to complete the transaction.

Board Action:

The Board is requested to:

- Authorize the Chairman to execute the Letter of Intent;
- Adopt the Capital Project Ordinance; and
- Adopt the Approving Resolution for the 2021B LOBs.

Dare County, North Carolina
Renourishment Project
Bid Tabulation
Date: September 2, 2021

Base Bid Items				<i>Great Lakes Dredge and Dock</i>		<i>Weeks Marine</i>		<i>Manson Construction</i>	
Item #	Description	Quantity	Unit of Measure	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
I.A.	Mobilization & Demobilization	1	L.S.	\$8,450,000.00	\$8,450,000.00	\$5,025,000.00	\$5,025,000.00	\$7,450,000.00	\$7,450,000.00
I.B.	Performance and Payment Bond	1	L.S.	\$270,000.00	\$270,000.00	\$100,000.00	\$100,000.00	\$280,000.00	\$280,000.00
I.C.	Compliance Surveys of the Borrow Areas	1	L.S.	\$67,000.00	\$67,000.00	\$100,000.00	\$100,000.00	\$55,000.00	\$55,000.00
II.A.	Town of Duck: Hydraulic Beach Fill	425,000	C.Y.	\$10.80	\$4,590,000.00	\$10.00	\$4,250,000.00	\$14.00	\$5,950,000.00
III.A.	Town of Southern Shores: Hydraulic Beach Fill	894,500	C.Y.	\$9.80	\$8,766,100.00	\$9.00	\$8,050,500.00	\$13.00	\$11,628,500.00
IV.A.	Town of Kitty Hawk: Hydraulic Beach Fill	643,000	C.Y.	\$10.75	\$6,912,250.00	\$8.50	\$5,465,500.00	\$18.50	\$11,895,500.00
V.A.	Town of Kill Devil Hills: Hydraulic Beach Fill	505,000	C.Y.	\$9.85	\$4,974,250.00	\$8.50	\$4,292,500.00	\$15.80	\$7,979,000.00
Total Base Bid						\$34,029,600.00		\$27,283,500.00	\$45,238,000.00

Additive Bid Items									
Item #	Description	Quantity	Unit of Measure	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
VI.A.	Duck Sand Fencing	840	10 ft. Section	\$59.50	\$49,980.00	\$60.00	\$50,400.00	\$67.00	\$56,280.00
VI.B.	Southern Shores Sand Fencing	3,060	10 ft. Section	\$59.50	\$182,070.00	\$60.00	\$183,600.00	\$67.00	\$205,020.00
VI.C.	Kitty Hawk Sand Fencing	4,000	10 ft. Section	\$59.50	\$238,000.00	\$60.00	\$240,000.00	\$67.00	\$268,000.00
VI.D.	Kill Devil Hills Sand Fencing	1,250	10 ft. Section	\$59.50	\$74,375.00	\$60.00	\$75,000.00	\$67.00	\$83,750.00
VII.A.	Duck Post Construction Survey	1	L.S.	\$9,100.00	\$9,100.00	\$25,000.00	\$25,000.00	\$19,000.00	\$19,000.00
VII.B.	Southern Shores Post Construction Survey	1	L.S.	\$5,500.00	\$5,500.00	\$25,000.00	\$25,000.00	\$17,000.00	\$17,000.00
VII.C.	Kitty Hawk Post Construction Survey	1	L.S.	\$5,500.00	\$5,500.00	\$25,000.00	\$25,000.00	\$32,000.00	\$32,000.00
VII.D.	Kill Devil Hills Post Construction Survey	1	L.S.	\$5,500.00	\$5,500.00	\$25,000.00	\$25,000.00	\$26,000.00	\$26,000.00
Additive Total						\$570,025.00		\$649,000.00	\$707,050.00

Total Base Bid + Additive					\$34,599,625.00	\$27,932,500.00	\$45,945,050.00
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Discretionary Bid Items

				<i>Great Lakes Dredge and Dock</i>		<i>Weeks Marine</i>		<i>Manson Construction</i>	
Item #	Description	Quantity	Unit of Measure	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
VIII.A.	Duck Staging Area Beach Access Mats	1,120	L.F.	\$160.00	\$179,200.00	\$500.00	\$560,000.00	\$35.00	\$39,200.00
IX.A.	Mob/Demob Beach Discharge Screening	1	L.S.	\$175,000.00	\$175,000.00	\$225,000.00	\$225,000.00	\$350,000.00	\$350,000.00
IX.B.	Beach Discharge Screening	100	Day	\$17,950.00	\$1,795,000.00	\$30,000.00	\$3,000,000.00	\$45,000.00	\$4,500,000.00
IX.C.	Removal of Screened Beach Discharge Material	40,000	C.Y.	\$20.00	\$800,000.00	\$50.00	\$2,000,000.00	\$75.00	\$3,000,000.00
IX.D.	Dredge Intake Screening	2,467,500	C.Y.	\$2.25	\$5,551,875.00	\$2.50	\$6,168,750.00	\$2.75	\$6,785,625.00
IX.E.	Mob. for Removal of Oversized Mat. (Beach)	1	L.S.	\$25,000.00	\$25,000.00	\$50,000.00	\$50,000.00	\$75,000.00	\$75,000.00
IX.F.	Removal of Oversized Mat from Const. Beach	100	Day	\$6,000.00	\$600,000.00	\$7,500.00	\$750,000.00	\$100,000.00	\$10,000,000.00
IX.G	Demob/Remob Install of Dredge Intake Screen	1	L.S.	\$1,170,000.00	\$1,170,000.00	\$125,000.00	\$125,000.00	\$1,450,000.00	\$1,450,000.00
X.A.	Turbidity Monitoring	100	Day	\$2,850.00	\$285,000.00	\$1,500.00	\$150,000.00	\$1,200.00	\$120,000.00
X.B.	Mob/Demob for Beach Tilling	1	L.S.	\$6,775.00	\$6,775.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
X.C.	Beach Tilling	100	Acre (ac)	\$750.00	\$75,000.00	\$850.00	\$85,000.00	\$750.00	\$75,000.00
X.D.	Dredge #1 Standby Rate	1	Day	\$210,000.00	\$210,000.00	\$200,000.00	\$200,000.00	\$250,000.00	\$250,000.00
X.E.	Dredge #2 Standby Rate	1	Day	\$255,000.00	\$255,000.00	N/A	N/A	\$300,000.00	\$300,000.00
X.F.	Dredge #3 Standby Rate	1	Day	\$170,000.00	\$170,000.00	N/A	N/A	N/A	N/A



Kenneth Willson
Program/Project Manager
Coastal Protection Engineering of North Carolina, Inc.

4038 Masonboro Loop Road
Wilmington, North Carolina
Tel: +1 910-399-1905
KWillson@coastalprotectioneng.com

September 7, 2021

Subject: Dare County Beach Nourishment Project Contractor Selection Recommendation

Dear Mr. Outten:

On September 2, 2021 the County received 3 bids from dredge contractors in response to its solicitation for bids for the Town of Duck, Town of Southern Shores, Town of Kitty Hawk, and Town of Kill Devil Hills beach nourishment projects. Attached is a copy of the bid tab sheet for the 3 bids. Weeks Marine, Inc. submitted the low bid based on the Base Bid and the Additive Bid, which totaled twenty-seven million nine hundred thirty-two thousand five hundred dollars (\$27,932,500.00).

Subsequent to the bid opening, Coastal Protection Engineering of North Carolina, Inc. (CPE) has reviewed the complete bid package and determined that Weeks Marine, Inc. is the lowest responsible bidder. Please note that The Agreement included in the Bid Package, specifies that the County will issue a Notice to Award the construction contract to the selected contractor within 30 days of the bid opening (October 2, 2021). The notice should specify that the award is contingent on:

- Local Government Commission (LGC) approval;
- Issuance of CAMA Major Permits for each of the four Town's projects by the State of North Carolina Department of Environmental Quality;
- Issuance of Water Quality Certifications for each of the four Town's projects by the State of North Carolina Division of Water Resources;
- Issuance of Individual Permits for each of the four Town's projects by the Department of the Army; and
- The execution of a lease agreement between Dare County and the Bureau of Ocean Energy Management (BOEM).

Please feel free to contact me with any questions regarding the bids.

Very truly yours,

COASTAL PROTECTION ENGINEERING OF NORTH CAROLINA, INC.

Ken Willson
Project Manager

CC: Drew Havens (Town of Duck)
Cliff Ogburn (Town of Southern Shores)
Andy Stewart (Town of Kitty Hawk)
Debbie Diaz (Town of Kill Devil Hills)
Adam Priest, P.E. (CPE)

September 20, 2021

Chuck Broussard
Vice President
Weeks Marine, Inc.
304 Gaille Dr.
Covington, LA 70433

Mr. Broussard,

The Dare County Board of Commissioners has selected Weeks Marine as the successful bidder for the Dare County Northern Beaches Maintenance project opened on September 2, 2021. Dare County accepts your bid of that date and intends to enter into a contract with Weeks Marine in accordance with your bid for the sum of \$27,857,500, which includes all Base Bid + Additive with the exception of Additive Item VI.D.

This letter of intent is contingent upon:

- Approval of the County and each of the project municipality's debt issuances by the NC Local Government Commission on October 5, 2021;
- Issuance of CAMA Major Permits for each of the four Town's projects by the State of North Carolina Department of Environmental Quality;
- Issuance of Water Quality Certifications for each of the four Town's projects by the State of North Carolina Division of Water Resources;
- Issuance of Individual Permits for each of the four Town's projects by the Department of the Army; and
- The execution of a lease agreement between Dare County and the Bureau of Ocean Energy Management.

At present, two of the four CAMA Major Permits have been issued by the State of North Carolina, with the other two expected to be issued by the State by the end of September. Based upon correspondence, we anticipate all permits to be issued and the lease agreement to be executed by November 1, 2021.

Sincerely,

Robert L. Woodard
Chairman, Board of Commissioners

Dare Beach Nourishment Model
 2022 Towns' Project
 Changes from Bid Results for Project and Financing

	<u>Engineer's</u> <u>Estimate</u>	<u>Final Project</u> <u>& Shares</u>	<u>Change</u> <u>(decrease)</u>
Initial Project Contribution from County BN Fund			
Duck	\$ 1,044,451	\$ 796,572	\$ (247,879)
KDH	852,231	691,137	(161,094)
K Hawk	3,620,071	2,854,815	(765,256)
S Shores	5,811,052	4,371,401	(1,439,651)
	<u>11,327,805</u>	<u>8,713,925</u>	<u>(2,613,880)</u>

County Fund Debt Service Subsidy Over 5 years			
Duck	\$ -	\$ -	\$ -
KDH	-	-	-
K Hawk	930,741	-	(930,741)
S Shores	1,963,951	75,582	(1,888,369)
	<u>2,894,692</u>	<u>75,582</u>	<u>(2,819,110)</u>

Total benefit to County BN Fund from project bid	\$ 5,432,990
Benefit to County BN Fund from County financing bids	<u>1,126,675</u>
Improvement in County BN fund over 5 years	\$ 6,559,665

Dare County Northern Beaches Maintenance Project

9/10/2021

Bids 9/2/2021					
	<u>Duck</u>	<u>KD Hills</u>	<u>Kitty Hawk</u>	<u>S Shores</u>	<u>Totals</u>
Cubic Yards	425,000	505,000	643,000	894,500	2,467,500
% Share of Total	17.2239%	20.4661%	26.0588%	36.2513%	100.0000%
Mobilization	\$ 865,502	\$ 1,028,419	\$ 1,309,453	\$ 1,821,626	\$ 5,025,000
Performance & Payment Bond	\$ 17,224	\$ 20,466	\$ 26,059	\$ 36,251	\$ 100,000
Surveys - Borrow Areas	\$ 17,224	\$ 20,466	\$ 26,059	\$ 36,251	\$ 100,000
	<u>\$ 899,949</u>	<u>\$ 1,069,352</u>	<u>\$ 1,361,570</u>	<u>\$ 1,894,129</u>	<u>\$ 5,225,000</u>
Hydraulic Beach Fill	\$4,250,000	\$ 4,292,500	\$ 5,465,500	\$ 8,050,500	\$22,058,500
Base bid	<u>\$5,149,949</u>	<u>\$ 5,361,852</u>	<u>\$ 6,827,070</u>	<u>\$ 9,944,629</u>	<u>\$27,283,500</u>
Sand fencing	\$ 50,400	\$ 75,000	\$ 240,000	\$ 183,600	\$ 549,000
Post Construction Surveys	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
Additive	<u>\$ 75,400</u>	<u>\$ 100,000</u>	<u>\$ 265,000</u>	<u>\$ 208,600</u>	<u>\$ 649,000</u>
Base Bid + Additive	\$5,225,349	\$ 5,461,852	\$ 7,092,070	\$ 10,153,229	\$27,932,500
<u>Other Cost Items (Estimates)</u>					
CPE Permitting & Design	\$333,140	\$328,924	\$351,438	\$366,366	\$1,379,868
CPE CM	\$174,900	\$187,400	\$229,800	\$246,400	\$838,500
Benthic Monitoring	\$40,000	\$40,000	\$40,000	\$40,000	\$160,000
Turtle Monitoring	\$8,304	\$7,585	\$10,439	\$15,674	\$42,002
Beach Maintenance Plan	\$4,000	\$4,000	\$4,000	\$7,000	\$19,000
Planting (Part of FEMA)	\$76,500	\$28,055	\$0	\$0	\$104,555
Subtotals	<u>\$5,862,193</u>	<u>\$6,057,816</u>	<u>\$7,727,747</u>	<u>\$10,828,669</u>	<u>\$30,476,425</u>
Contingency 5%	\$293,110	\$302,891	\$386,387	\$541,433	\$1,523,821
Project totals	<u>\$6,155,303</u>	<u>\$6,360,706</u>	<u>\$8,114,135</u>	<u>\$11,370,102</u>	<u>\$32,000,246</u>

Dare County, Duck, Kill Devil Hills, Kitty Hawk, Southern Shores
2022 Beach Nourishment Projects
Sources and Uses

9/10/2021

Per 9/2/2021 Bids

Project Uses					
	Duck	Kill Devil Hills	Kitty Hawk	Southern Shore	Totals
Maintenance Project	\$ 3,729,792	\$ 2,722,537	\$ 8,114,135	\$ 11,370,102	\$ 25,936,566
FEMA Project	\$ 2,425,511	\$ 3,638,169	\$ -	\$ -	\$ 6,063,680
	<u>\$ 6,155,303</u>	<u>\$ 6,360,706</u>	<u>\$ 8,114,135</u>	<u>\$ 11,370,102</u>	<u>\$ 32,000,246</u>
Cost of Issuance	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Total Uses	\$ 6,255,303	\$ 6,460,706	\$ 8,214,135	\$ 11,470,102	\$ 32,400,246

Project Sources					
NCDWR Grant	\$ 1,450,921	\$ 1,450,921	\$ 1,408,247	\$ 1,408,247	\$ 5,718,336
FEMA	\$ 2,425,511	\$ 3,638,169	\$ -	\$ -	\$ 6,063,680
County Contribution	\$ 796,572	\$ 691,137	\$ 2,854,815	\$ 4,371,401	\$ 8,713,925
Town Contribution	\$ 1,582,299	\$ 680,479	\$ 3,951,073	\$ 5,690,454	\$ 11,904,305
				\$ -	\$ -
Total Sources	\$ 6,255,303	\$ 6,460,706	\$ 8,214,135	\$ 11,470,102	\$ 32,400,246

**County of Dare, North Carolina
Capital Project Ordinance
for
Series 2021B LOBs**

BE IT ORDAINED as authorized by the Board of Commissioners of the County of Dare, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance, originally adopted on 8/16/2021, is hereby amended.

Section 1 This ordinance is to establish the budget for the 2022 Towns’ beach nourishment project. The 2022B LOBs also finances certain improvements to the County’s Justice Center, the budget for which was adopted on 8/16/2021.

Section 2 The following budget shall be conducted within the Capital Projects Fund (fund #61).

Section 3 The following amounts are additionally appropriated for the projects:

2022 Town’s Beach Nourishment

Construction - Duck	615580-737010-60361	\$5,225,349
Construction – Southern Shores	615580-737010-60362	\$10,153,229
Construction – Kitty Hawk	615580-737010-60363	\$7,092,070
Construction – Kill Devil Hills	615580-737010-60364	\$5,461,852
Permitting & Design – Duck	615580-737105-60361	\$333,140
Permitting & Design – S Shores	615580-737105-60362	\$366,366
Permitting & Design – K Hawk	615580-737105-60363	\$351,438
Permitting & Design – KD Hills	615580-737105-60364	\$328,924
Construction Management-Duck	615580-737012-60361	\$174,900
Construction Management-SS	615580-737012-30362	\$246,400
Construction Management-KH	615580-737012-60363	\$229,800
Construction Management-KDH	615580-737012-60364	\$187,400
Benthic Monitoring –Duck	615580-737014-60361	\$40,000
Benthic Monitoring – S Shores	615580-737014-60362	\$40,000
Benthic Monitoring – K Hawk	615580-737014-60363	\$40,000
Benthic Monitoring – KD Hills	615580-737014-60364	\$40,000
Turtle Monitoring – Duck	615580-737013-60361	\$8,304
Turtle Monitoring – S Shores	615580-737013-60362	\$15,674
Turtle Monitoring – K Hawk	615580-737013-60363	\$10,439
Turtle Monitoring – KD Hills	615580-737013-60364	\$7,585
Beach Maintenance Plan – Duck	615580-737015-60361	\$4,000
Beach Maintenance Plan – SS	615580-737015-60362	\$7,000
Beach Maintenance Plan – KH	615580-737015-60363	\$4,000
Beach Maintenance Plan – KDH	615580-737015-60364	\$4,000
Planting – Duck	615580-737016-60361	\$76,500
Planting – KD Hills	615580-737016-60364	\$28,055
Contingency – Duck	615580-750000-60361	\$293,110
Contingency – S Shores	615580-750000-60362	\$541,433
Contingency – K Hawk	615580-750000-60363	\$386,387
Contingency – KD Hills	615580-750000-60364	\$302,891
LOBs Costs of Issuance	615490-545300-98733	\$135,000

Section 4 The following revenues are additionally anticipated to be available to complete the projects:

Debt Proceeds S2021B LOBs	613090-470318-98733	\$8,848,925
Town Contribution – Duck	613025-422281-60361	\$5,358,731
Town Contribution – Southern Shores	613025-422281-60362	\$6,998,701
Town Contribution – Kitty Hawk	613025-422281-60363	\$5,259,320
Town Contribution – Kill Devil Hills	613025-422281-60364	\$5,669,569

Section 5 Each Town’s contingency appropriation can only be used for that Town’s project budget. The County Manager is authorized to execute amendments to this project ordinance in amounts of less than \$75,000 at the direction of or with the agreement of the Town affected.

Section 6 The Finance Officer is directed to report the financial status of the project as a part of the normal ongoing financial reporting process.

Section 7 Copies of this capital project ordinance shall be furnished to the Budget Officer, the Finance Officer, the Clerk to the Board of Commissioners, and to each Town.

Adopted this 20th day of September, 2021.

_____ copy _____
Chairman, Board of Commissioners

[SEAL]

— _copy_____
Cheryl Anby, Clerk to the Board of Commissioners

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County of Dare, North Carolina
Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
Regions Capital Advantage, Inc.

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SOURCES AND USES OF FUNDS

County of Dare, North Carolina
 Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
 Regions Capital Advantage, Inc.

Dated Date 10/13/2021
 Delivery Date 10/13/2021

Sources:

<hr/>	
Bond Proceeds:	
Par Amount	9,172,693.00
	<hr/>
	9,172,693.00
	<hr/> <hr/>

Uses:

<hr/>	
Project Fund Deposits:	
Beach Nourishment Project	8,713,925.00
Dare County Justice Center	<u>323,768.00</u>
	9,037,693.00
 Cost of Issuance:	
DEC	30,000.00
PPAB	40,000.00
Placement Agent Fee (Piper)	28,000.00
LGC Fee	1,250.00
Title & Attorney	15,000.00
Bank Counsel	5,750.00
Misc.	10,000.00
BONYm	<u>5,000.00</u>
	135,000.00
	<hr/>
	9,172,693.00
	<hr/> <hr/>

BOND PRICING

County of Dare, North Carolina
 Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
 Regions Capital Advantage, Inc.

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Serial Bond:					
	06/01/2023	1,834,538.60	0.890%	0.890%	100.000
	06/01/2024	1,834,538.60	0.890%	0.890%	100.000
	06/01/2025	1,834,538.60	0.890%	0.890%	100.000
	06/01/2026	1,834,538.60	0.890%	0.890%	100.000
	06/01/2027	1,834,538.60	0.890%	0.890%	100.000
		9,172,693.00			

Dated Date	10/13/2021	
Delivery Date	10/13/2021	
First Coupon	06/01/2022	
Par Amount	9,172,693.00	
Original Issue Discount		
Production	9,172,693.00	100.000000%
Underwriter's Discount		
Purchase Price	9,172,693.00	100.000000%
Accrued Interest		
Net Proceeds	9,172,693.00	

BOND DEBT SERVICE

County of Dare, North Carolina
 Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
 Regions Capital Advantage, Inc.

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2022			51,703.41	51,703.41	
06/30/2022					51,703.41
12/01/2022			40,818.48	40,818.48	
06/01/2023	1,834,538.60	0.890%	40,818.48	1,875,357.08	
06/30/2023					1,916,175.56
12/01/2023			32,654.79	32,654.79	
06/01/2024	1,834,538.60	0.890%	32,654.79	1,867,193.39	
06/30/2024					1,899,848.18
12/01/2024			24,491.09	24,491.09	
06/01/2025	1,834,538.60	0.890%	24,491.09	1,859,029.69	
06/30/2025					1,883,520.78
12/01/2025			16,327.39	16,327.39	
06/01/2026	1,834,538.60	0.890%	16,327.39	1,850,865.99	
06/30/2026					1,867,193.38
12/01/2026			8,163.70	8,163.70	
06/01/2027	1,834,538.60	0.890%	8,163.70	1,842,702.30	
06/30/2027					1,850,866.00
	9,172,693.00		296,614.31	9,469,307.31	9,469,307.31

BOND SUMMARY STATISTICS

County of Dare, North Carolina
 Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
 Regions Capital Advantage, Inc.

Dated Date	10/13/2021
Delivery Date	10/13/2021
Last Maturity	06/01/2027
Arbitrage Yield	0.889907%
True Interest Cost (TIC)	0.889907%
Net Interest Cost (NIC)	0.890000%
All-In TIC	1.307415%
Average Coupon	0.890000%
Average Life (years)	3.633
Duration of Issue (years)	3.575
Par Amount	9,172,693.00
Bond Proceeds	9,172,693.00
Total Interest	296,614.31
Net Interest	296,614.31
Total Debt Service	9,469,307.31
Maximum Annual Debt Service	1,916,175.56
Average Annual Debt Service	1,680,942.13
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	9,172,693.00	100.000	0.890%	3.633	3,247.13
	9,172,693.00			3.633	3,247.13

	TIC	All-In TIC	Arbitrage Yield
Par Value	9,172,693.00	9,172,693.00	9,172,693.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-135,000.00	
- Other Amounts			
Target Value	9,172,693.00	9,037,693.00	9,172,693.00
Target Date	10/13/2021	10/13/2021	10/13/2021
Yield	0.889907%	1.307415%	0.889907%

FORM 8038 STATISTICS

County of Dare, North Carolina
 Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
 Regions Capital Advantage, Inc.

Dated Date 10/13/2021
 Delivery Date 10/13/2021

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
Serial Bond:						
	06/01/2023	1,834,538.60	0.890%	100.000	1,834,538.60	1,834,538.60
	06/01/2024	1,834,538.60	0.890%	100.000	1,834,538.60	1,834,538.60
	06/01/2025	1,834,538.60	0.890%	100.000	1,834,538.60	1,834,538.60
	06/01/2026	1,834,538.60	0.890%	100.000	1,834,538.60	1,834,538.60
	06/01/2027	1,834,538.60	0.890%	100.000	1,834,538.60	1,834,538.60
		9,172,693.00			9,172,693.00	9,172,693.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	06/01/2027	0.890%	1,834,538.60	1,834,538.60		
Entire Issue			9,172,693.00	9,172,693.00	3.6333	0.8899%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	135,000.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00

PROOF OF ARBITRAGE YIELD

County of Dare, North Carolina
 Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
 Regions Capital Advantage, Inc.

Date	Debt Service	Present Value to 10/13/2021 @ 0.8899066448%
06/01/2022	51,703.41	51,413.47
12/01/2022	40,818.48	40,409.77
06/01/2023	1,875,357.08	1,848,355.24
12/01/2023	32,654.79	32,042.05
06/01/2024	1,867,193.39	1,824,040.72
12/01/2024	24,491.09	23,819.09
06/01/2025	1,859,029.69	1,800,011.63
12/01/2025	16,327.39	15,739.02
06/01/2026	1,850,865.99	1,776,264.83
12/01/2026	8,163.70	7,799.95
06/01/2027	1,842,702.30	1,752,797.23
	9,469,307.31	9,172,693.00

Proceeds Summary

Delivery date	10/13/2021
Par Value	9,172,693.00
Target for yield calculation	9,172,693.00

BUSINESS PROMOTIONAL MATERIALS DISCLAIMER

County of Dare, North Carolina
Installment Financing Contract pursuant to NCGS 160A-20 (Series 2021B)
Regions Capital Advantage, Inc.

Piper Sandler is providing the information contained herein for discussion purposes only in anticipation of being engaged to serve as underwriter or placement agent on a future transaction and not as a financial advisor or municipal advisor. In providing the information contained herein, Piper Sandler is not recommending an action to you and the information provided herein is not intended to be and should not be construed as a 'recommendation' or 'advice' within the meaning of Section 15B of the Securities Exchange Act of 1934. Piper Sandler is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Exchange Act or under any state law to you with respect to the information and material contained in this communication. As an underwriter or placement agent, Piper Sandler's primary role is to purchase or arrange for the placement of securities with a view to distribution in an arm's-length commercial transaction, is acting for its own interests and has financial and other interests that differ from your interests. You should discuss any information and material contained in this communication with any and all internal or external advisors and experts that you deem appropriate before acting on this information or material. Piper Sandler Companies (NYSE: PIPR) is a leading investment bank and institutional securities firm driven to help clients Realize the Power of Partnership®. Securities brokerage and investment banking services are offered in the U.S. through Piper Sandler & Co., member SIPC and FINRA; in Europe through Piper Sandler Ltd., authorized and regulated by the U.K. Financial Conduct Authority; and in Hong Kong through Piper Sandler Hong Kong Ltd., authorized and regulated by the Securities and Futures Commission. Asset management products and services are offered through separate investment advisory affiliates.

The information contained herein may include hypothetical interest rates or interest rate savings for a potential refunding. Interest rates used herein take into consideration conditions in today's market and other factual information such as credit rating, geographic location and market sector. Interest rates described herein should not be viewed as rates that Piper Sandler expects to achieve for you should we be selected to act as your underwriter or placement agent. Information about interest rates and terms for SLGs is based on current publically available information and treasury or agency rates for open-market escrows are based on current market interest rates for these types of credits and should not be seen as costs or rates that Piper Sandler could achieve for you should we be selected to act as your underwriter or placement agent. More particularized information and analysis may be provided after you have engaged Piper Sandler as an underwriter or placement agent or under certain other exceptions as describe in the Section 15B of the Exchange Act.

INTERLOCAL AGREEMENT

This **INTERLOCAL AGREEMENT** dated as of _____, 2021 (the “*Interlocal Agreement*”) among the **COUNTY OF DARE, NORTH CAROLINA**, a political subdivision of the State of North Carolina (the “*County*”), the **TOWN OF DUCK, NORTH CAROLINA**, a municipal corporation organized under the laws of the State of North Carolina (“*Duck*”), the **TOWN OF KILL DEVIL HILLS, NORTH CAROLINA**, a municipal corporation organized under the laws of the State of North Carolina (the “*KDH*”), the **TOWN OF KITTY HAWK, NORTH CAROLINA**, a municipal corporation organized under the laws of the State of North Carolina (“*Kitty Hawk*”), and the **TOWN OF SOUTHERN SHORES, NORTH CAROLINA**, a municipal corporation organized under the laws of the State of North Carolina (“*Southern Shores*” and collectively with Duck, KDH and Kitty Hawk, the “*Towns*”);

WITNESSETH

WHEREAS, the Towns have each determined to undertake a beach nourishment project within its Town in 2022 or 2023 as they are authorized to do under North Carolina law;

WHEREAS, the County has determined to assist the Towns in financing the beach nourishment projects from the County’s beach nourishment fund;

WHEREAS, the Towns and the County have determined that they can achieve significant cost savings by cooperating to construct the beach nourishment projects by entering into a single construction contract for such projects;

WHEREAS, under Article 20 of Chapter 160A of the North Carolina General Statutes, as amended (the “*Interlocal Act*”), municipalities and counties are authorized to enter into interlocal cooperation undertakings with other local governments for the joint exercise of any power, function, public enterprise, right, privilege, or immunity of local governments in North Carolina;

WHEREAS, the parties to this Interlocal Agreement desire to set forth their agreement herein;

NOW THEREFORE, the parties hereto agree as follows:

ARTICLE I

DEFINITIONS

In addition to the terms defined above, the following terms have the meanings herein as set forth therefor, unless the context otherwise requires:

“**Beach Nourishment Fund**” means the fund held by the County from occupancy tax proceeds and dedicated to beach nourishment projects in the County.

“**Contracts**” means, collectively, the Dredge and Construction Contract and the Project Management Contract.

“**Construction Fund**” means the fund established under Section 4.2.

“County Contribution” means the amount that the County will pay from the Beach Nourishment Fund towards each Project as set forth Section 4.1.

“Dredge and Construction Contract” means the primary contract with the winning bidder for the construction of the Projects.

“Duck Project” means the portion of the Projects within the Town limits of Duck.

“Kill Devil Hills Project” means the portion of the Projects within the Town limits of Kill Devil Hills.

“Kitty Hawk Project” means the portion of the Projects within the Town limits of Kitty Hawk.

“Project Manager” means Coastal Protection Engineering of North Carolina.

“Project Management Contract” means contract with the Project Manager to monitor and manage the construction of the Projects on behalf of the Towns.

“Projects” means the beach nourishment projects in each of the Towns that will be described in detail in the Dredge and Construction Contract.

“Southern Shores Project” means the portion of the Projects within the Town limits of Southern Shores.

“Town Representatives” means the duly authorized representative of each Town authorized to execute all documents contemplated by this Interlocal Agreement and to administer this Interlocal Agreement on behalf of the Town.

ARTICLE II

STATEMENT OF PURPOSE

The Towns and the County are entering into this Interlocal Agreement under the Interlocal Act to cooperate in the construction of the Projects by having the County enter into the Contracts for the Projects to achieve overall savings on the construction costs. This Interlocal Agreement sets forth the terms under which the County will enter into the Contracts for the Projects and the parties understanding as to the administration of the construction process, the financing of the Projects and the liabilities associated with the construction of the Projects.

ARTICLE III

CONSTRUCTION AND ADMINISTRATION OF PROJECTS

Section 3.1. **Administration of Projects.** The County will enter into the Contracts for all of the Projects. The Projects are comprised of four parts, the Duck Project, the KDH Project, the Kitty Hawk Project and the Southern Shores Project. The Dredge and Construction Contract will set forth separately the plan, design and cost of the Duck Project, the KDH Project, the Kitty Hawk Project and the Southern Shore Project; or, if the Dredge and Construction Contract does not separate the costs associated with each Project, the Project Manager will do so based on its best professional judgment. Duck will be

solely responsible for the administration of the Duck Project. KDH will be solely responsible for the administration of the KDH Project. Kitty Hawk will be solely responsible for the administration of the Kitty Hawk Project. Southern Shores will be solely responsible for the administration of the Southern Shores Project. Each Town will designate a Town Representative or Representatives that are authorized by his or her respective Town to execute all documents contemplated by this Interlocal Agreement and to administer this Interlocal Agreement on behalf of the Town. The Project Manager will manage the Projects on a day-to-day basis on behalf of each Town under the Project Management Contract. The Project Manager will provide periodic updates to the Towns and the County on the Projects as required by the Project Management Contract.

Section 3.2. **Project Modifications.** Each Town shall have the right, power and authority to cause modifications to the design, scope, construction and other aspects of its Project (the “**Project Modifications**”). Each Town shall have the right to enact a Project Modification that increases the cost of its Project as long as the Town accepts in writing the sole responsibility for the additional cost of its Project unless the County and the Towns agree otherwise in an amendment to this Interlocal Agreement. Any Project Modifications shall be memorialized in writing and a copy of same shall be submitted by the Town implementing the Project Modification to the County and the other Towns at least ten (10) business days before the effective date of the Project Modification. In no event shall a Project Modifications (i) materially impact any of the other Projects without the applicable Town’s prior written consent or (ii) increase the County Contribution for such Project without the County’s prior written consent. The County agrees to sign any change order to the Contracts submitted in accordance with the terms of this Section 3.2.

Section 3.3. **Construction Meetings.** In addition to the construction meetings required in the Dredge and Construction Contract, the County may call joint meetings of the County and the Town Representatives to receive construction updates and to discuss matters pertaining to the Projects and this Interlocal Agreement.

Section 3.4. **Payment of Invoices.** All invoices submitted pursuant to the Contracts for the Projects will be reviewed by the Project Manager and submitted to each Town for approval. Once approved by the applicable Town, unless payment is to be made to the Project Manager, the Project Manager will submit the invoice on behalf of each of the Towns to the County for payment. Unless the County has been informed in writing by a Town Representative of an objection to paying a particular invoice, the County will promptly pay all invoices submitted and approved by the Project Manager in accordance with the instructions on the invoice. The County is not responsible for independently reviewing the validity of the invoices for payment under the Contracts. The County will make all reasonable efforts to effect the payment of the invoices in accordance with the Contracts.

With respect to the invoices submitted under the Dredge and Construction Contract, as part of its approval and submission to the County, the Project Manager will identify the Project with which the payment is associated, or if associated with multiple Projects, how the cost should be allocated among Projects. The County will allocate the Project costs under the Dredge and Construction Contract to each of the Projects as set forth in the Project Manager’s submission. The Project costs for invoices submitted under the Project Management Contract will be allocated among the Projects on pro-rata basis based on total costs of the Projects.

Section 3.5. **Insufficiency of Funds.** The County will account for the amount of Project costs that are allocable to each Project as set forth in Section 3.4. Notwithstanding anything herein, the County will not be responsible for paying Project Costs from the Construction Fund allocable to a particular Project if the County’s records show that there are insufficient funds available from the sources for

payment of that Project as set forth in Article IV. In such event, the Town for which funds are insufficient will be solely responsible for payment of such excess costs of the Project.

ARTICLE IV

FINANCING OF PROJECTS

Section 4.1. **Project Funding.** The County and the Towns will contribute the following amounts to the cost of the Projects:

Duck Project

Duck Contribution	\$ 4,007,810
County Contribution	796,572
NCDWR Grant	<u>1,450,921</u>
Total Project Cost	\$ 6,255,303

Kill Devil Hills Project

Kill Devil Hills Contribution	\$ 4,318,648
County Contribution	691,137
NCDWR Grant	<u>1,450,921</u>
Total Project Cost	\$ 6,460,706

Kitty Hawk Project

Kitty Hawk Contribution	\$ 3,951,073
County Contribution	2,854,815
NCDWR Grant	<u>1,408,247</u>
Total Project Cost	\$ 8,214,135

Southern Shores Project

Southern Shores Contribution	\$ 5,690,454
County Contribution	4,371,401
NCDWR Grant	<u>1,408,247</u>
Total Project Cost	\$ 11,470,102

The County will pay its share of the Projects as set forth above from the Beach Nourishment Fund held by the County. Each Town will pay its share of the Projects as set forth above from a special obligation bond financing procured separately by each Town. Duck and KDH will each have two separate special obligation bond financings, one supported by Town funds and the other supported by FEMA reimbursements. The Duck and Kill Devil Hills contributions set forth above reflect amounts from both sources for their respective projects. Each Town will be assisted in its financings by Parker Poe Adams & Bernstein LLP, as bond counsel, and by DEC Associates Inc., as financial advisor. The Towns and the County will cooperate in seeking the approval of the North Carolina Local Government Commission for the financings. Each Town will have received all required approvals and will close its financing on or before the date that the County signs the Dredge and Construction Contract.

Section 4.2. **Construction Fund.** The County will establish a Construction Fund to be held by a depository to be selected by the County. Upon the closing of the financings described in Section 4.1, each Town will deposit the amount described in Section 4.1 as its contribution to its Project. Once each Town has deposited its funds into the Construction Fund, all costs of the Contracts will first be paid from and allocated to the bond proceeds (including investment earnings on the bond proceeds) deposited in the Construction Fund until depleted, then from the County funds. It is the intent of the parties hereto that each of the Towns will be required to pay their entire contribution towards the Projects as set forth in Section 4.1 and that any savings from the total Project costs will be retained by the County in the Beach Nourishment Fund.

Funds will be requisitioned from the Construction Fund as set forth in Article III. If funds in the Construction Fund are insufficient to complete a particular Project, the applicable Town will be solely responsible for any deficiency for such Project. If the actual costs of any of the Projects is less than the Total Project Cost as set forth in Section 4.1, then the excess funds will be retained by the County in the Beach Nourishment Fund.

Section 4.3. **County Contributions to the Towns to be used for Debt Service.** The County will transfer to Southern Shores the amounts and in the years as follows to be used towards the payment of debt service of its special obligation bonds issued to finance the Southern Shores Project:

<u>Fiscal Year</u> <u>ending June 30</u>	<u>Amount</u>
2023	\$52,017
2024	23,565
2025	0
2026	0
2027	0

ARTICLE V

DISPUTES AND MEDIATION

Section 5.1. **Agreement to Work Together to Settle Disputes.** This Interlocal Agreement shall be liberally construed in order to promote a harmonious relationship between the parties with regard to the completion of the Projects. The County and the Towns accept the relationship of trust and confidence established between each of the parties by this Interlocal Agreement. If a problem or dispute arises that this Interlocal Agreement does not directly or indirectly address, the County shall call a meeting with the Town Representatives to discuss and the County and the Towns covenant to work with one another in good faith to determine a mutually satisfactory solution.

Section 5.2. **Mediation.**

a. **Agreement to Mediate Dispute.** The County and the Towns will attempt to settle any dispute, claim or controversy arising out of this Interlocal Agreement through consultation and negotiation in good faith and in a spirit of mutual cooperation as set forth in Section 5.1. If those attempts fail, then the claim or dispute will be mediated by a mutually-acceptable mediator before any party resorts to court action. Mediation is a process in which parties attempt to resolve a dispute by submitting it to an impartial, neutral mediator who is authorized to facilitate the resolution of the dispute, but who is not empowered to impose a settlement on the parties.

b. *Demand for Mediation.* A demand for mediation must be submitted in writing to the other parties to this Interlocal Agreement. The demand for mediation shall proceed in advance of legal or equitable court proceedings, which shall be stayed pending mediation for a period of 60 days from the date of the demand for mediation, unless stayed for a longer period by agreement of the parties or by court order.

c. *Selection of Mediator.* The parties shall jointly select a mediator within 45 days after written notice by either party demanding mediation. The mediator shall be a member of the North Carolina State Bar and residing in the First Judicial District of North Carolina. Failing this joint action, the parties shall each separately designate a mediator and, within 15 days after their appointment, the two designated mediators shall jointly designate a third mediator. The third mediator shall then become the sole mediator for purposes of this paragraph. The failure of either party to appoint a mediator within the time allowed shall be deemed equivalent to appointing the mediator appointed by the other party. Each mediator shall be disinterested in the subject matter of this Interlocal Agreement.

d. *Mediation Procedure.* The mediation procedure shall be that which is contained in the Rules Implementing Statewide Mediated Settlement Conferences in Superior Court Civil Actions adopted pursuant to N.C. Gen. Stat. Sec. 7A-38.1 as same may be amended from time to time.

e. *Miscellaneous provisions.*

(1) The mediation fee, if any, shall be divided equally among the parties involved.

(2) Each party shall pay its own attorneys' fees and other costs.

(3) Before the mediation begins, the parties agree to sign a document limiting the admissibility in arbitration or any civil action of anything said, any admission made, and any documents prepared, in the course of the mediation.

(4) If any party commences a court action based on a dispute or claim to which this paragraph applies without first attempting to resolve the matter through mediation, then, in the discretion of the judge, that party shall not be entitled to recover attorney's fees even if they would otherwise be available to that party in any such court action. However, the filing of a judicial action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not in itself constitute a loss of the right to recover attorney's fees under this provision.

(5) The following matters are excluded from the requirement of mediation hereunder: (a) good faith efforts to resolve the dispute under these procedures have been unsuccessful, or (b) interim relief from a court is necessary to prevent serious and irreparable injury to one party or to others.

ARTICLE VI

LIABILITIES AND INDEMNIFICATION

Any liabilities arising from the Duck Project will be the sole responsibility of Duck. Any liabilities arising from the KDH Project will be the sole responsibility of KDH. Any liabilities arising from the Kitty Hawk Project will be the sole responsibility of Kitty Hawk. Any liabilities arising from the Southern Shores Project will be the sole responsibility of Southern Shores. Any liabilities arising from the Construction Contract or the Projects as a whole will be the responsibility of each of the Towns in proportion to the cost of its particular portion of the Projects to the overall costs of the Projects.

The Towns, in the same manner as set forth in the paragraph above with respect to their liabilities under this Interlocal Agreement, will indemnify, protect and save the County and any member of the governing body, officer, agent or employee thereof, acting in such capacity, harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs and expenses, including reasonable attorneys' fees, arising out of, connected with, or resulting, directly or indirectly, from the Projects or the Contracts, or from injuries to person or property occurring from or related to the Projects or the Contracts. The indemnification arising under this Article shall survive the termination of this Interlocal Agreement and continue in full force and effect notwithstanding the payment in full of all obligations under this Interlocal Agreement.

The Towns recognize that the County is entering into this Interlocal Agreement for the purpose of assisting the Towns in the execution and administration of the Contracts in order to achieve savings in the costs of the Projects. The County will indemnify, protect and save the Towns and any member of the governing body, officer, agent or employee thereof, acting in such capacity, harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs and expenses, including reasonable attorneys' fees, arising out of, connected with, or resulting, directly or indirectly the failure of the County to provide the funding and enter into the Contracts in accordance with the terms of this Interlocal Agreement and to pay the invoices under the Contracts in accordance with the terms of Section 3.4. The indemnification arising under this Article shall survive the termination of this Interlocal Agreement and continue in full force and effect notwithstanding the payment in full of all obligations under this Interlocal Agreement.

ARTICLE VII

PERFORMANCE OF GOVERNMENT FUNCTIONS

Nothing contained in this Interlocal Agreement shall be deemed or construed so as to in any way estop, limit, or impair the Towns or the County from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions pursuant to applicable law.

ARTICLE VIII

DEFAULTS AND REMEDIES

The County and the Towns, or any one of them, will be in default under this Interlocal Agreement if it fails to comply with the terms of this Interlocal Agreement.

If an event of default occurs as set forth in the preceding paragraph, and after following the procedures and requirements of Article V herein, each party hereto will have all remedies available at law or in equity to enforce any of the terms and provisions hereof, including, but not limited to, or actions at

law for damages and equitable actions seeking rescission of this Interlocal Agreement and/or injunctive relief (mandatory or prohibitory) to prevent the breach or threatened breach of any term or provision thereof or to enforce the performance of all terms and conditions of this Interlocal Agreement. All remedies are cumulative; the exercise of any one or more of them will not in any way alter or diminish the rights of the exercising party to any other remedy provided herein or at law or in equity. Action under this Interlocal Agreement will not be taken, however, until the non-defaulting party or parties gives the defaulting party or parties written notice of the event of default and a reasonable opportunity to cure the event of default.

ARTICLE XIII NOTICES

Except as otherwise provided in this Interlocal Agreement, all notices, certificates, requests, requisitions, or other communications given pursuant to this Interlocal Agreement must be in writing and will be sufficiently given and will be deemed given when delivered by hand, mailed by certified mail, postage prepaid or by electronic mail with confirmation of receipt. The mailing addresses are as follows:

County: Attention County Manager
 PO Box 1000
 Manteo, NC 27954

Duck: Attention Town Manager
 PO Box 8369
 Duck, NC 27949

KDH: Attention Town Manager
 PO Box 1719
 Kill Devil Hills, NC 27948

Kitty Hawk: Attention Town Manager
 PO Box 549
 Kitty Hawk, NC 27949

Southern
Shores: Attention Town Manager
 5375 N. Virginia Dare Trail
 Southern Shores, NC 27949

ARTICLE IX

MISCELLANEOUS

Section 9.1. **Amendment.** This Interlocal Agreement may be amended through a supplement approved in writing by the County, Duck, KDH, Kitty Hawk and Southern Shores.

Section 9.2. **Severability.** If any section of this Interlocal Agreement is deemed to be illegal or otherwise unenforceable, it is the intent of the parties hereto that all other provisions of this Interlocal Agreement shall remain in full force and effect.

Section 9.3. **Governing Law.** This Interlocal Agreement is to be governed by and interpreted in accordance with the laws of the State of North Carolina.

Section 9.4. **Time is of the Essence.** Time is of the essence in this Interlocal Agreement.

Section 9.5. **Execution in Multiple Counterparts.** This Interlocal Agreement may be executed in multiple counterparts, each of which constitutes a completed document.

Section 9.6. **Effective Date.** This Interlocal Agreement takes effect on its execution by the County and the Towns.

Section 9.7. **Termination.** This Interlocal Agreement shall terminate under either of the following two (2) circumstances: (1) when all of the following events have occurred: (a) the completion of all of the Projects as evidenced by certificates of completion issued to the County and the Towns by the Project Manager, (b) the balance in the Construction Fund is zero, and (c) all duties and responsibilities of the County and Towns set forth in this Interlocal Agreement have been completed or waived in writing by the parties; or (2) the date on which the County and Towns mutually agree to terminate this Interlocal Agreement by action of their respective governing boards or councils.

Section 9.8. **Public Information.** All public information related to the Projects shall be the responsibility of the applicable Town.

IN WITNESS WHEREOF, the Chairman of the Board of Commissioners of the County, the Mayor of Duck, the Mayor of KDH, the Mayor of Kitty Hawk and the Mayor of Southern Shores have each executed this Interlocal Agreement to evidence the agreement of the parties hereto and the respective Town Clerks and the Clerk to the Board of County Commissioners have affixed the seal of the Town and the County, as applicable, this Interlocal Agreement.

COUNTY OF DARE, NORTH CAROLINA

[SEAL]

By: _____
Chairman

Attest:

Clerk to the Board of County Commissioners

**This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.**

**Finance Officer
County of Dare, North Carolina**

[SIGNATURE PAGE TO 2021 INTERLOCAL AGREEMENT
AMONG THE COUNTY OF DARE, TOWN OF DUCK,
TOWN OF KILL DEVIL HILLS, TOWN OF KITTY HAWK
AND TOWN OF SOUTHERN SHORES RELATED TO BEACH NOURISHMENT PROJECTS]

TOWN OF DUCK, NORTH CAROLINA

[SEAL]

By: _____
Mayor

Attest:

Town Clerk

**This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.**

**Finance Officer
Town of Duck, North Carolina**

[COUNTERPART SIGNATURE PAGE TO 2021 INTERLOCAL AGREEMENT
AMONG THE COUNTY OF DARE, TOWN OF DUCK,
TOWN OF KILL DEVIL HILLS, TOWN OF KITTY HAWK
AND TOWN OF SOUTHERN SHORES RELATED TO BEACH NOURISHMENT PROJECTS]

TOWN OF KILL DEVIL HILLS, NORTH CAROLINA

[SEAL]

By: _____
Mayor

Attest:

Town Clerk

**This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.**

**Finance Officer
Town of Kill Devil Hills, North Carolina**

[COUNTERPART SIGNATURE PAGE TO 2021 INTERLOCAL AGREEMENT
AMONG THE COUNTY OF DARE, TOWN OF DUCK,
TOWN OF KILL DEVIL HILLS, TOWN OF KITTY HAWK
AND TOWN OF SOUTHERN SHORES RELATED TO BEACH NOURISHMENT PROJECTS]

TOWN OF KITTY HAWK, NORTH CAROLINA

[SEAL]

By: _____
Mayor

Attest:

Town Clerk

**This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.**

**Finance Officer
Town of Kitty Hawk, North Carolina**

[COUNTERPART SIGNATURE PAGE TO 2021 INTERLOCAL AGREEMENT
AMONG THE COUNTY OF DARE, TOWN OF DUCK,
TOWN OF KILL DEVIL HILLS, TOWN OF KITTY HAWK
AND TOWN OF SOUTHERN SHORES RELATED TO BEACH NOURISHMENT PROJECTS]

TOWN OF SOUTHERN SHORES, NORTH CAROLINA

[SEAL]

By: _____
Mayor

Attest:

Town Clerk

**This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control Act.**

**Finance Officer
Town of Southern Shores, North Carolina**

[COUNTERPART SIGNATURE PAGE TO 2021 INTERLOCAL AGREEMENT
AMONG THE COUNTY OF DARE, TOWN OF DUCK,
TOWN OF KILL DEVIL HILLS, TOWN OF KITTY HAWK
AND TOWN OF SOUTHERN SHORES RELATED TO BEACH NOURISHMENT PROJECTS]

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Dare, North Carolina (the “*County*”) is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the “*State*”);

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) enter into installment contracts in order to purchase, or finance or refinance the purchase of, real or personal property and to finance or refinance the construction or repair of fixtures or improvements on real property and (2) create a security interest in some or all of the property financed or refinanced to secure repayment of the purchase price;

WHEREAS, the Board of Commissioners of the County (the “*Board*”) has previously determined and hereby further determines that it is in the best interest of the County to pay the capital costs of beach nourishment projects in Duck, Kill Devil Hills, Kitty Hawk and Southern Shores and improvements to the County’s Justice Center (collectively, the “*Projects*”);

WHEREAS, the County has previously authorized the execution and delivery of an installment financing contract between the County and a financial institution to finance the Projects but hereby determines that it would be in the best interest of the County to enter into an installment financing contract (the “*Contract*”) with the Dare County Public Facilities Corporation (the “*Corporation*”) in order to pay the capital costs of the Projects to facilitate the execution and delivery of the Bond (as defined below);

WHEREAS, in order to secure the County’s obligations under the Contract, the County will enter into a deed of trust (the “*Deed of Trust*”) in connection with the execution and delivery of the Contract relating to the County’s fee simple interest in the site on which the County’s Justice Center is located to secure the financing;

WHEREAS, the Contract and the Deed of Trust permit the County to enter into amendments to finance additional projects and refinance the Projects using the County’s Justice Center as collateral, and the County may or may not grant additional collateral in connection with such amendments;

WHEREAS, the Corporation will execute and deliver its Limited Obligation Bond, Series 2021 (the “*Bond*”) in a principal amount not to exceed \$13,000,000, evidencing proportionate undivided interests in rights to receive certain Revenues (as defined in the Contract) pursuant to the Contract, which Bond will be sold to Regions Capital Advantage, Inc. (the “*Lender*”);

WHEREAS, there have been described to the Board the forms of the following documents (collectively, the “*Instruments*”), copies of which have been made available to the Board, which the Board proposes to approve, enter into and deliver, as applicable, to effectuate the proposed financing:

- (1) the Contract;
- (2) the Deed of Trust;
- (3) an Indenture of Trust between the Corporation and The Bank of New York Mellon Trust Company, N.A., as trustee, (the “*Indenture*”); and
- (4) an Interlocal Agreement (the “*Interlocal Agreement*”) between the County and the Towns of Duck, Kill Devil Hills, Kitty Hawk and Southern Shores regarding the beach nourishment projects;

WHEREAS, it appears that each of the Instruments is in an appropriate form and is an appropriate instrument for the purposes intended;

WHEREAS, the County made certain findings in connection with a resolution adopted on September 7, 2021 and hereby reaffirms those findings in connection with this financing plan;

WHEREAS, a public hearing on the Contract after publication of a notice with respect to such public hearing must be held and the Board of Commissioners conducted such public hearing at its September 7, 2021 meeting;

WHEREAS, the County has filed an application to the LGC for approval of the Contract and the Bond;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, AS FOLLOWS:

Section 1. ***Additional Members of the Financing Team.*** That the selection by the Deputy County Manager/Finance Director to retain Bank of New York Mellon Trust Company, N.A., as trustee and Regions Capital Advantage, Inc., as Lender, is hereby authorized and ratified.

Section 2. ***Approval, Authorization and Execution of Certain Instruments.*** The Board of Commissioners hereby approves the financing of the Projects in accordance with the terms of the Contract and Deed of Trust, which will be valid, legal and binding obligations of the County in accordance with their respective terms. The Board of Commissioners hereby approves sale of the Bond to the Lender in a principal amount not to exceed \$13,000,000 at an interest rate of 0.89% per annum, such amount to be repaid by the County to the Corporation as provided in the Contract. The form, terms and content of the Contract, Deed of Trust and Indenture are in all respects authorized, approved and confirmed, and each of the County Manager, the Deputy County Manager/Finance Director and the Clerk to the Board of Commissioners, or their respective designees (the "*Authorized Officers*"), are authorized, empowered and directed to execute and deliver the Contract and the Deed of Trust for and on behalf of the County, including necessary counterparts, in substantially the forms presented to the Board of Commissioners, but with such changes, modifications, additions or deletions therein as shall to them seem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Contract and the Deed of Trust, each of the Authorized Officers are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Instruments as executed.

Section 3. ***Approval, Authorization and Execution of the Interlocal Agreement.*** The form, terms and content of the Interlocal Agreement are in all respects authorized, approved and confirmed, and each of the Authorized Officers are authorized, empowered and directed to execute and deliver the Interlocal Agreement for and on behalf of the County, including necessary counterparts, in substantially the forms presented to the Board of Commissioners, but with such changes, modifications, additions or deletions therein as shall to them seem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Interlocal Agreement, each of the Authorized Officers are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Interlocal Agreement as executed.

Section 4. ***Further Actions.*** Each of the Authorized Officers are hereby designated as the County's representatives to act on behalf of the County in connection with the transactions contemplated

by the Instruments, and each of the Authorized Officers are authorized and directed to proceed with the financing of the Projects in accordance with the terms of the Instruments and to seek opinions on matters of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. Each of the Authorized Officers are hereby authorized to designate one or more employees of the County to take all actions which each of the Authorized Officers are authorized to perform under this Resolution, and each of the Authorized Officers, including their designees, are in all respects authorized on behalf of the County to supply all information pertaining to the transactions contemplated by the Instruments. Each of the Authorized Officers are authorized to execute and deliver for and on behalf of the County any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Instruments or as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution. Any and all acts of the Authorized Officers may be done individually or collectively.

Section 5. **Related Actions.** All acts and doings of officers, employees and agents of the County, whether taken prior to, on, or after the date of this Resolution, that are in conformity with and in furtherance of the purposes and intents of this Resolution as described above shall be, and the same hereby are, in all respects ratified, approved and confirmed.

Section 6. **Repealer.** All motions, orders, resolutions, ordinances and parts thereof, in conflict herewith are hereby repealed.

Section 7. **Severability.** If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 8. **Effective Date.** This Resolution is effective on the date of its adoption.

Adopted this the 20th day of September, 2021.

Robert Woodard, Chairman

Attest:

Cheryl C. Anby, Clerk to the Board

STATE OF NORTH CAROLINA)
)
COUNTY OF DARE) SS:

I, *Cheryl C. Anby*, Clerk to the Board of Commissioners of the County of Dare, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true and exact copy of a resolution entitled **“RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS”** duly adopted by the Board of Commissioners of the County of Dare, North Carolina at a meeting held on the 20th day of September, 2021.

WITNESS my hand and the corporate seal of the County of Dare, North Carolina, this the ____ day of September, 2021.

(SEAL)

Cheryl C. Anby
Clerk to the Board of Commissioners
County of Dare, North Carolina



Consent Agenda

Description

1. Approval of Minutes - September 7, 2021
2. NC Governor's Highway Safety Program (GHSP) Local Governmental Resolution
3. Final Budget Amendment For Home Health and Hospice Certificate of Need Sale
4. Authorization to Present Service Weapon to Retiring Deputy Sheriff
5. Tax Collector's Report
6. Three-Year Renewal of Rave Mobile Safety Agreement

Board Action Requested

Approval

Item Presenter

Robert Outten, County Manager



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

Robert Outten, County Manager



County of Dare

P.O. Box 1000 | Manteo, NC 27954

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., September 7, 2021

Commissioners present: Chairman Robert Woodard, Sr., Vice Chairman Wally Overman
Rob Ross, Steve House, Jim Tobin, Danny Couch, Ervin Bateman

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Master Public Information Officer, Dorothy Hester
Clerk to the Board, Cheryl Anby

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

At 9:02 a.m. Chairman Woodard called to order the regularly scheduled meeting with appropriate prior public notice having been given. Commissioner Danny Couch shared a prayer and then Chairman Woodard led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, which may be viewed in their entirety in a video on the Dare County website:

- Presented an op-ed written by Dr. Anita D. Sircar, an infectious disease physician and clinical instructor of health sciences at the UCLA School of Medicine. It discussed her treatment of a man under 50 with COVID-19. When antibiotics and self-administered hydroxychloroquine did not work, he was admitted to the hospital. The man and his wife had decided not to be vaccinated because the FDA had not yet approved the vaccine. Dr. Sircar continued to explain he died of a stroke nine days after admission and noted it was an entirely preventable loss had he been vaccinated.

ITEM 2 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Ricki Burrus, Customer Service Representative, received a 10-year pin.
- 2) Bonnie Cooper, Community Social Service Technician, received a 10-year pin.
- 3) John Luke, Metering Services Technician, received a 10-year pin.
- 4) Mary Jernigan, Leisure Activity Coordinator received a 15-year pin.
- 5) Decatur (Steve) Gwaltney, Auto Body Mechanic, received a 15-year pin.
- 6) George Bowman, Community Program Coordinator, received a 25-year pin.
- 7) Brandi Bohanan, Community Center Manager, received a 25-year pin.
- 8) Debbie Dutton, Public Health Nursing Director, received a 30-year pin.

ITEM 3 – EMPLOYEE OF THE MONTH – September 2021

Hannah Wallace received the Employee of the Month award from Cpt. Jennie Collins who described the many ways that she is an asset to the EMS Department.

ITEM 4 – PUBLIC COMMENTS

At 9:38 a.m. the Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. No one responded to the invitation to address the Board from Manteo or Annex in Buxton. The County Manager closed Public Comments at 9:40 a.m.

ITEM 5 – RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO (Att. #1)

Dave Clawson advised the Board that this item was the first step to financing the beach nourishment projects for the towns and the improvements to the Justice Center. Bids had come in and he briefly reviewed them. Coastal Protection and Engineering of North Carolina would be consulting with each of the towns to see if there were any changes in the cubic yards of sand. At the next Board meeting, he would be requesting Board approval for the final debt resolution. Eleven financing bids came in last week with Regions Bank coming in at a low rate of 0.890%. Mr. Clawson presented the initial resolution and advised there was no property tax increase necessary. Commissioner Bateman asked where the projects would begin and Mr. Outten advised the contractor would make that decision based upon efficiency. The proposed construction commencement would be May 1, 2022.

MOTION

Commissioner Ross motioned to adopt the Initial Resolution.

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 6 – PUBLIC HEARING – 2021 B INSTALLMENT FINANCING CONTRACT

At 9:48 a.m. the Board held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. No one responded to the invitation to address the Board of Commissioners on this issue in Manteo or the Annex in Buxton. The County Manager closed the Public Hearing at 9:48 a.m.

ITEM 7 – RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF DARE, NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS (Att. #2)

The Finance Director presented the 2021A Installment Financing Contract which was the final resolution to approve the financing in the amount of \$3 million for the purchase of the Manteo Masonic Lodge together with improvements and purchase of the parcel known as Mako Mike's Beach Grille. The LGC would approve it at their meeting on September 14, 2021. There were seven responses for the ten-year financing contract. The high was 1.90%. The low was 1.48% from First Bank in Kill Devil Hills. It would allow for prepayment at any time.

MOTION

Commissioner Tobin motioned to adopt the resolution with authority given for signatures by the County Manager, Finance Director and Clerk of the security instruments with any changes that may be necessary.

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 8 – UPS ZONING TEXT AMENDMENT – REQUEST TO SCHEDULE A HEARING

The Planning Director, Donna Creef, provided the background information concerning a zoning text amendment request filed on behalf of United Parcel Service (UPS) to expand their facility on Etheridge Road in Roanoke Island. The Planning Board had reviewed the request and before the Board could act on a proposed C-3 amendment, a public hearing must be held. Commissioner Coach commented UPS services were critical to the future of Dare Regional Airport and the expansion was much needed.

MOTION

Commissioner House motioned to schedule a public hearing on the UPS zoning text amendment to be scheduled for September 20, 2021 at 5:00 p.m.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

ITEM 9 – RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION (Att. #3)

Mr. Outten recapped the opioid litigation has been settled with \$26 billion pot of money nationally to be distributed amongst the states and counties. There was a federal formula for distribution. The states and local governments could negotiate a different formula. The federal formula only allocated 5% to local governments and the rest would go to the state or a state-controlled entity. North Carolina counties did not agree with the formula and formed the 555 Working Group. It was composed of five commissioners, five attorneys and five county managers to negotiate with the state to get more for the local governments. Their goal was to get more funds into local hands for each community. Mr. Outten had served on the committee as one of the county managers. They had successfully negotiated a Memorandum of Agreement with the counties each receiving 80% of the funds and the state receiving ten percent. A five percent pool was available for the counties to receive another five percent. The MOA was unique and being held out as a model for other states. A \$1.6 billion pot of money was available for attorneys. Typically their contingency fee would be 25%. Some national large firms joined with several of the North Carolina counsel to negotiate with the states with a national back stop to allow a greater percentage of their fees to come off the top. There were some North Carolina counties that did not join in the litigation that would receive funds. The MOA presented for Board approval set out the funds could be used for opioid abatement measures and litigation expenses. Mr. Outten said the Attorney General indicated the intent was always for litigation expenses to include attorney fees. The settlement funds would be paid out over eighteen years. Over half of the North Carolina counties had already approved the presented MOA. Once Dare County approved the MOA, the settlement to be received would increase by five percent. Mr. Outten read the resolution to the Board.

MOTION

Vice-Chairman Overman motioned to adopt resolution to approve MOA and authorize the County Manager to take such measures as necessary to comply with the terms and receive any settlement funds, including executing any documents.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

ITEM 10 – ARCHITECTURAL CONTRACT FOR 2022 EMS STATION PROJECTS

Dave Clawson gave a summary explaining that Oakley Collier and Associates had been selected as the master architect for the 2022 EMS station projects. The projects included Southern Shores, Nags Head and Rodanthe, which could be renovations or new construction, and Kill Devil Hills, which could be either new construction or a joint venture with the town. The goal was to bring thirty old buildings up to speed. Oakley had priced the Service Order at 10% of the “owner’s cost of work”. The price would not include items such as owner’s costs, contingencies, furniture, fixtures, equipment, permits, etc. Mr. Clawson had provided the Board with the project percentages for previous projects such as the animal shelter, COA, DHHS and others to illustrate the reasonableness of this service order. The Board was requested to set an initial budget of \$250,000 in order to begin the architectural services. Mr. Outten added this was the initial planning phase. Kitty Hawk had come in with high numbers due to higher construction labor costs and materials. With approximately \$19 million set aside, it was likely the estimates would have to be revisited for each project and it may be necessary to reconfigure the CIP for the projects.

MOTION

Commissioner House motioned to authorize the Chairman to execute the Service order to the Master Agreement and adopt the capital project ordinance.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 11 – RESOLUTION TO AUTHORIZE THE USE OF ELECTRONIC ADVERTISEMENT FOR CONTRACTS SUBJECT TO G.S. 143-129 (Att. #4)

General Statute 143-129(b) stated in part that “a governing board must approve a resolution authorizing the political subdivision of the State to use electronic advertising as the only method of advertising for particular contracts or generally all contracts.” Mr. Outten explained in a rebid situation, using the newspaper could take away time from a critical project. The opportunity to electronically rebid a project, which had initially received only two bids, would allow the county to save time and avoid LGC deadlines which could also delay projects.

MOTION

Commissioner House motioned to adopt the resolution to authorize the use of electronic advertisement for contracts subject to G.S. 143-129

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

ITEM 12 – ONE CALL NON-EMERGENCY AMBULANCE SERVICE AGREEMENT

Mr. Outten explained Item 12 and 13 were very similar. The contracts were non-negotiable. As part of the Medicaid transformation, the state had entered into contracts with various providers. In order for Dare to be reimbursed, it was required to enter into a contract. The

recipient/patient chose which company provided their service. One Call would serve as a “middle man” for reimbursement of the services we provided the recipient/patient.

MOTION

Commissioner House motioned to approve One Call Non-Emergency Ambulance Service Agreement and authorized the County Manager to sign the agreement.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

ITEM 13 – WELLCARE HEALTH PLANS, INC. PROVIDER AGREEMENT

Mr. Outten introduced this item and explained it was for the EMS services. Like One Call, for non-emergency services, Wellcare Health Plans, Inc. required joinder in their contract in order for the county to receive reimbursement. These non-negotiable agreements were multi-year contracts which needed Board approval.

MOTION

Commissioner House motioned to approve and authorized the County Manager to sign the final provider agreement with Wellcare Health Plans, Inc.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

Commissioner Tobin commented Wellcare had overwhelming negative reviews. Mr. Outten advised the reviews were from Medicaid recipients of service.

ITEM 14 – PROCLAMATION – CONSTITUTION WEEK

The Virginia Dare Chapter of the Daughters of the American Revolution had promoted the observance of the United States Constitution for many years. A proclamation was presented to recognize September 17 - 23 as Constitution Week. Peggy White spoke to the Board regarding the history of the DAR, whose chapters in all states strove to commemorate the U.S. Constitution and encouraged others to learn more about this important document.

MOTION

Vice-Chairman Overman motioned to issue the 2021 Proclamation for Constitution Week
Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 15 – RESOLUTION OPPOSING THE U.S. FISH & WILDLIFE SERVICE’S PROPOSED DESIGNATION OF CRITICAL HABITAT UNIT NC-1 AND NC-1A (OUTER BANKS-HATTERAS ISLAND AND SHOALS) FOR THE RED KNOT RUFUFA (Att.#5)

The US Fish & Wildlife Service proposes to designate critical habitat for the federally threatened Red Knot Rufuفا under the Endangered Species Act of 1973, as amended. In total, approximately 649,066 acres were proposed in 61 counties of 13 states as critical habitat for the bird. The Board discussed briefly that the red knot rufuفا did not live or breed at the Outer Banks and simply made a brief stop in our area on its way to migrate from South America to the Artic. The Board’s full discussion may be viewed on the county website.

MOTION

Commissioners Tobin and House motioned to adopt the resolution opposing the U.S. Fish & Wildlife Service’s proposed designation of critical habitat as Units NC-1 and NC-1A for the red knot rufuفا.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

ITEM 16– CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room.

MOTION

Commissioner Bateman motioned to approve the Consent Agenda:

- 1) Approval of Minutes (08.16.21) **(Att.#6)**
- 2) 2021 CRS Annual Report
- 3) Designated Agent Approval Form
- 4) Health & Human Services Public Health Div., School Health Liaison Funding
- 5) Health & Human Services Public Health Div., Breaking Through Task Force-Public Awareness Campaign to Address Community Mental Health Grant
- 6) Health & Human Services-Public Health Div. Quality Improvement Design Team Stipend
- 7) Health & Human Services – Johnson Controls, Inc.

Vice-Chairman Overman seconded the motion.

VOTE: AYES unanimous

ITEM 17 – BOARD APPOINTMENTS

1) Upcoming Board Appointments

The upcoming Board appointments for October, November and December, 2021 were announced.

ITEM 18 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS

Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety in a video on the Dare County website. Following is a brief summary outline of the items mentioned by Commissioners during this segment:

Commissioner Overman

- He attended the celebration of National Aviation Day at the airport on August 19.
- The NC Association of County Commissioners met on September 1 with a webinar on COVID across the state and discussed how some counties were handling the pandemic.
- On September 2 he and Commissioner Ross attended a meeting with Trillium regarding the Regional Community Crisis Plan. One item of note involved transportation.
- He thanked and congratulated the service pin recipients with a cumulative total of 140 years of service among them. He also congratulated Hannah Wallace on receiving the employee of the month recognition.

Commissioner Bateman

- Attended the swearing in ceremony for Jennifer K. Bland as 1st Judicial District Court Judge. As a district attorney, she had been an officer in the Recovery Court program.
- He congratulated the county’s service recipients and the employee of the month.
- Discussed an update of the broadband issue regarding Charter Communications. Vice-Chairman Overman had spent a huge amount of time on the matter. There were federal funds available; however, pushing the providers for progress updates had been a slow and typically and unresponsive process.
- He noted it had been a very successful tourist year and he looked forward to fall business.

Commissioner Couch

- Occupancy numbers were expected to hold pretty strong into November.
- He also attended the Aviation Day event and noted the county did not take its historic position in flight for granted.
- Day at the Docks in Hatteras, typically a huge social occasion, had been scaled back due to COVID and limited contributors.
- The Jug Handle Bridge's trestles met this week, which connected the north and south ends of the construction. He added there were some beautiful ocean and sunrise views.

Commissioner Tobin

- Provided an update and assessment on the condition and status of Conrad Shipbuilding and the area after Hurricane Ida hit New Orleans. He asked for thoughts and prayers for those who were west of the hurricane eye in Houma, where many of the shipyard workers resided.

Commissioner Ross

- Commented the Dare employees certainly exhibited genuine emotions, care and concern.
- North Carolina had 14,700 COVID-19 deaths in one year. There were more than 16,000 opioid and drug overdose deaths in the state during the same period. He cautioned against a casual approach and attitude regarding our efforts against opioid abuse.
- He shared recent COVID numbers which included over 600,000 deaths in the United States. He stated nearly 80% (500,000) of the deaths were citizens age 65 and above. For children under the age of eighteen, the U.S. had seen a total of 470 fatalities.
- He thanked Dave Clawson for the hard work on securing an extraordinary interest rate for the beach nourishment and other pending projects. Borrowing costs were amazingly low.
- The Board had received a booklet to commemorate Constitution Week. He referred to a quote from President John Adams who regarded the constitution as "the greatest single effort of national deliberation that the world has ever seen".

Commissioner House

- Congratulated the service pin recipients and commented working for the county was being a part of a "bigger family".
- Referenced the lawsuit filed by the Coastal Conservation Association of NC against the state based upon their toleration of the overfishing of flounder and other species of coastal fish. The state filed a motion to dismiss last year. In the past few weeks a judge in Raleigh had decided it could move forward into federal court. He stated the US Fish and Wildlife had confirmed N.C. was leading the nation in bycatch reductions.
- The N.C. Marine Fisheries Commission voted to approve the Coastal Habitat Protection Plan 2021 Amendment for public comment and advisory committee review.
- Day in History: 1916 marked the passage of the Workman's Compensation Act; the initiation of the German Blitzkrieg began against England in 1940, and in 1979 ESPN began broadcasting. He also remembered the upcoming twentieth anniversary of the 9/11 attack on the United States. He stated 3,000 citizens lost their lives on that day including 345 New York City firefighters.
- He requested a moment of silence for the marines recently killed in Afghanistan and the American citizens left behind.

MANAGER’S/ATTORNEY’S BUSINESS

Mr. Outten stated the County had purchased special bear-resistant trash cans for \$263 each and sold them to residents for \$97. There were only a few left and they had to be purchased in increments of 100. It was the consensus of the Board to purchase more and sell them for \$97 as before.

He advised Barton Grover had been looking into the brick grants (used for infrastructure and resiliency). The county’s stormwater issues could qualify for some of those grants. Duck and Southern Shores had already received some funds for projects. October 1st was the submission deadline. Mr. Outten asked if the Board had any higher priorities or should they continue to move forward on the stormwater issues. The Board agreed to continue efforts seeking grants to work on stormwater problems.

Vice-Chairman Overman asked about the two derelict boats in Pirates Cove. Mr. Outten explained the process had been completed on one boat with Wildlife Services and it was determined it did not meet the criteria for removal. The County Manager would inquire into the other recently beached vessel. Barton Grover would also look into the several trees and a pole believed to be impeding the Bowsertown boat dock.

David Clawson presented the Board with a budget amendment to adjust the Home Health & Hospice sale numbers to the actual closing figures. He explained the retention bonuses were less than originally projected and the attorney fees were previously omitted. The unrestricted proceeds amount increased by \$5,754.00. The Board did not vote on the budget amendment.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner House motioned to adjourn the meeting.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

At 11:25 a.m., the Board of Commissioners adjourned until 5:00 p.m., September 20, 2021.

Respectfully submitted,

[SEAL]

By: _____
Cheryl C. Anby, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Sr., Chairman
Dare County Board of Commissioners

Note: Copies of attachments (Att.), ordinances, resolutions, contracts, presentations, and supporting material considered by the Board of Commissioners at this meeting are on file in the office of the Clerk.



*North Carolina Governor's Highway Safety Program (GHSP)
Local Governmental Resolution*

Description

The Dare County Sheriff's Office requests the attached resolution to comply with the award requirements.

Board Action Requested

Approval

Item Presenter

Sheriff J. D. "Doug" Doughtie

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Dare County Sheriff's Office (herein called the "Agency")

(The Applicant Agency)

has completed an application contract for traffic safety funding; and that Dare County Board of Commissioners of Commissioners (The Governing Body of the Agency)

(herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Dare County Board of Commissioners IN OPEN MEETING ASSEMBLED IN THE CITY OF Manteo, NORTH CAROLINA,

(Governing Body)

THIS ____ DAY OF _____, 20 21, AS FOLLOWS:

- 1. That the project referenced above is in the best interest of the Governing Body and the general public; and
- 2. That Edward Jack Scarborough is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 25,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
- 3. That the Governing Body has formally appropriated the cash contribution of \$ 0.0 as required by the project contract; and
- 4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
- 5. That certified copies of this resolution be included as part of the contract referenced above; and
- 6. That this resolution shall take effect immediately upon its adoption.

(Name and Title of Representative)

(Federal Dollar Request)

(Local Cash Appropriation)

DONE AND ORDERED in open meeting by _____ (Chairperson/Mayor)

ATTESTED BY _____ (Clerk)

SEAL

DATE _____



Final Budget Amendment For Home Health and Hospice Certificate of Need Sale

Description

This budget amendment was presented to the Board during the 9/7/2021 meeting but staff did not have the Board take a formal action to approve it.

Board Action Requested

Approve budget amendment.

Item Presenter

David Clawson, Finance Director

DARE COUNTY

BUDGET AMENDMENT

F/Y 2021-2022

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department:					
Sale of Certificate of Need					
<u>Revenues:</u>					
Sale proceeds	163050	460201		\$22,829	
<u>Expenditures:</u>					
Transfer to General Fund	164925	591010			\$20,425
Attorney/consultant fees	164490	510901		\$37,500	
Reserved for use TBD by BOC	164490	550017		\$5,754	
<u>Explanation:</u>					
Net sale proceeds	Revenue			From \$2,854,498	To \$2,877,327
Transfer to General Fund	Expense			\$116,682	\$96,257
Attorney/consultant fees	Expense			\$0	\$37,500
Reserved for use TBD by BOC	Expense			\$2,447,816	\$2,453,570

Actuals at closing - retention bonus payment less than originally budgeted.
First budget amendment failed to include the attorney/consultant fees.

Approved by:

Board of Commissioners: _____

Date: _____

County Manager: _____

Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____



Authorization to Present Service Weapon to Retiring Deputy Sheriff

Description

Deputy Sheriff Captain Wallace E. Piland, III is retiring and Sheriff Doughtie requests permission to present his service weapon to him in recognition of his service as provided in North Carolina General Statute.

Board Action Requested

Authorize the transfer of the service weapon in the amount of \$1.00 pursuant to the provisions of the General Statutes.

Item Presenter

Sheriff J. D. "Doug" Doughtie



Tax Collector's Report

Description

August 2021 Discoveries over \$100
August 2021 Releases over \$100
August 2021 NCVTS Refunds over \$100

Board Action Requested

Approved

Item Presenter

Becky Huff, Tax Collector

Discovery Report for REAL ESTATE and PERSONAL PROPERTY

(Discoveries over \$100.00)

MONTH: August

Date Range: 8/1/2021 - 8/31/2021

SUBMITTED BY: Becky Huff

<u>Taxpayer Name</u>	<u>Parcel</u>	<u>Bill Yr</u>	<u>Reason</u>	<u>Value Discovered</u>	<u>Tax Discovered</u>
PARNELL, WORLEY ADAM	018034000	2021	Exemption Removal	160,300.00	7,071.39
MUNOZ, JOSE L	025427001	2021	Exemption Removal	51,900.00	1,714.90
JOHNSON, MARGIE P	008111000	2021	Exemption Removal	67,200.00	406.56
				279,400.00	9,192.85

Release Report for REAL ESTATE and PERSONAL PROPERTY

(Releases over (\$100.00))

MONTH: August

DATE RANGE: 8/1/2021 - 8/31/2021

SUBMITTED BY: Becky Huff

<u>Taxpayer Name</u>	<u>Parcel#</u>	<u>Bill Year</u>	<u>Reason</u>	<u>Value Released</u>	<u>Tax Released</u>
HOPKINS, DAVID S JR	027065000	2021	ELDERLY DEFERMENT	-94,250.00	-570.22
BROWNING, LEONARD L III	015106000	2021	HOME REMOVED FROM PROPERTY	-93,600.00	-512.00
CORBETT, WILLIAM T	025694163	2021	BOAT OWNED BY PREVIOUS OWNER	-252,309.00	-1,882.23
HART, HUNTER C	025694219	2021	BOAT OWNED BY PREVIOUS OWNER	-181,461.00	-1,489.07
AYERS, LESLIE RENEE	029991108	2021	BOAT OWNED BY PREVIOUS OWNER	-339,911.00	-2,789.30
HIGGINS, KATHY LOUELLEN	030531000	2021	UPDATED BOAT VALUE	-28,041.00	-153.39
MCKEE INVESTMENTS, LLC	030836042	2021	RENTED UNFURNISHED - REMOVE RENTAL	-15,000.00	-111.91
GIBBS, JAMES AUDRY	937947000	2020	BOAT DESTROYED IN 2019	-43,650.00	-263.04
ALVIS, JAMES GREGORY	937500000	2021	BOAT SITUS IN HAMPTON, VA	-29,206.00	-169.35
GIBBS, JAMES AUDRY	937947000	2021	BOAT DESTROYED IN 2019	-42,341.00	-255.81
TROIANO, BRIAN	028896000	2021	BOATS OWNED BY PREVIOUS OWNER	-25,450.00	-178.26
STEFFEN, GENE LEROY	029645011	2021	BOAT OWNED BY PREVIOUS OWNER	-116,815.00	-702.86
RENNIE, PATRICK	012458323	2021	BOAT & JET SKI OWNED BY PREVIOUS OWNEF	-30,468.00	-198.68
				-1,292,502.00	-9,276.12



North Carolina Vehicle Tax System

NCVTS Pending Refund report

August 2021

Payee Name	Primary Owner	Address 1	Address 3	Tax Jurisdiction	Change	Interest Change	Total Change
BENZ, LEROY SHIVELY	BENZ, LEROY SHIVELY	1045 ESTATES COURT	PORTSMOUTH, VA 23703	C99	(\$87.29)	\$0.00	(\$87.29)
				T07	(\$69.74)	\$0.00	(\$69.74)
				Refund		\$157.03	
BURK, ROBERT OLIVER	BURK, ROBERT OLIVER	6 RILEY ST	ONANCOCK, VA 23417	C99	(\$116.81)	\$0.00	(\$116.81)
				F50	(\$33.40)	\$0.00	(\$33.40)
				S99	(\$25.84)	\$0.00	(\$25.84)
Refund		\$176.05					
GRAY, ANGELA CHRISTINE	GRAY, ANGELA CHRISTINE	325 W HAYMAN BLVD	KILL DEVIL HILLS, NC 27948	C99	(\$89.20)	\$0.00	(\$89.20)
				T08	(\$59.02)	\$0.00	(\$59.02)
				T08BN	(\$7.79)	\$0.00	(\$7.79)
Refund		\$156.01					
GREER, MARGARET ANN	GREER, MARGARET ANN	213 E BICKETT ST	KILL DEVIL HILLS, NC 27948	C99	(\$98.92)	\$0.00	(\$98.92)
				T07	(\$79.03)	\$0.00	(\$79.03)
				Refund		\$177.95	
NICEWONGER, TODD JASON	NICEWONGER, TODD JASON	320 BURNS DR	KILL DEVIL HILLS, NC 27948	C99	(\$119.68)	\$0.00	(\$119.68)
				T07	(\$95.63)	\$0.00	(\$95.63)
				Refund		\$215.31	
PACITTO, ROBERT	PACITTO, ROBERT	542 HARBOUR VIEW DR	KILL DEVIL HILLS, NC 27948	C99	(\$98.59)	\$0.00	(\$98.59)
				F50	(\$28.18)	\$0.00	(\$28.18)
				S99	(\$21.81)	\$0.00	(\$21.81)
Refund		\$148.58					
PERRY, JAMES CARTER II	PERRY, JAMES CARTER II	1412 HILL ST	KILL DEVIL HILLS, NC 27948	C99	(\$74.01)	\$0.00	(\$74.01)
				T07	(\$59.13)	\$0.00	(\$59.13)
				Refund		\$133.14	
SULLIVAN, BARBARA JEAN	SULLIVAN, BARBARA JEAN	139 PARTRIDGE TRL	KILL DEVIL HILLS, NC 27948	C99	(\$97.88)	\$0.00	(\$97.88)
				F50	(\$27.98)	\$0.00	(\$27.98)
				S99	(\$22.00)	\$0.00	(\$22.00)
Refund		\$147.86					
WHITE, GEORGE ARTHUR JR	WHITE, GEORGE ARTHUR JR	1044 CREEK RD	KITTY HAWK, NC 27949	C99	(\$96.47)	\$0.00	(\$96.47)
				F22	(\$11.66)	\$0.00	(\$11.66)
				S99	(\$21.68)	\$0.00	(\$21.68)
Refund		\$129.81					
				115			
Refund Total							\$1441.74

Tax Juris	District Typ	Net Change
C99	COUNTY	(\$878.85)
T07	CITY	(\$303.53)
T08	CITY	(\$59.02)
T08BN	CITY	(\$7.79)
F22	FIRE	(\$11.66)
F50	FIRE	(\$89.56)
S99	SPECIAL	(\$91.33)
Total		(\$1,441.74)



Three (3) year renewal of Rave Mobile Safety Agreement

Description

Our agreement with Rave Mobile Safety our mass notification system service provider is up for renewal on 10/1/21. Annual cost for a 1 year term is \$12,626. Rave offers a 3-year renewal option that reduce annual cost to \$11,800 saving \$826 per year (\$2478 over 3 years). This service and cost is shared with the towns. All are happy with Rave and ready to renew for 3 years.

Board Action Requested

Approval.

Item Presenter

Drew Pearson



Drew Pearson <drew.pearson@darenc.com>

Rave Contract Extension

Alexander McNeil <AMcNeil@ravemobilesafety.com>
To: Drew Pearson <drew.pearson@darenc.com>
Cc: Bobby Outten <outten@darenc.com>

Fri, May 8, 2020 at 9:52 AM

I have just notified our collections team for someone to reach out to you with the details on how to pay with a credit card. There will be no need to sign anything, we will use the below email and your acceptance of the terms as the new agreement.

I really appreciate your patience and I'm glad we were able to meet your needs. I do look forward to working with you in October to being the deployment.

Please let me know if you have any other questions.

Best,

Alex

From: Drew Pearson <drew.pearson@darenc.com>
Sent: Friday, May 8, 2020 9:25 AM
To: Alexander McNeil <AMcNeil@ravemobilesafety.com>
Cc: Bobby Outten <outten@darenc.com>
Subject: Re: Rave Contract Extension

Alex,

Thanks for the good news. I can make payment today with a purchase card so long as there are no service fees for paying using a credit card. All I need is an invoice and who to call to make the payment. If there are fees I'll have our Finance folks process payment as quickly as possible. Will Rave be sending us a modified agreement or should we use this email to document the changes and terms?

Thanks,

Drew

Drew Pearson, CEM

Director

Dare County Emergency Management

P.O. Box 1000, Manteo, NC 27954

252.475.5897

www.darenc.com



Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

On Fri, May 8, 2020 at 8:57 AM Alexander McNeil <AMcNeil@ravemobilesafety.com> wrote:

Hi Drew,

I discussed your concerns internally with Rave management again and I think you'll be happy with what I have to report.

Dare County has requested an amendment to the Rave Sales Order signed by Dare County on February 27, 2020 to defer the start date of its Rave Alert for Public Safety annual subscription from April 1, 2020 to October 1, 2020 and to delay a portion of its payments to a later date.

Rave agrees to defer the start date of the annual subscription start date from April 1, 2020 to October 1, 2020 upon Dare's completion of the following:

- A down payment of the Sales Order to Rave of \$3,900 by May 15, 2020
- Payment to Rave of the remaining \$10,700 due on the Sales Order no later than October 1, 2020.

Rave will hold off on Dare's deployment until full payment of the Sales Order is received by Rave.

In addition, if full payment of \$14,600 is not received by Rave by October 1, 2020, the terms of the original Sales Order will remain in effect.

Alex McNeil

Customer Success Manager

Office: 774-244-3209

Mobile: 774-551-6344

www.ravecustomer.com



492 Old Connecticut Path, 2nd Floor
Framingham, MA 01701
Renewals@ravemobilesafety.com

RAVE MOBILE SAFETY RENEWAL

Hello,

Your Alert for Public Safety service contract is set to expire on **October 1, 2021**. Enclosed on Page 2 is a Rave Mobile Safety Renewal Quote for your review. Please return a signed copy of this Renewal Quote 30 days prior to your Renewal Date.

If you would like to take advantage of either the 3-year (Option B) or 5-year (Option C) discounted renewal term pricing options, please return a signed Renewal Quote and/or a Purchase Order reflecting your preferred Option, 30 days prior to your Renewal Date.

Thank you,
Rave Renewals Team
Renewals@ravemobilesafety.com

INSTRUCTIONS FOR COMPLETING RENEWAL:

1. Select Renewal Option A, B or C on enclosed Renewal Quote
2. Complete required Billing Information section
3. Sign in signature block at bottom of Renewal Quote
4. Return via email or fax:
E: Renewals@ravemobilesafety.com
F: (917) 591-9105

THIS IS NOT AN INVOICE



492 Old Connecticut Path, 2nd Floor
Framingham, MA 01701
Renewals@ravemobilesafety.com

RENEWAL QUOTE

Date: September 10, 2021
Quote #0065A00001YExMAQA1

Dare County, NC
P.O. Box 1000
Manteo, North Carolina 27954

<input type="checkbox"/> OPTION A – 1 Year Renewal	
1 yr Renewal - October 1, 2021 through September 30, 2022	
Rave Alert for Public Safety - Loaded Landlines Annual Fee	\$0.00
Rave Alert for Public Safety Annual License Fee	\$10,700.00
Recurring Scheduled Alerts	\$0.00
CAP inbound/outbound API for Rave Alert	\$0.00
Rave Alert for Public Safety - Procurement per 1,000 phone numbers	\$0.00
Rave Alert for Public Safety Social Media Integration	\$0.00
Rave SMS to Opt-in for Public Safety	\$1,926.00
Annual Cost:	\$12,626.00

<input type="checkbox"/> OPTION B – 3 Year Renewal	
1st yr of 3 yr Renewal – October 1, 2021 through September 30, 2022	
Rave Alert for Public Safety - Loaded Landlines Annual Fee	\$0.00
Rave Alert for Public Safety Annual License Fee	\$10,000.00
Recurring Scheduled Alerts	\$0.00
CAP inbound/outbound API for Rave Alert	\$0.00
Rave Alert for Public Safety - Procurement per 1,000 phone numbers	\$0.00
Rave Alert for Public Safety Social Media Integration	\$0.00
Rave SMS to Opt-in for Public Safety	\$1,800.00
Annual Cost:	\$11,800.00
<i>Total Contract Value:</i>	<i>\$35,400.00</i>
<i>(To be paid in the amount of \$11,800.00 per year)</i>	

<input type="checkbox"/> OPTION C – 5 Year Renewal	
1st yr of 5 yr Renewal – October 1, 2021 through September 30, 2022	
Rave Alert for Public Safety - Loaded Landlines Annual Fee	\$0.00
Rave Alert for Public Safety Annual License Fee	\$9,500.00
Recurring Scheduled Alerts	\$0.00

THIS IS NOT AN INVOICE

CAP inbound/outbound API for Rave Alert	\$0.00
Rave Alert for Public Safety - Procurement per 1,000 phone numbers	\$0.00
Rave Alert for Public Safety Social Media Integration	\$0.00
Rave SMS to Opt-in for Public Safety	\$1,710.00
Annual Cost:	\$11,210.00
<i>Total Contract Value:</i> <i>(To be paid in the amount of \$11,210.00 per year)</i>	<i>\$56,050.00</i>

All terms and conditions of the fully executed agreement shall remain in full force and effect. Renewal Quote does not include Sales Tax, if applicable.

THIS IS NOT AN INVOICE

New! Optional Training Sessions

Are you interested in including a one-time online training engagement to your renewal? It is a great way to keep your staff current on all new and enhanced features of our products.

To purchase a Standard 4-hour online training session, please check this box (price is \$1200 for US renewals)

Please note: Training must be used within the 12-month period of your annual subscription period. For an additional cost, customized training is available upon request. Please contact your Account Executive for further details.

* BILLING INFORMATION (Required):

* Billing Contact: _____

* Billing Phone: _____

* Billing Email: _____

* PO Required? If YES, enter PO #: _____

Please Note: If a PO is required for payment purposes, please provide a PO # within 7 days of submitting your signed quote or upon receipt of Auto-Renewal Invoice

BILLING INFORMATION:

1. Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.
2. Is the contracting entity exempt from sales tax? If yes, please upload a copy of your tax exemption form

Please ensure that your proof of exemption is a State Tax Exemption for your billing state. We cannot accept proof of IRS Federal Tax Exemption or W-9 forms in lieu of proof of state tax exemption.

Invoices for this order will be emailed automatically from collections@ravemobilesafety.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

QUOTE ACCEPTED BY:

Authorized Signature: _____ Date: _____

Name (Printed or Typed): _____ Title: _____

2nd Authorized Signature: _____ Date: _____

(If required)

Name (Printed or Typed): _____ Title: _____



492 Old Connecticut Path, 2nd Floor
Framingham, MA 01701
Renewals@ravemobilesafety.com

RAVE MOBILE SAFETY RENEWAL

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If you would like to take advantage of either the 3-year (Option B) or 5-year (Option C) discounted renewal term pricing options, please return a signed Renewal Quote and/or a Purchase Order reflecting your preferred Option, 30 days prior to your Renewal Date.

Thank you,
Rave Renewals Team
Renewals@ravemobilesafety.com

INSTRUCTIONS FOR COMPLETING RENEWAL:

1. Select Renewal Option A, B or C on enclosed Renewal Quote
2. Complete required Billing Information section
3. Sign in signature block at bottom of Renewal Quote
4. Return via email or fax:
E: Renewals@ravemobilesafety.com
F: (917) 591-9105

THIS IS NOT AN INVOICE



492 Old Connecticut Path, 2nd Floor
 Framingham, MA 01701
 Renewals@ravemobilesafety.com

RENEWAL QUOTE

Date: September 10, 2021
 Quote #0065A00001YExMAQA1

Dare County, NC
 P.O. Box 1000
 Manteo, North Carolina 27954

<input type="checkbox"/> OPTION A – 1 Year Renewal	
1 yr Renewal - October 1, 2021 through September 30, 2022	
Rave Alert for Public Safety - Loaded Landlines Annual Fee	\$0.00
Rave Alert for Public Safety Annual License Fee	\$10,700.00
Recurring Scheduled Alerts	\$0.00
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Rave Alert for Public Safety - Procurement per 1,000 phone numbers	\$0.00
Rave Alert for Public Safety Social Media Integration	\$0.00
Rave SMS to Opt-in for Public Safety	\$1,926.00
Annual Cost:	\$12,626.00

<input type="checkbox"/> OPTION B – 3 Year Renewal	
1st yr of 3 yr Renewal – October 1, 2021 through September 30, 2022	
Rave Alert for Public Safety - Loaded Landlines Annual Fee	\$0.00
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Rave SMS to Opt-in for Public Safety	\$1,800.00
Annual Cost:	\$11,800.00
<i>Total Contract Value:</i>	<i>\$35,400.00</i>
<i>(To be paid in the amount of \$11,800.00 per year)</i>	

<input type="checkbox"/> OPTION C – 5 Year Renewal	
1st yr of 5 yr Renewal – October 1, 2021 through September 30, 2022	
Rave Alert for Public Safety - Loaded Landlines Annual Fee	\$0.00
Rave Alert for Public Safety Annual License Fee	\$9,500.00
Recurring Scheduled Alerts	\$0.00

THIS IS NOT AN INVOICE

CAP inbound/outbound API for Rave Alert	\$0.00
Rave Alert for Public Safety - Procurement per 1,000 phone numbers	\$0.00
Rave Alert for Public Safety Social Media Integration	\$0.00
Rave SMS to Opt-in for Public Safety	\$1,710.00
Annual Cost:	\$11,210.00
<i>Total Contract Value:</i>	<i>\$56,050.00</i>
<i>(To be paid in the amount of \$11,210.00 per year)</i>	

All terms and conditions of the fully executed agreement shall remain in full force and effect. Renewal Quote does not include Sales Tax, if applicable.

THIS IS NOT AN INVOICE

New! Optional Training Sessions

Are you interested in including a one-time online training engagement to your renewal? It is a great way to keep your staff current on all new and enhanced features of our products.

To purchase a Standard 4-hour online training session, please check this box (price is \$1200 for US renewals)

Please note: Training must be used within the 12-month period of your annual subscription period. For an additional cost, customized training is available upon request. Please contact your Account Executive for further details.

*** BILLING INFORMATION (Required):**

* Billing Contact: _____

* Billing Phone: _____

* Billing Email: _____

* PO Required? If YES, enter PO #: _____

Please Note: If a PO is required for payment purposes, please provide a PO # within 7 days of submitting your signed quote or upon receipt of Auto-Renewal Invoice

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2. Is the contracting entity exempt from sales tax? If yes, please upload a copy of your tax exemption form

Please ensure that your proof of exemption is a State Tax Exemption for your billing state. We cannot accept proof of IRS Federal Tax Exemption or W-9 forms in lieu of proof of state tax exemption.

Invoices for this order will be emailed automatically from collections@ravemobilesafety.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

QUOTE ACCEPTED BY:

Authorized Signature: _____ Date: _____

Name (Printed or Typed): _____ Title: _____

2nd Authorized Signature: _____ Date: _____
(If required)

Name (Printed or Typed): _____ Title: _____



Board Appointments

Description

The following Boards have appointments this month:

1. Jury Commission Board
2. Dare County Health and Human Services Board
3. Juvenile Crime Prevention Council

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager



Jury Commission Board

Description

Lou Ellen Quinn has tendered her resignation. The Dare County Jury Commission Chair has recommended Elizabeth Ann Creef Meekins to serve the remainder of her term through August, 2023. See attached application.

Board Action Requested

Appoint Elizabeth Ann Creef Meekins to serve the remaining term of Lou Ellen Quinn.

Item Presenter

Robert Outten, County Manager

JURY COMMISSION

(Two Year Term)

The Jury Commission consists of three members to certify jurors. One member is appointed by the Senior Regular Resident Superior Court Judge, one by the Clerk of Superior Court, and one by the Board of Commissioners.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Tammy Jennings (Clerk Appointee) P.O. Box 1148 Manteo, NC 27954		
Dana Tillett (Judge Appointee) P.O.Box 525 Wanchese, NC 27981		
Lou Ellen Quinn (Commissioner Appointee) 150 Skinners Landing Wanchese, NC 27981 473-6601 (cell) 305-5511 quinn girls4@aol.com	8-23	Apptd. 11/17 Reaptd. 8/19. 7/21

NOTES:

Meeting Date – Every two years to certify jurors

Joyce Sledge replaced Gwen White.
Janice Midgett replaced Ken Doughty.
Stella Hollingsworth replaced Joyce Sledge 8/95.
Kim Grimes replaced Janice Midgett 8/95.
Mona Meekins replaced Katherine Aguirre 8/95.
Sandra Robinson replaced Stella Hollingsworth 8/97.
Tammy Jennings replaced Kim Doughtie.
Alma Clark filled unexpired term of Sandra Robinson 11/11.
Lou Ellen Quinn filled unexpired term of Alma Clark, who resigned 11/17.
Lou Ellen Quinn reaptd. 8/19.
Dana Tillett replaced Scheryl Gray (Judge Apptee)
Lou Ellen Quinn reaptd 7/21

REVISED 07/21

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Cheryl Anby, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to cheryl.anby@darenc.com

Advisory Board or Committee interested in:

1st choice JURY COMMISSION

2nd choice _____

3rd choice _____

Name ELIZABETH ANN (LIZANN) CREEF-MEEKINS

Address P.O. Box 392

City/State/Zip WANCHESE, NC 27981

Email Address eseareef@yahoo.com

Telephone Home: 252.473-3829

Business: Cell 252. 202-4763

Resident of Dare County: yes no

Occupation: R.N. (RETIRED)

Business Address: N/A RETIRED

Educational background:

A.D.N.

Business and civic experience and skills:

- BUSINESS EXPERIENCE (SKILLS): WORK WITH MY FATHER IN FAMILY MOTEL BUSINESS WHILE GOING TO ~~NURSING~~ NURSING SCHOOL. SKILLS: HOSPITALITY, ~~BOOKKEEPING~~ BOOKKEEPING, SCHEDULING, MANAGEMENT.
- NURSING: TEAM LEADER, SCHEDULING, OSHA REPORTING, CPR INSTRUCTOR.
- CIVIC: CHURCH BASED ¹³¹EVENTS, CHURCH COMMITTEE, →

Other Boards/Committees/Commissions on which you presently serve:

NONE FOR DARE COUNTY
STAFF RELATIONS BOARD AT CHURCH

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
M'LISS MILLER	DENTAL HYGIENIST	MANTEO	252 305-0778
MILLICENT DUPREY	MAGISTRAT	MANTEO	252 475-9228
WARREN BLACKBURN MD (RETIRED)		NAGS HEAD	919 496-0888

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 9-8-21 Signature of applicant: Elizabeth Alene-Muckers

FOR OFFICE USE ONLY:

Date received: _____



Health and Human Services Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

HEALTH AND HUMAN SERVICES BOARD

(Staggered/Four Year Term)

Serves as the policy-making, rule-making and administrative board of the consolidated human services agency. NCGS 153A-77 requires that "After the subsequent establishment of the Human Services Board, it's Board shall be appointed by the Board of County Commissioners from nominees presented by the Human Services Board."

The following terms expire this month:

David Ryan (Engineer Position)

Christian Lige (Physician Position)

Kaye White (At Large)

Ervin Bateman (Commissioner Representative)

The Health and Human Services Board recommends:

Dr. Ashley Clower fill the expiring term of Dr. Christian Lige
Doug Tillett fill the expiring term of Mr. David Ryan
Allan Moran fill the expiring term of Mrs. Kaye White
Ervin Bateman be reappointed.

Applications have been received from:

**Dr. Ashley Clower, Doug Tillett, Allan Moran, Isaac Simonsen,
George Carver, Jr., J. Staton Martin and Chris Vlahos**

Other Members: See attached list

HEALTH AND HUMAN SERVICES BOARD
(Staggered/Four Year Term)

The Health and Human Services Board serves as the policy-making, rule-making,
and administrative board of the consolidated human services agency.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Kevin Phillips 186 Scuppernong Road Manteo, NC 27954 216-5751 (H) 473-5801 (W) (Pharmacist Position)	9/22	Apptd. 9/14 Reapptd. 9/18
L'Tanya Murray 118 Raleigh Wood Dr. Manteo, NC 27954 423-1104 (H) 489-3629 (W) (At Large)	9/21	Apptd. 6/15 Reapptd. 9/17
Nicholas Kiouisis P.O. Box 35 Point Harbor, NC 27964 441-7064(W) 202-1354(H) (At Large)	9/22	Apptd. 9/13 Reapptd.9/14, 18
Dr. Mark Grossman 512 Pirates Way Manteo, NC 27954 423-0975 (Veterinarian Position)	9/24	Apptd. 3/16 Reapptd. 9/16, 8/20
David Ryan 267 Mother Vineyard Road Manteo, NC 27954 475-1029 (Engineer Position)	9/21	Apptd. 9/13 Reapptd. 9/17
Dr. Daniel L. Jones 810 Back Bay Road Manteo, NC 27954 252-441-2000 (Optometrist Position)	11/23	Apptd. 11/19
Wally Overman 549 Skyco Road Manteo, NC 27954 473-3433 (H) 216-6042 (W) (At Large)	9/24	Apptd. 3/17 Reapptd. 8/20

Dr. James Woodson 104 Alder Branch Road Manteo, NC 27954 305-4450 (H) 441-1319 (W) (Dentist Position)	9-23	Apptd. 11/15, 11/19
Alexis Hodges P.O. Box 29 Hatteras, NC 27943 986-2230 (H) 995-3900 (W) (Nurse Position)	9/24	Apptd. 9/13 Reapptd. 9/16, 8/20
Christopher Roberts PO Box 161 Manteo, NC 27954 coastalcounseling@yahoo.com 473-7077 (H) 473-4727 (W) (Social Worker Position)	9/22	Apptd. 10/18
Christian Lige' 6066 Martin's Point Road Kitty Hawk, NC 27949 261-3849 (H) (Physician Position)	9/21	Apptd. 9/13 Reapptd. 9/17
Ashley Jackson PO Box 446 Hatteras, NC 27943 703-489-1898 (H) 252-489-6644 (W) jacksonas@daretolearn.org (At Large)	9/22	Apptd. 4/19
Tim Shearin 136 Cannon Trail Manteo, NC 27954 473-1730 (H) 475-9251 (W) (At Large)	9/23	Apptd. 11/13 Reapptd. 9/15, 11/19
Janine M. Sewell 42190 Askins Creek Dr., Avon, NC 24915 540-376-2358 (C) (At Large)	9/24	Apptd. 9/20
Kaye White 423 W. Villa Dunes Drive Nags Head, NC 27959 441-7062 (H) (At Large)	9/21	Apptd. 11/13 Reapptd. 9/17

Ervin Bateman 9/21 Apptd. 1/19
4148 Poor Ridge Road
PO Box 1127
Kitty Hawk, NC 27949
Ervin.bateman@darenc.com
216.1526 (C)
(Commissioner Rep.)

NOTES: Formed September 2013

MEETING INFO: 3rd Tuesday of Feb., April, June, Sept., and Nov.; 6:30 p.m. DSS Bldg.

CONTACT INFO: Tim Shearin, Chair

MEMBERS COMPENSATED: \$100 per meeting

09/14 - Kevin Phillips replaced Steve Evans
01/15 - Beverly Boswell appointed to fill unexpired term of Allen Burrus
06/15 - L'Tanya Murray filled unexpired term of Brant Murray
11/15 - Dr. James Woodson replaced Dr. J. Trahey Maner
03/16 - Dr. Mark Grossman filled unexpired term of Dr. Steven Samson
03/17 - Wally Overman appointed to fill unexpired term of Beverly Boswell
09/18 - Kevin Phillips and Nicholas Kiouisis reappointed.
10/18 - Christopher Roberts appointed to replace Tanya Barkley Graham (Social Worker Seat)
01/19 - Ervin Bateman replaced Bob Woodard
04/19 - Ashley Jackson appointed to fill vacant At Large Seat.
06/19 - Dr. Janet Riddick passed away
11/19 - Daniel Jones apptd. as optometrist, Tim Shearin and James Woodson reappointed
08/20 – Dr. Grossman, Wally Overman and Alexis Hodges reapptd.
09/20 – Janine Sewell appointed to fill Frank Hester vacancy

REVISED 09/20

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Cheryl Anby, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to cheryl.anby@darenc.com

Advisory Board or Committee interested in:

1st choice Department of Health and Human Services

2nd choice _____

3rd choice _____

Name Ashley Clower

Address 162 S. Dogwood Trl

City/State/Zip Kitty Hawk, NC, 27949

Email Address aclower.surfpediatrics@gmail.com

Telephone Home: 732-691-0927

Business: 252-449-5200

Resident of Dare County: yes no

Occupation: Pediatrician

Business Address: 400 S. Croatan Hwy, Kill Devil Hills, NC, 27948

Educational background:

BS in biology with minor in chemistry at Univ. of North Carolina, Wilmington
MD from St. George's University, Pediatric residency at East Carolina Univ.

Business and civic experience and skills:

I work as a Pediatrician for Surf Pediatrics and Medicine
and we are involved in many community efforts to engage kids in
their health. I also served as the community service chair in residency, participating
in many outreach events and volunteer endeavors.

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Christian Lige</u>	<u>Surf Pediatrics</u>	<u>400 S Croatan Hwy</u>	<u>252 449 5200</u>
<u>Jen Nieman</u>	<u>"</u>	<u>"</u>	<u>"</u>
<u>Karin Hillenbrand</u>	<u>ECU Pediatric Residency Director</u>	<u>600 Mays Blvd Greenville NC</u>	<u>252 744 2540</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 03/22/2021 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 3/22/21

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice DEPARTMENT OF HEALTH AND HUMAN SERVICES

2nd choice _____

3rd choice _____

Name DOUG TILLET

Address #105 MIDDLE ST.

City/State/Zip MANTEO, NC, 27954

Email Address dougtsesepic@aol.com

Telephone Home: (252) 473-2337

Business: (252) 207-1785

Resident of Dare County: yes no

Occupation: BUSINESS MANAGER / ENGINEER

Business Address: 2110 SOUTH LARK AVENUE, NAGS HEAD, NC 27959

Educational background:

BS IN CIVIL ENGINEERING AT NC STATE

Business and civic experience and skills:

- PART OWNER / OPERATOR OF COASTAL SEPTIC COMPANY LLC
- PART OWNER / OPERATOR OF TILLET ENGINEERING PLLC

Other Boards/Committees/Commissions on which you presently serve:

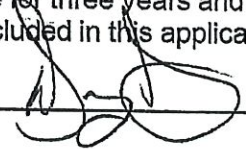
N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>DON TWYNE JR.</u>		<u>MARTIN NC 27954</u>	<u>(252) 706-0597</u>
<u>CARL E. "POGE" WORSLEY JR.</u>	<u>Carl Worsley & Ass.</u>	<u>Kitt Hawk Hills,</u>	<u>(252) 480-1224</u>
<u>ROBER WOODARD, SR.</u>	<u>TOWNE INSURANCE,</u>	<u>KITTY HAWK, NC</u>	<u>(252) 255-0200</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 06/29/2021 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 7/6/21

APPLICATION FOR APPOINTMENT TO
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Advisory Board or Committee interested in:

1st choice Health and Human Services

2nd choice _____

3rd choice _____

Name Allen Moran

Address 381 Mother Vineyard Rd

City/State/Zip Manteo, NC 27954

Email Address allenmoran@ymail.com

Telephone Home: 252-423-1309

Business: _____

Resident of Dare County: yes no

Occupation: law enforcement

Business Address: 1044 Driftwood Dr Manteo, NC 27954

Educational background:

licensed real estate agent, licensed insurance agent

Business and civic experience and skills:

Other Boards/Committees/Commissions on which you presently serve:

State DOT board

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Tim Shearin		Manteo, NC	252-216-0260

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 5/19/2021

Signature of applicant:

DocuSigned by:
Allen Moran
D32328944FB44EF...

FOR OFFICE USE ONLY:

Date received: 5/19/21

APPLICATION FOR APPOINTMENT TO
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Advisory Board or Committee interested in:

1st choice Health & Human Services Board

2nd choice Parks & Recreation Advisory Council

3rd choice ~~Equalization & Review Board~~ Older Adult Services Advisory Council

Name Isaac Simonsen

Address 1036 George Daniels Rd.

City/State/Zip Manteo, NC 27954

Email Address mr.isaacsimonsen@gmail.com

Telephone Home: 252-333-6986

Business: _____

Resident of Dare County: yes no

Occupation: Personal Property Appraiser

Business Address: 962 Marshall Collins Dr., Manteo NC 27954

Educational background:

Bachelors - Psychology

East Carolina University

Business and civic experience and skills:

Health & Mental Health Manager for Early Head Start

Manager @ a Community Action Agency

Worked for the Autism Society of NC

Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying:

Name	Business/Occupation	Address	Telephone
Brad Williams	Pastor, Bethany Methodist	137 Old Wharf Rd, Warehese	252-675-88
Davin Wilder Edgar	EHS Director	712 Virginia Rd, Edenton	804 852 7197
Barnes	District Court Judge	962 Marshall Collins Dr	252 305 9397

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: August 14th, 2020 Signature of applicant: *Eric Jensen*

FOR OFFICE USE ONLY:

Date received: 8/14/2020

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Health and Human Services Board

2nd choice Youth Council

3rd choice Transportation Advisory Board

Name George Carver Jr

Address 110 Scarborough St

City/State/Zip Manteo NC 27954

Email Address DareminorityCoalition@gmail.com

Telephone Home: 305-8671

Business: 564-5740

Resident of Dare County: yes no

Occupation: Business owner / Cook / Construction

Business Address: Manteo, NC 27954 ; Nees Head
5000 S. Croatan Hwy

Educational background:
3yrs North Carolina Central Un. 1yr Piedmont Co. College
1yr CCA Manteo Grad. 98

Business and civic experience and skills:
Owner of George's Dome Home Inc.; Hosted
Meet the Candidates w/ Dare Minority Coalition Inc.
Oct. 18 2018

Other Boards/Committees/Commissions on which you presently serve:

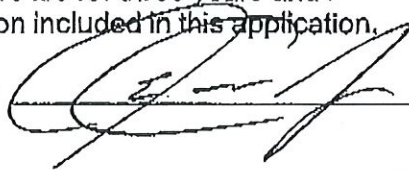
Executive Director of Dare Minority Coalition Inc
Founder & Owner of George's Dome Homes Inc

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Betty Selby	Bus. & Operation manager	Agona St.	480-8888 Ext. 1916
Lendell Ferguson	Ret. Marine Vet.	Sir Walter Raleigh St.	619-674
L'Tanya Murray	Principle	Raleigh Wood Dr	423-1104

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 1/24/19 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 1-24-19

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Health and Human Services Bd mbr.

2nd choice _____

3rd choice _____

Name J. Staton Martin

Address 115 Elizabeth Dr.

City/State/Zip Manteo, NC

Email Address Staton@jstatonco.net

Telephone Home: 252-473-5290

Business: 252-473-0501

Resident of Dare County: yes no

Occupation: Real Estate - Property Management and Sales

Business Address: 115 Elizabeth Dr. Manteo, NC

Educational background:

1965 Graduate of Rose High - Greenville NC

1971 Graduate of Barton College - AB Social Studies

Business and civic experience and skills:

member Manteo Rotary 20 yrs held all officer positions

member Rocky Mt optimists

member Asheville NC. Lions Club

Pres - American Institute of Boxing - Rocky Mt NC

Boy Scout Troop 165 Manteo, Committee Chair

Mount Olive United Methodist Church - various committees

Other Boards/Committees/Commissions on which you presently serve:

Service in various capacities
at Mount Olivet United Methodist Church

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Malcolm Fearning</u>	<u>Self</u>	<u>airport rd</u> <u>Manteo, NC</u>	<u>305-8596</u>
<u>Lynn Sloan</u>	<u>Retired</u>	<u>Cannonville</u> <u>Manteo, NC</u>	<u>216-0260</u>
<u>Bobby Hamel</u>	<u>Real Estate</u>	<u>1183 Birmside</u> <u>Manteo, NC</u>	<u>441-7887</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 6-20-2018 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 6-20-18

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Department of Health & Human Services

2nd choice _____

3rd choice _____

Name Chris Vlahos

Address PO BOX 1427

City/State/Zip ki Hy Hawk, NC 27949

Email Address chris@barefootbernie's.com

Telephone Home: 561-313-6314

Business: 252-261-1008

Resident of Dare County: yes no

Occupation: owner (restaurant)

Business Address: 3730 N. Croatan Hwy

Educational background:

graduate Manteo High School

3 year college East Carolina University

Business and civic experience and skills:

owner Barefoot Bernie's 15 years

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
DAVID HINES	contractor		(252) 573-9547
DAVID JOYNER	Mortgage lender		(252) 599-1714
NICK KIOUSIS	restaurant owner		(252) 202-1354

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 6/23/20 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____



Juvenile Crime Prevention Council

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

September, 2021

JUVENILE CRIME PREVENTION COUNCIL

(Two Year Term)

As outlined and funded by the Juvenile Justice Reform Act of 1998, the Juvenile Crime Prevention Council assumes responsibility for assessing needs, funding community-based alternatives for troubled youth who enter the courts, and supporting prevention programs.

The following terms expire this month and the members listed wish to be reappointed:

Shannon T. Glaser - Originally apptd. 10/2019

Jamie Koch - Originally apptd. 4/2021

The JCPC Board requests Shannon T. Glaser and Jamie Koch be reappointed for another term.

Other Members: See attached list

JUVENILE CRIME PREVENTION COUNCIL
(Two Year Term)

**As outlined and funded by the Juvenile Justice Reform Act of 1998,
the Juvenile Crime Prevention Council assumes responsibility for assessing
needs, funding community-based alternatives for troubled youth who enter
the courts, and supporting prevention programs.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Robert Trivette P.O. Box 888 Kitty Hawk, NC 27949 261-9727 (H), 305-3739 (W) (District Court Judge/Co. Comm. Appt.)	6/23	Apptd. 1/12 Reapptd. 6/13,15,17,19, 21
Molly McGinnis 121 Fort Hugar Way Manteo, NC 27954 489-9405 Cell 489-7050 Work Cell mcginnismo@daretolearn.org (School Supt. or designee)	6/23	Apptd. 3/18, 6/19 21
Vance Haskett P.O. Box 246 Manteo, NC 27954 252-473-2069 (Police Chief)	6/23	Apptd. 1/08 Reapptd. 7/09,11,13,15, 17, 19, 21
Gail Hutchison 6115 Hwy 64 Manns Harbor, NC 27953 252-216-8337 (Local Sheriff or designee)	6/23	Apptd. 6/13 Reapptd. 6/15,17,19,21
Jennifer Karpowicz P.O. Box 1276 Manteo, NC 27954 919-357-5700 (Asst. Dist. Atty. or designee)	6/23	Apptd. 7/09 Reapptd. 6/11,13,15,17, 6/19, 21
Edward Hall, Jr. Chief Court Counselor, District 1 1305 McPherson Street Elizabeth City, NC 27909 252-331-4759 (O) Edward.hall@ncdps.gov (Chief Court Counselor or designee)	6/23	Apptd. 6/18, 19, 21
Keith Letchworth 1708 E. Arlington Blvd. Greenville, NC 27834 252-347-6365 (Director AMH/DD/SA or designee)	6/23	Apptd. 1/16 Reapptd. 6/17,19, 21
Shannon T. Glaser, Treas.	10/21	Apptd. 10/19

706 Canal Drive
Kill Devil Hills, NC 27948
252-475-5753 (W)
(County Manager or designee)

Melinda Mogowski
P.O. Box 3707
Kill Devil Hills, NC 27948
252-441-3536
(Substance Abuse Professional)

6/22

Apptd. 1/99
Reapptd. 1/01,03,
10/04,06,08, 6/10
12, 14, 16, 18, 20

Stephen Wescott
P.O. Box 2148
Manteo, NC 27954
252-216-6358
(Member of Faith Community)

6/22

Apptd. 11/11
Reapptd. 6/12,14,16
6/18, 20

Steve House
288 N. Dogwood Trail
PO Box 1093
Southern Shores, NC 27949
216-8985 (C); 305-9258 (H)
Steve.house@darenc.com
(County Commissioner)

6/23

Apptd. 6/17
Reapptd. 6/19, 21

Vacant
(Juvenile Defense Attorney)

Jamie Koch

10/21

Apptd. 04/21

1712 Virginia Ave
Kill Devil Hills, NC 27948
252-339-3516
(At Large)

Jennifer Alexander
116 Tall Pines Court
Kill Devil Hills, NC 27948
252-202-2777
jnicolealexander@yahoo.com
(Member of Business Community)

6/22

Apptd. 1/19
Reapptd. 6/20

Vacant
(Student Representative)

Michael Lewis
P.O. Box 1490
Manteo, NC 27954
252-216-5257 (H)
252-473-5121
(Rep. United Way/other Non-profit)

6/22

Apptd. 2/16
Reapptd. 6/16,18,20

Laura Twichell
P.O. Box 2311
Manteo, NC 27954
315-345-6464
(At Large)

6/23

Apptd. 6/15
Reapptd 6/17,19, 21

Shelia Davies
P.O. Box 669

6/23

Apptd. 1/03
Reapptd. 10/04,05,07

Manteo, NC 27954 252-475-5500 (W) (Director-Health & Human Services)		09,11,13,15, 17,19, 21
Katherine Irby P.O. Box 1000 Manteo, NC 27954 473-4290 (4-H/SOS-At Large)	6/23	Apptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15, 17,19, 21
Marcus Hester-Smith 935 Hwy 64/264 Manteo, NC 27954 252-489-0838(H) 252-473-4800(B) Hestersmithobx@gmailcom (At Large)	6/23	Apptd. 6/19 Reapptd. 6/21
Tim White P.O. Box 1000 Manteo, NC 27954 252-475-5916 (Director, Parks & Rec.)	6/22	Apptd. 6/08 Reapptd.6/10,12,14,16 6/18, 20
Vacant (At Large)		
Vacant (At Large)		
Marsha Ribner-Cady 103 Weir Point Drive Manteo, NC 27954 252-473-3094 (At Large)	6/22	Apptd. 6/10 Reapptd. 6/12,14,16 6/18, 20
Vacant (Youth Rep. under age 18)		

NOTES:

MEETING INFO. - 2nd Tues. each month at 12:30 p.m., Rm. 238, Admin. Bldg.

CONTACT INFO: Shannon Glaser, Friends of Youth

MEMBERS COMPENSATED: No

Doug Oberbeck replaced Dave Cheesman 7/07.
Tom Waite replaced Tim Hill 7/07.
Jane Midgett replaced Betty Selby 7/07.
Renee Welch replaced Amy Wells 7/07.
Richard Martin replaced DuWayne Gibbs 7/07.
Katie Lee and Kasey Rollinson filled vacant youth rep. positions 11/07.
Vance Haskett appointed to fill unexpired term of Francis D'Ambra 1/08.
Winfield Bevins replaced Jim Southern 6/08.
Tim White replaced Cliff Ogburn 6/08.
Sarah Massey filled unexpired term of Tom Waite 10/08.

Tom Williamson filled unexpired term of Jane Midgett 12/08.
Melinda Maher filled unexpired term of Renee Welch 12/08.
Sara Gist filled vacant at large student rep 12/08.
Richard Martin replaced Nancy Griffin 7/09.
Jennifer Karpowicz replaced Kimberly Pellini 7/09.
Kevin Brunk filled unexpired term of Winfield Bevins 7/09.
Lora Vann filled unexpired Sarah Massey 11/09.
Lora Gilreath filled unexpired term of Cole Beasley 6/10.
Marsha Ribner-Cady filled vacant at large seat 6/10.
Ron Bennett appointed to fill unexpired term of Eddie Lynch 1/11.
Tripp Hobbs replaced Richard Martin 6/11.
Jeff Deringer replaced Doug Oberbeck 6/11.
Richard Martin replaced Edgar Barnes 6/11.
Lynette Ford replaced Thomas Williamson 6/11.
Tony Gray replaced Melinda Maher 6/11.
Sheila Davies filled unexpired term of Tony Gray 11/11.
Stephen Wescott filled unexpired term of Kevin Brunk 11/11.
Kara Rap filled unexpired term of Elise Quidley 11/11.
Wes Rawles filled unexpired term of David Spruill 11/11.
Matthew Schofield filled unexpired term of Lynette Ford 6/12.
Natalie Evans filled unexpired term of Matthew Schofield 2/13.
Malinda Lathan filled unexpired term of Shelia Davies 2/13.
Teresa Twyne filled unexpired term of Tripp Hobbs 10/13.
Bobbie Lowe filled unexpired term of Sarah Massey 4/14.
Adam Leggett filled unexpired term of Bobbie Lowe 12/14.
Margaret Umphlett filled unexpired term of Virginia Tillett 12/14.
Appointment for Health Department combined with appointment for Social Services, (Health and Human Services) 2014.
Laura Twichell replaced Natalie Evans 6/15.
Nancy Griffin replaced Lora Gilreath 6/15.
Alejandra Monica-Sanchez appointed to fill unexpired term of Austin Banks 11/15.
Joshua Tolson appointed to fill unexpired term of Abby Haywood 11/15.
John Gardner filled unexpired term of Ron Bennett 1/16.
Keith Letchworth filled unexpired term of Adam Leggett 1/16.
Ryan Henderson filled vacant, at large seat 1/16.
Michael Lewis filled unexpired term of Lynn Bryant 2/16.
LaQreshia Bates-Harley filled unexpired term of Sherri Ellington 6/16.
Lionel Ray Robinson replaced Malinda Lathan 6/17
Steve House replaced Margaret Umphlett 6/17
Mollee Sinks appointed to fill unexpired term of Alejandra Monica-Sanchez 9/17
Josh Houston appointed to fill unexpired term of Joshua Tolson 11/17
Molly McGinnis appointed to fill unexpired term of Teresa Twyne 3/18
John Gardner did not want to be reappointed, his replacement was deferred to later 6/18
Edward Hall, Jr. filled unexpired term of LaQreshia Bates-Harley 6/18
Jennifer Alexander was appointed to fill the vacancy for member of the Business Community 1/19
Melanie Gonzalez appointed to fill the vacant student representative seat 1/19
Marcus Hester-Smith filled the At-Large seat held by Lionel Ray Robinson 6/19
Craig Albert appointed to fill the At-Large seat held by Ryan Henderson 6/19
Chelsea Artzt appointed to replace Melanie Gonzalez as student representative 6/19
Lara Cate Wright appointed as student representative 8/19
Bonnie Bennett retired 8/19, Richard J. Martin retired 9/19
Shannon Glaser appointed to replace Bonnie Bennett 10/19
Todd Heineche appointed to replace Richard J. Martin 10/19
Jamie Koch appointed to fill unexpired term of Todd Heineche 4/21

REVISED 6/21

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Juvenile Crime Prevention Council

2nd choice _____

3rd choice _____

Name Matthew McEough

Address 109 Veterans Drive

City/State/Zip Kill Devil Hills, NC 27948

Email Address mcgoughma@daretolearn.org

Telephone Home: N/A

Business: 252-489-5874

Resident of Dare County: yes no

Occupation: School Social Worker, Dare County Schools

Business Address: 109 Veterans Drive, KDH

Educational background:

1) BSW from ECU

Business and civic experience and skills:

1) CPS investigator 3) school social worker

2) foster care SW 4) prior LE

Other Boards/Committees/Commissions on which you presently serve:

- Dare County Collaborative

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Ashley Jackson	Dare County Schools		252-489-6644
Reida Roberts	" "	" "	" " 489-8006
Dione Childress	" "	" "	" " 441-8888

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 8-17-21 Signature of applicant: *Carol Gough*

FOR OFFICE USE ONLY:

Date received: 8/18/21



Commissioners' Business & Manager's/Attorney's Business

Description

Remarks and items to be presented by Commissioners and the County Manager.

Board Action Requested

Consider items presented

Item Presenter

Robert Outten, County Manager